

Minutes
Transportation Coordinating Committee
Wednesday, June 10, 2020

A meeting of the Transportation Coordinating Committee was held Wednesday, June 10, 2020 at 3:00 p.m., via ZOOM.

Committee members in attendance included: David Scribbins, Eric Rynes, Darren Steinmetz, Sandra Kramer, Cindy Riley and Bob Sheire

Members absent: Richard McKee and Don Adelman

Other attendees included: Linda Batten, Roxanne Klubertanz-Gerber and Heidi Sheire

- 1) The meeting was called to order by David Scribbins at 3:01 p.m.
- 2) 5310 Public Hearing: Because the 5310 grant did not come out in time to advertise the public hearing, therefore there was no Public Hearing.
- 3) Proof of Notification: Linda Batten verified the posting.
- 4) Approve Agenda:
 - Sandra Kramer moved to approve the posting and agenda; Cindy Riley seconded. Motion carried.
- 5) Approval of February 12, 2020 Transportation Coordinating Committee minutes:
 - Sandra Kramer moved to approve minutes; Eric Rynes seconded. Motion carried.
- 6) Discuss and Approve Title VI Civil Rights plan:
 - There was a miscommunication between Linda and Roxanne. Because there were two agendas in the computer this should not have been on the agenda and this item needs to be tabled until the next meeting.
- 7) Approval of Procurement of 2020 accessible bus:
 - Roxanne told the board that we received the new bus in April. However, to get it into service we need a motion and approval by the board.
 - Sandra Kramer made a motion to put the bus in service; Eric Rynes seconded. Motion carried.
- 8) Discuss and approve 2020 bus lettering:
 - Roxanne showed the board the design that BL Signs came up with for the new bus.
 - Eric Rynes made a motion to approve the design; Sandra Kramer seconded. Motion carried.
- 9) Discuss and approve lease of 2010 bus to Schmitt Woodland Hills:
 - Roxanne told the board that Schmitt wanted to lease the 2010 bus since their previous vehicle had a fire and was totaled. She stated that she contacted DOT and received approval to lease the vehicle instead of disposing of it. She is thinking it will not happen until after August 1, 2020. She needed a motion and approval by the board.
 - Sandra Kramer made a motion to approve the lease to Schmitt Woodland Hills for the 2010 bus; Darren Steinmetz seconded. Motion carried.
- 10) Report on 2020 Transportation Budget:

- Roxanne reported to the board that the Transportation budget looks good and is under budget. She further reported that we are currently only taking medically necessary and dialysis trips.

11)Update from Transportation Providers:

- Eric Rynes reported that Schmitt has been slow because of COVID-19. Schmitt has also installed three sided enclosures so families can see each other and visit.
- Eric said that Schmitt is allowing apartment people to take drives.
- Cindy Riley reported that the hospital is starting to do some elective surgeries. Additionally, the hospital has loosened restrictions on visitors. Now a person can have one visitor (or a person) with them.
- Cindy said the hospital did not have the influx of COVID 19 patients that they were expecting.

12)Citizen Comments:

- None

13)Schedule Next Meeting: The next meeting is tentatively set for August 12, 2020 at 3:00.

14) Adjourn

- Sandra Kramer moved to adjourn the meeting until August 12, 2020; Cindy Riley seconded. Motion carried.

Respectfully submitted,

Linda Batten
Aging and Disability Resource Center
of Eagle Country - Richland Center Office