

PROPERTY, BUILDING AND GROUNDS COMMITTEE

March 4, 2021

The Property, Building and Grounds Committee met on Thursday, March 4, 2021 at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Richard McKee, Chad Cosgrove, Steve Carrow, Dan McGuire and Steve Williamson.

Others present included: Victor Vlasak, County Clerk; Julie Keller, County Treasurer; Clinton Langreck, County Administrator; Randy Nelson, Courthouse Maintenance Supervisor; Mike Bindl, Zoning Administrator; and Amy Hoffman, Child Support Director.

Committee Chair McKee called the meeting to order.

Administrator Langreck confirmed the Proof of Notification.

Motion by Cosgrove, second by Williamson for approval of the Agenda. Motion carried.

Motion by Williamson, second by Carrow for approval of the February 4, 2021, Property, Building and Grounds Committee minutes. Motion carried.

Town of Akan Tax Deed Parcel # 002-1534-2100 Appraisal – Motion by Williamson, second by Carrow to appraise the parcel at \$1,000.00. Motion carried.

Town of Henrietta Tax Deed Parcel # 014-3440-1009 Appraisal – Motion by Williamson, second by Cosgrove to appraise the parcel at \$750.00. Motion carried.

City of Richland Center Tax Deed Parcel # 276-1684-8200 – Abandonment of Utilities – We Energies has estimated the cost for natural gas facility demolition at \$727.00. Motion by Cosgrove, second by Carrow for approval of the abandonment of the natural gas facility and for approval to pay the cost for the demolition of the natural gas facility. Motion carried.

Child Support Agency Security Wall – Motion by Carrow, second by Williamson to authorized the purchase of materials for and the installation of a security wall over the Child Support Service Counter. Motion carried. Courthouse Maintenance Supervisor Randy Nelson will be installing the security wall. The wall will be constructed of Plexiglas windowing across the service counter and have a pre-hung door with security lock.

Courthouse Grounds Tree Removal – Two bids have been received for the removal of the ash trees and stumps on the courthouse grounds.

- Cupp's Tree Service LLC (Alex Cupp), Lone Rock, bid \$3,600.00 for the removal of six ash trees on the courthouse grounds, hauling away the wood and grinding the stumps and \$300.00 to fill in the stumps with dirt. \$1,200.00 to remove the silver

maple tree on the corner of Main and Seminary Streets, haul away the wood and grind the stump and \$100.00 to fill the stump with dirt. Total \$5,200.00.

- Terry Peer bid \$3,600.00 to cut down six ash trees on the courthouse grounds, clean up the brush and grind out the stumps and \$900.00 to cut down, clean up the brush and grind out the stump of the large maple tree on the corner of Main and Seminary Streets. Total \$4,500.00.

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Both bidders are certified to do business in the City of Richland Center and both bidders are insured. Motion by Carrow, second by Cosgrove to approve the bid from Terry Peer. Motion carried.

Courthouse Elevator Preventive Maintenance – Schumacher Elevator Company has presented a two-year contract for maintenance of the Schumacher hydraulic passenger elevator in the courthouse at a cost of \$140.00 per month. The contract has been reviewed by Corporation Counsel Ben Southwick. Motion by Cosgrove, second by Carrow for approval to enter into the elevator maintenance contract. Motion carried.

Property Management Report

- Garage Doors – Four of the five new doors have been installed. One door is on order.
- Large Courtroom – Marco is finishing the equipment installation. Training has been scheduled.
- DOJ Grant – The IP Phone Project completed.
- Courthouse Roof Repair – Specifications are being drawn up and bids will be solicited.
- Fund # 43 – Courthouse Repair Fund - \$20,000 was budgeted for 2021.
- Pine Valley Farm Lease and Land Swap – Under development.
- Richland Center Property Contamination Investigation – Under development.

Motion by Williamson, second by Carrow to adjourn until 3:00 p.m. on Thursday, April 1st. Motion carried. The meeting adjourned at 3:37 p.m.

Victor V. Vlasak
Richland County Clerk