

County Clerk's Office

Richland County, Wisconsin

*Victor V. Vlasak
County Clerk*

Courthouse – P.O. Box 310

*(608) 647-2197
(fax) (608) 647-6134*

November 6, 2020

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel will convene at 1:00 p.m., Tuesday, November 10th, 2020, via teleconferencing at the webex.com link found below:
<https://richlandcounty.my.webex.com/webappng/sites/richlandcounty.my/meeting/download/3b4d7f03e6fe4fe1ae7e9a0a5f5758e7?siteurl=richlandcounty.my&MTID=m0e7ef6140a49e95972dc144806bba196>

Tuesday, Nov 10th, 2020 1:00 pm Central Time (US & Canada)
Meeting number: 126 324 8766
Password: richland
Join by phone
+1-408-418-9388 United States Toll
Access code: 126 324 8766 ##

Agenda:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. Amendment to COVID-19 Plan regarding exempt employees
5. Extend funding to Child Support Clerical Assistant II position through January 8th
6. Utilizing borrowed capital funds for ambulance garage engineering
7. Utilizing borrowed capital funds for Large Courtroom AV Improvements
8. CDB Close
9. Revenue Reports
10. Future Agenda Items Proposal
11. Adjourn

Victor Vlasak

Richland County Clerk

CC: Committee Members, Richland Observer, WRCO, Bulletin Board and Our Files

Richland County Committee

Agenda Item Cover

Agenda Item Name: Amendment to COVID-19 Plan regarding exempt employees

Department	Administration	Presented By:	Administrator Langreck
Date of Meeting:	5 Nov 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure E
Date submitted:	5 Nov 2020	Referred by:	

Recommendation and/or action language:

Motion to recommend amendments to the Richland County COVID-19 plan by allowing Department Heads to grant “Exempted COVID-19 Leave” to, Families First Act exempt employees, while isolated for having personally tested positive for COVID-19, with proposed / amended policy language changes, effective the beginning of the next pay period following adoption.

Background: (preferred one page or less with focus on options and decision points)

President Trump signed legislation on March 18, 2020 which modifies the requirements of the Family and Medical Leave Act (Emergency Family and Medical Leave Expansion Act) EFMLEA, expands access to Unemployment Compensation Insurance Benefits (Emergency Unemployment Insurance Stabilization and Access Act of 2020) and creates paid sick leave (Emergency Paid Sick Leave Act) PLSA for employees while the employee or his/her family members are impacted by COVID-19.

When creating the Richland County Families First Act policy, the following positions were identified as exempt, with amendments in October 2020 further defining “Health Care Providers” at Pine Valley:

For purpose of this policy the following positions are considered exempt:

- County Administrator
- Public Health nurses and all staff
- Pine Valley Community Village healthcare providers including: Director of Nursing, Registered Nurse Manager, Social Service Supervisor, Social Worker, Registered Nurse Supervisor, Registered Nurse, Licensed Practical Nurse, Medication Aide, Unit Clerk, Certified Nursing Assistant, CBRF Unit Clerk, Activity Aide, Personal Care Worker, Resident Assistant (changes effective 11 September 2020)
- Law enforcement officers
- Jail personnel
- Emergency medical services personnel and all staff
- Dispatchers
- Highway patrolmen and equipment operators
- Management Information Systems personnel

Language is incorporated into the Richland County COVID-19 Plan which states. *“Employees not utilizing PLSA or EFMLEA will be required to use their available leave balances for the duration of their illness or to provide care for a family member’s illness (including available compensatory, sick, vacation and floating holiday). Employees exceeding all paid benefit time available will be allowed to enter a negative balance on their sick leave accrual bank until they can safely return to work. Once they have*

Richland County Committee

Agenda Item Cover

returned, all future paid time off (including compensatory, sick, vacation, and floating holiday) will be recouped at time earned to offset any remaining negative balance.”

Discussion has been had at Finance and Personnel and on the County Board floor regarding the inequity of the policy as it relates to essential workers impacted by COVID-19.

In efforts to recognize the inequity and hardship imposed on our essential workers during this pandemic a recommendation is made to allow Department Heads to grant “Exempted COVID-19 Leave” to, Families First Act exempt employees, while isolated for having personally tested positive for COVID-19. It is felt by the County Administrator that this action would help further recognize the impacts to these employees and yet all the county to maintain critical functions, understanding that this benefit still does not create equity with entitlement to the Families Frist Act.

An alternative option would be to eliminate the identification of “exempt employees” and allow all county employees access and entitlement to PLSA and EFMLEA. This option is possible, but may jeopardize staffing needs and critical functions.

Alternative options may also exist in exercising discretion to allow for “Exempted COVID-19 Leave” for additional PLSA/EFMLEA criteria. [Reference the worksheet below]

Additional decision points to consider: 1) Effective Date, residing when to make the benefit available (retroactive or future) may impact individual employees. 2) Criteria, the county has the authority to identify qualifying criteria. The more opportunities allowed is of greater benefit to the employee but generates increased risk in staffing and performing essential functions.

Attachments and References:

COVID-19 Plan	Families First Act Plan
Decision Worksheet	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

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Option #1: Proposed Changes in COVID-19 Plan that allows compensated time for (+) test

1.01 Emergency Leave/Sick Leave.

- A. Employees that are exempt from PSLA or EFMLEA may be granted “Exempted COVID-19 Leave”, for up to a total of 10 days in a two-week period, at 100% normal compensation, while the employee is isolated for having personally tested positive for COVID-19 (effective November 18th, 2020).
 - 1. Department heads will have authority to grant this leave and will verify / attest to their employee’s positive test when submitting to payroll.
 - 2. Departments will utilize applicable pay codes as established through the Clerk’s Office when submitting Exempted COVID-19 to the Clerk’s Office.
- B. Employees not utilizing PSLA, ~~or~~ EFMLEA or Exempted COVID-19 Leave will be required to use their available leave balances for the duration of their illness or to provide care for a family member’s illness (including available compensatory, sick, vacation and floating holiday). Employees exceeding all paid benefit time available will be allowed to enter a negative balance on their sick leave accrual bank until they can safely return to work. Once they have returned, all future paid time off (including compensatory, sick, vacation, and floating holiday) will be recouped at time earned to offset any remaining negative balance. Employees who begin experiencing symptoms are urged to call a healthcare provider first before proceeding to a healthcare facility so that healthcare providers can prepare for their arrival. Requirements for filing FMLA paperwork is in effect for leaves not covered by the PLSA and EFMLEA. Richland County policy regarding voluntary sick leave donation remains in effect if illness/condition meets catastrophic level as defined by policy.

1.02 Employees with a suppressed or compromised immune system, or employees living with a person with a suppressed or compromised immune system are encouraged to communicate the need for an accommodation.

1.03 To the extent possible, remaining staff shall cover the duties and responsibilities of staff on emergency leave or sick leave.

Department heads and supervisors are required to protect their employees’ right to privacy under the Americans with Disabilities Act (ADA) and Health Insurance Portability and Protection Act (HIPPA).

Option #2: Remove positions from exempted list

PLSA Eligibility Section:

- A. **Employee eligibility:** All regular full-time and regular part-time employees actively employed by Richland County. ~~Excludes health care providers and emergency first responders. (clarification provided at~~
<https://www.dol.gov/agencies/whd/pandemic/ffera-questions> Questions 56 and 57)

Richland County Committee

Agenda Item Cover

For purpose of this policy the following positions are considered exempt:

- ~~County Administrator~~
- ~~Public Health nurses and all staff~~
- ~~Pine Valley Community Village healthcare providers including: Director of Nursing, Registered Nurse Manager, Social Service Supervisor, Social Worker, Registered Nurse Supervisor, Registered Nurse, Licensed Practical Nurse, Medication Aide, Unit Clerk, Certified Nursing Assistant, CBRF Unit Clerk, Activity Aide, Personal Care Worker, Resident Assistant (changes effective 11 September 2020)~~
- ~~Law enforcement officers~~
- ~~Jail personnel~~
- ~~Emergency medical services personnel and all staff~~
- ~~Dispatchers~~
- ~~Highway patrolmen and equipment operators~~
- ~~Management Information Systems personnel~~

EFMLEA Eligibility Section:

- A. **Employee eligibility:** All regular full-time and regular part-time employees employed by Richland County for at least 30 calendar days. ~~Excludes health care providers and emergency first responders. (clarification provided at~~
<https://www.dol.gov/agencies/whd/pandemic/ffera-questions> Questions 56 and 57)

For purpose of this policy the following positions are considered exempt:

- ~~County Administrator~~
- ~~Public Health nurses and all staff~~
- ~~Pine Valley Community Village healthcare providers including: Director of Nursing, Registered Nurse Manager, Social Service Supervisor, Social Worker, Registered Nurse Supervisor, Registered Nurse, Licensed Practical Nurse, Medication Aide, Unit Clerk, Certified Nursing Assistant, CBRF Unit Clerk, Activity Aide, Personal Care Worker, Resident Assistant (changes effective 11 September 2020)~~
- ~~Law enforcement officers~~
- ~~Jail personnel~~
- ~~Emergency medical services personnel and department staff~~
- ~~Dispatchers~~
- ~~Highway patrolmen and equipment operators~~
- ~~Management Information Systems personnel~~

Richland County Committee

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Course of Action Development: Worksheet - Equitable solution with COVID-19 absence for exempt employees

Title:		Qualification Criteria:		Benefit		Admin and Equity Factor:		Control Factors:				
PLSA:		Qualifications for Eligible Employees:		Pay:	Amount:	Admin Challenges:		Equity Factor:		Authorization	Effective Date:	End Date:
1	the employee is subject to a Federal, State or local quarantine or isolation order relative to the COVID-19 virus;		100%	up to a 80 hours total in two week period	If we deem our essential workers as "none exempt" for purposes of Families First, benefit entitlement may impact our departments' abilities to meet staffing levels and perform essential functions.	Eliminating exempt positions would be the most equitable factor from benefit perspective.	By Policy Through Department Heads	November 18th	December 31st unless legislative extension			
2	the employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;		100%	up to a 80 hours total in two week period								
3	the employee is experiencing symptoms of the COVID-19 (fever, cough, sore throat, shortness of breath) and is seeking medical diagnosis from an appropriate health provider;		100%	up to a 80 hours total in two week period								
4	the employee is caring for a family member subject to a federal, state or local order related to COVID-19—"family member" is defined according FMLA; Spouse, Children, and Parents https://webapps.dol.gov/elaws/whd/fmla/10b1.aspx ;		2/3rds	up to a 80 hours total in two week period								
5	the employee is caring for a son or daughter whose school or place of care is closed or child care provider is unavailable due to COVID-19 precautions; or,		2/3rds	up to a 80 hours total in two week period								
6	the employee is experiencing a substantially similar condition to COVID-19 as has been identified by the Secretary of Health and Human Services.		2/3rds	up to a 80 hours total in two week period								
EFMLEA:		Qualifications for Eligible Employees:		Pay:	Amount:	Admin Challenges:		Equity:		Authorization	Effective Date:	End Date:
1	Employee is unable to work or telecommute to care for a minor child if the child's school or childcare has been closed or is unavailable due to a public health emergency (COVID-19).		2/3rds	up to 12 weeks after 10 day elimination	If we deem our essential workers as "none exempt" for purposes of Families First, benefit entitlement may impact our departments' abilities to meet staffing levels and perform essential functions.	Eliminating exempt positions would be the most equitable factor from benefit perspective.	By Policy Through Department Heads	November 18th	December 31st unless legislative extension			
Exempt Leave:		Qualifications for Eligible Employees:		Pay:	Amount:	Admin Challenges:		Equity:		Authorization	Effective Date:	End Date:
Current COVID-19 Policy Sick Leave Use	Emergency Leave/Sick Leave. Employees not utilizing PSLA or EFMLEA will be required to use their available leave balances for the duration of their illness or to provide care for a family member's illness (including available compensatory, sick, vacation and floating holiday). Employees exceeding all paid benefit time available will be allowed to enter a negative balance on their sick leave accrual bank until they can safely return to work. Once they have returned, all future paid time off (including compensatory, sick, vacation, and floating holiday) will be recouped at time earned to offset any remaining negative balance.		up to %100 using benefit time and going negative	no defined limit	This is in place. Status Quo	This is in place. Status Quo	By Policy Through Department Heads	17-May-20	Not defined			

Richland County Committee

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Title:		Qualification Criteria:		Benefit		Admin and Equity Factor:		Control Factors:		
Options:	COA Development:	Pay:	Amount:	Admin Challenges:		Equity:		Authorization	Effective Date:	End Date:
Grant "Exempted COVID-19 Leave" pay to employees...										
1	...tests positive for COVID-19	100	up to a 80 hours total in two week period	Need pay codes. Need to Define Criteria for eligibility. Need to Define Effective Date. Need to define end date. Need to define authority to grant.		This COA is not equitable in comparison to eliminating "exempted positions" but attempts to again recognize essential employees.		By Policy Through Department Heads	Beginning of the next pay period following adoption	not defined, will carry with COVID-19 plan
2	is subject to a Federal, State or local quarantine or isolation order relative to the COVID-19 virus	100	up to a 80 hours total in two week period						September 16, 2020 proposed by PV (date changes were effective for Healthcare Providers)	
3	the employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;	100	up to a 80 hours total in two week period						If we go retroactive we will have restore used BTO and decide on date.	
4	the employee is experiencing symptoms of the COVID-19 (fever, cough, sore throat, shortness of breath) and is seeking medical diagnosis from an appropriate health provider;	100	up to a 80 hours total in two week period						Establishing a retroactive date will be challenging.	
5	the employee is caring for a family member subject to a federal, state or local order related to COVID-19—"family member" is defined according FMLA; Spouse, Children, and Parents https://webapps.dol.gov/elaws/whd/fmla/10b1.aspx ;	2/3rds	up to a 80 hours total in two week period	2/3rds pay is added payroll strain and coordination to see if employee wants to make self whole						
6	the employee is caring for a son or daughter whose school or place of care is closed or child care provider is unavailable due to COVID-19 precautions; or,	2/3rds	up to a 80 hours total in two week period							
7	the employee is experiencing a substantially similar condition to COVID-19 as has been identified by the Secretary of Health and Human Services.	2/3rds	up to a 80 hours total in two week period							
8	Employee is unable to work or telecommute to care for a minor child if the child's school or childcare has been closed or is unavailable due to a public health emergency (COVID-19).	2/3rds	up to 12 weeks after 10 day elimination							

Richland County Committee

Agenda Item Cover

Agenda Item Name: Extend funding to Child Support Clerical Assistant II position through January 8th

Department	Child Support	Presented By:	Amy Forehand
Date of Meeting:	10 November 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure K
Date submitted:	6 November 2020	Referred by:	

Recommendation and/or action language:

Motion to... continue funding of the Child Support Clerical Assistant II position until January 8th, 2020 to facilitate a 2020 retirement for current employee, and to allow for budget adjustments in 2021 to reflect this change.

Background: *(preferred one page or less with focus on options and decision points)*

Through the 2021 Budget Process the Child Support — Clerical Assistant II position was identified to be reduced entering the 2021 budget year (1 Jan 2021). The current employee has served Richland County since 1988 and was planning on a 2021 retirement. It is requested that the position be funded until January 8th 2021 to allow for a 2021 retirement which may have beneficial impacts on the employee's retirement apportionment through the Wisconsin Retirement System.

It is recommended the Clerical Assistant II position be classified as unfunded for 2021, but keep as authorized to help with "Dedicated Position" in consideration for D4 caseload during projected department reconfiguration.

Attachments and References:

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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	Within Child Support Budget
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Richland County Committee

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The financial impact of retirement adjustment is:

	<u>Amount</u>	<u>Hours</u>	
Pay	\$17.05	40.00	\$ 682.00
WRS	6.75%		\$ 46.04
FICA	7.65%		\$ 52.17
			\$ 780.21
6/16/20-1/8/21 Vac Accrued	\$ 17.05	114.62	\$ 1,954.27
Current Vacation avail	\$ 17.05	147.56	\$ 2,515.90
60 days of Sick	\$ 17.05	480.00	\$ 8,184.00
Total Term Payouts			\$ 12,654.17
	Total Cost to County		\$ 13,434.38

If Nancy retires on 1/8/21 there would be no insurances deducted as we prepay our insurances one month in advance so the December deduction covers January insurances.

66% of this is reimbursed by the state.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Utilizing borrowed capital funds for ambulance garage engineering

Department	Ambulance	Presented By:	Darin Gudgeon
Date of Meeting:	3 Nov 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	03 Nov 2020	Referred by:	Joint Ambulance Committee

Recommendation and/or action language:

Motion to approve a resolution for the County Board accepting the proposal for architecture and engineering service provided by Jewell and Associates, utilizing borrowed capital improvement funds

Background: *(preferred one page or less with focus on options and decision points)*

The Joint Ambulance Committee (JAC) solicited request for proposals (RFPs) to architecture & engineering firms for the new emergency services facility. An ad was run for 2 weeks, it was advertised in Builder Exchange of Wisconsin for free and sent RFP's to 6 firms. 4 of the 6 firms responded: Jewell and Associates, Delta 3, Dimension IV and Aro Eberle Architects. All of the proposal were reviewed by the sub-committee of the JAC and narrowed it down to two firms; Jewell and Associates and Delta 3. Both firms met the requirements of the RFP, are local and had the lower bid amounts. The JAC met on 10/29/2020 and Jewell and Associates was chosen. Their proposal to provide A/E services came in at \$59,750.00, which was the lowest qualifying proposal.

Estimates on the project: \$59,750

Attachments and References:

Delta 3 proposal and clarification letters	Jewell & Associates proposals
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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	75
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Darin Gudgeon

Department Head

Review:

Clinton Langreck

Administrator, or Elected Office (if applicable)

Good morning Brian.

Thank you for reaching out to me regarding our proposal for the Engineering and Architecture Services for the New Emergency Services Facility. I am excited about the project and looking forward to working with you (if the Board approves).

During our conversation we had discussed if there were any additional costs that the project might incur that was not included in the proposal. For all projects I recommend:

- The completion of a Phase 1 Environmental Assessment (you thought this might have been completed by the City)
- Soil borings and a Geotech Report (4 borings cost about \$4,000 on a recent project of mine)
- Geotechnical engineer to test compaction and review soil suitability on site during construction. This cost varies based on the findings in the Geotech Report.
- The fees to submit building, HVAC/mechanical, and plumbing plans to the state will be approximately \$1,500 dependent on the final design.

We also discussed if there were any changes to our fees that might need to be reviewed.

- Due to the coordination necessary for a project with multiple players we may need to increase the number of construction progress meetings and inspections. If the project requires additional oversight I would recommend two meetings per month (every other week) during construction and at least one additional structural inspection. The additional meetings (a total of 7 additional) would increase our fees by \$2,800. Keep in mind the construction portion is based on Time and Material so this might vary depending on how well construction is progressing.

Two possible alternates were discussed with the need to see how these would impact our fees.

- Alternate 1 – Design and detailing of a roof system to support future solar panels would add \$1,320 to our fees.
- Alternate 2 – Design, detailing and drafting of in-floor radiant heat system in the ambulance bay would add \$1,800 to our fees.

Please let me know if you have any additional questions or need clarification. I am available all day today by phone or email.

Please feel free to contact me with any questions.
Thank you,

Tammy Black, AIA, LEED Green Associate
Architect



Platteville Office:

Good afternoon Brian.

I apologize for the delay in getting back to you. Upon review of my proposal I did not have enough included to complete a full design for a storm water management system. If we disturb more than an acre and this system is required, our fees for design, drafting and detailing would be \$3,420.

Please feel free to contact me with any questions.
Thank you,

Tammy Black, AIA, LEED Green Associate
Architect



Platteville Office:
875 S. Chestnut Street, Platteville, WI 53818
Phone: 608.348.5355 ext. 1016
Fax: 608.348.5455

Dubuque Office:
898 Jackson Street, Dubuque, IA 52001
Phone: 563.542.9005 ext. 2002

www.delta3eng.biz

From: bmcgraw <bmcgraw@mwt.net>
Sent: Thursday, October 29, 2020 2:05 PM
To: Tammy Black <BlackT@delta3eng.biz>
Cc: darin.gudgeon@co.richland.wi.us; amber.burch@co.richland.wi.us
Subject: RE: Proposal for Engineering/Architecture Services for a New Emergency Services Facility

Hi Tammy. I have one other point to clarify. Does your proposal include design for an on-site storm water management system if needed? If not what would the estimated cost be?

Thanks.
Brian

Sent from my U.S.Cellular® Smartphone



Engineering & Architectural Services -

New Emergency Services Facility Project
Richland Center, Wisconsin

Date: October 25, 2000

Submitted By:
Delta 3 Engineering, Inc.

875 S. Chestnut Street
Platteville, WI 53818
(608) 348-5355

898 Jackson Street
Dubuque, IA 52001
(563) 542-9005

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► Platteville, Wisconsin
► Dubuque, Iowa

P 608.348.5355
P 563.542.9005

E mail@delta3eng.biz
W www.delta3eng.biz

October 28, 2020

Darin Gudgeon
Richland County Ambulance Service
181 W. Seminary Street
Richland Center, WI 53581

**Re: Request for Proposals – Engineering and Architectural Services
New Emergency Services Facility Project**

Dear Mr. Gudgeon,

On behalf of Delta 3 Engineering, Inc., I am pleased to present our statement of qualifications for the Engineering and Architectural Services for the New Emergency Services Facility Project. We are very interested in being a part of this exciting project and look forward to working with the private donor, Joint Ambulance Committee members, Ambulance Service staff, contractors and subcontractors to make this project a success. With so many different stakeholders in this project, our collaboration with all team members will be extremely interactive throughout the design and construction process to ensure all needs are being addressed and met.

Delta 3 is a full-service architecture and engineering firm with offices located in Platteville, Wisconsin and Dubuque, Iowa. Our 30+ employees pride themselves on the completeness and careful coordination of design needs for any size and scope of project. Since our founding in 2003, we have designed and supervised construction projects ranging from a few thousand dollars to millions of dollars. These projects include renovations and new construction for police stations, fire stations, village/city halls, community centers, schools, and libraries throughout the Tri-State area. Because we are a smaller firm, the success of every project is important to us and our attention to detail is evident throughout the design and construction process.

Delta 3 Engineering has extensive experience in the design and construction of wood frame commercial structures similar to the facility that is outlined in the Request for Proposal. We offer diverse services that allow us to coordinate all design in-house. This allows us to carefully coordinate the design process, making it accurate and efficient. Starting with the initial architectural design layouts, we provide in-house coordination of the structural requirements mechanical, electrical and plumbing systems. We perform regular constructability reviews on our projects to simplify the construction process and keep construction costs to a minimum. For this project, Delta 3 team members will include Tammy Black, AIA, LEED Green Associate (Architect/Project Manager) as the point of contact providing project coordination, Scott Chyko, PE, (Principal-in-Charge/Structural Engineer), Jason Schweitzer, PE, SE, (Structural Engineer), Joe Bailie (Construction and MEP Specialist), Dan Dreessens, PE (Civil Engineer)

October 28, 2020

and James Reiter, PLS (Professional Land Surveyor). Additional staff will be utilized for drafting and advisement.

Delta 3 has the same approach to each new endeavor, no matter how large or small: we listen closely to the client and provide superior design through construction administration services. Our goal is to provide services focused on collaborative communication and teamwork to facilitate the completion of a quality project.

Please let me know if you need any additional information regarding this letter of interest. Feel free to contact me at (608) 348-5355 or blackt@delta3eng.biz. We hope you see understand the value our experience and team can bring to your project.

Sincerely,



Tammy S. Black, AIA, LEED Green Associate
Architect/ Project Manager
Delta 3 Engineering, Inc.

EVERY ANGLE COVERED

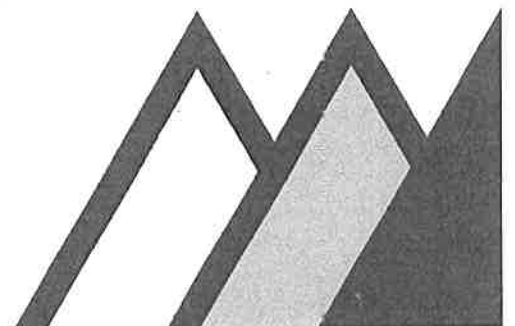




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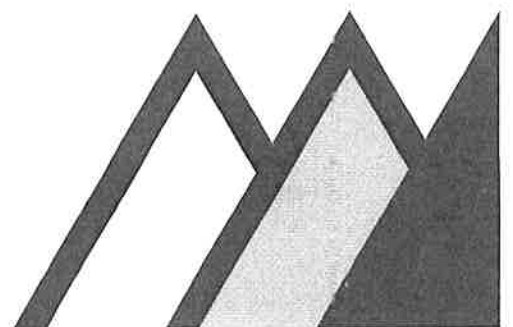


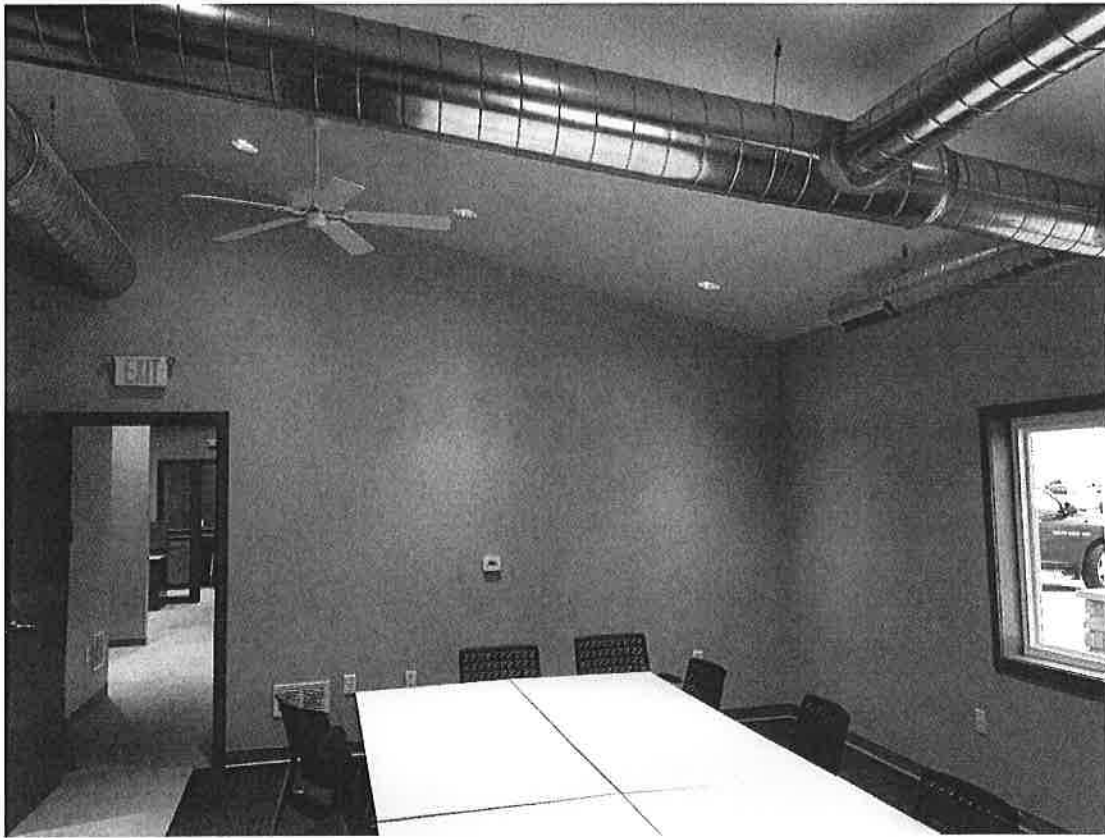
4 - **DELTA 3** - Richland Center Emergency Services Facility



FIRM OVERVIEW & PROFILE

EVERY ANGLE COVERED







FIRM PROFILE

Delta 3 Engineering was founded in November 2003 by Scott Chyko, Dan Dreessens, and Bart Nies. We started with five employees but have since grown to a team of 30+. In 2014, Delta 3 Engineering purchased Southwest Design Associates, which had been in business since 1977.

The following is a breakdown of our current staff:

- Registered Professional Engineers, Civil – 5
- Registered Professional Engineers, Structural – 2
- Registered Architects – 1
- Engineers-In-Training, Civil – 5
- Engineer-In-Training, Structural – 1
- Registered Land Surveyors – 2
- Engineering/CAD Technicians – 11
- Administrative – 3

We have worked with over 40 municipalities throughout the tri-state area to provide first-rate, innovative design and consulting services. Our architects and engineers work closely with you to incorporate your goals and ideas into a high-quality design that will be an asset to your community for many years.

***WE PRIORITIZE
COMMUNICATION***

To eliminate communication barriers, a single architect or engineer leads your project from start to finish. This team member works with you to establish goals, address needs, find solutions, and ensure your project stays on track.

***WE DESIGN
WITH YOU IN MIND***

We create solutions that fit your budget, comply with state and federal regulatory codes, and meet accessibility requirements.

***WE BUILD
LONG-LASTING RELATIONSHIPS***

Our engineers and architects have developed professional relationships with many municipalities and state and federal regulatory agencies. As a result, we're able to keep projects moving in a timely and efficient manner.

