

Richland County Committee

Agenda Item Cover

Agenda Item Name: Complaint Policy Distribution

Department	County Board	Presented By:	Shaun Murphy-Lopez
Date of Meeting:	June 1 st , 2021	Action Needed:	
Disclosure:	Open Session	Authority:	Committee Structure (N)
Date submitted:	June 1 st , 2021	Referred by:	

Recommendation and/or action language:

Background: *(preferred one page or less with focus on options and decision points)*

At the previous meeting, Supervisor Couey requested a future agenda item about how information is distributed to employees. This was related to the County's complaint policy, which was adopted by the County Board in February and is currently posted on the Administrator's website at <https://administrator.co.richland.wi.us/wp-content/uploads/2021/02/Formal-Complaint-and-Mismanagement-Policy-17-Feb-21.pdf>.

Documents for employees are available via the County's website on an "Employee Information Page," using a login and password. The current employee handbook is a 2019 version. This version does not reference the complaint policy in the "Concerns" section on page 24. The "Richland County Discipline Grievance Policy" is also posted on that website but may have been replaced by the complaint policy.

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)