

	A	B	C	D	E	F	G	H	I	J
1	<b>BUDGET SUMMARY - RICHLAND COUNTY</b>									
2										
3		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL &amp;</b>	<b>CURRENT</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>			
4		<b>EXPENSES</b>	<b>EXPENSES</b>	<b>ESTIMATED*</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>			
5		<b>2020</b>	<b>TO 6/30/2021</b>	<b>2021</b>	<b>2021</b>	<b>FOR 2022</b>	<b>FOR 2022</b>			
6										
7	Expenditures for Operation and Maintenance									
8										
9	General Government	2,341,724.04	1,180,356.16	2,407,642.00	2,753,882.26	2,731,845.40	-			
10	Public Safety	4,259,420.23	1,832,634.74	4,389,094.91	4,380,804.22	4,391,703.22	-			
11	Health and Social Services	18,390,978.91	8,889,875.68	17,965,616.73	18,032,957.73	19,199,275.02	-			
12	Transportation	15,452.00	0.00	20,199.00	20,199.00	20,199.00	-			
13	Highways	4,987,771.58	1,562,421.08	3,835,661.86	3,835,661.86	3,982,611.39	-			
14	Culture	246,590.40	232,410.07	332,298.96	327,859.96	353,130.50	-			
15	Public Areas	655,646.67	170,576.65	375,755.60	561,742.00	567,395.44	-			
16	Special Education	347,411.85	152,388.26	373,427.99	373,377.99	362,529.39	-			
17	Natural Resources	616,039.73	323,403.66	614,872.39	489,582.89	555,283.48	-			
18	County Planning	125,941.17	32,725.78	209,443.88	133,083.23	240,141.60	-			
19	County Development	127,008.43	238,996.33	324,946.04	133,058.97	129,058.97	-			
20	Debt Service	4,282,462.43	2,052,454.37	3,614,541.87	3,641,491.86	3,593,564.17	-			
21	Capital Projects	3,495,461.26	1,378,561.16	1,513,341.01	149,249.70	139,249.70	-			
22										
23										
24	Total Expenditures	39,891,908.70	18,046,803.94	35,976,842.24	34,832,951.67	36,265,987.28	-			
25										
26	Less: All Revenues	33,008,408.30	11,961,383.38	24,033,078.46	24,339,064.76	25,415,933.38	-			
27										
28	Proposed 2021 Tax Levy For 2022 Budget				10,493,886.91	10,850,053.90	-			
29										
30										
31	County Sales Tax Applied	1,315,000.00								
32										
33	Undesignated Fund Balance as of 12/31/21	4,785,283.00								
34	Outstanding Debt as of 12/31/21	24,700,000.00								
35										
36	2021 Equalized Value(TID out)	1,260,855,200.00	Mill Rate	0.00861		10,850,053.90	Funding Gap (Rev - Exp)			
37	2021 Equalized Value(TID in)	1,270,705,200.00	Mill Rate	0.00854		-18,201.50	Bridge Aid			
38						-217,605.50	Libraries			
39	* 6 months estimated					-3,593,164.17	Debt Service			
40	AR = Anticipated Revenue - No Levy					7,021,082.73	Proposed Levy			
41						6,556,867.00	Allowable Levy From Levy Limit Worksheet			
42						464,215.73	Difference (S/B 0)			
43										

	A	B	C	D	E	F	G	H	I
1	EXPENDITURES FOR OPERATION AND MAINTENANCE								
2									
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED		
4		EXPENSES	EXPENSES	ESTIMATED'	BUDGET	BUDGET	BUDGET		
5		2020	to 6/30/2021	2021	2021	FOR 2022	FOR 2022		
6									
7	<b>GENERAL GOVERNMENT</b>								
8	County Board	56,403.55	24,805.26	57,000.00	60,000.00	55,856.00			
9	County Administrator	102,091.20	107,542.89	260,000.00	129,975.60	267,981.12			
10	Circuit Court	311,663.49	137,849.76	344,253.73	344,253.73	356,165.75			
11	Register in Probate	140,161.33	65,437.81	191,597.26	191,597.26	191,596.75			
12	Contingency Fund				410,089.50	300,000.00			
13	Court Mediation Service	2,605.00	2,280.00	5,000.00	5,000.00	5,000.00		AR	
14	Family Court Commissioner	28,476.55	12,903.60	29,553.19	29,553.19	29,533.19			
15	Coroner	61,899.33	32,117.07	55,850.00	55,850.00	61,850.00			
16	County Clerk	293,759.80	89,577.70	179,155.84	318,188.42	181,824.02			
17	Elections	64,412.51	29,437.87	30,000.00	30,000.00	33,270.00			
18	Data Processing	713.43	5,457.20	5,457.20	5,000.00	6,250.00			
19	County Trunk Highway Vehicle Fire	200.00	0.00	200.00	0.00	200.00			
20	Automated Mail Machine	3,296.61	2,061.10	3,600.00	3,600.00	3,600.00			
21	County Owned Real Estate	0.00	0.00	2,500.00	4,300.00	4,300.00			
22	Cancelled Tax Certificates	1,120.16	2,831.31	2,831.31	0.00	0.00			
23	Property Lister	83,101.31	46,321.38	84,986.17	84,986.17	83,013.24			
24	Tax Deed Property	119,717.23	75,816.83	75,816.83	0.00	0.00			
25	Tax Delinquent Parcels	1,132.67	952.63	2,500.00	3,000.00	3,000.00			
26	County Treasurer	150,938.41	71,861.92	155,456.43	155,456.43	161,795.67			
27	Real Estate Tax Overpayments	6,470.30	492.20	492.20	0.00	0.00			
28	Checking Account Fees	1,100.00	725.48	1,200.00	1,200.00	1,200.00			
29	Independent Auditing	44,187.00	0.00	23,500.00	23,500.00	23,500.00			
30	Special Accounting - Indirect Cost Study (Maximus)	4,100.00	0.00	4,100.00	4,100.00	4,100.00			
31	District Attorney	123,940.25	61,811.43	131,742.40	131,742.40	212,739.13			
32	Corporation Counsel	63,574.48	35,183.91	61,731.76	61,731.76	61,731.76			
33	Register of Deeds	140,102.16	79,653.65	163,184.68	163,184.68	169,540.64			
34	Surveyor	1,710.00	2,235.00	3,900.00	3,900.00	3,900.00			
35	Courthouse	211,876.74	87,394.24	212,976.79	212,976.79	205,396.88			
36	Internet/Bandwidth Access	3,038.88	1,519.44	3,038.88	3,050.00	3,050.00			
37	Management Information Systems	245,191.64	120,282.58	264,917.33	264,917.33	259,021.25			
38	Property and Liability Insurance	30,180.00	83,803.00	30,350.00	30,350.00	24,850.00			
39	Workers Compensation Insurance	43,723.00	0.00	14,800.00	15,000.00	15,000.00			
40	Labor Attorney - Employee Union Negotiations	0.00	0.00	2,000.00	2,000.00	2,000.00			
41	County Wellness Program	0.00	0.00	0.00	2,000.00	0.00			
42	Unfunded WRS Prior Service Liability	91.94	0.90	1.00	0.00	0.00			
43	PCORF - Health Insurance	568.96	0.00	570.00	0.00	580.00			
44	COVID-19 Dental Relief	176.11	0.00	0.00	0.00	0.00			
45	Public Official Bonds	0.00	0.00	3,379.00	3,379.00	0.00			
46									
47	<b>TOTAL GENERAL GOVERNMENT</b>	2,341,724.04	1,180,356.16	2,407,642.00	2,753,882.26	2,731,845.40	0.00		

	A	B	C	D	E	F	G	H	I
1	EXPENDITURES FOR OPERATION AND MAINTENANCE								
2									
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED		
4		EXPENSES	EXPENSES	ESTIMATED'	BUDGET	BUDGET	BUDGET		
5		2020	to 6/30/2021	2021	2021	FOR 2022	FOR 2022		
6									
48									
49	<b>PUBLIC SAFETY</b>								
50	Sheriff's Administration	446,043.67	195,740.52	444,783.00	444,783.00	470,954.00			
51	Sheriff's Department	1,531,498.37	623,307.42	1,554,474.00	1,554,474.00	1,567,330.00			
52	Police Radio	40,073.04	27,811.34	46,190.00	46,190.00	44,810.00			
53	County Jail	1,253,406.79	549,917.98	1,333,676.00	1,333,676.00	1,319,963.00			
54	Canine Unit	4,826.00	2,843.78	2,843.78	0.00	0.00			
55	Jail Assessment Fees Fund	19,536.40	1,351.91	1,351.91	0.00	0.00			
56	Sheriff's Department Uniform Allowances	27,919.03	14,012.55	20,000.00	20,000.00	20,000.00		AR	
57	Special Investigations	0.00	4,000.00	4,000.00	0.00	2,000.00			
58	Sheriff Grant Disbursements (Fund 26)	0.00	0.00	0.00	0.00	0.00			
59	Animal Control	15,029.67	6,282.90	14,825.00	14,825.00	14,825.00			
60	Ambulance Service-Fund 51	486,411.02	191,783.25	588,424.50	588,424.50	558,039.82		AR	
61	Uncollectable Ambulance Bills-Fund 51	325,974.97	185,648.67	284,780.05	284,780.05	275,164.73		AR	
62	Ambulance Maintenance - Municipalities-Fund 51	3,064.00	1,782.00	3,000.00	3,000.00	3,000.00		AR	
63	Emergency Government	72,749.52	26,507.97	65,903.19	65,903.19	74,335.53			
64	Fire Suppression (State Special Charges)	1,320.00	95.00	95.00	0.00	100.00			
65	Charitable and Penal (State Special Charges)	188.68	188.68	188.68	188.68	188.68			
66	Local Emergency Planning Committee	31,379.07	1,360.77	24,559.80	24,559.80	22,868.59			
67	LEPC - Hazmat Grant	0.00	0.00	0.00	0.00	18,123.87			
68									
69	<b>TOTAL PUBLIC SAFETY</b>	<b>4,259,420.23</b>	<b>1,832,634.74</b>	<b>4,389,094.91</b>	<b>4,380,804.22</b>	<b>4,391,703.22</b>		-	
70									
71	<b>HEALTH AND SOCIAL SERVICES</b>								
72	Pine Valley Community Village	10,468,804.92	5,320,834.47	9,890,311.00	9,890,311.00	9,203,048.00			
73	Resource Center	374,254.62	163,296.37	375,370.30	375,370.30	396,553.45		AR	
74	Health and Human Services	5,609,421.76	2,437,010.99	5,964,844.92	5,964,844.92	7,312,184.02		AR	
75	Health & Human Svcs Institutional Adult Costs	655,068.99	368,235.37	482,278.00	482,278.00	800,000.00			
76	Health & Human Svcs Institutional Childrens	526,188.49	292,617.54	470,000.00	527,341.00	700,000.00			
77	Health Department Grants	51,828.04	26,801.38	35,510.20	45,510.20	37,061.00			
78	Child Support Program	192,140.25	64,383.07	170,662.75	170,662.75	161,387.46		AR	
79	Veterans Service Office	79,596.83	26,009.95	88,182.48	88,182.48	73,571.38			
80	Veterans Service Grant	8,498.91	9,021.32	8,500.00	8,500.00	8,500.00			
81	Soldiers and Sailors Fund	3,472.85	1,219.52	6,391.28	6,391.28	6,891.28		AR	
82	Care of Veterans Graves	8,140.00	0.00	7,900.00	7,900.00	7,900.00			
83	CAU - Elderly Services(Transp/TitleIIB/SCSP)	188,279.32	82,244.66	231,327.47	231,327.47	243,069.51			
84	CAU - Car Replacement Fund	5,336.28	0.00	0.00	0.00	0.00			
85	Nutrition Program	219,947.65	98,201.04	234,338.33	234,338.33	249,108.92		AR	
86									
87	<b>TOTAL HEALTH AND SOCIAL SERVICES</b>	<b>18,390,978.91</b>	<b>8,889,875.68</b>	<b>17,965,616.73</b>	<b>18,032,957.73</b>	<b>19,199,275.02</b>		0.00	
88									
89	<b>TRANSPORTATION (EXCLUDING HIGHWAYS)</b>								
90									
91	Tri-County Airport	15,452.00	0.00	20,199.00	20,199.00	20,199.00			
92									
93	<b>TOTAL TRANSPORTATION (EXCLUDING HWY)</b>	<b>15,452.00</b>	<b>-</b>	<b>20,199.00</b>	<b>20,199.00</b>	<b>20,199.00</b>		0.00	

	A	B	C	D	E	F	G	H	I
1	<b>EXPENDITURES FOR OPERATION AND MAINTENANCE</b>								
2									
3		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL &amp;</b>	<b>CURRENT</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>		
4		<b>EXPENSES</b>	<b>EXPENSES</b>	<b>ESTIMATED'</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>		
5		<b>2020</b>	<b>to 6/30/2021</b>	<b>2021</b>	<b>2021</b>	<b>FOR 2022</b>	<b>FOR 2022</b>		
6									
94									
95	<b>CULTURE</b>								
96									
97	Libraries	190,695.85	204,363.97	204,363.97	204,363.97	217,605.50			
98	Fairs and Exhibits	52,611.98	20,616.05	120,494.99	120,495.99	131,025.00			
99	Fairgrounds Donations	3,282.57	7,430.05	7,440.00	3,000.00	4,500.00			
100									AR
101	<b>TOTAL CULTURE</b>	<b>246,590.40</b>	<b>232,410.07</b>	<b>332,298.96</b>	<b>327,859.96</b>	<b>353,130.50</b>	<b>0.00</b>		
102									
103	<b>PUBLIC AREAS</b>								
104									
105	Snowmobile Trails and Areas	182,338.99	318.69	40,000.00	40,000.00	42,390.00			
106	County Parks	39,583.96	20,665.22	38,927.00	38,927.00	37,860.44			AR
107	Ash Creek Community Forest	1,322.95	2,356.60	2,356.60	2,000.00	2,000.00			AR
108	Symons Recreation Complex Operations	432,400.77	147,236.14	294,472.00	480,815.00	485,145.00			
109	Symons Recreation Complex Projects				0.00				
110									
111	<b>TOTAL PUBLIC AREAS</b>	<b>655,646.67</b>	<b>170,576.65</b>	<b>375,755.60</b>	<b>561,742.00</b>	<b>567,395.44</b>	<b>0.00</b>		
112									
113	<b>SPECIAL EDUCATION</b>								
114									
115	University Extension & Agents	176,665.42	84,227.80	183,535.67	183,535.67	185,032.12			
116	Extension Program Account	0.00	23.75	50.00	0.00	0.00			
117	UW-Richland Food Service	170,746.43	68,136.71	189,842.32	189,842.32	177,497.27			AR
118									
119	<b>TOTAL SPECIAL EDUCATION</b>	<b>347,411.85</b>	<b>152,388.26</b>	<b>373,427.99</b>	<b>373,377.99</b>	<b>362,529.39</b>	<b>0.00</b>		
120									
121	<b>NATURAL RESOURCES</b>								
122									
123	Land Conservation	147,502.28	68,982.20	166,947.73	166,947.73	158,063.88			
124	Conservation Planner Technician	112,171.93	51,391.62	119,000.00	46,035.16	118,619.60			
125	Wildlife Damage Management Fund	16,036.92	6,576.62	15,000.00	15,000.00	15,000.00			AR
126	Soil Conservation Cost Sharing	52,651.76	10,755.92	45,000.00	45,000.00	55,000.00			AR
127	Nursery Stock	794.69	1,224.66	1,224.66	900.00	900.00			AR
128	Watershed Maintenance	950.00	0.00	2,000.00	2,000.00	2,000.00			AR
129	Solid Waste and Recycling Program	97,513.97	77,326.00	98,700.00	98,700.00	98,700.00			AR
130	Land Records Information Grant	4,103.15	4,103.15	25,000.00	25,000.00	25,000.00			AR
131	Land Information Grant	184,315.03	96,972.96	135,000.00	75,000.00	75,000.00			AR
132	Clean Sweep Program	0.00	6,070.53	7,000.00	15,000.00	7,000.00			
133									
134	<b>TOTAL NATURAL RESOURCES</b>	<b>616,039.73</b>	<b>323,403.66</b>	<b>614,872.39</b>	<b>489,582.89</b>	<b>555,283.48</b>	<b>0.00</b>		

	A	B	C	D	E	F	G	H	I
	EXPENDITURES FOR OPERATION AND MAINTENANCE								
		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED		
		EXPENSES	EXPENSES	ESTIMATED*	BUDGET	BUDGET	BUDGET		
		2020	to 6/30/2021	2021	2021	FOR 2022	FOR 2022		
135									
136	<b>COUNTY PLANNING</b>								
137									
138	Regional Planning Commission	16,668.91	17,002.28	17,002.28	17,335.66	17,700.00			
139	Regional Planning - EDA Grant	0.00	12,500.00	12,500.00	12,500.00	12,500.00			
140	Zoning	93,443.26	3,223.50	179,941.60	103,247.57	179,941.60			
141	Failing Septic Systems	15,829.00	0.00	0.00	0.00	30,000.00			AR
142									
143	<b>TOTAL COUNTY PLANNING</b>	<b>125,941.17</b>	<b>32,725.78</b>	<b>209,443.88</b>	<b>133,083.23</b>	<b>240,141.60</b>	<b>0.00</b>		
144									
145	<b>COUNTY DEVELOPMENT</b>								
146									
147	Economic Development	74,984.01	43,109.26	121,558.97	121,558.97	121,558.97			
148	Neighborhood Housing Services	3,750.00	0.00	7,500.00	7,500.00	7,500.00			
149	HUD	48.00	1,024.00	1,024.00	0.00	0.00			
150	CDBG	48,226.42	194,863.07	194,863.07	0.00	0.00			
151	Chamber of Commerce	0.00	0.00	0.00	4,000.00	0.00			
152									
153	<b>TOTAL COUNTY DEVELOPMENT</b>	<b>127,008.43</b>	<b>238,996.33</b>	<b>324,946.04</b>	<b>133,058.97</b>	<b>129,058.97</b>	<b>0.00</b>		
154									
155	<b>DEBT SERVICE</b>								
156									
157	Principal-2020 Capital Projects Bond	0.00	280,439.01	280,439.01	275,000.00	275,000.00			
158	Principal-Prior Service Refunding Bonds	1,355,000.00	225,000.00	225,000.00	225,000.00	230,000.00			
159	Principal-Capital Projects GO Refund	1,455,000.00	430,000.00	430,000.00	430,000.00	435,000.00			
160	Principal-Pine Valley Notes 8/10/15	0.00	0.00	250,000.00	250,000.00	250,000.00			
161	Principal-Pine Valley Bonds 8/10/15	0.00	0.00	280,000.00	280,000.00	300,000.00			
162	Principal-Pine Valley Notes 3/15/16	0.00	0.00	410,000.00	410,000.00	415,000.00			
163	Principal-State Trust Fund Loan Car	10,258.67	10,568.15	10,568.15	10,568.15	0.00			
164	Principal-State Trust Fund Loan Highway	1,038,272.16	0.00	0.00	0.00	0.00			
165	Principal-State Trust Fund Loan Campus	209,193.55	0.00	0.00	0.00	0.00			
166	Principal-State Trust Fund Loan - 911	200,000.00	0.00	0.00	0.00	0.00			
167	Principal-Short Term Borrowing	0.00	1,050,000.00	1,050,000.00	1,050,000.00	1,050,000.00			
168	Interest-2020 Capital Projects Bond	0.00	53,301.00	53,301.00	85,690.00	51,150.00			
169	Interest-Prior Service Refunding	0.00	0.00	20,425.00	20,425.00	16,172.50			
170	Interest-Capital Projects G.O.Refunding Bonds	0.00	0.00	60,450.00	60,450.00	52,000.00			
171	Interest-Pine Valley Notes 8/10/15	0.00	0.00	17,437.50	17,437.50	10,937.50			
172	Interest-Pine Valley Bonds 8/10/15	0.00	0.00	302,000.00	302,000.00	294,000.00			
173	Interest-Pine Valley Notes 3/15/16	0.00	0.00	221,375.00	221,375.00	211,075.00			
174	Interest-State Trust Fund Loan Car	626.52	317.04	317.04	317.04	0.00			
175	Interest-State Trust Fund Loan Highway	0.00	0.00	0.00	0.00	0.00			
176	Interest-State Trust Fund Loan Campus	5,467.69	0.00	0.00	0.00	0.00			
177	Interest-State Trust Fund Loan - 911	8,243.84	0.00	0.00	0.00	0.00			
178	Interest-Short Term Borrowing	0.00	2,829.17	2,829.17	2,829.17	2,829.17			
179	Debt Service Bills-Reporting Requirements	400.00	0.00	400.00	400.00	400.00			
180									
181	<b>TOTAL DEBT SERVICE</b>	<b>4,282,462.43</b>	<b>2,052,454.37</b>	<b>3,614,541.87</b>	<b>3,641,491.86</b>	<b>3,593,564.17</b>	<b>0.00</b>		

	A	B	C	D	E	F	G	H	I
1	<b>EXPENDITURES FOR OPERATION AND MAINTENANCE</b>								
2									
3		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL &amp;</b>	<b>CURRENT</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>		
4		<b>EXPENSES</b>	<b>EXPENSES</b>	<b>ESTIMATED'</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>		
5		<b>2020</b>	<b>to 6/30/2021</b>	<b>2021</b>	<b>2021</b>	<b>FOR 2022</b>	<b>FOR 2022</b>		
6									
182									
183	<b>CAPITAL PROJECTS</b>								
184									
185	Sheriff's New Car Outlay	21,101.04	0.00	0.00	0.00	0.00			
186	911 Outlay	26,812.21	0.00	50,000.00	50,000.00	50,000.00			
187	Videoconferencing	0.00	0.00	4,000.00	4,000.00	4,000.00			
188	Revolving Loan Fund	0.00	1,234,091.31	1,234,091.31	0.00	0.00			
189	Ambulance Equipment & Training Outlay	959.20	959.20	5,249.70	5,249.70	5,249.70			
190	Capital Projects - Fund 58 (Hail Damage Claim)	1,996,598.30	0.00	0.00	0.00	0.00		AR	
191	2020 Capital Projects - Fund 75	1,293,782.25	129,958.85	130,000.00	0.00	0.00			
192	Courthouse Repair Outlay	7,415.09	0.00	20,000.00	20,000.00	20,000.00			
193	UW-Richland Outlay	105,213.54	13,551.80	60,000.00	60,000.00	50,000.00			
194	New Ambulance Outlay (Fund 16)	3,579.63	0.00	0.00	0.00	0.00			
195	Computer Outlay	0.00	0.00	10,000.00	10,000.00	10,000.00			
196	Symons Rec Complex Capital Improvements	40,000.00	0.00	0.00	0.00	0.00			
197									
198	<b>TOTAL CAPITAL PROJECTS</b>	<b>3,495,461.26</b>	<b>1,378,561.16</b>	<b>1,513,341.01</b>	<b>149,249.70</b>	<b>139,249.70</b>	<b>0.00</b>		
199									
200									
201									
202									
203									
204									
205									
206									

