

RICHLAND COUNTY

Office of Clinton Langreck, County Administrator

118 West Seminary Street • Richland Center, WI • 53581

Phone: (608) 649-5960 • Fax: (608) 647-6611

E-Mail: clint.langreck@co.richland.wi.us

December 14, 2020

NOTICE OF MEETING

Please be advised that the Richland County Administrator Transition Committee will convene at 1:00 p.m., Wednesday, December 16th, 2020, on videoconferencing as found through webex.com as found below:

<https://richlandcounty.my.webex.com/webappng/sites/richlandcounty.my/meeting/download/85cb8779fba044c78c3d9a741876390c?siteurl=richlandcounty.my&MTID=m9df96f9932b07ceed871cd9d46da2fc3>

Wednesday, Dec 16th, 2020 1:00 pm

Meeting number: 126 905 6850

Password: richland

Join by phone

+1-408-418-9388 United States Toll

Access code: 126 905 6850

Agenda:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. Minutes from the December 4th, 2020 Meeting
5. Discussion and possible actions regarding the timeline and transition of functions from the County Clerk's Office to the County Administrator's Office
6. Discussion and possible actions regarding establishment of the number of employees in the County Clerk's Office and County Administrator's Office
7. Proposed future agenda items
8. Adjourn

A quorum may be present from the Finance and Personnel Committee and the Rules and Resolutions Committee. No committee, board or commission will exercise any responsibilities, authority or duties except for the Administrative Transition Committee.

Sincerely,

Clinton Langreck
Richland County Administrator

CC: Committee Members, Richland Observer, WRCO, Bulletin Board and Our Files