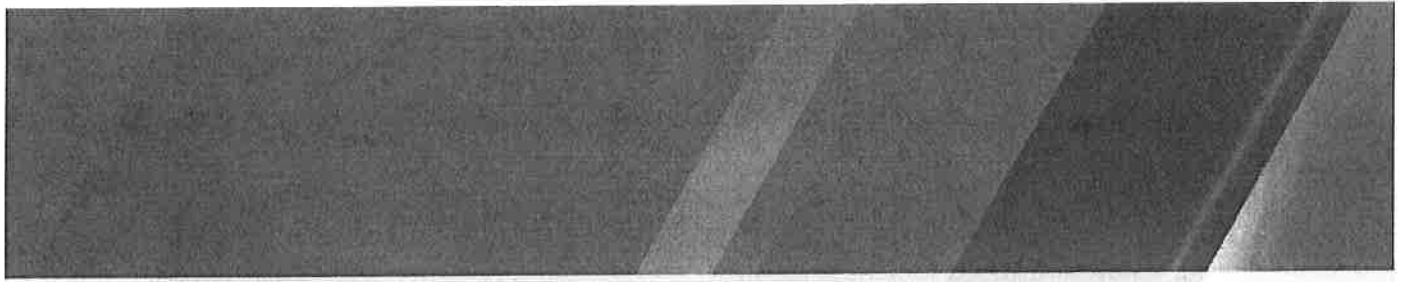
► IOWA: 898 Jackson St., Dubuque, IA 52001 P 563.542.9005
► WISCONSIN: 875 S. Chestnut St., Platteville, WI 53818 P 608.348.5355 F 608.348.5455
E mail@delta3eng.biz W www.delta3eng.biz

PRINCIPALS Scott Chyko, P.E. | Dan Dreessens, P.E. | Bart Nies, P.E.

EVERY ANGLE COVERED



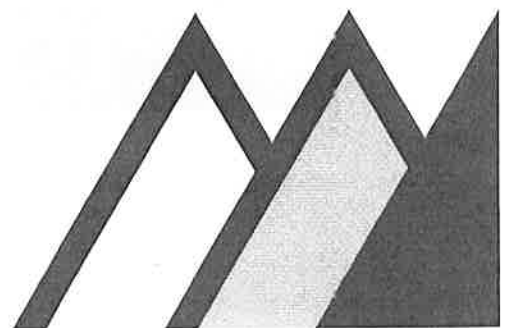
8 - **DELTA 3** - Richland Center Emergency Services Facility.



B

FIRM SERVICES

EVERY ANGLE COVERED





10 - **DELTA 3** - Richland Center Emergency Services Facility



FIRM SERVICES

Delta 3 Engineering specializes in civil and municipal engineering; structural engineering; architecture; historic preservation; land development and planning; grant writing and financial assistance; land surveying; and mechanical, plumbing, and lighting design services.

Architecture

We create innovative, code-compliant, and cost-effective solutions for new and historical building projects for both municipalities and private businesses.

Structural Engineering

Delta 3 provides design services for new commercial or residential structures, and the renovation and rehabilitation of existing structures.

Land Development and Planning

We assist public and private clients to create land development plans for underdeveloped, industrial, commercial, and residential areas.

Grant Writing and Financial Assistance

Delta 3 provides grant writing, financial assistance, and grant administration for municipal projects.

Civil/Municipal Engineering

We work in collaboration with municipalities to design, construct, and maintain public works infrastructure, such as streets, waste water, water, and storm water control systems.

Environmental Engineering

Delta 3 performs design, construction engineering, and project management services for municipal water, waste water, and storm water control systems.

Land Surveying

We offer a variety of surveying services, including boundary, ALTA retracement, and topographical surveys, as well as construction staking.

Mechanical Design

Delta 3 designs heating, ventilation, and air-conditioning (HVAC) systems to meet specific client needs.

Plumbing Design

We plan and design plumbing systems for many different types of structures—from commercial office and retail buildings to restaurants, breweries, and food-processing facilities.

Lighting Design

Delta 3 specializes in sensitively integrating architecture and lighting, maximizing daylighting, creatively utilizing standard fixtures, and offering solutions specific to the requirements of each project.

► IOWA: 898 Jackson St., Dubuque, IA 52001 P 563.542.9005
► WISCONSIN: 875 S. Chestnut St., Platteville, WI 53818 P 608.348.5355 F 608.348.5455
E mail@delta3eng.biz W www.delta3eng.biz

PRINCIPALS Scott Chyko, P.E. | Dan Dreessens, P.E. | Bart Nies, P.E.

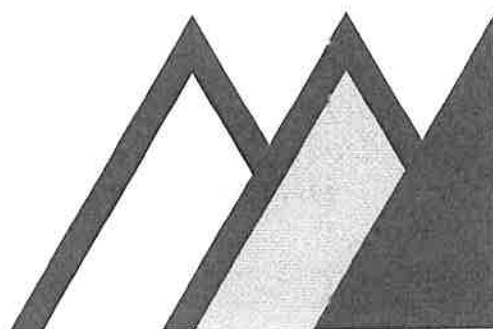
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C

SIMILAR EXPERIENCE

EVERY ANGLE COVERED





13 - **DELTA 3** - Richland Center Emergency Services Facility



SIMILAR EXPERIENCE

Fennimore Fire and Rescue Facility

Overview:

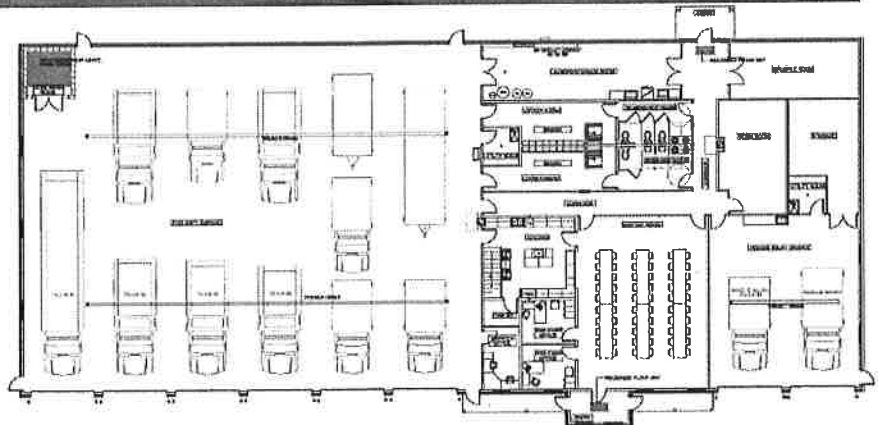
The Fennimore community was in need of a new facility to house their volunteer fire department and EMS squad. After a review of multiple building sites in the area, the final location was determined and Delta 3 was hired to complete the full design of the facility. The project involved the design of the 14,500 s.f. building which includes a fire truck maintenance bay, EMS truck bay, offices, locker rooms, restrooms, kitchen, and a community meeting room. Delta 3 completed the architectural design, civil engineering, structural engineering and mechanical, lighting and plumbing design for the facility.

Project team members:

Scott Chyko, PE – structural engineer

Dan Dreessens, PE – civil engineer, site design

Joe Bailie – MEP design, project management, construction administration



Client: City of Fennimore

Location: Fennimore, Wisconsin

Size: 14,500 SF

Completion: 2006

Construction Cost: \$888,100

Reference: Jim's Building Center 608-822-3741



SIMILAR EXPERIENCE

Livingston-Clifton Fire Department Addition

Overview:

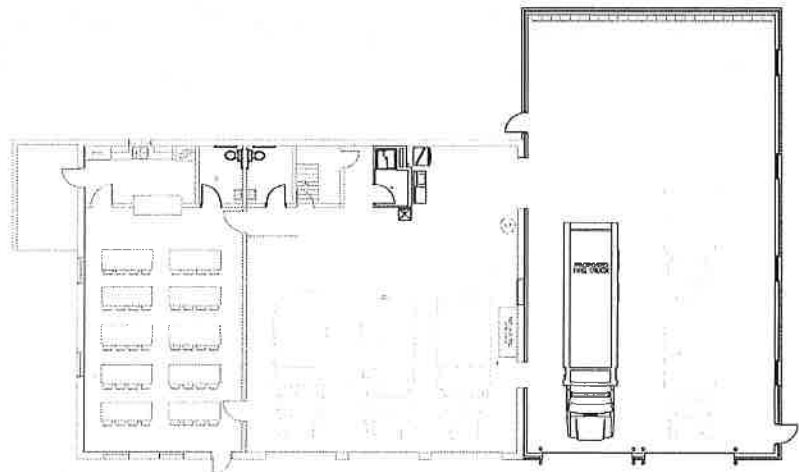
The Livingston Fire Department building was cramped and no longer provided enough space for the department's equipment. Delta 3 completed the design of a simple 2,860 s.f. addition to the existing 3,500 s.f. building that included two new truck bays with additional depth as well as updating the existing exterior with a brick façade. Delta 3 completed the architectural design, civil engineering, structural engineering and mechanical, lighting and plumbing design for the facility.

Project team members:

Scott Chyko, PE – structural engineer

Dan Dreessens, PE – civil engineer, site design

Joe Bailie – Mechanical and plumbing design, project management



Client: City of Livingston

Location: Livingston, Wisconsin

Size: 6,360 SF total (2,860 SF addition)

Completion: 2006

Construction Cost: \$200,000

Reference: Rock Church Construction 608-943-8157



SIMILAR EXPERIENCE

Jamestown Fire Department Addition

Overview:

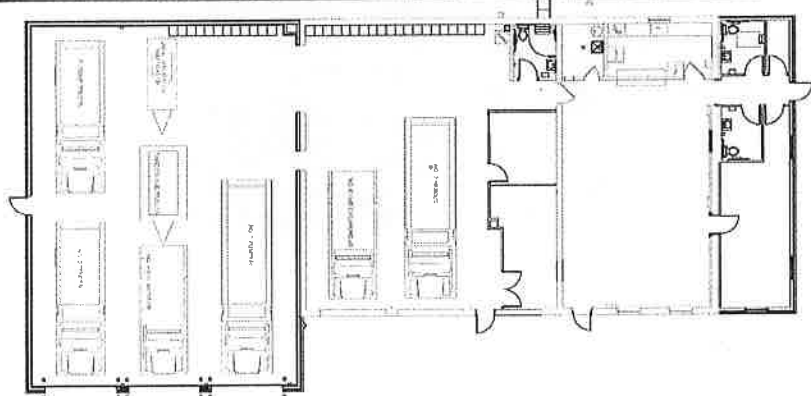
The Town of Jamestown had outgrown their current fire department and town hall facility and it was determined that an addition would be appropriate on the site. Delta 3 completed the site design to add a 19-stall parking lot on the south side of the building as well as the architectural design, structural engineering and mechanical, lighting and plumbing design to add onto the north and south sides of the existing building. Three additional truck bays were added to the south and office space with accessible restrooms was added to the north. Metal roofing, siding and masonry work was completed on the building exterior. The complete facility of 7,000 s.f. now boasts 5 truck bays, offices, storage and a community meeting room with a kitchen/food warming area.

Project team members:

Jake Haack, PE – structural engineer, project manager

Dan Dreessens, PE – civil engineer, site design

Joe Bailie – mechanical and plumbing design



Client: Town of Jamestown

Location: Kieler, Wisconsin

Size: 7,000 SF total (3,500 SF addition)

Completion: 2015

Construction Cost: \$582,000

Reference: Faber Runde, Chairman 608-568-7556



SIMILAR EXPERIENCE

SHULLSBURG COMMUNITY TOWNSEND CENTER

Overview:

The City of Shullsburg constructed a single masonry building to house many of the city services and amenities. The brick veneer building creates a landmark at the intersection of two main roads. The building houses a police station, EMS/rescue facility, community room/Senior Center, city offices, and the library. The combined program continues to serve the community population of approximately 1,300 people.

Project team members:

Scott Chyko, PE – structural engineer

Joe Bailie – MEP design, construction administration



Client: City of Shullsburg

Location: Shullsburg, Wisconsin

Size: 15,500 SF

Completion: 2002



SIMILAR EXPERIENCE

Mineral Point Police Station and City Garage

Overview:

Delta 3 was selected by the City of Mineral Point to review options for a combined police station and city garage in a location that was easily accessible. Conceptual designs and cost estimates were completed initially, with the City Council approving the construction of a new facility. The 15,000 square foot building houses the offices and break room for the police department, equipment and evidence storage, vehicle storage and impound area, as well as provides a community meeting space via a separate entrance. The city garage has ample space for city vehicles, offices, and equipment. Delta 3 completed the architectural design, civil engineering, structural engineering, and mechanical, lighting and plumbing design for the facility.

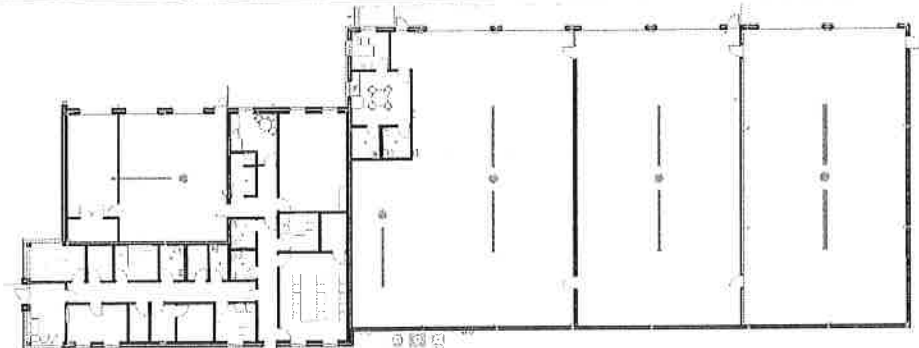
Project team members:

Tammy Black, AIA – architect, project manager

Jason Schweitzer, PE, SE – structural engineer

Bart Nies, PE – civil engineer, site design

Joe Bailie – MEP design



Client: City of Mineral Point

Location: Mineral Point, WI

Size: Police Station 4,400 sf City Garage 10,600 sf

Completion: 2020

Cost: \$1,900,000

Reference: Robert Weier, Police Chief, 608-987-2313

DELTA 3 - Richland Center Emergency Services Facility - 18



SIMILAR EXPERIENCE

Fire and EMS Facilities

Our Delta 3 team 3 has completed the design of numerous fire and EMS facilities throughout the region. Some additional facilities include:

Bloomington EMS

Bloomington Fire Station

Shullsburg EMS/Community Center

Shullsburg Fire Station

Avoca Rural Fire & EMS Facility

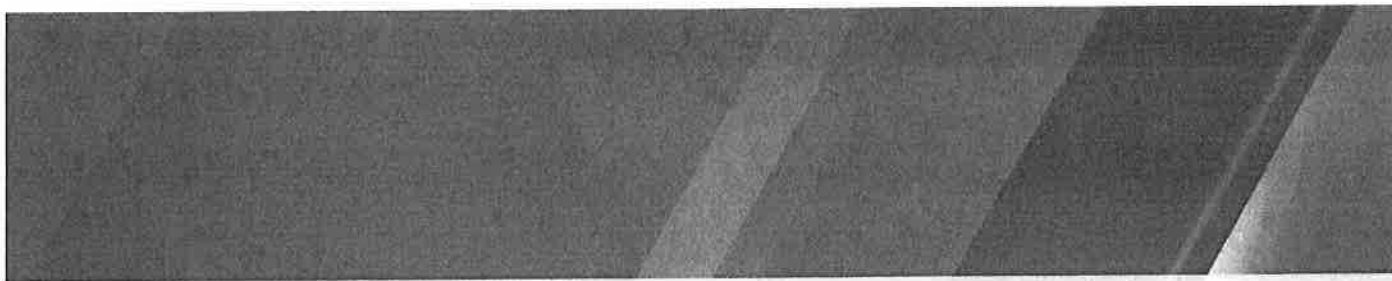
Platteville Fire Department - Alterations



Bloomington Fire Station



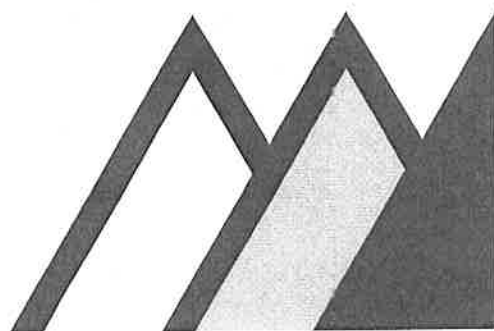
Shullsburg Fire Station



D

TEAM MEMBERS

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The Delta 3 team of engineers and architects are dedicated to listening closely, communicating openly, designing efficiently, and providing superior construction administration services for you. We love what we do and look forward to working with you!



Platteville Office



Dubuque Office

21.- **DELTA 3** - Richland Center Emergency Services Facility



Tammy Black, AIA
LEED Green Associate, NCARB

Architect/ Project Manager

Education

BS Bachelor of Science
1997 North Dakota State University

BArch Bachelor of Architecture
1998 North Dakota State University

Experience

2014- Delta 3
1998-05 Miller Dunwiddie Architecture, Minneapolis

Registration/Certification

Registered Architect:

2001 Minnesota
2014 Wisconsin
2017 Illinois
2018 Iowa

2017 LEED Green Associate

Memberships/Organizations

Platteville Historic Preservation Commission - member
AIA American Institute of Architects
NCARB National Council of Architecture Registration Boards



Tammy is an Architect practicing in the areas of historic preservation and commercial construction. Prior to joining Delta 3 Engineering she worked in Minneapolis on many types of commercial, aviation, and historic preservation projects, ranging from a few million to over \$14 million.

Tammy has provided pre-design services, programming and space needs analysis, facility design services, project management and construction administration for public and private clients in Minnesota and Wisconsin. Her experience ranges from preservation and rehabilitation work to new construction in commercial, educational, municipal, offices, retail, clinics and warehouses. She regularly reviews building codes and focuses on performance-based envelope design.

Tammy enjoys volunteering in the community and serving on the Platteville Historic Preservation Commission. She enjoys working with clients to develop their ideas into reality.



Scott Chyko, PE

Structural Engineer/ Principal

Education

BS Bachelor of Science – Civil Engineering
1996 University of Wisconsin-Platteville

Experience

2003- Delta 3
1993-03 Blackhawk Engineering, Platteville

Registration/Certification

Registered Professional Engineer:
Wisconsin
Iowa
Ohio
Florida

Memberships/Organizations

ICC International Code Council
ASCE American Society of Civil Engineers
ACI American Concrete Institute
AISC American Institute of Steel Construction
Platteville Business Incubator - Secretary



Scott is co-owner and President of Delta 3 Engineering, Inc. in Platteville, Wisconsin. He is a Civil Engineer that practices in the areas of structural and geo-technical engineering, facilities improvement, facilities analysis, energy audits, and energy conservation analysis. He is responsible for overseeing Delta 3 Engineering's architectural and structural engineering division, as well as day to day operations of Delta 3 Engineering, Inc.

Scott has completed professional continuing education courses in seismic design, structural steel, heavy timber, reinforced concrete, and masonry design, facility thermal performance, Heating Ventilating and Air Conditioning Systems Design, Commercial Plumbing Systems Design, International Building Code analysis, and ADA compliance review.

Scott has provided space needs analysis, facility design services, structural engineering, and building thermal performance analysis for projects throughout Iowa, Wisconsin, Ohio, Minnesota, and Nebraska.



Jason Schweitzer, PE, SE

Structural Engineer

Education

BS Bachelor of Science – Civil Engineering
2011 University of Wisconsin-Platteville

Experience

2012- Delta 3

Registration/Certification

Registered Professional Engineer:
Wisconsin
Iowa
Illinois (SE)

Memberships/Organizations

ASCE American Society of Civil Engineers
AISC American Institute of Steel Construction



Jason is a Structural Engineer that practices in the areas of structural analysis, geotechnical and foundation engineering, facilities improvement, and facilities analysis.

Jason has completed professional continuing education courses in building performance, wood framed structures, and repair of existing reinforced concrete structures.

Jason has provided detailed structural analysis and design of facilities utilizing construction of a variety of methods and materials including multi-story wood framed buildings, masonry, cold-formed metal framed structures, pre-engineered metal building foundations, and structural steel moment and braced frames.

Jason has also provided structural evaluation and improvement of existing facilities, and drafting services for projects throughout Iowa and Wisconsin.



Joe Bailie

Construction Specialist/ MEP design

Education

AS Associates Degree of Architectural Technology
2002 Madison Area Technical College

Experience

2003- Delta 3
2001-03 Blackhawk Engineering, Platteville



Joe is a project manager and designer that practices in the areas of structural engineering, mechanical engineering, facility improvements, facility analysis, energy audits, and energy conservation. His years of construction experience are an asset to our team as he completes constructability reviews and quality control reviews of projects.

Joe has completed continuing education hours with the University of Wisconsin College of Engineering in Mechanical and Plumbing Systems Design.

His duties include planning, preliminary and final design, code analysis, preparation and coordination of construction plans and specifications, overall project management, building envelope analysis and construction review for numerous civil and municipal engineering projects throughout Wisconsin, Minnesota and Iowa.



Dan Dreessens, PE

Civil Engineer/ Principal

Education

BS Bachelor of Science – Civil Engineering
1996 University of Wisconsin-Platteville

Experience

2003- Delta 3
1992-03 Blackhawk Engineering, Platteville

Registration/Certification

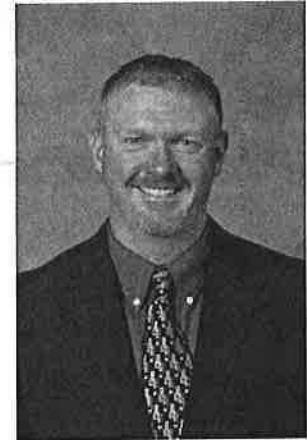
Registered Professional Engineer:
Wisconsin
Illinois
Iowa - Pending

Memberships/Organizations

WVWA Wisconsin Wastewater Operators' Association
WSLS Wisconsin Society of Professional Land
Surveyors
ACSE American Society of Civil Engineers
PAIDC Platteville Area Industrial Development
Corporation
Platteville Regional Chamber of Commerce – Executive
Board
Platteville United Way – Board of Directors

Relevant Experience

FEMA Elevation Certificates/LOMA's
Flood Plain Studies
Bridge and Culvert Analysis
Storm Water Management
Storm Sewer System Design
State, County, and Local Road Design
Site/Topographical Surveys
Contracted Construction Staking
Easement Acquisition
Project Surveyor



Dan is co-owner and Vice-President of Delta 3 Engineering. Dan has completed professional engineering development hours in WINS_AMM, Construction Erosion Control Standards, Energy Efficiency in Water and Wastewater Systems, Storm Sewer System Design, Storm Water Detention Basin Design, Wastewater Treatment Plant Design, Lift Station and Pump Station Design, Water Chemistry, and HEC-RAS.

His professional responsibilities have included long-range and community planning; preliminary and final design/layout; grant-writing; cost estimating; construction document preparation; bid process administration; overall project management; meeting attendance; and construction engineering services, including construction staking, management, and observation for numerous infrastructure improvement projects. He is also responsible for the oversight and management of the surveying department.

Dan has performed these services for sanitary sewer collection system projects; water distribution system projects; storm water system projects; street infrastructure projects; recreational facilities' projects; and residential/commercial/industrial site development projects in several municipalities throughout Wisconsin, Iowa, and Illinois for both public and private clients.



James Reiter, P.L.S.

Professional Land Surveyor

Education

BS Bachelor of Science
1981 University of Wisconsin-River Falls

Experience

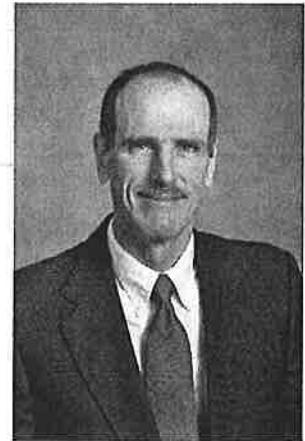
2016- Delta 3
2007-15 Walter P. Thompson, Honolulu
2005-07 City of Tucson, Tucson, AZ
2003-05 Washington County, MN

Registration/Certification

Professional Land Surveyor:
Wisconsin
Hawaii
Illinois Land Surveyor-in-Training

Memberships/Organizations

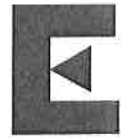
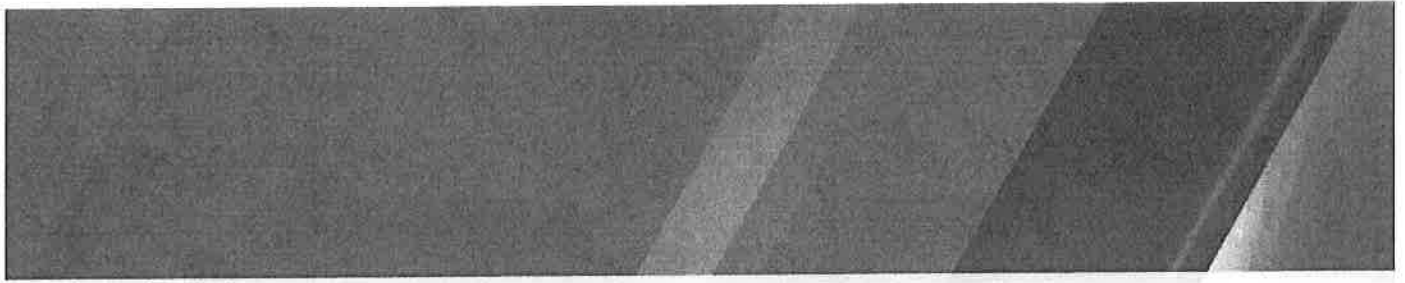
WSLS Wisconsin Society of Land Surveyors



Jim is a Professional Land Surveyor who is registered in the state of Wisconsin and Hawaii.

His duties as a Project Surveyor have included: Certified Survey Maps, ALTA.NSPS Land Title Surveys, Contracted Construction Staking, and Right-of-Way Plats.

Jim has performed these services for Public, Private, and State Agency Projects throughout Wisconsin, Hawaii, Arizona, and Illinois.



PROOF OF INSURANCE

EVERY ANGLE COVERED





29 - **DELTA 3** - Richland Center Emergency Services Facility



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/27/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Busch Insurance Agency, Inc.
PO Box 757 147 Keystone Pkwy #107
Platteville, WI 53818

CONTACT NAME: Teresa Hirsch
PHONE (A/C, No, Ext): (608)348-2601 FAX (A/C, No): (608)348-2603
E-MAIL ADDRESS: teresa@buschinsurance.com

INSURED

DELTA 3 ENGINEERING, INC.
875 S Chestnut St
Platteville, WI 53818

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Pekin Insurance Company	24228
INSURER B:	Pekin Insurance Company	
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 00001647-1741397

REVISION NUMBER: 71

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CL0023871	11/18/2020	11/18/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			00P600903	11/18/2020	11/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$			005892604	11/18/2020	11/18/2021	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	005599468	11/18/2020	11/18/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

RICHLAND COUNTY EMERGENCY MANAGEMENT OFFICE
181 W SEMINARY ST
Richland Center, WI 53581

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

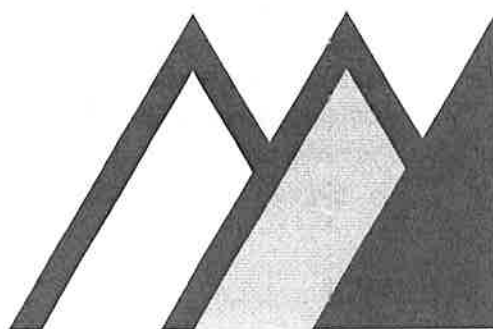
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FEES & COMPENSATION

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FEES & COMPENSATION

ENGINEERING AND ARCHITECTURAL SERVICES - NEW EMERGENCY SERVICES FACILITY PROJECT – RICHLAND CENTER

Site Plans and Specifications = \$6,629

*Complete topographical survey of the project site
Design and draft site utilities plan, erosion control plan and storm water management plan
Design and draft site plan indicating parking and access drives
Prepare site details and specifications
Prepare Notice of Intent for DNR submittal*

Exterior Building Envelope Plans and Specifications = \$11,445

*2015 International Building Code analysis
2010 ASCE 7-10 Loading Analysis
Structural design, calculation review, detailing and drafting of concrete footings/foundations/floor
Structural design, calculation review, detailing and drafting of wood structure
Design development and drafting of exterior elevations and details
Drafting of facility cross sections
Preparation of specifications for exterior envelope*

Interior Building Plans and Specifications = \$9,465

*2015 International Building Code analysis and accessibility review
Schematic Design and Interior Planning (up to 2 iterations)
Design Meetings with involved parties (up to 2 meetings)
Design and drafting of code plans, floor plans, reflected ceiling plans, sections, details, casework elevations, doors and windows sections and interior finish schedule.
Design and drafting of interior framing plans*

Mechanical, Electrical, and Plumbing Plans and Specifications = \$6,610

*2015 International Energy Conservation Code Analysis for Mechanical and Lighting Design
Thermal Performance Calculations for the mechanical system
Design and drafting services for the mechanical system and associated equipment schedules
Electrical outlet locations and special power connections
Emergency egress lighting design and drafting
Facility lighting system design and drafting
Lighting fixture equipment schedules and specifications
Plumbing design and drafting services for the drain/waste/vent system
Plumbing design and drafting services for the water distribution system
Plumbing equipment schedules and specifications*

Final Grading, Drainage and Landscaping Plans and Specifications = \$2,880

Design and draft site grading plan

Design and draft landscaping plan

Prepare grading and landscaping details and specifications

Plan submittal to State for Approval = \$400 *(State submittal fees additional cost)*

Building and HVAC Plans submittal preparation

Plumbing Plans submittal preparation

Bidding and Construction Administration Services = \$9,280 *(estimate – will be billed Time & Material)*

Advertisement for Bids

Contract documents preparation

Distribution of bid documents (electronic)

Bids review and contract award recommendation

Construction correspondence

Contractor pay request processing

Shop drawings and construction submittals review

Construction progress meetings attendance (6 meetings total)

Construction site staking

Construction site inspections/observations (3 structural inspections + 6 observations)

Preparation of substantial completion punchlist

Project Closeout and State Compliance Statement Documentation

TOTAL FEES FOR SERVICES NOTED ABOVE = \$46,709

(As stated in the RFP all items are open to negotiation until contracts are final.)

