

RICHLAND COUNTY

Finance & Personnel Committee

July 16, 2021

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene at 1:00 p.m., Friday, July 16th, 2021 via videoconference and teleconference using the information below. The meeting will also be held in the County Board Room at 181 W. Seminary Street, Richland Center WI 53581, with an alternate location of the Health and Human Services Conference Room at 221 W. Seminary Street, Richland Center WI 53581 if the County Board Room is unavailable.

WebEx Videoconference:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=mbdbc88b5ac87dc3e1ffe46f52781dde4>

Meeting number: 182 996 4934, Password: Richland

WebEx Teleconference: WebEx teleconference phone number: 408-418-9388, Access code: 182 996 4934

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Previous meeting minutes

Requests & Other Referrals

5. Fair - Fund transfer from General Fund to the Richland County Fair Revolving Fund
6. Economic Development – Fair Housing Proclamation for CDBG Closeout

Budget

7. Clerk and Administrator Office Budgets for 2022
8. Administrator Report on 2022 Budget Process

Finance

9. Review of Fund #75 Capital Improvement and Capital Projects Borrowing
10. Land Conservation use of Fund #75 funds for Mill Creek Dam Repair
11. Sheriff's Office use of Fund #75 funds for Wearable Video Recorders
12. Treasurer Reports

Personnel

13. Handbook Amendment, HHS Addendum — Wage Modification for Bilingual ESS Staff
14. Report – Health and Human Services Staffing Report

Conclusion

15. Future agenda items
16. Adjournment

Meeting materials may be found at <https://www.co.richland.wi.us/financePersonnelMinutes.shtml>.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

FINANCE AND PERSONNEL COMMITTEE

July 06, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Tuesday, July 6th, 2021, in the County Board Room at 181 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez, Marty Brewer, Marc Couey, Linda Gentes, Melissa Luck(absent), Don Seep, and David Turk(absent).

1. **Call to Order:** Committee Chair Shaun Murphy-Lopez called the meeting to order.
2. **Proof of Notification:** The Committee Chair Shaun Murphy-Lopez verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Gentes, second by Brewer for approval of the Agenda. All Ayes. Motion carried.
4. **Previous Meeting Minutes:** Motion by Seep, second by Gentes approval of the minutes for the June 15th & 18th 2021 meeting of the Finance and Personnel Committee. All Ayes. Motion carried.
5. **Ambulance purchase of REC building using fund #75*:** Motion by Brewer, second by Couey to allow use of Fund 75 in the purchase of the REC building & renovation for an ambulance garage & emergency management center, and to recommend resolution of the REC building to the County Board for their July 2021 meeting. Discussion was had in support and against the ambulance district garage. Roll Call vote 4 Ayes 1 Nay, motion carried.
6. **Budget Guidance*:** Motion by Couey, second by Brewer to adopt 2022 operational budget guidance & budget packet, and to disseminate to departments and partners. All Ayes, motion carried.
7. **Radio Tower analysis contract*:** Motion by Seep, second by Gentes to recommend resolution by the Richland County Board to accept the proposal for consulting services from True North Consulting Group, regarding the County Radio & Tower analysis and improvement phase 2, for an amount not to exceed \$21,500, from Short-term Capital Fund #92 line 8. All Ayes, motion carried.
8. **Ambulance fund Transfer*:** Motion by Brewer, second by Couey to approve a transfer of \$20,000 out of the ambulances operating budget (Fund 51) and into the new ambulance outlay account (Fund 16). All Ayes, motion carried.

- 9. Employee meals per diem rate*:** Motion by Seep, second by Couey to recommend resolution to the Richland County board to amend the Employee handbook to increase in reimbursement for meals from \$20/day to \$25/day and language changes as presented. All Ayes, motion carried.
- 10. Pine Valley Sign-on Bonus*:** Motion by Couey, second by Brewer to recommend resolution to the county board asking for an increase to and expansion of Pine Valley's sign-on Bonus program; (increasing the bonus amount for the new employee from \$500 to \$1,000, and increasing the bonus amount for the current employee who referred the new employee from \$100 to \$250, and expanding the program from just nursing department positions to now include activity aide, housekeeper, laundry worker, personal care worker, food service II, lead cook, and maintenance worker). All Ayes, motion carried.
- 11. Vacation accrual discrepancy – handbook v. Resolution 19-36*:** Motion by Brewer, second by Gentes to recommend amendment to Resolution 19-36, correcting typo of vacation accrual from "3 work weeks at the end of 5 years" to "3 work weeks at the end of 6 years" as indicated in the Employee Handbook, and as has been historic practice. All Ayes, motion carried.
- 12. Classification, compensation, and staff authorization policy*:** Motion by Seep second by Brewer to approve amendments to the Authorization Table of the Classifications, Compensation and Staff Authorization Table for existing Health and Human Services Positions identified, and affirm recommendation to the County Board for resolution. All Ayes. Motion carried.
- 13. Future agenda items:**
- 14. Adjournment:** Motion by Couey second by Gentes, to adjourn until July 16th at 1:00pm in the County Boardroom.

Josh Bell
Richland County — Accounting Supervisor

Richland County Committee

Agenda Item Cover

Agenda Item Name: Resolution Making A Fund Transfer To The Richland County Fair Revolving Loan Fund

Department	Fair & Recycling	Presented By:	Administrator
Date of Meeting:		Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:		Referred by:	Carla Doudna
Action needed by no later than (date)	August 2021		

Recommendation and/or action language:

Approval of Resolution for a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund 68 in the amount of \$15,000. The funds will be used by the Fair & Recycling Committee to conduct the 2021 Richland County Fair. The appropriation is for a period of 90day.

Background: *(preferred one page or less with focus on options and decision points)*

This is requested and approved each year for the Richland County Fair, previous Resolution #19-17

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

RESOLUTION NO.

A Resolution Making A Fund Transfer To the Richland County Fair Revolving Loan Fund.

WHEREAS each year it is necessary for the County Board to make a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund for use by the Fair and Recycling Committee in conducting that year's County Fair.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that \$15,000.00 is hereby temporarily transferred from the General Fund to the Richland County Fair Revolving Fund for use by the Fair and Recycling Committee in conducting the 2021 Richland County Fair, with this appropriation being for a period of 90 days, and

BE IT FURTHER RESOLVED that \$15,000.00 be transferred back from the County Fair Revolving Loan Fund to the General Fund by not later than December 31, 2021, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE**

BE IT FURTHER RESOLVED that the lowest bid of \$31,300.00 for this project was received from CCJ Construction, LLC of Muscoda and the contract for this project is hereby awarded to that firm, and

BE IT FURTHER RESOLVED that \$31,300.00 is transferred from the General Fund to the Courthouse Repair Outlay account in the 2019 County budget to cover the cost of this project, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X	
Jeanetta Kirkpatrick	X	
Marc Couey	X	
Shaun Murphy-Lopez		X
Donald Seep	X	
Buford E. Marshall, Jr.	X	
David J. Turk	X	
Larry Sebranek	X	

Resolution No. 19-78 Making A Fund Transfer To the Richland County Fair Revolving Loan Fund was read by County Clerk Vlasak. Motion by Couey, second by Cosgrove that Resolution No. 19-78 be adopted. Motion by Marshall, second by Peters that the resolution be amended to state that "\$15,000.00" is temporarily transferred. Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

RESOLUTION NO. 19 – 78 (Amended)

A Resolution Making A Fund Transfer To the Richland County Fair Revolving Loan Fund.

