

County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish
County Clerk
Administrative Coordinator

Courthouse – P.O. Box 310
Richland Center, WI 53581

(608) 647-2197
FAX (608) 647-6134
derek.kalish@co.richland.wi.us

August 23, 2021

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene at 8:00 a.m., Tuesday, August 24th, 2021 at Health and Human Services at 221 W. Seminary Street, and via videoconference and teleconference using the following information:

WebEx Videoconference:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=mcc25c1e658863b8091c6c86e143e749f>

Meeting number: Meeting number (access code): 2559 120 9316, Password: richland

WebEx Teleconference: WebEx teleconference phone number: 408-418-9388, Access code: [25591209316##](https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=mcc25c1e658863b8091c6c86e143e749f)

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or Finance & Personnel Committee Chair Shaun Murphy-Lopez at 608-462-3715 (phone/text) or shaun.murphy@co.richland.wi.us (email).

Agenda:

1. Call to order
2. Proof of Notification*
3. Approve Agenda
4. 2022 Proposed Department Budget
5. Future Agenda Items
6. Adjournment

*Agenda item added

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

FINANCE AND PERSONNEL COMMITTEE

August 03, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Tuesday, August 3rd, 2021, in the County Boardroom at 181 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez(absent), Marty Brewer, Marc Couey, Linda Gentes, Melissa Luck, Don Seep(joined late), and David Turk(absent).

1. **Call to Order:** Supervisor Couey called the meeting to order.
2. **Proof of Notification:** Supervisor Couey verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Gentes, second by Brewer for approval of the Agenda. All Ayes. Motion carried.
4. **Previous Meeting Minutes:** Motion by Luck, second by Brewer approval of the minutes for the July 16th 2021 & July 20th meeting of the Finance and Personnel Committee. All Ayes. Motion carried.
5. **Discussion and possible action on Tri-County Airport ownership appropriations*:** Motion by Brewer, second by Couey to propose to the Sauk County Finance Committee, an agreement for Richland County to assume the following ownership apportionments: 35% ownership and apportionment of annual operating costs, and 30% ownership and apportionment of annual capital improvement costs, effective on 01 Jan 2022, and entering into the new airport owner agreement. All Ayes, motion carried.
6. **Administrator Report on 2022 Budget Process: A) Department Presentation Process and Packet Format Review, B) Budget Proposal Tracking Matrix, C) Capital Improvement/Capital Projects Report, D) Status on Short-term Borrowing Process, E) Timeline of remaining budget process *:** Motion by Gentes, second by Brewer to accept and file the report as presented. All Ayes, motion carried.
7. **Discussion and possible action regarding the 2022 Budget Process*:** No action taken.
8. **Discussion and possible action on the Clerk and Administrator Office Budgets for 2022 *:** Informational report, No Action taken.
9. **Child Support use of Fund #75 fund for Computer Purchases *:** Motion by Gentes, second by Brewer to re-appropriate up to \$8,000 of funds from Fund #75 Child Support wall improvement project to the purchase of 2 new computers and supporting equipment for the Child Support Department. All Ayes, motion carried.

10. Future agenda items*: Priority listing of ARPA funds, List of properties delinquent 5+ years.

11. Adjournment: Motion by Seep second by Brewer, to adjourn until 8am on August 24th for a special budget meeting in the County Boardroom. All Ayes, motion carries.

Josh Bell

Richland County — Accounting Supervisor

FINANCE AND PERSONNEL COMMITTEE

August 17, 2021

The Richland County Finance and Personnel Committee convened at 6:30 p.m., Tuesday, August 17th, 2021, in the Banquet Room of the Phoenix Center located at 100 S. Orange Street, Richland Center, Wisconsin.

Committee members present included County Board Supervisors Shaun Murphy-Lopez, Marty Brewer, Melissa Luck, Don Seep, and David Turk. Committee members Linda Gentes and Marc Couey were absent. County Administrator Langreck and County Clerk Kalish were also present for the meeting.

1. **Call to Order:** Supervisor Murphy-Lopez called the meeting to order.
2. **Proof of Notification:** Administrator Langreck verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Brewer, second by Turk for approval of the Agenda. All Ayes. Motion carried.
4. **Discussion and Possible Action regarding a relocation order for the Tri-County Airport:** Seep makes motion to recommend resolution to County Board to issue a relocation order in regards to the Tri-County Airport project, second by Brewer. All ayes and the motion carried.
5. **Adjournment:** Motion by Brewer second by Turk, to adjourn until 1pm on August 20th for the preliminary budget presentation. All Ayes, motion carries.

Derek S. Kalish
Richland County Clerk

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Approval of Buffalo NAS Purchase with Capital Improvement Fund

Department	Sheriff	Presented By:	Clay Porter
Date of Meeting:	20 August 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	08/13/2021	Referred by:	LEJC

Recommendation and/or action language:

Motion to approve the purchase of a new Buffalo NAS (Network Access Storage) with money from fund 75 capital improvements.

Background: In late July/ Early August our Buffalo NAS died. This device contained all of our wearable and squad video storage since we started recording. We did not have a redundant system and therefore are waiting on Data recovery to hopefully recover the lost videos. The attached invoice is to replace the old Buffalo with a redundant system so we hopefully are never in this situation again. The items have been purchased with emergency authorization from the County Administrator. We have funds slated in fund 75 for computer system upgrades.

Attachments and References:

Bill from J-Comp	

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	75 Capital Improvements
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

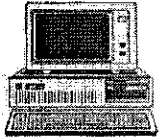
Clay Porter, Chief Deputy

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)



Invoice 66470

Invoice Date 08/06/21

JComp Technologies, Inc.
630 Pate Street
Baraboo, WI 53913

Telephone: 608/356-1700

Bill To:

Richland County Sheriff's Dept.
181 W. Seminary St.
Richland Center, WI 53581

Ship To:

Richland County Sheriff's Dept.
181 W. Seminary St.
Richland Center, WI 53581

Customer	Ship Via	F.O.B.		Terms		
RIC03	Drop Ship	Origin		Net 10 Days		
Purchase Order Number			Salesperson	Order Date	Our Order Number	
Verbal			RC	08/05/21	65586	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Unit Price		Extended Price
	Back Ordered	Item Description		Discount %	Tax	
2		2 CS/BUF/5121R48	EA	5478.53		10957.06
		0 Buffalo TeraStation 51210RH SAN/NAS Storage-48TB			N	
2		2 PS/BUF51210RHPS	EA	368.33		736.66
		0 Buffalo Spare Replacement Power - For Terastation			N	
2		2 WA/BUF/5YNBD10	EA	1799.99		3599.98
		0 BUFFALO AMERICAS INC 5YR ENHANCED NBD WARR			N	
2 x 48TB Buffalo Terastations for Sheriff's Department data and mirror data. S/N - 40438810100623 & 40415110100133						
Nontaxable Subtotal					15293.70	
Taxable Subtotal					0.00	
Tax					0.00	
Total Invoice					15293.70	

Amber Muckler

From: Barbara Scott
Sent: Monday, August 9, 2021 8:14 AM
To: Amber Muckler, Clay Porter
Cc: Clinton Langreck
Subject: FW: INVOICE ric03
Attachments: INVOICE-210806.pdf

This is coming out of Fund 75 Sheriff Funds. Let me know if you have any questions – otherwise please arrange to pay J-Comp directly.

