

# *County Clerk's Office*

*Richland County, Wisconsin*

*Victor V. Vlasak*  
*County Clerk*

*Courthouse – P.O. Box 310*

*(608) 647-2197*  
*(fax) (608) 647-6134*

November 30, 2020

**NOTICE  
OF  
MEETING**

Please be advised that the Richland County Rules and Resolutions Committee will convene at 1:00 p.m., Thursday, December 3<sup>rd</sup>, 2020, on videoconferencing as found through webex.com as found below:

[https://richlandcounty.my.webex.com/webappng/sites/richlandcounty.my/meeting/download/fdb\\_a6ccec46f4aaa9fbbca4ff5ba73c3?siteurl=richlandcounty.my&MTID=mdc746dd61b5ce15762258c1e694b78f3](https://richlandcounty.my.webex.com/webappng/sites/richlandcounty.my/meeting/download/fdb_a6ccec46f4aaa9fbbca4ff5ba73c3?siteurl=richlandcounty.my&MTID=mdc746dd61b5ce15762258c1e694b78f3)

Thursday, Dec 3<sup>rd</sup>, 2020 1:00 pm | 0.1 hours

Meeting number: 126 212 4455

Password: richland

Join by phone

+1-408-418-9388 United States Toll

Access code: 126 212 4455

**Agenda:**

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. Proposed resolution thanking the Phoenix Center for space to conduct meetings during the pandemic
5. Amendment to change rule 14 regarding department expenditure authority
6. Proposed resolution on Fair Maps Advisory Referendum
7. Adjourn

Sincerely,

Victor V. Vlasak  
Richland County Clerk

CC: Committee Members, Richland Observer, WRCO, Bulletin Board and Our Files

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Recommend Resolution to thank the Phoenix Center for Meeting Accommodations

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	03 Dec 2020	<b>Action Needed:</b>	Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Committee Structure “D”
<b>Date submitted:</b>	30 Nov 2020	<b>Referred by:</b>	

**Recommendation and/or action language:**

Motion to... recommend to the Richland County Board of Supervisors a resolution thanking the Phoenix Center for use of banquet hall to accommodate multiple County Board and Committee meetings.

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**Background:** *(preferred one page or less with focus on options and decision points)*

In efforts to mitigate the spread of COVID-19 multiple County Board and committee meetings were held at the Phoenix Center. Proposed resolution language is attached to recognize this accommodation to the county.

**Attachments and References:**

Resolution Language Attached	
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**Financial Review:**

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

## **Richland County Committee**

### **Agenda Item Cover**

RESOLUTION NO.

A Resolution Thanking the Phoenix Center of Richland Center for hosting multiple Richland County Board and Committee meetings

WHEREAS the COVID-19 pandemic lead to public health protocols requiring social-distancing in public gatherings; and

WHEREAS the The Phoenix Center of Richland Center was able to accommodate with their spacious banquet hall for multiple County Board Meetings and Committee meetings; and

WHEREAS the County Board wishes to express its sincere appreciation to the Phoenix Center for their accommodations in helping facilitate essential and effective public meetings, with reduced risk of spreading COVID-19 among supervisors and those in attendance;

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to the Phoenix Center of Richland Center and their fine staff, and

BE IT FURTHER RESOLVED that the County Board hereby also expresses its appreciation to all persons attending these meetings and complying with safety protocols; and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to The Phoenix Center., and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

## Richland County Committee

### Agenda Item Cover

#### Agenda Item Name: Amendment to County Board Rule 14 Department Expenditure Authority

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	03 Dec 2020	<b>Action Needed:</b>	Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Committee Structure C
<b>Date submitted:</b>	30 Nov 2020	<b>Referred by:</b>	

#### Recommendation and/or action language:

Motion to... propose amendment to the Richland County Board Rule #14 increasing expenditure authority threshold of department heads from "\$1,000 or less," to "\$1,999.99. or less"

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#### Background: (preferred one page or less with focus on options and decision points)