WHEREAS each year it is necessary for the County Board to make a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund for use by the Fair and Recycling Committee in conducting that year's County Fair.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that \$15,000.00 is hereby temporarily transferred from the General Fund to the Richland County Fair Revolving Fund for use by the Fair and Recycling Committee in conducting the 2019 Richland County Fair, with this appropriation being for a period of 90 days, and

BE IT FURTHER RESOLVED that \$15,000.00 be transferred back from the County Fair Revolving Loan Fund to the General Fund by not later than December 31, 2019, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Jeanetta Kirkpatrick	X
Marc Couey	X
Shaun Murphy-Lopez	X
Buford E. Marshall, Jr.	X
Donald Seep	X
David J. Turk	X
Larry Sebranek	X

Resolution No. 19-79 Approving The Purchase Of 8 New Computers And Upgraded Software For The Aging And Disability Resource Center Of The Department Of The Health And Human Services Department was read by County Clerk Vlasak. Motion by Couey, second by Turk that Resolution No. 19-79 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 19 - 79

A Resolution Approving The Purchase Of 8 New Computers And Upgraded Software For The Aging And Disability Resource Center Of The Department Of The Health And Human Services Department.

WHEREAS the Aging and Disability Resource Center staff computers are outdated and the software needs to be upgraded, and

WHEREAS the cost of this proposal will be funded by a one-time cost funding from the Wisconsin Office of Resource Development so that the 2019 budget for the Aging and Disability Resource Center will not be affected, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have presented this proposal to the Finance and Personal Committee which is now presenting it to the County Board for its consideration, and

NOW THEREFORE BE IT RESOLVED that approval is hereby granted to purchase 8 new computers and upgrade the software for these computers for the Aging and Disability Resource Center of the Department of Health and Human Services, with these computers to be purchased from J Comp Technologies, Inc. of Baraboo, at a total cost not to exceed \$11,000, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: *Fair Housing Proclamation / Resolution for CDBG Close Program*

Department	Richland Economic Development	Presented By:	Jasen Glasbrenner
Date of Meeting:	7/15/2021	Action Needed:	Passing of Resolution
Disclosure:	Open	Authority:	
Date submitted:	7/13/2021	Referred by:	

Recommendation and/or action language: *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Actions Needed: Motion to resent resolution to the Richland County Board.

Passing of a resolution by the County Board declaring July as Fair Housing Month. This resolution meets a required action of the CDBG Close program that we are engaged in with the Lone Rock Village Center Park and the Richland Center Auditorium Accessibility projects. The resolution language is based on guidance received from our Grant Administrator – Vierbicher Engineering.

Background: *(preferred one page or less with focus on options and decision points)* The CDBG Close Program was placed into effect in January of 2019 and pertains to the close out of the County CDBG – Economic Development Revolving Loan Fund with a value of approximately \$1.2million. Under the Close program the County was allowed to submit two applications by Jan 31, 2021 in order to retrieve the \$1.2 million dollars back into the County.

The two projects that were proposed by Richland County and accepted by the CDBG Close Program were the Lone Rock Village Center Park and the Richland Center Auditorium Accessibility Project. These project are expected to be completed by October of 2022.

Attachments and References:

Resolution to Proclaim July as Fair Housing Month	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	No financial impact		

Approval:

Review:

Jasen Glasbrenner 7/13/2021

Department Head

Administrator, or Elected Office (if applicable)

RESOLUTION NO.21- _____

A Resolution Proclaiming July 2021 as Fair Housing Month

WHERE AS, Richland County recognizes the passage of the Federal Fair Housing Act; Title VIII of the Civil Rights Act of 1968, as amended; and

WHERE AS, this law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, sex, family status, disability or national origin; and

WHERE AS, equality of opportunity for all is a fundamental policy of this nation, state and city, and

WHERE AS, barriers which diminish the rights and limit the options of any citizen will ultimately diminish the right of all citizens;

WHERE AS, the cooperation, commitment and support of all the residents of Richland County is necessary to removing barriers to the enjoyment of living where one choose within one's means.

NOW THEREFORE BE IT RESOLVED, the Richland County Board hereby proclaims the month of July, 2021 as

FAIR HOUSING MONTH

And request and encourage every citizen and business of our community to support and endorse Fair Housing; to reaffirm their commitment to Fair Housing for all, and wholeheartedly recognize these rights and responsibilities throughout the year.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JUNE

**RESOLUTION OFFERED BY
FINANCE & PERSONNEL COMMITTEE**

FOR AGAINST

SHAWN MURPHY-LOPEZ
MARC COUEY
MARTY BREWER
DAVID TURK
DONALD SEEP
LINDA GENTES
MELISSA LUCK

Richland County Committee

Agenda Item Cover

Agenda Item Name: Review of Fund #75 Capital Improvement and Capital Projects Borrowing

Department	Administration	Presented By:	Administration
Date of Meeting:	July 16 th , 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure E
Date submitted:	July 15 th , 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

- 1) Motion to ... accept report on Fund 75 2020 Capital Projects.

Background: *(preferred one page or less with focus on options and decision points)*

Richland County, Accounting Supervisor, Joshua Bell is conducting a review and audit on our Fund #75 Capital Improvement Borrowing Fund. The report is attached. The report helps depict expenditures and remaining funds. The report is provided to show progress in completing planned projects, remaining funds for projects, and possible future need to reappropriate funds to meet county needs within the intent of the borrowing authorization resolution.

Resolution 20-20 was adopted and Fund 75 was established to provide funds for 2020 Capital Projects.

