

## Richland County Finance and Personnel Committee

### Agenda Item Cover

**Agenda Item Name:** *(Appointment of Interim Director-Symons Complex)*

<b>Department</b>	Administration	<b>Presented By:</b>	Clinton Langreck
<b>Date of Meeting:</b>	7 July 2020	<b>Action Needed:</b>	Resolution
<b>Disclosure:</b>	Open	<b>Authority:</b>	Committee Structure E +O
<b>Date submitted:</b>	2 July 2020	<b>Referred by:</b>	Symons

**Recommendation and/or action language:** *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Motion to approve and draft resolution for the Richland County Board to confirm interim appointment of Tracy Gobin as the Interim Symons Director at a Job Rate of "I" step 3 or \$22.87 per hour, effective date of July 6<sup>th</sup>, 2020 and extending until the appointment of a full time director.

**Background:** *(preferred one page or less with focus on options and decision points)*

Director Lins will be retiring in early July. The Symons Recreation Complex Natatorium Board took action in June to recommend the interim appointment of Tracy Gobin as Director. The Natatorium Board's intentions are then to leave the assistant director position vacant for several months to help absorb financial impacts from reduced revenues in response to the COVID-19 pandemic. In the fourth quarter of 2020 there will be formal recruitment process for the director position.

Past practice was referenced in establishing a salary rate for the interim director.

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#### Attachments and References:

Minutes from June 16, 2020 Natatorium Board	

#### Financial Review:

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

Action results in some reduction s in expenditures:

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**Richland County Finance and Personnel Committee**

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Current Director Rate	\$	25.14	J - Step 4
Interim Director Rate	\$	24.60	J - Step 3
Difference:	\$	0.54	
Hours remaining 2020:		1000	approximately
Savings on Director:	\$	540.00	
Current Assistant Rate	\$	18.10	
Vacant hours 2020		1000	
	\$	18,100.00	
Total reduction:	\$	18,640.00	Not including Salaries and Fringe

**Approval:**

**Review:**

\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Administrator, or Elected Office (if applicable)

**Symons Recreation Complex  
Natatorium Board Minutes June 16 2020**

The Natatorium Board met Conference room #2 in the Richland County Courthouse on June 16,2020 at 6:00 pm. The following people were in attendance: Chad Cosgrove, Tim Gottschall, John Collins, John Cler, Sue Fruit and Brandon Fetterly. Denise Lins and Clint Langreck were also present.

1. Call to Order- Tim Gottschall called the meeting to order at 6:00pm
2. Proof of Notification- Proof of Notification was met, per Lins
3. Approve Agenda- *John Cler made a motion to approve the agenda. Chad Cosgrove seconded. The motion carried.*
4. Approve Minutes – *Chad Cosgrove made a motion to approve the minutes from the June 8<sup>th</sup>, 2020. John Cler seconded. The motion carried.*
5. Comments from staff regarding Symons Recreation Complex future during the ongoing COVID-19 period- No comments
6. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Closed session under section 19.85 (1)© of the Wisconsin Statutes. *Chad Cosgrove made a motion to go into closed session. Sue Fruit seconded the motion. Roll Call Vote- Collins, yes; Cler, yes; Fruit, yes; Cosgrove, yes; Gottschall, yes; Fetterly, yes. Moved into closed session.*
7. Return to Open Session- *Chad Cosgrove made a motion to return to open session. John Cler seconded the motion. Roll Call Vote- Collins, yes; Cler, yes; Fruit, yes; Cosgrove, yes; Gottschall, yes; Fetterly, yes. Returned to open session.*
- 8. Appoint Interim Director and set job rate- *Chad Cosgrove made a motion to appoint Tracy Gobin the Interim Director at a Job Rate of "I" step 3 or \$22.87 per hour. John Cler seconded. Motion carried.*
9. Board Discussion- Gottschall asked the board about scheduling a meeting on June 16<sup>th</sup>, to discuss how to move ahead with the Director position at Symons. The meeting will be held at 6:00. Lins will check with the County Clerk Victor Vlasak to see if the County Board room is available.
10. Schedule Next Meeting- July 13,2020
11. Adjourn—*John Cler made a motion to adjourn at 6:28pm. Brandon Fetterly seconded. The motion carried.*



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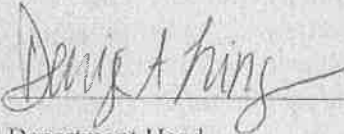
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