	A	B	C	D	E	F	G	H
1	REVENUES FOR OPERATION AND MAINTENANCE							
2								
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED	
4		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET	
5		2020	TO 6/31/2021	2021	2021	2022	2022	
6								
7	<b>TAXES</b>							
8								
9	County Sales Tax	1,182,046.11	598,472.85	1,250,000.00	1,250,000.00	1,315,000.00		
10	Interest on Taxes	117,742.82	50,485.89	100,000.00	100,000.00	100,000.00		
11	Managed Forest and Forest Crop Taxes	83,596.28	81,370.60	83,000.00	75,000.00	80,000.00		
12				0.00				
13	<b>TOTAL TAXES</b>	<b>1,383,385.21</b>	<b>730,329.34</b>	<b>1,433,000.00</b>	<b>1,425,000.00</b>	<b>1,495,000.00</b>	<b>0.00</b>	
14								
15	<b>INTERGOVERNMENTAL REVENUES</b>							
16								
17	State Share Revenues	1,183,561.91	0.00	1,222,329.61	1,222,329.61	1,215,368.00		
18	State Aid-Exempted Business Computers	10,866.45	0.00	10,866.45	10,866.45	10,866.45		
19	State Aid-Personal Property	18,783.88	13,920.71	13,920.71	13,920.71	39,121.28		
20	State Aid-Circuit Court Support Payment	84,598.00	26,137.00	78,000.00	78,000.00	84,000.00		
21	State Aid-Guardian Ad Litem Fees	0.00	995.90	995.90	0.00	0.00		
22	State Aid-Victim Witness Program	18,403.04	0.00	20,000.00	20,000.00	25,000.00		
23	State Aid-Probation and Parole Housing	10,840.00	0.00	7,000.00	7,000.00	10,000.00		
24	Prisoner Aid In Lieu Of Social Security	2,200.00	0.00	3,200.00	3,200.00	3,200.00		
25	State Aid-Police Training	4,636.42	0.00	6,000.00	6,000.00	6,000.00		
26	State Aid-Summer Traffic Grant	19,131.69	0.00	0.00	0.00	0.00		
27	State Aid-DNA Testing	550.00	0.00	800.00	800.00	800.00		
28	Federal Aid-Bullet Proof Vests	5,062.50	0.00	5,062.50	800.00	800.00		
29	State Aid-Ambulance Equipment & Training	5,850.49	0.00	5,249.70	5,249.70	5,249.70		
30	State Aid-Emergency Government	0.00	0.00	27,889.00	27,889.00	36,433.00		AR
31	State Aid-LEPC-Hazard Mitigation	0.00	0.00	0.00	0.00	18,123.87		
32	State Aid-Local Emergency Planning Comm.	7,949.70	0.00	7,950.00	7,950.00	8,214.00		
33	State Aid-Haz Mat Grant	0.00	7,335.79	7,335.79	7,335.79	7,335.79		
34	State Aid-Health and Human Services	4,851,206.68	1,843,487.44	3,120,266.89	3,120,266.89	3,575,488.52		
35	State Aid-Resource Center	316,759.00	92,334.00	375,370.30	375,370.30	396,553.45		
36	State Aid-Health Department Grants	39,544.00	36,480.00	37,587.00	37,587.00	37,061.00		AR
37	State Aid-Child Support Agency	212,552.12	35,637.05	157,884.00	157,134.00	138,158.66		AR
38	State Aid-Child Support MSL	1,669.39	81.28	81.28	750.00	0.00		
39	State Aid-Veterans Service	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00		
40	St Aid-CAU Elderly Svcs(Transp/TitleIIIB/SCSP)	132,507.36	87,187.55	114,565.11	114,565.11	140,498.00		AR
41	State Aid-Nutrition Program	103,073.00	22,409.00	127,699.84	127,699.84	129,042.67		
42	State Aid-Fairs and Exhibits	13,197.06	50.13	50.13	0.00	6,800.00		
43	State Aid-Snowmobile Trails	58,408.68	123,097.74	123,097.74	40,000.00	42,390.00		
44	State Aid-DNR-County Parks	1,349.91	0.00	0.00	0.00	0.00		AR
45	State Aid-Land Conservation	338.46	8,803.70	15,000.00	52,867.84	12,175.37		

	A	B	C	D	E	F	G	H
1	REVENUES FOR OPERATION AND MAINTENANCE							
2								
3								
4		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED	
5		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET	
6		2020	TO 6/31/2021	2021	2021	2022	2022	
46	State Aid-Land Conservation-Lake Monitoring	0.00	0.00	0.00	0.00	7,500.00		
47	State Aid-Wildlife Damage Admin-Land Cons	320.07	0.00	300.00	425.00	300.00		
48	State Aid-Conservation Planner Technician	90,099.30	0.00	46,035.16	46,035.16	98,504.93		
49	State Aid-Wildlife Damage Management	16,036.92	0.00	15,000.00	15,000.00	15,000.00		
50	State Aid-Soil Conservation Cost Sharing	48,078.64	0.00	40,000.00	40,000.00	50,000.00		AR
51	State Aid-Failing Septic Systems	15,654.00	0.00	0.00	0.00	30,000.00		AR
52	State Aid-Land Information Grant	120,152.25	123,111.44	135,000.00	205,000.00	75,000.00		AR
53	State Aid-Solid Waste and Recycling	98,764.57	99,048.07	98,700.00	98,700.00	98,700.00		AR
54	Payment in Lieu of Taxes-DNR	43,942.79	52,393.25	52,393.25	44,000.00	45,000.00		AR
55	State Aid-Clean Sweep-Household	-3,000.00	0.00	9,000.00	9,000.00	0.00		
56	State Aid-Clean Sweep-Agricultural	3,000.00	0.00	3,000.00	3,000.00	0.00		
57	State Aid-Institutional Adult Fund	0.00	9,884.00	9,884.00	0.00	0.00		
58	State Aid-Institutional Childrens Fund	4,594.41	4,030.00	4,030.00	0.00	0.00		
59	CDBG-EAP Funds/Flood Victims	49,346.48	0.00	0.00	0.00	0.00		
60	MFL Resource Aid Payment-DNR	27,423.08	0.00	27,423.08	27,423.08	27,350.00		
61								
62	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	7,625,952.25	2,594,924.05	5,937,467.44	5,934,665.48	6,404,534.69		-
63								
64	<b>REGULATION AND COMPLIANCE REVENUES</b>							
65	County Ordinance Fines	35,847.05	20,545.95	40,000.00	40,000.00	40,000.00		
66	County Share of State Fines and Forfeitures	14,214.66	10,667.13	18,000.00	18,000.00	18,000.00		
67	Ignition Interlock Device	1,109.92	572.16	1,300.00	1,300.00	1,300.00		
68	Wisconsin Fund Application Fee	175.00	0.00	0.00	0.00	0.00		
69	Sanitary Permit Fees	46,975.00	20,565.00	20,565.00	35,000.00	35,000.00		
70	Compliance Certificate Fee	4,920.00	4,920.00	4,920.00	4,000.00	4,000.00		
71	Large Group Gathering Fee	0.00	0.00	1,500.00	0.00	1,500.00		
72								
73	<b>TOTAL REGULATION &amp; COMPLIANCE REV</b>	103,241.63	57,270.24	86,285.00	98,300.00	99,800.00		0.00
74								
75	<b>PUBLIC CHARGES FOR SERVICES</b>							
76								
77	Circuit Court Fees and Costs	61,525.01	38,878.16	73,000.00	73,000.00	73,000.00		
78	Attorney Fees Reimbursement	21,643.10	16,807.28	18,000.00	18,000.00	18,000.00		
79	Jury Fees Reimbursement	36.00	288.00	700.00	700.00	700.00		
80	Juvenile Legal Fees Reimbursement	327.03	163.51	300.00	300.00	300.00		
81	Witness Fees Reimbursement	0.00	0.00	16.00	16.00	16.00		
82	Occupational DL Fee	20.00	0.00	80.00	80.00	80.00		
83	Court Restitution Surcharge	0.00	0.00	60.00	60.00	60.00		
84	Coroner Fees	11,075.00	4,300.00	10,000.00	10,000.00	10,000.00		

	A	B	C	D	E	F	G	H
1	REVENUES FOR OPERATION AND MAINTENANCE							
2								
3								
4		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED	
5		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET	
6		2020	TO 6/31/2021	2021	2021	2022	2022	
85	Register in Probate Fees	6,431.71	8,955.43	10,000.00	6,300.00	6,300.00		
86	Court Mediation Fees	2,791.49	1,997.11	4,000.00	4,000.00	4,000.00		
87	Mediation/Marriage License Fees	1,560.00	660.00	1,000.00	1,000.00	1,000.00		AR
88	County Clerk's Fees	390.00	165.00	400.00	500.00	525.00		AR
89	Sale Of Platbooks	10.75	4.00	15.00	20.00	15.00		
90	Treasurers Fees	282.00	62.00	100.00	100.00	100.00		
91	Treasurer-Ag Use Value Penalty/Tax Envelopes	88.73	357.66	100.00	1,000.00	1,000.00		
92	Sale of Tax Deeds	102,200.00	50,601.00	50,601.00	0.00	0.00		
93	Register of Deeds Fees	111,207.00	51,143.50	100,000.00	90,000.00	111,627.00		
94	Real Estate Transfer Fees	54,664.86	28,803.96	40,000.00	40,000.00	65,000.00		
95	Sheriffs Civil Process Fees	17,590.00	7,190.00	17,000.00	20,000.00	20,000.00		
96	Electronic Monitoring Program Fees	26,150.71	11,999.05	30,000.00	30,000.00	30,000.00		
97	Board of Prisoners (Huber)	5,714.08	0.00	9,500.00	9,700.00	9,700.00		
98	Board of Prisoners (County)	3,063.90	1,000.00	649.12	0.00	0.00		
99	Dog License Fees	4,149.20	3,672.00	4,300.00	4,300.00	4,300.00		
100	Ambulance Fees	747,147.95	358,813.55	749,214.55	749,214.55	707,714.55		AR
101	Ambulance Miscellaneous Revenues	24,608.31	40,945.44	40,945.44	0.00	1,500.00		
102	Ambulance Payments from Municipalities	134,882.87	83,814.09	126,990.00	126,990.00	126,990.00		AR
103	Pine Valley Community Village Revenues	9,797,561.87	4,515,161.55	9,890,311.00	9,890,311.00	9,203,048.00		AR
104	Health and Human Services Revenues	4,851,206.68	1,843,487.44	2,088,093.78	2,088,093.78	2,980,191.29		
105	Adult Institutional Fund Revenues	180,268.03	0.00	0.00	0.00	0.00		
106	Child Institutional Fund Revenues	4,594.41	4,030.00	4,030.00	0.00	0.00		
107	Child Support - Sheriffs Fees	935.71	265.76	500.00	500.00	500.00		
108	Child Support - Court Costs	0.28	0.00	0.00	20.00	0.00		
109	Child Support - Genetic Tests	330.88	99.00	350.00	500.00	250.00		
110	County Aging Unit Revenues	66,569.24	28,980.44	86,409.35	86,409.35	72,218.51		
111	CAU - Car Replacement	175.00	605.70	0.00	0.00	0.00		AR
112	Health Department Revenues	51,202.69	0.00	7,923.00	7,923.20	0.00		
113	County Parks Revenues	4,725.00	1,247.31	1,300.00	800.00	800.00		
114	Nutrition Program Revenues	80,347.88	23,255.23	71,319.75	71,319.75	84,747.51		
115	Fairs and Exhibits Revenues	39,941.06	13,862.86	105,495.99	105,495.99	109,225.00		
116	Symons Recreation Complex Fees	232,769.71	152,397.09	300,000.00	412,232.00	416,562.00		
117	Extension Program Account Revenues	4,412.20	4,112.56	4,112.56	0.00	0.00		
118	UW Richland Food Service Revenues	91,147.83	47,010.28	129,842.32	129,842.32	174,325.75		AR
119	Land Records Fees	30,840.00	14,256.00	25,000.00	25,000.00	25,000.00		AR
120	Land Use Permits	97,289.60	19,315.40	19,500.00	18,250.00	24,500.00		
121	Zoning Permits	22,300.00	13,300.00	15,350.00	15,350.00	15,350.00		
122	Soil Testing Fees	10,785.00	4,895.00	6,250.00	6,250.00	6,250.00		
123	Sanitary Maintenance Filing Fee	42,610.00	23,725.00	45,000.00	45,000.00	45,000.00		

	A	B	C	D	E	F	G	H
1	REVENUES FOR OPERATION AND MAINTENANCE							
2								
3		ACTUAL	ACTUAL	ACTUAL &	CURRENT	RECOMMENDED	ADOPTED	
4		REVENUES	REVENUES	ESTIMATED*	BUDGET	BUDGET	BUDGET	
5		2020	TO 6/31/2021	2021	2021	2022	2022	
6								
124	Land Division Fees	2,620.00	2,080.00	2,100.00	1,080.00	1,580.00		
125	Non-Metallic Mining Fees	4,452.00	20,126.00	20,400.00	20,400.00	20,000.00		
126	Manure Storage Permit Fees	500.00	50.00	0.00	0.00	0.00		
127	Mapping & Database Fees	755.19	392.00	2,000.00	2,000.00	2,000.00		
128	County Address Signs	2,221.86	2,725.00	2,725.00	2,725.00	2,725.00		
129	R/E Tax Overpayments	6,470.30	492.20	500.00	\$0.00	\$0.00		
130								
131	<b>TOTAL PUBLIC CHARGES FOR SERVICES</b>	16,964,592.12	7,446,492.56	14,115,483.86	14,114,782.94	14,376,200.61	0.00	
132								
133	<b>OTHER GENERAL REVENUES</b>							
134								
135	Sheriff's Telephone Revenues	11,310.54	5,002.04	15,000.00	15,000.00	15,000.00		
136	Sheriff's Copies Revenue	968.00	403.00	1,500.00	1,500.00	1,500.00		
137	Canine Unit Revenues	5,785.00	2,125.00	2,125.00	0.00	0.00		AR
138	Jail Assessment Fees	14,605.17	10,365.87	10,365.87	0.00	0.00		
139	Ash Creek Community Forest	228.60	89.36	2,000.00	2,000.00	2,000.00		AR
140	Land Conservation - Nursery Stock	996.31	1,530.77	1,530.77	900.00	900.00		AR
141	Pool Operations - City Share	34,291.50	0.00	34,291.50	34,291.50	34,291.50		
142	Economic Development - City Share	0.00	29,907.92	48,357.38	48,357.38	48,623.59		
143	Symons Recreation Complex Projects	7,467.45	1,011.18	1,011.18	0.00	0.00		
144	Symons Capital Improvement Projects	20,000.00	0.00	0.00	0.00	0.00		
145	Indirect Administration Cost Study Revenues	48,162.00	12,040.50	84,120.00	84,120.00	75,000.00		
146	County Farm Lease	1,875.60	1,875.60	1,875.60	1,875.60	1,875.60		
147	General Revenues	16,222.23	1,329.41	1,500.00	1,000.00	1,500.00		
148	Other Miscellaneous Revenues	59,694.67	36,461.56	40,000.00	15,000.00	15,000.00		
149	Insurance Claim Revenues - Hail Damage Claim	172,669.95	0.00	0.00	0.00	0.00		
150	Prior Years Ambulance Fees Collections	3,900.50	3,104.62	3,500.00	2,000.00	2,000.00		
151	Fairgrounds Donations	3,000.00	0.00	3,000.00	3,000.00	4,500.00		AR
152	Clean Sweep Program Revenue	0.00	8,424.50	8,500.00	3,000.00	7,000.00		
153	Revolving Loan Fund	8,111.24	1,379.58	1,600.00	0.00	0.00		
154	Courthouse Repair Fund	0.00	0.00	0.00	0.00	0.00		
155	Community Options Risk Reserve (Fund 40)	3.17	0.56	3.00	0.00	0.00		
156	2020 Capital Projects (Fund 75)	2,975,619.30	518.59	600.00	0.00	0.00		
157	General Fund Surplus Applied				0.00			
158	Debt Service Surplus Applied	0.00	0.00	0.00	0.00	0.00		
159	Redaction Fees Funds Applied	0.00	20,000.00	20,000.00	20,000.00	0.00		
160	Pine Valley Surplus Applied				342,000.00	504,996.00		
161								
162	<b>TOTAL OTHER GENERAL REVENUES</b>	3,384,911.23	135,570.06	280,880.30	574,044.48	714,186.69	0.00	

	A	B	C	D	E	F	G	H
1	<b>REVENUES FOR OPERATION AND MAINTENANCE</b>							
2								
3		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL &amp;</b>	<b>CURRENT</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>	
4		<b>REVENUES</b>	<b>REVENUES</b>	<b>ESTIMATED*</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	
5		<b>2020</b>	<b>TO 6/31/2021</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	
6								
163								
164	<b>COMMERCIAL REVENUES</b>							
165								
166	Interest on General Fund Investments	52,772.09	3,876.69	7,700.00	20,000.00	7,000.00		
167	Interest on Circuit Court Investments	163.05	41.45	100.00	110.00	100.00		
168								
169	<b>TOTAL COMMERCIAL REVENUES</b>	52,935.14	3,918.14	7,800.00	20,110.00	7,100.00	-	
170								
171	<b>TOTAL REVENUES</b>	29,515,017.58	10,968,504.39	21,860,916.60	22,166,902.90	23,096,821.99	-	
172								
173								
174								
175								

	A	B	C	D	E	F	G
1	<b>HIGHWAY DEPARTMENT</b>						
2							
3		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL &amp;</b>	<b>CURRENT</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
4		<b>EXPENSES</b>	<b>EXPENSES</b>	<b>ESTIMATED*</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
5		<b>2020</b>	<b>TO 6/30/2021</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>
6							
7							
8	Administration	231,623.50	107,896.12	231,000.00	231,000.00	220,000.00	
9	County Trunk Highway System	1,923,994.97	290,578.20	3,395,219.78	3,395,219.78	3,574,409.89	
10	Bridge Construction on CTHS	2,737,282.23	1,163,946.76	140,000.00	140,000.00	170,000.00	
11	Bridge Construction - Local	94,870.88	0.00	69,442.08	69,442.08	18,201.50	
12							
13	<b>TOTAL EXPENDITURES</b>	<b>4,987,771.58</b>	<b>1,562,421.08</b>	<b>3,835,661.86</b>	<b>3,835,661.86</b>	<b>3,982,611.39</b>	<b>0.00</b>
14							
15	State Aid-County Trunk Highway System	705,886.83	267,002.60	569,969.31	569,969.31	576,649.32	
16	Revenues	2,787,503.89	725,876.39	1,602,192.55	1,602,192.55	1,742,462.07	
17							
18	<b>TOTAL REVENUES</b>	<b>3,493,390.72</b>	<b>992,878.99</b>	<b>2,172,161.86</b>	<b>2,172,161.86</b>	<b>2,319,111.39</b>	<b>0.00</b>
19							
20	<b>TAX FOR HIGHWAYS</b>			<b>1,663,500.00</b>	<b>1,663,500.00</b>	<b>1,663,500.00</b>	<b>0.00</b>
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							

	A	B	C	D	E	F	G
1	2021 DEBT SCHEDULE						
2							
3			DATE OF		AMOUNT	PRINCIPAL	AMOUNT
4		DATE OF	FINAL	RATE OF	OUTSTANDING	RETIRED	OUTSTANDING
5	DEBT ISSUES	ISSUE	MATURITY	INTEREST	1/1/2021	2021	12/31/2021
6							
7	G.O. Promissory Notes	03/05/20	03/01/28		2,970,000.00	275,000.00	2,970,000.00
8							
9	Taxable G.O. Refunding Bonds	01/08/20	03/01/25		1,175,000.00	225,000.00	1,175,000.00
10							
11	G.O. Refunding Bonds	01/08/20	03/01/27		2,575,000.00	430,000.00	2,575,000.00
12							
13	Taxable G.O. PVCV Promissory Notes	08/10/15	03/01/23	2.44%	750,000.00	250,000.00	500,000.00
14							
15	G.O. Pine Valley Construction Bonds	08/10/15	03/01/35	3.73%	9,390,000.00	280,000.00	9,110,000.00
16							
17	G.O. Pine Valley Construction Bond	03/15/16	09/01/36	2.64%	8,780,000.00	410,000.00	8,370,000.00
18							
19	Short-Term Borrowing	11/24/20	03/01/21	1.00%	1,050,000.00	1,050,000.00	0.00
20							
21	TOTALS				26,690,000.00	2,920,000.00	24,700,000.00
22							
23							
24	principle only---NO INTEREST RECORDED HERE						
25	rate of interest remains the same as it is the average coupon rate						
26	<b>this is only a history of 2021-not linked to budget</b>						

Department	2021 LEVY	2022 LEVY	PLUS OR MINUS
Animal Control-Dog License Fees	10,525.00	10,525.00	0.00
Child Support Program	11,758.75	22,478.80	10,720.05
Circuit Court	114,687.73	120,609.75	5,922.02
Conservation Planner Technician	0.00	20,114.67	20,114.67
Contingency	410,089.50	300,000.00	-110,089.50
Coroner	45,850.00	51,850.00	6,000.00
Corporation Counsel	61,731.76	61,731.76	0.00
County Board	60,000.00	55,856.00	-4,144.00
County Administrator	129,975.60	267,981.12	138,005.52
County Clerk	326,268.42	191,134.02	-135,134.40
County Parks	38,127.00	37,060.44	-1,066.56
County Treasurer	162,856.43	169,195.67	6,339.24
Courthouse	212,976.79	205,396.88	-7,579.91
Courthouse Repair Outlay	20,000.00	20,000.00	0.00
Debt Service	3,641,491.86	3,593,564.17	-47,927.69
District Attorney	111,742.40	187,739.13	75,996.73
Economic Development	73,201.59	72,935.38	-266.21
Elections	30,000.00	33,270.00	3,270.00
Emergency Government	38,014.19	37,902.53	-111.66
Fairs and Exhibits	15,000.00	15,000.00	0.00
Family Court Commissioner	29,553.19	29,533.19	-20.00
Health and Human Services	822,156.00	822,175.95	19.95
Highway	1,663,500.00	1,663,500.00	0.00
Management Information Systems	264,917.33	259,021.25	-5,896.08
Institutional Costs Funds	1,009,619.00	1,500,000.00	490,381.00
Land Conservation	109,654.89	134,088.51	24,433.62
Local Emergency Planning Committee	9,274.01	7,318.80	-1,955.21
Property Lister	84,986.17	83,013.24	-1,972.93
Register of Deeds	33,184.68	-7,086.36	-40,271.04
Register in Probate	185,297.26	185,296.75	-0.51
Sheriff's Department	3,305,123.00	3,328,057.00	22,934.00
911 Outlay	50,000.00	50,000.00	0.00
Soil Conservation Cost Sharing	5,000.00	5,000.00	0.00
Surveyor	3,900.00	3,900.00	0.00
Symons Recreation Complex	34,291.50	34,291.50	0.00
University Extension	183,535.67	185,032.12	1,496.45
UW Food Service	60,000.00	3,171.52	-56,828.48
UW-Richland Outlay	60,000.00	50,000.00	-10,000.00
Veterans Service Office	102,473.76	88,362.66	-14,111.10
Videoconferencing	4,000.00	4,000.00	0.00
Watershed Maintenance	2,000.00	2,000.00	0.00
Zoning	-172,807.43	27,536.60	200,344.03
General	-2,870,069.14	-3,082,504.15	-212,435.01
<b>TOTALS</b>	<b>10,493,886.91</b>	<b>10,850,053.90</b>	<b>356,166.99</b>

DEPARTMENT	BUDGET FOR 2021		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

BUDGET FOR 2022		
BUDGETED EXPENSES	BUDGETED REVENUES	LEVY

Ambulance Service	588,424.50		
Ambulance Maintenance - Municipalities	3,000.00		
Uncollectable Ambulance Bills	284,780.05		
Payments from Municipalities		126,990.00	
Miscellaneous Revenues		0.00	
Ambulance Fees		749,214.55	0.00
Emergency Government	65,903.19		
State Aid-Emergency Government		27,889.00	38,014.19
Local Emergency Planning Committee	24,559.80		
Hazard Grant Mitigation Grant FE	0.00		
State Aid-Local Emergency Planning Comm.		7,950.00	
State Aid - Hazard Grant Mitigation Grant FE		0.00	
State Aid-Haz Mat Grant		7,335.79	9,274.01
Ambulance Equipment & Training Outlay	5,249.70		
State Aid-Ambulance Equipment & Training		5,249.70	0.00

558,039.82		
3,000.00		
275,164.73		
	126,990.00	
	1,500.00	
	707,714.55	0.00
74,335.53		
	36,433.00	37,902.53
22,868.59		
18,123.87		
	8,214.00	
	18,123.87	
	7,335.79	7,318.80
5,249.70		
	5,249.70	0.00

Child Support Program	170,662.75		
Child Support -- Sheriffs Fees		500.00	
Child Support -- Court Costs		20.00	
Child Support - Genetic Tests		500.00	
State Aid-Child Support Agency		157,134.00	
State Aid-Child Support MSL		750.00	11,758.75