Review Points:

- Look at the current progress of spending out of this fund
- Review outstanding projects/Unspent funds
- Identify potential underspending/re-appropriation

Attachments and References:

Fund # 75 Tracker	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

	Total	Notes	
Jcomp Tech Inv #65240	13,627.86	Veeam Essentials Enterprise Plus 1 year 24x7 Support; 2 year add'l years 24x7	Move to Fund 92
Jcomp Tech Inv #63115	4,440.00	3 Lenovo ThinkPad P53 20QN002FUS 15.6" Mobile i5 16GB	Move to where COVID money(Route2Recovery?) was applied
Jcomp Tech Inv #64566	999.00	Lenovo ThinkPad L15 TS	Move to where COVID money(Route2Recovery?) was applied

Fund 75 Summary
6/30/2021

	Alloted	Total Spend	Balance
Technology	124,500.00	129,436.61	(4,936.61)
Parks	38,000.00	-	38,000.00
Courthouse	60,000.00	59,311.19	688.81
Emergency Mgmt	20,000.00	-	20,000.00
Fairgrounds	105,000.00	24,142.20	80,857.80
Roof-HHS/UWR	634,000.00	34,940.00	599,060.00
Highway	800,000.00	800,000.00	-
Vehicles-Sheriff	234,000.00	245,867.40	(11,867.40)
Symons	65,000.00	-	65,000.00
Administrator	10,000.00	14,498.15	(4,498.15)
Misc New Equip	125,000.00	50,498.61	74,501.39
Child Support	25,000.00	491.25	24,508.75
Land Conservation	100,000.00	-	100,000.00
AED for Squads	25,000.00	21,727.45	3,272.55
Ambulance	600,000.00	23,761.38	576,238.62
	\$ 2,965,500.00	\$ 1,404,674.24	\$ 1,560,825.76
			576,238.62
			100,000.00
			599,060.00
			65,000.00
			20,000.00
			18,181.00
			\$ 182,346.14

Notes

Complete

\$13k well(voted down?) - \$25k gravel for bike trail

Complete

Shed for command post; still planning on doing

Not all invoices have been received yet

Complete

Work will start in Sept

All spend was for Small Courtroom repairs

No spend for multiple areas

Complete

Dam repair

Complete

TDB w/ July Board vote

Ambulance

Dam Repair

Roof Repair HHS/UWR

Roof Repair Symons

Emergency Mgmt Command Post

Sheriff Dept Body Cams

Uncommitted Funds

	<u>Technology</u>	<u>Parks</u>	<u>Courthouse</u>	<u>Emerg Mgmt</u>	<u>Fair</u>	<u>Roof-HHS-UWR</u>
Jan-20	-	-	-	-	-	-
Feb-20	-	-	-	-	-	-
Mar-20	775.14	-	-	-	-	-
Apr-20	7,407.08	-	-	-	9,308.00	-
May-20	-	-	-	-	14,734.56	-
Jun-20	-	-	-	-	-	-
Jul-20	330.00	-	6,200.00	-	-	-
Aug-20	501.76	-	37.80	-	99.64	-
Sep-20	50,330.00	-	-	-	-	-
Oct-20	-	-	-	-	-	189.00
Nov-20	-	-	-	-	-	-
Dec-20	1,125.13	-	16,189.89	-	-	34,751.00
Jan-21	-	-	-	-	-	-
Feb-21	1,290.00	-	36,883.50	-	-	-
Mar-21	67,677.50	-	-	-	-	-
Apr-21	-	-	-	-	-	-
May-21	-	-	-	-	-	-
Jun-21	-	-	-	-	-	-
Jul-21	-	-	-	-	-	-
Aug-21	-	-	-	-	-	-
Sep-21	-	-	-	-	-	-
Oct-21	-	-	-	-	-	-
Nov-21	-	-	-	-	-	-
Dec-21	-	-	-	-	-	-
Total	129,436.61	-	59,311.19	-	24,142.20	34,940.00
<i>check</i>	-	-	-	-	-	-
Allotted	124,500.00	38,000.00	60,000.00	20,000.00	105,000.00	634,000.00
Total Spend	129,436.61	-	59,311.19	-	24,142.20	34,940.00
Remaining	(4,936.61)	38,000.00	688.81	20,000.00	80,857.80	599,060.00

Fund 75 - Capital Improvements
2020 Capital Improvements

<u>Highway</u>	<u>Vehicles- Sheriff</u>	<u>Symons</u>	<u>Administrator</u>	<u>Misc New Equip Detail</u>	<u>Child Support</u>
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	66.61	-
-	22,613.50	-	-	-	-
-	12,025.20	-	-	-	-
-	-	-	-	220.00	-
-	15,058.80	-	-	-	-
800,000.00	119,997.32	-	-	-	-
-	-	-	-	26,351.75	-
-	76,172.58	-	-	8,429.50	-
-	-	-	-	7,736.40	-
-	-	-	14,498.15	1,044.44	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	6,016.52	-
-	-	-	-	633.39	491.25
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
800,000.00	245,867.40	-	14,498.15	50,498.61	491.25
-	-	-	-	-	-
800,000.00	234,000.00	65,000.00	10,000.00	125,000.00	25,000.00
800,000.00	245,867.40	-	14,498.15	50,498.61	491.25
-	(11,867.40)	65,000.00	(4,498.15)	74,501.39	24,508.75

<u>Land Cons</u>	<u>AED for Squad</u>	<u>Ambulance</u>	<u>Total</u>
-	-	-	-
-	-	-	-
-	-	-	841.75
-	-	-	39,328.58
-	-	-	26,759.76
-	-	-	220.00
-	-	-	21,588.80
-	-	-	920,636.52
-	-	-	76,681.75
-	21,055.00	-	105,846.08
-	-	-	7,736.40
-	-	-	67,608.61
-	-	-	-
-	-	5,150.00	43,323.50
-	672.45	6,962.00	81,328.47
-	-	-	1,124.64
-	-	6,884.88	6,884.88
-	-	4,764.50	4,764.50
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	21,727.45	23,761.38	1,404,674.24

- - -

100,000.00	25,000.00	600,000.00	2,965,500.00
-	21,727.45	23,761.38	1,404,674.24
100,000.00	3,272.55	576,238.62	1,560,825.76

1,404,674.24 per File
1,423,741.10 per AS400
 (19,066.86) *diff*

Move to where COVID money was applied	4,440.00	Jcomp Inv RIC19
Move to where COVID money was applied	999.00	Lenovo ThinkPad L15 TS
Move to Fund 92	13,627.86	Veeam Essentials Enterprise Plus 1 year 24x7 S

(0.00) *diff*

Richland County Proposed Capital improvement Budget

3	\$124,500		Technology-County
			replacement, video c
	\$ 38,000	B	Parks-13,000 well/
3	\$ 60,000		Courthouse -cleani
	\$ 20,000	A	Emergency Man.-
	\$105,000	A	Fair- electrical/lighti
	\$634,000	A	Roof Replacement
	\$800,000	C	Highway- new asph
3	\$234,000		Vehicles- Sheriff's c
	\$ 65,000	A	Symons—plaster, r
	\$ 10,000	A	Construction of off
3	\$125,000		misc. equipment-fr
	\$ 25,000	A	Security window-fr
	\$100,000	D	Dam repair-Land Co
3	\$ 25,000		AED's for squad cars
	<u>\$600,000</u>	A	Ambulance Garage

\$2,965,500 TOTAL

3 = Equipment projects -	\$568,500
A = County Buildings -	\$1,459,000
B = Park project -	\$ 38,000
C = Highway -	\$ 800,000
D - Dam repair -	<u>\$ 100,000</u>
Total	\$2,965,500