Thanks
Barb

From: Toni McCutchin [mailto:tmcutchin@j-comp.com]
Sent: Friday, August 6, 2021 4:10 PM
To: Barbara Scott <barbara.scott@co.richland.wi.us>; Jason M. Marshall <jason.marshall@co.richland.wi.us>
Subject: FW: INVOICE ric03

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi,

Here is the invoice for the Sheriff's Dept Buffalo NAS Units.

Note: I will be out of the office all day on Mondays, Tuesday afternoons, and all day Thursdays!

Thank you,

Toni McCutchin
JComp Technologies, Inc.
630 Pate Street
Baraboo, WI 53913
tmcutchin@j-comp.com
608-356-1700

	2015	2016	2017	2018	2019	2020	2021
JANUARY	\$7,066,323.71	\$6,078,108.02	\$5,447,010.27	\$8,018,303.19	\$9,543,883.16	\$11,716,588.09	\$14,450,875.18
FEBRUARY	\$8,592,407.68	\$7,743,112.49	\$7,376,962.47	\$9,202,554.18	\$10,364,895.42	\$12,664,057.62	\$18,099,604.53
MARCH	\$8,650,296.04	\$7,899,929.04	\$6,654,599.38	\$9,142,209.89	\$10,727,961.25	\$12,793,506.26	\$14,769,999.22
APRIL	\$7,923,103.35	\$6,950,407.15	\$5,946,959.12	\$8,385,357.31	\$10,036,770.09	\$12,344,283.64	\$14,385,702.89
MAY	\$7,414,140.57	\$6,499,349.23	\$5,383,385.17	\$7,250,287.73	\$9,618,767.91	\$12,308,581.51	\$13,829,756.09
JUNE	\$6,789,851.35	\$5,752,225.50	\$4,451,103.22	\$7,093,184.38	\$9,520,508.94	\$12,242,011.03	\$14,033,209.32
JULY	\$12,072,884.72	\$10,478,351.86	\$9,560,594.21	\$13,141,528.18	\$15,432,791.06	\$17,872,254.40	\$18,489,002.19
AUGUST	\$6,301,050.96	\$5,266,829.12	\$4,554,244.78	\$7,573,108.74	\$9,744,696.28	\$12,420,159.39	
SEPTEMBER	\$6,006,902.50	\$4,418,935.63	\$5,089,736.34	\$7,133,175.26	\$9,435,915.97	\$11,623,978.29	
OCTOBER	\$5,074,860.95	\$3,678,970.93	\$4,939,696.86	\$6,647,089.88	\$8,826,385.54	\$12,012,006.64	
NOVEMBER	\$5,378,798.68	\$4,041,446.06	\$6,099,117.17	\$6,792,480.83	\$9,538,141.40	\$12,118,826.82	
DECEMBER	\$5,011,432.20	\$4,044,131.85	\$5,738,182.72	\$7,310,288.42	\$9,658,984.85	\$11,763,941.31	

**RICHLAND COUNTY
SALES TAX HISTORY**

	2018	2019	2020	2021
JANUARY	\$75,556.90	\$102,699.41	\$106,038.84	\$114,113.35
FEBRUARY	\$109,829.73	\$107,110.07	\$97,945.44	\$114,245.68
MARCH	\$69,618.73	\$77,695.96	\$84,142.18	\$82,064.60
APRIL	\$58,896.08	\$65,799.10	\$97,802.81	\$122,045.53
MAY	\$104,776.55	\$104,845.20	\$95,550.07	\$134,100.08
JUNE	\$111,914.22	\$93,441.12	\$93,702.75	\$146,149.29
JULY	\$90,472.80	\$115,765.25	\$115,212.03	\$127,525.56
AUGUST	\$144,992.04	\$141,547.69	\$118,130.77	
SEPTEMBER	\$82,147.04	\$65,911.85	\$125,223.23	
OCTOBER	\$115,223.32	\$116,344.16	\$112,430.68	
NOVEMBER	\$117,541.42	\$118,424.02	\$106,874.29	
DECEMBER	\$90,551.80	\$82,231.43	\$118,731.62	
TOTAL	\$1,171,520.63	\$1,191,815.26	\$1,271,784.71	

ANNUAL SALES TAX REVENUE:

2004	\$921,917.33
2005	\$961,482.68
2006	\$931,177.10
2007	\$898,370.01
2008	\$964,036.28
2009	\$881,013.57
2010	\$902,047.76
2011	\$896,604.56

INTEREST ON INVESTMENTS**LOCAL GOVERNMENT INVESTMENT POOL**

	2019		2020		2021	
	INTEREST	%	INTEREST	%	INTEREST	%
JANUARY	\$13,660.42	2.47%	\$11,941.80	1.61%	894.67	0.09%
FEBRUARY	\$15,537.77	2.46%	\$13,859.06	1.62%	774.78	0.08%
MARCH	\$18,199.50	2.47%	\$10,231.20	1.14%	638.21	0.06%
APRIL	\$18,128.05	2.49%	\$4,490.08	0.51%	498.75	0.05%
MAY	\$17,172.98	2.45%	\$1,739.98	0.20%	518.42	0.05%
JUNE	\$15,702.21	2.42%	\$1,242.50	0.14%	443.00	0.04%
JULY	\$18,214.39	2.38%	\$1,353.88	0.14%	485.54	0.05%
AUGUST	\$19,338.86	2.17%	\$1,403.66	0.13%		
SEPTEMBER	\$14,709.79	2.18%	\$1,055.33	0.13%		
OCTOBER	\$12,916.13	1.92%	\$868.66	0.10%		
NOVEMBER	\$10,767.79	1.71%	\$1,008.82	0.12%		
DECEMBER	\$11,030.28	1.63%	\$911.14	0.10%		
	\$185,378.17		\$50,106.11			

Average Interest Rate Per Year

2007	5.02%
2008	2.46%
2009	0.48%
2010	0.21%
2011	0.14%
2012	0.16%
2013	0.10%
2014	0.09%
2015	0.13%
2016	0.42%
2017	0.84%
2018	1.88%

