

Richland County Agriculture and Extension Education Committee
Meeting Minutes
June 3, 2020 - 1:00 p.m.
Meeting held via Zoom

Present: Marc Couey, Shaun Murphy-Lopez, Van Nelson, Lee Van Landuyt, Steve Williamson, Craig Saxe, Sandy Campbell, Sheena Cook-Fuglsang, Karleen Craddock, Carolyn Ihde, Kristine Lockwood, Jennie Silver and Chelsea Wunnicke,

- I. Meeting called to order by Vice Chair Nelson at 1:05 p.m. Introductions and welcome to new committee members.
- II. Election of Committee Chair, Vice Chair and Secretary – Motion by Couey, seconded by Williamson to nominate Nelson for chair. Nelson respectfully declined. Motion by Couey to nominate Murphy-Lopez for chair. Declined due to responsibilities with Finance Committee. Motion by Murphy-Lopez, seconded by Williamson to nominate Couey. Motion carried. Murphy-Lopez nominated Williamson for vice chair. Motion seconded by Couey. Motion carried. Murphy-Lopez volunteered to serve as secretary.
- III. Saxe gave proof of notification.
- IV. Motion by Williamson seconded by Murphy-Lopez to approve the agenda. Motion carried.
- V. Motion by Murphy-Lopez, seconded by Nelson, to approve the March 2020 minutes. Motion carried.
- VI. Public input – None
- VII. Unfinished Business – None
- VIII. New Business
 - a. FoodWise Agreement letter – Cook-Fuglsang reported that FoodWise is a federally funded program. Murphy-Lopez asked for clarification on the county's financial commitment. Cook-Fuglsang reported that the county provides office space and minimal secretarial support. Van Landuyt requested information regarding FoodWise budget. Cook-Fuglsang stated that the federally funded budget for the three counties (Crawford, Richland and Vernon) is \$164,555 which covers salaries, benefits, travel and supplies. Motion by Murphy-Lopez, second by Williamson to authorize chair Couey to sign the FoodWise agreement.
 - b. WEXA Dues – Saxe requested payment of dues for the Wisconsin Extension Association. Motion by Nelson, seconded by Van Landuyt. Motion carried.
- IX. Out of County Requests – None
- X. Approval of Repairs/Purchases over \$1,000 - None.
Saxe reported that the computer router is being replaced. The cost is expected to be under \$1,000
- XI. Expenditures: Office, Agent, Soils, Program and Pesticide accounts – Motion by Murphy-Lopez, seconded by Williamson to recommend payment of all accounts. Motion carried.
- XII. AED Update—Saxe expressed appreciation for Extension Educators work during COVID 19 restrictions.
- XIII. Extension Educator Reports:
Carolyn Ihde, Extension Ag Educator – Started three weeks ago. Getting to know stakeholders and county needs.
Karleen Craddock, 4-H Educator – Provided overview of 4-H program. Presented highlights of programs offered in virtual format due to COVID 19, including youth performances for residents at Pine Valley, Livestock education programs, Scholarship interviews, Packets developed by 4-H teen members that were mailed younger members.
Sheena Cook-Fuglsang, FoodWise Coordinator – See report under New Business.
Kristine Lockwood, FoodWise Educator – Working with county partners on the issue of food security and assisting with Richland recovery efforts including letting families know about resources available in the community.
Chelsea Wunnicke, Human Development and Relationships Educator - Will report next month.
- XIII. Next meeting date is July 1, 2020 at 1:00 p.m. Location to be determined. Saxe will check on the availability of the County Board Room.
- XIV. Motion to adjourn by Williamson and seconded by Murphy-Lopez. Motion carried.

Minutes submitted by: Karleen Craddock.