2020 Budget Borrowing

5 to 7 years
City Board I Pads, computers/servers
conferencing
25,000 gravel for bike trail
ing equipment/windows/carpet
shed for command post
ing for grandstands 2020
s/repairs-HHS Bld. UWP Campus
alt 6.5 miles 10 years
ars/trucks/van 5 yrs.
ubber roof, tile drains 2020
fice for administrator
rom various budgets 5 to 7 years
or child support office
onservation

Done Feb. 2023

Description
of
Resolution

Jcomp Tech Inv #
CDW-G Inv #WZT0119
Jcomp Tech Inv #63043
SHI Inv #B11792645
CDW-G Inv #ZFV3439
CDW-G Inv #ZJB5619
SHI Inv #B12033700
Jcomp Tech Inv #64032
Marco Inv #INV8255297
Marco Inv #INV8366534
Marco Inv #INV8516321
Marco Inv #INV8568837

Jan-20	Feb-20	Mar-20	Apr-20	May-20
		358.80		
		416.34		
			7,407.08	
-	-	775.14	7,407.08	-

Total

\$ 1,000	-	X Circuit Court	fin
\$ 500	-	X Coroner	
\$ 300	-	X Property Lister – Memory and Ba	
\$ 700	-	X Treasurer	
\$ 2,000	-	X District Attorney	
\$ 220	-	X Register of Deeds	
\$10,000	-	X MIS – Computers, Printers, Netwo	
\$ 7,500	-	X MIS – Computer Maintenance an	
\$20,000	-	X MIS	
\$ 2,000	-	X MIS – Computer Software	
\$ 800	-	X Zoning	
\$ 5,000	-	X Courthouse – 1 Heat Pump	
\$30,000	-	X Sheriff – Computer Upgrades	

\$ 1,000	50.000	-	X Sheriff – Crime Scene Equipment
\$25,000	50.000	-	X Sheriff
\$ 8,000	-	-	X Police Radio
\$ 1,100	-	-	X Emergency Government
\$ 4,000	-	-	X Jail
\$ 400	-	-	X Veterans Service
\$ 1,000	-	-	X Extension
\$ 1,178	-	-	X LEPC
\$ 500	-	-	X Fair
\$122,198	-	-	Total

Technology

2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
	330.00					
		417.78				
		83.98				
			330.00			
			50,000.00			
						1,125.13
-	330.00	501.76	50,330.00	-	-	1,125.13

our new equipment line

Battery Backup

ands

ld - UWP Campus

orking

nd Upgrades

drains

rator

gets

Jan-21	Feb-21	Mar-21	Apr-21	May-21	Total
					358.80
					416.34
					7,407.08
					330.00
					417.78
					83.98
					330.00
					50,000.00
					1,125.13
	1,290.00				1,290.00
		40,067.50			40,067.50
		27,610.00			27,610.00
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
-	1,290.00	67,677.50	-	-	129,436.61

124,500.00

129,436.61

(4,936.61)

Notes:

Veritas System Recovery Server - Virtual Edition

Logitech Slim Folia KB Case F/iPad & Apple 10.2 iPad WIFI 32GB SG

Barracuda Webfilter 410, Energize updates Sub 1, Adv Threat Prot., Instant Replacement Sub 1

iPad 10.2" Wifi 32GB Silver 7th Generation

Logitech Slim Folia KB Case F/iPad & Apple 10.2 iPad WIFI 32GB SG

Targus Versatype Keyboard case

iPad 10.2" Wifi 32GB Silver 7th Generation

Intel Server etc.

AV downpayment

QSC Q-Sys Core 110 Scripting; 2-way 8" full range coaxial surface mount spea; etc.

DaLite Screen, Projector etc.

Fixed installation fee

Allotted

Total Spend

Remaining

X
X
X
X
X
X
X
X
X
X
X
X

[Return to Summary Tab](#)

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

Notes:

Allotted
Total Spend
Remaining

[Return to Summary Tab](#)

Garage Door Express Inv #11593

Morris Newspapers Inv #2075

Badgerland Flooring Inv #4977

Badgerland Flooring Inv #5039

Badgerland Flooring Inv #5040

Garage Door Express Inv #12360

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

Courthouse 2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
	6,200.00					
		37.80				
						16,189.89
-	6,200.00	37.80	-	-	-	16,189.89

Notes:

9-4 x 10-0 Insulated Steel coil door gray top coat

Bids for Carpet cleaning

Mohawk carpet tiles Large & Small Courtroom & Hallway

Adhesives, tear out, disposal & installation of carpet/underlayment for courtroom & hallway

Adhesives, tear out, disposal & installation of carpet tiles for small courtroom

9-4x10-0 insulated coil door 4 qty

Allotted

Total Spend

Remaining

x	2782
x	
x	
x	
x	
x	2782

[Return to Summary Tab](#)

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

Emergency Management 2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
-	-	-	-	-	-	-

Notes:

Allotted
Total Spend
Remaining

[Return to Summary Tab](#)

CC's Underground Inv #583

RC Utilities Inv #5127

RC Utilities Inv #5179

Jan-20	Feb-20	Mar-20	Apr-20	May-20
			9,308.00	
				14,734.56
-	-	-	9,308.00	14,734.56

Total

Notes:

Plow single phase; plow secondary; directional bore 4"; plow primary & secondary joint; Set single phase ped
Contract work for Fairgrounds
Materials to Finish project

Allotted
Total Spend
Remaining

x
x
x

[Return to Summary Tab](#)

Richland Observer Inv #2075
Specialty Eng. Grp Inv #3754

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
				189.00		
						34,751.00
-	-	-	-	189.00	-	34,751.00

Jan-21	Feb-21	Mar-21	Apr-21	May-21	Total
					189.00
					34,751.00
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
-	-	-	-	-	34,940.00

634,000.00

34,940.00

599,060.00

Notes:

Richland Observer legals: For Bids	x
Plans & Spec for Symons Roof	x

Allotted
Total Spend
Remaining

[Return to Summary Tab](#)

Transfer to Highway

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

Highway 2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
		800,000.00				
-	-	800,000.00	-	-	-	-

Notes:

Allotted
Total Spend
Remaining

[Return to Summary Tab](#)

Fillback Ford Inv #158271
 Trittech Sotware Inv #274922
 Applied Concepts Inv #368287
 CDW-G Inv #ZFX0134
 CDW-G Inv #ZGM0049
 CDW-G Inv #ZDT8074
 CDW-G Inv #ZDG3743
 CDW-G Inv #ZHQ2679
 CDW-G Inv #ZMN2355
 Fillback Ford Inv #157898
 Fillback Ford Inv #159752
 Fillback Ford Inv #159754
 Fillback Ford Inv #159753
 Adj for Tax/Title/License
 CDW-G Inv #ZZW334
 General Comm Inv #286591
 General Comm Inv #286857
 General Comm Inv #287468
 General Comm Inv #287063
 Stop Stick Inv #0018663-IN

Total

Jan-20	Feb-20	Mar-20	Apr-20	May-20
			22,613.50	
				12,025.20
-	-	-	22,613.50	12,025.20