TAX YEAR	TOTAL TAXROLL	DELINQUENT TAX HISTORY	
		% DELINQ. AFTER JAN 31 COLLECTIONS	% DELINQ. AFTER JULY 31 COLLECTIONS
2005	\$19,277,369.01	4.62%	3.41%
2006	\$19,730,430.56	5.31%	3.69%
2007	\$20,596,048.84	4.66%	3.15%
2008	\$20,862,955.92	5.46%	3.86%
2009	\$21,598,624.66	5.28%	3.43%
2010	\$20,982,593.33	5.29%	3.56%
2011	\$20,450,768.03	5.40%	3.60%
2012	\$21,295,866.50	5.34%	3.46%
2013	\$20,813,972.34	5.18%	3.29%
2014	\$20,813,972.34	4.62%	2.82%
2015	\$21,026,285.47	4.76%	2.83%
2016	\$21,027,886.01	3.99%	2.74%
2017	\$22,346,563.02	4.43%	2.34%
2018	\$22,766,679.96	4.59%	2.94%
2019	\$23,289,784.73	4.21%	2.91%
2020	\$24,545,908.37	4.49%	2.34%
	7/31/2021	DELINQUENT TAXES	
		2009	3474.69
		2010	2816.92
		2011	2879.43
		2012	4940.52
		2013	5742.71
		2014	10202.90
		2015	13579.02
		2016	31644.57
		2017	46491.58
		2018	81887.43
		2019	190382.39
		2020	1186791.76
			As of July 31
			1580833.92

Richland County Committee

Agenda Item Cover

Agenda Item Name: Capital Fund Allocation for Fairgrounds lighting and electrical vs replacement of track lights

Department	Fair & Recycling	Presented By:	Administrator
Date of Meeting:	June 16, 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	August 5, 2021	Referred by:	Carla Doudna
Action needed by no later than (date)	August 5, 2021		

Recommendation and/or action language:

Motion to change a portion of the Fairgrounds #75 project of \$80,000 from track lighting to pay for the following work:

- City Utilities- \$3050, moving additional power lines underground with light pole replacement
- Richland Electric Cooperative- \$845.80 the cost of 4 light poles that City Utilities placed
- Wallace Electric- \$4500 and 4061.77 Utility repairs and upgrades of faulty lights, panel boxes and breakers
- We are also asking that the lighting and utility work that had to be done during the Rodeo (safety and lighting issues) be supported by these same funds and replenish the payment made out for Fund 68 in the amount of \$2060 for Wallace Electric

Background: The Fair Committee originally submitted a project of light replacement in the track area for the Capital borrowing project (Fund 75). Given the grounds weren't used in 2020 due to COVID-19 the issues that came to light in 2021 were situations that put the county at risk for injury. Several projects were done during the week of the Rodeo, others before the scheduled event in July with a remaining sensor issue that will be addressed when parts arrive with hopes of completing before the Fair. The remaining work is not a high risk situation but an electrician must be hired for it. There will be an additional bill submitted for that work.

Scott Gald moved to approve the time sensitive projects and utilize a portion of the borrowed funds for the fairgrounds track lights be used for those projects listed above from the Fair Committee meeting on June 16th, 2021. Seconded by Jamie Koch. Motion carried. This was Agenda Item #10.

Attachments and References:

Invoices for work completed to date	

Financial Review:

x	In adopted budget	Fund Number	75
	Apportionment needed	Requested Fund Number	
	Other funding Source		
x	No financial impact		

(summary of current and future impacts)

Richland County Committee

Agenda Item Cover

Approval:

Carla Doudna

Review:

Department Head

Administrator, or Elected Office (if applicable)



450 SOUTH MAIN STREET P.O.BOX 312 RICHLAND CENTER, WI
PHONE: 647-3844 FAX: 647-2830

INVOICE

Invoice # 5355
Invoice Date: July 21, 2021
Customer ID:

BILL TO:

**Department
Electric**

Richland County Fairgrounds
P.O. Box 310
Richland Center, WI 53581

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
610	Trench Underground Wire	\$5.00/ft	\$3,050.00
		Subtotal	\$3,050.00
		Tax	
		Balance	\$3,050.00



RICHLAND ELECTRIC COOPERATIVE
1027 N. JEFFERSON STREET
RICHLAND CENTER, WI 53581
PHONE: (608) 647-3173

INVOICE: 152488

Invoice Date: 07/14/2021
Terms: DUE UPON REC
Due Date: 07/14/2021
Amount Due: \$ 845.80

RICHLAND COUNTY FAIRGROUNDS
P O BOX 508
RICHLAND CENTER WI 53581

Account: 19149		Page 1 of 1			
Description: POLES 30'					
DESCRIPTION	QUANTITY	UOM	UNIT PRICE	AMOUNT	TAX
CATALOG ITEM: 4800-3050 POLE 30 FT CLASS 5	4.000	EA	211.4503	845.80	
<i>Please complete and return the tax exempt form. Thank you</i>					
MESSAGES					
		Subtotal: \$ 845.80			
		Tax: \$ 0.00			
		Total: \$ 845.80			
		Amount Paid: \$ 0.00			
		Amount Due: \$ 845.80			



RICHLAND ELECTRIC COOPERATIVE
1027 N. JEFFERSON STREET
RICHLAND CENTER, WI 53581
PHONE: (608) 647-3173

Account: 19149
Invoice: 152488
Due Date: 07/14/2021
Amount Due: \$ 845.80

Amount Of Payment: _____

Remit To:

RICHLAND COUNTY FAIRGROUNDS
P O BOX 508
RICHLAND CENTER WI 53581

Wallace Electric LLC.

1070 W. Kinder St.
Richland Center, WI 53581

Invoice

Date	Invoice #
8/3/2021	1550

Bill To
Richland County Fair Grounds Richland Center, WI 53581

P.O. No.	Terms
	Due on receipt

Description	Qty
125 Amp main lug 3R Panel 20 space	4
125 Amp Main Breaker	4
Hold Down Kit	4
50 Amp 2-pole Breaker	4
30 Amp Single pole Breaker	3
20 amp Single pole Breaker	25
30 Amp 2-pole Breaker	1
1 1/2' Hub	2
1 1/4' Hub	2
Misc Hardware	1
Labor	12

Please remit payment to above address.
1.5% Charge on Accounts 30 Days Past Due.

Subtotal	\$4,500.00
Sales Tax (5.5%)	\$0.00
Total	\$4,500.00
Payments/Credits	\$0.00
Balance Due	\$4,500.00



Wallace Electric LLC.
1070 W. Kinder St.
Richland Center, WI 53581

Invoice

Date	Invoice #
8/4/2021	1551

Bill To
Richland County FairGrounds

P.O. No.	Terms
	Due on receipt

Quantity	Description	Serviced	Amount
20	LED Flat Panel		1,541.00
62	LED 4' Bulb		691.92
3	LED Square Bulb		68.85
1	Hardware, Misc		20.00
6	Labor Eric and Ricky	7/29/2021	720.00
5	Labor Eric and Ricky	7/30/2021	600.00
2	Labor Scotty	7/30/2021	120.00
5	Labor Eric	8/2/2021	300.00
Please remit payment to above address. 1.5% Charge on Accounts 30 Days Past Due.		Total	\$4,061.77