161,387.46		
	500.00	
	0.00	
	250.00	
	138,158.66	
	0.00	22,478.80

Circuit Court	344,253.73		
State Aid-Circuit Court Support Payment		78,000.00	
County Ordinance Fines		40,000.00	
County Share of State Fines and Forfeitures		18,000.00	
Ignition Interlock Device		1,300.00	
Circuit Court Fees and Costs		73,000.00	
Attorney Fees Reimbursement		18,000.00	
Jury Fees Reimbursement		700.00	
Juvenile Legal Fees Reimbursement		300.00	
Interpreter Fees Reimbursement		0.00	
Witness Fees Reimbursement		16.00	
Court Restitution Surcharge		60.00	
Occupational Drivers License Fee		80.00	
Interest on Circuit Court Investments		110.00	114,687.73
Court Mediation Service	5,000.00		

356,165.75		
	84,000.00	
	40,000.00	
	18,000.00	
	1,300.00	
	73,000.00	
	18,000.00	
	700.00	
	300.00	
	0.00	
	16.00	
	60.00	
	80.00	
	100.00	120,609.75
5,000.00		

DEPARTMENT	BUDGET FOR 2021			BUDGET FOR 2022		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Court Mediation Fees		4,000.00			4,000.00	
Mediation/Marriage License Fees		1,000.00	0.00		1,000.00	0.00
Videoconferencing	4,000.00		4,000.00	4,000.00		4,000.00
Register in Probate	191,597.26			191,596.75		
Register in Probate Fees		6,300.00	185,297.26		6,300.00	185,296.75
Coroner	55,850.00			61,850.00		
Coroner Fees		10,000.00	45,850.00		10,000.00	51,850.00
Contingency Fund	410,089.50		410,089.50	300,000.00		300,000.00
Corporation Counsel	61,731.76		61,731.76	61,731.76		61,731.76
County Board	60,000.00		60,000.00	55,856.00		55,856.00
County Administrator	129,975.60		129,975.60	267,981.12		267,981.12
County Clerk	318,188.42			181,824.02		
Data Processing	5,000.00			6,250.00		
Automated Mail Machine	3,600.00			3,600.00		
County Clerk's Fees		500.00			525.00	
Sale Of Platbooks		20.00	326,268.42		15.00	191,134.02
Elections	30,000.00		30,000.00	33,270.00		33,270.00
County Treasurer	155,456.43			161,795.67		
Tax Delinquent Parcels	3,000.00			3,000.00		
Checking Account Fees	1,200.00			1,200.00		
County Owned Real Estate	4,300.00			4,300.00		
Treasurers Fees		100.00			100.00	
Treasurer-Ag Use Value Penalty		1,000.00	162,856.43		1,000.00	169,195.67
Courthouse	212,976.79		212,976.79	205,396.88		205,396.88
Courthouse Repair Outlay	20,000.00		20,000.00	20,000.00		20,000.00

DEPARTMENT	BUDGET FOR 2021			BUDGET FOR 2022		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Principal - 2020 Capital Projects Bond	275,000.00			275,000.00		
Principal - Prior Service Refunding Bonds	225,000.00			230,000.00		
Principal - Capital Projects GO Refund	430,000.00			435,000.00		
Principal - Pine Valley Notes - 8/10/15	250,000.00			250,000.00		
Principal - Pine Valley Bonds - 8/10/15	280,000.00			300,000.00		
Principal - Pine Valley Notes - 3/15/16	410,000.00			415,000.00		
Principal - Short Term Borrowing	1,050,000.00			1,050,000.00		
Principal - State Trust Fund Loan Car	10,568.15			0.00		
Principal - Sate Trust Fund Loan Highway	0.00			0.00		
Principal - State Trust Fund Loan Campus	0.00			0.00		
Principal - State Trust Fund Loan 911	0.00			0.00		
Interest - 2020 Capital Projects Bond	85,690.00			51,150.00		
Interest - Prior Service Refunding Bonds	20,425.00			16,172.50		
Interest - Capital Projects Refunding Bond	60,450.00			52,000.00		
Interest - Pine Valley G.O. Notes 8/10/15	17,437.50			10,937.50		
Interest - Pine Valley Bonds 8/10/15	302,000.00			294,000.00		
Interest - Pine Valley Notes 3/15/16	221,375.00			211,075.00		
Interest - Short Term Borrowing	2,829.17			2,829.17		
Interest - State Trust Fund Loan Car	317.04			0.00		
Interest - State Trust Fund Loan Highway	0.00			0.00		
Interest - State Trust Fund Loan Campus	0.00			0.00		
Interest - State Trust Fund Loan 911	0.00			0.00		
Reporting Requirements	400.00			400.00		
Debt Service Fund Surplus Applied		0.00	3,641,491.86		0.00	3,593,564.17
District Attorney	131,742.40			212,739.13		
State Aid-Victim Witness Program		20,000.00	111,742.40		25,000.00	187,739.13
Economic Development	121,558.97			121,558.97		
Economic Development-City Share		48,357.38	73,201.59		48,623.59	72,935.38

DEPARTMENT	BUDGET FOR 2021		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Fairs and Exhibits	120,495.99		
State Aid-Fairs and Exhibits		0.00	
Fairs and Exhibits Revenues		105,495.99	15,000.00
Fairgrounds Donations	3,000.00		
Fairgrounds Donations		3,000.00	0.00
Solid Waste and Recycling Program	98,700.00		
State Aid-Solid Waste and Recycling		98,700.00	0.00
Clean Sweep Program	15,000.00		
State Aid - Clean Sweep - Household		9,000.00	
State Aid - Clean Sweep - Agricultural		3,000.00	
Clean Sweep Program Revenues		3,000.00	

BUDGET FOR 2022		
BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
131,025.00		
	6,800.00	
	109,225.00	15,000.00
4,500.00		
	4,500.00	0.00
98,700.00		
	98,700.00	0.00
7,000.00		
	0.00	
	0.00	
	7,000.00	0.00

Family Court Commissioner	29,553.19		29,553.19
---------------------------	-----------	--	-----------

29,533.19		29,533.19
-----------	--	-----------

Health and Human Services	5,964,844.92		
Health and Human Services Revenues		2,088,093.78	
State Aid-Health and Human Services		3,120,266.89	756,484.25
Health Department Grants	45,510.20		
State Aid-Health Department Grants		37,587.00	
Health Department Revenues		7,923.20	0.00
CAU - Elderly Services (SCSP)	231,327.47		
State Aid-Elderly Services/Transport (SCSP)		114,565.11	
CAU - Driver Escort Donations		86,409.35	30,353.01
Nutrition Program	234,338.33		
State Aid-Nutrition Program		127,699.84	
Nutrition Program Revenues		71,319.75	35,318.74
Resource Center	375,370.30		
State Aid-Resource Center		375,370.30	0.00

7,312,184.02		
	2,980,191.29	
	3,575,488.52	756,504.21
37,061.00		
	37,061.00	
	0.00	0.00
243,069.51		
	140,498.00	
	72,218.51	30,353.00
249,108.92		
	129,042.67	
	84,747.51	35,318.74
396,553.45		
	396,553.45	0.00

Highway Administration	231,000.00		
County Trunk Highway System	3,395,219.78		
Bridge Construction on CTHS	140,000.00		
Bridge Construction - Local	69,442.08		
State Aid-County Trunk Highway System		569,969.31	
Machinery Revenue		1,602,192.55	1,663,500.00

220,000.00		
3,574,409.89		
170,000.00		
18,201.50		
	576,649.32	
	1,742,462.07	1,663,500.00

Management Information Systems	264,917.33		264,917.33
--------------------------------	------------	--	------------

259,021.25		259,021.25
------------	--	------------

DEPARTMENT	BUDGET FOR 2021		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Adult Institutional Costs Fund	482,278.00		
Child Institutional Costs Fund	527,341.00		1,009,619.00

BUDGET FOR 2022		
BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
800,000.00		
700,000.00		1,500,000.00

Land Conservation	166,947.73		
State Aid-Land Conservation		52,867.84	
State Aid-Lake Monitoring/Protection		0.00	
State Aid-Wildlife Damage Administration		425.00	
Compliance Certificate Fee		4,000.00	109,654.89
Watershed Maintenance	2,000.00		2,000.00
Conservation Planner Technician	46,035.16		
State Aid-Conservation Planner Technician		46,035.16	0.00
Wildlife Damage Management Fund	15,000.00		
State Aid-Wildlife Damage Management		15,000.00	0.00
Soil Conservation Cost Sharing	45,000.00		
State Aid-Soil Conservation Cost Sharing		40,000.00	5,000.00
Ash Creek Community Forest	2,000.00		
Ash Creek Community Forest		2,000.00	0.00
Nursery Stock	900.00		
Land Conservation - Nursery Stock		900.00	0.00
Snowmobile Trails and Areas	40,000.00		
State Aid-Snowmobile Trails		40,000.00	0.00
County Parks	38,927.00		
County Parks Revenues		800.00	38,127.00

158,063.88		
	12,175.37	
	7,500.00	
	300.00	
	4,000.00	134,088.51
2,000.00		2,000.00
118,619.60		
	98,504.93	20,114.67
15,000.00		
	15,000.00	0.00
55,000.00		
	50,000.00	5,000.00
2,000.00		
	2,000.00	0.00
900.00		
	900.00	0.00
42,390.00		
	42,390.00	0.00
37,860.44		
	800.00	37,060.44

Pine Valley	9,890,311.00		
Pine Valley Community Village Revenues		9,890,311.00	0.00

9,203,048.00		
	9,203,048.00	0.00

Property Lister	84,986.17		84,986.17
-----------------	-----------	--	-----------

83,013.24		83,013.24
-----------	--	-----------

Register of Deeds	163,184.68		
Register of Deeds Fees		90,000.00	
Real Estate Transfer Fees		40,000.00	33,184.68

169,540.64		
	111,627.00	
	65,000.00	-7,086.36

DEPARTMENT	BUDGET FOR 2021			BUDGET FOR 2022		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Sheriff's Administration	444,783.00			470,954.00		
Sheriff's Department	1,554,474.00			1,567,330.00		
Police Radio	46,190.00			44,810.00		
County Jail	1,333,676.00			1,319,963.00		
Sheriff's Department Uniform Allowances	20,000.00			20,000.00		
Special Investigations	0.00			2,000.00		
State Aid-Probation and Parole Housing		7,000.00			10,000.00	
Prisoner Aid In Lieu Of Social Security		3,200.00			3,200.00	
State Aid-Police Training		6,000.00			6,000.00	
State Aid-DNA Testing		800.00			800.00	
Federal Aid-Bullet Proof Vests		800.00			800.00	
Sheriffs Civil Process Fees		20,000.00			20,000.00	
Electronic Monitoring Program Fees		30,000.00			30,000.00	
Board of Prisoners (Huber)		9,700.00			9,700.00	
Sheriff's Telephone Revenues		15,000.00			15,000.00	
Sheriff's Copies Revenue		1,500.00	3,305,123.00		1,500.00	3,328,057.00
911 Outlay	50,000.00		50,000.00	50,000.00		50,000.00
Animal Control	14,825.00			14,825.00		
Dog License Fees		4,300.00	10,525.00		4,300.00	10,525.00
Surveyor	3,900.00		3,900.00	3,900.00		3,900.00
Symons Recreation Complex	480,815.00			485,145.00		
Symons Recreation Complex Fees		412,232.00			416,562.00	
Pool Operations - City Share		34,291.50	34,291.50		34,291.50	34,291.50
University Extension & Agents	183,535.67			185,032.12		
Extension Office Revenues			183,535.67			185,032.12
UW-Richland Food Service	189,842.32			177,497.27		
UW Richland Food Service Revenues		129,842.32	60,000.00		174,325.75	3,171.52
UW-Richland Outlay	60,000.00		60,000.00	50,000.00		50,000.00
Veterans Service Office	88,182.48			73,571.38		
Veterans Service Grant	8,500.00			8,500.00		
Soldiers and Sailors Fund	6,391.28			6,891.28		
Care of Veterans Graves	7,900.00			7,900.00		
State Aid-Veterans Service		8,500.00	102,473.76		8,500.00	88,362.66

DEPARTMENT	BUDGET FOR 2021			BUDGET FOR 2022		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Zoning	103,247.57			179,941.60		
Compliance Certificate		0.00			0.00	
Sanitary Permit Fees		35,000.00			35,000.00	
Land Use Permits		18,250.00			24,500.00	
Zoning Permits		15,350.00			15,350.00	
Soil Testing Fees		6,250.00			6,250.00	
Sanitary Maintenance Filing Fee		45,000.00			45,000.00	
Land Division Fees		1,080.00			1,580.00	
Non-Metallic Mining Fees		20,400.00			20,000.00	
Mapping and Data Base Fees		2,000.00			2,000.00	
County Address Signs		2,725.00	-42,807.43		2,725.00	27,536.60
Failing Septic Systems	0.00			30,000.00		
State Aid - Failing Septic Systems		0.00	0.00		30,000.00	0.00
Land Records	25,000.00			25,000.00		
Land Records Fees		25,000.00	0.00		25,000.00	0.00
Land Records Information Grant	75,000.00			75,000.00		
State Aid-Land Information Grant		205,000.00	-130,000.00		75,000.00	0.00

Independent Auditing	23,500.00			23,500.00		
Special Acct - Indirect Cost Study (Maximus)	4,100.00			4,100.00		
Internet/Bandwidth Access	3,050.00			3,050.00		
Property and Liability Insurance	30,350.00			24,850.00		
Workers Compensation Insurance	15,000.00			15,000.00		
Labor Attorney - Employee Union Negotiation	2,000.00			2,000.00		
Public Official Bond	3,379.00			0.00		
PCORE-Health Insurance	0.00			580.00		
County Wellness Program	2,000.00			0.00		
Fire Suppression (State Special Charges)	0.00			100.00		
Charitable & Penal (State Special Charges)	188.68			188.68		
Tri-County Airport	20,199.00			20,199.00		
Libraries	204,363.97			217,605.50		
Regional Planning Commission	17,335.66			17,700.00		
Regional Planning - EDA Grant	12,500.00			12,500.00		
Neighborhood Housing Services	7,500.00			7,500.00		
Chamber of Commerce	4,000.00			0.00		
Computer Outlay	10,000.00			10,000.00		
Co Trunk Hwy - Vehcile Fire		0.00		200.00		
County Sales Tax		1,250,000.00			1,315,000.00	
Interest on Taxes		100,000.00			100,000.00	

DEPARTMENT	BUDGET FOR 2021			BUDGET FOR 2022		
	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY	BUDGETED EXPENSES	BUDGETED REVENUES	LEVY
Managed Forest and Forest Crop Taxes		75,000.00			80,000.00	
State Shared Revenues		1,222,329.61			1,215,368.00	
State Aid-Exempted Business Computers		10,866.45			10,866.45	
State Aid-Personal Property		13,920.71			39,121.28	
Payment in Lieu of Taxes-DNR		44,000.00			45,000.00	
MFL Resource Aid Payment-DNR		27,423.08			27,350.00	
Large Group Gathering Fee		0.00			1,500.00	
Indirect Administration Cost Study Revenues		84,120.00			75,000.00	
State Aid-DNR-County Parks		0.00			0.00	
County Farm Lease		1,875.60			1,875.60	
General Revenues		1,000.00			1,500.00	
Other Miscellaneous Revenues		15,000.00			15,000.00	
Prior Years Ambulance Collections		2,000.00			2,000.00	
Pine Valley Fund Surplus Applied		342,000.00			504,996.00	
Redaction Fees Fund Surplus Applied		20,000.00			0.00	
General Fund Surplus Applied		0.00			0.00	
Interest on General Fund Investments		20,000.00	-2,870,069.14		7,000.00	-3,082,504.15

TOTAL LEVY

34,832,951.67 24,339,064.76 10,493,886.91 36,265,987.28 25,415,933.38 10,850,053.90

TAX LEVY DISTRIBUTION - 2022 BUDGET		
Fund Number	Fund Name	Tax Levy
10	General	2,646,061.85
11	Contingency Fund	300,000.00
12	Elections Fund	33,270.00
19	Sheriff's Dept. Uniform Allowance	20,000.00
28	Tax Delinquent Parcels	3,000.00
29	Videoconferencing	4,000.00
30	Debt Service	2,112,551.67
32	UW-Richland Outlay	50,000.00
36	Symons Recreation Complex	34,291.50
42	Computer Outlay	10,000.00
43	Courthouse Repair Outlay	20,000.00
44	HHS Institutional Childrens Costs	700,000.00
49	Local Emergency Planning Committee	7,318.80
50	911 Outlay	50,000.00
54	HHS Institutional Adult Costs	800,000.00
56	Health and Human Services	756,504.21
59	Nutrition Program	35,318.74
60	UW-Richland Food Service	3,171.52
61	Pine Valley Community Village	1,481,012.50
63	County Aging Unit	30,353.00
64	Watershed Maintenance	2,000.00
65	County Parks	37,060.44
66	Soil Conservation	5,000.00
68	Richland County Fair	15,000.00
71	Highway Department	1,663,500.00
72	Conservation Planner Technician	20,114.67
81	Dog License Fees	10,525.00
	<b>TOTAL TAX LEVY</b>	<b>10,850,053.90</b>

Debit: Fund.0000.0000.1110 - Cash  
Credit: Fund.4100.0000.4111 - General Property Taxes

Fund 10  
Debit 10.0000.0000.1220 - Uncollected  
Credit 10.4100.0000.4111 - Gen Property Tax  
Credit 10.0000.0000.1110 - Cash

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	Revenues	Expenditures
<u>Fund 10 - General</u>		
County Sales Tax	1,315,000.00	
Interest on Taxes	100,000.00	
Managed Forest and Forest Crop Taxes	80,000.00	
State Shared Revenues	1,215,368.00	
State Aid - Exempted Business Computers	10,866.45	
State Aid - Personal Property	39,121.28	
State Aid - Circuit Court Support Payment	84,000.00	
State Aid - Victim Witness Program	25,000.00	
State Aid - Probation and Parole Housing	10,000.00	
Prisoner Aid In Lieu Of Social Security	3,200.00	
State Aid - Police Training	6,000.00	
State Aid - DNA Testing	800.00	
State Aid - Bullet Proof Vests	800.00	
State Aid - Emergency Government	36,433.00	
State Aid - Child Support Agency	138,158.66	
State Aid - Child Support MSL	0.00	
State Aid - Veterans Service	8,500.00	
State Aid - County Parks	0.00	
State Aid - Failing Septic	30,000.00	
State Aid - Land Conservation	12,175.37	
State Aid - Land Conservation - Lake Monitoring	7,500.00	
State Aid - Wildlife Damage Admin	300.00	
DNR Payment In Lieu Of Taxes	45,000.00	
State Aid - Clean Sweep - Household	0.00	
State Aid - Clean Sweep - Agricultural	0.00	
DNR - MFL Resource Aid Payment	27,350.00	
County Ordinance Forfeitures	40,000.00	
County Share Of State Fines And Forfeitures	18,000.00	
Ignition Interlock Device	1,300.00	
Compliance Certificate Fee	4,000.00	
Circuit Court Fees And Costs	73,000.00	
Attorney Fees Reimbursement	18,000.00	
Jury Fees Reimbursement	700.00	
Juvenile Legal Fees Reimbursement	300.00	
Witness Fees Reimbursement	16.00	
Occupational Drivers License Fee	80.00	
Court Restitution Surcharge	60.00	
Coroner Fees	10,000.00	
Register In Probate Fees	6,300.00	
County Clerk's Fees	525.00	
Sale Of Maps And Platbooks	15.00	
Treasurer's Fees	100.00	
Treasurer - Ag Use Value Penalty	1,000.00	
Register of Deeds Fees	111,627.00	
Real Estate Transfer Fees	65,000.00	
Sheriff's Civil Process Fees	20,000.00	
Electronic Monitoring Program Fees	30,000.00	
Board Of Prisoners - Huber	9,700.00	
Child Support - Sheriff's Fees	500.00	
Child Support - Court Costs	0.00	
Child Support - Genetic Tests	250.00	
Land Use Permits	24,500.00	

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	Revenues	Expenditures
Zoning Permits	15,350.00	
Sanitary Permit Fees	35,000.00	
Soil Testing Fees	6,250.00	
Sanitary Maintenance Filing Fee	45,000.00	
Land Division Fees	1,580.00	
Non-Metallic Mining Fees	20,000.00	
Mapping & Data Base Fees	2,000.00	
County Address Signs	2,725.00	
Sheriff's Telephone Revenues	15,000.00	
Sheriff's Copies Revenue	1,500.00	
Economic Development-City Share	48,623.59	
Indirect Cost Study Revenues	75,000.00	
County Farm Lease	1,875.60	
General Revenues	1,500.00	
Other Miscellaneous Revenues	15,000.00	
Prior Years Ambulance Collections	2,000.00	
Clean Sweep Program Revenue	7,000.00	
Large Group Gathering Fee	1,500.00	
Interest On General Fund Investments	7,000.00	
Interest On Circuit Court Investments	100.00	
Pine Valley Surplus	504,996.00	
<b>Total Revenues</b>	<b>4,439,545.95</b>	
County Board		55,856.00
County Administrator		267,981.12
Register in Probate		191,596.75
Circuit Court		356,165.75
Family Court Commissioner		29,533.19
Coroner		61,850.00
County Clerk		181,824.02
Data Processing		6,250.00
Automated Mail Machine		3,600.00
County Owned Real Estate		4,300.00
Property Lister		83,013.24
County Treasurer		161,795.67
Checking Account Fees		1,200.00
Independent Auditing		23,500.00
Special Accounting-Indirect Cost Study (Maximus)		4,100.00
District Attorney		212,739.13
Corporation Counsel		61,731.76
Register of Deeds		169,540.64
Surveyor		3,900.00
Courthouse		205,396.88
Internet / Bandwidth Access		3,050.00
Management Information Systems		259,021.25
Property and Liability Insurance		24,850.00
Workers Compensation Insurance		15,000.00
Labor Attorney Fees - Employee Union Negotiations		2,000.00
County Wellness Program		-
Public Official Bonds		0.00
PCORF Health Insurance		580.00
Sheriff's Administration		470,954.00

TAX LEVY DISTRIBUTION - 2022 BUDGET		
	Revenues	Expenditures
Sheriff's Department		1,567,330.00
Police Radio		44,810.00
County Jail		1,319,963.00
Special Investigations		2,000.00
Emergency Government		74,335.53
State Special Charges-Charitable & Penal		288.68
Child Support Program		161,387.46
Veterans Service Office		73,571.38
Veterans Service Grant		8,500.00
Soldiers and Sailors Fund		6,891.28
Care of Veterans Graves		7,900.00
Tri-County Airport		20,199.00
Libraries		217,605.50
University Extension		185,032.12
Land Conservation		158,063.88
Failing Septic Systems		30,000.00
Clean Sweep Program		7,000.00
Regional Planning Commission		17,700.00
Regional Planning - EDA Grant		12,500.00
Zoning		179,941.60
Economic Development		121,558.97
Neighborhood Housing Services		7,500.00
Chamber of Commerce		0.00
Co Trunk Hwy - Vehile Fire		200.00
Total Expenditures		<b>7,085,607.80</b>
Tax Levy		
<u>Fund 11 - Contingency Fund</u>		
Expenditures		300,000.00
Tax Levy		
<u>Fund 12 - Elections Fund</u>		
Expenditures		33,270.00
Tax Levy		
<u>Fund 19 - Sheriff's Dept. Uniform Allowance</u>		
Expenditures		20,000.00
Tax Levy		

TAX LEVY DISTRIBUTION - 2022 BUDGET		
	Revenues	Expenditures
<u>Fund 22 - Redaction Fees Fund</u>		
Revenues	0.00	
Tax Levy		
<u>Fund 23 - Land Records Information Grant</u>		
Revenues - State Aid	75,000.00	
Expenditures		75,000.00
<u>Fund 28 - Tax Delinquent Parcels</u>		
Expenditures		3,000.00
Tax Levy		
<u>Fund 29 - Videoconferencing Fund</u>		
Expenditures		4,000.00
Tax Levy		
<u>Fund 30 - Debt Service</u>		
Principal - 2020 Capital Projects Bonds		275,000.00
Principal - Prior Service Refunding Bonds		230,000.00
Principal - Capital Projects GO Refund		435,000.00
Principal - Short Term Borrowing		1,050,000.00
Interest - 2020 Capital Projects Bonds		51,150.00
Interest - Prior Service Refunding		16,172.50
Interest - Capital Projects GO Refunding		52,000.00
Interest - Short Term Borrowing		2,829.17
Debt Reporting Requirement		400.00
Tax Levy		