Current language of the Richland County Board Rules contains ambiguous language that leads to some confusion regarding expenditure authority. Current language states, *"If the purchase price of the needed property including computers is \$1,000 or less, the department head may make the purchase upon obtaining at least one quotation from a vendor. If the purchase price of the needed property including computers is between \$2,000 and \$5,000, the purchase must be made by the appropriate committee of the County Board after having obtained a minimum of 3 quotations from vendors, if reasonably possible."*

This language calls into question the authority for purchases from \$1,000 to \$1,999.99. It is proposed that the Rule 14 language, section (b), be amended to allow for department head authority up to \$1,999.99.

#### [Richland County Rules of the Board; Page 6] - Proposed Change

*(b) Expenditures. If the purchase price of the needed property including computers is ~~\$1,000~~ \$1,999.99 or less, the department head may make the purchase upon obtaining at least one quotation from a vendor. If the purchase price of the needed property including computers is between \$2,000 and \$5,000, the purchase must be made by the appropriate committee of the County Board after having obtained a minimum of 3 quotations from vendors, if reasonably possible. No Committee may commit Richland County to an expenditure in excess of \$5,000.00 for the purchase of property, supplies or equipment (in either one unit or in multiple of units if the cost of either exceeds \$5,000.00) or of real estate or for the repair, renovation, remodeling or reconstruction of buildings or other public works, unless that expenditure has been approved by the County Board.*

#### Attachments and References:

Resolution Language Attached	
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#### Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Purchases must remain in line with the approved budget or exceptions by process.

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## Richland County Committee

### Agenda Item Cover

**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

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A Resolution Amending Rule 14 Of The Rules Of The Board.

WHEREAS the Rules and Resolutions Committee is charged with the ongoing duty of reviewing the Rules of the Board, and

WHEREAS the Committee, having in mind the current need to address ambiguity of current expenditure authority for department, as defined in Rule 14, page 6 of the Rules of the Board.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following striking language is omitted, and underlined language added to Rule 14 of the Rules of the Board:

*“(b) Expenditures. If the purchase price of the needed property including computers is ~~\$1,000~~ \$1,999.99 or less, the department head may make the purchase upon obtaining at least one quotation from a vendor. If the purchase price of the needed property including computers is between \$2,000 and \$5,000, the purchase must be made by the appropriate committee of the County Board after having obtained a minimum of 3 quotations from vendors, if reasonably possible...” and*

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

## **Richland County Committee**

### **Agenda Item Cover**

[Richland County Rules of the Board; Page 6]

(b) Expenditures. If the purchase price of the needed property including computers is \$1,000 or less, the department head may make the purchase upon obtaining at least one quotation from a vendor. If the purchase price of the needed property including computers is between \$2,000 and \$5,000, the purchase must be made by the appropriate committee of the County Board after having obtained a minimum of 3 quotations from vendors, if reasonably possible. No Committee may commit Richland County to an expenditure in excess of \$5,000.00 for the purchase of property, supplies or equipment (in either one unit or in multiple of units if the cost of either exceeds \$5,000.00) or of real estate or for the repair, renovation, remodeling or reconstruction of buildings or other public works, unless that expenditure has been approved by the County Board.

## Richland County Rules & Resolutions Committee

### Agenda Item Cover

**Agenda Item Name:** Fair Maps Advisory Referendum

<b>Department</b>	n/a (County Board)	<b>Presented By:</b>	Shaun Murphy-Lopez
<b>Date of Meeting:</b>	12/3/20	<b>Action Needed:</b>	Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Committee Structure, Section D
<b>Date submitted:</b>	11/30/20	<b>Referred by:</b>	None

**Recommendation and/or action language:**

Recommend a motion, to present a resolution to the County Board to conduct a countywide advisory referendum on creation of nonpartisan procedure for the preparation of legislative and congressional redistricting plans and maps.

