

## U.W. PLATTEVILLE-RICHLAND COMMITTEE

January 13, 2020

The U.W. Platteville-Richland Committee met on Monday, January 13, 2020, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Chad Cosgrove, Jim Huffman, Melissa Luck and Shaun Murphy-Lopez.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Peter Davis, Director of Facilities Management, University of Wisconsin-Platteville; Jesse Arias, Facilities Manager, UW Platteville Baraboo/Sauk County and UW Richland Center; and Angie Arneson, Food Service Supervisor.

Chair Gentes called the meeting to order and confirmed that a quorum was present.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Luck and second by Huffman for approval of the agenda. The motion carried unanimously.

Motion by Luck and second by Cosgrove for approval of the printed copies of the minutes of the U.W. Platteville-Richland Committee meeting held on December 9, 2019, as amended. The motion carried unanimously.

Dean's Update – Interstate Roofing has started the roof replacement on the Science building. Stainless steel roof guards will be installed all roofs. February 15<sup>th</sup> is their substantial completion date for the campus roofs. Classes will start January 27<sup>th</sup>. New furniture has been delivered and put in place in the Wallace Student Center. A wheelchair accessible seating area has been requested for the theater. Two projects were approved with the civil engineering department for designs to address campus water drainage issues. Center Line, a new city bus service, has been approved. The Richland County Campus Foundation will fund student use of the bus. Steps are being taken to assist with hunger on the campus. The campus is hosting a housing seminar concerning the state of affordable housing options in the county. Beginning in the fall of 2020 there will be an associate degree in engineering. The campus will be hosting administrators from school districts to discuss rural education opportunities. In the spring, a class on American Indian literature will be offered with Kickapoo, Riverdale and Mineral Point High Schools. The classes will be offered remotely.

Food Service Update – The Food Service Financial Statement as of December 31<sup>st</sup> shows a negative cash balance of \$-22,921.47. Additional year-end revenues and expenditures will change the balance. Outstanding accounts receivable total \$2,843.50. Arneson presented a list of cleaning that has taken place in the kitchen and also a listing of upcoming events in which Food Service will be involved. The cost of food supplies was discussed.

### Campus Maintenance and Repair Projects Update

- Ash Creek Plumbing has finished installing the condensing units for the Wallace Student Center and the compressor for the Coppertop air conditioning unit. Also installed was the cooling coil in the air handling unit.
- New furniture has been delivered for the Wallace Student Center. The floors have been stripped and waxed. A new TV was donated.
- The roofing project has started on the roofs damaged by hail.
- The Dean is working on funding to purchase new maintenance equipment.
- A painting contractor is being sought.
- Platteville students' capstone projects have been approved for designs to address campus water drainage issues.
- The removal of diseased trees will continue.
- Mickey Knoble's promotion to the HVAC position is awaiting approval by Platteville.
- Wallace Student Center return fan motor was repaired.
- Honeywell system control issues were repaired.
- Kitchen toaster was repaired.
- Science Building women's bathroom door closer was replaced.
- Science Building new security light was installed.
- Wallace Student Center outdoor lights timer motor was replaced.
- Miscellaneous toilet and faucet repairs were made.

Outlay Report Review – The carry-over balance is projected to be \$4,606.10.

Monthly Invoices Approval – Motion by Cosgrove, second by Huffman for approval to pay the monthly invoices from the Outlay budget. The motion carried unanimously.

#### Furnaces and Boiler Repair

\$ 401.87 - Johnstone Supply  
\$35,723.00 – Ash Creek Plumbing

#### Building Maintenance and Repair

\$ 132.45 – Bailey's Paint

#### Grounds Maintenance and Repair

\$ 140.11 – Highway Department

Deeding Right-Of-Way to City of Richland Center – Mr. Davis reported that the question of releasing the land from the Lease Agreement is being researched. A survey will be required to draw up a legal description for the property to be released from the lease.

The next meeting is scheduled for Monday February 10<sup>th</sup> at 1:15 p.m.

Motion by Luck, second by Murphy-Lopez to adjourn. The motion carried unanimously. The meeting adjourned at 2:10 p.m.

Victor V. Vlasak

Richland County Clerk