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	Revenues	Expenditures
<u>Fund 31 - Mediation Services</u>		
Revenues - Court Mediation Fees	4,000.00	
Revenues - Marriage License Fees	1,000.00	
Expenditures		5,000.00
<u>Fund 32 - UW-Richland Outlay</u>		
Expenditures		50,000.00
Tax Levy		
<u>Fund 33 - Fairgrounds Donations</u>		
Revenues	4,500.00	
Expenditures		4,500.00
<u>Fund 34 - Health Department Grants</u>		
Revenues-State Aid	37,061.00	
Revenues	0.00	
Expenditures		37,061.00
<u>Fund 36 - Symons Recreation Complex</u>		
Revenues - Public Charges	416,562.00	
Revenues - City Of Richland Center	34,291.50	
Expenditures		485,145.00
Tax Levy		
<u>Fund 42 - Computer Outlay</u>		
Expenditures		10,000.00
Tax Levy		

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	Revenues	Expenditures
<u>Fund 43 - Courthouse Repair Outlay</u>		
Expenditures		20,000.00
Tax Levy		
<u>Fund 44 - Institutional Childrens Costs</u>		
Expenditures		700,000.00
Tax Levy		
<u>Fund 47 - Ambulance Equipment &amp; Training</u>		
Revenues	5,249.70	
Expenditures		5,249.70
<u>Fund 48 - Land Records</u>		
Revenues	25,000.00	
Expenditures		25,000.00
<u>Fund 49 - Local Emergency Planning</u>		
Revenues - State Aid - LEPC	8,214.00	
Revenues - State Aid - Hazard Mitigation	18,123.87	
Revenues - State Aid - Haz Mat Grant	7,335.79	
Expenditures		22,868.59
Expenditures - Hazard Mititgation Grant		18,123.87
Tax Levy		
<u>Fund 50 - 9-1-1 Outlay</u>		
Expenditures		50,000.00
Tax Levy		
<u>Fund 51 - County Ambulance Service</u>		
Revenues		
Fees	707,714.55	
Miscellaneous Revenues	1,500.00	
Payments from Municipalities	126,990.00	
Expenditures		
Operations		558,039.82
Uncollectible Ambulance Bills		275,164.73
Ambulance Maintenance - Municipalities		3,000.00

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	<b>Revenues</b>	<b>Expenditures</b>
Tax Levy		

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	Revenues	Expenditures
<u>Fund 53 - Resource Center</u>		
Revenues - State Aid	396,553.45	
Expenditures		396,553.45
<u>Fund 54 - Institutional Adult Costs</u>		
Expenditures		800,000.00
Tax Levy		
<u>Fund 56 - Health and Human Services</u>		
Revenues - State Aid	3,575,488.52	
Revenues - Public Charges	2,980,191.29	
Expenditures		7,312,184.02
Tax Levy		
<u>Fund 57 - Solid Waste and Recycling</u>		
Revenues - State Aid	98,700.00	
Expenditures		98,700.00
<u>Fund 59 - Nutrition Program</u>		
Revenues - State Aid	129,042.67	
Revenues - Public Charges	84,747.51	
Expenditures		249,108.92
Tax Levy		
<u>Fund 60 - UW-Richland Food Service</u>		
Revenues	174,325.75	
Expenditures		177,497.27
Tax Levy		

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	Revenues	Expenditures
<u>Fund 61 - Pine Valley Community Village</u>		
Revenues	9,203,048.00	
Surplus Applied to General Budget	0.00	
Operational Expenses		9,203,048.00
Principal - Pine Valley Notes - 8/10/15		250,000.00
Principal - Pine Valley Bonds - 8/10/15		300,000.00
Principal - Pine Valley Notes - 3/15/16		415,000.00
Interest - Pine Valley G.O. Notes 8/10/15		10,937.50
Interest - Pine Valley Bonds 8/10/15		294,000.00
Interest - Pine Valley Notes 3/15/16		211,075.00
Tax Levy		
<u>Fund 63 - County Aging Unit</u>		
State Aid-Transp/TitleIII/SCSP	140,498.00	
CAU - Elderly Revenues	72,218.51	
Expenditures		243,069.51
Tax Levy		
<u>Fund 64 - Watershed Maintenance</u>		
Expenditures		2,000.00
Tax Levy		
<u>Fund 65 - County Parks</u>		
Revenues	800.00	
Expenditures		37,860.44
Tax Levy		
<u>Fund 66 - Soil Conservation Cost Sharing</u>		
Revenues - State Aid	50,000.00	
Expenditures		55,000.00
Tax Levy		

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	Revenues	Expenditures
<u>Fund 68 - Richland County Fair</u>		
Revenues - Public Charges & State Aid	116,025.00	
Expenditures		131,025.00
Tax Levy		
<u>Fund 69 - Snowmobile Trails</u>		
Revenues - State Aid	42,390.00	
Expenditures		42,390.00
<u>Fund 71 - Highway Department</u>		
Revenues		
State Aid	576,649.32	
Revenue	1,742,462.07	
Total Revenues	2,319,111.39	
Expenditures		
Administration		220,000.00
County Trunk Highway System		3,574,409.89
Bridge Construction On CTHS		170,000.00
Bridge Construction - Local		18,201.50
Total Expenditures		3,982,611.39
Tax Levy		
<u>Fund 72 - Conservation Planner Technician</u>		
Revenues - State Aid	98,504.93	
Expenditures		118,619.60
<u>Fund 78 - Nursery Stock</u>		
Revenues	900.00	
Expenditures		900.00
<u>Fund 79 - Ash Creek Community Forest</u>		
Revenues	2,000.00	
Expenditures		2,000.00

**TAX LEVY DISTRIBUTION - 2022 BUDGET**

	<b>Revenues</b>	<b>Expenditures</b>
<u>Fund 80 - Wildlife Damage Management</u>		
Revenues - State Aid	15,000.00	
Expenditures		15,000.00
<u>Fund 81 - Dog License Fees</u>		
Revenues	4,300.00	
Expenditures		14,825.00
Tax Levy		
TOTAL LEVY		

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Richland County Child Support Agency administers the Child Support Enforcement Program on behalf of the state, providing services to Richland County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders. This would include collecting child support payments/arrears payments.

Cases are classified as IVD or NIVD. If a case is IVD, which means it has been referred to this agency due to the children being on public assistance or parties have filled out an application for services, this child support agency must provide all services needed to establish and maintain the case.

IVD cases and services provided are eligible for 66% reimbursement from the state and federal government.

Essentially this means that for every dollar that is reported spent on working on these cases and maintaining the office, the agency is reimbursed 66% of this amount.

This agency is also able to obtain performance pay. This means that if the agency meets all performance standards throughout the fiscal year, they will receive what can be considered a "bonus". This amount is determined by the state on a yearly basis.

These services provided by Richland County's Child Support Agency to children, as well as custodial and non-custodial parents; reduces childhood poverty rates, establishes parental rights and promotes the involvement of both parents in the lives of their children

**2.) List the mandated functions and services provided by the department/program.**

***Paternity Establishment***

- locate absent parents
- provide genetic testing
- conduct paternity interviews as part of information gathering

- notarize & submit voluntary paternity acknowledgement forms that establish paternity
- schedule & attend court hearings
- this agency also drafts and file all legal documents needed for court & case purposes

### ***Obtaining Child Support and Health Insurance Orders for Children***

- locate absent parents
- locate & verify employment info
- locate & verify health insurance available for all parties
- conduct interviews with parties as part of information gathering
- schedule & attend court hearings
- this agency also drafts & efiles all legal documents & notices needed for court & case purposes

### ***Enforcing and Modifying Those Orders***

- draft and mail income withholding notices to employers
- draft and mail National Medical Support Notices to employers
- contact parties & employers when accounts become delinquent
  - This then can turn into more locate actions when looking for parties & employers
- contact parties & employers when notice of no health insurance is received
  - This then can turn into more locate actions when looking for parties & employers
- apply administrative orders for payments on arrears when there are arrears, parties are employed & acceptable to pursue this measure of enforcement
- schedule status hearings, order to show cause hearings & compliance check hearings to obtain orders for payments on arrears
- draft & file all legal documents & notices needed for the above listed hearings.
- refer cases to DA's office for criminal action when all enforcement actions have failed.
- conduct reviews based on mandatory review timelines (3 years for MAOF/CONT cases and 2 years for TANF cases). This involves all locate measures for parties, employers & wages.
- schedule hearings for reviews if parties are not in agreement of review results
- draft & file all legal documents & notices needed for court & case purposes

### ***Interstate Order Referrals & Enforcement***

- register, establish and/or enforce orders from other states
- direct other states to register, establish, and/or enforce orders

### ***Financial Management Services***

- All families paying and receiving child support, family support or maintenance get "financial management" services. These services include:
  - Enter the information about the court case and support orders into the Wisconsin child support computer system
  - Work with employers to withhold income for support payments

- Process payments
- Collect, recording and sending payments
- Collect, recording and sending fees
- Provide monthly account statements
- Provide payment coupons
- Provide different ways to pay for customers
- Provide a direct-deposit and debit card option for parents receiving child support
- Provide payment information by phone online
- Correct errors on account balances

**3.) List the non-mandated services and functions provided by the department/program.**

All of our services are mandated by BCS guidelines, State Statutes, and Federal Laws

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Below I have listed the goals, all while coming in under the budget guidelines I was given.

-Obtain a 2<sup>nd</sup> laptop to ensure that both caseworkers are able to function at home or at another location should there be a need to quarantine at home or some sort of man-made or natural disaster makes it impossible to work in the office.

**\*\*Re-classify the wage grade for the Caseworker/Financial Specialist position in order to compensate correctly for the skills and knowledge needed for the position.**

This would also ensure that the agency can maintain the current employee and not have to seek a new employee should the current employee obtain employment elsewhere due to wages that are not comparable for the skills/work performed.

I have proposed to the Child Support Committee to have this position re-classified to a Wage Grade H or at the very least Wage Grade G. Reclassifying to Wage Grade H would increase salary totals from \$141,211.28 to \$150,182.06—an increase in \$8,970.79. Due to the 66% match, this would add an additional \$3,051 onto the tax levy. Even with that addition, the tax levy is still less than last year, therefore not adding any additional monies to the tax levy. The committee is in agreement that the wages should be increased and now is the time to do it.

This wage grade increase has been added on the preliminary budget

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

Due to the 2022 budget guidance, I am not able to re-instate and fill the clerical assistant position in this office that was cut in the 2021 budget. While this looks favorable on

paper and towards the tax levy; this creates a hardship and stress on the current office staff to maintain performance standards and offer exceptional customer service to our participants. With added duties to the caseworker position, it is imperative to compensate correctly to maintain employees. This can be done this year within the budget guidelines.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

Although in the past 6 years, this office has gone from 4.5 employees to 2.15 employees, we still **MUST** provide **ALL** services that the agency is mandated to provide. Those services never decrease. They cannot be reduced or eliminated. Therefore this staff **MUST** adjust.

In fact, the knowledge that this office staff needs is always changing and increasing. Implementing new procedures at the state level, means new AND extra procedures in this office. It means staff in an already time-strapped office having to take time off from actual work duties to attend training and then slowing down the actual workflow back in the office while trying to figure out and implement new programs or procedures. Larger offices can spare this time away and can keep up with workflow while one or two staff members attend training and then implement. For a 2-person office that is barely functioning already, let alone having to take time to learn and implement new procedures that sometimes lead to extra work or steps, new programs and procedures can hinder the office. What I don't think the County Board understands is that the work is always there and keeps coming in, whether someone is at the office or not. Child Support employees use a program that has automated worklists that are updated 24/7, along with all of the other work that needs to be done; if we are away from the office, the work still gets assigned.

To be quite honest, in order for myself to take a day off—that is ONE day, not a week of vacation, I will need to work 5-8 extra hours during that week to take one day off—because the work is always there. Many times, my colleague and I skimp on our lunch time, most times we work through our lunch. We are allotted 2 paid breaks per the county handbook, my reply to that is--breaks? What breaks? My break is walking to the County Clerk's office to ask a question about budget or payroll.

Those are the adjustments this agency makes due to budget cutbacks every year decreasing the staff in this office. And those are the adjustments that we will continue to make due to more budget restrictions.

There is nothing that can be reduced or eliminated except office supplies and attending state conferences/training; and those have already been reduced to the absolute minimum. What this means is, as a dept head, I have paid out of my own pocket for supplies and have rummaged around in other office's pile of throw-aways or give aways to obtain items for this office. This year for conference, I have contemplated paying for my gas, hotel and food out of my own

pocket so my other office staff, the child support attorney and myself can attend—which is needed so this office can stay aware of procedures and changes.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

Although this agency has not had any services stopped or impeded due to 2021 budget issues, I would recommend that a closer look is taken to the staffing needs of HHS and to possibly start cutting and combining positions in that department as a way to assist in the budget constraints of this county. Too many other departments have been made to cut down staff/hours, it's time for HHS to give a bit as well.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None

**9.) List any recommendations given from supervisory committee.**

The supervisory committee has approved the preliminary budget and is also prepared to approve and recommend a wage re-classification for the Child Support Caseworker/Financial Specialist position.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

At this time, none that I know of. This is subject to change due to the ever changing needs of this agency and policies, procedures, programs that are implemented at the State and Federal level

\*\*I would like to point out that for the budget year 2019, the Child Support Agency spent \$192,140.25 yet brought in \$213,818.99 in revenue. This added \$21,678.74 to the general fund, as it was not utilized by the previous director.

\*\*also this agency had to build a security wall, which was budgeted for \$25,000. The final project came in at \$600. Significantly less than the original estimate.

## **2022 Budget Summary**

**Department:** Parks Commission

**Fund(s) Assigned In County Budget:** 65 and 69

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

The Parks Commission provides recreational opportunities for the residents and visitors to Richland County.

Pine River Recreational Trail: Hiking and biking trail between County Hwy O and Lone Rock. Scenic wetland, forests and views of the Pine River. December through March it is part of the state snowmobile trail system.

Pier Park: There are 10 campsites, playground equipment, picnic tables and shelter, kayak/canoe launch on the Pine River, Hiking trail through and on top of the rock.

Viola Park: Picnic area, access for trout anglers to Camp Creek

Rifle Range: Provides a safe environment for those that want to site in a gun or just target practice. The Richland County Sheriff's Department and the Richland Center Police Department also use the range for their weapons training

Orion and Port Andrews boat landings: Boat ramps for boats/anglers to launch their watercraft onto the Wisconsin River. Also used by canoers, kayaks and anglers who wish to fish from the shore.

Akey school museum: The Parks Commission does the mowing and provides a dumpster and port-a-potty for the museum which is owned by the Richland County Historical society

County SR/Hwy 80 Landing: This property is owned by the DNR, but the Parks commission mows an area around the parking lot and the path to the kayak/canoe launch for aglers and kayakers to be able to access the Pine River. Also a stop for ATV/UTV riders and cyclist.

Snowmobile Trail grants: The Parks Commission manages the grants for the snowmobile trail program

**2.) List the mandated functions and services provided by the department/program.**

Any of the State snowmobile trail grants must go through a county department for accountability and oversight. Richland County has it going through the Parks Commission.

The county, through the Rails-to-Trails program, has developed the former rail corridor between County O and Lone Rock with a state and federal grant. As such, the county must maintain the trail for hikers, bikers and snowmobilers until such time the railroad would want it back.

The agreement between DNR and the county to mow at the Kayak/canoe landing at County SR.

Update the County Outdoor Recreation plan every 5 years.

**3.) List the non-mandated services and functions provided by the department/program.**

Maintenance of Pier Park, Viola Park, the Rifle Range, Orion and Port Andrews boat landings. The Parks Commission also completes the mowing around Akey School as well as providing a dumpster and a port-a-potty.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Maintenance of all of the parks, the rifle range, boat landings, kayak landing and administration of the snowmobile trail grant. The Parks Commission would like to add more camping sites on the west side of the rock at Pier Park and would also like to work on developing the land near Pine Valley Community Village.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

Parks is able to meet the budget guidance at this point.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

No changes at this point. The Parks Commission may look at grants to help complete improvements of Parks properties.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

No impact.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

Complete resurfacing and enhancing the Pine River Recreational Trail to improve the condition of the trail.

The Commission is looking at other improvements at Pier Park for more campsites, replacing the restrooms for better accessibility, resurfacing the driveway and parking lot, and replacement of playground equipment and picnic tables.

The Parks Commission is looking at helping the County to develop the land near Pine Valley Community Village. Some of the projects would be a kayak launch, driveway and parking lot, handicap fishing pier, picnic area and a sidewalk from Pine Valley Community Village and the property. The thought is this would be a great place for the Pine Valley Community Village to take residents to enjoy the outdoors as well as a recreational area for the general public.

Replacing shooting standards at the rifle range and replacing the bathroom at the range for better accessibility.

**9.) List any recommendations given from supervisory committee.**

Items listed under question 8

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

Items listed under question 8.

## **2022 Budget Summary**

**Department:** Land Conservation

**Fund(s) Assigned In County Budget:**

10, 64,66,72,78,79,80

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Richland County Land Conservation Department (LCD) is responsible for implementing several state sponsored conservation programs. These include: Soil and Water Resource Management, Wildlife Damage, and Farmland Preservation programs.

The Soil and Water Resource Management program provides cost-share money to assist landowners implement conservation practices on the land . The LCD provides design and construction inspection assistance as well as oversight of the funds for each project.

The Farmland Preservation program provides landowners with a tax credit for compliance with conservation standards and the LCD assists with self-certification, nutrient management plan review and farmer training, conservation plan revision and compliance monitoring. This program brings over \$500,000 in tax relief to Richland County landowners.

The Wildlife Damage program provided farmers with compensation when their crops are damaged by animals, especially deer and bear. This program also pays the processing of donated deer at the Richland Locker. This ground venison is donated to local food pantries for people in need.

In addition to managing those State funded programs, the LCD is responsible for maintenance and operation of the 8 county owned dams and a portion of Mill Creek; management of Ash Creek Community Forest, annual nursery stock tree sales for landowners; well water testing program, Aquatic Invasive species program (Clean Boats/Clean Waters, Early Detection); administration of the Richland County Manure Storage Ordinance; and implementation of the Richland County Land and Water Resource Management Plan

**2.) List the mandated functions and services provided by the department/program.**

Chapter 92 of Wisconsin Statutes defines the responsibility of the Land Conservation Committed and Department to implement soil and water conservation in Richland County, including that each county shall have a Land Conservation Committee. The following activities are specifically defined in the Statute: Farmland Preservation (FPP), nutrient management farmer training, design/construction inspection and cost-share for conservation practices; administering a manure

storage ordinance and update/implement a Land and water Resource Management plan. The maintenance and operation of the Mill Creek Dams is also required by the federal program that financed the construction of the dams.

**3.) List the non-mandated services and functions provided by the department/program.**

Maintenance of Ash Creek Community Forest is not mandated by Statute but is defined by resolution, tree sales and administrating the Wildlife Damage program that is fully funded by DNR. Inspections through the Aquatic Invasive species program funded by a state grant.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Farmland Preservation, technical assistance for state cost-share program, Aquatic Invasives species control, Mill Creek watershed structure operation and maintenance, maintenance of Ash Creek Community Forest, additional well testing and a demonstration on terrestrial invasive species.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

The state budget includes an increase in funding for Land Conservation staff. It covers the increases in salaries and health insurance. If that changes, the Land Conservation Department has a plan to deal with a decrease.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

If the cuts would have to happen, then thee would be less assistance with Farmland Preservation compliance monitoring.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

As long as state funding is approved at the Land and Water Conservation Board on August 3<sup>rd</sup>, the service will remain the same.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

Would like to do additional work on flood control measures to maximize effectiveness of county owner dams (adding more dry dams above Boaz to help reduce flooding).

**9.) List any recommendations given from supervisory committee.**

They would like to have \$5000 of tax levy left in Fund 66 to continue providing well testing for Richland county property owners and to conduct a study terrestrial invasive species control.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

The DNR requires an engineer to periodically inspect the Mill Creek Dams. Richland County has been fortunate that the USDA-NRCS area engineer has been able to do this at no cost to the county. We are not sure when, but NRCS will no longer be doing this. It may be in 2022. This will have to be bid out, but in discussion with other counties, it could range from \$1000 to \$10000 per dam per inspection on the 8 county managed dams.

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget: 33**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Fund 33 was created years ago as a donation fund for specific projects. Its also used for WPPI Grant projects, Fair beer and food stand money raised and entertainment expenses outside of whats budgeted for Fund 68.

There is no tax levy money for Fund 33.

**2.) List the mandated functions and services provided by the department/program.**

**3.) List the non-mandated services and functions provided by the department/program.**

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

**9.) List any recommendations given from supervisory committee.**

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget: 57**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

This office is the Richland County Responsible Unit for the Wisconsin DNR approved recycling program for all eligible materials and the point of contact for all ineligible materials. Grant application is yearly for Richland County. I collect information twice each year from 21 of the 22 townships, villages and city along with the contracted haulers. That information determines the amount of the grant we receive each year.

**2.) List the mandated functions and services provided by the department/program.**

Collection of grant information, application and disbursement of funds.

Site visits, as needed.

Point of contact of all townships, villages and city within the county.

Point of contact for all approved recyclables.

Education and guidance on resolution of site issues.

Event reports in DNR.

**3.) List the non-mandated services and functions provided by the department/program.**

Agriculture and Household Clean Sweep Grant, applied for every two to three years.

Electronic and Tire Collection event, yearly.

Point of contact for questions or assistance with recyclable and nonrecyclable items.

Work with surrounding counties to ensure our residents needs are met when we don't host a collection and vice versa.

Outreach to businesses in or out of Wisconsin on recycling opportunities.

Currently working with Sauk County and Revolution Plastics on an Ag Plastics Program outside of the current program in the county.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

There is no tax levy money for this department, its fully funded by the Recycling Grant.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

N/A

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

N/A

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

N/A

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

N/A

**9.) List any recommendations given from supervisory committee.**

N/A

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

N/A

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget: 68**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Our department has the privilege of planning, organizing, and hosting the Richland County Fair. The County Fair has a rich history of over 150 years and we strive to honor the past, while continuing to provide agricultural, horticultural, and life style education, as well as music and the arts to our youth and community. We do this by providing a facility where they can host 4-H, FFA and Youth Group events all with the additional support of the Richland County Extension Office Support Staff.

We improve and maintain the grounds that are rented out for events, both large and small. For example, WI High School Rodeo, Wheels of Time, Truck & Tractor Pulls, family reunions and other events. Our grounds are open for camping from May through October, with some winter camping for hunting.

The fairgrounds do provide storage for vehicles, boats, motorcycles, and campers. This is primarily done over the winter months with limited items over the summer.

**2.) List the mandated functions and services provided by the department/program.**

The fair is not mandated but if we don't have a fair or camping, nothing happens.

**3.) List the non-mandated services and functions provided by the department/program.**

As stated above, we provide storage in our buildings, provide grounds and facilities for different events throughout the year, and we host and run the county fair.

The Richland County Fair is required by the Department of Agriculture, Trade and Consumer Protection (DATCP) to follow the Ag 160 requirements when hosting the fair and provide State Licensed Judges in order to receive the partial funds provided for premiums.

Also, DATCP requires the department to hold a Livestock Premise Code, maintain animal health records, vet check forms, and fair entries for a period of 7 years. In regards to the camping, we're required to hold a campground license, site maps and camper registration records.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Use the \$15,000 towards the cost of entertainment for the fair.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

It's unrealistic to assume a fair can be supported with only \$15,000 of tax levy money, a \$5,000 increase. Our entire source of revenue comes from rental of the grounds and the Richland County Fair. If we aren't able to provide maintenance to the grounds and buildings, we can't rent out anything that is falling down, not maintained, or looking nice. Revenue can't be had by renting for events or opening up camping with buildings in disrepair and grounds that aren't maintained.