Additional services that can be included:

Cost estimating services

Additional site visits and meetings at \$400/meeting (includes travel time)

2020 Delta 3 Rate Schedule:

- Firm Principal	\$130/hour
- Architect	\$110/hour
- Structural Engineer (SE)	\$110/hour
- Civil Engineer	\$95/hour
- MEP Designer	\$90/hour
- Drafting	\$85/hour
- Surveyor	\$75/hour

WE PRIORITIZE COMMUNICATION



WE DESIGN WITH YOU IN MIND



WE BUILD LONG-LASTING RELATIONSHIPS

New Emergency Services Facility Project

Request for Proposals—Engineering and
Architectural Services

Richland County, WI

October 23, 2020

JEWELL

associates engineers, inc.

Engineers - Architects - Surveyors

October 23, 2020



Darin Gudgeon
Richland County Ambulance Service
PO Box 251
Richland Center, WI 53581

Re: Request for Proposals for Engineering/Architecture Services Richland County Emergency Services Facility

Dear Mr. Gudgeon,

Thank you for the opportunity for Jewell Associates Engineers, Inc. (Jewell) to provide our proposal for design services for the Richland County Emergency Services Facility. I have enjoyed working with the committee on the planning studies leading up to this project. We look forward to working with you on the design of the building and site.

Jewell is an award-winning professional architecture, engineering, and surveying consulting firm based in Wisconsin with offices in Spring Green and Wisconsin Rapids. Our team has significant previous experience with provision of similar services for Wisconsin counties and municipalities.

For this project, we have assembled a qualified team of professionals. Our multi-disciplinary team consists of registered architects and professional engineers. We have previous experience both with emergency services facilities and the groundwork that must be developed in the early stages of a project through a comprehensive assessment of present and future space needs.

In recent years, our team has worked with various public and private organizations in the planning, design, and construction of facilities, including fire department and emergency medical services stations, highway department offices, maintenance and equipment repair shops, salt storage buildings, truck storage buildings, manufacturing, warehouses, and food processing facilities. Many of these facilities housed multiple departments and required extensive planning and coordination to ensure the satisfaction of all parties.

Enclosed, please find two (2) bound printed copies. A PDF file of our proposal has been sent via email. Should any questions arise concerning the material submitted, please feel free to contact me. We look forward to the opportunity to work with you on this project.

Sincerely,
Jewell Associates Engineers, Inc.

A handwritten signature in black ink that reads "Paul Kardatzke".

Paul Kardatzke, Architect
AIA, NCARB, LEED-AP

Office: (608) 588-7484
Direct: (608) 459-6020
Mobile: (608) 574-7053
paul.kardatzke@jewellassoc.com
www.jewellassoc.com

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Proof of Insurance

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1—Jewell Qualifications

Profile

In 1993, Jewell & Associates, Inc. was formed by Greg Jewell to provide complete engineering and land surveying services. The company's growth led to expanding its services to include architectural design work in 1996. With continued steady growth through the years, Jewell & Associates, Inc. has expanded to provide professional services to a diverse and growing group of clients and a wide range of projects.

Today, Jewell Associates Engineers, Inc. (Jewell) is a professional engineering, architecture, and surveying company based in Spring Green, Wisconsin with offices in Wisconsin Rapids. Our staff consists of professional and technical staff members which includes: professional engineers, architects, land surveyors, an interior designer, technical and administrative staff. The Jewell team is diverse and multifaceted in their areas of expertise to better accommodate the needs of our clients. Jewell is owned by nine employees including the six members of the Board of Directors: Greg Jewell (PE PLS), Paul Kardatzke (AIA NCARB LEED AP), Jennifer LaBatt, Fred Gruber (PE PLS), Scott Whitsett (PE), and Ellery Schaffer (PE).

Relevant Expertise

Jewell is well respected in the engineering, land surveying, and architectural communities. Over the years, our company has grown to become a leading regional provider of transportation design, civil and structural engineering, and architecture. Our surveying and land planning services provide developers and local units of government with the tools they need to move their projects forward from the planning stages to design and construction. Site design, stormwater management, floodplain studies, flood control, water systems, and wastewater treatment improvements are among our other areas of expertise. We also offer grant writing and public funding assistance services to local communities. The company's vision is to continue to expand, improve, and grow in these areas.

The success of our design process is rooted in the process of integrating client concerns and needs with code requirements and design objectives to develop project goals. The plans developed from these project goals are the result of input from the project stakeholders, site specific information, and engineering experience, all coordinated into a cohesive design concept with the architect. As the design is developed, the initial project goals are used as a guide to keep the objectives of the project foremost. Experienced Jewell field personnel supply all the inspection and construction management services necessary to assure projects are built according to plan, on schedule, and within budget.

The following is a list of services Jewell provides in-house:

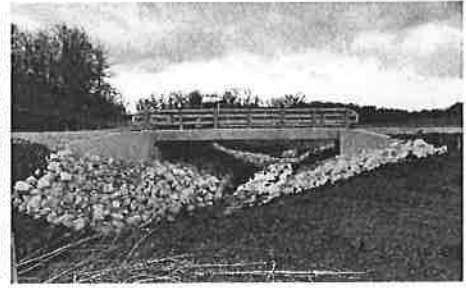
- Architecture
- Structural Engineering
- Transportation Engineering
- Municipal Engineering
- Surveying & Platting
- Site Design
- Construction Oversight
- Interior Design
- Civil Engineering
- Traffic Engineering
- Water Resources Engineering
- Utility Design
- Land Planning

Architecture & Structural

- Government Buildings
- Educational Institutions
- Churches
- Libraries
- Professional Offices
- Healthcare Facilities
- Recreational Facilities
- Remodeling
- Additions
- Mixed Use Buildings
- Industrial Plants
- Dairy Processing Plants
- Restaurants
- Food Processing Plants
- Convenience Stores
- Agricultural Buildings
- Bridges & Culverts
- Laboratories
- Residential
- Community & Specialty Stores
- Commercial & Retail Buildings
- Equipment Support Structures

Relevant Experience

- Master Planning
- Space needs Assessments
- Schematic Design
- Final Design
- Permit Preparations
- State Plan Submittals
- Energy Saving Alternatives
- Site Plans
- Location Assessments
- Structural Inspections
- Foundation Design
- Falsework Design
- Roof Systems
- Insurance Investigations



The Architecture & Structure Division of Jewell Associates provides creative and functional design and inspection services for a wide variety of projects, including government facilities, industrial plants, restaurants, retail stores, office buildings, churches, schools and private residences, in addition to transportation. Our clients include local, county and state governments, industries, commercial developers, retail business and restaurant owners, school systems, churches and homeowners. We work closely with clients to define project goals at the outset and provide design alternatives for evaluation during the design development phase, a methodology which produces exceptional design results.



JEWELL

associates engineers, inc.

Engineers - Architects - Surveyors

Site Planning & Design Services

Design Services

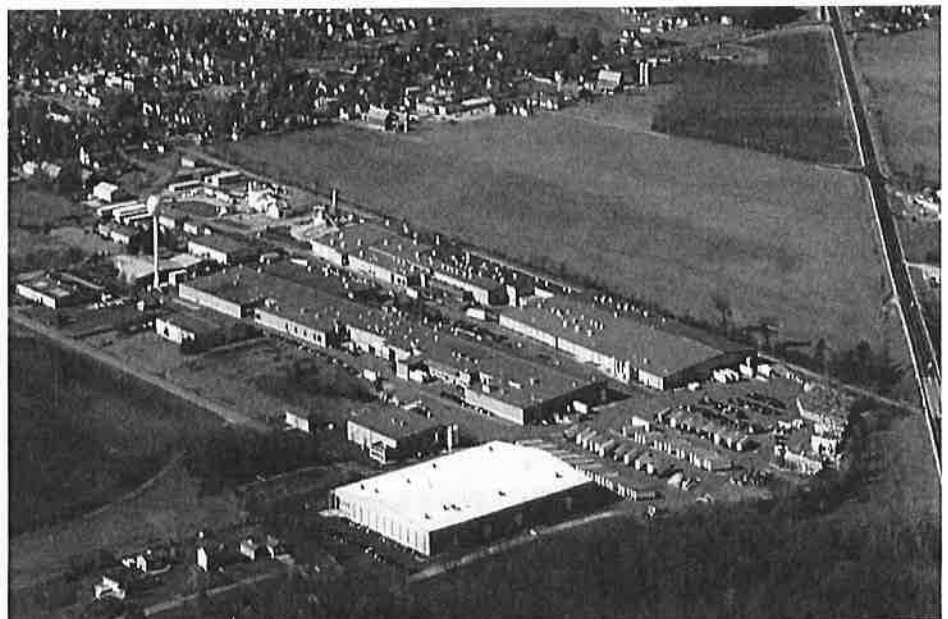
- Topographic Survey
- Drainage Design
- Stormwater Management
- Roadway Design & Layout
- Parking Design
- Utility Design & Coordination
- Agency Coordination
- Railroad Spur Design
- Permit Process
- Construction Layout
- Construction Oversight

Relevant Experience

- Crawford Co. Admin. Building
Prairie du Chien, WI
- Cardinal Glass Industries
Spring Green & Mazomanie, WI
- United States Post Office
Spring Green, WI
- SWCAP Building, Dodgeville, WI
- Frontier Servco FS Cooperative
Spring Green, WI
- Meister Cheese Company
Muscodia, WI
- S.G. Community Church
Spring Green, WI
- S.G. Community Library,
Spring Green, WI
- The Prairie Development
Spring Green, WI
- Maple Leaf Cheese Cooperative
Juda, WI



Jewell Associates professional engineers provide site planning and design services for industry, government agencies, commercial and residential developers, churches, libraries and educational institutions.



Fire Department & Emergency Medical Services Station

Spring Green, WI

Project Data

Project Cost
\$2,200,000

Area
19,500 SF

Completion
2008

Project Team

Project Manager
■ Fred Gruber
Project Engineer
■ Ed Lilla
Project Engineer
■ Todd Deibert
Project Engineer
■ Michael Mertens
Surveyor
■ Wes Kraemer

Architect
■ Paul Kardatzke



Project Description

The Spring Green Area Fire Protection District and Emergency Medical Service contracted with Jewell Associates to provide stormwater management, site design and structural engineering for their new facility.

The Jewell structural team provided structural design for the 19,500 square foot building. The selection of structural systems integrated with the architectural design to create a cost effective, durable and easy to maintain building. Load bearing integrally colored masonry walls were used at the apparatus bays, storage areas, and hose drying tower. Economical steel bar joists form the roof structure. The west end of the building, providing offices and meeting room spaces, is constructed with metal stud walls and roof trusses.

The architect for this project, Paul Kardatzke, currently heads the Jewell Associates architecture team. Paul designed the building and worked closely with the representatives of the fire district from initial planning phases through construction.

Services

- Structural Design
- Site Design
- Stormwater Management
- State Submittal
- Permits
- Plans & Specifications



JEWELL
associates engineers, inc.

Adams County Fire District Fire Station

Adams, WI

Project Data

Construction Cost
\$1.4 million

Area
13,945 SF

Completion

2018

Project Team

Project Architect
■ Paul Kardatzke

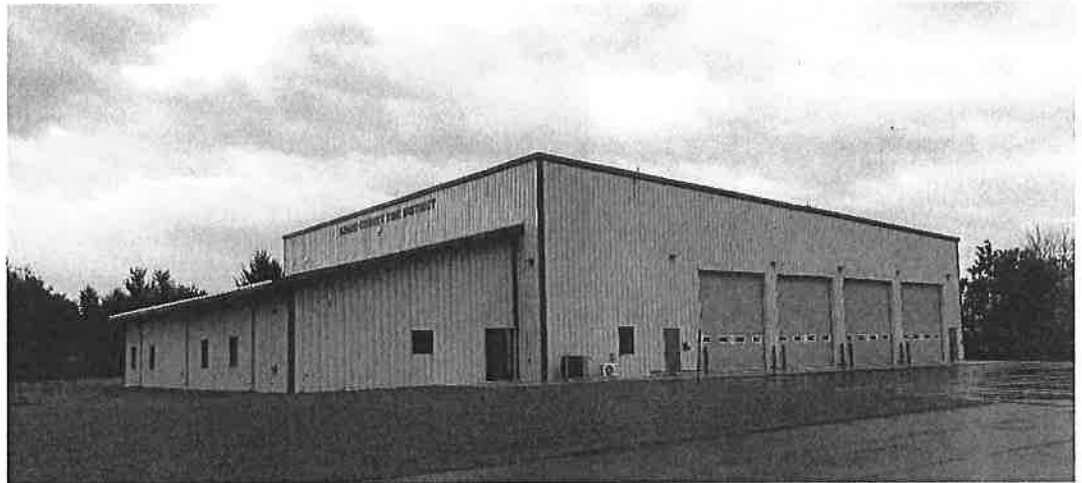
Architect
■ Andrea Ring

Civil Engineer
■ Mike Bisbach

Interior Design
■ Kelly Anliker

Client Contact

William Euclid
Adams County Fire
District
105 N. Main Street
Adams, WI 53910



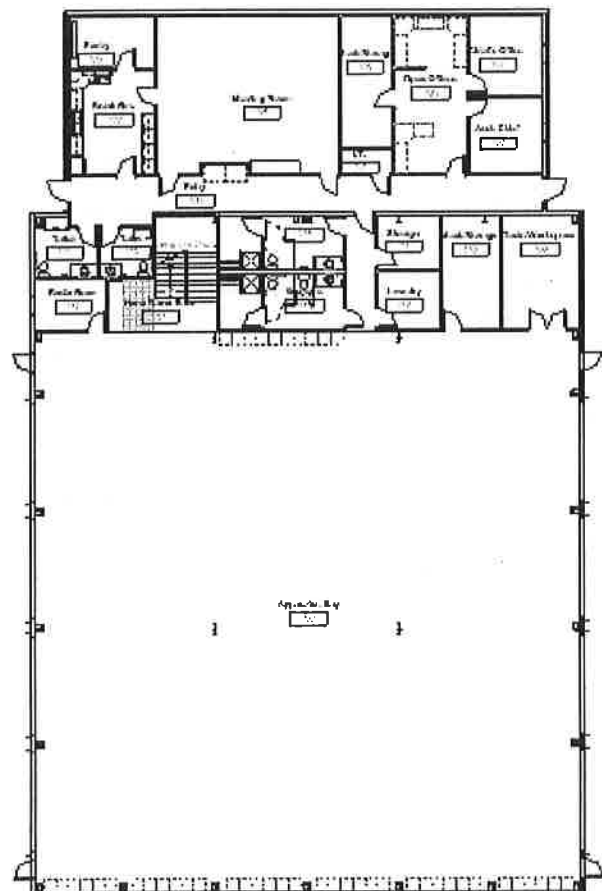
Project Description

Adams County Fire District contracted with Jewell Associates to assist in the planning and design of a new fire station. The project consisted of a large meeting room, offices, break room, mezzanine and a four stall drive-thru apparatus bay.

The Jewell team worked very closely with the Fire District in designing an updated facility to meet their current needs and plan for expected expansion. The final product provides a pragmatic solution to accommodate multiple functions while ensuring safety and security for operational areas.

Services

- Architecture
- Structural Engineering
- Interior Design
- Permits
- Plans & Specifications
- Bidding Services
- Construction Oversight



Sauk Prairie Ambulance

Sauk Prairie, WI

Project Data

Construction Cost
\$1.3 million

Area
11,180 SF

Completion

2016

Project Team

Project Architect
■ Paul Kardatzke

Architect

■ Andrea Ring

Civil Engineer

■ Mike Bisbach

Interior Design

■ Kelly Anliker

Client Contact

Robert Koch
Sauk Prairie
Ambulance
110 Washington St.
Sauk City, WI 53583
608-643-4183



Project Description

Sauk Prairie Ambulance contracted with Jewell Associates to assist in the planning of the remodeling and redesign of their existing building. The project consisted of complete renovation of the existing building which included partial demolition, redevelopment of the existing space, exterior modifications and the addition of a four stall double entry bay building.

The Jewell team worked very closely with the Ambulance Commission in designing an updated facility to meet their needs and expectations. Jewell also subcontracted JDR Engineers of Madison for the mechanical, plumbing, and electrical design and Ken Saiki Design for the landscaping.

Services

- Architecture
- Structural Engineering
- Interior Design
- Permits
- Plans & Specifications
- Bidding Services
- Construction Oversight



JEWELL
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Fire Station Feasibility Study

Town of Saratoga, Wood County, WI

Project Data

Construction Cost
N/A

Completion

2011

Project Team

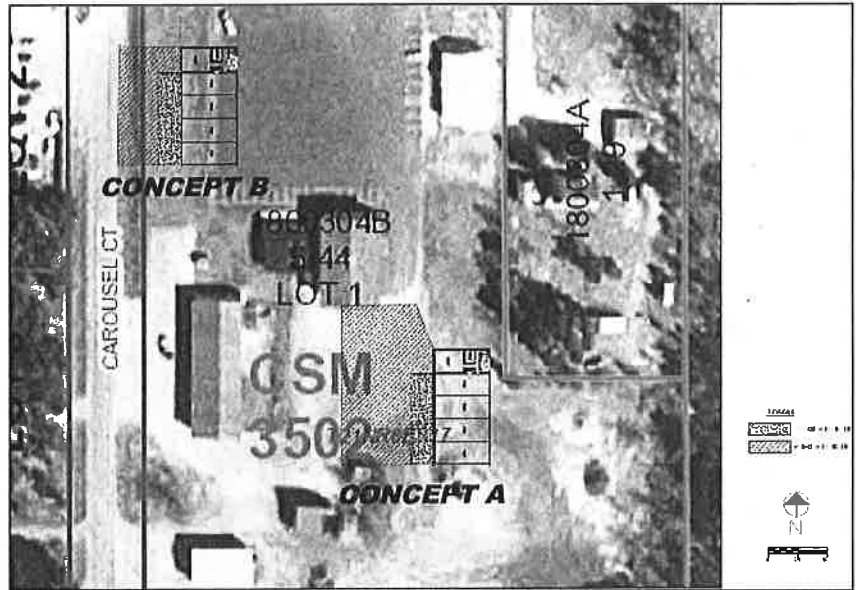
Project Manager
■ Greg Jewell, PE

Land Planner

■ Jason Paukner

Structural Engineer

■ Michael Mertens



Project Description

The Town of Saratoga was investigating options for providing fire fighting emergency services. To assist in making this decision, the Town contracted with Jewell Associates Engineers, Inc. to develop a Fire Station Feasibility Report. The report is evaluated options and provided data and analysis to enable Town officials to make an informed decision on whether to pursue establishing their own fire department or contracting with adjacent town or municipalities for fire protection services.

Services

The study and report included the following documents:

- Site Analysis – This report includes mapping and information on where the Town should locate the fire protection equipment and apparatus. The proposed location analysis examined response times, access, distance, ISO Rating, and property.
- Space Needs, Start-Up Needs, & Cooperative Agreement – This report included information on how Jewell worked with intended users of the building to quantify the proposed space needs. This analysis includes looking at the existing Town building to see if it could be remodeled for storage of fire protection equipment or the possibility of a new building. The report also included a summary and feasibility of a cooperative agreement with one of three neighboring fire districts to equip, staff, and operate a satellite fire station in the Town.
- Costs and Funding – This report included the estimated costs to remodel the existing building, construct a new building, and to equip, staff, and operate a fire department within the Town. The estimated cost information was analyzed, and Jewell illustrated the effect on the Town budget and total cost to taxpayers compared to the current cost of providing fire protection coverage. Potential fees and funding opportunities for use by the Town for creating its own Fire Department were also identified.

Client Contact

Terry Rickaby -
Chairperson
Town of Saratoga
715-886-4097

Roxbury Town Hall

Sauk City, WI

Project Data

Construction Cost
\$745,000

Area
4,500 SF

Completion

2018

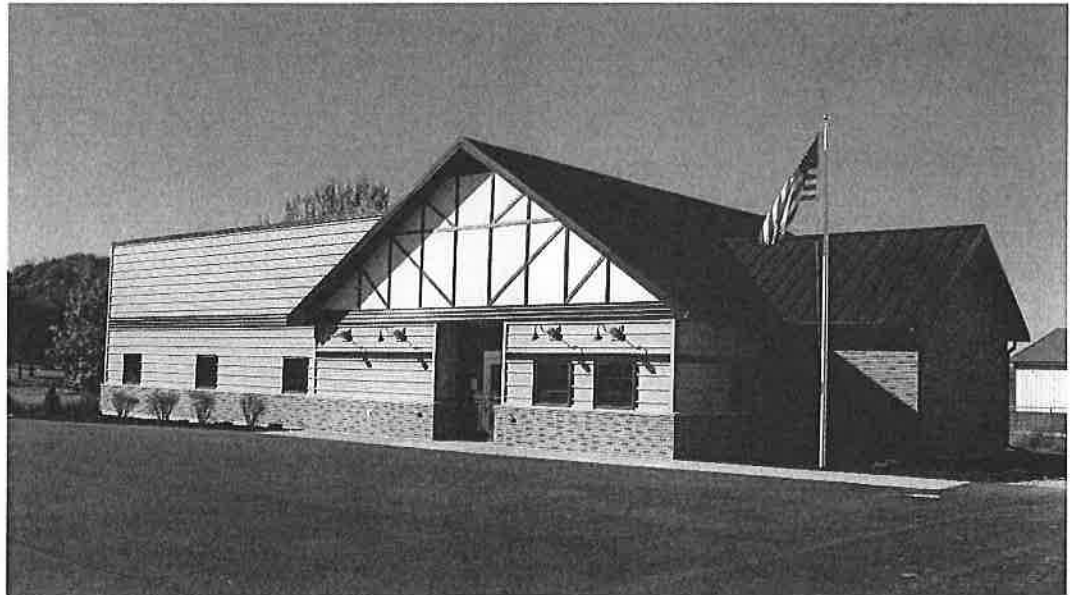
Project Team

Project Architect
■ Paul Kardatzke

Architect
■ Andrea Ring

Civil Engineer
■ Mike Bisbach

Interior Design
■ Kelly Anliker



Project Description

The Town of Roxbury contracted with Jewell Associates to assist in the planning of the design of their new town hall building. The project consisted of demolition of the existing building and the design of a 4,500 sf, wood framed building with a meeting room and office spaces for the town staff.

The Jewell team worked very closely with the Town of Roxbury in designing an updated facility to meet their needs and expectations. Jewell also subcontracted with Andhole Engineering for the mechanical design and Hanson Design Group, LLC for electrical design.

Services

- Architecture
- Structural Engineering
- Interior Design
- Permits
- Plans & Specifications
- Bidding Services
- Construction Oversight

Client Contact

Town of Roxbury
7121 Kippley Road
Sauk City, WI 53583
608-643-2861

JEWELL
associates engineers, inc.

2—Design Team and Qualifications

The following resume's identify the key project team members who will work on the project at every stage of the project development. This team includes professional Architects and Engineer's who bring years of diverse experience to this project which will yield excellent results as we work to find the pragmatic solutions that will meet the program needs and enhance the community for many years of services.

Here is a summary of key Project Team members for Jewell Associates:

Paul Kardatzke—Project Architect

Paul will lead the design team at Jewell and coordinate design work of consultants as the project moves forward. Paul is a licensed architect whose background in engineering results in an individual uniquely qualified to understand and communicate both the aesthetic and pragmatic requirements of building projects. During his professional career, he has demonstrated an ability to work on a wide variety of project types with a full range of construction systems and materials. He routinely performs as the design and project architect on projects, taking responsibility for assessing project requirements, evaluating building code and zoning impacts, design and presenting building concepts to owners and oversight authorities, overseeing preparation of construction documents and assisting owners with bidding and construction contract administrations. Paul was the architect for the 19,500 s.f. Fire Department and EMS facility in Spring Green, WI. The building included a conference room, kitchen, offices, vehicle bays, training rooms, communications control room and a small fitness center.

Andrea Ring—Architect

Andrea will assist in the production of all drawings and specifications. Andrea has experience on a wide variety of project types.

Michael Mertens—Structural Engineer

Michael will lead the structural design portion of the project. Michael has a wide range of experience including significant public sector projects related to transportation sector clients. His work with Highway County Departments related to bridge inspections and facilities evaluations is documented in his attached resume.

Todd Deibert—Civil Engineer

Todd will lead the site design portion of the project. Todd has experience in site and stormwater design and plumbing design.

The following section also includes resume's for key staff scheduled to work on this project.



Paul J. Kardatzke, Architect
Senior Project Manager
AIA, NCARB, LEED AP



Mr. Kardatzke is a licensed Architect whose background in engineering results in an individual uniquely qualified to understand and communicate both the aesthetic and pragmatic requirements of building projects. During his professional career, he has demonstrated an ability to work on a wide variety of project types with a full range of construction systems and materials. He routinely performs as the design and project architect on projects, taking responsibility for assessing project requirements, evaluating building code and zoning impacts, designing and presenting building concepts to owners and oversight authorities, overseeing preparation of construction documents, and assisting owners with bidding and construction contract administration.

COMMUNITY SERVICES

EDUCATION

*Master of Architecture,
Frank Lloyd Wright
School of Architecture*

*Bachelor of Science
Civil Engineering,
University of Illinois
at Chicago*

*Master of Science in
Project Management,
UW - Platteville*

EXPERIENCE:

29 years

REGISTRATIONS

*Architect
IA, IL, MI, MN, OH, WI*

PROFESSIONAL & COMMUNITY

ACTIVITIES:

*American Institute of
Architects*

*Spring Green Area
Arts Coalition Board
Member*

*Spring Green:
Energy Independent
Community Task Force*

Sauk-Prairie Ambulance Facility, Prairie du Sac, WI. Design of the remodeling and addition of the new home for the Sauk-Prairie Ambulance department. The remodeling provided spaces for offices, training, and living quarters. The addition provides three drive-thru bays for ambulances as well as storage, lockers, and other service areas.

Fire Department & EMS Facility, Spring Green, WI. Paul served as the Architect for this 19,500 SF facility which included vehicle bays, training rooms, communications control room, and a small fitness center, kitchen and overnight accommodations for on-duty EMTs. A parade truck bay in the front of the building features attractive space for the display of local historical interest which commemorates the service of the fire department to the community. Also prepared facility manual for building and equipment.

Brewer Memorial Library Remodeling, Richland Center, WI. Paul served as the Architect for remodeling and modernization of the library interior to improve efficiency of work areas and patron services. Project also included addition of an on-site parking lot.

Spring Green Community Library, Spring Green, WI. Paul served as the Project Manager for the new 6,780 SF library building designed by Charles Montooth of Taliesin Architects. Building includes main collection/circulation area, children's department, reading areas, computer stations, offices, archives room, and large community meeting room.

Fire Station Addition, Lone Rock, WI. Paul served as the Architect for a free-standing addition to the local fire station to house additional fire-

fighting equipment.

US Post Office, Spring Green, WI. Paul served as the Architect and he provided custom design of new village post office to meet community design standards and US Postal Service standards.

INDUSTRIAL/FOOD PROCESSING

Wollersheim Winery, Sauk City, WI. Paul served as the Project Manager for master planning for expansion of existing Winery to include new distillery operations, structural renovation of historic buildings for current activities and incorporate stormwater management for entire complex. Architect for 25,000 SF addition which includes new distillery operations, retail space, barrel aging, bottling and shipping docks.

Meister Cheese Company Additions, Muscoda, WI. Paul served as the Architect for the 15,000 SF addition in 2002 and a 14,500 SF addition in 2010. Additions included a break room, office, increased production space, a drive-thru milk intake and a silo alcove.

Meister Cheese Company Wastewater Treatment Facility, Muscoda, WI. Provided building, tank and site design for new industrial wastewater treatment facility.

Cardinal Glass Addition, Amery, WI. Paul served as the Architect for the additions to manufacturing production and office areas.

Cardinal Glass Additions, Spring Green, WI. Paul served as the Architect for several additions to glass manufacturing facilities. Project also including shipping/loading docks, offices, break room and warehouse space.

Shullsburg Creamery Addition, Shullsburg, WI. Paul served as the Architect for 8,376 SF addition to existing creamery building. The project also included grading, erosion control, utilities, schedules and details. Architecture plans included floor plan, ceiling plan, roof plan, exterior elevations, building sections, stair sections, door schedule, wall and roof schedules.

Ritchie Implement Retail Addition, Cobb, WI. Paul served as the Architect for the addition and remodeling of the retail space to create an attractive display space for large equipment and new office and training spaces.

Ritchie Implement Shop Addition, Cobb, WI. Paul served as the Architect for the addition to the service building to create more space for implement and tractor maintenance and repair.

OFFICES

MH Telecom Offices & Training Center, Dodgeville, WI. Paul Architect for new three-story office building in historic downtown district. The building accommodates office space, training rooms, telecommunications switching equipment, and backup power generation. Exterior was designed to be compatible with downtown streetscape design and historic district standards.

CESA 3 Offices Addition, Fennimore, WI. Architect for design of addition to office and training center for Consolidated Educational Services Agency #3. The addition included a large conference room with and operable partition to allow for flexible use of the space.

City Hall, Prairie du Chien, WI. Architect for the conversion of an existing downtown retail store into a multi-story facility for City offices and community meeting space.

Crawford County Administration Building, Prairie du Chien, WI. Project manager for the design and construction of the new 60,000 SF multi-story Crawford County Administration Building.

