

PROPERTY, BUILDING AND GROUNDS COMMITTEE

September 2, 2020

The Property, Building and Grounds Committee met on Wednesday, September 2, 2020 at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Richard McKee, Chad Cosgrove, Steve Carrow and Daniel McGuire. Steve Williamson was absent.

Others present included: Victor Vlasak, County Clerk; Julie Keller, County Treasurer; Stacy Kleist, Clerk of Circuit Court, Clinton Langreck, County Administrator; Ben Southwick, Corporation Counsel; and Randy Nelson, Courthouse Maintenance Supervisor.

Committee Chair McKee called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by Cosgrove, second by Carrow for approval of the agenda. Motion carried.

Motion by Cosgrove, second by Carrow for approval of the August 5th meeting minutes. Motion carried.

Overhead Garage Doors Replacement – A bid was received from Garage Door Express, of Lone Rock, in the amount of \$24,000.00 to replace four overhead garage doors. If the doors are replaced individually, the cost will be \$6,200.00 per door. Motion by Cosgrove, second by McGuire to approve the contract and forward it on to the Finance and Personnel Committee. Motion carried.

Management of Upgrades to Courtrooms and County Board Room – Status Update – A progress report was made on the small courtroom upgrade. The flooring has been removed. The elevated platform has been removed. A cable chase needs to be installed up into the attic for the wiring and cable. A new raised level and countertop will be installed. The DAR system will then be put into place. The carpeting would then be replaced.

Carpet Replacement – Large Courtroom – A bid was received from Badgerland Flooring, Richland Center, for \$24,957.63. Funding would be from Fund # 75. The bid would replace the carpeting in the courtroom and the lobby. Motion by Cosgrove, second by McGuire to approve the contract and forward it on to the Finance and Personnel Committee. Motion carried.

Air Purification System – Two bids were received for a project consisting of installing an air purification system in the Courthouse, consisting of installing air purification on two univents, three console heat pumps and three Water Furnace heat pumps. A bid in the amount of \$6,855.00 was received from ASAP Heating & Cooling, L.L.C., of Spring Green. A bid in the amount of \$5,920.00 was received from Precision Controls of Viola. Motion by Cosgrove, second by Carrow to present a resolution to the County Board for approval of the lowest bid in the amount of \$5,920.00 which was received from Precision Controls. Motion carried. Funding for the expenditure will come from the Courthouse Repair Fund # 43.

Motion by McGuire, second by Carrow to adjourn. Motion carried. The meeting adjourned at 3:25 p.m.

Victor V. Vlasak
Richland County Clerk