The fair needs dozens of volunteers and additional staff, which takes support from the County Board. We aren't able to maintain our buildings, roads, electrical, and overall minimal staff without support.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

- Unable to show the actual hours worked by the Fair Coordinator's in a calendar year, can only show budget numbers per Resolution 15-139, which is 16hrs per week for the fair portion of my position.
- Reduced the entertainment for 2022 to accommodate the actual hours worked.
- Listed the actual cost of sanitation and sound system services but will request bids from others in the Fall of 2021 to try and reduce the cost, reallocating any of those funds to hours or entertainment.
- Was not able to pay the staff in the connection building during the fair. Will be losing them in 2022 as they feel it's unfair to require them to volunteer their time while the open class superintendents are paid.
- The Committee would like to purchase a mower for ground maintenance versus leasing one @ \$3500 per season or contracting it out. We've tried outsourcing the mowing this year which is more costly and not as flexible to the needs of the grounds. By purchasing a mower, the cost of outsourcing would be reallocated to paying Connection Building staff. We're better suited to maintain the property versus leasing an outside entity, given the need for flexibility, unpredictable weather, and schedule of events.
- I've budgeted the full 600 hours for the groundskeeper position. Over 2022 we will see what the actual needs are and adjust for 2023. This position has been staffed by a new employee.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

- With County Board approval and allocation of money from the General Fund for the purchase of a mower, would provide me \$3500, for 2022, to pay our current volunteers that will be leaving. Staff/Volunteer retention.

- Providing our 2022 budget an additional \$25,000, making the tax levy \$40,000, would support the 3 positions in this department, not including healthcare coverage for Fair Coordinator. She drop her coverage to cut \$15,000 for the 2021 budget.
- By doing this we could use the revenue from the fair to do the following: create a few gravel and city water camping sites, patch and seal pavement on the grounds, and replace heaved concrete. The last two of which are safety hazards. This will allow us to have funds for grandstand inspection , which hasn't been done since I started in 2015.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

- Repaving the roads within the grounds
- **Replacement of Building 10** (currently collapsing and valued at \$66,805 per policy)
- Replacement of 3 water heaters – one which supplies the bathrooms for renting of facility and the other two in the milkhouse which are used at fair time and for hosting dairy shows.
- Repair the retaining wall around the grandstand
- Repair/Replace Fencing
- Repairing and/or replacing some of the smaller grandstands
- Full grounds WI-FI so revenue during the fair can be collected from credit card at the gate and increase vendor revenue. This would also be beneficial in attracting large group rentals/camping for yearly conventions.

**9.) List any recommendations given from supervisory committee.**

The Committee supports and would like to see an increase in Tax Levy money to cover cost of office and to include healthcare coverage for Fair Coordinator. They feel its not a true picture of cost to not budget in the worked Fair Coordinator hours.

The Committee approves the request for funds to purchase a new mowers vs the continued rental which the Fair Budget has spent \$13, 000 from 2015-2020.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

- Funds to pay our superintendent volunteers so we don't lose them and their helpers.
- Funds to purchase a mower to free up monies to pay staff.
- Funds to hire additional fair staff the week of and the week after the fair.
- Funds to support our current Fair Coordinator, Groundskeepers and Fair Support Staff.

## 2022 Budget Summary

**Department:** Administrator's Office

<b>Fund(s) Assigned In County Budget:</b>	2021 Levy Funding	2022 Funding Funding
Fund 11; Contingency Fund	\$450,890.50	\$0
Fund 13; Comm Dev Block Grant-EAP Fund	\$0	\$0
<b>Fund 30; Debt Servic Fund</b>	<b>\$1,050,000</b>	<b>TBD</b>
Fund 32; U.W. Center – Richland Outlay	\$60,000	\$50,000
Fund 39; Symons Capital Improvement	\$0	\$0
Fund 43; Courthouse Repair Fund	\$20,000	\$20,000
Fund 55; Revolving Loan Fund	\$0	\$0
Fund 58; Capital Projects Fund	\$0 Inactive	\$0
Fund 62; Borrowed Money Fund [no balance]	\$0 Inactive	\$0
Fund 82; Brace Scholarship Fund	\$0 Inactive	\$0
Fund 83; Burial Trust Fund [\$121]	\$0 Inactive	\$0
Fund 85; Lillian Caddel Fogo Trust Fund	\$0 Inactive	\$0
Fund 87; Fred & Hazel Pauls Schalarship Fund	\$0 Inactive	\$0
Fund 88; CMO – Risk Reserve Fund	\$0 Inactive	\$0
Fund 90; General Fixed Assets [accounting use]	\$0 Inactive	\$0
Fund 92; Short Term Borrowing	\$0 (ref Fund 30)	\$1,050,000
Fund 95 General Long Term Debt	\$0 Inactive	\$0
10.5771.0000.5999 Chamber of Commerce	\$4000	\$0

10.5115.0000.5149; General Government Account – Reference Summary Below

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Performs functions in compliance with Wisconsin Statute 59.18 (a) Coordinate and direct all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers. Performs additional duties as assigned by the County Board. The County Administrator Office oversees the county budget, financial operations, payroll operations, and human resource functions.

**2.) List the mandated functions and services provided by the department/program.**

None - The office facilities and monitors for compliance on many state and federal regulations. However, no mandated services are provided that could not legally be reallocated to department functions and an assigned administrative coordinator under restructuring. The office

exists in a service-support role to gain centralized administration with intentions to promote efficiencies, accountability, transparencies and reduced liabilities.

**3.) List the non-mandated services and functions provided by the department/program.**

Administrative Functions:

- Ensure compliance with county board ordinances and resolutions
- Coordination, project and information support for Boards, Committee and Commission
- Policy review / policy development
- Project management / project coordination
- Supervise non-elected department heads
- Propoerty management
- Intergovernmental relations

Financial Functions:

- Financial management, accounting and reporting
- Develop and present the annual budget
- Support contract reviews

Human Resourcing Functions:

- Payroll, benefit and policy management
- Labor law reviw and compliance
- Facilitate union negotiations

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

- Completion of the strategic goals of Resolution 21-107
- Gain administrative support to facilitate more responsiveness, public engagement, and strategic planning, employee development planning, and policy development

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

1. 2022 budget accounts for the reestablishment of the Accounting Supervisor and Payroll and Benefits Secialis from the County Clerk Budget to the County Administrator Budget. 0% levy increase is based on the premis of these positions were included in the Administrator's 2021 budget. Reflections are also made in the County Clerk's budget when considering the 0% levy increase.
2. Reduce Contracted Service Expenditures by \$11,000 to help absorbe wage and salary increases for the Accounting Supervisor and Payroll and Benefit Spec. – Less capacity to aquire support services for legal, policy or project consideration.

3. The 0% levy limit requires that the newly approved Assistant to the County Administrator position be eliminated. **\$74,124.46**. Other options of absorbing the costs of the added position were evaluated, but did not prove reasonable:
  - a. Reduction of hours to the Accounting Supervisor and/or Payroll Benefits Spec – These positions are needed in full 40-hour capacities in order to ensure payrolls are ran and our general ledger is maintained. – not recommended
  - b. Reduction in other operation expenses — the 2022 budget proposes operations in the amount of \$12,174 (reduction from \$19,122 from 2021). Reductions in contracting were made to offset wage and benefits increases. Any addition reduction would cut into printing, training, association membership and minimal contract support for project consultation. – not recommended
  - c. Reduction of Administrator Position (\$110,611.35) would not be consistent with the County’s current direction. This solution was entertained in the 2021 budget development and was found unpopular through polling of current board. – not recommended
4. Negotiate with the County Administrator in suspending the 2022 wage increase agreement of (\$1,950).

**6.) Summarize the department/program’s services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

Reduction in recently approved Assistant to the Administrator position — The potential gains administrative support to facilitate more responsiveness, public engagement, and strategic planning, employee development planning, and policy development are reduced.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

\$74,124.46 — (Add-in) the Assistant to the County Administrator position - RECOMMENDED  
\$11,000 — (Add-in) Additional contracted services – LEAVE OUT  
\$1,950 — Administrator agreed wage increase – LEAVE OUT

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None

**9.) List any recommendations given from supervisory committee.**

TBD

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

Long-term planning on the future of the Richland County Courthouse and Jail building should begin soon. A decision point could be approaching the county once the existing bonds for the nursing home are paid off. Knowing if intensions are to stay or go shapes future investments in the building and potential need for future space development.

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

The Clerk of Court Office is the Administrative Office that runs the Circuit Court, managing jury resources and all case and financial aspects of the court. The Clerk of Court is the top county employee/elected official within the Circuit Court system, akin to the Sheriff as the top county-elected official within local law enforcement. Her office works with judges, attorneys, state and local agencies, non-attorney civil and criminal case participants, victims, and Richland County citizens called upon to serve as jurors.

**2.) List the mandated functions and services provided by the department/program.**

As prescribed by Wisconsin Statute 59.40.

**3.) List the non-mandated services and functions provided by the department/program.**

All of our services are mandated. The Clerk of Court Office is the only department or agency in the county that provides these services.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

1 - Continue to provide exceptional services to the general public and all users of the local Circuit Court.

2 – Continue to operate responsibly within our budget

3 – Continue to show fiscal responsibility with frugal expense management and ambitious collection efforts

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

It was pretty clear – 0 percent increase to the bottom line while absorbing wage increases for employees.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

No services were eliminated or added. Any non-essential, non-mandated services were ended years ago. The office presently operates at staffing levels lower than every surrounding county and at  $\frac{3}{4}$  of the staffing the office prior to 2020 with 1 of 4 positions having been eliminated in 2020.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

NA

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None at this time. One our wish list though for the future: renovation of the law library into a conference room, elevator access to the small courtroom, and a restroom for the jury (may require rethinking of the entire court portion of the COURTHOUSE complex).

**9.) List any recommendations given from supervisory committee.**

NA

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

NA

## 2022 Budget Summary

Department: Courthouse (Maintenance)  
Fund(s) Assigned In County Budget:

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.

Upkeep of all HVAC systems. All repairs needed within + outside of building to keep it functional + clean.

2.) List the mandated functions and services provided by the department/program.

A/C + Heat Sanitization + Cleanliness  
Lighting Mechanical upkeep  
Electrical Jail Repairs

3.) List the non-mandated services and functions provided by the department/program.

Day to Day Cleaning ~~Sanitization~~  
Building Repairs Groundskeeping  
Office Repairs

4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.

Capital Outlay money to fix outdated heat pumps as they fail.  
Repair building siding that is deteriorating above lobby doors.

5.) Summarize the impact of the 2022 budget guidance to the department/program.

6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.

- No change in staffing - Reduced contracted services by maintaining pieces of equipment myself.

7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so. *By using less contracted services, and cutting back on supplies.*

8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).

*Windows*  
*Chiller system - New pt building*  
*Roof Replacement*  
*Siding Replacement*

*Lock + Key Project*

9.) List any recommendations given from supervisory committee.

10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.

*Fire + Evacuation Drills - State Mandate on*  
*Bloodborne / Infections* *Public buildings*  
*Disease Training for staff.*

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Pursuant to the Wisconsin State Constitution Article I., Section 9m (Constitutional Rights of Victims of Crime), Wisconsin Statutes Ch. 950 (Rights of Victims and Witnesses of Crime) and Sec. 978.05 (Duties of the District Attorney), the District Attorney is responsible for all actions as delineated within those statutes falling within the legal jurisdiction of Richland County, WI.

**2.) List the mandated functions and services provided by the department/program.**

The District Attorney's Office may only engage in duties which are required by law as referenced via summary in Q1. Further, Wis. Stats. Sec. no. 978.05 – Duties of the District Attorney – Specifically indicates, “ The District Attorney *shall:*” before setting forth a laundry list of mandated functions and services. Similarly, the WI Constitution and Ch 950 have their own mandates related to rights of victims. Note – the WI Constitution was amended in April 2020 to include an entirely new section related to the right of victims of crime. Ch. 950 was modified.

**3.) List the non-mandated services and functions provided by the department/program.**

**None.**

Any actions taken by the Office of the District Attorney outside the Constitutional and statutory requirement are prohibited.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

The major goals intended in the budget apportionment is to hire one additional staff member in order to comply with the unfunded mandates in the amended WI Constitution regarding the rights of victims of crime.

Between the new legal requirements and the now almost unlimited ability for victims to attend all criminal court proceedings, our office cannot meet the compliance requirements. A year or two prior to the passage of the new “Marcy’s Law” amendment to the WI Constitution, I advised my oversight committee that if the amendment passes, it would result in a significant increase the need for additional personnel in my office.

Marcy’s Law was sold as only requiring minor changes in paperwork and policies in each DA’s office. I was highly skeptical, but I did not make the request for an additional position in the 2021 budget because I wanted to see the actual impact the new law had on our office operations.

After a year working with the new mandates, our ability to comply with them has been only marginally successful. I believe there are areas when we have had much difficulty with compliance. Not only is compliance with the mandates hardly manageable, what compliance is actually needed to meet with all the requirement of the law is complicated in and of itself.

When Marcy’s Law was passed, there were zero cases, best practices, or direction as to what the mandates of the law actually were. My current victim witness coordinator spends a significant amount of time in consultation with DoJ in order to sort out the correct mandates and procedures on various specific fact patterns. No two cases are alike, so there are constantly new mandated Marcy’s Law questions which pop up. The law is new to DoJ too, so the answers are often half answers. My current Victim Witness Coordinator spends much time reaching out to DoJ, other V/W coordinators and the Association of V/W Coordinators. She has to keep an eye toward new legal cases. There are more and more trainings as Marcy’s Law requirements are somewhat like a moving target. The target never involves less victim work. This whole business could be a full time job in and of itself.

In reviewing the difficulties with the change in the law, I also reached out to a number of other counties to see how they were absorbing the mandates. Specifically, I had contact with the numerous counties in the state with three or fewer prosecutors (the Richland County has 1.8 FTA prosecutors). The counties included Grant, Iowa, Crawford, Vernon, Juneau, Pierce, Bayfield, Lafayette, Green, Vilas, Forest, Burnett, Door, Calumet, Trempealeau, Lincoln, Oconto, Marquette.

I found that Richland County is significantly understaffed comparatively to begin with which is why the new mandated requirements swamped out ability to meet those mandates.

The average staff to attorney ratio in the enumerated counties is 1.57 staff for every one attorney. Previously, our office had 2.5 staff which was a ratio of 1.35 staff to each attorney. The .5 position was cut from my budget in order to meet then county budget needs. Currently, the Richland County staff to attorney ratio is 1.1 staff for every one attorney. Adding a position to meet the mandates of the new law will not only keep the office in compliance, it also brings the staff to attorney ratio in line with the average in other small counties at 1.66 staff for each attorney.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

The District Attorney's Office has a new and improved unfunded mandate which cannot be met with current staffing levels.

Note – a portion of victim witness coordinators' salaries, benefits, and other office supplies are reimbursed to the county. The current reimbursement rate varies somewhat, but is generally a 20K to 25K a year reimbursement to the county. That would certainly continue (and I expect will increase) with the current Victim Witness Coordinator. We have requested DoJ to consider reimbursement for at least half of the new position. My crystal ball says that won't come to pass, but we have made the request.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

My budget request is simply in response to a change in the law which requires expanded, mandated, services.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

The budget impact is an increase to add another staff member. That increase is not insignificant. But, I won't ask to rob Peter to pay Paul. Every department can look to another department and say, why did they get a new squad, they don't need it or why did that department get X,Y, Z, they don't need it. The County Board in consultation with the County Administrator has the pleasure of making those decisions.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None.

**9.) List any recommendations given from supervisory committee.**

LEJC is well aware of the Marcy's Law mandates. I have spoken about them for a number of years. Members of the committee were surprised when I didn't ask for an additional staff member last year. As I said, I wanted to ensure I really needed one and my request was not a knee-jerk reaction to a change in the law. They are aware I was making the request for an additional staff member this year.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

God help me if the state sets down requirements which are unreasonable, unmanageable, and impossible for counties outside the power triangle to meet.

## **2022 Budget Summary**

**Department: Richland Economic Development**

**Fund(s) Assigned In County Budget: 5762**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

*This department represents an agreement and partnership between the City of Richland Center and Richland County to promote economic development throughout Richland County. Focus is on providing support to individuals and businesses as well as the townships, city and county in any area that will positively affect our economic growth.*

**2.) List the mandated functions and services provided by the department/program.**

*There are no mandated services that Economic Development provides.*

**3.) List the non-mandated services and functions provided by the department/program.**

- *Assistance to existing businesses or new business prospects in the area of funding, business consulting, process and compliance facilitation*
- *Looking for opportunities to increase net new construction and increase the tax base*
- *Tracking grant opportunities for private, municipal, or county use.*
- *Administration of the CDBG Close Grant projects – Lone Rock Village Center Park and Richland Center City Auditorium Accessibility*
- *Process improvement in County and City policy and procedure to foster a governmental environment conducive to strong economic development*
- *Working with departments like Fair Grounds, City Parks, and Tourism to try to maximize profit potential*
- *Assistance in the area of strategic and master planning for villages, the city, and the county.*

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

*The vast majority of the funding for this department is associated with the director position and office and is not allocated to specific projects. The current goals of Richland Economic Development are focused on increasing housing, workforce attraction and retention, and quality of life resources for all county residents.*

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

*With the inception of the Economic Development department being April of 2019 there was little operational data to pull from in regard to budgeting for 2021. We are now approaching 1.5*

*years of operations and have more operational experience to create the 2022 budget with. At this point we are able to meet all budget guidance within the same budget that was established for 2021.*

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

*My department is able to meet the 2022 budget by reallocation of funds from line items in the 2021 budget where expenses were not realized to the extent previously budgeted for.*

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

*The goal is to keep current services unaffected.*

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

*Not aware of any at this time.*

**9.) List any recommendations given from supervisory committee.**

*The RED Board has passed a motion requesting an administrative review of the Economic Development Director Position pay category with a suggested shift from the M Category to the N Category.*

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

*As your Economic Development Director I would like to request strong consideration of the following items;*

*A. An increase of \$15,000 in the budget line item 10.5762.0000.5970 Contract Support budget line item. This additional funding would allow me to retain consulting and project support so that projects could be completed faster and more could be executed.*

*B. Consideration for assigning the following funds to the Economic Development Department for their oversight and discretionary use.*

- o Hidden Valleys Advertising Fund currently under the Richland County Parks Commission oversight.*
- o Funds that have been established for Chamber of Commerce Fees or other economically related organizations.*

*C. The allocation of \$20,000 to Economic Development for Richland County and Richland Center Marketing and Branding.*

- It has been reconized in County Strategic Planning and City Master Planning that we must take immediate and critical steps toward appropriately branding and marketing our County and City. Our Country, State, and local demographics are*

*radically shifting and Richland County needs more economic growth, more residents, more tourism and more new construction to strengthen the tax base. Branding and marketing are critical to displaying what Richland County and Richland Center has to offer so that we become more economically sound and mandatory services and infrastructure can be maintained.*

- *Some of the elements of branding and marketing include website attractiveness and feature richness, multichannel communication, investment in appropriate signage, consistency and unity in a vision, motto and logos.*
- *This must be a collaborative effort that would involve several different county and/or city departments but would be facilitated by Economic Development.*

*D. Per #9 above, the RED Board has requested a review of the Economic Development Wage Category for consideration of a move from M to N. If this shift were to advance the added expense for all salary and wage line items in the budget would be \$4369.67.*

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned in County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Extension develops practical educational programs tailored to local needs and based on university knowledge and research. We teach, learn, lead, and serve, connecting people with the university of Wisconsin–Madison, and engaging with them in transforming lives and communities. County-based Extension educators are experts in agriculture and agribusiness, families, communities, and youth development.

**2.) List the mandated functions and services provided by the department/program.**

There are currently no mandated services that are provided by the Extension office

**3.) List the non-mandated services and functions provided by the department/program.**

The Extension office currently provides educational outreach and coalition work in the areas of:

- Agriculture Outreach
- Youth Development (primarily through 4-H program)
- Financial Education
- Strengthen Individuals, Families and Communities,
- Healthy Eating Active Living
- Nutritional Education through FoodWise program
- Policy, Systems, and Environment education and support.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Our departments goals are to continue to expand access of the resources of the University of Wisconsin to the all residents of Richland County, and continue to offer outreach and educational programs based off community needs.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

The 2022 budget guidance was hard for our department as our allocation is mostly a people investment. Since 2105 the Extension budget has cut, while absorbing many of the cost of

personnel. In 2015 the County's levy contribution to Extension was just over \$250,000. Over the course of the last six years that has dropped to just over \$183,000 in 2021. Asking for a zero-levy increase while having to absorb 7% salary increase has put a significant strain on the Extension budget.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded, or added services, and any collaborative, outsourced or creative solutions to maintain services.** In the budget that the committee approved to move forward, we have asked for an increase in our budget to reflect the increase in wages and fringes for the county staff and Educators. Other options were presented that significantly reduced funding for supplies, educator travel, professional training, and even a reduction in hours of support staff.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

The cost to keep all services of Extension at 2021 levels are \$6,123.45

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None

**9.) List any recommendations given from supervisory committee.**

The Committee gave recommendation to move budget forward with addition funds to cover personnel costs and leave operating expenses at zero percent increase.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

None at the moment

## **2022 Budget Summary**

**Department: Family Court Commissioner**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

I am the Family Court Commissioner for Richland County. The duties of the Family Court Commissioner are as follows:

A. Conduct temporary hearings in divorce cases to make determinations on temporary physical placement, custody and child support along with orders concerning temporary maintenance, temporary division of debts and assets.

B. Review files to determine if they can be scheduled for a Stipulated Divorce Final Hearings. Conduct stipulated divorce hearings.

C. Conduct temporary hearings in Paternity cases and post judgment petitions for revision of custody, physical placement and child support as directed by Judge Sharp.

D. The Family Court Commissioner must meet the requirements of 10 Judicial Credits each year.

**2.) List the mandated functions and services provided by the department/program.**

Same functions and services as Paragraph 1 above. Also, the Family Court Commissioner has a contract with Child Support concerning complying with child support guidelines. A small percentage of the Family Court Commissioner Budget, as it relates to following child support guidelines, is submitted by the Child Support Agency to the State of Wisconsin and reimbursed by the State of Wisconsin to the County the each year. I asked the Child Support Agency for this amount, but they were unable to get back to me with the amount prior to me filing this Budget Summary

The Family Court Commissioner must also meet the requirements of 10 Judicial Credits each year. This is done by attending the Family court Commissioner conferences each year. There is no education set up through the court system to specifically educate Family Court Commissioners, so the Family Court Commissioners throughout the state formed an association to hold a two-day conference in the Spring and a two-day Conference in the fall. Last year no conferences were held. This year no spring conference was held and the fall conference was changed to a 3-day conference.

**3.) List the non-mandated services and functions provided by the department/program.**

Review statistics on success of mediation in Richland County along with the average cost per mediation.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Same as Paragraph 1 and 2 above.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

None

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

None -there is no room in the budget to make any adjustments or raise salary

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

None

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None

**9.) List any recommendations given from supervisory committee.**

None

**10. List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

None

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Provide food for the Nutrition Program

Provide food for UWPR Students, Faculty & Staff.

Provide an ordering venue for local clubs,( Kiwanis, 4-H, Rodeo & Richland County Fair)

Provide opportunities for Fundraising ( 4-H, Symons Swim Sharks & the UWPR Men's & Women's Basketball programs)

**2.) List the mandated functions and services provided by the department/program.**

Does not apply. We do provide food service for the Richland County Nutrition Program.

**3.) List the non-mandated services and functions provided by the department/program.**

Provide food for the Nutrition Program.

Provide food for the UWPR Students, Staff & Faculty.

Provide opportunities for local Fundraising ( 4-H, & Symons Swim Sharks)

Provide an ordering venue for local clubs ( Kiwanis, 4-H, Rodeo & Richland County Fair

Provide food for UWPR Campus and community functions. Alumni Brunch, UWR Campus

Foundaton, Graduation, recruiting, ADRC, Passages, Richland Hospital, Symons Sweater Run,

International Clubs- Feast of Nation, Funerals, Garden Expo & Partner for Prevention Coalition- just to name a few.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Not to take any tax levy.

Not hiring any staff while still providing great customer service.