Payments/Credits \$0.00

Balance Due \$4,061.77

Phone# (608)604-6479
E-mail sdwallace89@hotmail.com



Wallace Electric LLC.
1070 W. Kinder St.
Richland Center, WI 53581

Invoice

Date	Invoice #
6/14/2021	1508

Bill To
Richland County FairGrounds

PAID
06/24/2021

P.O. No.	Terms
	Due on receipt

Quantity	Description	Serviced	Amount
	Repair Lighting & Panels in the Track Area		
1	100 Amp Qo Internal bus		27.00
2	1 1/4" TA Connector		1.40
2	1 1/4" Locknut		1.34
2	1 1/4" Bushing		1.14
1	1 1/4" Mini Strap		1.00
4	1 1/4" PVC Conduit		8.56
1	1 1/2" to 1 1/4" Reducer		1.15
1	Blank for 3 R Panel Hub		2.00
1	1 1/4" Hub		14.00
1	WR GFCI Outlet		21.23
2	Bell box		10.44
1	Bell box Blank cover		5.62
1	30 Amp 1-pole BR Breaker		9.32
1	20 Amp BR Breaker		6.13
1	1000 W bulb		52.00
2	1 1/2 Expansion Coupling		53.64
2	1 1/2" connector		1.68
1	40 Amp 2- pole Breaker		26.19
1	1 1/2' hub		15.23
1	Horizontal Flip Cover		10.17
1	In-use Cover		10.30
5	20 Amp C.H. Breaker		48.75

Please remit payment to above address.
1.5% Charge on Accounts 30 Days Past Due.

Total

Payments/Credits

Balance Due

Phone# (608)604-6479
E-mail sdwallace89@hotmail.com



Wallace Electric LLC.
1070 W. Kinder St.
Richland Center, WI 53581

Invoice

Date	Invoice #
6/14/2021	1508

Bill To
Richland County FairGrounds

PAID
06/24/2021

P.O. No.	Terms
	Due on receipt

Quantity	Description	Serviced	Amount
1	2" to 1 1/2" reducer washer		1.79
1	Hardware, Misc		49.92
8	Labor Taylor & Cole	6/8/2021	960.00
2.5	Labor Taylor & Cole	6/9/2021	300.00
2	Labor Taylor & Cole	6/10/2021	240.00
3	Labor Scotty	6/11/2021	180.00

Please remit payment to above address.
1.5% Charge on Accounts 30 Days Past Due.

Total \$2,060.00

Payments/Credits -\$2,060.00

Balance Due \$0.00

Phone# (608)604-6479
E-mail sdwallace89@hotmail.com

Richland County Committee

Agenda Item Cover

Agenda Item Name: Initial Resolution Authorizing Not to Exceed \$1,050,000 Taxable General Obligation Promissory Notes for Capital Improvement Projects

Department	Administration	Presented By:	Administrator
Date of Meeting:	August 20 th 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure D+E
Date submitted:	August 20 th , 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	Needed

Recommendation and/or action language:

1. Motion to.... pursue short-term loan financing not to exceed \$1,050,000 as part of the 2022 Richland County Budget and Capital Improvement plan, and to recommend an “authority resolution” to the County Board for consideration at their September 21st meeting.
2. Motion to recommend resolution to the Richland County Board to enter into an agreement with Wisconsin Public Finance Professionals in the amount of \$10,000 to provide necessary loan services.

Background: *(preferred one page or less with focus on options and decision points)*

Carol Wirth, Richland County Municipal Advisor, has an updated report and will furnish proposed resolution to the Richland County regarding short-term loan financing. Please find the attached report. I am recommending that short-term financing be used to purchase outlay and reoccurring capital improvements. This funding method allows the county to increase debt levy to continue capital improvements and preserves operating levy to avoid further reduction services.

The Authority Resolution requires a 3/4 vote of seated County Board Members elected (= 16+ “yes votes regardless of a number of supervisors present.”)

Attachments and References:

Report	
Agreement	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	Other funding Source	Funding into Fund #92 (at cost of maintaining elevated debt levy limit of 2021)	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Richland County Committee

Agenda Item Cover

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 SOUTH MOORLAND ROAD, SUITE 504
BROOKFIELD, WI 53005
414-434-9644
FAX: 414-226-2014

RICHLAND COUNTY

Update – 2021 Short-Term Note Financing for Capital Projects

August 19, 2021

Prepared by: Carol Ann Wirth

2021 Short-Term General Obligation Note Borrowing Assumptions:

The County would borrow \$1,050,000 for capital projects for the 2022 budget. This is the same dollar amount borrowed for the 2021 budget.

The \$1,050,000 of borrowed funds will be received November 23, 2021, the principal and interest payment will be due on March 1, 2022 is levied for outside of levy limits.

The estimated issuance expenses to be paid by the County out of the borrowed funds is \$18,150, leaving approximately \$1,030,000 for projects

The estimated tax rate impact for the short-term Notes is \$0.79 per \$1,000 of equalized value. This is a decrease from the 2021 short-term Note tax rate of \$0.83.

Estimated Debt Service Schedule

\$1,050,000 Taxable General Obligation Promissory Notes Est. Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/23/2021	-	-	-	-	-
03/01/2022	1,050,000.00	1.000%	2,858.33	1,052,858.33	1,052,858.33
Total	\$1,050,000.00	-	\$2,858.33	\$1,052,858.33	-

Calculation: \$1,052,838 divided by 2021 Equalized Value - \$1,336,382,500 = \$0.79 Tax Rate

Preliminary Timeline for 2021 Short-Term Note Borrowing

August 24	Final decision on dollar amount for borrowing and list of capital projects
September 7	Finance and Personnel Committee Review/Discussion (Includes Initial Resolution)
September 21	County Board Considers Initial Resolution – Requires $\frac{3}{4}$ vote of County Board Members elect (16 “yes” votes).
October 13	Official Statement and Notice of Sale Distributed into Municipal Market
October 26	A.M. Underwriter Bids Received and Verified P.M. County Board Adopts Award Resolution Locking in Interest Rate
November 23	Closing; Delivery of Funds to County
March 1, 2022	Repayment of Short-Term Note

Richland County’s Existing General Obligation Debt

Below is all of the County’s existing debt (County purposes and Pine Valley). The 2021 year includes the short-term notes issued in 2020 for the 2021 budget year capital projects.

----- TOTAL ALL GENERAL OBLIGATION DEBT -----

Year Due	Total Principal	Total Interest	Total Debt Service
2021	\$2,930,568	\$710,624	\$3,641,192
2022	1,905,000	635,335	2,540,335
2023	1,875,000	590,437	2,465,437
2024	1,870,000	543,715	2,413,715
2025	1,920,000	496,725	2,416,725
2026	1,820,000	449,850	2,269,850
2027	1,875,000	403,100	2,278,100
2028	1,880,000	356,950	2,236,950
2029	1,180,000	317,801	1,497,801
2030	1,215,000	282,624	1,497,624
2031	1,265,000	244,663	1,509,663
2032	1,305,000	203,663	1,508,663
2033	1,350,000	159,925	1,509,925
2034	1,395,000	114,687	1,509,687
2035	1,440,000	67,975	1,507,975
2036	<u>1,475,000</u>	<u>22,125</u>	<u>1,497,125</u>
	<u>\$26,700,568</u>	<u>\$5,600,199</u>	<u>\$32,300,767</u>



WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1025 SOUTH MOORLAND ROAD, SUITE 504
BROOKFIELD, WI 53005
414-434-9644
FAX: 414-226-2014

Municipal Advisory Agreement

Richland County, Wisconsin

\$1,050,000 Taxable General Obligation Promissory Notes 2021

Wisconsin Public Finance Professionals, LLC ("WPFP") is a "municipal advisor" as defined by the Securities and Exchange Commission ("SEC") Final Rule adopted September 18, 2013. WPFP is registered and regulated by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). Richland County, Wisconsin ("County"), hereby retains WPFP to serve as its Municipal Advisor in accordance with the terms and conditions of this Municipal Advisory Agreement ("Agreement") effective the date of execution (the "Effective Date"). As Municipal Advisor, WPFP will have fiduciary duties, including a duty of care and a duty of loyalty. WPFP is required to act in the County's best interest without regard to its own financial and other interests.

