

**RULES AND RESOLUTIONS COMMITTEE
AND ETHICS BOARD**

June 4, 2020

The Rules and Resolutions Committee and Ethics Board met on Thursday, June 04, 2020, at 10:00 a.m. in the County Board Room, located on the third floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Chad Cosgrove, Melissa Luck, Shaun Murphy-Lopez, Donald Seep and Kerry Severson.

Others present included: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; Clinton Langreck, County Administrator; elected officials and department heads.

Seep called the meeting to order.

The first order of business was the election of a Committee Chair. Motion by Severson that Luck be nominated. Motion by Luck that Murphy-Lopez be nominated. Motion by Cosgrove to second the nomination of Murphy-Lopez. Motion by Severson, second by Cosgrove to close the nominations and instruct the Clerk to record that a unanimous ballot was cast for Murphy-Lopez as Chair of the Rules and Resolutions Committee and Ethics Board. Motion carried.

Murphy-Lopez chaired the meeting.

The next order of business was the election of a Committee Vice Chair. Motion by Severson that Cosgrove be nominated. Motion by Luck to second the nomination of Cosgrove as Vice Chair. Motion by Seep, second by Luck to close the nominations and instruct the Clerk to record that a unanimous ballot was cast for Cosgrove as Vice Chair of the Rules and Resolutions Committee and Ethics Board. Motion carried.

The next order of business was the election of a Committee Secretary. Motion by Luck second by Cosgrove to nominate Severson, close the nominations and instruct the Clerk to record that a unanimous ballot was cast for Severson as Secretary of the Rules and Resolutions Committee and Ethics Board. Motion carried.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were emailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and a copy was emailed to Fruit Broadcasting, LLC.

Motion by Seep, second by Cosgrove for approval of the agenda. Motion carried.

Motion by Luck, second by Cosgrove for approval of the printed copies of the minutes for the April 3rd meeting. Motion carried.

Establish Policy, County Policy on how Policy will be Developed. County Administrator Lengreck reviewed the draft proposed policy. Discussion followed. No Committee action was taken.

Establish Procedure, County Policy on how Procedures will be Developed - County Administrator Lengreck reviewed the draft proposed policy. Discussion followed. No Committee action was taken.

Richland County Governing Bodies, Roles and Structures – County Administrator Lengreck presented a draft. Discussion followed. No Committee action was taken.

Authority of Management – County Administrator Lengreck presented a draft. Discussion followed. No Committee action was taken.

Motion by Luck, second by Cosgrove to adjourn to Thursday, July 2nd at 1:00 p.m.
Motion carried.

Victor V. Vlasak
Richland County Clerk