

Richland County Rules and Resolutions Committee

Agenda Item Cover

Agenda Item Name: *Rule #19 Signature of Resolutions and Ordinances by members attending virtually*

Department	Administration	Presented By:	Administrator
Date of Meeting:	07 Jan 2021	Action Needed:	Vote // Resolution
Disclosure:	Open	Authority:	Structure: (B)
Date submitted:	04 Jan 2021	Referred by:	Previous action by body

Recommendation and/or action language:

Recommendation: #1: Temporary Suspension of Rule - Resolution to temporarily suspend the requirement of the signatures. By a majority vote of the members of the sponsoring committee, the resolution or ordinance can be withheld for consideration by Board. This suspension would remain in effect until June 30th, 2021. (pros = simple administration; cons = more procedure for the Chair)

Background: *(preferred one page or less with focus on options and decision points)*

Richland County has adopted County Board Rules by resolution that includes language for the requirements all resolutions and ordinances to be signed by a majority of committee members, prior to board considerations. During the continuing pandemic, gaining ink signatures on the documents has not always been feasible and several alterations have been made.

Looking for the Committee to recommend a solution to ensure: 1) meets the intension of transparency, and 2) feasibility to accommodate under safety and time constraints.

Rule 19

Except as otherwise provided in these Rules or in the Wisconsin Statutes, all agenda items requiring action by the Board except appointments shall initially be brought to the consideration of the Board by written resolution or ordinance, except that a majority of the Board may, upon motion, permit an agenda item to be brought to the consideration of the Board by oral motion. Any Supervisor may direct the Corporation Counsel to prepare a proposed resolution or ordinance, but the identity of that Supervisor shall be public information. No resolution or ordinance shall be brought to the consideration of the Board unless it has been signed by a majority of the members of the appropriate committee. Upon signing a proposed resolution or ordinance, members may indicate on the resolution or ordinance their position for or against that proposed resolution or ordinance; in doubtful cases, the Chair shall assign proposed resolutions and ordinances to the appropriate committee.

Options:

#1: Temporary Suspension of Rule - Resolution to temporarily suspend the requirement of the signatures. By a majority vote of the members of the sponsoring committee, the resolution or ordinance can be withheld for consideration by Board. This suspension would remain in effect until June 30th, 2021. (pros = simple administration; cons = more procedure for the Chair)

#2: Digital signature approach – Email to Clerk affirming resolutions and ordinances. (pros = maintain compliance; cons = more administrative work for the Clerk to track emails, compounded with time constraints)

#3: Investigating Adobe signatures approach – Supervisors can open PDFs and sign electronically. (pros= compliance; cons = software instillations and some training)

Richland County Rules and Resolutions Committee

Agenda Item Cover

Attachments and References:

Rule #19 Included in Body	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

No financial impact currently anticipated.

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)