MSRB Rule G-10 and G-42 Notifications, Disclosures of Conflicts of Interest and Other Information

As a Municipal Advisor registered with the MSRB and the SEC, WPFP is required to provide certain notifications, disclosures and information to the County, in writing, no less than once each calendar year. Included on the last page of the Agreement are notifications and disclosures in accordance with MSRB Rule G-10 regarding a brochure available on the MSRB's website at www.msrb.org that describes the protections available under MSRB rules and how to file a complaint with an appropriate regulatory authority; and, disclosures in accordance with MSRB Rule G-42 related to conflicts of interest and other information. All municipal advisory services are performed by employees of WPFP. WPFP has no relationships with other firms, or employees of the County, that could present a real or perceived conflict of interest. Carol Ann Wirth is the responsible party for WPFP in its relationship with the County.

Scope of Municipal Advisory Services

WPFP is engaged by the County as its Municipal Advisor to provide services with respect to the issuance of \$1,050,000 Taxable General Obligation Promissory Notes – 2021, hereinafter referred to as the "Issue," to fund 2022 capital projects.

(a) Services to be Provided:

1. Evaluate options or alternatives with respect to the proposed new Issue
2. Review financial and other information regarding County, the proposed Issue and any source of repayment of or security for the Issue
3. Consult with and/or advise County on actual or potential changes in market place practices, market conditions, regulatory requirements or other matters that may have an impact on the County and its financing plans, or related to its outstanding issues
4. Assist County in establishing a plan of finance - establish the structure, timing, terms and other similar matters concerning the Issue
5. Prepare the financing timeline
6. Consult with representatives of County and its agents or consultants with respect to the Issue

7. Attend meetings of County's governing body, as requested
8. Advise County on the manner of sale of the Issue
9. For an Issue to be sold at negotiated sale, assist County in the selection of an underwriter; participate in pricing discussions; and, advise County on the acceptability of the underwriter's pricing and offer to purchase.
10. For an Issue to be sold at competitive sale, conduct steps necessary for the pricing and sale of the Issue, including, preparation of the Official Notice of Sale and Bid Form, advertise the sale of the Issue, assist potential bidders with submitting bids, verify bids received, recommend suitability of interest rates based on compliance with Official Notice of Sale and current market conditions.
11. Assist in the gathering of information with respect to financial, statistical and factual information relating to County in connection with and the preparation of the Preliminary and Final Official Statement
12. Obtain CUSIP numbers and distribute an electronic version of the Preliminary and Final Official Statements
13. Advise County with regard to any continuing disclosure undertaking required to be entered into in connection with the Issue
14. Respond to questions from bidders, underwriters or potential investors
15. Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of County and other documents necessary to finalize and close the Issue, and to issue an unqualified opinion approving the legality and tax status of the Issue
16. Coordinate closing, delivery of the new Issue and transfer of funds
17. Prepare closing memorandum or transaction summary, together with general guidance for County with respect to the use of the Issue proceeds and the payment of debt service; prepare final amortization schedules.
18. Provide such other usual and customary municipal advisory services as may be requested by County including services related to debt management and preliminary structuring of potential future issues, credit management and continuing disclosure requirements
19. Advise County on potential refinancing opportunities of its outstanding issues

(b) Limitations on Scope of Municipal Advisory Services. The Scope of Municipal Advisory Services is subject to the following limitations:

(i) The scope of services is limited solely to the services described herein and is subject to any limitations set forth within the description of the Scope of Municipal Advisory Services.

(ii) Unless otherwise provided in the Scope of Municipal Advisory Services described herein, Municipal Advisor is not responsible for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Municipal Advisor provided by Municipal Advisor for inclusion in such documents.

(iii) The Scope of Municipal Advisory Services does not include tax, legal, accounting or engineering advice with respect to any Issue or in connection with any opinion or certificate rendered by counsel or any other person at closing; and, does not include review or advice on any feasibility study.

(c) Amendment to Scope of Municipal Advisory Services

The Scope of Municipal Advisory Services may be changed only by written amendment or supplement to the Scope of Municipal Advisory Services described herein. The parties agree to amend or supplement the Scope of Municipal Advisory Services described herein promptly to reflect any material changes or additions to the Scope of Municipal Advisory Services.

Municipal Advisor's Regulatory Duties When Servicing County

MSRB Rule G-42 requires that Municipal Advisor make a reasonable inquiry as to the facts that are relevant to County's determination whether to proceed with a course of action with a course of action or that form the basis for and advice provided by Municipal Advisor to County. The rule also requires that Municipal Advisor undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Municipal Advisor is also required under the rule to use reasonable diligence to know the essential facts about County and the authority of each person acting on County's behalf. The County agrees to cooperate, and to cause its agents to cooperate, with Municipal Advisor in carrying out these regulatory duties, including providing to Municipal Advisor accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties.

Term of this Engagement

The term of this Agreement begins on the Effective Date and ends, unless earlier terminated as provided below, on December 31, 2022. This Agreement may be terminated with or without cause by either party upon the giving of at least sixty (60) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination. In the event of termination, the Municipal Advisor shall be paid in full for any services performed to the date of that termination at the normal hourly rates (\$160/hour professional staff, \$90/hour support staff) for time actually spent. WPFP may not assign this Agreement without the County's prior written consent. The laws of the State of Wisconsin shall apply to this Agreement.

Compensation - Fees and Expenses

WPFP's fee for services performed under this Agreement shall be \$10,000. WPFP's fee includes all necessary in-state travel and general out-of-pocket expenses i.e. supplies and copying. WPFP's fee is due and payable upon the closing of the Issue. The County shall pay the fees and expenses determined by each respective financing team participant (i.e. bond counsel and underwriter), and costs associated with the printing and distribution of Official Statements (\$750). If WPFP performs services under this Agreement, and, a financing is not consummated, WPFP shall be compensated at our normal hourly rates (\$160/hour professional staff, \$90/hour support staff) for time actually spent.

