

Minutes
Transportation Coordinating Committee
Wednesday, April 14, 2021

The Transportation Coordinating Committee meeting was held Wednesday, April 14, 2021 at 3:00 p.m. via ZOOM.

Committee members in attendance included: David Scribbins, Sandra Kramer, Darren Steinmetz, Aaron Gray, Sandra McKittrick, Ingrid Glasbrenner, Cole Pyfferoen, Cindy Riley and Bob Sheire

Members absent: Richard McKee

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, Heidi Sheire and Chris

- 1) David Scribbins called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Bob Sheire moved to approve the posting and agenda; Sandra McKittrick seconded. Motion carried.
- 4) Approval of February 10, 2021 Transportation Coordinating Committee minutes:
 - Sandra Kramer moved to approve minutes; Bob Sheire seconded. Motion carried.
- 5) Review and Approve new committee member request:
 - Roxanne read the letter she received from Linda Symons about her interest in being on the Transportation Coordinating Committee board.
 - Bob Sheire moved to appoint Linda Symons as the new Transportation Coordinating Committee board member; Ingrid Glasbrenner seconded. Motion carried.
- 6) Election of new Officers – to start next meeting:
 - Roxanne informed the board that it was that time of the year to nominate new board Officers.
 - Bob Sheire made a motion to nominate Sandra Kramer to be the new Chairperson for the Transportation Coordinating Committee; Ingrid Glasbrenner seconded. Motion carried.
 - Bob Sheire made a motion to nominate Ingrid Glasbrenner to be the new Vice-Chair for the Transportation Coordinating Committee; Sandra Kramer and Cindy Riley seconded. Motion carried.
- 7) Appreciation of David Scribbins service on TTC:
 - Roxanne thanked David for all of his years of service for being on the Transportation Coordinating Committee board and being such a great advocate.
 - Roxanne further told David that he would be missed.
 - David said it was his great honor to see the Transportation Coordinating Committee from the very beginning to now.
- 8) Report on Transportation Budget:
 - Roxanne reported that the budget is looking good and in the last few months, ridership has increased.
 - Roxanne said the revenue was \$97,424 and that this included the 85.21 funds from the beginning of the year and tax levy. Expenditures so far have been \$25,918. This figure does not include the pay for the drivers' May trips.

- 9) Discuss upcoming Transportation Audit by the Department of Transportation:
- Roxanne informed the board that every five years we are to be audited by DOT. Because of COVID, it has been 6 years.
 - Roxanne said that they would do a complete audit and would look at everything. May 11 is the scheduled date for the audit.
- 10) Transportation Program Updates:
- Roxanne told the board that we need volunteer drivers along with bus drivers. The new bus driver, that was hired, tried it and decided that she did not like it and resigned. Reimbursement to volunteer drivers, for their mileage, is at the current IRS rate along with reimbursement for a certain portion of their meals.
 - Roxanne said that in September Pizza and Bingo is to be held at the Phoenix Center. SWCAP and the ADRC are collaborating to put this on to try to attract volunteer drivers.
 - Roxanne informed the board that Kane Sharp is working on a new Transportation Database. Kane is doing this at no cost as a Senior Project for college. It will be an updated version of what we now have.
- 11) Updates from Transportation Providers:
- Cole Pyfferoen reported that a majority of Schmitt Woodland Hills residents are receiving rides from family members.
 - Aaron Gray from My Choice Wisconsin said they have had no changes. Aaron did say that My Choice Wisconsin has found it difficult to find rides for an individual five days a week.
- 12) Citizen Comments:
- Roxanne was asked when the building would be reopening. She said that the scheduled date is May 3.
- 13) Schedule Next Meeting: The next meeting for July 14, 2021 at 3:00. This will be a Public Hearing for the 5310 grant.
- 14) Adjourn
- Bob Sheire moved to adjourn the meeting until July 14, 2021; Sandra Kramer seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office