Vehicles-Sheriff
2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
	8,768.00					
	33.68					
	896.80					
	856.84					
	2,744.68					
	1,758.80					
		2,423.96				
		817.36				
		29,358.50				
		29,358.50				
		29,358.50				
		29,358.50				
		(678.00)				
				7,058.28		
				51,567.85		
				16,808.95		
				165.00		
				19.50		
				553.00		
-	15,058.80	119,997.32	-	76,172.58	-	-

Jan-21	Feb-21	Mar-21	Apr-21	May-21	Total
					22,613.50
					12,025.20
					8,768.00
					33.68
					896.80
					856.84
					2,744.68
					1,758.80
					2,423.96
					817.36
					29,358.50
					29,358.50
					29,358.50
					29,358.50
					(678.00)
					7,058.28
					51,567.85
					16,808.95
					165.00
					19.50
					553.00
					-
					-
					-
-	-	-	-	-	245,867.40

234,000.00

245,867.40

(11,867.40)

Notes:

2019 Dodge Grand Caravan SE - Billet	x
Insight Mapping	x
Counting kit; LEDs, Antenna etc.	x
C2G DB9 M/F All lines ext blk 25ft	x
Panorama LP 5-in-1 Sharkfin antenna	x
Gamber base, lower, etc	x
Sierra Airlink RV55	x
Crucial MX500, C2G 25ft; Brother Mobile Pocket	x
Gamber S410 Docking station	x
Gamber Johnson Locking Slide Arm	x
2020 Dodge Durango Pursuit	x
2020 Dodge Durango Pursuit	x
2020 Dodge Durango Pursuit	x
2020 Dodge Durango Pursuit	x
2020 Dodge Durango Pursuit	x
Equip for new durangos	x
Equip for new durangos	x
Radio Equip for new durangos	x
Radio Equip for new durangos	x
Radio Equip (repair?)	x
9' Stop Stick Kit w/ Storage Bad-Red	

Allotted

Total Spend

Remaining

[Return to Summary Tab](#)

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
-	-	-	-	-	-	-

Notes:

Allotted
Total Spend
Remaining

[Return to Summary Tab](#)

Michael Marshall Carp Inv #2020022(Small Courtroom)
Michael Marshall Carp Inv #2020023(Small Courtroom)
Strang Heating Inv #36822

[illegible]

Total

Administrator
2020 Capital Improvements

Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20
-	-	-	-	-	-	-

Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
	9,696.15					
	2,140.00					
	2,662.00					
-	14,498.15	-	-	-	-	-

10,000.00	Allotted
14,498.15	Total Spend
<u>(4,498.15)</u>	Remaining

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CDW-G Inv #WQJ8769
CDW-G Inv #XSN1863
Jcomp Tech Inv #64032
Axon Ent. Inv #Q272468-44116.820LY
Axon Ent. Inv #SI-1701669
Jcomp Tech Inv #63915
Jcomp Tech Inv #64553
Jcomp Tech Inv #64554
Jcomp Tech Inv #63176
Strang Heating Inv #36709
Amazon Ref #6937
CDW-G Inv #4483012
CDW-G Inv #9163939
CRU Order #2105409110
Bandt Comm Inv #20191108817
Precision Weighing Inv #100007697
CDW-G Inv #C212904
CDW-G Inv #C351271

Jan-20	Feb-20	Mar-20	Apr-20
		66.61	
-	-	66.61	-

Total

Misc New Equip
2020 Capital Improvements

May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20
	220.00					
				26,351.75		
					2,802.50	
					5,627.00	
						5,451.05
						902.00
						580.35
						803.00
-	220.00	-	-	26,351.75	8,429.50	7,736.40

Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Total
						66.61
						220.00
						26,351.75
						2,802.50
						5,627.00
						5,451.05
						902.00
						580.35
						803.00
259.20						259.20
678.00						678.00
107.24						107.24
			68.78			68.78
			311.07			311.07
			5,409.18			5,409.18
			227.49			227.49
				249.34		249.34
				384.05		384.05
						-
						-
						-
1,044.44	-	-	6,016.52	633.39	-	50,498.61

125,000.00
50,498.61

74,501.39

Notes

APC Back UPS ES 600VA 120V 1PT USB

2 Acer 24 LED Monitor VGA DVI; Startech Display PT DVI Adapt Cnvtr

Intel Server etc.

25ft Smart Cartridge; TPPM Tactical Battery pack, pinky extender

Taser 60 Year 3 payment: X2 Basic

Barracuda Message Archiver 350

mATX, 500W I\i9-10900, 32GB-2933, 2x1TB-SSD, MS Window 10 Pro 64 Bit

Misc Computer parts - 2x1TB SSD

Windows Server 2019 Standard 16 Core Bundle - Gov't

540' CAT6 Enhanced data cable

AMZN Mktup US*201C05ZN2

Acer 24 LED Monitro

APC Back UPS ES 600VA 120V 1PT USB

Forensic ComboDock, model FCDv5.5

VP-5230 Radio etc.

i5500 Digital Scale

Acer 24 VA Anti-Glare LED Display

HP Laserjet Enterprise SFP M406DN

Allotted

Total Spend

Remaining

Dept		
Treasurer	x	66.61
Reg of Deeds	x	220.00
MIS-Comp/Printer/Network	x	26,351.75
Sheriff	x	2,802.50
Sheriff	x	5,627.00
MIS-Comp Software		5,451.05
MIS-Comp Software	x	902.00
MIS-Comp Maint/Upgrades	x	580.35
MIS-Comp/Printer/Network		803.00
Jail	x	259.20
Sheriff	x	678.00
Sheriff-Comp Upgrades	x	107.24
Treasurer	x	68.78
Sheriff-Crime Scene Equip	x	311.07
Police Radio	x	5,409.18
Sheriff-Crime Scene Equip	x	227.49
Treasurer	x	249.34
Treasurer	x	384.05
		-
		-
		-
		-
		-

Dept	Allocation
Circuit Court	1,000.00
Coroner	500.00
Property Lister	300.00
Treasurer	700.00
District Attorney	2,000.00
Reg of Deeds	220.00
MIS-Comp/Printer/Network	10,000.00
MIS-Comp Maint/Upgrades	7,500.00
MIS	20,000.00
MIS-Comp Software	2,000.00
Zoning	800.00
Courthouse	5,000.00
Sheriff-Comp Upgrades	30,000.00
Sheriff-Crime Scene Equip	1,000.00
Sheriff	25,000.00
Police Radio	8,000.00
Emergency Gov't	1,100.00
Jail	4,000.00
Veteran Svc	400.00
Extension	1,000.00
LEPC	1,178.00
Fair	500.00
Misc	2,802.00
	<hr/>
	125,000.00