Crawford County Courthouse Master Plan, Prairie du Chien, WI. Architect for development of the Master Plan and Historic Structure Survey for the Crawford County Courthouse. The plan focused on anticipating mechanical system upgrades and remodeling to accommodate office relocations and building upgrades for handicapped accessibility, energy efficiency and security.

Iowa County Courthouse Security Plan Study Courtroom Remodeling, Dodgeville, WI. Paul served as the Architect for the courtroom project. Paul created measured drawings of existing spaces and worked closely with Courthouse staff to determine building's functional needs and historical uses of space. The recommendations were to utilize all space for private and public situations.

MEDICAL

Mineral Point Airport Air Ambulance, Mineral Point, WI. Paul served as the Project Manager for the project in Mineral Point, WI. The project consisted of a design that included approximately 2,000 SF two story office and storage built-out in an existing hanger at the Mineral Point Airport.

SWCAP Facility Dental Clinic Addition, Dodgeville, WI. Architect for 8,000 SF addition to the Southwest Wisconsin Community Action Program

building in downtown Dodgeville. The addition accommodates a new dental clinic and expansion of the existing medical clinic.

PUBLIC WORKS

Columbia County Cambria Shop and Salt Storage, Cambria, WI.

Design of new 11,000 SF shop and adjacent salt storage building constructed on the site of the existing county shop and salt storage facility. The new buildings and site development provide improved energy efficient facilities for the storage of vehicles and road salt. Site development included features that reduce the aggregate runoff from the site. A space between the county shop and county/state salt shed was created to provide space for the storage of road sand and a brine tank. This space was covered with a roof for open air storage.

Crawford County Highway Department, Seneca, WI. Paul provided building and landscape design for this relocation of the Crawford County Highway Department from flood-prone Gays Mills. Jewell provided architecture, site design and master planning services for the new eight-acre Highway Department complex. The four buildings included highway department offices, maintenance and equipment repair shop, a salt storage building, and a truck storage building. This project includes wash bays, hoists, cranes, vehicle storage and equipment storage. The total square footage of all buildings is 25,550 SF.

Well House #1, Spring Green, WI. Paul served as the Architect for the 760 SF replacement for existing well house. Design emulated key features of the previous building.

City Hall Remodeling, Dodgeville, WI. Paul served as the architect for the minor remodeling of City Hall to improve handicapped accessibility and customer service.

Police Station Remodeling, Dodgeville, WI. Paul served as the Architect for the remodeling of the 4,000 SF Police Station in downtown district.



Andrea Ring, Architect
Senior Project Manager
AIA



Andrea Ring is a licensed Architect with extensive experience in the design of commercial and industrial buildings and government facilities. She is experienced with the full spectrum of residential architecture, ranging from single and multi-family homes to apartment complexes, senior housing developments and fraternity houses. She is familiar with a wide range of construction systems and materials and has been project architect and design architect on many noteworthy projects. A representative sampling of her projects is listed below.

GOVERNMENT

Roxbury Town Hall, Roxbury, WI. Andrea served as Architect on a new town hall. She produced construction documents and Revit drawings.

Fire Department & EMS Facility, Spring Green. Andrea assisted the Project Architect on the construction documents for a fire station.

Crawford County Administration Building, Prairie du Chien. Andrea assisted the Project Architect on construction documents for a 60,000 sf multi-story administration building.

Crawford County Courthouse Master Plan, Prairie du Chien. Andrea assisted the Project Architect in drawing building upgrades and remodeling for office relocations.

Iowa County Courthouse, Dodgeville, WI. Andrea assisted the Project Architect on schematic design drawings.

Sauk Prairie Ambulance, Sauk Prairie, WI. Andrea served as an assistant with the Project Architect for the renovation of the Sauk Prairie Ambulance building. Renovation included partial demolition, redevelopment of existing space, exterior modification and the addition of a four stall double entry bay building.

MIXED USE

Parman Place, Madison, WI. Andrea served as the Project Architect for an 18 unit 3 story building with commercial space at the ground floor.

Columbia County Highway Shop & Salt Storage Facility, Cambria, WI. Andrea served as the Project Architect for the facility in Cambria, WI.

EDUCATION

*Bachelor of Science,
Architectural Studies,
UW-Milwaukee*

PROFESSIONAL REGISTRATIONS:

Architect - WI

EXPERIENCE

16 years

The project consisted of 10,000 SF that contained office space, bathrooms, and a garage.

STH 136 Salt Storage Facility, Sauk County, WI. Andrea served as the Architecture Technician Manager for the construction project of a 7,000 SF salt storage shed located in Sauk County, WI. The Jewell team provided engineering services, specifically prepared the PS&E.

White Oak Savanna, Dodgeville, WI. Andrea served as the Architect for the transitioning farming property project which included a kitchen building, barn reconstruction and house remodel. The property would be used for special events (weddings, receptions, reunions, parties, meetings, conferences, class reunions, banquets, dances, and other special events.)

Sand Valley – Clubhouse, Rome, WI. Andrea served as the Architectural Project Manager for the Clubhouse structure project in Rome, WI.

Neesvig Windsor Facility Addition, Windsor, WI. Andrea served as the Architectural Project Manager for the facility addition in Windsor, WI. The addition was 60' wide x 22' long, steel frame construction with metal clad insulated with panels, fully sprinklered, concrete slab floor, with truck docks, dry storage, locker rooms, cooler storage, and fish processing area.

Sub-Zero Harvest Haven (Site), Fitchburg, WI. Andrea served as the Architectural Project Manager for the Sub-Zero Wolf Harvest Haven Building and site development in Fitchburg, WI. Jewell provided a complete topographic survey which included location of all utilities, adjacent streets and existing entrances and other existing features. Jewell team also developed a grading and site plan for the entire development. In addition, they provided all design for water and sewer services. Architectural services were also provided, and include the following: drawings showing details for structural connections, drawings that show dimension, performance and loading requirements.

COMMERCIAL

Adams County Fire Station, Adams, WI. Andrea worked as an Architect for a 14,000 SF fire station with office space and an apparatus bay.

Animart, Waunakee, WI. Andrea was the project architect for a building with an Animart Pet Store and additional retail space.

Culvers Restaurant Beaver Dam, WI. Andrea was project architect for a remodel and addition.

Culvers Restaurant Dubuque, IA. Andrea was project architect for a remodel and addition.

Wollersheim Winery, Sauk City, WI. Andrea worked as an Architect on the project producing construction documents and code review materials on an addition to an existing winery. The addition included a bottling area, distillery and retail space.

Cardinal CG Technology Center, Spring Green, WI. Andrea produced Revit drawings for an addition to an existing factory. The addition included warehouse and office space.

Cardinal AG Interior Remodel. Andrea worked as an Architect on the project, producing construction documents and code review materials. The addition included office space and a break room.

Cardinal West End Addition, Spring Green, WI. Andrea was the architect on a 107,916 SF addition to an existing factory.

Cardinal Northeast Addition, Spring Green, WI. Andrea was the architect on a 14,500 SF addition to an existing factory.

Sauk County Salt Storage. Andrea produced Revit drawings of a new salt storage facility.

Wollersheim Grape Press Addition. Andrea worked as an Architect on an addition, producing construction documents.

OFFICES

Meister Cheese, Muscoda, WI. Andrea served as Architect on an office addition to a cheese factory.

St. Vincent DePaul Warehouse & Offices, Madison. Andrea assisted the Project Architect on the construction documents for a food distribution warehouse and office facility for St. Vincent DePaul.

Ho-Chunk Community Health Office, Nekoosa, WI. Andrea served as the Project Manager for the office project in Nekoosa, WI. Design documents, construction and bidding documents, and construction observation services were completed throughout the project.

Mineral Point Airport Air Ambulance, Mineral Point, WI. Andrea served as the Architectural Project Manager for the design that included approximately 2,000 SF two story office and storage build-out in an existing hanger at the Mineral Point Airport.



Michael E. Mertens, PE Structural Engineer

Michael Mertens is a skilled structural engineer with extensive experience in the design of industrial, commercial, and residential buildings, utilizing concrete, steel, wood and masonry design. He has extensive experience as a certified bridge inspector. In addition, he provides structural engineering services for bridges, retaining walls, and other transportation structures.

BUILDINGS

Wollersheim Winery, Sauk City. Michael served as the Structural Engineer for master planning for expansion of existing Winery to include new distillery operations and structural renovation of historic buildings for current activities.

Multiple Additions, Meister Cheese Company, Muscoda, WI. Michael served as the Project Engineer for multiple addition projects in Muscoda. The team designed new buildings in which to house offices, storage and process spaces.

Cardinal Glass, Spring Green, WI. Assisted the Jewell team with the multiple additions to a window assembly factory. The projects included strip footing and spread footing design, and steel beam and column design for office, storage and factory spaces.

Twin State, Inc. – Loading Pad & Building, Janesville, WI. Michael served as the Project Engineer for this expansion project. Jewell provided their engineering services, which included: preparing a report that provided geotechnical recommendations regarding site preparation, foundation and floor slab design/construction.

Cardinal CG Technology Center. Michael assisted the Jewell team and helped produce Revit drawings for an addition to an existing factory.

Sub-Zero Harvest Haven, Fitchburg, WI. Michael served as the Project Engineer for the Sub-Zero Wolf Harvest Haven building and site development in Fitchburg, WI. Jewell provided a complete topographic survey which included location of all

EDUCATION

*Bachelor of Science
Architectural
Engineering
Structural Emphasis,
Milwaukee School
of Engineering*

REGISTRATIONS & CERTIFICATIONS

*Professional Engineer
- WI*

*Professional Engineer
- IN*

*Wisconsin Certified
Bridge Inspector #9516*

*FWHA Certified
Bridge Inspector*

EXPERIENCE

22 years

utilities, adjacent streets and existing entrances and other existing features. Jewell team also developed a grading and site plan for the entire development. In addition, they provided all design for water and sewer services.

COMPREHENSIVE LIST OF PROJECTS

Buildings

Retail/Mercantile Animart, Waunakee, Wisconsin
La Farge Pizza, La Farge, Wisconsin
Culver's Addition, Beaver Dam, Wisconsin
Culver's Addition, Mauston, Wisconsin
Culver's Addition, Green Bay, Wisconsin
Culver's Addition, Tomah, Wisconsin
Culver's, Black River Falls, Wisconsin
Wisconsin Riverside Resort, Spring Green, Wisconsin
Kozelka-Wall Clothing Store Addition, Dodgeville, Wisconsin
New Horizons Cenex, Dodgeville, Wisconsin
Riteway Plaza Addition, Spring Green, Wisconsin
Straka Meat's Addition, Plain, Wisconsin
Spring Into Motion Dance Studio Addition, Spring Green, Wisconsin
Gabbei Meat's Addition, Verona, Wisconsin

Industrial

Multiple Additions, Cardinal CG, Spring Green, Wisconsin
Multiple Additions, Cardinal IG, Spring Green, Wisconsin
Multiple Additions, Cardinal AG, Spring Green, Wisconsin
Multiple Additions, Meister Cheese, Muscoda, Wisconsin
Multiple Additions, Maple Leaf Cheese, Monroe, Wisconsin
Silo Foundation, Chalet Cheese Cooperative, Monroe, Wisconsin
Allegiant Oil, Lancaster, Wisconsin
Multiple Additions, Wollersheim Winery & Distillery, Prairie Du Sac, Wisconsin
Cedar Grove Cheese Addition, Plain, Wisconsin
Neesvig's Addition, Windsor, Wisconsin
Hoist Beam Load Ratings, Milk Specialties, Boscobel, Wisconsin

Religious

Cornerstone Church, Spring Green, Wisconsin
Church of Nazarene Fellowship Hall, Richland Center, Wisconsin
Immaculate Conception Church, Boscobel, Wisconsin

Government

Columbia County Highway Shop & Salt Shed, Cambria, Wisconsin
Sauk County Salt Shed, Baraboo, Wisconsin
Crawford County Salt Shed, Prairie Du Chien, Wisconsin

Crawford County Administration Building, Prairie Du Chien, Wisconsin
Crawford County Highway Department, Seneca, Wisconsin
Brown County, Photovoltaic Projects, Brown County, Wisconsin
Town Hall, Town of Roxbury, Wisconsin
Krouskup Park Restroom Facility, Richland Center, Wisconsin
Linden Waste Water Treatment Plant, Linden, Wisconsin
Multiple Additions, Bloomfield Manor, Dodgeville, Wisconsin
Fire Station, Spring Green, Wisconsin
Fire Station, Adams, Wisconsin
Fire Station, Hollandale, Wisconsin
Sauk Prairie Ambulance Building, Wisconsin

Private

White Oak Savannah, Barn Restoration & Wedding Facility, Dodgeville, Wisconsin
House on the Rock, New Museum Building, Spring Green, Wisconsin
House on the Rock, Misc. Additions, Spring Green, Wisconsin
Sand Valley Club House, Rome, Wisconsin
Sub-Zero Harvest Haven Building, Fitchburg, Wisconsin
Spring Green Motel Addition, Spring Green, Wisconsin
Access Community Connections Free Dental Clinic, Dodgeville, Wisconsin



Todd L. Deibert, P.E.
Senior Engineer, Project Manager



EDUCATION

*Bachelor of Science
Civil Engineering,
UW-Madison*

**REGISTRATIONS
& CERTIFICATIONS**

*Professional Engineer
– WI, IL*

**PROFESSIONAL
AFFILIATIONS**

*American Water Works
Association*

EXPERIENCE

22 years

Mr. Deibert is a professional civil engineer with experience in the design of municipal street design, wastewater and stormwater conveyance systems, water transmission and distribution systems, stormwater treatment, site grading, plumbing design, dam inspections and permitting, and street lighting design.

SITE DESIGN

Taliesin – Hillside School, Spring Green, WI. Todd provided engineering services to address stormwater drainage around the buildings located at the Hillside School site. The project included a topographic survey to determine surface water flow paths and grades for drainage structures and pipes, calculations of stormwater runoff quantities for sizing drains and piping, preparation of biddable CAD drawings showing proposed improvements, and preparation of a construction cost estimate for the site work. Phase two involved identifying locations in the buildings that continued to leak during wet weather after the site work was completed, preparation of a report with proposed solutions for leakage along with construction cost estimate for building work.

Blackhawk Lake Toilet/Bathroom Facilities, Highland, WI. Todd provided design engineering services for the addition of a toilet and bathroom building in Blackhawk Lake Park. The project including site work as well as the addition of a 1,050 SF building. The site design included stormwater, water and sanitary sewer utility extensions, parking lot design, site grading, and ADA accessibility.

Blair-Taylor Unified Campus, Blair, WI. Todd provided engineering services for site design of a \$17 million school addition which included stormwater conveyance and onsite detention and treatment, water and sanitary sewer utility extensions, parking lot design, site grading, and ADA accessible routes. Other duties included coordination with local utilities and the County Land Use Department and required permitting was obtained through DNR and Trempealeau County.

Ho-Chunk Community Health Office, Nekoosa, WI. Todd provided engineering services for site utilities and plumbing design for the construction of a new health office building.

ATMOB Barracks, Fort McCoy, WI. Site design for a \$7 million multi-use building, including the design of stormwater conveyance and onsite stormwater detention and treatment, water and sanitary sewer utility extensions, parking lots, driveways, and site grading. Required permitting was obtained through DNR.

Wyalusing State Park Indoor Camp Septic System, Town of Wyalusing, Grant County, WI. Todd served as the Project Engineer for the replacement project of the septic system at Wyalusing Indoor Group Camp. Upon inspection of the drain field by park staff, they discovered significant problems with the indoor group camp septic field. The lower half of the drain field was exposed at the surface and one pipe had completely failed and was discharging raw sewage.

Culver's Restaurants. Site layout and design for Culver's Restaurants located in Iowa City, Iowa; Crete, Illinois; Monee, Illinois and Berwyn, Illinois. The projects included the design of water and sanitary sewer utility extensions, parking lot layout, site grading, stormwater conveyance and onsite treatment, and associated permitting.

Ritchie Implement, Cobb, WI. Site design for a building and parking lot addition. The project included site grading, stormwater conveyance, and onsite treatment with the use of biofiltration ponds.

PLUMBING

Cardinal Glass ST Research & Development Facility, Spring Green, WI. The project consisted of remodeling an existing 16,625 SF vacant building for office space, a laboratory, and manufacturing facility. A majority of the existing bathroom plumbing was replaced and new plumbing was added for the proposed laboratory and manufacturing areas. The laboratory included the addition of a deionized water system.

Crawford County Highway Department Satellite Shops. The project consisted of adding floor drains and catch basins to existing county highway garages to aid in the drainage of snow melt from snow plowing equipment. One site included the associated plumbing for the addition of a bathroom and break room, including a holding tank.

Church of the Nazarene, Richland Center, WI. The project involved remodeling an existing building to create a fellowship hall for the church. The remodeling included adding a men's and women's bathroom, a utility room, and a kitchen for food preparation for a total of 14 fixtures.

Krouskop Park Restroom Addition, Richland Center, WI. The project involved adding a men's and women's bathroom to an existing city park shelter/warming house. The plumbing design focused on ease of maintenance and vandal-resistance. The project consisted of 24 fixtures.

Cardinal Glass ST, Mazomanie, WI. The project consisted of a new

177,000 SF manufacturing facility for a new division of Cardinal Glass. The building includes a manufacturing area, multiple restrooms, maintenance rooms, offices, a break room, and an equipment wash down area with a total of 98 fixtures.

Community Connections Free Clinic/Dental Clinic, Dodgeville, WI. The project involved the renovation and remodeling of an existing building to create a medical and dental clinic. The remodeled building includes six medical exam rooms, four dental exam rooms, two restrooms, a break room, a lab room, an x-ray room, and a utility room. The plumbing design included compressed air and vacuum systems, a hot water recirculation system, and a total of 20 fixtures. Jewell Associates donated the professional services for structural engineering and plumbing design for the project.

Ho-Chunk Community Health Office, Nekoosa, WI. Todd provided engineering services for site utilities and plumbing design for the construction of a new health office building.

UTILITIES

Prairie Subdivision, Spring Green, Wisconsin. Project consisted of the development of 40 acres into commercial, business and residential uses including streets, stormwater management, sanitary sewer, lift station, water distribution, grading, and sidewalks.

2014 Madison Street and Jefferson Street Reconstruction, Spring Green, Wisconsin. Reconstruction of a total of five blocks of two residential major collector streets. Project included storm sewer, water and sanitary sewer design, and construction management.

2006 Madison Street Reconstruction, Spring Green, Wisconsin. Reconstruction of four blocks of a residential major collector street. Project included a great deal of public involvement, sewer, water and storm sewer design, lift station design and construction management.

Village of Spencer, Wisconsin. Design of 3,657 linear feet water and sewer replacements and the re-routing of several sanitary sewer segments in conjunction with the reconstruction of HWY 23.

STORM WATER

Town of Spring Green Flood Control, Sauk County, WI. Following devastating flooding in 2008 resulting from elevated groundwater and intense storm events, Jewell Associates was contracted by the Town of Spring Green to conduct a study and develop strategies to mitigate future flooding events. The project was awarded grants from the EDA and WI Dept. of Commerce (CDBG), which Jewell wrote and then

administered during design and construction of the drainage swale. In addition to assisting with design of the drainage swale that was built to channel overland waters to the floodplain of the Wisconsin River, Todd assisted with grant administration including labor compliance interviews, submittal documents and general maintenance of records.

Cardinal West Expansion, Spring Green, WI. Todd assists with an ongoing stormwater inspection program for Cardinal Glass to maintain compliance with stormwater permit provisions. Inspections of the facility grounds are conducted and documented by staff during dry and wet weather conditions as required by the permit. Todd also helps to provide inspection records for Cardinal Glass so they are available on site for WDNR inspection.

Culver's Restaurants. Site layout and design for Culver's Restaurants located in Iowa City, Iowa; Crete, Illinois; Monee, Illinois and Berwyn, Illinois. The projects included the design of water and sanitary sewer utility extensions, parking lot layout, site grading, stormwater conveyance and onsite treatment, and associated permitting.

Ritchie Implement, Cobb, WI. Site design for a building and parking lot addition. The project included site grading, stormwater conveyance, and onsite treatment with the use of biofiltration ponds.

East Haertel Street Reconstruction, Portage, WI. Jewell Associates was contracted to provide design engineering to address the functional deficiencies and safety concerns of the existing roadway. The roadway borders existing wetlands and a portion of the road was built on top of a landfill. The project consisted of adjusting the vertical alignment of the roadway, addition of bike lanes and sidewalks, and pavement marking. Todd designed the stormwater drainage and treatment facilities for the project, which consisted of grass swales, filter strips and a wet pond.

ATMOB Barracks, Fort McCoy, WI. Site design for a \$7 million multi-use building, including the design of stormwater conveyance and onsite stormwater detention and treatment, water and sanitary sewer utility extensions, parking lots, driveways, and site grading. Required permitting was obtained through DNR.

Blair-Taylor Unified Campus, Blair, WI. Todd provided engineering services for site design of a \$17 million school addition which included stormwater conveyance and onsite detention and treatment, water and sanitary sewer utility extensions, parking lot design, site grading, and ADA accessible routes. Other duties included coordination with local utilities and the County Land Use Department and required permitting was obtained through DNR and Trempealeau County.



Kelly Anliker, NCIDQ, WRID
Interior Designer

Kelly Anliker is experienced with providing interior design services on a variety of projects. Services include: designing and drafting interior layouts, elevations, furniture and finish schedules, writing specification for selections, constructing computer generated 3-D models for structures, and providing excellent CAD and Revit services for production work.

MIXED USE

White Oak Savanna, Dodgeville, WI. Interior designer for the project which included a kitchen building, special events barn reconstruction and house remodel.

COMMERCIAL

Adams County Fire Station, Adams, WI. Interior designer and drafting technician for a 14,000 SF fire station with office space and an apparatus bay.

Animart, Waunakee, WI. Provided design and drafting services for a multi-tenant building which included a pet store and additional retail space.

Cardinal CG Restroom Remodel, Spring Green, WI. Interior designer for a project that included new and remodeled restrooms, and new office finishes.

Cardinal CG Technology Center, Spring Green, WI. Interior designer for an addition to an existing factory which included warehouse and office space.

Cardinal West End Addition, Spring Green, WI. Produced construction documents for a 107,916 SF addition to an existing factory and served as the interior designer for finished areas.

Culvers Restaurant Beaver Dam, WI. Interior designer for a dining room addition and remodel of the existing interior and exterior.

Culvers Restaurant Dubuque, IA. Interior designer for a dining room addition and remodel of the existing interior and exterior.

EDUCATION

*Bachelors of Arts
Interior Design
Emphasis,
UW-Stout*

**REGISTRATIONS
& CERTIFICATIONS**

*Interior Designer
- NCIDQ*

EXPERIENCE:

15 YEARS

Culvers Restaurant New Glarus, WI. Interior designer for a dining room addition and remodel of the existing interior and exterior.

Culvers Restaurant Portage, WI. Interior designer for a dining room addition and remodel of the existing interior and exterior.

Meffert Oil, Waunakee, WI. Provided design and drafting services for a convenience store and Arby's restaurant.

Wollersheim Winery, Sauk City, WI. Interior designer for an addition which included a distillery, bottling area and retail space.

WRCO, Richland Center, WI. Interior designer for the remodel of an existing building to suit the needs of a local radio station.

OFFICES

Meister Cheese, Muscoda, WI. Interior designer and drafting technician for a breakroom and office addition, designing and creating interior finish plans.

Ho-Chunk Community Health Office, Nekoosa, WI. Interior design and drafting services for a new office building.

GOVERNMENT

Iowa County Courthouse, Dodgeville, WI. Interior designer for a courthouse remodel that involved reconfiguring existing offices and meeting areas and providing a new interior for the historic courtroom.

Sauk Prairie Ambulance, Sauk Prairie, WI. Interior designer for the renovation of the Sauk Prairie Ambulance building.

CHURCHES

Grace Lutheran Church, Dodgeville, WI. Interior designer for a kitchen remodel in an existing church.

3—Fee for Services

Unless noted otherwise below, the proposed fee listed below is an all-inclusive lump sum fixed fee and includes all transportation, communication, overtime work, insurance, consultant fees, and printing not associated with bidding. A Jewell Billing Rate Schedule is provided on the next page for reference.

We have divided our proposal into the sections as requested on page 6 of the proposal:

Site Plans & Specifications	\$6,600
Site Topographic Survey	\$1,650
Geotechnical Borings and Report	\$3,500 (estimate)
Onsite Stormwater Management System	\$2,500 (estimate, if needed)
Exterior Building Plans	\$7,000
Interior Building Plans	\$7,000
Mechanical, Electrical, Plumbing	\$12,000
Final Grading/Landscaping	\$2,500 (estimate for landscape design)
State Submittal Fees	\$2,000 (estimate of submittal fees)
<u>Bidding & Construction Support</u>	<u>\$15,000 (Time & Materials Estimate)</u>
Total Fee for Services and Fees	\$59,750



JEWEL-4

OP ID: RH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/20/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Schwarz Insurance - S.G. 157 W. Jefferson Street P.O. Box 879 Spring Green, WI 53588-0879 Nadene M. Litscher		608-644-8563		CONTACT NAME: Rana Hughey PHONE (A/C, No, Ext): 608-644-8563 E-MAIL ADDRESS: rhug@schwarzins.com FAX (A/C, No): 608-643-3249	
INSURED Jewell Associates Engineers 560 Sunrise Drive Spring Green, WI 53588		INSURER(S) AFFORDING COVERAGE INSURER A: Secura Companies INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 22543	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> AGG/Proj GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			3219060	03/01/2020	03/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			A3219061	03/01/2020	03/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CU3219063	03/01/2020	03/01/2021	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC3219062	03/01/2020	03/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

RICCO-4 Richland County Ambulance Service PO Box 251 Richland Center, WI 53581	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Nadene M. Litscher
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Jewell Associates Engineers, Inc.
Billing Rates Schedule
As of January 1, 2020

<u>Employee Classification</u>	<u>Hourly Billing Rate</u>
Senior Principal	\$200.00
Senior Structural Engineer	\$170.00
Principal	\$160.00
Senior Project Manager	\$145.00
Project Manager Construction Manager	\$125.00
Senior Engineer Senior Architect	\$115.00
Staff Engineer Staff Architect	\$110.00
Professional Land Surveyor	\$110.00
Interior Designer	\$100.00
Engineer-In-Training Survey Technician Construction Observer	\$90.00
Engineering Technician Architectural Technician	\$85.00
Accountant Grant Specialist	\$130.00
Administrative/Clerical	\$65.00
<u>Reimbursable Expenses</u>	<u>Cost per Unit</u>
Copies – Black & White (up to 11"x17")	\$.10/sheet
Copies – Color (up to 11"x17")	\$.25/sheet
Large Format Copies (24"x36")	\$5.00/sheet
Large Format Scans (24"x36")	\$3.00/sheet
Mileage – Company or Personal Vehicle	IRS Rates
Travel Expenses – Meals and Lodging Per Diem	\$125.00/day
Postage, Outsourced Printing, Supplies, Subconsultants	At cost
Nuclear Density Meter	\$125.00/day

4—Jewell Project References

Spring Green Area

Fire Protection District

327 South Winsted Street
Spring Green, WI 53588

Lin Gunderson, Fire Chief
(608) 588-7157
lktcgunr@charter.net

Derek Miller, EMS Chief
(608) 588-2155
dmiller@cornerstones.org

Sauk Prairie Ambulance

Kevin Weber, Director
470 Oak Street
Prairie du Sac, WI 53578
(608) 643-4183
info@saukprairieambulance.com

Adams County Fire District Station

William Euclid
Adams County Fire District
105 N. Main Street
Adams, WI 53910
(608) 339-3011
weuclide@gmail.com

Crawford County Highway Facility

Dennis Pelock
Crawford County Highway Commissioner
P.O. Box 39
Seneca WI 54654
(608) 734-9500
dpelock@crawfordcountywi.org

Columbia County

Chris Hardy
Columbia County Highway Commissioner
400 DeWitt Street
Portage, WI, 53901
(608) 429-2136
Chris.hardy@co.columbia.wi.us

Jackson County

Jay Borek
Jackson County Highway Commissioner
119 Harrison Street
Black River Falls, WI 54615
(715) 284-0233
Jay.borek@co.jackson.wi.us

Iowa County

Craig Hardy
Iowa County Highway Commissioner
1215 N Bequette Street
Dodgeville, WI, 53533
(608) 935-3381
Craig.hardy@iowacounty.org

Additional references can be provided upon request.

Richland County Committee

Agenda Item Cover

Agenda Item Name: Utilizing borrowed capital funds for Large Courtroom AV Improvements

Department	MIS	Presented By:	Director Scott
Date of Meeting:	10 Nov 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure C, E
Date submitted:	6 November 2020	Referred by:	Property 4 Nov

Recommendation and/or action language:

Motion to... authorize utilization of fund #75 for the installation of the AV and teleconferencing improvements to the Large Courtroom.

Background: *(preferred one page or less with focus on options and decision points)*

This project is regarding AV improvements to the large courtroom. This project will include upgrades in videoconferencing capabilities and adding a DAR system (Digital Audio Recorder). Money was designated through capital borrowing fund #75 for this project.

Property Committee: Director Scott presented bids from vendors interested in handling AV improvements to the Large Courtroom. Four vendors solicited bids: Fearing's, Marco, SKC, and BSI. An analysis of the different bids including price and details of a complete solution were considered. Recommendation to award bid to Marco \$84,659.87. Discussion. Motion by Williamson, second by Cosgrove to recommend awarding project to Marco in the amount of \$84,659.87. All Ayes. Motion carried.