Limitation of Liability/Insurance

In the absence of willful misconduct, bad faith, or reckless disregard of obligations or duties hereunder on the part of Municipal Advisor, Municipal Advisor shall have no liability to County for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, or for any financial or other damages resulting from County's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Municipal Advisor to the County. No recourse shall be had against Municipal Advisor for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of County arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or otherwise relating to the tax treatment of any Issue, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by the County of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Municipal Advisor's fiduciary duty to County under Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

WPFP shall maintain, throughout the term of this Agreement, professional general liability insurance in the amount of \$1,000,000 per occurrence, having a \$5,000 deductible.

The County acknowledges that the County is responsible for the contents of Preliminary and Final Official Statements prepared for each Issue, and, is subject to, and may be held liable under, federal or state securities laws for misleading or incomplete disclosure.

Authority

The undersigned represents and warrants that he has full legal authority to execute this Agreement on behalf of the County. The following individuals have the authority to direct Municipal Advisor's performance of its activities under this Agreement: Marty Brewer, Richland County Board Chairperson, and, Clinton Langreck, Richland County Administrator.

WISCONSIN PUBLIC FINANCE
PROFESSIONALS, LLC

By 
Carol Ann Wirth, President

RICHLAND COUNTY, WISCONSIN

By: _____

Title: _____

Date: _____

Wisconsin Public Finance Professionals, LLC

MSRB Rule G-10 Disclosure - Notifications

- Wisconsin Public Finance Professionals, LLC (“WPFP”) is a Municipal Advisor registered with the Municipal Securities Rulemaking Board (“MSRB”) and the Securities and Exchange Commission (“SEC”).
- The MSRB’s website address is as follows: www.msrb.org.
- A brochure is available on the MSRB website that describes protections available under MSRB rules and how to file a complaint with an appropriate regulatory authority.

MSRB Rule G-42 Disclosure

1. Wisconsin Public Finance Professionals, LLC (“WPFP”) is an MSRB Registered Municipal Advisor that conducts all municipal advisory activities subject to the fiduciary standards of conduct.
2. The Form MA of WPFP along with the most recent Form MA-I for each MSRB associated person is posted in the Edgar Database located on the US Securities and Exchange Commission website (www.sec.gov/edgar/searchedgar/companysearch.htm) searching under the name “Wisconsin Public Finance Professionals, LLC.” If you require a hard-copy of any of these forms, please send a written request to the Firm’s Chief Compliance Officer’s attention at the address below.
3. To the best of our knowledge and belief, neither WPFP nor any Associated Person has any material undisclosed conflict of interest.
 - A. WPFP has no financial interest in, nor does WPFP receive any undisclosed compensation from, any firm or person that WPFP may use in providing any advice, service, or product to or on behalf of any WPFP client.
 - B. WPFP does not pay MSRB registered solicitors or other MSRB Registered Municipal Advisors directly or indirectly in order to obtain or retain an engagement to perform municipal advisory services for any municipal entity.
 - C. WPFP does not receive any payments from a third party to enlist WPFP’s recommendation of services, municipal securities transactions, or any municipal financial product or service.
 - D. WPFP does not have any undisclosed fee-splitting arrangements with any provider of investments or services to any municipal entity.
 - E. WPFP does not have any conflicts of interest arising from compensation for municipal activities to be performed that are contingent on the size or closing of any transaction for which WPFP is providing advice.
 - F. There is no other actual or potential conflict of interest that could reasonably be anticipated to impair WPFP’s ability to provide advice to any municipal entity in accordance with the standards of fiduciary conduct.
4. WPFP (“the Firm”) nor any of its Associated Person are not currently subject to or have been subject to any legal or disciplinary event that could be material to a client’s evaluation of the Firm or the integrity of its management or Associated Persons.

1025 South Moorland Road, Suite 504, Brookfield, WI 53005

Richland County Committee

Agenda Item Cover

Agenda Item Name: Capital improvement planning

Department	Administration	Presented By:	Administrator
Date of Meeting:	Aug 20 th , 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure D, E, F,
Date submitted:	Aug 20 th , 2021	Referred by:	
Action needed by no later than (date)	Prior to borrowing in September	Resolution	N/A, prepared, reviewed, <u>needed</u>

Recommendation and/or action language:

Motion to ...accept capital improvement and capital projects policy (as presented / with amendments) to utilize in preparation of short-term borrowing and to incorporate into the 2022 budget.

Background: *(preferred one page or less with focus on options and decision points)*

The items listed were arrived at through amendments to the County Administrator's proposed list on 21 May 2021. The finalized list will be incorporated into the 2022 budget and will be used to set resolution language in the "Authorization Resolution" that will be voted on in the September 21st Richland County Board meeting.

Attachments and References:

Capital Plan (attached below)	2022 Capital improvement plan incorporated

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	Multiple
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Pending decisions and on projects and borrowing.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

				Revenues Sources					
	Future plans will incorporate more projects from other funding sources for greater overview. Looking to incorporate projects from all funding sources; \$5,000 and above.		Total	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Long /Term Fund #75	Foundation / Partnership Funded	Fed or State Got/ Grant	Service Fees / Other
2022 Projects & Equipment									
	Emergency Mgt/ Ambulance	New Emergency Mangement / Ambulance Gargage Project	\$ 575,000			\$ 575,000			
	MIS	County Computer Infastructure Maintenance	\$ 106,382		\$ 106,382				
	MIS	REVOLVING AMOUNT FOR SERVER REPLACEMENT	\$ 25,000	\$ 10,000	\$ 15,000				
	MIS	Buffalo Backup NAS	\$ 11,000		\$ 11,000				
	MIS	County Board Room teleconferencing configuration	\$ 20,000		\$ 20,000				
	MIS	County Board iPad replacements	\$ 10,500		\$ 10,500				
	MIS	New Computers for County Departments	\$ 50,000		\$ 50,000				
	Pine Valley	Computer replacements - 10	\$ 8,750						\$ 8,750
	Pine Valley	Patient lift	\$ 5,750						\$ 5,750
	Sheriff	2 Squad Cars	\$ 127,000		\$ 127,000				
	Sheriff	Tower/Radio (Project Design, Construction, Oversight)	\$ 8,000,000					\$ 8,000,000	Bonding
	Sheriff	Jail Camera System	\$ 50,000		\$ 50,000				
	Highway	Salt Shed	\$ 300,000		\$ 300,000				
	Highway	County Trunk Road Improvements from Short-Term Borrowing	\$ 350,000		\$ 350,000				
	Tri-County Airport	Runway Rehilitation (25% of local share)	\$ 42,500					\$ 42,500	ARP
	Tri-County Airport	Airfield Lighting (25% of local share)	\$ 5,625					\$ 5,625	ARP
	Tri-County Airport	Taxiway Reconstruction (25% local of share)	\$ 5,000					\$ 5,000	ARP
	Tri-County Airport	Airport drainage / ditching (25% of local sahre	\$ 34,375					\$ 34,375	ARP
	Tri-County Airport	Road drainage / ditching to Bear Creek (25% of local share)	\$ 28,125					\$ 28,125	ARP
	Tri-County Airport	Moving irrigation equipment (25% of local share)	\$ 3,750					\$ 3,750	ARP
		Subtotal	\$ 9,758,757	\$ -	\$ 1,039,882	\$ 575,000	\$ -	\$ 8,119,375	\$ 14,500