Spent	Balance
-	1,000.00
-	500.00
-	300.00
768.78	(68.78)
-	2,000.00
220.00	-
27,154.75	(17,154.75)
580.35	6,919.65
-	20,000.00
6,353.05	(4,353.05)
-	800.00
-	5,000.00
107.24	29,892.76
538.56	461.44
9,107.50	15,892.50
5,409.18	2,590.82
-	1,100.00
259.20	3,740.80
-	400.00
-	1,000.00
-	1,178.00
-	500.00
-	2,802.00
50,498.61	74,501.39
-	

[Return to Summary Tab](#)

All-American Do-it Ctr

All-American Do-it Ctr

Walsh's Ace Hardware

Walsh's Ace Hardware

Walsh's Ace Hardware

Walsh's Ace Hardware

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

**Child Support
2020 Capital Improvements**

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
-	-	-	-	-	-	-

Jan-21	Feb-21	Mar-21	Apr-21	May-21	Total
			142.92		142.92
			184.93		184.93
			119.99		119.99
			13.29		13.29
			4.14		4.14
			25.98		25.98
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
-	-	-	491.25	-	491.25

25,000.00

491.25

24,508.75

Notes:

Security Wall Project
Security Wall Project
Security Wall Project
Security Wall Project
Security Wall Project
Security Wall Project

Allotted
Total Spend
Remaining

[Return to Summary Tab](#)

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
-	-	-	-	-	-	-

Notes:

Allotted
Total Spend
Remaining

[Return to Summary Tab](#)

SOS Tech Inv #184029

SOS Tech Inv #76206

Jan-20	Feb-20	Mar-20	Apr-20	May-20
-	-	-	-	-

Total

AED for Squad
2020 Capital Improvements

Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
				21,055.00		
-	-	-	-	21,055.00	-	-

Jan-21	Feb-21	Mar-21	Apr-21	May-21	Total
					21,055.00
		672.45			672.45
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
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					-
					-
					-
					-
					-
					-
					-
					-
					-
-	-	672.45	-	-	21,727.45

25,000.00

21,727.45

3,272.55

Notes:

AED for new squads w/ misc supplies

AED for new squads w/ misc supplies

Allotted

Total Spend

Remaining

Notes:	
Site plans etc.	x
Site plans etc.	x
Site plans etc.	x
Site plans etc.	x
Attorney services	
Attorney services	
Attorney services	
Attorney services	

Allotted
Total Spend
Remaining

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Fund 75 Mill Creek

Department	Land Conservation	Presented By:	Cathy Cooper
Date of Meeting:	16 July 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Fund 75 Mill Creek
Date submitted:	13 July 2021	Referred by:	Land Conservation Committee

Recommendation and/or action language:

Motion to approve Expenses for repair of Mill Creek Dams from fund 75 budget

Background: *(preferred one page or less with focus on options and decision points)*

During the 2020 budget process for 2020, \$100,000 was put in Fund 75 (capital borrowing) for repairs to the Mill Creek Dams. The Mill Creek Dams were built through the Federal PL-566 watershed funds. 8 dams were built in the late 1950's and early 1960's to prevent flooding, especially in the Village of Boaz. Richland County is responsible for the operation and maintenance of these dams.

After careful consideration, the Land Conservation Department and Committee have come up with repairs listed on the attached document. The Committee will continue to consider additional work related to these dams with the remaining funds.

Attachments and References: Attachment A

Preliminary Budget Summary	
----------------------------	--

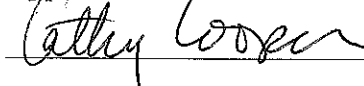
Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	Other funding Source	Fund 75	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts) **TBD / Balanced Budget**

Approval:



Department Head

Review:

Administrator, or Elected Office (if applicable)

Mill Creek projects

Fund 75 Capitol

Robbison Dam Inlet Repair

Riser Pipe, Band & Riser	\$ 700.00
Mini-Excavator Rental	\$ 300.00
Well Abandonment	\$ 1,500.00

Huth & Ewers Dam Pipe Cradle Repair

Belzona Epoxy	
5 Buckets x \$460 each	\$ 2,300.00

Removing Willow in pool area of Huth, Durst and Ewers

Mini-Excavator Rental	\$700.00
Fuel for mini-excavator	\$500.00

Total	\$6,000
--------------	----------------

Fund	\$ 100,000.00
Remaining	\$ 94,000.00

Mill Creek projects

Fund 75 Capitol

Robbison Dam Inlet Repair

Riser Pipe, Band & Riser	\$	700.00
Mini-Excavator Rental	\$	300.00
Well Abandonment	\$	1,500.00

Huth & Ewers Dam Pipe Cradle Repair

Belzona Epoxy		
5 Buckets x \$460 each	\$	2,300.00

Removing Willow in pool area of Huth, Durst and Ewers

Mini-Excavator Rental	\$700.00
Fuel for mini-excavator	\$500.00

Total	\$6,000
--------------	----------------

Fund	\$ 100,000.00
Remaining	\$ 94,000.00

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Repurpose of Fund 75 money for purchase of new wearable video recorders.

Department	Sheriff	Presented By:	Clay Porter
Date of Meeting:	16 July 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	12 July 2021	Referred by:	LEJC

Recommendation and/or action language:

Motion to approve use of a portion of remaining fund 75 money to purchase new wearable video recorders for patrol staff.

Background: *(preferred one page or less with focus on options and decision points)*

The Sheriff's departments wearable video recorder fleet is aging and starting to slowly fail us. A portion of my patrol staff is using borrowed used cameras from RCPD. Part of the issue is these older units are sealed and the batteries cannot be replaced. I have been looking into options to integrate wearable videos with an in-car video system. In this search I have selected WatchGuard which is owned by Motorola Solutions. This was not a planned expense so I had to locate funding options. With the help of Josh Bell and the fund 75 tracker I found we had enough money in fund 75 to purchase these and still have some left over for what it was originally intended. My plan would be to deplete the remaining sheriff new equipment money and then dip into sheriff computer upgrade for the remaining. I am requesting to use up to and not exceed \$20,000 to complete this project.