Property, Buildings and Grounds are making recommendation to the County Board to award the contract. Authorization to utilize the borrowed funds is needed from Finance and Personnel.

Attachments and References:

Bids	
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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	#75 and #
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

In referencing the Richland County Proposed Capital Improvement Borrowing, of line one -\$124,500, \$72,000 was intended for the large courtroom AV and videoconferencing system. It is anticipated the additional \$12,659.87 will be allocated from borrowed short term capital funding.

Approval:

Review:

Clinton Langreck

Richland County Committee

Agenda Item Cover

Department Head

Administrator, or Elected Office (if applicable)

Richland County 2020 Budget

Proposed Capital improvement Borrowing

\$124,500	Technology-County Board I Pads, computers/servers replacement, video conferencing
\$38,000	Parks-13,000 well/25,000 gravel for bike trail
\$60,000	Courthouse -cleaning equipment/windows/carpet
\$20,000	Emergency Man.- shed for command post
\$105,000	Fair- electrical/lighting for grandstands
\$634,000	Roof Replacements/repairs-HHS Bld. UWP Campus
\$800,000	Highway- new asphalt 6.5 miles
\$234,000	Vehicles- Sheriff's cars/trucks/van
\$65,000	Symons—plaster, rubber roof, tile drains
\$10,000	Construction of office for administrator
\$125,000	misc. equipment-from various budgets
\$25,000	Security window-for child support office
\$100,000	Dam repair-Land Conservation
\$25,000	AED's for squad cars
<u>\$600,000</u>	Ambulance Garage

\$2,965,500 TOTAL



Fearing's Audio-Video-Security

722 Walsh Road
Madison, WI 53714

Richland County
181 W. Seminary St.
Richland Center, WI 53581

608-647-3110
barbara.scott@co.richland.wi.us

Project Number 100743A

11/4/2020 Page: 1 ** Proposal **

608-443-2595/Fax 443-2597

Richland County Courthouse 608-649-5922
Barb Scott
181 W. Seminary St.
Richland Center, WI 53581

barbara.scott@co.richland.wi.us

Project Title..: Courtroom AV Upgrade

Mfg-Item No.	Qty Description	Unit Price	Extended
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SCOPE OF WORK:

Courtroom AV update to improve audio and video quality, bring the Polycom system up to date so it can communicate with outside participants, provide a way to integrate with new CCAP standards and re-wire the space for changes in the room layout. To accomplish this, we propose the following components and design:

- (3) new HD PTZ SDI cameras. (2) will replace the cameras mounted on the wall to the left and right of the bench and will have 12x zoom capability. The third camera will be installed in a new location on the wall to the left of the projection screen and will have a 30x zoom to be able to capture the bench and witness locations.
- SDI windowing processor for the camera feeds to provide a custom view of all 3 cameras at the same time for far side participants to see multiple views in the room at the same time. **Please note that presentation video will be sent separately to the Polycom.
- Polycom Group 500 720p codec with one year service agreement integrated into the system with the windowing processor as the camera feed, a content video input feed, an audio feed from the audio system and an HDMI output feed into the video system for viewing.
- Crestron Digital Media presentation system for video switching, routing and over all AV system control.
- 10" table top Crestron touch panel for over all easy to use custom system control. This will control audio levels, projector power, Polycom controls, camera controls, VOIP dialing and video switching for the room. The touch panel will live on the judges bench in place of the existing panel.
- Fixed wall mounted Dalite UBT contour projection screen with HD progressive 1.1 gain screen material in a standard 16:10, 164" diagonal with an 87" high x 139" wide projection surface. This will be installed in place of the existing motorized wall mount screen. **Customer to have electrician remove the existing screen and provide any required wall patching.
- Panasonic 8000 lumen WUXGA (1920x1200) wall mounted using a dual stud wall mount (on the opposite wall as the screen) laser projector and custom lens to accommodate the roughly 39' throw distance.
- 24" desktop 16:10, WUXGA (1920x1200) monitor at the court reporters desk with mirrored video feed of what is on the projector. This will be an IPS display for optimal viewing. Please note that this monitor may not be able to be controlled with the AV system.
- (2) HDMI input plates will be installed in new floor boxes (**AV contractor provided, electrical provider installed) at the plaintiff and defense table locations. 12' HDMI cables will be provided to connect to the inputs in the floor boxes.



Fearing's Audio-Video-Security

722 Walsh Road
Madison, WI 53714

Project Number 100743A

11/4/2020 Page: 2 ** Proposal **

608-443-2595/Fax 443-2597

Mfg-Item No.	Qty Description	Unit Price	Extended
	<p>-Biamp audio processor and AEC expander to handle mixing, routing and processing of audio signals as well as providing a VOIP interface for direct conference dialing through the customer's Mitel phone system.</p> <p>-(4) new white speakers, each is a 2-way speaker with 8" woofer and 1U rack mounted amplifier with 120 watts x 2. (2) speakers will be installed in the corners of the room covering the main court area to replace the existing speakers and the other (2) will be installed up on the beam replacing the existing 3 speakers to cover the audience area.</p> <p>-(3) new digital wireless microphones for mobile use. (2) over the ear mics with body pack transmitters and one hand held microphone. The antennas are to be combined and front panel included 1/4 wave antennas will be mounted to the combiner in the rack.</p> <p>-New 22-2-shielded plenum cabling to be pulled from each of the (8) required locations to the new rack location. All wired microphones will be provided by CCAP as well as a CCAP provided digital audio system. Wiring is to be terminated to new XLR wall plates or an in-line disconnect depending on the location and ability to install a plate and then will terminate to the CCAP audio system, which will provide direct looped out, microphone level audio feeds to the AV systems Biamp processor. This must be closely coordinated with CCAP personnel for both system drawings and scheduling coordination.</p> <p>-AV system is to provide (2) sub-mixed audio feeds to the CCAP audio system as well. One feed is to have all (3) wireless mics sub-mixed and the other shall have any program audio sub-mixed.</p> <p>-(2) new floor boxes are to be provided and are to be installed by a customer provided electrical contractor. The floor box is to have recessed 4 gangs of space. There is to be a duplex decora outlet (provided and installed by electrical contractor), HDMI white decora plate, XLR white decora plate and a white 6 port strap for customer provided existing data lines. The floor boxes are to be located in place of the existing 2 floor boxes, one at the defense table and one at the plaintiff table.</p> <p>-(2) 14U pull out rack frames for equipment. They will be installed in a customer provided custom credenza and are intended to also provide 6U of space for CCAP audio equipment. **IT IS IMPERATIVE THAT THE SIZE OF THE CREDENZA SPACES IS DESIGNED TO ALLOW THE RACKS TO FIT AND MUST HAVE VENTILATION DESIGNED TO CREATE AIRFLOW SO AV EQUIPMENT CAN MAINTAIN AN IDEAL OPERATING TEMPERATURE. THE INSIDE DIMENSIONS OF EACH OF THE 2 CABINET SPACES MUST BE AT LEAST 23" WIDE X 21" HIGH AND 22" DEEP WITH A MINIMUM OPENING FOR THE RACK TO PULL OUT MUST BE 21" WIDE AND 31" HIGH. POWER MUST ALSO BE PROVIDED IN BOTH CABINET SPACES TO POWER THE EQUIPMENT.</p> <p>-All other AV cabling is also to be replaced and run to the new AV rack location.</p> <p>**Customer/electrical contractor to provide new cable paths in the floor as needed as the flooring is going to be replaced. Paths are to be determined and specified by AV contractor, installed by electrical contractor.</p> <p>-Crestron system programming and over all system testing. This must include providing the original Crestron source code to the customer upon request at no additional charge.</p> <p>-(4) hours of system training split into 2 training sessions.</p> <p>-System schematics, layouts and elevation drawings are to be provided to the customer for approval before installation and as-built drawings are to be provided within 30 days of system completion.</p>		



FEARING'S
AUDIO • VIDEO • SECURITY

Project Number 100743A

11/4/2020

Page: 3

**** Proposal ****

Fearing's Audio-Video-Security

722 Walsh Road

Madison, WI 53714

608-443-2595/Fax 443-2597

Mfg-Item No.	Qty Description	Unit Price	Extended
	<p>Sperate assisted listening system- This is to bring the hearing assistance system up to ADA requirements and shall include:</p> <ul style="list-style-type: none">-FM transmitter base station, rack mounted with remote antenna option. Antenna is to be mounted behind the credenza or potentially inside as long as it is not obstructed by the rack.-(8) lithium rechargeable body pack receivers.-(8) universal earphones.-(2) neck worn hearing loops.-(1) 12 unit advanced charging dock for receivers.-(1) hearing assistance sign for customer installation. <p>- PREVAILING WAGE: This project will be subject to prevailing wage rate.</p> <p>- Fearing's to provide scaffolding capable of safely reaching install area.</p> <p>- Network connectivity will be done in coordination with Richland County MIS.</p> <p>IMPORTANT NOTES:</p> <ul style="list-style-type: none">- Due to the Covid-19 situation around the world, please note that our vendors and their supply chains may experience delays and backorders out of our control. Fearing's shall not be held liable for delays related to this. We will do our due diligence to offer potential alternatives, if this happens and effects the project time line, however they may be at an additional expense to the customer if opted instead of adjusting the time line.- Cancellations to Fearing's scheduled work initiated by others within a week of scheduled time will be subject to cancellation fees based on time lost and other incurred costs and their effects on this and other scheduled projects.- Quotes over 30 days - or - projects sold within the 30 days but have a delayed start date may be subject to price increases based on the cost of materials and or labor rising.- Proposal based on the work being performed during normal business hours.- Customer to provide all 120V AC power for project including racks, projectors, equipment and any other location.- Customer to provide network connections and IP addresses for devices in AV system as needed as well as any IT support.- This proposal is based on cable paths being provided by others and being free of obstruction in walls, ceilings and or conduit. It obstructions do exist, additional cabling, labor and or devices may apply and are not included.- Customer to provide any ceiling grid removal and or repair as well as any other cosmetic needs like painting, millwork, etc. for the project.- Customer to provide a location for disposal of component packaging as well as misc job waste/scraps.- The projector and or camera mount is a standard mount. In rare occasions buildings and/or ceilings may vibrate causing the projector or camera to vibrate, causing the image on the screen to move. This is a rare occurrence, but in the event it would occur on this project additional expense could be incurred to resolve the issue.- Lighting, including ambient lighting, can greatly effect both projection systems and camera systems and their perceived quality. Lighting directly and indirectly shining on a projection screen can wash out the image. Fearing's recommends zoning the lights		



Project Number 100743A

11/4/2020 Page: 4 **** Proposal ****

Fearing's Audio-Video-Security

722 Walsh Road
Madison, WI 53714

608-443-2595/Fax 443-2597

Mfg-Item No.	Qty Description	Unit Price	Extended
	<p>in the room if needed, so that lighting hitting the screen is reduced to greatly increase picture quality. Also, for cameras, good lighting is critical for a high quality picture. Portable or specialized directional lighting is highly recommended, especially when dealing with cameras and projection screens in the same space. Please speak with your Fearing's account manager or engineer for further details.</p> <ul style="list-style-type: none"> - For VOIP projects, customer to fill out VOIP worksheets prior to installation or additional labor, trips or other costs may be billable to customer due to delays and additional time needed to implement. - For customer provided switches, switches must be provided prior to rack installation and must also be pre-configured or additional labor, trips or other costs may be billable to customer due to delays and additional time needed to implement. - If required or recommended, customer to provide blocking or backing for displays or other heavier wall or ceiling mounted devices. - Because of the rapid change in models and pricing of components used in our industry, Fearing's AVS reserves the right to change pricing when models or unit pricing changes significantly from the time a proposal is approved by the customer and the time the product needs to be ordered. Fearing's AVS will notify the customer prior to ordering the product if changes are required to review possible customers options. A change in models or unit pricing does not constitute a reason for the customer to cancel the project. 		
Vaddio	2 RoboSHOT 12E SDI- White, 12x Zoom and H.264 Streaming	2,818.28	5,636.56
Vaddio	1 RoboSHOT 30E SDI- White, 30x Zoom and H.264 Streaming	3,190.41	3,190.41
Polycom	1 Group 500 CODEC Only 720P, NTSC/Pal	5,944.44	5,944.44
Polycom	1 Total Coverage, 1 YR, CODEC Only, RP G RP500 720P	877.78	877.78
tvONE	1 CORIOview 4-Window HD-SDI Multiviewer. Max Res 1080p/60 (3G)	3,397.73	3,397.73
Crestron	1 3-Series® DigitalMedia Presentation System 300	3,454.55	3,454.55
Crestron	1 48V Power Pack for PoDM	134.94	134.94
Crestron	1 10.1" Touch Screen, Black Smooth	1,295.45	1,295.45
Crestron	1 Tabletop Kit for TSW-1060, Black Smooth	134.94	134.94
Crestron	2 DigitalMedia 8G+ 4K60 4:4:4 HDR Wall Plate Transmitter, White	539.77	1,079.54
CRESTRON	1 DigitalMedia 8G+® 4K60 4:4:4 HDR Receiver & Room Controller 100	485.80	485.80
Dalite	1 UBT Contour, 16:10, 87"x139", 164"D, HD Progressive 1.1	2,252.77	2,252.77
Panasonic	1 WUXGA 1920x1200 8000 Lumen LCD Laser Projector, No Lens - White	6,802.22	6,802.22
Panasonic	1 2.7-4.5:1 Zoom Lens for PT-MZ670/770	1,798.89	1,798.89
Chief	1 Heavy Duty Wall Mount, Dual Stud	126.00	126.00
Chief	1 3" Fixed Extension Column- White	7.26	7.26
Chief	1 Universal Projector Mount- White	132.00	132.00
Asus	1 ProArt Display 24.1", 1920x1200, IPS	210.00	210.00
BIAMP	1 Fixed Audio DSP 12 In, 8 Out, AVB, AEC, VoIP,	2,180.73	2,180.73



FEARING'S
AUDIO • VIDEO • SECURITY

Project Number 100743A

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**** Proposal ****

Fearing's Audio-Video-Security

722 Walsh Road

Madison, WI 53714

608-443-2595/Fax 443-2597

Mfg-Item No.	Qty Description	Unit Price	Extended
	Telephone		
Biamp	1 4 Channel AEC, POE+ AVB Expander	969.82	969.82
Araknis	1 Network Accessory Gigabit PoE+ Injector	39.94	39.94
Biamp	1 4 Channel, 60W (or 120x2) Half-Rack Amplifier	490.91	490.91
Community	4 Two-Way 8" Full-Range Coaxial Surface Mount Speaker (White)	202.91	811.64
Shure	1 UHF Digital Wireless Handheld Microphone System (H55 Band)	544.44	544.44
Shure	2 Combo Sys- SLXD1 Bodypack, SLXD4 Receiver, and MX153T Ear Mic	665.56	1,331.12
SHURE	1 5 Way Active Antenna/Power Distro System for QLX-D, ULX, SLX,	699.48	699.48
Strong	2 14U In-Cabinet Rack	155.50	311.00
Strong	2 Rack Sliding Base for In-Cabinet and Contractor Series Racks-BLK	179.94	359.88
WattBox	2 Power Conditioner w/Safe Voltage, 12 Outlets - 4320J, 2 EMI/RFI	124.39	248.78
Cisco	1 16 Port Layer 2 Gigabit Switch, 8x PoE Ports	206.97	206.97
Strong	10 Rack Blank Panel 1U	5.32	53.20
Strong	1 Fixed Rack Shelf 1U	29.94	29.94
Panduit	1 Netkey 24 Port Empty Patch Panel With Labels	23.27	23.27
Panduit	6 Netkey 4 Port Modular Furniture Faceplate Black	1.99	11.94
Panduit	10 Netkey CAT6A White Jack	9.38	93.80
Panduit	14 Netkey Blank Insert White	0.22	3.08
FSR	2 4-Gang Floor Box with Black Hinged Cover	220.83	441.66
RDL	6 Decora-Style Wall Plate with Solder-Type 3-Pin XLR-F Plu	15.51	93.06
RDL	1 Dual XLR Female Decora Wall plate. Solder Type.	18.42	18.42
Panduit	2 6-Port Mini-Com Module, White	2.93	5.86
Panduit	2 Mini-Com CAT6 Jack Blue	10.00	20.00
	1 Scaffolding and Setup	222.22	222.22
	1 Shipping	388.89	388.89
	1 Cables, Connectors, Hardware	2,555.56	2,555.56
Binary	2 4K60 4:4:4 Ultra HD Premium HDMI - 4m (13')	23.28	46.56
Binary	4 4K60 4:4:4 Ultra HD Premium HDMI - 2m (6')	12.34	49.36
Liberty	1 9.84' Liberty Premium Molded HDMI to DVI Digital Cable	17.76	17.76
WINDY	10 RJ45 Cat6/6A Shielded Connector	2.39	23.90
Windy City Wire	500 RG6 Quad Shield Plenum - White	456.67 M	228.34
WINDY	1000 Cat 6A Plenum Shielded - White	597.78 M	597.78
Windy City Wire	1000 Cat 6 Plenum - White	262.22 M	262.22
WINDY	1200 22 ga 2 Conductor Shielded Cable-Plenum	82.22 M	98.66
Windy City Wire	500 16 ga/2 Conductor Stranded Plenum Control Cable	173.33 M	86.67

Equipment and Installation

=====
82,019.96



Project Number 100743A

11/4/2020 Page: 6 **** Proposal ****

Fearing's Audio-Video-Security

722 Walsh Road
Madison, WI 53714

608-443-2595/Fax 443-2597

Mfg-Item No.	Qty Description	Unit Price	Extended
	~Assisted Listening System~		
Listen	1 iDSP Prime Level II Stationary RF System (72MHz)	1,390.12	1,390.12
Listen	4 Intelligent DSP RF Receiver (72MHz)	129.00	516.00
Listen	4 Universal Ear Speaker	13.00	52.00
Listen	1 Advanced Intelligent 12-Unit Charging Tray	263.38	263.38
			=====
	Equipment and Installation		2,952.05

Comprehensive Maintenance Agreement Option

Limitations: Does not cover product damage, misuse, abnormal service, improper operation or products that have been altered, modified outside manufacturer recommendations.

Investment Options:

1-year Agreement: \$2,351.00 per year.

3-year Agreement: \$2,234.00 per year.

5-year Agreement: \$2,116.00 per year.

Legend: M=1000Ft

This ** Proposal ** is Valid for 30 Days.

=====

\$84,972.01

Chris Matson

I Accept This Quote _____ Date: _____

50% Deposit, 40% at 80% completion, 10% upon completion.

October 29, 2020

PROPOSAL FOR

**RICHLAND COUNTY HEALTH & HUMAN
SERVICES**

BARB SCOTT

Prepared By:

Fred Kunkel
Technology Advisor
320.259.3001 x1701
fred.kunkel@marconet.com

Document Number: 090409



MANAGED SERVICES



AUDIO VISUAL



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Richland County - RFP AV for Courtroom



Prepared by:

Marco - Madison

Fred Kunkel
320.259.3001 x1701
fred.kunkel@marconet.com

Prepared for:

RICHLAND COUNTY HEALTH &
HUMAN SERVICES

221 WEST SEMINARY STREET
RICHLAND CENTER, WI 53581
BARB SCOTT
608.647.8821
barbara.scott@co.richland.wi.
us

Ship To:

RICHLAND COUNTY HEALTH &
HUMAN SERVICES

221 W SEMINARY ST
RICHLAND CENTER, WI 53581-
2358
BARB SCOTT
608.647.8821
barbara.scott@co.richland.wi.
us

Quote Information:

Quote #: 090409

Version: 2
Date Issued: 10/29/2020
Expiration Date: 11/21/2020

Products

* This Tab Contains Optional Items

Description	One-Time	Qty	Ext. One-Time
Video Equipment			
DaLite - UTB Countour Fixed Frame Screen - 16:10, 87" x 139", or 164" Diagonal, HD Progressive 1.1	\$2,667.75	1	\$2,667.75
Panasonic - Shine Laser Projector - 8,000 Lumens, WUXGA	\$7,000.00	1	\$7,000.00
Panasonic - Projector Zoom Lens	\$2,211.80	1	\$2,211.80
Chief - Heavy Duty Wall Mount Accessory Arm - Dual Stud - 13"-21" Extension - Lateral Shift - 1.5" NPT	\$157.50	1	\$157.50
Chief - Speed-Connect 3" Fixed Extension Column - White	\$9.08	1	\$9.08
Chief - RPA Series Projector Ceiling Mount - Universal Interface Bracket - White	\$165.00	1	\$165.00
Crestron - 3-Series DigitalMedia Presentation System 300 - w/Control, Matrix Switcher, Mic Mixer, Audio DSP, Amplifier, and DigitalMedia Distribution - 3U	\$4,000.00	1	\$4,000.00
Crestron - 90W PoDM Power Pack - Power over DigitalMedia for DMPS Series Products	\$156.25	1	\$156.25
Crestron - DigitalMedia 8G+ 4K60 4:4:4 HDR Receiver & Room Controller 100	\$562.50	1	\$562.50
Crestron - DigitalMedia 8G+ 4K60 4:4:4 HDR Receiver & Room Controller 100	\$562.50	1	\$562.50
Crestron - DigitalMedia 8G+® 4K60 4:4:4 HDR Wall Plate Transmitter, White	\$625.00	2	\$1,250.00
Vaddio - Roboshot 12E SDI - White, 12x Zoom and H.264 Streaming, 0W	\$3,263.28	2	\$6,526.56
Vaddio - Roboshot 30E SDI - White, 30x Zoom and H.264 Streaming, 0W	\$3,694.16	1	\$3,694.16
CORIOView - 4-Window HD-SDI Multiviewer. Max Res 1080p/60 (3G)	\$5,111.11	1	\$5,111.11
Polycom - Group 500 CODEC only 720p, NTSC/Pal 001	\$5,511.71	1	\$5,511.71
Polycom - Total Coverage, 1 YR, Codec Only, RP G RP500 720P 160	\$865.00	1	\$865.00
Poly - G7500 Base Unit: G7500 UHD 4K video codec and Wireless Presentation system, BT remote, Cable: 1 CAT5e LAN 3.6M. Power: Amer - Type B, NEMA 5-15. Maintenance contract required.	\$3,936.71	1*	\$3,936.71
Poly - Premier, One Year, Poly G7500 4k Base Unit: G7500 UHD 4k video CODEC and Wireless Presentation System	\$532.63	1*	\$532.63



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

Polycom - Codec Digital Breakout Adapter	\$60.00	1	\$60.00
ASUS - ProArt Display PA248QV 24.1" WUXGA 1920 x 1200 16:10 Professional Monitor, 100% sRGB/Rec.709 Delta E < 2, IPS, DisplayPort HDMI D-Sub, Calman Verified, Eye Care, Anti-glare, Tilt Pivot Swivel Height Adjustable	\$192.76	1	\$192.76
Audio Equipment			
QSC - Q-SYS Unified Series Core DSP - 24 Local I/O Channels - 128x128 Network I/O Channels - Dual LAN Ports - Telephone POTS - 16x16 GPIO - 16 AEC Channels - 1U Rackmount	\$2,500.00	1	\$2,500.00
QSC - Q-SYS Scripting Engine Software License for Core 110 - Perpetual License	\$250.00	1	\$250.00
Community - Two-Way 8" Full Range Coaxial Surface Mount Speaker (white)	\$232.50	4	\$930.00
QSC - SPA Series Amplifier - Four Channels - 125W per CH at 70V Bridged & 60 W per CH at 4/8 Ohms	\$625.00	1	\$625.00
Listen - DSP Prime Level II Stationary RF System (72Mhz)	\$1,563.89	1	\$1,563.89
Listen - Intelligent DSP RF Receiver	\$145.12	4	\$580.48
Listen - Unversale Ear Speaker	\$15.11	4	\$60.44
Listen - Advanced Intelligen 12-Unit Charging Tray	\$296.30	1	\$296.30
Shure - SLXD14D Wireless system, Frequency Band version J52, Featuring two SLXD1 transmitters, the SLXD4D provides transparent digital audio and rock-solid RF stability for lecture halls and live performances.	\$1,067.56	1	\$1,067.56
Shure - MX153B/O-TQG Condenser Microphone, Omnidirectional, black, earworn microphone	\$188.81	2	\$377.62
Shure - SLXD24/B58-J52 Wirless System with Beta 58A handheld Transmitter	\$623.44	1	\$623.44
Shure - Passive Antenna Splitter	\$130.62	2	\$261.24
From Mount Antenna Kit- 2 coaxial cables and 2 bulkhead adapters (BNC Barrels)	\$38.00	1	\$38.00
Control Equipment			
Crestron - 10.1" Touch Screen Control Panel - Black Smooth	\$1,500.00	1	\$1,500.00
Crestron - Tabletop Kit for 10.1" Touch Screen - Black Smooth	\$156.25	1	\$156.25
Cisco - 16 Port Layer 2 Gigabit Switch, 8x POE ports	\$225.85	1	\$225.85
Rack Equipment			
Middle Atlantic - 14 Space Rotating & Sliding Rail Equipment Rack - 2 Rails - 125 lb. Capacity - 19 1/4" D x 27 1/2" H	\$480.94	2	\$961.88
Middle Atlantic - 9-Outlet Rackmount Power Distribution Unit - Single 15 Amp Circuit - Spike Protected - with Pilot Light	\$106.29	1	\$106.29
Middle Atlantic - L-shaped Lacing Bar - Pack of 10	\$29.09	2	\$58.18
Middle Atlantic - Rack Screws, 10-32, Trim-head, 100 PC.	\$24.94	1	\$24.94
Middle Atlantic - UFA Rackshelf, 1 RU, 14.5"D	\$44.54	2	\$89.08
Middle Atlantic - UFA Faceplate, 2 RU, Powder Coated	\$10.69	2	\$21.38
Middle Atlantic - Cabinet Cooler, 40 CFM	\$156.15	2	\$312.30
Cables and Miscellaneous Installation Materials			
Liberty - Cat6 Twisted Pair Cable BOX - Unshielded - Plenum Rated - Black	\$262.50	1	\$262.50
Crestron - DigitalMedia 8G+ Plenum Rated Cable - Blue	\$562.50	1	\$562.50



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

Liberty - RG6 CCS Quad Shielded RF Video 3.0 Ghz Cable Plenum	\$260.00	1	\$260.00
Liberty - Commercial Grade 16 AWG 2-Conductor Unshielded Plenum Cable - Black	\$110.00	1	\$110.00
Liberty - Black Audio and Control 22 AWG 1 Pair Shielded Plenum Reel	\$144.00	1	\$144.00
Liberty - Premium HDMI Male to Male Cable - 18G 4K Certified - 6'	\$13.50	4	\$54.00
Liberty - Premium HDMI Male to Male Cable - 18G 4K Certified - 10'	\$15.80	2	\$31.60
Cables2Go - 3M HDMI to DVI-D Digital Video Cable (9.8')	\$11.00	1	\$11.00
FSR - 4-Gang Floor Box with Black Hinged Cover	\$276.11	2	\$552.22
RDL - Decora-Style Wall plate with Solder-type 3-pin XLR-F Plug	\$17.75	6	\$106.50
RDL - Dual XLR Female Decora Wall plate. Solder Type	\$21.75	1	\$21.75
Installation Materials	\$1,000.00	1	\$1,000.00
Freight	\$600.00	1	\$600.00
** No sales tax included. Tax exemption assumed.			

* Optional Subtotal: \$4,469.34

Subtotal: \$57,049.87

Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee - Installation	\$27,610.00	1	\$27,610.00
Subtotal:			\$27,610.00

Professional Services Work Order Agreement

ABOUT THIS PROFESSIONAL SERVICES ENGAGEMENT

This Work Order Agreement outlines the products (if applicable), services, and deliverables that Marco will provide to the Client for this project ("Agreement"). Marco will work closely with the Client a consultative basis to optimize the success of the engagement. This Agreement is governed by and subject to the Relationship Agreement between Client and Marco. This Agreement is valid through the expiration date on this document. In addition to the Professional Service Engagement Agreement located at www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement, the following applies to this Professional Service Engagement:

ENGAGEMENT OVERVIEW - DESCRIPTION OF SERVICES AND DELIVERABLES

Richland County has issued a Request for Proposal to renovate the 2nd floor Courtroom and update the Audio/Video equipment. The project location is:

221 W SEMINARY ST
RICHLAND CENTER, Wisconsin 53581-2358
United States

Site Contact/Representative: Barbara Scott, MIS Director
Site Contract/Representative email: Barbara.scott@co.richland.wi.us

Marco task list general overview:

- Install new projector

- Install new speakers
- Install 2 new in-cabinet equipment racks
- Pull various wiring to floor boxes, projector, speakers, cameras, for audio and video components
- Design and program new control system to control projector, video switcher, conferencing, cameras, audio
- Design and program new audio system DSP
- Provide As-Built prints at project completion
- Provide 4 hours training at project completion

ENGINEERING - DESCRIPTION OF SERVICES AND DELIVERABLES

The following solution will be considered "in-scope" for the purposes of this engagement:

General:

NOTES:

- There will be electrical requirements for this project that will be the responsibility of customer or designated contractor.
- There will be low voltage/network/data requirements for this project that will be the responsibility of customer or customer designated contractor.
- Per the site contact, there is a walkway above the ceiling in the courtroom to access and run wiring above ceiling as needed.
- (2) 14RU Pull-out style Equipment Racks are to be installed in the new cabinetry located to the right of the Judge in what was a tiered seating area in the corner of the room.
- Marco to provide (2) equipment rack cabinet cooling fans. Customer to have fan openings in cabinet doors cut by a general contractor.
- Marco to provide (2) floor boxes as specified in the RFP. Customer to have electrical contractor install the floor boxes in the defense and plaintiff desk areas.
- Marco to provide (2) 2-hour training sessions (4 hours total).