**Background:**

On October 31, 2017, the Richland County Board of Supervisors passed Resolution #17-99 regarding a non-partisan procedure for drafting legislative and congressional districts in Wisconsin (see Attachment A). At that time, only one county's voters had passed an advisory referendum regarding fair maps (Dane County in April 2014). Since then voters in 27 additional counties have passed an advisory referendum (see Attachment B), including the neighboring counties of Crawford (November 2020), Iowa (November 2020), Sauk (November 2018), and Vernon (April 2019).

A template for a resolution is shown in Attachment C. For the advisory referendum to appear on the April 6, 2021 ballot, the resolution would need to be adopted at the December or January County Board meeting. This is due to Wisconsin Statute 8.37, which requires that referenda questions "be filed with the official or agency responsible for preparing the ballots for the election no later than 70 days prior to the election at which the amendment, measure or question will appear on the ballot."

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**Attachments and References:**

Attachment A: October 2017 Resolution #17-99
Attachment B: Map
Attachment C: Template Resolution

**Financial Review:**

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

**Approval:**

**Review:**

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Department Head

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Administrator, or Elected Office (if applicable)

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## **Richland County Board of Supervisors**

### **OCTOBER SESSION**

October 31, 2017

Chairman Kirkpatrick called the meeting to order. Roll call found all members present except Huffman and Williamson.

Reverend Larry Engel, Pastor of the Five Points Lutheran Church, Blue River, gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

County Clerk Vlasak read the agenda for the October session. Motion by Kinney, second by Bellman that the agenda be approved. Motion carried.

Chairman Kirkpatrick asked if any member desired that the minutes of the September session be read or if any member desired to amend the minutes of the previous session. Hearing no motion to read or amend the minutes of the September session, the Chairman declared the minutes as approved.

The Public Hearing on the proposed 2018 budget was opened by Chairman Kirkpatrick. Chairman Kirkpatrick began by thanking the members of the Finance and Personnel Committee, County Clerk Vlasak and Department Heads for their work in the preparation of the proposed budget. The tax levy for the proposed budget is \$8,337,004.75. Revenues have increased by \$1,964,030 compared to the 2017 budget and expenditures have increased by \$3,418,044 compared to the 2017 budget. The tax levy increase is \$1,454,014 compared to the previous year's levy. The proposed budget includes funds to cover a 7% increase in health insurance premiums; a 2% wage increase to cover the cost of implementing the wage study and an additional \$480,104 for institutional costs. It was noted that the \$809,619 budgeted in 2018 for institutional costs will not fully cover the costs which are estimated at 1.1 million for 2017. The levy request by the Health and Human Services Department was reduced by \$40,000. Pine Valley's levy request was reduced by \$117,058. The entire debt service payment for the new Pine Valley facility in the amount of \$1,371,500 has been included in the proposed levy. The Highway Department's levy request was reduced by \$136,500. The proposed budget reduces the hours of a position at the Cooperative Extension office, eliminates a position in the District Attorney's office and reduces the hours of a position in the Child Support Agency. The levy for the proposed budget will result in taxes of \$761 for property valued at \$100,000. This is an increase of \$119 from last year. Discussion followed. Motion by Kirkpatrick, second by Sebranek that the Public Hearing be closed. Motion carried.

Resolution No. 17-93 Of Condolence To The Family Of Ruth E. Williams was read by County Clerk Vlasak. Motion by Peters, second by Rasmussen that Resolution No. 17-93 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 17 - 93**

A Resolution Of Condolence To The Family Of Ruth E. Williams.

