

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: *Project Engineer Selection for Lone Rock Village Center Park CDBG Close Grant Project*

Department	Richland Economic Development	Presented By:	Jasen Glasbrenner
Date of Meeting:	5/31/2021	Action Needed:	Select Project Engineer for the Lone Rock Village Center Park CDBG Project
Disclosure:	Open	Authority:	
Date submitted:	5/26/2021	Referred by:	

Recommendation and/or action language: *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Actions Needed: Select Project Engineer for the Lone Rock Village Center Park CDBG Project

Suggested Motion: Motion to approve Ayres Associates Inc. proposal for Project Engineering and Management for the Lone Rock Village Center Park CDBG Project. Final contract to be executed by Administrator Langreck or Chairman Brewer. Motion to appear before the County Board for final approval on June 15th, 2021.

Background: *(preferred one page or less with focus on options and decision points)*

The Grant application for the Lone Rock Project listed an estimated engineering budget of \$56,200. The proposal all came in below the estimate.

The Engineering RFPs were reviewed and scored by Economic Development Director Jasen Glasbrenner and Lone Rock Village Chairman Dan Quinn. In addition, the review and scoring process has received oversight from our Grant Administration Firm – Vierbicher Engineering and the State of Wisconsin Department of Administration – Division of Energy, Housing and Community Resources.

The CDBG Close Projects of the Lone Rock Village Center Park and the Richland Center Auditorium Accessibility Project were submitted in January of 2021. The County received notice of acceptance in early March and the grant agreement documents were completed in May. This process has resulted in grant monies of \$481,750 being awarded to the Lone Rock Project and \$752,341 being awarded to the Auditorium Project.

Attachments and References:

Proposals from 3 of Engineering Firms	Original RFP Packet
Scoring Sheets for Each Proposal	
Summary Scoring Sheet	

Financial Review:

(please check one)

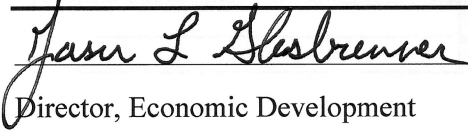
<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	No financial impact		

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Approval:

Jasen Glasbrenner


Director, Economic Development

Review:

Administrator, or Elected Office (if applicable)