Audio

The new audio system shall accommodate the following:

- (4) New surface-mount speakers are to be installed in 2 audio zones. All speakers shall be tapped at 60 Watts.
 - 1 zone shall comprise of two speakers, mounted in each corner to the left and right of the judge's seating area. Mount at 96" A.F.F.
 - 1 zone shall comprise of two speakers, mounted up on the ceiling beam in place of the existing 3 speakers. The RFP does not specify precise placements; please work with the site contact to determine exact placement. These speakers will require the rental and use of scaffolding to install.
- (1) new 4 channel amplifier shall be installed in the new equipment rack. Channels 1 and 2 shall bridge to create a 70V connection output to Zone 1 (front of room, L/R corners). Channels 3 & 4 shall bridge to create a 70V connection output to Zone 2 (ceiling for audience audio).
- (3) new digital wireless microphones shall be installed; the receivers shall be installed in the rack, antennas A + B combined in the rack using the combiners provided, and ¼ wave antennas for A + B combined mounted to the front of the rack. (2) body packs with over the ear microphones and (1) handheld wireless microphone shall be included.
 - The RFP specifies equipment in the H55 band. However, the J52 band has 9 more available channels for usage (per Shure's Wireless Frequency Finder tool) and has been specified in place of the H55 band.
- New 22-2 Shielded Plenum cable shall be pulled from the rack location through customer provided piping-raceways to designated locations for CCAP-provided wired microphones. Marco to terminate 22-2 at the wall plate at each location. Exact locations are not listed within the RFP and will need to be documented and constructed prior to Marco installing.
- A new Audio DSP shall be installed in the equipment rack. The DSP shall output to the amplifier, Listen Technologies assistive hearing system, and the CCAP system. Marco to work with CCAP prior to installation to confirm line drawings.

- Per the RFP, "AV system is to provide (2) sub-mixed audio feeds to the CCAP audio system as well. One feed is to have all (3) wireless mics sub-mixed and the other shall have any program audio sub-mixed."
- A new assistive hearing system shall be installed in the equipment rack (Listen Technologies). The antenna shall be a custom-field installed quad shield RG-6 Plenum rated cabling and shall route to the ceiling towards the center of the room.

Video

The new video system shall accommodate the following:

- A new Crestron Digital Media Presentation System shall be installed in the equipment rack. This system shall produce video switching of the inputs to 2 mirrored outputs, as well as system control.
 - (2) Transmitting single gang HDMI extensions shall be placed in the floor boxes under the defense and plaintiff desks (1 at each desk). DM1 in shall be the Plaintiff and DM2 in shall be the defense.
 - HDMI 1 in shall come from the HDMI 1 output of the Polycom Codec.
 - HDMI 1 out shall route to the HDMI content video input of the Polycom Codec.
 - DM 1 out shall output to a room media controller (receiver) for the projector.
 - DM 2 out shall output to a room media controller (receiver) for the Clerk's monitor.
- A new Polycom Codec shall be installed in the equipment rack.
 - The RFP specifies a Group 500 codec, however this codec is no longer receiving updates and is beginning end-of-life cycling.

Marco has included a G7500 Codec in the quote as an optional replacement. Both Codecs share the same inputs and outputs, however the G7500 is capable of higher resolution and other software-related functions.
 - The codec shall receive video from the DMPS via the HDMI/content input.
 - The codec shall receive 3 SDI PTZ cameras as the camera input:

Per the RFP, the 3 SDI PTZ cameras are to be combined into a Multiview format using a TVONE-C2-6204. This device outputs DVI, which will be converted to HDMI using a provided adapter cabling. ***However, the input of the codec uses a proprietary HDCI input, not HDMI. A device to adapt HDMI to HDCI is included in the quote as optional. The RFP does not list an adapter.

(2) SDI PTZ Cameras shall be mounted to the left and right of the bench and have 12x zoom capabilities.

(1) SDI PTZ Camera shall be mounted to the left of the projection screen at 80" A.F.F. to the bottom of the camera mount – matching the projection screen's bottom in height.

Each PTZ shall have RG-6 and Cat6 run to it for power, control, and video. The Cat6 cabling shall be run to the switch located in the equipment rack and RG-6 to the Multiview device.
 - Audio in (3.5mm) shall come from Output 1 of the DSP.
 - Audio out (3.5mm) shall route to Input 1 of the DSP.
 - HDMI output 1 shall route to HDMI input 1 of the DMPS.
- A new projector and fixed-frame projection screen are to be installed.
 - The fixed-frame projection screen shall be installed on the left wall (when looking at the judge), in place of the existing screen. Customer to have existing screen removed and wall patched prior to installation. The screen shall be installed at 80" A.F.F. to bottom of the screen to avoid people walking and disrupting the projected image.
 - The Projector shall be wall mounted directly across from the projection screen with the lens located at 124" A.F.F. centered on the screen using the provided wall mounting hardware. The stock lens shall be replaced with a custom lens to allow for the approximate 39' throw distance.

The video receiver shall be installed on top of the projector mount and connected to HDMI 1 of the projector for video, RS-232 – DB9 for control.

Customer to provide electrical at the projector mounting location. (1) Single Duplex outlet, 120V, 15A.

Customer to provide conduit raceway from the projector location to the ceiling, with a single gang box at the projector location designated for low voltage wiring.
- A new monitor shall be installed on the Clerk's desk. DM 2 output shall route to the Clerk's desk location.
 - ***The RFP only specified 1 video receiver for this design. A second receiver is included in the quote and marked as optional. The Clerk's monitor cannot receive video without this device. The item quoted is for a surface-mount device, identical to the projector's receiver. If there is a floor box at the clerk's desk location, this device can be changed to a single-gang type receiver to be installed in the floor box, if requested.

Control

The new control system shall accommodate the following:

- A 10" touch panel with base shall be installed at the Judge's desk. This touch panel shall route back to the network switch in the equipment rack.
- This touch panel shall allow for total control of the entire A/V System. Control functions include (but are not limited to):
 - System On/Off
 - Projector On/Off
 - Audio control
 - Zone 1 and/or Zone 2 volume up/down/mute
 - Mic volume up/down/mute for each microphone
 - Conferencing Audio up/down/mute
 - PTZ Camera controls – Pan, Tilt, Zoom, with programmable presets
 - Video input switching between Polycom codec for conferencing, Plaintiff HDMI input, or Defendant HDMI input.
 - CCAP control is not listed within the RFP and has not been included in Marco's design. If control of CCAP is requested, it can be accommodated. Additional cabling, hardware, and labor may be necessary.

COORDINATION - DESCRIPTION OF SERVICES AND DELIVERABLES

Tasks and deliverables for our Coordination Team are located at www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement?

The following additional tasks and deliverables for our Coordination Team will be considered "in-scope" for the purposes of this engagement:

- Coordination of renovation project with other trades: i.e. electrical, low voltage cabling, etc.
- Scheduling of onsite field engineers for installation of system hardware
- Scheduling of onsite and remote resources for commissioning and programming of systems
- Scheduling and coordination of project details with internal IT personal
 - Networking & IP considerations
- Marco point of contact for Client scheduling
- Order Placement and Tracking to ensure delivery to correct location
- Facilitate creation of the engagement execution timeline and communication with Client on execution activities
- Schedule & Facilitate Internal/External Kickoff Meeting – distribution of meeting notes and deliverables if required from meeting (if Required)
- Schedule additional meetings as required for successful completion of engagement
- Schedule Engineering resources for both onsite/remote time to complete this service engagement
- Facilitate any change orders and change requests to this Professional Services Engagement
- Tracking of post-cutover punch-list items (if applicable)

■ SERVICES ASSUMPTIONS, EXCLUSIONS, CLIENT RESPONSIBILITIES, AND NOTES

CLIENT RESPONSIBILITIES

As required, Client will allow Marco access to premises as needed by Marco to perform its responsibilities under this Agreement. Any refusal or failure to provide access shall relieve Marco of its performance obligations and may require a change order for additional services to complete the work at a future time. Client will also provide a suitable work area for Marco personnel if work is completed on premises.

If available, Marco can facilitate remote access to the Clients network for post-installation remote support. Questions or concerns with

Marco having this access should be communicated during the review of this Professional Services Engagement Agreement in order to discuss alternative methods of support. When remote access support is authorized, Marco will use this access whenever a support ticket is created. Marco will communicate with Client prior to Marco accessing the Clients systems for any non-support ticket remote access needs.

Electrical & Low Voltage Requirements (to be completed prior to Marco onsite installation):

- Data/Network Drops
 - (4) (minimum) LAN drops are required at the equipment rack location
 - (7) Static IP addresses are required for the DMPS, DSP, Touch panel, Codec, and (3) PTZ cameras
- Electrical Power/Electrical Receptacles
 - (1) Double Duplex, 20A outlet to be installed in each equipment rack cabinet (2 total)
 - (1) Single Duplex, 15A outlet to be installed at the projector location
 - Power to be provided at Judge's desk, Clerk's desk, Plaintiff and Defense Desks as specified within the RFP for other than A/V usage.
- Conduit & Raceway Provisions:
 - Conduit to be routed from the Equipment rack cabinet to Judge's desk (2 – 1" conduits each, 1 for video, 1 for audio to keep signals separated), Plaintiff and Defense (2 – 1" conduits each), Clerk's desk (2 – 1" conduits), From the Equipment rack cabinet to the ceiling (3 - 1" conduits), From the ceiling to each PTZ camera location (1 – 1" conduit each, 3 total), From the ceiling to the projector location (1 – 1" conduit).
 - Customer to review design with Marco prior to ordering any conduit runs to verify all required runs.
- Networking & IP considerations
 - IP Address Assignments for all networked equipment
 - VLAN Creation/Configuration (as required)
 - Network switch port configuration and assignments (as required)
 - Power of Ethernet (PoE) where needed
 - Project related DNS entries (as required)
 - LAN and WAN Quality of Service (QoS) (as required)

SERVICES ASSUMPTIONS, EXCLUSIONS, AND NOTES

Please list any Assumptions, Exclusions, and Important Notes for the purposes of this engagement:

- The customer is responsible for existing equipment that has been removed, Marco will hand over to the customer to reuse or recycle (if applicable).
- The customer shall coordinate with third party contractors and the Marco Project Management staff for all items related to this project as required.
- The customer is responsible for providing the required networking infrastructure for the AV network uplink, VoIP for audio conferencing, and any wireless or wired internet access they designate the Training Room to contain. This will require data drops, switch ports, WiFi, port patching, etc.
- The customer is responsible for data/networking requirements as listed above for AV systems that will be on the customer premise/local network (LAN).
- Marco is not responsible for any electrical contractor service requirements for all parts of this project which includes electrical receptacle, conduit, or raceway provisions.
- Marco shall not be responsible for millwork or other specialty construction services.
- Marco will not be responsible for painting, taping, sheetrock, ceiling grid work, or any other structural changes/improvements or construction.



Quote Summary - One-Time Expenses

Description	Amount
Products	\$57,049.87
Professional Services Labor	\$27,610.00
Total:	\$84,659.87

One-Time * Optional Expenses

Description	One-Time
Products	\$4,469.34
Optional Subtotal:	\$4,469.34

■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at www.marconet.com/legal for the Products it is obtaining as identified in this Schedule of Products. If the parties have negotiated changes to the Terms and Conditions, the modified version(s) of an such Terms and Conditions, that have not expired or been terminated, shall control.
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

Marco Technologies, LLC

RICHLAND COUNTY HEALTH & HUMAN
SERVICES

Signature: _____

Name: _____

Title: _____

Date: _____

Prepared for: BARB SCOTT _____

Signature: _____

Signed by: _____

Title: _____

Date: _____

PO Number: _____

Email Address: _____



Richland County, WI - Circuit Court - Courtroom AV RFP

Proposal for Audio Visual Installation



PRESENTED BY:

Chris McCanles

Account Executive

(913)535-5391

chris.mccanles@skccom.com

SKC Corporate Headquarters:

8320 Hedge Lane Terrace
Shawnee, KS 66227





October 30th, 2020

Hello Barbara Scott:

SKC Communication Products, LLC is very excited for the opportunity to provide an Audiovisual solution for the **Richland County Courtroom AV** project.

SKC was founded in 1986; over the last 34 years, SKC has grown to become an industry leading video conferencing and audio-visual integrator in North America. SKC designs, builds and manages next-generation multimedia rooms that take advantage of the current best-in-class audio and video applications. SKC holds the Avixa Audiovisual Provider of Excellent (APEX) certification as recognition of our top tier status within the industry.

We pride ourselves on our excellent customer service. Our team seeks to turn customers into partners, and we strive to make every transaction an easy, pleasant experience. In addition to your account executive, our sales support, engineering, and project management teams are ready to meet any need that may arise.

SKC understands the importance of strong post-sale technical support—not only to help in troubleshooting situations—but also to proactively anticipate and address customer issues. We have a thorough understanding of our products and their applications, and recognize the need for timely, accurate responses to our clients' questions. We ensure all customers achieve the highest level of satisfaction with their equipment and with SKC.

In summary, SKC focuses on ensuring you are using the right communications technology to achieve your business goals now and in the future.

Thank you,

Chris McCanles
Account Executive
SKC Communication Products, LLC
(913)535-5391
chris.mccanles@skccom.com

About SKC Communications

SKC Communications integrates and manages video, voice and AV solutions that enable our clients to better collaborate, communicate and connect – any time, any place. Our core specialties are:

- **Audio/Visual Integration**
- **Videoconferencing**
- **Voice Solutions (IP Telephony and Headsets)**
- **Managed Services**

Headquartered in Kansas City with regional offices in Chicago, Charlotte, Los Angeles, Dallas, Milwaukee, Omaha, and Oklahoma City, SKC is a proven technology solutions provider with 34 years of experience and serves clients nationwide.

We are experienced in using an integrated approach in both renovation and new build scenarios. SKC brings a vast portfolio of assisting companies with their large scale audio/visual projects. Our platinum level certifications allow us to connect our clients to more than 200 of our manufacturer partners, leading to deeper discounts and expedited support efforts.

SKC is a privately held, financially secure, limited liability company with approximately 315 employees who bring a wide range of experience and technical certifications to each client project. SKC prides itself on developing long-standing business relationships, providing the right business communication solutions and unparalleled service and support.

Our number one goal is to exceed client expectations, as we always take it one step further to ensure that everything comes together to provide superior results.

SKC understands the right communications solution is about making connections with the people important to your business. And we will collaborate with you to ensure our technology meets all of your objectives – before, during, and after the sale.

Sampling of Our Clients

SKC is proud to have long standing relationships with our client base. We believe in working with our clients to ensure their satisfaction in every contact, and conduct regular surveys to ensure customer satisfaction.

- AbbVie
- Allstate
- Anixter
- Asurion
- AT&T
- AXA Assistance
- Bank of America
- Baxter
- Black & Veatch
- BMO Harris Bank
- Burns & McDonnell
- Cargill
- Caterpillar
- Centene
- Citibank
- Cerner Corporation
- Commerce Bank
- Disney
- DST Systems
- Frito Lay – Pepsi
- Garmin
- Generac
- Good Year
- H&R Block
- Hewlett Packard
- Iowa State University
- Integrys
- Kiewit
- Kohler
- KrispyKreme
- Mary Kay
- McAfee
- Munson Medical Center
- Mutual of Omaha
- Newell Rubbermaid
- North Carolina State
- Northern Trust
- Oklahoma University - Health Sciences Center
- Pella Windows
- Sisters of Charity/Exempla Healthcare
- Sigma-Aldrich
- Sprint
- State Farm
- Treehouse Foods
- The University of Chicago
- The University of Kansas
- The University of Nebraska Medical Center
- The University of Oklahoma
- The University of Texas System
- US Foods
- TPG Capital
- Walgreens

SKC Communications Certifications

Avixa (formerly Infocomm)

Avixa APEx	
CTS	31
CTS-D	8
CTS-I	8

AMX - Platinum Partner

ACE Audio Expert	1
ACE Design Expert	2
ACE Digital Signage Expert	3
ACE Media Management	1
ACE Networking	1
Designer	2
DGX Designer	1
Installer	4
Programmer	7

Aruba Networks - Gold Partner

Certified Mobility Prof. Certification	2
Network Sales Specialist	1

Avaya - Diamond Partner

ACDS	1
APDS	5
APSS	12
ACSS	8
ACIS	5
ASPS	4
AIPS	3

Biamp - Premier Partner

Audia	12
Forte	31
Tesira	46
Vocia	5
VOIP Level 1	7

Chief - Elite Partner

Certified Technician	2
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Cisco - Premium Partner

CCNA	1
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Crestron - Platinum Partner

DMC-D-4K	18
DMC-E-4K	9
DMC-T-4K	1
DM-NVX	4
Fusion	4
Master Programmer	5
Master Technology Architect	2
System Design	2

Extron - Platinum Platinum

AV Associate	8
Control Professional	10
Programmer	5
PRO DSP	1
XTP Systems Design Engineer	2
XTP Technician	7

Microsoft - Partner

My Advisor Certified Partner	
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Poly - Platinum Partner

Badged Systems Engineer	2
Badged Account Executive	5
PCVE	13
RealPresence Platform: Technical Track	1
RealPresence Platform: Sales Certification	1
RealPresence Solutions Sales Specialization	1

Prysm - Gold Partner

Appliance (Implementation)	3
Software (Implementation)	

QSC - Platinum Partner

Q-Sys	13
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Other

PMP Certification	3
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Relevant Documents



SKC Communication Products, LLC
Trade and Credit References

Type of Business: Provider of Voice, Video, & Conferencing Products and Services.

Year Started: Established in 1986
Organizational Change:
12/21/10 Delaware Limited Liability Company

Officers: CEO: Tray Vedock, tray.vedock@skccom.com
CFO: Jennifer Lowe, jennifer.lowe@skccom.com
CRO: Matt Cussigh, matt.cussigh@skccom.com
Dir. of Sales: Mitch Truesdale, mitch.truesdale@skccom.com
Dir. of Services and Support: Kim Speckin, kim.speckin@skccom.com
Dir. of Operations: Chris Laing, chris.laing@skccom.com

Bank: UMB Bank n.a.
1010 Grand Blvd. Kansas City, MO 64106
Fax 816-691-6857
Contact Name Lanie Sedlacek, VP, Treasury Management Officer
Phone Number 816-860-1879
Email Lanie.Sedlacek@umb.com

Dun & Bradstreet #: 150440790 **F.E.I.N.:** 27-4159891

Trade References:

Poly, formerly Plantronics, Inc.
345 Encinal St.
Santa Cruz, CA 95060
Phone: (831) 458-4445
Fax: (831) 466-2384
Adam Caplan Acct 3882
adam.caplan@plantronics.com

Stampede Presentation Products
55 Woodridge Dr
Amherst, NY 14228
Phone: (716) 650-5698
Fax: (716) 635-9484
dperez@stampedeglobal.com
Diane Perez Acct 4657

Liberty Wire & Cable
3453 Solution Center
Chicago, IL 60677
Phone: (719) 388-7551
Fax: (719) 260-0075
dbelcher@wescodist.com
Dennise Belcher Acct S66227

Crestron Electronics
15 Volvo Drive
Rockleigh, NJ 07647
Phone: (201) 767-3400 x 10222
Fax: (201) 767-4641
emaceri@crestron.com
Enza Maceri Acct 1001643

Extron
PO Box 513206
Los Angeles, CA 90051
Phone: (714) 687-6285
Fax: (714) 491-1503
acdeltoro@extron.com
Angelica Del Toro Acct 01-3585

8320 Hedge Lane Terrace
Shawnee Mission, KS 66227

800.882.7779
800.454.4752
www.skccom.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/6/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUB International Mid-America 9200 Ward Parkway Suite 500 Kansas City MO 64114	CONTACT NAME: Certificate Department PHONE (A/C, No, Ext): 816-708-4600 E-MAIL ADDRESS: HUB-KC.Certificates@HUBInternational.com	FAX (A/C, No): 816-203-4425
INSURED SKC Communication Products, LLC 8320 Hedge Lane Terrace Shawnee KS 66227		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Travelers Indemnity Company		25658
INSURER B : Travelers C & S Co of America		31194
INSURER C : Farmington Casualty		41483
INSURER D : Travelers Casualty & Surety Co		19038
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1178002890**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			H6308L604925COF19	11/1/2019	11/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			8108L68431819I3G	11/1/2019	11/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP8L98269619I3	11/1/2019	11/1/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	UB8L63402619I3G	11/1/2019	11/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Technology E&O Liability			ZPL41N032151813	11/1/2019	11/1/2020	Limit/Ded 5,000,000/25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*The \$10M Umbrella is follow form and extends over the General, Auto and Workers Compensation policy limits.

CERTIFICATE HOLDER**CANCELLATION**

Sample Certificate
SKC Communication Products, LLC
8320 Hedge Lane Terrace
Shawnee KS 66227

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

SKC's submission is conditioned upon including the following warranty and payment terms in the final project terms upon award; provided, that any terms that are not allowed under applicable law are deemed to be automatically rescinded by SKC and will not be included in the final terms.

SKC COMMUNICATION PRODUCTS, LLC

STANDARD WARRANTY AND PAYMENT TERMS

Warranty

Equipment Warranty. SKC is an authorized reseller, but not the manufacturer, of any equipment (including software) furnished by SKC. Any equipment warranties, licenses and indemnities are provided directly to Customer by the original equipment manufacturer (OEM). SKC will provide to Customer the OEM information detailing any license, warranty and indemnity right it receives from an OEM upon request and will reasonably cooperate with Customer in enforcing such rights. OEM warranty periods start the date equipment is shipped from the OEM, not the date of installation, unless shipment and installation dates are the same. Nothing in this Agreement shall be construed as expanding or adding to any OEM warranty terms or terms otherwise required under an OEM license agreement. Equipment may not be returned unless the OEM has issued a Return Authorization ("RA"). Equipment returned without a RA is considered unauthorized and will not be accepted. Equipment returns due to defective Equipment are subject to the OEM's warranty. If a RA is issued for Equipment returned without cause, the Customer will be invoiced for, and is required to pay, return shipping charges, the OEM's restocking fee, and any charges incurred by SKC for such return.

Services Warranty. SKC warrants to Customer that any Services performed by SKC or its subcontractors will be carried out in a professional and workmanlike manner by qualified personnel in accordance with the specifications set forth in the SOW. If the Services have not been so performed, and SKC receives Customer's detailed request to cure a non-conformance within 30 days of acceptance of the Services, SKC will promptly re-perform those Services as Customer's sole and exclusive remedy for a breach of the foregoing warranty. Any Services specified in a SOW to be performed by an OEM comes with the OEM's standard warranty, licenses and indemnities only, and the OEM is solely responsible for the performance of such Services, including without limitation design, completion and Customer acceptance/sign off.

SKC A/V Support Services. In addition to the warranties set forth above, support services may be separately purchased. The SKC A/V Support Services Terms and Conditions, which may be updated from time to time, are located on SKC's website at <http://www.skccom.com/about-us/disclosureslegal/>. For the avoidance of doubt, (1) SKC A/V Support Services, if purchased, begin on the 1st day after acceptance of the Equipment and Services in all cases and (2) if SKC A/V Support Services are not purchased, then any services requested after the warranty period will be performed by SKC on a time and materials basis, with SKC A/V Support Services customers receiving priority.

Disclaimer. The remedies set forth above will be Customer's sole and exclusive remedy, and will be in lieu of any other rights or remedies Customer may have against SKC, with respect to the non-conformance of Equipment and Services. EXCEPT AS SET FORTH ABOVE, SKC MAKES NO EXPRESS REPRESENTATIONS OR WARRANTIES WITH REGARD TO ANY EQUIPMENT OR SERVICES OR OTHERWISE RELATED TO THIS AGREEMENT, AND SKC DISCLAIMS ALL WARRANTIES, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL EITHER SKC OR CUSTOMER SHALL BE

LIABLE FOR ANY INCIDENTAL, SPECIAL, STATUTORY, INDIRECT, OR CONSEQUENTIAL DAMAGES OR ANY LOSS OF PROFITS OR REVENUE, LOSS OR CORRUPTION OF DATA, TOLL FRAUD (UNAUTHORIZED USE OF TELECOMMUNICATIONS SERVICES OR FACILITIES ACCESSED THROUGH OR CONNECTED TO THE EQUIPMENT), COST OF COVER, OR SUBSTITUTE GOODS OR PERFORMANCE ARISING OUT OF THIS AGREEMENT, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR GROSS NEGLIGENCE AND WILLFUL MISCONDUCT, NEITHER SKC'S NOR CUSTOMER'S TOTAL AGGREGATE LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT (WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY, IN TORT OR BY STATUTE OR OTHERWISE) SHALL EXCEED THE PURCHASE PRICE AND FEES PAID BY CUSTOMER FOR THE EQUIPMENT OR SERVICES GIVING RISE TO THE CLAIM DURING THE TWELVE (12) MONTHS PRIOR TO THE CLAIM.

ANY LEGAL TERMS AND CONDITIONS OR MASTER AGREEMENT ARE SUBJECT TO SKC LEGAL REVIEW UPON AWARD.

Payment Terms and Billing Schedule

SKC will bill in stages, and Customer will receive a minimum of three (3) invoices as outlined below:

- **First Invoice** will be due upon receipt and will include the initial 30% of the Purchase Order (PO) amount. This invoice will be sent when SKC receives Customer PO.
- **Second Invoice** will be due upon receipt and will include 50% of the PO amount. This invoice will be sent when SKC orders substantially all of the equipment.
- **Third Invoice** will have net 30 terms and will include the remaining 20% of the PO amount as well as all applicable tax and freight charges and any monetary adjustments related to changes to the PO previously approved by SKC and Customer. This invoice will be sent upon substantial completion of the project.

If the Customer extends the install date past the original install schedule date, Customer will receive an invoice for the total of all materials ordered and work performed regardless of project size.

SKC provided monthly-recurring managed services will be invoiced monthly.

SKC's payment terms are net 30 from the receipt of an invoice. Past due amounts may be subject to a late charge of 1 ½% per month. Customer is solely responsible for paying all required freight charges and taxes (including, but not limited to, property, sales, use, or excise taxes) with respect to the equipment and services, except for any income tax assessed upon SKC.

Case Studies

SITUATION

SKC Communications began working with the Johnson County Arts & Heritage Center in the summer of 2016. The building was formally King Louie Bowling Alley, and will now be home to the Johnson County Arts and Heritage Center.



SOLUTION

SKC worked with the Arts & Heritage Center and contractors over a nine-month period preparing and commissioning the building-wide audio visual systems. The new renovations created multiple event spaces, classrooms, dance studios, Theater in the Park indoor stage, and a museum.



RESULTS

SKC was able to work through the various architecture features (glass and stone walls) to accomplish the overall audio and visual goals for the new building. Coordination between Johnson County and all on-site trades allowed the space to be a great addition to community programs.



TECHNOLOGIES USED

Middle Atlantic
Yamaha
QSC
Shure
Sharp
Crestron
Extron
Christie



800.882.7779
www.skccom.com

WE DESIGN, BUILD & MANAGE TECHNOLOGY
FOR BUSINESS COLLABORATION.

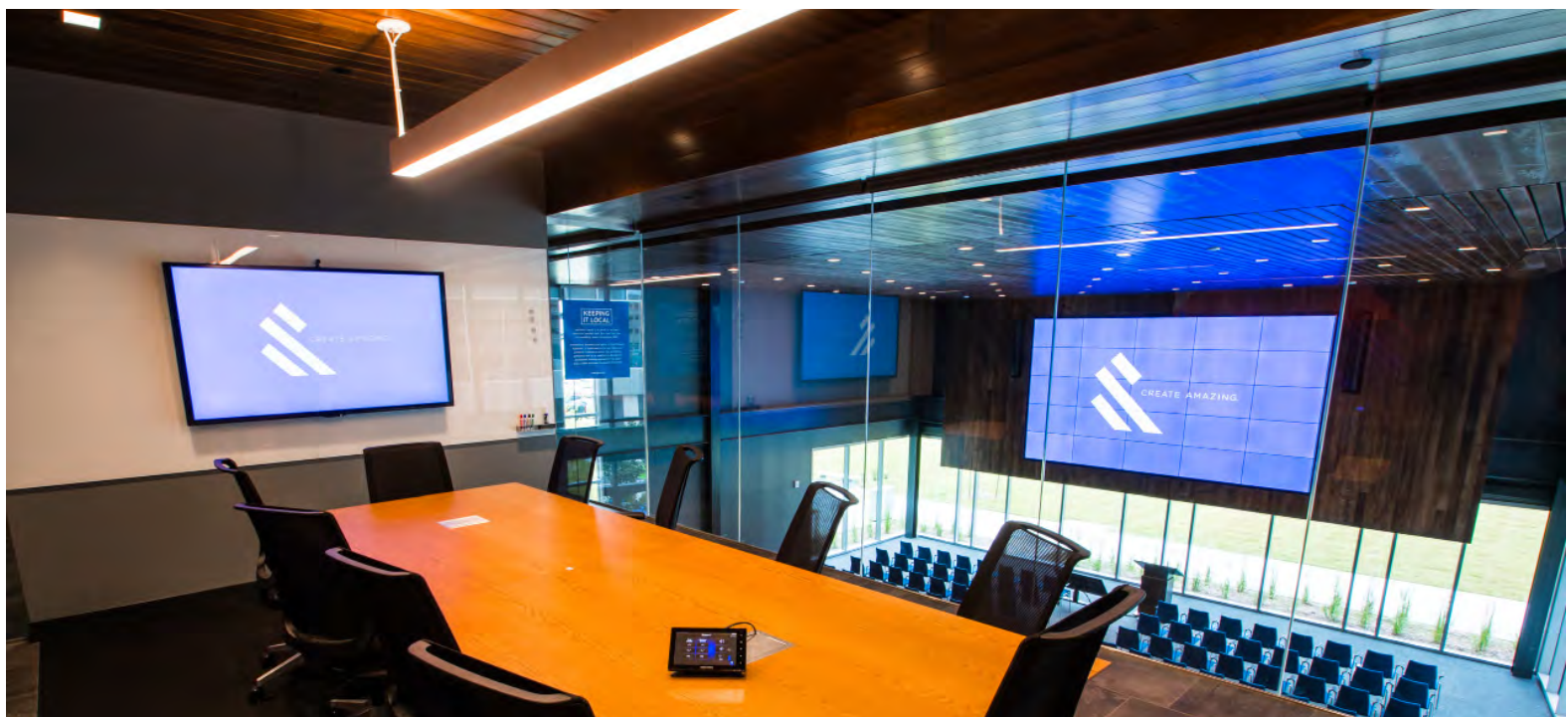
SITUATION

Burns & McDonnell engaged SKC Communications in an design and build agreement in October of 2014. They were expanding their World Headquarters and wanted to utilize SKC for the AV services of the new building. The design phase lasted roughly 18 months before the on-site portion of the work started.