Richland County Committee

Agenda Item Cover

Agenda Item Name: American Rescue Plan

Department	Administration	Presented By:	Administrator
Date of Meeting:	August 19 th 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure D + E
Date submitted:	August 19 th , 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

- 1.) Motion to....to accept the preliminary appropriations of the American Rescue Plan by the decided percentages of expenditures per category:

10%	Support Public Health Response efforts to decrease the spread
5%	Response to Negative Economic Impacts (assistance to households, small businesses, and nonprofits, or aid to impacted industries)
10%	Premium Pay for Eligible Essential Workers
25%	Water, Sewer and Broadband Infrastructure Investments
50%	Replace Public Sector Revenue Loss (Provision of Government Services...continue to provide valuable services)

...with an understanding that further decisions will be needed on specifying projects within the categories.

- 2.) Motion to ... develop a competitive grant application, selection, awarding, and reporting process for awarding funds in support of a “local early childhood education” project/s.

Background: *(preferred one page or less with focus on options and decision points)*

The Coronavirus State & Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Funding Objectives:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs
- Support immediate economic stabilization for households and businesses
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

The general funding uses include:

- Support Public Health Response efforts to decrease the spread
- Response to Negative Economic Impacts (assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality...that experienced negative impact from the public health emergency)

Richland County Committee

Agenda Item Cover

- Premium Pay for Eligible Essential Workers
- Replace Public Sector Revenue Loss (Provision of Government Services...continue to provide valuable services)
- Water, Sewer and Broadband Infrastructure Investments; and
- Serving hardest-hit communities and families

Explicit items that the legislation prohibits:

- depositing funds into any pension fund; and
- directly or indirectly offset[ting] a reduction in the net tax revenue

Further definition of authorized projects, initiatives and purposes is provided through the Interim Final Rule guidance released by the Department of Treasury. This document attempts to give further detail on acceptable uses for the funding <https://home.treasury.gov/system/files/136/FRF-Interim-Final-Rule.pdf>. This 151 page document adds solidification to many projects and options, but also leaves many questions to be further defined by likely follow-up Q+A statements.

Richland County's Direct apportionment is: \$3,350,999

(Half received in May of 2021, the other half anticipated in May of 2022)

---Please reference the proposed plan (Attachment A---

Notes on the attachments:

1. It will be appropriate to develop a competitive grant application, selection, awarding, and reporting process for awarding funds in support of a "local early childhood education" project/s.
2. The bottom of the tracking matrix indicates: 1. Current proposals, 2. Apportionment per category, 3. Dollar value per category, and 4. Total committed per category. It is important to note that our proposed items far exceed the total funding. Further decisions will be needed to prioritize and select projects and initiatives.

Attachments and References:

ARP Funds Preliminary Plan	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	American Rescue Plan	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Richland County Committee

Agenda Item Cover

Department Head

Administrator, or Elected Office (if applicable)

ARP Funds Preliminary Plan:

				Categories and Costs:						
	<u>Department / Organization:</u>	<u>Project Request:</u>	<u>Purpose:</u>	Support Public Health Response efforts to decrease the spread	Response to Negative Economic Impacts (assistance to households, small businesses, and nonprofits, aid to impacted industries such as tourism, travel, and	Premium Pay for Eligible Essential Workers	Water, Sewer and Broadband Infrastructure Investments	Serving hardest-hit communities and families	Replace Public Sector Revenue Loss (Provision of Government Services...continue to provide valuable services)	<u>Status:</u>
1	Health + Human Services	Public Health Response 2022 - 2024	Staffing and operations to decrease spread	\$ 250,000.00						Request
2	Pine Valley	Cost to build an outside shelter	Promote outside social distance visiting area	\$ 30,000.00						Request
3	Economic Development	Options in affordable housing	Options regarding economic assistance to workers, families businesses etc. is a possibility, but will require significant administration process		May have to fit in LIM assessment					Option
4	Community	Support local early childhood education	Community need to support workforce		\$ 150,000.00					Request/
5	Pine Valley	Premium Pay for Essential Workers	Premium pay in recognition of hardship			\$ 268,000.00				Request
6	La Valle Telecom	Cazenovia Fiber optic Project	Deliver Broadband to 100+ households				\$ 200,000.00			Resolution
7	MIS	Run our own fiber to connect County Buildings (Campus, Highway, Pine Valley) estimate at \$12.50 a foot	Establish long-term connection without fees				\$ 500,000.00			Option
8	Tri-County Airport	Improvements and Drainage project	Mitigate health risks with storm water				\$ 120,000.00			Committed
9	Pine Valley	Revenue Loss	Augment 2023-24 funds for continued service						\$ 263,842.00	Request
10	Fair	Replace lost revenues from pandemic	Augment 2023-24 funds for continued service						\$ 74,321.13	Request
11	UW Food Services	Replace lost revenues from pandemic	Augment 2023-24 funds for continued service						\$ 50,000.00	Option
12	Symons	Replace lost revenues from pandemic (\$112,391.66/2)shared	Augment 2023-24 funds for continued service						\$ 56,195.83	Request
13	UW Campus	Deferred Maintenance	Maintain infrastructure needs with buildings and grounds						\$ 1,000,000.00	Option
14	Administrator	Seed and Separate None-Mandated Services	Set up discretionary services for future independent operations outside county ownership						\$ 500,000.00	Option
15	Sheriff's	Radio / Tower Project	Augment need for additional bonding. We are anticipating 5 to 8 million dollar project. Any reduction in borrowing helps preserve operations.						\$ 1,000,000.00	Option
16	Highway	Road infrastructure 2023-2024	Radio/Tower will impact Short-Term Borrowing ability in 2023-2024 and beyond. Appropriating funds will help ensure road infrastructure.						\$ 1,000,000.00	Option
				Totals:						
Total ARP Disbursement:		\$3,350,999	Total Options/Requested:	\$ 280,000.00	\$ 150,000.00	\$ 268,000.00	\$ 820,000.00	\$ -	\$ 3,944,358.96	\$ 5,462,358.96
			Recommended Total Apportioned:	\$ 335,099.90	\$ 167,549.95	\$ 335,099.90	\$ 837,749.75		\$ 1,675,499.50	\$3,350,999
Total Lost Revenue:			Recommended Percentage Apportionment:	10%	5%	10%	25%		50%	100%
			Total Committed:				\$ 320,000.00			\$ 320,000.00

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Amendment to Amended Resolution 19-135

Department	Pine Valley	Presented By:	Tom Rislow
Date of Meeting:	8/3/21	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	7/26/21	Referred by:	PV administrator

Recommendation and/or action language: Recommend a motion to pass Resolution 19-135 as amended (amended language in red color) and send on to the County Board for approval

Background: Resolution 19-135 changed the top wage step for the Pine Valley RN manager position from step 5 to step 8, but was silent regarding what the starting step should have been changed to. Recently a new RN manager started at PV, and since Resolution 19-135 was silent regarding the starting step, one could point to the County's recently passed Policy on Personnel Classification, Compensation and Staff Authorization (Section 4B: Wage Schedules, Schedule Placement and Progression, page 7, Pine Valley, #8), and say the starting step should be step 3. **However, the attached amended Resolution 19-135 puts in language that clarifies Pine Valley's original intent at the time of Resolution 19-135's passing was to place the starting step for RN managers at step 6.**

Attachments and References:

Resolution 19-135 (amended language in red color)	Page 7 of the County's Policy on Personnel Classification, Compensation and Staff Authorization

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	No financial impact		

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)

RESOLUTION NO. 19 – 135 (Amended)(Amendment to the Amended resolution)

Resolution Amending The Pay Plan For Certain Positions At Pine Valley Community Village And Applying The Hourly Weekend Differential Pay For Certain Positions.

