

RICHLAND COUNTY CHILD SUPPORT

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MINUTES OF THE DECEMBER 17, 2020 CHILD SUPPORT COMMITTEE MEETING

The Child Support Committee met on Thursday, December 17, 2020 at 1:00 p.m. via Zoom Teleconferencing. In attendance were Committee Members David Turk, Linda Gentes, and Daniel McGuire. Also present were Administrator Amy Forehand, Lead Caseworker Amy Hoffman, Barb Scott and County Administrator Clinton Langreck.

The meeting was called to order at 1:04 p.m. by Turk. The meeting was properly noticed.

McGuire moved to approve the agenda. Second by Gentes. Passed.

Gentes moved to approve the minutes from the September meeting. Second by Turk. Passed.

A spreadsheet with the Agency expenses was emailed to the committee members prior to the meeting. The expenses were the standard expenses for service and telephone. Forehand noted that the invoice included the new laptop computer that was authorized by the committee. The price was \$2017 which was under the \$3500 that was authorized. Forehand explained she submitted the expense for reimbursement under the COVID grant. Gentes moved to approve the expenditures. Second by McGuire. Passed.

Forehand emailed out the November performance report to the members prior to the meeting. Forehand reported that the Agency did meet all of the performance measures for the fiscal year. According to Forehand, she and Amy Hoffman had a telephone call with the regional supervisor. The regional supervisor congratulated the Agency on being one of just a few counties that were able to maintain their standards during the pandemic. Currently, the department is at 93.15% for Court Orders, 95.38% for Paternity Establishment, and 80.34% for Current Support Collection. All at or above the performance standards. Currently the arrears performance is 51.81%. Forehand explained that this performance resets at the beginning of the year. It will go up as the year goes on as they collect on arrear balances. The Agency is close to the place it was last year at this time.

Forehand explained she still working with Clinton Langreck to get the restructuring in place. She had forwarded him the job description that were previously approved by the committee. She had a phone call with him today. She was told by Langreck that he need to send things on to the consultant to get a recommendation on pay grade and he should have things ready for the next Finance and Personal Committee.

Forehand reported that Nancy Tisdale did turn in her notice of retiring as of December 31, 2020. She asked the committee to accept the retirement. Gentes moved to accept the retirement thanking Ms. Tisdale for her many years of service to the County. Second by McGuire. Passed. Gentes moves to bring a resolution to County Board to thank Nancy Tisdale to thank her for many years of service to county. Second by McGuire. Approved. Forehand did explain that there will be a walk-in retirement gathering in the office tomorrow.

Forehand stated that new hire is doing great in her training and is picking up on things fast. The Agency was lucky to have this time for Melany to work with Nancy. It will still be tough transition going down to two staff in the office. However, the agency is in a good place in her training.

McGuire moved that the committee next meeting January 6 @ 10 via Zoom. Second by Gentes. Passed.

Turk adjourned the meeting at 1:22 p.m.