SOLUTION

SKC Communications provided all the AV service of the new building. This building consisted of conference rooms, an auditorium, and lobby. The auditorium features a 5x5 Planar video wall.



RESULTS

We designed and implemented over 80 breakout conference rooms with displays, Crestron Digital Media and Microsoft USB cameras. There were 15 open conference areas with display technology and Crestron scalers, 6 fully integrated executive conference spaces with Crestron control systems, and Biamp audio processors. We deployed custom Leon speakers throughout the space for aesthetics and Polycom Video conference in specific areas.



The focal point of the project was the auditorium where we installed a 5x5 Planar video wall fully controlled via Crestron. The lobby also has 1x3 Planar video walls.

Burns & McDonnell is now equipped as a World Headquarters facility.



TECHNOLOGIES USED

Biamp
Chief
Crestron
Leon
LG

Microsoft
Middle Atlantic
Planar
Polycom
Sharp



800.882.7779
www.skccom.com

WE DESIGN, BUILD & MANAGE TECHNOLOGY
FOR BUSINESS COLLABORATION.

SITUATION

Kiewit Corporation engaged SKC Communications at the end of 2018 to assist with the design and build of two buildings they were gutting as well as a new third building being built from the ground up.



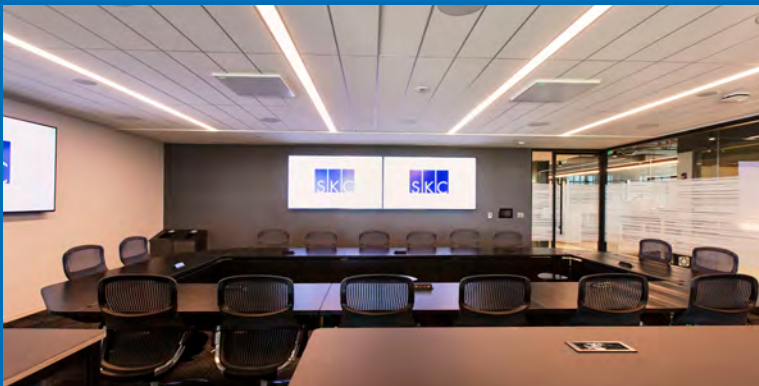
SOLUTION

SKC Communications provided all the AV services of the new building. The building consists of specialty rooms such as Pitch Room, Executive Boardroom, Auditorium, Atrium, and Training Rooms. There are also cookie-cutter integrated conference rooms of multiple sizes (Large, Medium, Small, and Huddle) throughout the buildings. The Auditorium and Atrium each feature a 220" PrimeView LED wall. The Pitch Room and Executive Boardroom each feature a 138" PrimeView LED wall.

RESULTS

SKC designed and implemented over 200 conference rooms throughout the buildings. The integrated rooms are powered by Crestron control and video switching. Audio processing is powered by Biamp technology. Samsung displays are used in all rooms, many of which have dual displays. Four different rooms are highlighted with direct-view LED technology from PrimeView. Every room in the building consists of Mersive wireless presentation technology, which has been adopted by Kiewit across the entire organization.

This design and installation set the tone for Kiewit room standards and functionality requirements across the enterprise.



TECHNOLOGIES USED



Crestron
Biamp
Samsung
PrimeView
Mersive
Shure
Legrand
Poly



800.882.7779
www.skccom.com

WE DESIGN, BUILD & MANAGE TECHNOLOGY
FOR BUSINESS COLLABORATION.

Integration Project Overview

SKC Project Lifecycle

Pre-Sales	Initiation / PO	Pre-Install	Implementation	Post-Install	Support
<ul style="list-style-type: none"> Site Visits with Room evaluations and survey form. Hardware and Solution Design Preliminary line drawings SKC and Customer collaboration Quote Development Project Financial Terms and Conditions Customer PO Process Account Vendor Set Up Final Design Review Meetings Service and Support Review Deployment and Target Installations Final SOW and Functionality Review 	<ul style="list-style-type: none"> PM Assigned PM Introductory Call with client Internal Kick-off Meeting held Client Kick-off Call Scope confirmation Process review Determine status update process Install Dates Confirmed PM Identifies Risk and Creates High-Level Project Plan Resources Assigned 	<ul style="list-style-type: none"> Infrastructure Drawings Completed and Reviewed with Customer Schematic Drawings Completed Quality Control Completed Programming Requirements drafted, signed off by Customer Screen Shots completed, signed off by customer Travel Booked Rack Build Complete Equipment Shipped to site Programming Completed Internal Pre-Install Meeting 	<ul style="list-style-type: none"> Equipment checked in CAD and Site survey review completed Installation completed, daily progress reports sent Programming loaded, tweaked and tested System commissioned Training completed 	<ul style="list-style-type: none"> Client Signoff received Service transfer E-mail and installation survey sent Closing documents sent User Guide completed 	<ul style="list-style-type: none"> 30 Day Workmanship Warranty Begins Phone, Elite Care, or Elite Advantage Begins



Project Timeline begins once PO and SOW are received. —————>

Approx. 2-5 weeks

Weeks 1-2

Weeks 3-6

Weeks 7-8

Weeks 8-9

Week 10

Integration Project Overview

SKC works closely with each client and consultant to deploy room solutions that integrate videoconferencing, local multimedia presentations, and audio conferencing in feature-rich, easy to use configurations.

We will work with you to understand your objectives for the project, the intended use of the room, and the budget and timelines involved. Our goal is to provide the best solution and the best products for your application.

The SKC sales and technical staff is certified and trained to engineer, program, install and troubleshoot audio/visual network system applications in pre- and post-sale scenarios. Our technical staff also holds certifications with many complementary manufacturers, such as Avaya, Crestron, Extron and Biamp, as well as numerous industry-level certifications from the International Communications Industries Association (ICIA) and InfoComm (CTS certifications). SKC holds the highest level APEX certification from InfoComm.

SKC has documented processes in place to ensure each project runs smoothly, no matter the size. Communication is the key to our projects. We schedule regular project update calls with key personnel to review upcoming milestones, completed activities, and answer any questions or concerns that may arise during the project.

Expert Staff

When you work with SKC, you're working with an award-winning team of sales and support representatives. We help you select the appropriate solution for your application and network configuration, basing our recommendations on years of research and hands-on experience.

Your project team will include:

SKC Project Manager

Your dedicated project manager provides a central point of contact for the client, consultant and SKC representatives upon receipt of customer purchase order. Roles include managing the integration process, coordinating equipment programming and staging, and communicating with any client contractors (construction managers, electricians, network carriers, etc.)

Integration Project Overview

Project Engineer

Your project engineer prepares all engineering documents including architectural & system flow drawings as required. Upon completion of the installation, the project engineer assists with commissioning and training as well as produces final as-built drawings for turnover in the final documentation package.

Collaboration Engineer

Our collaboration engineers work with you to deploy solutions that integrate within your current network infrastructure (i.e. Microsoft), making voice and video tools even more accessible to your users.

Programmer

Our in-house Crestron, AMX and Extron certified programmers prepare all touch panel designs, layouts and programs. Upon completion of the project, the source code will be turned over to you.

Installation Team Lead

Our installation team leads are senior technicians who oversee all SKC installation personnel and subcontractors, if applicable. Your team lead will ensure all aspects of installation are coordinated & conducted with the highest level of professionalism.

Installation Team

SKC's installation teams travel on site to complete installation. All members of the installation team are full-time SKC employees and many hold CTS, CTS-I certifications along with other specific manufacturer certifications. This ensures an exceptional level of professionalism and accountability.

EFFICIENT PROCESSES

While each project is unique, SKC uses documented work flow processes from the initial bid response through installation and user training. We begin each project with a thorough review of the project scope, the intended use of the room, budgets and timelines.

Integration Project Overview

Phase I: Programming & Staging

Dedicated Project Manager

Your SKC project manager will join the project upon receipt of your purchase order. He or she will be dedicated to your project through completion, providing a single point of contact for all parties involved, both within SKC and at the client site. The project manager will schedule a kick-off call to review the project scope and discuss timelines for the project. The project management team utilizes many tools including Microsoft Project software and checklists to ensure an organized and successful installation. We are happy to coordinate with your local contractors, electricians, construction managers, etc.

While your solution is being engineered and programmed, your project manager will secure your approval for the touch panel design and use of your corporate logo, if applicable. Delivery of equipment and arrival of your installation team will be coordinated to suit your schedule and our available personnel.

Equipment Staging

All equipment is delivered to SKC, where it is staged and tested, then shipped to the installation site. By staging key equipment prior to shipping it on-site, we are able to minimize troubleshooting in the field and expedite the system installation.

Phase II: Installation & Training

SKC Installation Team

Your installation team is staffed by trained, certified SKC employees with installation and troubleshooting experience. The team leader provides a central point of contact for you and any subcontractors while we are on-site, and has met with your project manager and project engineer to review project objectives and system features prior to arriving on-site. Daily and weekly installation objectives are determined ahead of time to ensure your project is completed on schedule, and the team lead will provide daily and weekly progress updates throughout the installation.

During the installation, field notes are sent to the project manager, relaying any changes or modifications to the original specifications. These changes are reflected in the final as-built documentation and engineering diagrams.

Support



SKC COMMUNICATIONS

A/V Support Services

SKC A/V Service Levels

Receive prioritized, on-going support for your SKC provided and installed A/V solution with one of our service agreements. Outside of the 30-day workmanship guarantee on your SKC A/V solution, one of the following service levels will be required for access to SKC's expert staff.

Support of our customers is a top priority at SKC. We offer three service levels to ensure you achieve the highest level of satisfaction with the technology you've purchased: **Elite Advantage, Elite, and Phone Support.**

A/V SUPPORT SERVICES	Elite Advantage	Elite	Phone Support
8X5 Unlimited Access to Technical Experts	x	x	x
Priority Answer	x	x	x
RMA Assistance for Equipment Failures	x	x	x
Equipment Coverage Subject to Manufacturer Warranties	x	x	x
"Live Help" Button	x	x	x
Survey for Customer Satisfaction	x	x	x
Equipment Repair/Replacement Fees Coverage	x	x	
24 Hour Priority Technician Dispatch	x	x	
Annual Preventative Maintenance	x	x	
24X7 Proactive Monitoring of Integrated Room	x		
Remote Access and Control of System	x		
Customized Case Reporting	x		



SKC COMMUNICATIONS

A/V Support Services

SKC A/V Support Services

Live Help

SKC's Live Help is an additional layer of support for SKC installed rooms. This offering provides immediate and direct access to phone support through a dedicated 800 number. When the user contacts SKC support through the Live Help button from the touchpanel, a unique room ID links SKC support staff to all room documentation leading to prompt issue resolution.

Elite Advantage - PROACTIVE SUPPORT

Elite Advantage offers a multiple management platform with one easy user interface. Let our team of experts monitor the status of room equipment, verify input connectivity and associated resolutions, as well as track projector bulb hours. Members of this service offering will receive 24x7 proactive monitoring of equipment through the room's Control System, with an 8x5 on-site issue resolution. Our staff of engineering experts will determine if your room is eligible for this additional proactive level of support along with your Account Executive. Priority technician onsite, equipment repair/replacement and annual preventative maintenance is included.

SKC Support Process

Priority Answer

Members of SKC A/V Services will receive priority answer by one of our Certified Audio/Visual Technicians (CAVT) for prompt remote support. Access to A/V Help Desk is available Monday through Friday from 8am-5pm CST and is unlimited for Elite Advantage, Elite, and A/V Phone Support members.

Remote Troubleshooting and Resolution

A CAVT will provide prompt troubleshooting and maintain ownership of your issue through resolution. SKC will escalate the issue to the appropriate internal resource or manufacturer as needed to reach a quick and thorough resolution. If equipment replacement is required, the CAVT will contact the manufacturer to open an RMA, order the part, and confirm the equipment arrives onsite. SKC will follow up with the client and the manufacturer until the process is complete and the A/V solution is back to full functionality.

Equipment Repair/Replacement

As a member of SKC A/V Services, you will receive assistance with supported manufacturer RMAs and equipment repair or equipment replacement if/when available. Elite Advantage and Elite will cover all related equipment fees including out of warranty repair, hardware replacement and shipping. A/V Phone Support members will be subject to manufacturer warranties, and SKC will pass along any related fees for equipment repair or replacement. Please note that A/V Support prices do not include manufacturer extended warranties for Polycom, Cisco or VBrick equipment. These contracts must be purchased separately. Extended manufacturer warranties must be maintained for hardware replacement & software upgrade services to apply to any Polycom, Cisco, or VBrick components.



SKC COMMUNICATIONS

A/V Support Services

SKC A/V Support Services

Onsite Services

SKC's onsite services are available for issues that cannot be resolved via remote troubleshooting. As a member of Elite Advantage or Elite all onsite services are included, and you will receive 24 hour priority technician dispatch with calls received by 2:00pm CST based upon room availability with uninterrupted access. As an A/V Phone Support member, onsite services will be dispatched as available and billed at current labor rates on a Time and Materials basis. SKC requires thorough remote troubleshooting with a Phone Support Technician before providing technician dispatch.

Case Closures

Unique case numbers will be created for all issues that come through the A/V Help Desk. The case will remain open in the SKC system until resolution has been reached and agreed upon by both the CAVT and the client.

Preventative Maintenance

As a member of Elite Advantage or Elite, SKC will provide one annual Preventative Maintenance visit on your A/V solution. Preventative maintenance trips will cover performance and diagnostic checks, as well as cleaning and testing of all equipment. SKC will perform manufacturer provided software upgrades *if needed* and will work with the customer regarding problem resolution.

Satisfaction Guaranteed

SKC strives to exceed customer expectations with all of the products and services we provide. To ensure your satisfaction, SKC surveys our clients on a regular basis for feedback on your interaction with our staff. Our A/V staff maintains a 4.66 out of 5 average survey score, with 96% of clients responding "YES" when asked if they would recommend SKC support to someone else.

A/V Service Contract Terms

Upgrades from A/V Phone Support to Elite are available during the 30-day workmanship warranty period without any penalty. After 30 days, SKC may require a site survey and recertification fees may apply.

SKC reserves the right to leave the site or charge for lost time at SKC's current Time and Materials rate if the equipment being serviced is not available within thirty minutes of the start time of a scheduled service visit. In either case, rescheduled visits will not be guaranteed within the contracted time limit and will be subject to technician availability. Any additional travel expenses incurred due to room unavailability will be subject to 10% markup fee at time of reschedule.



SKC COMMUNICATIONS

A/V Support Services

SKC A/V Support Services

Continued...A/V Service Contract Terms

A/V Service agreements are for a term of one calendar year. Coverage may be prorated to coincide with other SKC service agreements at the customer's request. Multiple year contracts are available and will be discounted accordingly.

SKC will not be responsible for system failure due to operator error, misuse, or any other malfunction with an origin determined not to be the result of a manufacturing defect or failure.

Consumables such as lamps, batteries, tapes, CRT's, etc. are not covered under this agreement, except in the case of manufacturer defect. Technical support for problems not covered by this contract will be billed at current labor rates.

By waiving a service contract, access to A/V Help Desk or onsite support services will be billed as Time and Materials per current labor rates with a minimum of two hours.

In addition to labor rates, non-Elite Advantage or Elite service calls outside of SKC covered local areas will be invoiced for travel and expenses. This pertains to any location outside of a 200 mile radius of service provider dispatch, which includes Kansas City, KS, Chicago, IL, Dallas, TX, Milwaukee, WI, Oklahoma City, OK, and Charlotte, NC. Travel and mobilization costs outside of the 200 mile radius will be billed at the standard rate. This includes air travel, car rental, lodging, and per diem.

Renewals

SKC Elite Advantage, Elite, and A/V Phone Support purchased at the time of installation will maintain the original contract price for annual renewals, up to five years total coverage. Any moves, additions or changes to a completed installation will be quoted separately at the same rate. A/V rooms will be eligible for coverage for five years from the completion date of the original installation.

Renewal notices will be sent 60 days prior to the expiration of the current contract. Projects not renewed within 90 days of the current expiration date will be subject to a recertification fee. Depending on the lapse, SKC may require a site survey to ensure full room functionality before providing a renewal quote.

SKC is not obligated to provide any services under a service contract (Elite or Elite Advantage) to the extent any programming, equipment or cabling provided by SKC is modified or moved without SKC's consent; in such case, Elite or Elite Advantage is deemed null and void, and SKC's current time and materials rates will apply.

Pricing



Date: 11/2/2020
Quote #: 10312-44137-58807
Customer: Richland County, WI - Circuit Court
Contact: Barb Scott
Address: 181 W. Seminary Street
Richland Center, WI 53581

Expiration Date: 1/1/2021
Account Executive: Chris McCanles
Phone: (414) 895-8921
Email: chris.mccanles@skccom.com
Opportunity #: 20-10-77249
Contract:

Project Summary

Project Total: \$77,535.79

Courtroom	
Equipment	\$52,905.33
Installation	\$21,020.77
Phone Support, Vendor Warranties	\$2,287.06
Estimated Freight	\$1,322.63
Room Total	\$77,535.79

Project Total	
Total Equipment	\$52,905.33
Total Installation	\$21,020.77
Total Support	\$2,287.06
Total Estimated Freight	\$1,322.63
Project Total	\$77,535.79

Bonds

FALSE

Custom Quote



Date of Quote: 10/20/2020
Quote #: 10312-44137-58807
Revision #: 1
Customer: Richland County, WI - Circuit Court
Room Name: Courtroom
Contact: Barb Scott
Address: 181 W. Seminary Street
Richland Center, WI 53581

Expiration Date: 12/19/2020
Account Executive: Chris McCanles
Phone: (414) 895-8921
Email: chris.mccanles@skccom.com
Opportunity #: 20-10-77249
Contract:

System Total: \$77,535.79

Display Technology				
Qty	Part Number	Description	Unit Price	Extended Price
1	PT-MZ770LU7	Panasonic Projectors - Pro Av Panasonic SOLID SHINE PT-MZ770L LCD Projector - 16:10 - White - 1920 x 1200 - Front, Rear, Ceiling - 1125p - 20000 Hour Normal ModeWUXGA - 3,000,000:1 - 8000 lm - HDMI - USB LASER	\$6,765.89	\$6,765.89
1	ET-ELT22	Panasonic Projectors - Pro Av Panasonic ET-ELT22 - Zoom Lens - Designed for Projector PT-MZ770/MZ670 SERIES	\$1,784.88	\$1,784.88
1	WMA2S	Heavy Duty Wall Mount Accessory, Dual Stud	\$130.47	\$130.47
1	CMS003W	3" Fixed Extension Column	\$7.52	\$7.52
1	RPAUW	Universal Projector Mount (2nd Generation Interface Technology, White)	\$136.69	\$136.69
1	24486	Dalite 164", 16:10, HD1.1 UTB Contour	\$2,326.28	\$2,326.28
1	PA248QV	Asus - Display Asus ProLite PA248QV 24.1" WUXGA LED LCD Monitor - 16:10 - Black - 24" Class - In-plane Switching (IPS) Technology - 1920 x 1200 - 16.7 Million Colors - Adaptive Sync - 300 Nit Maximum - 5 ms GTG - 75 Hz	\$216.89	\$216.89

Section Subtotal: \$11,368.62

Video Conferencing				
Qty	Part Number	Description	Unit Price	Extended Price
1	7200-65088-001	RealPresence Group 500 CODEC ONLY SKU (no camera, microphone array, power cord) - 720p, NTSC/PAL. Includes remote control, two 1.8m HDMI, one 3.6m CAT 5E LAN. Maintenance Contract Required.	\$4,672.71	\$4,672.71
1	7200-68524-125	EagleEye Digital Breakout Adapter (DBA)-codec. Breaks out RealPresence Group HDCI input to HDMI and DB9. Includes: DBA-codec. Order mini-HDCI to HDCI cable separately. See User Guide for installation guidelines.	\$49.87	\$49.87

1	2457-64356-018	Camera Cable for EagleEye IV cameras or Digital Breakout Adapter (DBA). 457mm / 18" mini-HDCI(M) to HDCI(M) digital cable. Connects EagleEye IV to codec or DBA, or DBA to Group Series codec	\$73.97	\$73.97
1	2215-06177-001	Shelf for mounting the RealPresence Group 300 and 500 series codecs. This is a black 1u shelf for 19" racks which will hold the codec in position with a secure mounting system. 1u (1.75 inches)x17.5" (without ears, 19" width)x9.8" deep. Shelf only.	\$170.38	\$170.38
1	2457-63542-001	Serial Cable for the Group Series 3x0 and Group Series 500. DB9-F to 8-PIN DIN, 3 meters.	\$41.56	\$41.56
2	999-99300-000W	RoboSHOT 12E SDI	\$2,845.58	\$5,691.16
1	999-99330-000W	RoboSHOT 30E SDI	\$3,221.31	\$3,221.31
1	C2-6204	TVOne 3G-SDI Multiviewer	\$3,760.50	\$3,760.50

Section Subtotal: \$17,681.46

Source / Signal Processing / Routing Equipment				
Qty	Part Number	Description	Unit Price	Extended Price
2	DM-TX-4KZ-100-C-1G-W-T	DigitalMedia 8G+® 4K60 4:4:4 HDR Wall Plate Transmitter, White	\$545.00	\$1,090.00
1	DM-RMC-4KZ-SCALER-C	DigitalMedia 8G+® 4K60 4:4:4 HDR Receiver and Room Controller with Scaler	\$981.00	\$981.00
2	FP-G1-W-T	Decorator Style Faceplate, 1-Gang, White Textured	\$5.45	\$10.90

Section Subtotal: \$2,081.90

Audio Reinforcement				
Qty	Part Number	Description	Unit Price	Extended Price
1	TESIRAFORTÉ AVB VT	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 128 x 128 channels of AVB, AEC technology (all 12 inputs), 2 channel VoIP, and standard FXO telephone interface	\$2,178.91	\$2,178.91
1	TESIRA EX-AEC	4 channel mic/line input expander with AEC and PoE+	\$969.01	\$969.01
1	POE29U-1AT(PL)D-R	Phihong Gigabit PoE+ Injector, IEEE802.3at classified	\$78.48	\$78.48
1	AMP-A460H	4 channel, 60W half-rack amplifier with mounting bracket	\$490.50	\$490.50
4	DS8-W	8-inch two-way coaxial surface mount loudspeaker, 8 ohm or 70V/100V operation, max SPL 117 dB	\$202.74	\$810.96
6	D-XLR3F	XLR 3-pin Female Jack on D Plate - Terminal block connections	\$21.46	\$128.76
1	D-XLR2F	Dual XLR 3-pin Female Jacks on D Plate - Terminal block connections	\$25.50	\$25.50
1	SLXD24/SM58-H55	Wireless Vocal System with SM58	\$534.10	\$534.10
2	SLXD14/153T-H55	Combo System with SLXD1 Bodypack, SLXD4 Receiver, and MX153T Earset Headworn Microphone	\$652.91	\$1,305.82
1	UA844+SWB/LC	Five-way active antenna splitter and power distribution system for QLX-D®, ULX®, ULX-D®, SLX®, and BLX® (BLX4R only) receivers. Excludes antenna cables and locking power cables (470-952 MHz)	\$358.61	\$358.61

Section Subtotal: \$6,880.65

Control				
Qty	Part Number	Description	Unit Price	Extended Price
1	DMPS3-4K-350-C	Crestron 3-Series® 4K DigitalMedia™ Presentation System 350	\$5,450.00	\$5,450.00
1	PW-5430DUS	Crestron High-Efficiency Power Pack	\$272.50	\$272.50
1	TSW-1060-B-S	Crestron 10" Touch Screen, Black Smooth	\$1,308.00	\$1,308.00
1	TSW-1060-TTK-B-S	Crestron Tabletop Kit for TSW-1060, Black Smooth	\$136.25	\$136.25

Section Subtotal: \$7,166.75

Hardware Housing				
Qty	Part Number	Description	Unit Price	Extended Price
2	SR-CAB-14U	14U In-Cabinet Rack	\$152.55	\$305.10
2	SR-RACKSLIDE-300	Rack Sliding Base for In-Cabinet and Contractor Series Racks-BLK	\$176.53	\$353.06
2	WB-400-VCE-12	Power Conditioner w/Safe Voltage,12 Outlets - 4320J, 2 EMI/RFI	\$122.03	\$244.06
1	FL-1550-BLK	4 Gang Floor Box (NON-UL)	\$216.64	\$216.64

Section Subtotal: \$1,118.86

Misc				
Qty	Part Number	Description	Unit Price	Extended Price
1	LS-54-072	Listen iDSP Prime Level II Stationary RF	\$1,363.71	\$1,363.71
4	LR-4200-072	Intelligent DSP RF Receiver 72 MHz	\$126.55	\$506.20
4	LA-401	Universal Ear Speaker	\$13.18	\$52.72
1	LA-381-01	Intelligent 12Unit Charging Tray	\$258.37	\$258.37

Section Subtotal: \$2,181.00

Vendor Warranties				
Qty	Part Number	Description	Unit Price	Extended Price
1	4870-65088-160	Partner Premier, One Year, RealPresence Group 500 CODEC ONLY	\$577.50	\$577.50

Section Subtotal: \$577.50

Miscellaneous Supply - Standard Components				
Qty	Part Number	Description	Unit Price	Extended Price
1	MISCELLANEOUS SUPPLY	Professional Grade Cables, Connectors, Hardware and Accessories	\$4,426.09	\$4,426.09

Section Subtotal: \$4,426.09

Room Support				
Qty	Part Number	Description	Unit Price	Extended Price
1	VU A/V PHONE SUPPORT 1YR	1 Year Phone - 8 x 5 CST Unlimited phone support; Live Help button; tech support call priority; RMA assistance for equipment failures; onsite available at T&M rates	\$1,709.56	\$1,709.56

Section Subtotal: \$1,709.56

Subtotal	\$55,192.39
Labor	\$15,260.77
Programming	\$4,080.00
SKC Pro Services	\$1,680.00
Estimated Freight	\$1,322.63
System Total	\$77,535.79

Conditions / Exceptions

This Quote is subject to the terms and conditions set forth in the related Statement of Work agreed upon by SKC and Customer and will be attached to such Statement of Work.

Tax and Shipping

Tax and shipping, if quoted above, are estimates.

Applicable sales tax and shipping fees will be added to the project invoice(s). If you are tax exempt, please send exemption certificate(s) to taxexempt@skccom.com or fax to (800) 454-4752, attention Accounts Receivable.



CONTACT THE SKC COMMUNICATIONS EXPERTS
(800) 882-7779, contact.us@skccom.com

SKC Communication Products, LLC • 8320 Hedge Lane Terrace • Shawnee Mission, KS 66227 • 800.882.7779 • Fax 800.454.4752 • www.skccom.com



Date: 11/2/2020
Quote #: 10312-44137-58807
Customer: Richland County, WI - Circuit Court
Contact: Barb Scott
Address: 181 W. Seminary Street
Richland Center, WI 53581

Expiration Date: 1/1/2021
Account Executive: Chris McCanles
Phone: (414) 895-8921
Email: chris.mccanles@skccom.com
Opportunity #: 20-10-77249
Contract:

Project Summary

Project Total: \$11,575.00

3 Year Service Options	
Installation	\$3,675.00
Room Total	\$3,675.00

5 Year Service Options	
Installation	\$7,900.00
Room Total	\$7,900.00

Project Total	
Total Installation	\$11,575.00
Project Total	\$11,575.00

Custom Quote

**Date of Quote:****Quote #:** 10312-44137-58807**Revision #:** 1**Customer:** Richland County, WI - Circuit Court**Room Name:** 3 Year Service Options**Contact:** Barb Scott**Address:** 181 W. Seminary Street
Richland Center, WI 53581**Expiration Date:****Account Executive:** Chris McCanles**Phone:** (414) 895-8921**Email:** chris.mccanles@skccom.com**Opportunity #:** 20-10-77249**Contract:****System Total: \$3,675.00**

Vendor Labor				
Qty	PART NUMBER	Description	Unit Price	Extended Price
1	SERVICE 3	3 Year Support Option (Choose one to replace single year service option in original quote)	\$3,675.00	\$3,675.00

Section Subtotal: \$3,675.00**System Total****\$3,675.00****Conditions / Exceptions**

This Quote is subject to the terms and conditions set forth in the related Statement of Work agreed upon by SKC and Customer and will be attached to such Statement of Work.