WHEREAS the Board of Trustees of Pine Valley Community Village and the Director at Pine Valley, Tom Rislow, have proposed amending the County's Pay Plan and applying the hourly weekend differential pay to more positions in order to ensure that pay at Pine Valley remains competitive, and

WHEREAS the Finance and Personnel Committee has carefully considered these proposals and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following County's Pay Plan is amended by way of a market adjustment by moving the following positions at Pine Valley to the following grades:

1. Licensed Practical Nurses, from Grade F to Grade G;
2. Registered Nurses, from Grade I to Grade J;
3. Registered Nurse Supervisors, from Grade J to Grade K;
4. Director of Nursing, from Grade M to Grade N, and

BE IT FURTHER RESOLVED that the Nursing Administrative Assistant position is moved from Grade D to Grade E in the County's Pay Plan, and

BE IT FURTHER RESOLVED that the Pay Plan is further amended by way of a market adjustment by moving the **starting step from step 3 to step 6, and the** top step from 5 to 8 for the following position:

1. Registered Nurse Manager;

BE IT FURTHER RESOLVED that Resolution No. 17-49, as amended to date, is hereby further amended by adding the following positions to the list of positions listed in the NOW THEREFORE BE IT RESOLVED paragraph, thereby increasing the hourly weekend pay differential from 40 cents to \$1.50:

1. Maintenance Worker;
2. Housekeeping Lead;
3. Lead Cook;
4. Cook 1;
5. Food Service Worker II;
6. Housekeeper;
7. Laundry Worker;
8. Activity Aide, and

BE IT FURTHER RESOLVED that the cost of these measures will be paid from new unbudgeted 2020 revenues and from expense reductions, and

BE IT FURTHER RESOLVED that this Resolution shall be effective on December 22, 2019.

RESOLUTION

Richland County Committee

Agenda Item Cover

Agenda Item Name: Amended Resolution Regarding Animal Species Judging to Include All Fair Eligible Animals.

Department	Fair & Recycling	Presented By:	Administrator
Date of Meeting:	08/20/2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure L
Date submitted:	08/06/2021	Referred by:	Carla Doudna
Action needed by no later than (date)			

Recommendation and/or action language:

Motion to ...approve Amendments to Resolution NO. 16-95 to include all animal species judged at the Richland County Fair and approved scheduled off fair events. Included in this proposed Amended Resolution would be to approve the pay for the Dog Judge that handled our Show on Saturday, August 6, 2021. It was found that all animals weren't included in Resolution 16-95 when the fair office was compiling the material needed for the show.

Background: *(preferred one page or less with focus on options and decision points)*

When Resolution 16-95 was created we overlooked the fact that not all eligible animal entries were included. Example; Cats, Dogs, Hamsters, Llamas, Lizards and so on. These are not brought to the fair but we do host and provide judges for these off fair shows when there is participation in those areas.

Attachments and References:

Resolution 16-95	Amended Resolution 20-

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Carla Doudna

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

RESOLUTION NO. 20-_____

A Resolution Amending Resolution NO. 16-95 Relating to A New Pay Category For Fair Judges
At The County Fair.

WHEREAS Resolution No. 16-95 (Amended) relating to the pay structure for Fair Judges at the County Fair, one being to create a new pay category called “the Species Group” needs amended to include all species that are judged at the Richland County Fair or scheduled off fair events and also to allow all animal Judges to be paid separately for two events at different time periods on the same day, and

WHEREAS the Finance and Personnel Committee has carefully considered these proposals and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Resolution No. 16.95 (Amended) the following changes to the pay structure for Fair Judges at the County Fair are hereby approved:

1. A new pay category called “the Species Group” is being changed for Fair Judges judging all species related to fair entries and Judges in the Species Group shall be paid \$100 for the first 4 hours of work plus mileage and \$9.00 per hour for all hours worked after the first 4 hours;
2. Fair Judges may be paid separately for judging two events on the same day, and

BE IT FURTHER RESOLVED that, this Resolution will be allowed to cover the Dog Judging that took place on Saturday, August 7, 2021 when it was found that the original Resolution NO. 16.95 didn’t include all species only specific ones, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION NO. 16 - 95

A Resolution Creating A New Pay Category For Fair Judges At The County Fair.

WHEREAS the Fair and Recycling Committee and the Fair and Recycling Coordinator, Ms. Carla Doudna, have proposed two changes to the pay structure for Fair Judges at the County Fair, one being to create a new pay category called "the Species Group" and also to allow all animal Judges to be paid separately for two events at different time periods on the same day, and

WHEREAS the Finance and Personnel Committee has carefully considered these proposals and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following changes to the pay structure for Fair Judges at the County Fair are hereby approved:

1. A new pay category called "the Species Group" is created for Fair Judges judging rabbits, poultry, swine, goats, sheep and horses and Judges in the Species Group shall be paid \$100 for the first 4 hours of work plus mileage and \$9.00 per hour for all hours worked after the first 4 hours;
2. Fair Judges may be paid separately for judging two events on the same day, and

BE IT FURTHER RESOLVED that, in accordance with Rule 25 of the Rules of the Board, an emergency exists, as determined by a 3/4ths vote of those Supervisors present, so that this Resolution can be considered by the County Board at other than its August or September County Board sessions, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

FOR

AGAINST

Jeanetta Kirkpatrick X

Fred Clary X

Linda Gentes X

Robert L. Bellman X

Buford E. Marshall, Jr. X

Larry Sebranek X

Donald Seep X

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Probation Employee Fired

Department	Sheriff	Presented By:	Clay Porter
Date of Meeting:	20 August 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	13 August 2021	Referred by:	Sheriff

Recommendation and/or action language:

Request for the committee to move into closed session to discuss the termination of a probationary sheriff's department employee.

Background: *(preferred one page or less with focus on options and decision points)*

The Chief Deputy wishes to inform the committee of a probationary employee who was fired.

Attachments and References:

Handbook of Personnel Policies and Work Rules (Page 22, Section 3)	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Clay Porter

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)