	Allocation	Sheriff Spent	Balance
Vehicles	234,000.00	245,867.40	(11,867.40)
Misc New Equip			
Sheriff-Comp Upgrades	30,000.00	107.24	29,892.76
Sheriff-Crime Scene Equip	1,000.00	538.56	461.44
Sheriff (New Equipment)	25,000.00	9,107.50	15,892.50
Police Radio	8,000.00	5,409.18	2,590.82
Jail	4,000.00	259.20	3,740.80
	302,000.00	261,289.08	40,710.92

Attachments and References:

Fund 75 Tracker	Quote from Motorola Solutions
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Richland County Finance and Personnel Committee

Agenda Item Cover

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Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	75
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Clay Porter

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)



Quote For:

**Richland County Sheriff's Department
Attn: Deputy Chief Porter**

**Reference:
V300-15 EL5**

Quote By:

**WatchGuard Video
Darrell Probst**

Date: 06-02-21

WatchGuard Video

415 E. Exchange

Allen, TX 75002

(P) 800-605-6734 (F) 212-383-9661

**Prepared For:**Richland County Sheriff's Department Attention: Deputy Chief Porter
V300-15 EL5

QUOTATION - E3E-0016-17

DATE: 06-02-21

PROJECT QUOTATION

We at WatchGuard Video are pleased to quote the following systems for the above referenced project:

Deliverables / Materials / Services	Qty	Unit Price	Amount
V300, WiFi/Bluetooth Wearable Camera, with Magnetic Chest Mount BW-V30-10-- V300, WiFi/Bluetooth Wearable Camera Magnetic Chest Mount	15	\$895.00	\$13,425.00
V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh WGP02614	4	\$89.00	\$356.00
V300 Base Assembly, USB Desktop Dock WGA00640-KIT1	15	\$85.00	\$1,275.00
Warranty, V300 1st Year (Months 1-12) Included WGW00300-001	15	\$0.00	\$0.00
Evidence Library, VISTA/V300 Annual Device License & Support Fee WGP02400-520	15	\$195.00	\$2,925.00
Shipping Charge Shipping	1	\$200.00	\$200.00
Total Price			\$18,181.00

Notes:

1. Title and risk of loss for Equipment passes to Customer upon shipment by MSI, notwithstanding any other terms and conditions.
2. Payment Terms: Equipment Net 30 days upon shipment; Installation Net 30 days upon completion; Services and Subscription Agreements Net 30 days from receipt of Order

Quoted by: Darrell Probst - 800-605-6734 - darrell.probst@motorolasolutions.com

RICHLAND COUNTY				
SALES TAX HISTORY				
	2018	2019	2020	2021
JANUARY	\$75,556.90	\$102,699.41	\$106,038.84	\$114,113.35
FEBRUARY	\$109,829.73	\$107,110.07	\$97,945.44	\$114,245.68
MARCH	\$69,618.73	\$77,695.96	\$84,142.18	\$82,064.60
APRIL	\$58,896.08	\$65,799.10	\$97,802.81	\$122,045.53
MAY	\$104,776.55	\$104,845.20	\$95,550.07	\$134,100.08
JUNE	\$111,914.22	\$93,441.12	\$93,702.75	\$146,149.29
JULY	\$90,472.80	\$115,765.25	\$115,212.03	
AUGUST	\$144,992.04	\$141,547.69	\$118,130.77	
SEPTEMBER	\$82,147.04	\$65,911.85	\$125,223.23	
OCTOBER	\$115,223.32	\$116,344.16	\$112,430.68	
NOVEMBER	\$117,541.42	\$118,424.02	\$106,874.29	
DECEMBER	\$90,551.80	\$82,231.43	\$118,731.62	
TOTAL	\$1,171,520.63	\$1,191,815.26	\$1,271,784.71	
ANNUAL SALES TAX REVENUE:				
2004	\$921,917.33			
2005	\$961,482.68			
2006	\$931,177.10			
2007	\$898,370.01			
2008	\$964,036.28			
2009	\$881,013.57			
2010	\$902,047.76			
2011	\$896,604.56			

	INTEREST ON INVESTMENTS			LOCAL GOVERNMENT INVESTMENT POOL		
	2019		2020		2021	
	INTEREST	%	INTEREST	%	INTEREST	%
JANUARY	\$13,660.42	2.47%	\$11,941.80	1.61%	894.67	0.09%
FEBRUARY	\$15,537.77	2.46%	\$13,859.06	1.62%	774.78	0.08%
MARCH	\$18,199.50	2.47%	\$10,231.20	1.14%	638.21	0.06%
APRIL	\$18,128.05	2.49%	\$4,490.08	0.51%	498.75	0.05%
MAY	\$17,172.98	2.45%	\$1,739.98	0.20%	518.42	0.05%
JUNE	\$15,702.21	2.42%	\$1,242.50	0.14%	443.00	0.04%
JULY	\$18,214.39	2.38%	\$1,353.88	0.14%		
AUGUST	\$19,338.86	2.17%	\$1,403.66	0.13%		
SEPTEMBER	\$14,709.79	2.18%	\$1,055.33	0.13%		
OCTOBER	\$12,916.13	1.92%	\$868.66	0.10%		
NOVEMBER	\$10,767.79	1.71%	\$1,008.82	0.12%		
DECEMBER	\$11,030.28	1.63%	\$911.14	0.10%		
	\$185,378.17		\$50,106.11			

Average Interest Rate Per Year

2007	5.02%
2008	2.46%
2009	0.48%
2010	0.21%
2011	0.14%
2012	0.16%
2013	0.10%
2014	0.09%
2015	0.13%
2016	0.42%
2017	0.84%
2018	1.88%

	2015	2016	2017	2018	2019	2020	2021
JANUARY	\$7,066,323.71	\$6,078,108.02	\$5,447,010.27	\$8,018,303.19	\$9,543,883.16	\$11,716,588.09	\$14,450,875.18
FEBRUARY	\$8,592,407.68	\$7,743,112.49	\$7,376,962.47	\$9,202,554.18	\$10,364,895.42	\$12,664,057.62	\$18,099,604.53
MARCH	\$8,650,296.04	\$7,899,929.04	\$6,654,599.38	\$9,142,209.89	\$10,727,961.25	\$12,793,506.26	\$14,769,999.22
APRIL	\$7,923,103.35	\$6,950,407.15	\$5,946,959.12	\$8,385,357.31	\$10,036,770.09	\$12,344,283.64	\$14,385,702.89
MAY	\$7,414,140.57	\$6,499,349.23	\$5,383,385.17	\$7,250,287.73	\$9,618,767.91	\$12,308,581.51	\$13,829,756.09
JUNE	\$6,789,851.35	\$5,752,225.50	\$4,451,103.22	\$7,093,184.38	\$9,520,508.94	\$12,242,011.03	\$14,033,209.32
JULY	\$12,072,884.72	\$10,478,351.86	\$9,560,594.21	\$13,141,528.18	\$15,432,791.06	\$17,872,254.40	
AUGUST	\$6,301,050.96	\$5,266,829.12	\$4,554,244.78	\$7,573,108.74	\$9,744,696.28	\$12,420,159.39	
SEPTEMBER	\$6,006,902.50	\$4,418,935.63	\$5,089,736.34	\$7,133,175.26	\$9,435,915.97	\$11,623,978.29	
OCTOBER	\$5,074,860.95	\$3,678,970.93	\$4,939,696.86	\$6,647,089.88	\$8,826,385.54	\$12,012,006.64	
NOVEMBER	\$5,378,798.68	\$4,041,446.06	\$6,099,117.17	\$6,792,480.83	\$9,538,141.40	\$12,118,826.82	
DECEMBER	\$5,011,432.20	\$4,044,131.85	\$5,738,182.72	\$7,310,288.42	\$9,658,984.85	\$11,763,941.31	

Richland County Finance & Personnel Committee
Agenda Item Cover

Agenda Item Name: Approve Revision to the Health and Human Services Addendum

Department	Health & Human Services	Presented By:	Tracy Thorsen
Date of Meeting:	July 16, 2021	Action Needed:	Vote // Resolution
Disclosure:	Open Session	Authority:	*
Date submitted:	July 13, 2021	Referred by:	Health & Human Services Board

** Per page 7, paragraph 5 of the County Handbook of Personnel Policies and Work Rules, "... Department Heads shall have the authority to issue an addendum dealing with department specific issues provided such addenda are approved by the Finance and Personnel Committee."*

Recommendation and proposed action: Approve the creation of a wage modifier of \$0.75 per hour for the Economic Support Specialist position (wage grade F) in the pay plan for staff who have a specialized bilingual fluency and are assigned to participate on the bi-lingual call center queue or provide interpreter services in the course of their duties, and update the Health and Human Services Addendum to the Richland County Employee Handbook of Personnel Policies and Work Rules as follows to reflect this change; forward the recommendation onto the Finance & Personnel Committee and County Board for approval.