Increase Fundraising with local clubs & organizations.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

We will not be impacted. We can only go up from here!

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

Staffing will stay the same

Increase the Nutrition Program price per meal to \$5.25.

Increase Bakery of the Month Program (

Develop and promote new Programs ( Heat & Eat)

Work with Symons Rec Center to develop "event nights" ( Christmas in July & Souper Hero)

Increase to Café prices.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

There will be no impact on my department.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

Does not apply.

**9.) List any recommendations given from supervisory committee.**

I viewed the budget for Richland County Food Service with my chairperson. They felt it did not need any changes.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

**Does not apply.**

# Health and Human Services

## 2022 Budget Summary

For Presentation to the Finance and Personnel Committee on 8/24/2021

### BUDGET OVERVIEW

#### Breakdown of Expenses and Revenues by Programs with Comparison to the Previous Year

EXPENSES	2022 PROPOSED BUDGET	REVENUE	TAX LEVY	2021 APPROVED BUDGET	DIFFERENCE
<b>Administration</b>	<b>1,087,652</b>	<b>860,934</b>	<b>226,718</b>	<b>958,535</b>	<b>129,117</b>
Administration Personnel	699,895			652,177	47,718
Building & Operating Costs	387,757			306,358	81,399
<b>Public Health &amp; Nutrition</b>	<b>605,751</b>	<b>387,080</b>	<b>218,672</b>	<b>515,454</b>	<b>90,297</b>
Public Health	356,642	173,289	183,354	281,116	75,526
Nutrition	249,109	213,791	35,318	234,338	14,771
<b>Aging &amp; Disability Resource Center</b>	<b>736,727</b>	<b>690,842</b>	<b>45,884</b>	<b>702,934</b>	<b>33,793</b>
Elderly Services	340,193	294,309	45,884	327,564	12,629
Resource Center	396,533	396,533	-	375,370	21,163
<b>Economic Support Unit</b>	<b>910,593</b>	<b>757,321</b>	<b>153,272</b>	<b>915,290</b>	<b>(4,697)</b>
ESS Program	910,593	757,321	153,272	915,290	(4,697)
<b>Child &amp; Youth Services</b>	<b>776,377</b>	<b>776,377</b>	<b>-</b>	<b>719,856</b>	<b>56,521</b>
Children & Youth Programs	776,377	776,377		719,856	56,521
<b>Behavioral Health</b>	<b>4,120,857</b>	<b>3,943,247</b>	<b>177,610</b>	<b>3,070,485</b>	<b>1,050,372</b>
Crisis Services	290,671	268,768	21,903	275,566	15,104
MH Outpatient	460,282	449,906	10,377	397,679	62,604
AODA Outpatient	158,628	158,628		172,777	(14,149)
CCS	2,705,852	2,705,851		1,730,848	975,004
Adult Protective Services	125,101	55,598	69,503	94,170	30,931
Treatment Court	142,232	130,129	12,103	133,767	8,465
Birth to Three Program	149,182	119,805	29,377	142,794	6,388
Children with Disabilities	88,909	54,562	34,347	122,884	(33,975)
<b>TOTAL</b>	<b>8,237,957</b>	<b>7,415,801</b>	<b>822,156</b>	<b>6,882,554</b>	<b>1,355,403</b>

#### Breakdown of Expenses and Revenues by Assigned Funds

PROGRAM FUNDS	2022 PROPOSED BUDGET	REVENUE	TAX LEVY
<b>HHS Funds</b>	<b>8,237,957</b>	<b>7,415,801</b>	<b>822,156</b>
Fund 18	-	-	-
Fund 34	37,061	37,061	-
Fund 53	396,533	396,553	-
Fund 56	7,312,184	6,555,680	756,484
Fund 59	249,109	213,790	35,319
Fund 63	243,070	212,717	30,353

PLACEMENT FUNDS	2022 PROPOSED BUDGET	REVENUE	TAX LEVY
<b>HHS Funds</b>	<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>
Fund 44	700,000	-	700,000
Fund 54	800,000	-	800,000

In previous years, the County Board allocated a total of \$1,009,619 in tax levy to Funds 44 & 54. Tax levy was increased here per the direction of the County Administrator.

---

## 1. DEPARTMENT DESCRIPTION & SERVICE TO THE COMMUNITY

Health and Human Services (HHS) as a Richland County department is established under 46.23 Wis. Stats. and is responsible for administering state programs, most of which are mandated. HHS is regulated by and receives funds from the state through the Wisconsin Departments of Health Services (DHS), Children and Families (DCF), Corrections (DOC), and Administration (DOA). Additional funding comes from a mixture of state GPR, federal funding, tax levy, and program revenues from services billed to health insurance or to participants. In order to be eligible to receive some state funding, the County is required to contribute toward the cost of services. This contribution is often referred to as a “Maintenance of Effort” (MOE) or sometimes a “match.” HHS must contribute approximately \$280,000 in tax levy in order to meet these MOEs.

---

## 2. MANDATED FUNCTIONS AND SERVICES

Aging Services: HHS is the designated aging unit for Richland County. The Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR) administers funds on behalf of DHS and contracts with Richland County to provide programs outlined under the Older Americans Act (under Title III of the federal Social Security Act). Many services are provided or accessed under the umbrella of the Aging and Disabilities Resource Centers. Examples of services provided and purchased in this program area are Elderly Benefit Specialist, Congregate and Home Delivered meals, Transportation and Family Caregiver Support. Additionally, Counties are responsible to review and investigate all claims of abuse or neglect against older and other adult at risk. Adult Protective Services mandates are outlined under Wis. Stat. §§ 46.90(2), 55.043(1d), 46.90(3) and 55.043(1g).

Birth to Three: Counties are responsible for providing Birth to Three services as outlined in the Individuals with Disabilities Education Act (IDEA) 2004, a federal law that governs how states and public agencies provide early intervention, special education, and related services to children with disabilities.

Child Welfare and Youth Services: Counties are mandated to carry out state responsibilities to protect children from abuse and neglect. Wisconsin State Statute Chapter 48 (The Children’s Code), covers the related mandates and guidance for counties including conducting child abuse investigations as prescribed by the state, placing and paying for children in foster care or institutional settings and providing services to the child and family to reunite them if possible and, if not, filing for court termination of parental rights within the timelines set by the federal government. Counties experience annual fluctuations in the number of child abuse and neglect cases presented to them. Thus placement and other related costs can be unpredictable. Counties are also mandated to provide services to rehabilitate juvenile delinquents and provide protection for the community from juvenile crime. Wisconsin State Statute Chapter 938 (Juvenile Justice Code) provides the mandate and related guidance for these services. Counties are required to pay for the cost of children placed by the court in state operated correctional facilities.

Economic Support Services: Economic Support provides mandated state and federal public assistance programs from three state departments; DHS, DCF, and DOA. The DHS contract mandates the “Income Maintenance” programs to provide appropriate nutrition and health care benefits for eligible low income persons. These programs include FoodShare (SNAP), Medicaid (BadgerCare) and Caretaker Supplement (CTS). The DCF contract requires county administration of WI Shares Child Care subsidy assistance as well as Child Care Provider Certification/Regulation. These DHS/DCF services are mandated to be provided in a multi-county regional Income Maintenance Consortia. Richland County belongs to the Capital Consortium. The DOA contract mandates the “Energy Assistance” program known as WHEAP (WI Home Energy Assistance Program) to provide critical energy and housing benefits for eligible low income households. This contract must be administered by the county however services/benefits may be operated under sub-contracts. Although all direct benefits issued to individuals are funded entirely by federal/state resources, none of these program operational/services expenses are fully funded by state contract dollars there is an MOE required contribution to support the program.

Long Term Support Services: Counties are required to provide services for persons with disabilities and the elderly. Counties have the role as the front door for entry into the long-term care system through operation of Aging and Disability Resource Centers. Counties must also provide Children’s Long Term Support Waiver services for children under chapter 46.995. There is an MOE contribution requirement for this service.

Mental Health and Substance Abuse Services: Counties are mandated to provide services to persons with mental illness or alcohol or other drug abuse as defined by chapter 51. Counties provide specialized treatment services through outpatient clinics, Community Support Programs, Targeted Case Management, Comprehensive Community Services (CCS), and Crisis Intervention. Medicaid reimburses a significant portion of these programs, but County tax levy must supplement the cost of some services. The State reimburses 100% of costs for CCS and crisis services when counties participate in regional consortia, however there is an MOE requirement for crisis services.

Public Health Services: State Statutes mandate public health services outlined in chapters 250 (*Health, Administration and Supervision*), 251 (*Local Health Officials*), 252 (*Communicable Diseases*), 253 (*Maternal and Child Health*), 254 (*Environmental Health*), and 255 (*Chronic Disease and Injuries*). Public Health must also assure community compliance with a host of licensing codes associated with the above statutes. Public Health agencies must also follow DHS Administrative Rule 140 (*Required Services for Local Health Departments*). Prevention, early intervention and education are some of the primary mandates. Funding for services comes primarily from local tax levy (over 50%), some state grants, fee for service collections and targeted grants. In 2020 federal funding for COVID came from the CARES Act, however no additional state funding has been allocated by the Wisconsin Legislature going forward. Historically Public Health has been sorely underfunded by the State and must rely heavily on county tax levy.

---

### **3. NON MANDATED FUNCTIONS AND SERVICES**

Because of the responsibility to administer state programs, the majority of services and programs are mandated by state and/or federal law. Counties may have some discretion to determine the scope and level of certain services.

Mental Health and Substance Abuse Services: Counties have some flexibility to determine the type and levels of mental health services but if appropriate services are not provided, there is a risk of individuals needing more intensive or lengthy institutional care. It is important to have sufficient levels of services in the community in order to reduce the need for costly institutional placements.

Sobriety Court: Neither the OWI nor the Drug Court are mandated services. Funding for sobriety court programs is provided through a Department of Justice Treatment Alternatives and Diversion (TAD) program grant for treatment courts. Sobriety Court has been successfully operating for nearly five years through a partnership between HHS, the Circuit Court, the District Attorney’s Office, Department of Corrections, and local law enforcement. There is a 25% local match requirement to receive TAD funding, most of which can be claimed as in-kind staff expenses from various County departments. TAD programs provide local jurisdictions with options to offer offenders the opportunity to enter treatment court programs. These programs typically involve drug and/or alcohol treatment, case management, and other risk reduction services as a safe alternative to jail or prison confinement. Treatment courts have been shown to reduce recidivism and provide cost savings to the justice system.

Title III Aging Services: While counties are not mandated to be the provider of the Title III aging services, the majority of Wisconsin Counties administer these federal programs. Counties may determine the scale of the services delivered (*e.g. deciding how many meal sites to offer*), but there is not an option to eliminate only selected services. All must be provided as a full array. To end county-operated aging services, the County Board would need to solicit public comment and pass a resolution indicating that the County will no longer provide these services. Then GWAAR would then need to find a non-profit agency to designate as the Richland Aging Unit.

#### 4. MAJOR GOALS INTENDED WITHIN THE 2022 BUDGET APPORTIONMENT

Over the last two budget years, HHS has prioritized maintaining existing services while also working to expand the availability of behavioral health services in the community. This budget continues that effort by proposing four major goals for 2022.

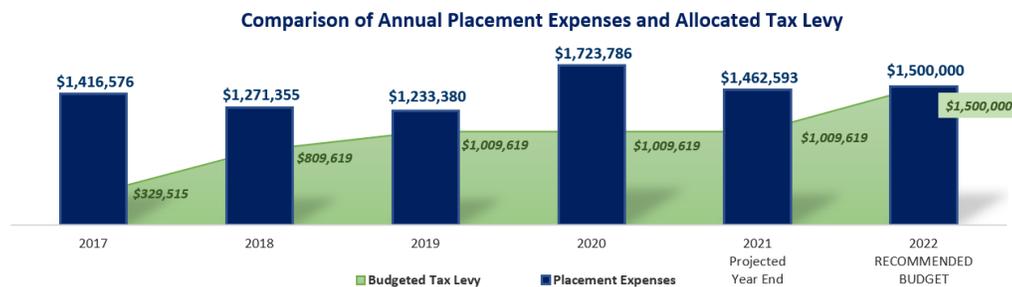
**Maintain our current level of services and staffing.** HHS provides needed benefits and services to approximately 20% - 25% of Richland County’s population. The community depends upon our programs and services. Retaining competent staff is vital to our ability to provide quality programs and services. Effective interventions and service delivery by experienced, skilled professionals helps individuals to remain healthy, independent, and able to participate in the community. When individuals are not able to function and live in the community, there can be significant disruption to their lives and to their families’ lives putting them at greater risk of requiring more costly care (including in expensive placements). It is important to the community that we maintain our current services.

This has been a year of significant staff turnover at HHS with the loss of thirteen staff as of mid-August 2021. The most frequent reasons given for leaving include the concern that our wages are not competitive, health insurance costs keep going up, and there is insufficient vacation/leave benefit for newer employees. There has not been a cost of living adjustment to the County Pay Plan since it was established in 2018. Addressing wage and benefit disparities is vital to improving staff retention and recruitment which in turn is vital to assuring that quality services are locally available in the community.

**Expand treatment court services by implementing a new drug court program.** The Sobriety Court currently targets OWI offenders. Richland County is also substantially impacted by the drug crisis that is pervasive across the county. Drug court programs have many benefits to the community by helping participants recover from addiction and preventing future criminal activity while also reducing the burden and costs of repeatedly processing low-level, non-violent offenders through our courts, jails, and prisons. The Treatment Alternatives and Diversion (TAD) program is funded on a five-year cycle and is scheduled to be awarded to counties and tribes on a competitive basis for calendar year 2022. This budget year is our opportunity to take advantage of additional TAD funding to implement a new drug court program in addition to continuing the OWI Sobriety Court program.

**Expand outpatient psychiatric services available in Richland County.** There is a shortage of mental health and psychiatric services locally and across the region. HHS currently offers six hours per week of psychiatric services. This is not sufficient for our population. Individuals must wait two to four months to get an initial appointment. There are two other psychiatric providers in Richland County, but their capacity is also limited. Individuals seeking psychiatric care must otherwise travel to La Crosse or Madison. When individuals are unable to access services in the community, they may be at greater risk of requiring hospitalization or institutional placement. Hospitalizations may also become more lengthy if individuals cannot easily transition to services in their communities.

**Allocate sufficient tax levy to placement funds 44 and 54 based upon actual historical expenses.** Although placements are not predictable, tax levy allocations have not kept up with the increased expenses. Based upon historical expenses and daily rate increases, placement expenses are estimated to reach \$1.5 million in 2022.



---

## 5. IMPACT OF THE 2022 BUDGET GUIDANCE

The directive to present a budget that includes a 6.88% wage increase and 7% increase in health insurance with no additional tax levy has presented a significant challenge to our ability to implement the four major 2022 budget goals outlined in Section 4 (*on page 4*). HHS was able to create a budget that maintains existing service and staffing levels, absorbs the increased wage and insurance costs, and stays within our tax levy allotment. We accomplished this by maxing out all available state allocations, improving expense claiming, expanding billing revenues, and taking advantage of other funding resources. We have stretched our existing funding and revenue projections as far as we can. It won't be possible to also incorporate the remaining 2022 budget goals without additional funding.

---

## 6. SERVICES / STAFFING ADJUSTMENTS IN RESPONSE TO 2022 BUDGET GUIDANCE

HHS was not able to incorporate three of its four major 2022 budget goals while also adhering to guidelines outlined by the County Administrator and the Finance and Personnel Committee. The following items needed to be removed from the HHS budget in order to meet the budget guidelines.

- Expand treatment court services by implementing a new drug court program
- Expand outpatient psychiatric services available in Richland County
- Allocate sufficient tax levy to placement funds 44 and 54 based upon actual historical expenses

---

## 7. COST IMPACT TO RESTORE SERVICES TO BUDGET

Additional tax levy would be necessary in order to restore the following items into the HHS budget.

- Expand treatment court services by implementing a new drug court program.

**\$15,000** is necessary in additional tax levy in order to meet the match requirement of the TAD grant. With the additional match, HHS will be able to request \$150,000 in grant funds which will include the additional funds needed to implement the drug court program. The opportunity to apply for these funds only occurs every five years. **RECOMMENDED**

- Expand outpatient psychiatric services available in Richland County.

**\$60,000** is the estimated cost of expanding outpatient psychiatric services by four more hours per week. **DEFER TO 2023 BUDGET GOAL**

- Allocate sufficient tax levy to placement funds 44 and 54 based upon actual historical expenses.

**\$490,381** is the estimated additional tax levy that would be necessary in order to sufficiently budget for anticipated expenses in the placement funds 44 and 54. **RECOMMENDED**

---

## 8. ANTICIPATED CAPITAL IMPROVEMENT PROJECTS FROM FUND 75 (capital projects) AND FUND 92 (short-term borrowing)

HHS does not have any capital improvement projects slated for 2022. The heating, ventilation, and air conditioning (HVAC) system for the Community Services Building will be in need of replacement at some point in the next few years. There are currently 18 heating and cooling units supplying the building. Eleven (11) are more than 20 years old. There is not a clear timeline of when updating the HVAC system should occur, but the longer we wait; the more the building is at risk of successive unit failures. This project was deferred to 2023 in the County's Capital Improvements and Capital Projects Plan.

---

## 9. RECOMMENDATIONS FROM HEALTH AND HUMAN SERVICES BOARD

The Health and Human Services Board reviewed the HHS Budget on August 12, 2021. The Board moved to approve the HHS Budget as presented and made a recommendation to the Finance and Personnel Committee to find/add tax levy funding (\$15,000) to restore Implementation of a New Drug Court Program back into the HHS Budget.

---

## 10. FUTURE OPERATIONAL NEEDS (ex: state/federal mandates) OR REQUESTS

If the items in Section 7 (*page 5*) are not restored in this budget, these would continue to be operational needs for Health and Human Services.

- Expand treatment court services by implementing a new drug court program
- Expand outpatient psychiatric services available in Richland County
- Allocate sufficient tax levy to placement funds 44 and 54 based upon actual historical expenses

### *Some additional considerations going forward ...*

This 2022 Budget was accomplished by maximizing all available state allocations, improving expense claiming, expanding billing revenues, and taking advantage of other funding resources. We have stretched our existing funding and revenue projections as far as we can. HHS may not be able to absorb annual wage and health insurance costs each year going forward. Unless other funding resources are identified or additional tax levy is allocated, HHS will struggle to maintain our current level of services in the coming years.

Although HHS's ability to maintain the same level of services beyond 2022 may be at risk, local public health services are especially vulnerable. Federal dollars through the CARES Act provided the necessary funding that allowed Public Health to respond to the pandemic in 2020 and 2021 (some funds will continue to be available in 2022). Neither the Governor nor the Legislature proposed additional allocations for local public health agencies in the State's biennial budget. Public Health receives the least amount of State funding to meet its mandates compared to all other HHS programs and relies the most heavily on County tax levy. As staffing costs and other expenses continue to increase we will reach a point when there will not be sufficient funding to meet all of Public Health's mandates.

The American Recovery Plan Act (ARPA) appropriates Coronavirus State and Local Fiscal Recovery funding, which will provide direct payments to state, local, territorial, and tribal governments. Richland County has been allocated \$3,350,999 in ARPA funding. Funding may be used to cover costs incurred prior to December 31, 2024 to address Public Health and Economic Impacts; Premium Pay for Essential Workers; Revenue Replacement for Government Services, or Investments in Infrastructure. HHS was able to balance our 2022 budget without factoring in ARPA funding, but there may be a use for some of these funds to address public health needs. While there are many needs and worthy projects in the County that would benefit from ARPA funding, HHS is requesting consideration for some funds to be set aside to address COVID-19 Mitigation and Prevention for 2022 and beyond. It is recommended/requested to setting aside up to \$250,000 in ARPA funding to supplement response efforts in 2022 as well as to be available to fund the Public Health response to COVID in 2023 and 2024. These funds may be used to fund ongoing prevention, contact tracing, and vaccine response activities as well as purchase tools and technology that can assist with these efforts.

## 2022 Budget Summary

Department:

Fund(s) Assigned In County Budget:

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.

**Our purpose at the highway department is maintain and keep county and states roads, and all water related structures open and structurally sufficient to maintain safe traffic flow across roadways that lay within Richland County jurisdiction. We also maintain a close relationship for all residents and other departments and villages of the county to provide them the proper communication and awareness of possible hazards and projects happening around our county.**

2.) List the mandated functions and services provided by the department/program.

- **On call 24 hours per day 365 days out of year to deal with immediate threats to road travel. This includes trees, car accidents threating road closures, and other miscellaneous debris along with flooding and water issues blocking roadway**
- **Remove snow and ice from roadway**
- **Patch and repair distressed spots in asphalt or concrete**
- **Maintain and repair shoulders of road**
- **Reconstruct, repair, or replace obsolete and structurally deficient roads and or water diverting structures**
- **Maintain functionally sufficient water diverting structures**
- **Ditch and maintain flowage of water runoff**
- **Mow and remove brush/tree impeding on road right of ways in improve and maintain proper visibility**

- **Serving as a liaison between to D.O.T and various entities, residents, departments, and other local governments through applications for assistance with state funded or permitted processes**

3.) List the non-mandated services and functions provided by the department/program.

- **Interchangeable work for other departments including mowing and maintenance other department's facilities**
- **Serving as an informational hub for Richland County citizens on current road projects and or information affecting the property owners.**
- **Counseling residents on how they should handle situations affecting them and or their property.**
- **Serving as a liaison between to D.O.T and residents, including helping and walking residents, departments, and other local governments through applications for assistance with state funded or permitted processes**

4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.

**Our department while maintaining all mandated functions, would like to maintain a fully staffed and functioning department while increasing wage to compensate for an ever increasing cost of living. This is to help execute the following goals/projects**

- **Purchase of 2 new plow trucks**

- Purchase of Brush Mulching attachment for excavator
- Possible 2-way radio upgrades
- Seal Coating 15 miles of road
- Possible, pending approval, pulverize and repaving of up to 3miles of road in either southeast or southwest ends of county
- Various asphalt wedging and capping of structurally deficient portions of road

5.) Summarize the impact of the 2022 budget guidance to the department/program.

**The impact of budget guidance showed a major decrease in our general maintenance fund which is in sense the life force that funds our projects. With sticking to the budget guidance we had a decrease of 891,202 dollars from last year's general maintenance budget. The impact shows that the volume of work and possible applications for grants and other assisting funding will be cut down dramatically to maintain enough funds to keep us in the black until next year's budget cycle.**

6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.

**To adjust in response to the 2022 budget guidance, as stated above a reduction in the volume of projects will take place. This is to maintain the and preserve all mandated functions of our department. Due to drop in funding to the general maintenance I will explore as many other alternatives to seek fully funded or close to grants and or projects that generate revenue to replenish our maintenance fund.**

**Per staffing adjustments, in accordance with the 2022 budget guidance, the position of Highway Office Clerk per Resolution No. 21-104 states that Whereas the Finance and Personnel Committee is recommending that the position of Highway Office Clerk be reduced to 20 hours per week taking effect Jan 1, 2022 to offset the cost of adding an Administrative Assistant at the courthouse at 40 hours per week.**

7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.

**The cost impact to restore full capacity services for the highway department will, as stated in question 5, be around 891,202 dollars. This is what it would take to put us back on track to continue to improve our road infrastructures at the current rate we are doing so. To do so might not be extra money allocated from our tax levy but seeking state and possible federal alternatives to supplement or maintenance budget. I do want to point out that currently I'm unaware of any out of the ordinary programs but I will be investigating.**

**In accordance of Resolution No. 21-104 Whereas the County Administrator has given guidance to the Interim Commissioner but now actual Highway Commissioner to proceed with preparing a preliminary budget with the Highway Clerk position being reduced to 20hrs. Which has been done. If practical and possible we are asking to restore this position close to if not the full 35 hours per week. This is due to anticipated cost of cutting position down to increase overall overtime, training, recruitment costs and an increase to work load to Office Bookkeeper. A sheet showing the history of listed items will be attached to this summary. The history of attempting to regulate and eliminate this position starts in 2010 and lasted 2 months before the position was restored to the full 35 hours due inadequate work output and increase overhead cost to compensate loss in proper help.**

List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).