WHEREAS Ruth E. Williams, who served Richland County as a County Board Supervisor from June 19, 2012 until her death on September 24, 2017, leaving surviving her husband, three sons, and three daughters, and

WHEREAS the Richland County Board of Supervisors, which was not in session at the time of Ruth E. Williams's death, desires to express its sympathy to the surviving family.



delinquent and current real estate taxes on Tax Parcel # 111-1300-0410 and the County will transfer ownership of that parcel to the Village and the County will be relieved of any further obligation regarding the parcel, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to sign on behalf of the County the contract which has been drafted by Corporation Counsel Ben Southwick and approved by the Property, Building and Grounds Committee and the Village of Cazenovia, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY,  
BUILDING AND GROUNDS COMMITTEE

FOR    AGAINST

Buford E. Marshall, Jr.	X
Richard McKee	X
Marilyn Marshall	X
David J. Turk	X

Resolution No. 17-99 To Create A Non-Partisan Procedure For Drafting Legislative And Congressional Districts In Wisconsin was read by County Clerk Vlasak. Motion by Gentes, second by Turk that Resolution No. 17-99 be adopted. Discussion followed. Motion carried and resolution declared adopted.

RESOLUTION NO. 17 - 99

A Resolution To Create A Non-Partisan Procedure For Drafting Legislative And Congressional Districts In Wisconsin.

WHEREAS, in accordance with the Wisconsin Constitution, every 10 years after the decennial census, the Legislature must redraw Legislative and Congressional districts in accordance with the one person-one vote rule, and these districts are used to elect members of the Legislature and Congress for the next decade, and

WHEREAS the drawing of these has been the subject of partisan influence, often called gerrymandering, and costly litigation, with Wisconsin’s current district maps being the subject of a much-anticipated U.S. Supreme Court decision, all of which could be avoided by the establishment of a non-partisan procedure for the drawing of Legislature and Congressional districts, and

WHEREAS the Rules and Resolutions Committee has carefully considered this matter is is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that the County Board urges the Legislature to create a non-partisan procedure for the drawing of Legislative and Congressional districts, and to do this promptly and without waiting until the 2020 census, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to

Governor Scott Walker, to all State legislators whose districts include any portion of Richland County and to the Wisconsin Counties Association, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR    AGAINST

Fred Clary	X
David J. Turk	X
Donald Seep	X
Richard Rasmussen	X

Resolution No. 17-100 Approving Two Expenditures For The Sheriff’s Department was read by County Clerk Vlasak. Motion by Peters, second by Severson that Resolution No. 17-100 be adopted. Discussion followed. Motion carried and resolution declared adopted.

RESOLUTION NO. 17 - 100

A Resolution Approving Two Expenditures For The Sheriff’s Department.

WHEREAS Sheriff Jim Bindl and the Law Enforcement and Judiciary Committee have recommended that approval be given for 2 expenditures by the Sheriff’s Department, one being an invoice for annual maintenance for the 911 microdata record system and the second being to purchase 6 heavy tactical vests and accessories and 4 heavy ballistic plates to insert inside bulletproof vests, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following expenditures for the Sheriff’s Department are hereby approved:

- 1. an invoice from MicroData GIS, Inc. of Palatine, Illinois for annual maintenance of the microdata 911 record system in the amount of \$3,969.80;
- 2. purchase 6 heavy tactical vests and accessories and 4 heavy ballistic plates from Midwest Defense Solutions, Inc. of Cottage Grove, Wisconsin, for a total of \$9,915.00, and

BE IT FURTHER RESOLVED that the maintenance contract shall be paid from the 911 Outlay Account and the purchase from Midwest Defense Solutions, Inc. shall be paid from Special Response Team account in the Sheriff Department’s account in the 2017 budget, and

Trustees for terms starting the first Monday in January, 2018 and ending the first Monday in January, 2021. Motion carried.

County Board Supervisors were provided with copies of a report on the activities of Kate Koziol in her role of economic development for the Community Prosperity Alliance.

Rules and Resolutions Committee Chairman Clary reported that the Committee will be meeting on November 22<sup>nd</sup> at 9:00 a.m. to discuss reducing the size of the Finance and Personnel Committee, County Parks Commission, Health and Human Services Board, Pine Valley Board of Trustees and Zoning and Land Information Committee. Corporation Counsel Southwick noted that if a majority of any of the committees will be attending, those committee will need to post their own agenda for that attendance.