Tax and Shipping

Tax and shipping, if quoted above, are estimates.

Applicable sales tax and shipping fees will be added to the project invoice(s). If you are tax exempt, please send exemption certificate(s) to taxexempt@skccom.com or fax to (800) 454-4752, attention Accounts Receivable.



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(800) 882-7779, contact.us@skccom.com

SKC Communication Products, LLC • 8320 Hedge Lane Terrace • Shawnee Mission, KS 66227 • 800.882.7779 • Fax 800.454.4752 • www.skccom.com

Custom Quote

**Date of Quote:****Quote #:** 10312-44137-58807**Revision #:** 1**Customer:** Richland County, WI - Circuit Court**Room Name:** 5 Year Service Options**Contact:** Barb Scott**Address:** 181 W. Seminary Street
Richland Center, WI 53581**Expiration Date:****Account Executive:** Chris McCanles**Phone:** (414) 895-8921**Email:** chris.mccanles@skccom.com**Opportunity #:** 20-10-77249**Contract:****System Total: \$7,900.00**

Vendor Labor				
Qty	PART NUMBER	Description	Unit Price	Extended Price
1	SERVICE 5	5 Year Suppot Option (Choose one to replace single year service option in original quote)	\$7,900.00	\$7,900.00

Section Subtotal: \$7,900.00**System Total****\$7,900.00****Conditions / Exceptions**

This Quote is subject to the terms and conditions set forth in the related Statement of Work agreed upon by SKC and Customer and will be attached to such Statement of Work.

Tax and Shipping

Tax and shipping, if quoted above, are estimates.

Applicable sales tax and shipping fees will be added to the project invoice(s). If you are tax exempt, please send exemption certificate(s) to taxexempt@skccom.com or fax to (800) 454-4752, attention Accounts Receivable.



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Bid Inclusions, Exclusions & Clarifications

- Without more information on the Mitel system, it is impossible to accurately quote time and materials needed to fully integrate. Should more time or materials be needed, those shall be quoted on a change order.
- SKC shall provide all programming.
- SKC shall provide labor for all rack build and rack interconnects.
- SKC shall provide all commissioning labor and services.
- SKC shall provide cable pulls, cable terminations, installation of hardware, including but not limited to speakers, displays, mounts.
- SKC acknowledges that this proposal was compiled by SKC's engineering team based on the project documents available at the time of this response. SKC highly recommends a bid review with all appropriate stakeholders to ensure desired functionality is being met, and all value engineering options have been thoroughly presented.
- The products presented in this proposal are based on current availability from each manufacturer. In the event a product becomes discontinued between proposal submission and project completion, new product may need to be substituted which could result in a difference in price. If this occurs, the dedicated project manager will contact the appropriate client representative(s) to discuss all available options and seek approval.
- SKC requires a minimum six-week period between receipt of PO and deployment to site. In our experience, this is necessary to thoroughly prepare for the installation phase, procure equipment, and ensure a successful project completion timeline.
- SKC has included our standard RFP Terms and Conditions and we will agree to promptly negotiate mutually agreeable terms to the sample contract and related Ts and Cs, if awarded, but expect that our standard warranty/payment terms will be included upon final award.



www.skccom.com
Phone: (800) 882-7779
Fax: (800) 454-4752

October 28, 2020

Project #115637

Richland County Courthouse

181 West Seminary Street
Richland Center, WI 53581
Attn: Barbara Scott

Proposal for: **Courthouse AV Proposal**

****AUDIO VISUAL PROPOSAL****

BSI is pleased to submit this proposal to furnish labor and materials required to perform all work in accordance with the scope of work outlined in Attachment #1.

Attachment #1 – Description of Work

Project Total: \$75,647.77

***Plus Applicable Sales Tax**

Tariffs & Surcharges: As you are aware, the U.S. government has begun to enact a two tier tariff process from 10% to 25% on many imported products and raw material. If a tariff or surcharge affects this proposal prior to ordering of product from our manufactures, BSI will notify you of the increase due. You will have the option of cancelling the contract at that time.

Terms of Payment

- 50% due at time of order for projects under \$250,000. For projects over \$250,000, 1/3 due at order, 1/3 due at receiving of product, and the final 1/3 due at project completion.
- All invoices due within 30 days of receipt. 2.5% interest will be charged on all delinquent payments.
- No payment shall be withheld on any invoice because of partial delivery of the entire order.
- BSI limits credit card transactions to \$1000.00 per contract, all transactions will be assessed a 4% processing fee.

This proposal is subject to written acceptance within (30) days of its date.

The terms on the attached are expressly made a part of this agreement.

Accepted by _____ Date _____
Signature _____
Title _____

Presented by _____ Date _____
Marco Carini 10/28/2020
Marco Carini
Account Executive
BSI (Building Service Inc.)

All sales are final upon receipt of signed proposal or customer purchase order issued to BSI, and accepted by an officer of Building Service Inc.

Victor Hernandez 10/28/2020
BSI (Building Service Inc.) Date
BSI State Contractor License #1096956
Director of AV
Title

Alternate #1 – (1-year maintenance warranty)

ADD \$0 to the base bid, this is included in the proposal.

☐ Accepted _____ Initials

Alternate #2– (3-year maintenance warranty)

ADD \$13,617.00 to the base bid.

☐ Accepted _____ Initials

Alternate #3 – (5-year maintenance warranty)

ADD \$22,695.00 to the base bid.

☐ Accepted _____ Initials

Terms and Conditions

Signature of proposal or receipt of customer purchase order binds client to the following terms and conditions.

Peace of Mind BSI AV Warranty

- All work is warranted by BSI (Building Service, Inc.) to be free from defects in materials or workmanship for a period of twelve (12) months from date of delivery /or substantial completion, or for the length of manufacturers stated warranty (whichever is longest, for parts only, labor is for 12 months only). No agent or representative of BSI is authorized to make any additional representations or warranties unless in writing and made part of these terms and conditions of sale.

System Design Goals

There are two primary principles which determine the content of your system.

- First, we create a system design that precisely matches your individual needs and wants for video, sound and styling.
- Second, we make every attempt to insure that the system is as easy to operate as possible so it will be used and enjoyed more often than a system that is complicated and difficult to use.

- With this in mind, we have recommended a combination of components that will provide the highest level of performance with a minimum amount of user operation. You are assured of receiving the maximum value for your investment.

Optimum Performance and Seamless Integration

- Your system has been carefully engineered to blend with the architecture and interior decor of your home or office, while providing the best possible performance. Our system designer will work with yours or BSI's architect (if part of contract scope), interior decorator, builder or cabinetmaker to assure that the system installation meets their and your aesthetic requirements.

Installation, Services and Responsibilities

- Supervise all phases of the installation
- Review blueprints of equipment cabinetry, for proper dimensions, ventilation and wire management.
- Coordinate work performed by other trades, such as electrical service requirements, carpentry, etc.
- Exclusions: Not included in the scope of work unless called for in Attachment 1, or included in a separate BSI construction/electrical contract:
 - All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
 - Concrete saw cutting and/or core drilling
 - Fire wall, ceiling, roof and floor penetration
 - Necessary gypsum board replacement and/or repair
 - Necessary ceiling tile or T-bar modifications, replacements and/or repair
 - Structural support of equipment *BSI is not responsible for building related vibrations
 - All millwork (moldings, trim, cut outs, etc.)
 - Patching and Painting
 - Permits (unless specifically provided for and identified within the contract)
 - Unless otherwise stated the pricing in this agreement does not include prevailing wage or union labor
 - Unless specifically noted lifts and scaffolding are not included.

End User Training Included

- Equipment and system overview
- Equipment operation and function
- Equipment start up, stop, and shut down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to system processor and its control applications
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components

Assumptions

- The room(s) match(es) the drawings provided
- Site preparation by the Customer and their contractors includes electrical and data placement per BSI specification, if BSI is not providing electrical and data placements.
- Customer communication of readiness will be considered accurate and executable by BSI project manager.
- If Customer furnished equipment and existing cabling is to be used, BSI assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.

- All Network configurations including IP addresses are to be provided, operational and functional before BSI integration begins. BSI will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- A documented Change Control process will be used when possible - the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders.

Delays

- If delivery cannot be made as scheduled (due to non-BSI related conditions) buyer will pay any applicable warehousing and redelivery charges. The product will be made available for inspection at the designated storage facility and will be invoiced according to original schedule and payment terms.
- Rescheduling and redeployment of BSI technicians due to unacceptable site preparation may cause scheduling delays and Customer will be charged a re-mobilization fee to offset the lost time due to the lack of readiness.

Safety & Storage

- Purchaser agrees to furnish a safe place for storage of BSI supplies and equipment as well as all furnishings and materials, described herein. In addition, supply without cost; necessary light, heat, power, elevator service and a safe environment for BSI and its associates. BSI associates shall be informed by the owner of all hazardous substances which they may come in contact with at the site.
- The site shall be clean, clear and free of debris prior to commencement of work. Adequate facilities for off-loading, staging, moving and handling shall be provided.
- After arrival at site, any loss or damages by weather, fire or other elements, other trades, or buyers' personnel, shall be the responsibility of the buyer. On drop shipments not installed by BSI, client is responsible to receive, unload, inspect, deliver and install the product. Client must notify BSI, in writing, of any claim for damages to goods within 2 days of drop ship delivery, to be eligible for filing a freight claim. In the event of damages BSI reserves the right to repair damaged product or replace the item as deemed appropriate by BSI.

Asbestos/Mold

- In the event it shall be determined or found during the course of BSI's performance of this contract that there is asbestos or mold in the area of the work being so performed, it is understood and agreed that BSI shall discontinue its work until such time as the asbestos or mold is removed by owner and/or general contractor with whom this contract is being made. In the event the asbestos or mold is not so removed or other suitable arrangements are not made, this contract shall then terminate and BSI shall then be paid for the work performed by it up to the time of the termination of its performance. BSI shall not be responsible for the removal, cost of removal or the cost of any construction delays which shall be caused, incurred and/or sustained by reason of the presence of asbestos or mold on the subject premises.
- After asbestos containing materials or mold has been removed by a qualified abatement contractor, the owner shall provide BSI with a written air clearance sample results (as determined by laboratory analysis) that are no greater than 0.01 fibers per cubic centimeter as analyzed by phase contrast microscopy or as accepted by EPA transmission electron microscopy clearance standard.

Changes

- All change orders or proposals for additional work must be signed before work will commence. No credit allowance shall be made for alterations, unless such credit or allowance has been agreed to by BSI in writing.
- All additions, amendments, or changes of any manner whatsoever, subsequent to this contract, shall be now and at all times subject to the provisions, restrictions, limitations, conditions and remedies provided for in this contract, whether or not such orders, additions, amendments or changes be evidenced by further writings.
- In the event a cancellation must be made after this proposal is approved and submitted by the purchaser to BSI, it is understood and agreed that BSI will be paid for materials ordered, all stock inventory and all work already accomplished on the project to date of cancellation, as well as all manufacturer cancellation/change penalties.

Prime Contractor

- Where BSI is Prime Construction Contractor the following notice is hereby given in accordance with Sec. 779.02(2) of the Statutes of the State of Wisconsin, to wit:

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BSI HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR AND MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BSI, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."

Attachment 1

Courtroom: Equipment

Displays



- | | | |
|---|---|----------|
| 1 | ASUS PA248QV
Asus ProLite PA248QV 24.1" WUXGA LED LCD Monitor - 16:10 - Black - 24" Class - In-plane Switching (IPS) Technology | \$199.00 |
|---|---|----------|



- | | | |
|---|--|------------|
| 1 | Da-Lite 24486
UTB CONTOUR BLACK HD Progressive 1.1 material, 164" Diagonal UTB CONTOUR WIDE SCREEN 16:10 aspect ratio 87 X 139 | \$2,510.82 |
|---|--|------------|



- | | | |
|---|---|------------|
| 1 | Panasonic ET-ELT22
45.6-73.8mm Zoom Lens for PT-EZ770Z/PT-MZ670/PT-MZ770 Series Projector | \$1,898.82 |
|---|---|------------|



- | | | |
|---|--|------------|
| 1 | Panasonic PT-MZ770LU
8,000 lumens, WUXGA Laser projector No Lens | \$7,202.35 |
|---|--|------------|

Mounts



- | | | |
|---|--|--------|
| 1 | Chief CMS003W
3" Fixed extension column, white | \$8.54 |
|---|--|--------|



- | | | |
|---|--|----------|
| 1 | Chief RPMAUW
RPA Elite universal projector mount with keyed locking, white | \$186.35 |
|---|--|----------|

* Price Includes Accessories

Presented By: Smart Spaces

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Attachment 1



- | | | |
|---|--|----------|
| 1 | Chief WMA2S
Heavy duty wall mount accessory, dual stud, silver | \$148.24 |
|---|--|----------|

Room Boxes



- | | | |
|---|--|----------|
| 1 | Crestron DM-RMC-4KZ-100-C
DigitalMedia 8G+ ® 4K60 4:4:4 HDR Receiver & Room Controller 100 | \$529.41 |
|---|--|----------|

Video Switching/Distribution



- | | | |
|---|--|------------|
| 1 | TVone C2-6204
Corio2 4 Window 3G-SDI multiviewer | \$3,517.65 |
|---|--|------------|

Architectural Connectivity



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|---|---|------------|
| 2 | Crestron DM-TX-4KZ-100-C-1G-*-T
DigitalMedia 8G+ ® 4K60 4:4:4 HDR Wall Plate Transmitter, Black, black or white | \$1,176.48 |
|---|---|------------|



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|---|--|----------|
| 2 | FSR FL-1550-BLK
4 Gang Floor Box | \$467.64 |
|---|--|----------|

Video Conferencing



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|---|--|----------|
| 1 | Polycom 4870-65088-160
INGRAM UCC PROSUPPORT 1YR CODECSVCS ONLY RP GROUP 500-720 | \$683.82 |
|---|--|----------|

* Price Includes Accessories

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Attachment 1



- | | | |
|---|--|------------|
| 1 | Polycom Group 500 - Codec Only
RealPresence Group 500-720p video conferencing codec - Codec Only, no camera or mic | \$5,146.33 |
|---|--|------------|



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|---|---|---------|
| 1 | Sound Control Technologies RCC-H030
HDCI to HDMI/9Pin cable | \$92.65 |
|---|---|---------|



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|---|--|------------|
| 1 | Sound Control Technologies RC-SDA
The RC-SDA™ Distribution Amplifier is designed specifically to address Poly HDCI video signalling when used in conjunction with our RC4-E4P™ and RC7-PD2™ extension solutions. | \$1,052.94 |
|---|--|------------|

Mic System



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|---|--|---------|
| 1 | RDL D-XLR2F
Dual XLR 3-pin Female Jacks on Decora Wall Plate - Solder type | \$26.46 |
|---|--|---------|



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|---|--|----------|
| 6 | RDL D-XLR3F
Mounting plate with 3-pin XLR female | \$134.04 |
|---|--|----------|



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|---|---|------------|
| 2 | Shure SLXD14/153T-H55
Combo System with SLXD1 Bodypack, SLXD4 Receiver, and MX153T Earset Headworn Microphone | \$1,409.42 |
|---|---|------------|



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|---|--|----------|
| 1 | Shure SLXD24/SM58-H55
Dual Wireless Vocal System with SM58 | \$576.47 |
|---|--|----------|

* Price Includes Accessories

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Attachment 1



- | | | |
|---|--|----------|
| 1 | Shure UA845UWB
Five-Way Active Antenna Splitter and Power Distribution | \$763.53 |
|---|--|----------|

Speakers

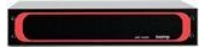


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|---|---|----------|
| 4 | Community Professional Loudspeakers DS8-W
8-Inch 2-Way Surface Mount White (priced individually, but sold in pairs) | \$875.28 |
|---|---|----------|

Audio Switching/Distribution



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|---|--|---------|
| 1 | Araknis AN-ACC-INJ-POE-30W
Araknis Networks® Gigabit PoE+ Injector | \$44.14 |
|---|--|---------|



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|---|--|----------|
| 1 | Biamp AMP-A460H
4 Channel, 60 Watt amplifier | \$529.41 |
|---|--|----------|



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|---|---|--------------|
| 1 | Biamp Tesira EX-AEC
4 Channel input and output expander | \$1,048.54 * |
|---|---|--------------|



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|---|---|--|
| 1 | SnapAV WP-PC-CAT6-5FT-BLK
Wirepath Cat 6 5 feet ethernet patch cable, black | |
|---|---|--|



- | | | |
|---|--|--------------|
| 1 | Biamp TESIRA FORTE AVB VT
12 mic/line level inputs, 8 mic/line outputs, 12 channels of AEC, integrates VoIP, POTS, and USB audio | \$2,359.07 * |
|---|--|--------------|

* Price Includes Accessories

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Attachment 1



- 1 **SnapAV B-USB3-AB-2M**
Binary USB 3.0 A (Male) to B (Male) 2m, (6.56 feet)



- 1 **SnapAV WP-PC-CAT6-5FT-BLK**
Wirepath Cat 6 5 feet ethernet patch cable, black

Cameras



- 2 **vaddio RoboSHOT 12E SDI** \$6,142.64
ROBOSHOT 12E SDI



- 1 **vaddio RoboSHOT 30E SDI** \$3,476.86
ROBOSHOT 30E SDI

Control



- 1 **Crestron DMPS3-300-C** \$3,911.77 *
3-Series DigitalMedia presentation system 300

- 1 **Crestron PW-4818DU**
90W PoDM power pack for DMPS, DigitalMedia presentation system



- 1 **Crestron TSW-1060-*-S** \$1,558.82 *
10.1" Touch screen - White or Black

* Price Includes Accessories

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Attachment 1

- 1 **Crestron TSW-1060-TTK-*-S**
Tabletop kit for TSW-1060 and TSW-1062 touch screen, white or black

Network



- 1 **Cisco SG110-16HP** \$281.64
110 Series smart unmanaged 16-port POE gigabit switch



- 1 **MOTU AVB SWITCH** \$395.00
5 Port audio video bridging ethernet switch



- 1 **Wirepath WP-CAT6A-PP-24** \$106.74
Rack Mount RJ45 Cat6a Patch Panel | 24 Port

Surge Protection



- 2 **SnapAV WB-400-VCE-12** \$274.84
WattBox power conditioner, 12-outlet, safe voltage/disconnect, 4320J, 2 filter, 2 coax/2 Ethernet

Wire and Cable



- 2 **BSI 12' HDMI Cable - non-plenum** \$19.76
12' HDMI cable, non-plenum



- 4 **BSI 6' HDMI Cable - non-plenum** \$24.24
6' HDMI cable, non-plenum

* Price Includes Accessories

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Attachment 1



- | | | |
|---|---|---------|
| 1 | Liberty AV E-HD-DVI-03
9.84' Premium molded HDMI to DVI Digital cable | \$20.44 |
|---|---|---------|



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|-----|--|---------|
| 500 | Windy City Wire 16-02P-BLK
16 AWG 2 Conductor, 19x29 Strand, Bare Copper Non-Shielded Plenum Speaker Cable [Black] | \$96.45 |
|-----|--|---------|



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|------|---|----------|
| 1200 | Windy City Wire 22-1PREZP-BLK
22 AWG 1 Pair Tinned Copper, Shielded Plenum UL Listed C(UL)US CMP EZ Strip Bonded Shield [Black] | \$169.44 |
|------|---|----------|



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|-----|--|----------|
| 750 | Windy City Wire CAT6AP-BLK
23-4P UNS SOL CMP C6A Blk Jkt | \$498.53 |
|-----|--|----------|



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|-----|---|----------|
| 750 | Windy City Wire CAT6P-BLK
23 AWG 4 Pair Bare Copper, Non-Shielded Plenum Rated Category 6 [Black] | \$211.80 |
|-----|---|----------|



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|-----|--|----------|
| 500 | Windy City Wire RG6QP-BLK
Type RG 6/U Quad Shield, Plenum, 18 AWG Copper Covered Steel [Black] | \$194.10 |
|-----|--|----------|

Racking



- | | | |
|---|---|----------|
| 2 | Strong SR-CAB-14U
In-Cabinet Rack - 18 Inch Depth 14U | \$343.62 |
|---|---|----------|

* Price Includes Accessories

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Attachment 1



- | | | |
|---|--|----------|
| 2 | Strong SR-RACKSLIDE-300
Rack Sliding Base for In-Cabinet and Contractor Series Racks | \$397.62 |
|---|--|----------|

Assisted Listening



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|---|---|----------|
| 1 | Listen Technologies LA-381-01
Intelligent 12-unit charging tray (North America - Type B power supply) | \$278.87 |
|---|---|----------|



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| 4 | Listen Technologies LA-401
Universal ear speaker | \$61.60 |
|---|--|---------|



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|---|--|----------|
| 4 | Listen Technologies LR-4200-072
INTELLIGENT DSP RF RECEIVER (72 MHZ) | \$588.24 |
|---|--|----------|



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|---|--|------------|
| 1 | Listen Technologies LS-54-072
Listen IDSP prime LEVEL III stationary RF system | \$1,589.54 |
|---|--|------------|

Misc. Parts



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|---|-----------------------|----------|
| 1 | BSI Misc Parts | \$400.00 |
|---|-----------------------|----------|



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|---|---|----------|
| 1 | BSI Shipping and Handling
Freight | \$500.00 |
|---|---|----------|

Labor

* Price Includes Accessories

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1 **BSI Customer Training**



1 **BSI Design and Engineering**



1 **BSI Programming**
Crestron Programming



1 **BSI Project Management**

* Price Includes Accessories

Presented By: Smart Spaces

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Project Summary

Equipment:	\$55,629.96
Installation Labor:	\$13,177.81
Programming Labor:	\$3,600.00
Project Management Labor:	\$1,320.00
Design and Engineering Labor:	\$1,920.00
Grand Total:	\$75,647.77

* Price Includes Accessories

Presented By: Smart Spaces

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Richland County Committee

Agenda Item Cover

Agenda Item Name: CDBG Close

Department	Administration	Presented By:	Administrator Langreck
Date of Meeting:	10 November	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure J
Date submitted:	6 November	Referred by:	

Recommendation and/or action language:

Motion to... return CDBG revolving loan program funds with option to buy out existing DeYoung Loan.

Background: *(preferred one page or less with focus on options and decision points)*

The Community Development Block Grant (CDBG) program is a federal formula-allocated grant program administered by the U.S. Department of Housing and Urban Development (HUD). Funding for the CDBG Small Cities Program is provided to the State of Wisconsin by HUD. The program was created when Congress passed the Housing and Community Development Act, Title 1 in 1974 and it is governed by the rules set forth in the Housing and Community Development Act (HCDA) of 1974 (as amended) and in the Code of Federal Regulations (24 CFR Part 570).

Under guidance from HUD the State of Wisconsin issued instructions for closing the revolving loan program and allowing local governments to utilize funds in approved none competitive grant initiatives. The final date for closure is January 31st 2021. At this time Richland County Must have reports and payments returned to the State of Wisconsin.

Richland county is faced with option of: 1) returning cash-in-hand and buying out existing loan, or 2) returning cash-in-hand and deferring existing loan (see decision matrix below).

Attachments and References:

https://doa.wi.gov/DECHR/WI%20Substantial%20Amendment%203_FINAL.pdf	
---	--

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
X	Apportionment needed	Requested Fund Number	Contingent Fund
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

\$45,611.60 from contingent which will be recouped through monthly payments with 4% interest. When money returns it is de-federalized and available for county use without restrictions.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

	<u>Option:</u>	<u>Return:</u>	<u>Existing Loan:</u>	<u>CDBG Grant:</u>	<u>Pros:</u>	<u>Cons:</u>
1	Buy Out	County Pays Back CDBG Revolving Loan Funds - Cash in Hand	County mangages and collects existing loan	Entire \$1.2 Million is potentially available for grant projects	We will have the loan return with interst (4%)	Need to allocate from general fund
		County Buys Out Existing Revolving Loan	All returned payments (principle and interest are returned defederalized) at 4% interest		Less administrative maintenance	
			\$45,611.60		More aaccessible for grant projects	
2	Defer	County Pays Back CDBG Revolving Loan Funds - Cash in Hand	County mangages and collects existing loan	1.2m minus loan, is returned and available for grant projects	We don't have to allocate from general fund	Adminstrative tasks with releasing a check to the state every month
			All returned payments (principle and interest are collected buy county and then reimbursed back to state with county eligible for small administration fee.)			\$4,611.60 Less for projects

CASH BALANCE HISTORY

	2013	2014	2015	2016	2017	2018	2019	2020
JANUARY	\$8,050,665.21	\$6,925,137.32	\$7,066,323.71	\$6,078,108.02	\$5,447,010.27	\$8,018,303.19	\$9,543,883.16	\$11,716,588.09
FEBRUARY	\$9,981,672.62	\$8,496,100.09	\$8,592,407.68	\$7,743,112.49	\$7,376,962.47	\$9,202,554.18	\$10,364,895.42	\$12,664,057.62
MARCH	\$9,977,308.75	\$8,540,644.18	\$8,650,296.04	\$7,899,929.04	\$6,654,599.38	\$9,142,209.89	\$10,727,961.25	\$12,793,506.26
APRIL	\$9,111,402.41	\$7,789,196.58	\$7,923,103.35	\$6,950,407.15	\$5,946,959.12	\$8,385,357.31	\$10,036,770.09	\$12,344,283.64
MAY	\$8,890,041.15	\$7,472,921.45	\$7,414,140.57	\$6,499,349.23	\$5,383,385.17	\$7,250,287.73	\$9,618,767.91	\$12,308,581.51
JUNE	\$7,970,526.07	\$7,509,464.99	\$6,789,851.35	\$5,752,225.50	\$4,451,103.22	\$7,093,184.38	\$9,520,508.94	\$12,242,011.03
JULY	\$14,059,202.54	\$13,005,705.60	\$12,072,884.72	\$10,478,351.86	\$9,560,594.21	\$13,141,528.18	\$15,432,791.06	\$17,872,254.40
AUGUST	\$7,105,446.68	\$7,312,289.27	\$6,301,050.96	\$5,266,829.12	\$4,554,244.78	\$7,573,108.74	\$9,744,696.28	\$12,420,159.39
SEPTEMBER	\$6,845,562.06	\$6,403,216.56	\$6,006,902.50	\$4,418,935.63	\$5,089,736.34	\$7,133,175.26	\$9,435,915.97	\$11,623,978.29
OCTOBER	\$6,188,015.73	\$6,751,594.94	\$5,074,860.95	\$3,678,970.93	\$4,939,696.86	\$6,647,089.88	\$8,826,385.54	\$12,012,006.64
NOVEMBER	\$6,505,931.75	\$6,796,964.37	\$5,378,798.68	\$4,041,446.06	\$6,099,117.17	\$6,792,480.83	\$9,538,141.40	
DECEMBER	\$6,195,875.56	\$6,006,723.05	\$5,011,432.20	\$4,044,131.85	\$5,738,182.72	\$7,310,288.42	\$9,658,984.85	

INTEREST ON INVESTMENTS**LOCAL GOVERNMENT INVESTMENT POOL**

	2019		2020	
	INTEREST	%	INTEREST	%
JANUARY	\$13,660.42	2.47%	\$11,941.80	1.61%
FEBRUARY	\$15,537.77	2.46%	\$13,859.06	1.62%
MARCH	\$18,199.50	2.47%	\$10,231.20	1.14%
APRIL	\$18,128.05	2.49%	\$4,490.08	0.51%
MAY	\$17,172.98	2.45%	\$1,739.98	0.20%
JUNE	\$15,702.21	2.42%	\$1,242.50	0.14%
JULY	\$18,214.39	2.38%	\$1,353.88	0.14%
AUGUST	\$19,338.86	2.17%	\$1,403.66	0.13%
SEPTEMBER	\$14,709.79	2.18%	\$1,055.33	0.13%
OCTOBER	\$12,916.13	1.92%	\$868.66	0.10%
NOVEMBER	\$10,767.79	1.71%		
DECEMBER	\$11,030.28	1.63%		
	\$185,378.17		\$48,186.15	

Average Interest Rate Per Year

2007	5.02%
2008	2.46%
2009	0.48%
2010	0.21%
2011	0.14%
2012	0.16%
2013	0.10%
2014	0.09%
2015	0.13%
2016	0.42%
2017	0.84%
2018	1.88%

			RICHLAND COUNTY		
			SALES TAX HISTORY		
	2018		2019		2020
JANUARY	\$75,556.90		\$102,699.41		\$106,038.84
FEBRUARY	\$109,829.73		\$107,110.07		\$97,945.44
MARCH	\$69,618.73		\$77,695.96		\$84,142.18
APRIL	\$58,896.08		\$65,799.10		\$97,802.81
MAY	\$104,776.55		\$104,845.20		\$95,550.07
JUNE	\$111,914.22		\$93,441.12		\$93,702.75
JULY	\$90,472.80		\$115,765.25		\$115,212.03
AUGUST	\$144,992.04		\$141,547.69		\$118,130.77
SEPTEMBER	\$82,147.04		\$65,911.85		\$125,223.23
OCTOBER	\$115,223.32		\$116,344.16		\$112,430.68
NOVEMBER	\$117,541.42		\$118,424.02		
DECEMBER	\$90,551.80		\$82,231.43		
TOTAL	\$1,171,520.63		\$1,191,815.26		\$1,046,178.80
ANNUAL SALES TAX REVENUE:					
2004	\$921,917.33				
2005	\$961,482.68				
2006	\$931,177.10				
2007	\$898,370.01				
2008	\$964,036.28				
2009	\$881,013.57				
2010	\$902,047.76				
2011	\$896,604.56				