- **350,000 borrowed for road improvements**
- **300,000 borrowed for sand shed construction**

8.) List any recommendations given from supervisory committee.

**The recommendation I can give at this time is a full functioning staff is needed assist and keep this department moving forward. This is also important because of the fact that the Bookkeeper is currently the only one with the knowledge to maintain the accounting needs and having an individual cross trained in performing these tasks is much needed. It is of my recommendation that employees should be kept and retained as much as possible to reduce the risk in work performance break down.**

9.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.

**None at this time**

## **2022 Budget Summary**

**Department: Real Property Lister**

**Fund(s) Assigned In County Budget: \$82,961.24**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

The Real Property Lister prepares and maintains accurate ownership records for all property in Richland County. This includes owner information, addresses and property information such as property address, legal description, number of acres, parcel numbers, school and vocational school districts, special purpose districts and other information. The Real Property Lister is also responsible for reading documents of land transfers and updates the computer database accordingly; processing all transfer return information; providing computer services related to assessment and taxation for assessors, clerks and treasurers for all municipalities in Richland County; collecting information all year from assessors, Register of Deeds, State of Wisconsin Department of Revenue, State of Wisconsin DNR, municipal clerks and treasurers, and property owners to provide a current and accurate database of all parcels of real property in Richland County. The Real Property Lister also is responsible for entering the data needed to accurately calculate all Richland County property tax bills (approximately 22,000), as well as printing said tax bills and supporting documentation for all 22 municipalities each year.

**2.) List the mandated functions and services provided by the department/program.**

As defined in Chapter 70.09 of Wisconsin State Statutes:

To prepare and maintain accurate ownership and description information for all parcels of real property in the county. That information may include the following: parcel numbers; the owner's name and an accurate legal description as shown on the latest records of the Office of the Register of Deeds; the owner's mailing address; the number of acres in the parcel if it contains more than one acre; school district and special purpose district codes.

To provide information on parcels of real property in the county for the use of taxation district assessors, city, village and town clerks and treasurers and county offices and any other persons requiring that information.

To serve as the coordinator between the county and the taxation districts in the county for assessment and taxation purposes.

To provide computer services related to assessment and taxation for the assessors, clerks and treasurers of the taxation districts in the county, including but not limited to data entry for the assessment roll, notice of assessments, summary reports, tax roll and tax bills.

**3.) List the non-mandated services and functions provided by the department/program.**

Assisting the County GIS Technician with proper mapping of Richland County tax parcels. Assisting the County Treasurer with processing of tax payments and acting as a backup for the Deputy Treasurer. Assisting title companies and attorneys in proofing legal descriptions of property, as well as answering various questions regarding parcels.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

To continue to accurately maintain the Richland County property tax parcels.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

My department does not have any real source of revenue, so in order to keep my 2022 budget numbers at or below the 2021 budget I am forced to cut my office hours from 40 hours a week to 35 hours a week. In cutting my hours, I will have to find a way to complete the same (or more) work in less time. I may not be able to respond to inquiries in a timely manner. It may also take more time to produce and distribute property tax bills to the municipalities at the end of the year. As a result, property tax bills may be delayed in getting to Richland County property owners.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

Since my office hours will be reduced and I will still be responsible for my mandated duties, I will not be able to assist the County Treasurer with processing property tax payments, nor act as a backup for the Deputy Treasurer.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

In order to maintain the current level of service in my department, I would need to allow for a 40 work week in the 2022 budget. The cost impact on the budget would be \$6,306.80. As I have

stated before, my department does not have a source of revenue other than what is budgeted by the County.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None

**9.) List any recommendations given from supervisory committee.**

None

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

There are none that I am aware of at this time.

## **2022 Budget Summary**

### **Department:**

### **Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

### **1) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

The Sheriff's Department is the primary law enforcement agency of Richland County having jurisdiction over all municipalities in Richland County. We are one of two full time Law Enforcement agencies in the county. We provide law enforcement and emergency response services to all citizens of Richland County. We also maintain the jail and keep safe all of the inmates in the custody of the Sheriff.

### **2.) List the mandated functions and services provided by the department/program.**

Nearly every task performed by the sheriff's department is a mandated public safety function. These tasks include the following:

- Take charge and custody of the jail
- Attend and secure the circuit court
- Serve or execute all processes, writs, precepts and orders issued or made by lawful authority
- Execute arrest and search warrants
- Transport criminals to and from other counties
- Preserve the peace and enforce all local state and federal laws
- Respond to and investigate motor vehicle crashes.

### **3.) List the non-mandated services and functions provided by the department/program.**

We currently have only three functions that we do that I would consider non-mandated. We offer electronic monitoring for sentenced inmates with Huber privileges. This program generates revenue and reduces the costs associated with housing inmates.

We also are working with a non-profit called "Project Lifesaver", which allows radio tracking of people who are prone to wander such as people with dementia or other cognitive disabilities. This has very little budget impact can greatly reduce overtime in search efforts. Equipment is all paid for by non-profit and/or subscribers. The department provides a minimal amount of time, currently under an hour a month.

Lastly, we are involved in a regional drug task force with Grant and Iowa county. This does create some overtime for the department, but a portion of that is covered by various drug enforcement grants. We are currently the only county agency in the task force that doesn't staff a full time drug investigator. We have

two people who staff it as time allows during their shifts or approved overtime opportunities. Although this is not mandated, it is an important program as we have an ever-present problem with illegal drugs in Richland County. This problem extends beyond the sale and use of drugs, as it is directly tied to many property crimes in the area.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

The number one goal of the sheriff's department is to see through to completion the radio infrastructure project. This likely will not be completed in 2022, but needs to keep moving forward so we can provide critical communications to all divisions of public safety and emergency services in the county. We have a minimum of two squads that will need replacement in 2022. We need to upgrade the surveillance camera system in the jail and courthouse, as mandated by the jail inspector.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

The closest that we can get to the target 0% levy increase is a 0.7% increase, by making drastic staff reductions and additional budget cuts. Not factored into that 0.7% levy increase budget is the high likelihood of a significant overtime increase due to being short staffed. The increase in overtime costs could exceed \$100,000.00 above the budgeted amount to meet our mandated duties of public safety.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

My proposed staffing cuts to meet this 0.7% levy increase include one full time patrol deputy, one full time jailer/dispatcher and one casual typist.

On the patrol side we will see a significant increase in overtime. Additionally, we will have less time for proactive policing and increased response times to calls for service. We will be forced into a situation that at almost all times we will have 2 deputies to cover the entire county. This is a best case scenario and currently due to injuries we are already living this situation. With the current situation, when people take vacation, it is not uncommon to have 4 deputies working 12 hour shifts covering for 2-3 days at a time. This is not safe for the deputies and not safe for the citizens of Richland County.

In the jail, we just created the position I am proposing that we cut. This was a position that was created at the urging of our jail inspector. The jail inspector wanted to see a minimum of 3 people on per shift. He is allowing us to count our dispatcher as a jailer. Our current staffing levels are allowing us to do that, but a reduction will take us backwards. This will likely cause a significant increase in overtime, although not as severe as the patrol overtime increase, but significant enough to warrant saving the position for an overall savings in overtime costs.

Both full-time staff reductions are going to lead to an increase in burn out with existing full time staff which already work a fair amount of overtime as it is. An increase in overtime could possibly lead to

reduced employee retention, which in turn will cost the department more to hire and train new deputies. Less staff will lead to difficulty in using earned benefit time such as vacation and compensatory time. Inability to use compensatory time will lead to more overtime costs. Making these staff cuts will put us in a precarious position if someone is injured and isn't able to work. **It is hard to summarize the extent potential impacts these staff cuts would have to our overall operations. These cuts will definitely lead to increased response times and little to no time for proactive police work to help reduce drug activity and property crimes.**

We have also made cuts to several lines of the budget. Some of the more significant are jail meals, new computer equipment, new equipment, and jail supplies. Truthfully, these cuts are banking on things going well and us not having equipment fail or break. This is a gamble, but necessary given the budget constraints. Jail meals have been down the last two years but that has been likely due to covid. I am anticipating the meals to go back up to previous years' costs but not all at once. We may be able to get by with a reduced budget for 2022.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

We have provided an additional budget option maintaining most of the budget cuts we proposed but keeping both full time positions. This budget does increase levy spending by 5% or \$166,028.00 over 2021. There is a 4.3% levy spending difference between these proposed budgets. But it is worth mentioning again that in the 0.7% (\$22,934.00) increase budget option we did not budget for additional overtime costs which could be significant and easily over \$100,000.00. This would greatly close the gap between the two proposed budgets.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

I would anticipate us to have zeroed out fund #92 at the end of the 2021 budget year. We may have some additional funds that could possibly be applied towards continuing the radio infrastructure project and/or jail surveillance cameras. We may have a need for some upgraded computer equipment with the remainder of fund 75 in the 2022 budget year.

**9.) List any recommendations given from supervisory committee.**

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

None known of at this time.

## 2022 Budget Summary

Department: **Veterans**

Fund(s) Assigned In County Budget: **\$88,182.48**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) A brief department/program description and a summary of the department/program functions and service provided to the community.**

-The office assists Veterans, Service members, Wounded Warriors, Federal and State agencies, Cemeteries, and family members. Approximately 1/3 of Richland Counties population. Our role is to inform and assist them with various applications to any federal, state, and local benefits to which they may be eligible for under law and in accordance with established policies and procedures.

**2.) The mandated functions and services provided by the department/program.**

**As per Wisconsin State Statute 45.80,**

-Advise persons living in the service officer's county who served in the U.S. armed forces regarding any benefits to which they may be entitled or any complaint or problem arising out of such service and render to them and their dependents all possible assistance.

- Make such reports to the county board as the county board requires.

-Cooperate with federal and state agencies that serve or grant aids or benefits to former military personnel and their dependents.

-Furnish information about veterans burial places within the county as required by s. 45.62 (2).

-Perform the duties prescribed by law, including those duties under pars. (a) to (d), separately and distinctly from any other county department.

**3.) The non-mandated services and functions provided by the department/program.**

-Inform persons living in the service officer's county who are members of the national guard or of a reserve unit of the U.S. armed forces or dependents of those persons regarding potential benefits to which they may be or may become entitled and regarding all necessary military points of contact and general deployment information for activated and deployed members of the national guard or reserve units of the U.S. armed forces.

-Cooperate with federal and state agencies that serve or grant aids or benefits to members of the national guard or reserve units of the U.S. armed forces and their dependents.

-Attend various outreach opportunities to identify and inform Veterans and Soldiers of possible benefits to include but not limited to monetary, home loans, student benefits, and eligibility for VA health care.

-

**4.) The department/program's major goals or projects intended with the 2022 budget apportionment.**

-to host Richland County's first VET CON  
-relocate the office to the existing EMT department area.

**5.) The impact of the 2022 budget guidance to the department/program.**

**6.) The department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

-There will be no known adjustments. No services will be eliminated or reduced. All outsourced and supplemental services will continue.

**7.) The cost impact to restore services to 2021 and provide recommendations on how to do so.**

-There is no known cost impacts at this time.

**8.) Anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

-If the County grants the Veterans Service Office permission to relocate to the ground floor offices; we anticipate the need for additional funds to be shifted for IT support.

**9.) Recommendations given from supervisory committee.**

-There are no recommendations at this time.

**10.) Future operational changes needed (ex: state/federal mandates) or requests for consideration.**

-The Veterans Service official has requested permission to move our office and services to the bottom floor of the Courthouse. The space would completely fulfill necessary room to preserve HIPAA regulations, necessary private meeting room, separate office space needs, separate file room, and computer access for Veterans.

## 2022 Budget Summary

**Department: Ambulance**

**Fund(s) Assigned In County Budget: Funds 16, 47 and 51**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

**Richland County Ambulance Services provides 911 EMS response to 10 townships, Village of Boaz, Village of Yuba and the City of Richland Center. We also provide inter-facility transports to hospitals, skilled nursing facilities, hospice centers and return home trips.**

**2.) List the mandated functions and services provided by the department/program.**

*The ambulance operates under the provisions of Wisconsin State Statute 59.54 - Public protection and safety. (1)AMBULANCES. The board may purchase, equip, operate and maintain ambulances and contract for ambulance service with one or more providers for conveyance of the sick or injured and make reasonable charges for the use thereof.*

*The ambulance service (EMS) operates under the authority of State Statute 256 and follows the operational guidance of Wisconsin Administrative Code 110*

**Services:**

- **Provide pre-hospital emergency medical care and transport for sick, disabled or injured individuals**

**3.) List the non-mandated services and functions provided by the department/program.**

- **Community First Aid and CPR programs**
- **Stand by support for the fire service**
- **Stand by support for events**
- **Inter-facility transports**

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

- **Relocating Emergency Services to a new facility**

- Increase staffing to provide 2 staffed ambulances 24/7
- Participation in the radio project

5.) Summarize the impact of the 2022 budget guidance to the department/program.

The ambulance service does not receive county tax levy dollars and was able to absorb the increased costs of payroll, insurance and utility bills associated with the new facility. The JAC was able to reduce the 2022 budget by \$10,374.43 compared to the 2021 budget.

6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.

No adjustments to the current program were made.

7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.

The JAC and ambulance service recognize that it must be fiscally responsible at all times and work within constraints of revenues, which come from the contracts with the municipalities, fees for service, grants and donations

8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).

- Relocate the Emergency Services Building

9.) List any recommendations given from supervisory committee.

- Increase the number of transfer our service provides
- Increase staffing
- Utilize any and all opportunities to retain high quality providers

10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.

Fiscal Year 2022

- Increase the number of staff to accommodate the inter-facility needs of the Richland Hospital without compromising the 911 EMS service provided to our service area

## **2022 Budget Summary**

**Department: Emergency Management**

**Fund(s) Assigned In County Budget: Fund 10 and 49**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

**Richland County Emergency Management works within four functions: mitigation, preparedness, response, and recovery and operates with authority under State Statute Chapter 323. Emergency Management is also required to oversee the EPCRA section of the County per Code of Federal Regulations Title 40 sections 355-372 and SARA Title III sections 304-312.**

### **Mitigation**

- **Mitigation projects and planning are an attempt to prevent hazards from developing into disasters, or at a minimum reduce the effects of disasters when they occur. The mitigation phase differs from the other phases because it focuses on long-term measures for reducing or eliminating risk and building resiliency.**

### **Preparedness**

- **In the preparedness phase, emergency managers develop plans of action for when the disaster strikes. Common preparedness measures include:**
  - **maintain an up to date emergency response plans**
  - **communication plans with easily understandable terminology and methods**
  - **provide exercise and training opportunities for all emergency services/public safety agencies**
  - **development and exercise of emergency population warning methods combined with emergency shelters and evacuation plans**
  - **stockpiling, inventory, and maintain disaster supplies and equipment**
  - **build relationships with organizations of trained volunteers among civilian populations like ARES/RACES, Salvation Army and Red Cross so they may be deployed during a disaster**

### **Response**

- **The response phase includes the mobilization and coordination of the necessary emergency services and first responders in the disaster area. This is likely to include a first wave of core emergency services, such as firefighters, law enforcement, EMS, public health and highway departments.**

## Recovery

- The aim of the recovery phase is to restore the affected area to its previous state. It differs from the response phase in its focus; recovery efforts are concerned with issues and decisions that must be made after immediate needs are addressed. Recovery efforts are primarily concerned with actions that involve rebuilding of property, re-employment, and repairing essential infrastructure.

## EPCRA

- The Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986 was created to help communities plan for chemical emergencies. It also requires industry to report on the storage, use and releases of hazardous substances to federal, state, and local governments. EPCRA requires state and local governments, and Indian tribes to use this information to prepare for and protect their communities from potential risks. Richland County has 14 facilities that use or manufacture extremely hazardous substances (EHSs) and must have plans developed and maintained in the event there was a chemical release.

## 2.) List the mandated functions and services provided by the department/program.

- Maintain the County's Emergency Response Plan
- Facilitate 1 exercise and participate in 3 training exercises (4 in total) for each plan of work year (2 for emergency management and 2 for EPCRA)
- Look for training opportunities that can be brought to the local responders
- Complete 8 hours of professional development
- Complete 6 emergency preparedness initiatives with 1 being related to tornado/severe weather preparedness and 1 related to the EPCRA
- Participate and facilitate WebEOC drills
- Be the lead POC for the County during a natural disaster ensuring that the response is coordinated and documented well so that State and Federal assistance can be requested
- Be a planning resource to other agencies and entities
- Maintain a functioning EOC
- Grants management for State and Federal grants related to response and recovery
- Update and maintain the County's All Hazards Mitigation Plan
- Provide support to all municipalities during times of natural or man-made disaster
- Provide emergency messaging to the public
- Provide guidance to local public safety agencies on topics related to FEMA, Department of Homeland Security and the EPA.
- Update 10 off-site hazardous materials plans according to EPCRA
- Complete the required EPCRA administrative tasks related to the LEPC (Local Emergency Planning Committee)
- Maintain the County-wide Strategic Plan for Hazardous Materials
- Participation in County Mutual Aid meetings (Fire, EMS)
- Participation in Salvation Army and Red Cross meetings and initiatives

**3.) List the non-mandated services and functions provided by the department/program.**

- The emergency management office does not provide services outside of what is required in State Statute Chapter 323 and SARA Title III.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

- Complete the process of converting the County EOP to a County Emergency Response Plan
- Update the required number of off-site facility plans
- Update the County's required Hazard Mitigation Plan
- Conduct 1 full-scale exercise
- Relocating Emergency Services to a new facility
- Participation in the radio project
- Emergency Management storage building for the command post
- Participate in a flood plain restoration project which will mitigate the affects of flash flooding on the Pine River

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

- There were no impacts to the program for 2022 because there was a 1 time increase in funding from Wisconsin Emergency Management (WEM). WEM distributed a 1 time payment to each County and Tribal emergency management program from the American Rescue Plan Act (ARPA). The amount I would have had to absorb was approximately \$4,500 and the 1 time payment was around \$8,500 and had this extra funding not become available the only recommendation I could possibly implement was declining an increase in my wage. Cutting my hours would not be an option because in order to receive funding for emergency management the director needs to be at a minimum of part-time or 20 hours a week. I am already considered part-time as I am also the ambulance service director.
- The majority of my operating budget goes towards my salary and various insurances or maintenance fees. There is little money available in my current budget to meet the State and Federal requirements and any more of reduction will impact how Richland County responds to natural and man-made disasters.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

- There were no impacts to the program for 2022 because there was a 1 time increase in funding from Wisconsin Emergency Management (WEM). 2023 budget will be challenging.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

- **There were no cost impacts to restore services to 2021 levels. 2023 will be the challenging year.**

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

- **Storage building for the command post – Fund 75 \$20,000**
- **Relocate the Emergency Services Building**

**9.) List any recommendations given from supervisory committee.**

- **Use extra 2021 revenue (Additional 1 time state aid payment) for utilities at the new facility**
- **To cover the pay raise and additional insurance cost**
- **Participate in flood plain project on Fancy Creek**

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

- **2023 budget will be difficult, but committee believes the emergency management department will need to maintain 2022 budget, because it already operating on a “bare bones” budget.**

## **2022 Budget Summary**

**Department:** County Clerk's Office

**Fund(s) Assigned In County Budget:** 10.5141 (Core Operational Budget)

*Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.*

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

The County Clerk is an elected County Constitutional Officer with a term of four years. Many of the duties of the office are prescribed by the Wisconsin Statutes. The County Clerk's Office is the official record keeper for many basic County functions, including acting as the Secretary of the County Board of Supervisors. This function includes preparation and maintenance of agendas, minutes, and proceedings, publishing the appropriate legal notices, as well as staff assistance to the Supervisors. Another major responsibility of the Office of the County Clerk is election administration. This involves programming, preparation and distribution of ballots, accumulating the results of each election and canvassing the election returns for each federal, state and county office. The County Clerk is the filing officer for the Board of Supervisors and Constitutional Officers; providing declaration of candidacy, campaign finance and ballot access forms such as nomination papers and campaign finance registration; as well as administering oaths of office. Marriage Licenses are issued through the County Clerk's Office. Additional responsibilities of the County Clerk's Office are: processing timber cutting permits, assisting with dog licensing to all Richland County municipalities, and the preparation and distribution of the county Directory of Officials.

**2.) List the mandated functions and services provided by the department/program.**

Mandated functions and services provided by the County Clerk's Office are outlined in Chapter 59.23(2)(a – t) of Wisconsin state statute as follows: record board proceedings, sign order for payment when applicable, apportionment of taxes, filing of accounts enacted by Board, property, dog licensing, marriage licenses, reporting and recording of receipts and disbursements, payments to Treasurer as applicable, maintain book of accounts, Chief election officer for Richland County, duplicate receipts, certified copies, issue oaths, assist in tax collection as needed, process timber harvesting notices, report receipts and disbursements to Board, supply proceedings to historical society, maintain and list of local officials and disburse accordingly, and other general duties as assigned.

**3.) List the non-mandated services and functions provided by the department/program.**

Effective June 15, 2021 with Resolution No. 21 – 84, additional duties of Finance Officer were added to the duties of the County Clerk for the remainder of Clerk Kalish’s appointed term ending in 2024. Elements of said additional duties include assistance with Strategic Goals of Resolution No. 21 – 107, digitization of resolutions/ordinances and increasing access public access, development of a finance and purchasing policy, and assisting with the preliminary assessment and planning for next generation finance and payroll system.

**4.) Explain the department/program’s major goals or projects intended with the 2022 budget apportionment.**

Major goals and projects for 2022 include the following:

1.) Codification and digitization of all County ordinances and resolutions. The completion of this task aligns with the County’s established strategic goals and those set forth in Resolution No. 19-84. Completion of this project will result in a legally reviewed, updated, electronic, easily accessible, searchable, and user-friendly Code of Ordinances. The updated Code of Ordinances will be utilized by County employees and the general public at various times and create efficiencies when viewing and/or updating current ordinances.

Estimated Costs (Municode):

\$16,750 - codification base cost including zoning (costs can be spread out over 2 budget years, one-time fee)

\$450 – online cost hosting (annual fee)

\$2,200 – self-publishing (annual fee, allows for manual updates-alternative is to pay \$19 per page for EVERY upload)

Estimated completion: 12 – 18 months from start of process

2. Update General Records Retention Schedule, Purge Obsolete Documents, Office Relocation.

Review Ordinance No. 99-11 (adopted 20 April 1999), update if necessary, and begin purging applicable documents from office, vault, and server room spaces currently configured as the County Clerk’s office. This would also include the reorganization of a storage closet in the hallway of the third floor as well. Most of these tasks (if not all) can be completed by staff in the County Clerk, Administrator, and Maintenance departments and executed in phases as time allows. This would be a continual process with time set aside every month to maintain order and consistency with those records retained after the initial purge and organization has been completed. Successful completion of this project would also align with the Administrative Transition Committee’s vision that the office space currently held by the County Clerk be reallocated to the County Administrator. Given the decades of documents that need to be reviewed and/or purged, this will take time and is a process I recommend not be rushed for sake of checking off a box on the to-do list. Lastly, until we start digging into the stacks of paper, we may find that more time is needed to complete one or more of the proposed phases.

A rough outline of the process is as follows:

Phase 1: Create Storage Plan: 30 days (1 month); determine storage plan/location, reconfigure office space (if necessary) to meet storage needs, allocate amount of storage space per department

Phase 2: Gathering of Documentation: 30 days (1 month); gather documents from current location and place in centralized location for review

Phase 3: Organize Documents and Place in Determined Storage Location: 60 days (2 months): review/purge documents, move from central location to permanent location

Phase 4: Review stored documents, compare to retention schedule, and purge what's necessary. This will be ongoing and process with time set aside every month to review the records retained and purge anything necessary.

Please note this is a very rough outline. The execution of this plan will occur in tandem with normal day-to-day operations of the County Clerk's office and will be completed as time allows.

Estimated Costs (staff time of Deputy County Clerk with assistance from County Clerk):

Phase 1: 80 hours: \$1,812.70

Phase 2: 80 hours: \$1,812.70

Phase 3: 80 hours: \$1,812.70

Phase 4: 10 hours per month (120 hours per year): \$2,719.05

\*Note: This is a cost breakdown to do the tasks listed above. This is NOT in addition to the Deputy's core salary, but an estimate of the portion of the Deputy's core salary that would be spent working towards this goal.