8. Compensatory Time (*add a section "d."*)

- d. Health and Human Services staff who have a specialized bilingual fluency and are assigned to participate on the Economic Support bi-lingual call center queue or provide interpreter services in the course of their duties shall be eligible for a wage modifier of \$0.75 per hour.

Background: Health and Human Services is a member of the Capital Consortium to provide economic support services to individuals throughout the eight county region. Services are delivered primarily via a call center which offers language options in addition to English. Callers may select options to speak with a Hmong or Spanish-speaking worker. There is a small, but significant non-English speaking population in the region (including Richland County) and there is always a need for bilingual workers to staff these phone queues. In other counties in the consortium, staff with fluent bi-lingual skills are paid a wage differential for their ability to provide these specialized services. There is currently one Richland County staff who is assigned to a call center non-English language queue.

Attachments and References:

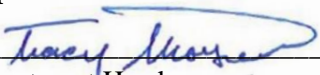
Health and Human Services Addendum to the Richland County Employee Handbook of Personnel Policies and Work Rules	
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Financial Review: A wage modifier of \$0.75 per hour would add \$1,560 annually for a bi-lingual position. The increased cost would be reimbursed with consortium funding and would not impact county tax levy.

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	No financial impact		

Approval:


 Department Head

Review:

 Administrator, or Elected Office (if applicable)

RESOLUTION NO. 21-xx

A Resolution To Approve The Creation Of A Wage Modifier And To Revise the Health and Human Services Addendum to the Richland County Employee Handbook of Personnel Policies and Work Rules.

WHEREAS the Health and Human Services Board and the Director of Health and Human Services, Tracy Thorsen have recommended the approval of the creation of a wage modifier of \$0.75 per hour for the Economic Support Specialist position (wage grade F) in the pay plan for staff who have a specialized bilingual fluency and are assigned to participate on the bilingual call center queue or provide interpreter services in the course of their duties, and

WHEREAS it is provided per page 7, paragraph 5 of the County Handbook of Personnel Policies and Work Rules, "...Department Heads shall have the authority to issue an addendum dealing with department specific issues provided such addenda are approved by the Finance and Personnel Committee, and

WHEREAS the Health and Human Services Board, Director Tracy Thorsen of Health and Human Services, and Administrator Clinton Langreck have recommended an amendment to the Health and Human Services Addendum to the Richland County Handbook of Personnel Policies and Work Rules, and

WHEREAS the Personnel and Finance Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of supervisors that approval is hereby granted to approve the creation of this wage modifier as part of the pay plan, and,

BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to add subparagraph d to subsection 8 entitled "Compensatory Time" under the section entitled "Compensation and Fringe Benefits" as follows:

8. Compensatory Time

- d. Health and Human Services staff who have a specialized bilingual fluency and are assigned to participate on the Economic Support bi-lingual call center queue or provide interpreter services in the course of their duties shall be eligible for a wage modifier of \$0.75 per hour.

and,

BE IT FURTHER RESOLVED that the updated version of the Department of Health and Human Services Addendum to the Handbook of Personnel Policies and Work Rules, which is on file in the County Clerk's office and which is accessible on the County's website is hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer
David Turk
Shaun Murphy Lopez
Donald Seep
Marc Couey
Linda Gentes
Melissa Luck

DRAFT

Memo

Date: July 8, 2021
To: Tracy Thorsen, Director
From: Angie Rizner, Administration & Building Operations Manager
RE: Personnel Announcements for HHS Board meeting

APPROVED BY CO ADMINISTRATOR; NOTICE TO HHS BOARD

New Hires (per HHS Addendum; page 4-5):

Connie Ostrowski, Economic Support Specialist

Effective: 7/12/2021

Crystal Adams, Economic Support Specialist

Effective: 7/12/2021

Probationary Period (per HHS Addendum; page 5-6):

Darla Bennett, Temp/Casual Driver/Escort Driver (910 hours completed)

Effective: 6/24/2021

Discipline/Suspension/Dismissal (per HHS Addendum; page 6-7):

None.

Termination/Layoff (per Richland Co Handbook):

None.

APPROVED BY HHS DIRECTOR; NOTICE TO CO ADMINISTRATOR & HHS BOARD

Resignations/Retirements (per Richland Co Handbook):

Shawwna Krueger, Economic Support Specialist

Resigned: 7/5/2021

Katy Paczkowski, Adult Protective Services Worker

Resigned: 7/13/2021

Robin Hampton, Business & Financial Services Manager

Resigned: 7/29/2021

SWWDB Leased Staff (per County Board approved annual contract):

Laura Radesca, Service Facilitator (32 hrs/wk)

Rehired: 6/28/2021

Cecilia Degenhardt, Family Preservation Worker (28 hrs/wk)

Hired: 7/7/2021

APPROVED BY HHS DIRECTOR; NOTICE TO HHS BOARD, F/P CMT & CO CLERK

Leave of Absence Without Pay for up to 30 days (per HHS Addendum; page 2):

None.

Vacant County Positions:

Administration – Secretary – currently advertising

ADRC – T/C Driver/Escort Driver – currently interviewing

Behavioral Health Services – Adult Protective Services Worker – currently advertising

Behavioral Health Services – APS/Crisis Professional – currently interviewing

Behavioral Health Services – Mental Health Therapist (2) – currently advertising

Behavioral Health Services – Psychiatric RN – currently advertising

Business & Financial Services – Manager – currently advertising

Business & Financial Services – Fiscal Specialist – currently interviewing

Child & Youth Services – Case Manager (2) – currently interviewing

Administration – Clerical Assistant II – on hold

Behavioral Health Services – Quality Coordinator – on hold

Behavioral Health Services – Early Intervention Special Educator – on hold

Behavioral Health Services – Occupational Therapist (28 hours per week) – on hold

Behavioral Health Services – Speech and Language Pathologist (28 hours per week) – on hold

Public Health – RN (1) – on hold

Public Health – Health & Wellness Coordinator – on hold

