

Richland County Agriculture and Extension Committee

MINUTES

August 5, 2020 - 1:00 P.M.

Room 713, East Hall, UWP-Richland

Or by Zoom/Conference Call

<https://uwextension.zoom.us/j/95247732567>

Present: In person – Craig Saxe, Area Extension Director (AED) and Steve Williamson; by Zoom - Marc Couey, Shaun Murphy-Lopez, Lee Van Landuyt, Chelsea Wunnicke, Human Resource & Development (HDR) Educator, Kristine Lockwood, FoodWise Educator, Sheena Cook-Fuglsang, FoodWise Coordinator, and Karleen Craddock, 4-H Program Coordinator.

- I. Meeting was called to order at 1:06 p.m. by Chairman Marc Couey.
- II. Proof of Publication confirmed by Saxe.
- III. Agenda Approval on a motion by Williamson, second by Murphy-Lopez. Motion carried.
- IV. Motion by Williamson, second by Murphy-Lopez to approve the June 3, 2020 Minutes. Motion carried.
- V. Public input – None
- VI. Unfinished Business – None
- VII. New Business
 - a. Delegation of authority that former Ag & Extension Chair Marty Brewer signed. This was agreed to in March and will be continued indefinitely. There is no action needed if this is agreeable. Everyone agreed and Saxe will show this to County Administrator Langreck so that he is informed.
- VIII. Out of County Requests – None
- IX. Approval of Repairs/Purchases over \$1,000 – None
- X. Expenditures: Office, Agent, Soils, Program and Pesticide accounts – Motion to approve by Murphy-Lopez, seconded by Williamson. Motion carried.
- XI. AED Update
 - a. About us – Extension Powerpoint presented by Saxe explaining the history of Extension and how it works with WI communities today. Questions about when there are county needs/requests that might not be covered by County Educators. Murphy-Lopez/s example was a request for strategic planning. Those requests should go to Saxe and options can be explored. Murphy-Lopez discussed that those requests should come from a committee or through some process, not just from individual county board members.
 - b. Need for a laptop to ensure remote-work capabilities for County Educators. Can we divert funds from one line item to another to make this purchase? Quoted price from Richland County IT was approximately \$1,500. Couey was supportive of providing this flexibility between line items to purchase needed equipment. Van Landuyt made a motion to purchase a laptop, if needed, between now and the next meeting. Discussion of cost – “why are they so expensive?” Couey

supposed it is probably because of the programming that goes into it. Laptops can be inexpensive but the programs add to the cost. Also consider the supply/demand and they have gone up about \$500 in the past three months. Murphy-Lopez seconded the motion and motion carried. Put this on the agenda for next month to purchase laptop if it is not needed before September.

XII. Educator Report

- a. Chelsea Wunnicke, HDR Educator – described Whole Community (COVID) Recovery and Diversity & Inclusion taskforces that she is helping to lead in response to requests from the county.
- b. Karleen Craddock, 4-H Coordinator – Camp in a Box “Under the Stars” had a STEM focus. They had 85 kids in the county sign up and got good feedback from the families that participated. The activities were things they could do on their own, as a family unit, or offered older youth doing virtual presentations where kids could tune in and participate with campers from the county. They are working on another box with the theme of “County Fair”. One challenge is for 4-H clubs that aren’t able to meet because it would be a group of more than 10 – needing to rethink how programs are offered.
- c. Kristine Lockwood, FoodWise Educator – has been working in teams with others around the state to determine best ways to deliver curricula virtually. She will not be going in-person to any schools this year, but working with local partners to deliver this virtually. Has been working in coalition (Richland, Vernon, and Crawford) with Food Service Directors at schools to best serve children as school year starts again. Upcoming event last week of August for all adult education=community café, this will be the first official virtual event for Vernon, Richland and Crawford FoodWise.
- d. Sheena FoodWise Coordinator – has been waiting to make school contacts as long as possible, may be able to work with school gardens this year. Richland County IT will be purchasing a laptop and docking station and FoodWise funds will reimburse 100% of the cost.

XIII. Next meeting date: September 2, 1 p.m. Budget will be on the agenda.

XIV. Motion to adjourn by Williamson, second by Couey. Motion carried.

Minutes submitted by: Chelsea Wunnicke