Supervisor Burke, a member of the Southwestern Wisconsin Community Action Program Board, noted that information was distributed to County Board Supervisors regarding the SWCAP Gala and Fundraiser scheduled for Thursday, November 9<sup>th</sup>. All funds raised will be used to improve and expand behavioral health services in SWCAP's service area.

Chairman Kirkpatrick noted the receipt of a letter expressing appreciation for Fair and Recycling Coordinator Carla Doudna's help in the recently held Clean Sweep event.

Chairman Kirkpatrick noted the receipt of a thank you card from the family of Ruth Williams for the fresh flower arrangement sent by the Board.

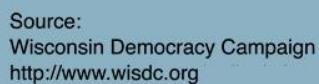
Motion by Bellman, second by M. Marshall to adjourn to Tuesday, December 12, 2017 at 10:00 a.m. Motion carried.

STATE OF WISCONSIN    )  
                                      )SS  
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the October session held on the 31st day of October, 2017.

Victor V. Vlasak  
Richland County Clerk

## 54 COUNTIES HAVE PASSED RESOLUTIONS AND 28 COUNTIES REFERENDUMS



## #fairmaps

## Template for a County Board Resolution for a County-wide Fair Maps Referendum

**RESOLUTION NO. [resolution #] RE: TO CONDUCT COUNTYWIDE ADVISORY REFERENDUM ON CREATION OF NONPARTISAN PROCEDURE FOR THE PREPARATION OF LEGISLATIVE AND CONGRESSIONAL REDISTRICTING PLANS AND MAPS**

**WHEREAS**, the [if applicable Name of County] County Board of Supervisors on [DATE] passed a resolution calling for nonpartisan legislative and congressional redistricting maps; and

**WHEREAS**, pursuant to Article IV, Section 3 of the Wisconsin Constitution, the Wisconsin Legislature is directed to redistrict state legislative districts “according to the number of inhabitants” at its next session following the decennial federal census. The legislature also reapportions congressional districts at the same interval pursuant to federal law; and

**WHEREAS**, there are numerous indicators that the citizens of Wisconsin are concerned about the practice of redistricting by whichever party holds the majority, because it may stifle political participation and competition, discourage collaboration and compromise, and lack the fairness necessary to our democratic process, by undermining the principle of one-person-one vote.

**WHEREAS**, the current procedure allows the legislature of the majority party to prepare redistricting plans and maps that may result in unfair partisan plans and maps, allowing the legislature to choose its voters rather than the voters choosing their representatives, which is commonly called gerrymandering.

**NOW, THEREFORE, BE IT RESOLVED**, that the [Name of County] County Board of Supervisors, in legal session assembled, does hereby approve that the following question be placed on the [Date of Election] ballot as an advisory referendum question:

Question: Should the Wisconsin legislature create a nonpartisan procedure for the preparation of legislative and congressional district plans and maps?

YES \_\_\_\_ NO \_\_\_\_

**AND BE IT FURTHER RESOLVED**, that the Corporation Counsel prepare a Notice of Referendum to be published by the [Name of County] County Clerk in accordance with statutory requirements;

**AND BE IT FURTHER RESOLVED**, that this resolution and the referendum shall be filed with the [Name of County] County Clerk no later than 70 days prior to the April 6, 2021 election at which the question will appear on the ballot.

**AND BE IT FURTHER RESOLVED**, that the County Clerk is directed to send results of the referendum to the Governor of the State of Wisconsin, the Wisconsin Counties

**Commented [SML1]:** Tuesday, January 26<sup>th</sup> (4<sup>th</sup> Tuesday of the month)

Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the State Legislature, and to each Wisconsin County Board.

**FISCAL NOTE:** There will be minimal cost to the County depending on the size of the ballot.

**Submitted by:** [name of committee/supervisors]

**Resolution approved on this** [date] **on a vote of** [vote count] with [number] ayes, [number] nays, [number] abstentions, and [number] excused.\*

\* The vote of the Board shall be by roll call with the results of such vote being recorded in the minutes of the meeting during which the vote was taken.