3. Transition Wisvote election duties from the County to the local municipalities. At the present moment, the County serves as the reliever for the local villages and towns. The County Clerk's office performs all of the election data entry into Wisvote for the entire County. This is not a statutory requirement and is a service the County performs for the villages and townships at no cost to them. Data entry for a typical election takes roughly 160 (2 staff members working 8 hours days for 10 days) hours to entire in its entirety. The County will retain all other official election duties per state statute. There are numerous benefits from the transition of duties for the County and townships once the learning curve is over. An estimated \$3,500 in staffing could be saved in moving these duties from the County to the townships. Proposed implementation of the official transfer of duties would be 1 January 2023. As County Clerk, I would work closely with the townships and villages in 2022 to assist them in the transition and work through a few elections with them. Additionally, resources would also be provided by the Wisconsin Elections Commissions. Again, this is a non-mandated service that the County provides and has for years. Staff time saved from performing these tasks will be reallocated and incorporated into other office duties as needed.

4. Train new Deputy Clerk. Train newly appointed Deputy County Clerk to complete tasks in my absence. In particular, the Deputy will be trained to handle all matters dealing with the County Board (agenda prep and meeting minutes) and any applicable election duties (Wisvote).

5. Continued efforts to streamline office operations. Efforts towards this process have already been made. The Deputy County Clerk is no longer using a typewriter to record the monthly proceedings of the County Board into a folio book. Given the minutes are already typed in a Word format, the time taken to then transfer to typewritten form was a duplication of efforts. Department heads are now required to submit a voucher cover sheet which states the funding string and vendor information. This saves the Deputy County Clerk from having to code all inputs and puts the responsibility and accountability of budgeting for line items back to the department incurring the expense. Several other documents once completed on pen and paper have been converted to an electronic format. Publishing a condensed form of the County Board minutes would also help to reduce publication costs (not housed in the County Clerk's budget).

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

The County Clerk's office has minimal revenues. During the average year, approximately 80 marriage licenses are issued which equate to roughly \$400.00 in revenue. Other miscellaneous revenues (copies, sale of directories, sale of plat books, use of fax machine) are infrequent and are not large enough to make a difference in the overall budget. Given many of these items can be received electronically or via a mobile device, the demand for use is nearly nonexistent. Cuts to staff and a few to operations are the few places in which the budget has the ability to be reduced to meet the 2022 budget guidance.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

To meet budget guidance and move forward with the recommended goals outlined about, the following adjustments were made:

\*Deputy County Clerk reduced to 30 hours per week: this equates to the County Clerk's office having no staff should the County Clerk or Deputy be out at the same time. It is my understanding that the County has established regular offices hours in which departments are to be staffed. Without a full-time deputy, there may be instances in which the office cannot be staffed.

\*County Clerk will NOT be taking any health insurance

\*Office Supplies reduced \$1,200: this leaves approximately \$21.86 per month to purchase supplies.

\*Basic advertising reduced \$600

\*No funds budgeted for conference registration, mileage, or hotel stays. In short, I will not have it in my budget to attend any conferences, including the annual WCCA conference. Attendance at this conference, which is only once a year, is beneficial to the County Clerk in many different ways.

The option of utilizing shared printers between the County Administrator and County Clerk's office is currently being looked into. The web enabled payroll services expense line has been

shifted to the County Administrator's office as it is a payroll function and not a County Clerk function due to the reorganization of the office.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

The cost to restore the above cuts is approximately \$14,459.42. \$11,025.00 of the deficit is due to the ordinance codification and digitization project. The remaining shortage could be made up by reducing the Deputy's hours to 37.00 per week (1,930 annual), though the reduction on several operational line items, or a combination of reducing both staff and operational costs. Given that more than just the Clerk's Office will benefit from the codification of the ordinances, the cost of the service could be divided equally among several departments instead of just one.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None at this time.

**9.) List any recommendations given from supervisory committee.**

No recommendations received.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

Once the initial codification is complete, digitizing all volumes of the Proceedings of the County Board should take place. While the more recent volumes of the Proceedings are digitized, many of the earlier ones are not. Listed in the Proceedings are the minutes from every session of the County Board, all ordinances and all resolutions.

## **2022 Budget Summary**

**Department: Management Information Systems (MIS)**

**Fund(s) Assigned In County Budget: 10 & 29 & 42**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Our department is a support department to all other departments including the County Board. We maintain all Information Technology Resources including, computers, servers, networks, printers, websites, computer programs, and communications such as telephone systems and lines and Radio communications.

**2.) List the mandated functions and services provided by the department/program.**

We maintain the CAD/RMS system for the Sheriff Department. We ensure connectivity to the network/internet for Children Services, Economic support, Child support, and Mental Health programs. We support the Election systems. We support the tax collection and GIS Systems. We support and over see the 911 call system. We serve as security Officers for Richland County. We maintain all telephone systems for the county. We write specifications for projects such as 911, and AV Projects. We management projects from Radio Towers to Construction projects. We management building security and door access systems. We integrate connectivity between departments and between local, state and national government offices. We complete security audit for program access. Maintain the security camera system in the Jail as mandated by the State of Wisconsin. We maintain the GCS and Papervision systems for Register of Deeds.

**3.) List the non-mandated services and functions provided by the department/program.**

We create and maintain web pages to communicate with employees and consumers of Richland County Government. We support endusers with computer use including instruction, troubleshooting and maintenance. We create ID badges for county board members and county employees, we maintain printers and repair printers. We orient new employees to Richland County technology as well as setup access and remove access to all systems. We purchase all IT Supplies for the county. We take care of AS400 maintenance and users including creation and access of users. We trouble shoot AS400 problems. We maintain Servers for file storage for most county departments and ensure

that file retention laws are followed. Maintain camera systems at Pine Valley, Courthouse, Highway Shop, Symons, and Health and Human Services buildings. Run cabling to departments as needed to maintain network connectivity and add new locations. Schedule/Conduct/Monitor all webex and Zoom meetings and then publish to the public.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Replace backup systems. Replace aging computers, Add AV capabilities to County Board Room. Replace Jail camera system. Allow county systems to run uninterrupted by outtages.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

In order to meet the guidelines I will have to cut equipment replacement or cut staff hours. Cutting either of these will impact the MIS department to a degree, but it will also impact every department of the county. Being a centralized department that serves 19 other departments our budget does not just benefit MIS it actually supports the entire county. The impact would not just be on the MIS department, but felt by all county departments.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

I have eliminated more than the requested amount by returning a portion of the amount to match the 2021 tax levy I could use that \$5,896 to purchas iPads for the County Board members – a project that has been pushed back twice due to limited funds. If these funds are not put back they can be used elsewhere that the county needs them.

Richland County MIS will be facing very tough decisions in the near future. We are running like many other pieces of the county on strings. As of the date this is being written the device that houses all wearable video for the sheriff department has crashed and the video – evidence – is likely gone not to be recovered. We can not continue to run on old equipment and assume we will get by. Realizing that funds are limited the county board will need to find efficiencies by perhaps centralizing duties through out the county. While this will be change and change is difficult it is the only real way of saving money to reduce replication of services and create higher efficiency of the workforce.

**7.) Summarize the cost impact to restore services to 2021and provide recommendations on how to do so.**

We will be as stated above below the 2021 tax levy. For full disclosure the 2021 tax levy given to MIS was higher than what should have been allocated. There was \$20,000.00 that was

left in a line that was anticipated to be taken out. For 2022 I have removed the entire amount which puts me below the 2021 tax levy by \$5,896.00

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

\$20,000.00 for new equipment over \$5,000.00.

**9.) List any recommendations given from supervisory committee.**

NA Finance is my supervising committee

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

As there are more mandated positions and more non-mandated positions that are added there is more need for MIS support. While each position may come with grant or reimbursement to fund it there is not the consideration of the additional support that is required of MIS department. Since 2012 MIS workload has increased 275%. The complexity of the needs for technology have also increased.

Richland County will need to change their Office software to Microsoft 365. This will be a yearly cost that each department will have to have in their departmental budgets or the county will have to have as a county expense. The cost per year will be (budget numbers only) approximately \$250.00/year / user.

## 2022 Budget Summary

Department: Pine Valley

Funds Assigned in County Budget: N/A

- 1) **Brief description and summary of Pine Valley's functions and service provided to the community – skilled nursing home care, assisted living, and inpatient and outpatient therapy**
- 2) **Mandated functions and services provided by Pine Valley – none of Pine Valley's services are 'mandated'**
- 3) **Non-mandated services and functions provided by Pine Valley – skilled nursing home care, assisted living, and inpatient and outpatient therapy**
- 4) **Major goals or projects intended with the 2022 budget – a) maximize use of the new funds coming to Pine Valley through the Governor's budget, and use those funds for their intended purpose, b) move PV's staff wages to 'market' of step 6 to be more competitive, c) maintain PV fund balances while providing financial support to county, d) avoid having to give back any Stimulus Relief funds received during 2020**
- 5) **Impact of the 2022 budget guidance to Pine Valley – the guidance was appreciated as it recognized the need to address wages. It came at a time when the Governor's budget provided the necessary funds to PV to address wages.**
- 6) **Services and staffing adjustments in response to the 2022 budget guidance; including a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services – no adjustments necessary, thanks to the Governor's budget.**

- 7) Cost impact to restore services to 2021 and recommendations on how to do so – N/A
- 8) Anticipated capital improvements, projects from Fund #75(capital projects) and Fund #92(short-term borrowing). Pine Valley's capital expenditures are funded internally through its own capital fund and/or with help from the Pine Valley Foundation.
- 9) Any recommendations given from supervisory committee – rather than budget an amount of funds to give back to the County, excess funds from operations are placed in Pine Valley's balance sheet account #10042, labeled 'Debt Service'. That account will be Pine Valley's designated account from which the county may take funds.
- 10) Future operational changes needed (ex: state/federal mandates) or requests for consideration –
- The wage adjustments, if passed, will require amendments or re-writes to Resolutions 20-12 & 20-13, and the County's compensation plan policy as it relates to Pine Valley, and we will get those submitted
- 
-

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

File wills of deceased persons and wills for safekeeping.

File, monitor, review and close probate cases

File monitor and review minor and adult guardianship cases, including annual reviews of ongoing cases.

File all CHIPS, Juvenile Delinquents and JIPS cases

File all minor and adult Emergency Detention (Mental cases)

File all Termination of Parental Rights and Adoption cases.

Scheduling for all case types

Proof read, mail and file Judge's letters and decisions.

Schedule/reply regarding "Out of County" cases for Judge Sharp.

**2.) List the mandated functions and services provided by the department/program.**

All functions are mandated.

**3.) List the non-mandated services and functions provided by the department/program.**

None

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Maintain and efficient and helpful way of filing and monitoring these cases for attorney's and pro se' customers.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

My budget is essentially staying the same with some minor changes on line items. Budget was already cut to only what is essential. Attorney fees drive much of the expense.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

No major changes at this time.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

None

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None

**9.) List any recommendations given from supervisory committee.**

None

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

None at this time.

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

**Must be able to read the law and judge whether the law requires the register to perform a duty. Review and record all documents authorized by law. Prepare documents for indexing and imaging. Register, file and index all marriages, deaths and births. Make and deliver to any person certified and uncertified copies of records. Record Articles of Incorporation, Firm Names and Partnership Agreements. Help customers complete Termination of Decedent's Interest Form. File and index Military discharges. File and index documents pertaining to personal property. Submit portions of recording fees to state agencies. Submit portions of recording fees to state and county Land Information programs. Forward to Secretary of Administration fees collected for Children's Trust Fund. Keep a complete record of fees received and file a report monthly and annually. Back indexing of old records. Aid customers finding records (easements, surveys, boundary lines, genealogy, church and school records, etc.). Telephone requests. Prepare annual budget. Prepare billing statements. Provide CD's to two Title Companies weekly. Prepare Real Estate Transfers for local newspaper.**

**2.) List the mandated functions and services provided by the department/program.**

Almost all of the above are mandated.

**3.) List the non-mandated services and functions provided by the department/program.**

Back indexing of old documents. Helping customers at the counter with genealogy requests. Real Estate Transfers to local newspaper.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

It is my understanding that by 2023 LandNav (our indexing program) will be raising their fees considerably. I am exploring my options to go with another company that will be compatible with the Property Lister and Treasurer, be more user friendly and not as expensive as LandNav.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

If I have to cut staff to meet the budget imposed older documents will not be indexed or able to find on the County's website. Office may be closed at times. Service will be slower and probably not as efficient due to lack of time to help customers. I believe some of the American Rescue Plan funds can be used to help with the back indexing.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

I would have to cut the Deputy position about 5 hours a week. In a small office the only place to cut is staff to meet the salary and insurance increases in my budget. Most of our services are in the state statutes and cannot be cut. Less staff means customers will not get the service they are accustomed to. There may be a delay in recording times, and office may be closed some. I have two ideas to maintain my staff. Use of Land Records Funds. Last year the Register of Deeds Office contributed \$30,840 to the County Land Records fund from fees collected. The other idea is use of the COVID relief funds. COVID19 presented a shutdown where searchers and professionals are not coming into the office to do their land records research – relying on the online images - however the gap in years has created incomplete research of land record information. Title/Records access has been declared an essential function.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

\$6,355. Our fees are spelled out in state statutes; therefore, I am not able to increase fees. I might be able to increase revenue if I go with a different indexing/imaging vendor that charges the public to search our records online. The other two sources to restore services is use of Land Records Funds and COVID Relief Funds.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None.

**9.) List any recommendations given from supervisory committee.**

My Committee is Finance and Personnel. I do not meet with them on a regular basis. Usually I am having to defend this office if I do. Without two people in the office it is hard to do a good job with constant interruptions.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

**New Indexing/Imaging System.**

## **2022 Budget Summary**

**Department:**

**Fund(s) Assigned In County Budget:**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Symons Recreation Complex (SRC) has an indoor swimming pool, whirlpool, sauna, racquetball courts, and exercise rooms. The facility provides community health and wellness opportunities for Richland County residents as well as other nearby county residents. SRC is used as a marketing tool to bring new employees and families to the area to work and live. SRC is a place for community socialization, fitness, education and wellness for the community.

**2.) List the mandated functions and services provided by the department/program.**

Symons Recreation Complex does not provide any functions or services that are mandated for the County of Richland to provide. It does assist the Aging and Disability Resource Center (ADRC) with fall prevention course offerings for those over the age of 60.

**3.) List the non-mandated services and functions provided by the department/program.**

Symons Recreation Complex (SRC) provides community health and wellness activities by hosting events like the Ugly Sweater Fun Run/Walk that are supported by area businesses and clubs. SRC is the only swimming pool in Richland County that provides swimming lessons to area youth. Swimming lessons teach children how to be safe around water, which is very important with rivers, streams and lakes in the local area. The facility also offers swim team programs for those that enjoy swimming. Participants continue beyond swim lessons to keep their swimming skills sharp with the bonus of making friends and having fun in the water. The facility is more than just a place to exercise, it is a fun and friendly environment for all ages. SRC is a safe and fun facility for elementary to high school students to have fun as well as a great place for senior citizens to socialize. A large number of area seniors, some who live alone, come to SRC for socialization and fitness. Some say SRC offers "therapy" as their body feels better, after using the facility so that they can move, shop and work in Richland County.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

Symons Recreation Complex (SRC) is looking to increase the health and wellness opportunities for area residents in Richland County as well as surrounding counties. The SRC 2022 goal is to increase community outreach to businesses and to build partnerships with area businesses on health and wellness events and programs. SRC in partnership with the ADRC of Eagle country

is planning on expanding the fall prevention course that are currently offered by adding other fall prevention courses for Richland County residents over the age of 60.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

With the increase in wages and benefits the facility hours will need to stay at the reduced COVID hours to accomplish a zero increase on the tax levy. In addition, the temp/casual maintenance hours will continue to be reduced, which will make it more challenging when the maintenance supervisor is on vacation. Symons Recreation Complex (SRC) staff is made up almost entirely of temp/causal staff, who receive no county benefits. There are only three full time staff members at SRC.

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

Symons Recreation Complex (SRC) is working with the Roadrunner Café (Richland County Food Service) to help with community outreach for events for the community. SRC is strengthening the partnership with local Aging and Disability Resource Centers (ADRC) to increase the classes that are provided by SRC and supported by the ADRC of Eagle Country (Richland County), Iowa County, Grant County, Crawford County, and Vernon County. SRC is working on partnering with The Richland Hospital and UWP-Richland to provide community health and wellness opportunities to the community.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

Symons Recreation Complex (SRC) would need an additional \$8,000.00 to restore services to 2019 pre-pandemic business hours where employees would go back to pre-pandemic schedules. SRC is looking for partnerships to provide sustainable programs and events that could help restore services to 2019. SRC is also looking at ways to conserve and reduce energy consumption of the facility, thus reducing expenditures.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

Symons Recreation Complex has a pending project of re-plastering of the swimming pool. \$25,000 from the County (Fund #75) and \$25,000 from the City of Richland Center has been allocated for this project. There is currently a shortage of materials, the project is on hold at this time. Future projects for Fund #92, short-term borrowing would be the re-modeling of the locker rooms. Project cost \$25,000 (\$12,500.00 County of Richland portion of project, the other \$12,500.00 would be the City of Richland Center portion of the project)

**9.) List any recommendations given from supervisory committee.**

Symons Natatorium Committee stated the presented budget is a creative way to keeping the 2022 budget to the requested 0% increase of the tax levy.

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

## **2022 Budget Summary**

**Department: TREASURER**

**Fund(s) Assigned In County Budget: 10.5156**

Please answer the questions below to complete the 2022 Budget Summary for your department/program. All proposed budget documents (Budget Summary & Budget Worksheets) must be submitted to the County Administrator's Office no later than 4 P.M. on July 30, 2021.

**1.) Please provide a brief department/program description and a summary of the department/program functions and service provided to the community.**

Serve the Public and all taxpayers of Richland County to the best of our ability.

In charge of entire Richland County Tax Roll and entire Tax Database on County website.

Collects Delinquent and Postponed taxes.

Receipts and deposits all monies from all Richland County Departments and from all other sources.

Serves all County Departments in regards to their monies deposited in our office, ACH deposits, NSF/returned checks, outstanding checks, etc.

In charge of the County's working bank account and investments.

Monitors and makes contacts for outstanding checks.

Balances and reconciles with bank statement.

Balances Receipts and Disbursements monthly and balances with County Clerk's Office.

Assists Property Lister in preparation of calculation and printing of tax bills.

Serves and assists all Municipal Clerks and Treasurers in the tax collection process as well as other functions required by the State.

Performs duties to complete State Mandates such as posting and constant monitoring of lottery credits on every primary residence in Richland County.

Bills, collects and reconciles Ag Use Conversion Fees reported by Assessors.

Prints & mails Delinquent and Postponed tax notices, and mandated notices of Issuance of Tax Certificates.

Reconciles Real Estate Transfers with Register of Deeds and prepares report and submits payment to the State of WI.

Prepares quarterly report and submits payment to the State for the State's share of Register of Deeds fees, Children Trust Fund, and Probate fees.

Tracks PILT payments and MFL payments from the State to municipalities which must pay a percentage to the County. Receipts and reconciles these payments.

Tracks Bankruptcies.

Tracks online payments and credit card payments and reconciles.

In charge of 4 tax settlements during the year with 22 Municipalities, 11 Schools Districts, 3 Vocational Schools, and Richland County. Assures accuracy in balancing the entire tax process with all of them to provide them with all levies certified by the State of Wisconsin.

Monitors tax certificates, prepares and mails notices to alert of tax deed approaching.

Performs the many steps of the tax deed process.

Answers to the State Department of Revenue, Lottery Credit Auditors, County's Auditors and the School District Auditors.

Many various other duties.

**2.) List the mandated functions and services provided by the department/program.**

Administers property tax collections. Must provide forms and oversees municipal tax collections.

Provides reports required by the State

Provides tax settlements 4 times per year to 22 municipalities, 11 School Districts, 3 Vocational Schools and Richland County according to State Statute. Reports to Dept. of Revenue.

Must send out lottery credit claim notices, post lottery claims, run lottery credit reports, and keep accurate database of lottery credits on every primary residence in Richland County. Audited by State of WI.

Prepares and submits mandated publications and mailings.

Conducts tax deed process according to State Statute.

Collects County's share of DNR PILT payments from municipalities.

Bills and collects Ag Use Conversion Fees.

Collects and reconciles Dog Licenses and Marriage Licenses. Prepares reports and submits payments to the State.

Must bill and collect MFL tax.

Reconciles Real Estate Transfers with Register of Deeds and prepares report and submits payment to the State of WI.

Prepares quarterly report and submits payment to the State for the State's share of Register of Deeds fees, Children Trust Fund, and Probate fees.

**3.) List the non-mandated services and functions provided by the department/program.**

Prints and mails delinquent and postponed notices.

\*\*As I don't believe these are mandated, it would not be in the County's best interest to discontinue the mailing of these notices. Your delinquent taxes would be much higher. Also, without a reminder for the July second installment tax payment coming due, many of these would become delinquent as well.

**4.) Explain the department/program's major goals or projects intended with the 2022 budget apportionment.**

To continue to maintain efficient public service, efficient accounting to the State, efficient service to Municipal Clerks, Treasurers and Assessors. Continue to maintain accuracy and timeliness of the tax collection process. Continue efficient accountability for all funds, all banking and investing transactions and maintain the checks and balances that are in place.

**5.) Summarize the impact of the 2022 budget guidance to the department/program.**

In order to comply with what was required of this budget, I lowered the Deputy's hours to 35 hours. This position was finally awarded 40 hours beginning in 2020 to handle the workload, to take stress off the office and be more desirable in filling the position if needed. This is a difference of \$5873.79

**Please restore the Deputy Position to 40 hours.** It is in the County's best interest to keep this position at 40 hours to maintain all the duties and responsibilities listed above plus other daily duties not on this list. These hours are crucial to get the job done.

I also reduced the **Postage & Envelopes** line by \$ 100 to comply with the requirement. However as we know postage goes up almost every year as well as the prices for printing.

I also reduced **Advertising** line by \$200 to comply. Prices of publications goes up as well and most of the publications are state mandated.

I also reduced **Office Supplies** by \$100 to comply. The bulk of our office supply expense is Toner for our printers as well as basic supplies to keep our office running.

I also reduced **Mileage** by \$65.78 to comply. Now with Covid restrictions lifted we will again have in person conferences and depending on location of State conferences, GCS Software User Group Meetings and Treasurer District Meetings, the reduction may not be in order.

**Please restore these expenses to the original amounts without the reduction.**

**6.) Summarize the department/program's services and staffing adjustments in response to the 2022 budget guidance. Include a list of reduced or eliminated services, expanded or added services, and any collaborative, outsourced or creative solutions to maintain services.**

The hours of the Deputy Treasurer were reduced to 35 hours as well as other expense lines were reduced to comply to budget guidance. See # 5 above.

**7.) Summarize the cost impact to restore services to 2021 and provide recommendations on how to do so.**

The County Treasurer's Office has no revenue which has always been the case and likely will continue to be the case. Our budget has always been bare bones with no frills. Upon many requests in the past, the Deputy Treasurer position was denied an upclass. Therefore, she has been your Deputy Treasurer for 25 years at the same classification.

Please restore this position back to the 40 hours.

Please restore the other 4 reductions (shown on Line 5.) back to the original amounts.

Total cost: Deputy Salary = 5873.59

4 Expense lines = 465.78

**TOTAL TO RESTORE \$6339.37**

I have attached a budget sheet to comply with your request and also a budget sheet showing the realistic budget for the Treasurer's Office without reducing the Deputy's hours or reducing any expenses.

**8.) List any anticipated capital improvements, projects from Fund #75 (capital projects) and Fund #92 (short-term borrowing).**

None at this time. We anticipate the need of a new copy machine within the next several years.

**9.) List any recommendations given from supervisory committee.**

**10.) List any future operational changes needed (ex: state/federal mandates) or requests for consideration.**

We will be in need of paying for the new upgraded GCS Software Program for 2023 budget. The present program will sunset in 2023. The cost has not been made available at this time.