



Engineering Services Proposal:  
Richland County  
Village of Lone Rock - Village Center Park Project  
Richland County, Wisconsin

Date: May 14, 2021

Submitted By:  
Delta 3 Engineering, Inc.  
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(563) 542-9005

*EVERY ANGLE COVERED*

*WE PRIORITIZE COMMUNICATION*



*WE DESIGN WITH YOU IN MIND*



*WE BUILD LONG-LASTING RELATIONSHIPS*

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## FIRM PROFILE

*Delta 3 Engineering, Inc. is a full service, consulting engineering firm founded in November 2003 by Bart Nies, Dan Dreessens, and Scott Chyko. We started with three (3) employees but have since grown to a team of 39. In 2014, Delta 3 Engineering purchased Southwest Design Associates, which had been in business since 1977. Due to our commitment to **Communication** and **Teamwork**, Delta 3 Engineering was awarded “Business of the Year” accolades in 2011 and the 2012 Zweig White ‘79<sup>th</sup> Fastest-Growing Engineering/Architectural Firm in the United States and Canada.*

***The following is a breakdown of our current staff:***

- Registered Professional Engineers, Civil – 4
- Registered Professional Engineers, Structural – 2
- Registered Professional Engineers, Mechanical – 1
- Registered Architects – 1
- Engineers-In-Training, Civil – 9
- Engineer-In-Training, Structural – 1
- Professional Land Surveyors – 2
- Engineering/CAD Technicians – 15
- Administrative – 4

The owners of the firm have over 80 years of collective engineering experience in southwest Wisconsin. Delta 3 Engineering currently works with **over 60** municipalities throughout the tri-state area to provide first-rate, innovative design and consulting services. Our architects and engineers work closely with you to incorporate your goals and ideas into a first-class design that will be an everlasting asset to your community.

### **WE PRIORITIZE COMMUNICATION**

To eliminate communication barriers, a single architect or engineer leads your project from start to finish. This team member works with you to establish goals, address needs, find solutions, and ensure your project stays on track.

### **WE DESIGN WITH YOU IN MIND**

We create solutions that fit your budget, comply with state and federal regulatory codes, and meet accessibility requirements.

### **WE BUILD LONG-LASTING RELATIONSHIPS**

Our engineers and architects have developed professional relationships with many municipalities and state and federal regulatory agencies. As a result, we're able to keep projects moving in a timely and efficient manner.

► IOWA: 898 Jackson St., Dubuque, IA **P** 563.542.9005  
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**E** mail@delta3eng.biz **W** www.delta3eng.biz

**PRINCIPALS:** Bart Nies, P.E. / Dan Dreessens, P.E. / Scott Chyko, P.E.

**EVERY ANGLE COVERED**



## BUSINESS CONTACT PERSON & EVIDENCE OF LICENSE – WISCONSIN

**Delta 3 Engineering, Inc.** is a full service, consulting engineering firm located in Platteville, Wisconsin. Established in 2003, our firm specializes in civil and municipal engineering; structural engineering; architecture; building and facilities design; planning; grant writing; land development; and mapping services. Our “common-sense approach” in the engineering field has produced practical, innovative, and cost-effective solutions for our clients. We also strongly believe in utilizing the concepts of Communication and Teamwork throughout all of our projects. Our experienced staff will apply this “approach” and their expertise to assure the proper attention is given to the needs of Richland County, Lone Rock – Village Center Park Project.

**Delta 3 Engineering, Inc.** is a certified Professional Architectural and Engineering firm (Certification No. 2778) in the State of Wisconsin by its Department of Regulation and Licensing Examining Board of Architects, Landscape Architects, Professional Engineers, Designers, and Land Surveyors. Our Federal Tax Identification Number is #20-0376759. We will provide our professional services from our current office in Platteville, WI.

Bart Nies, P.E. is co-founder, co-owner, and Vice-President of Delta 3 Engineering, Inc. He is a professional civil/environmental engineer with over 27 years of civil/environmental engineering and project management experience. He practices in the areas of municipal, wastewater, water, storm water, transportation, and construction engineering; capital improvements and facilities’ planning; and land development. Bart also is responsible for comprehensive project management and providing grant writing, application, and administration services for the firm’s municipal projects. Since 1996, he has been successful in writing grants and obtaining grant awards for municipalities from the Community Development Block Grant (CDBG), Wisconsin Department of Natural Resources, Iowa Department of Natural Resources, U.S. Economic Development Administration (EDA), USDA-Rural Development, and Wisconsin Department of Transportation programs. He will be the contact person for Delta 3 Engineering, Inc. and will authorize contractual obligations on behalf of Delta 3 Engineering, Inc.

Bart is a Registered Professional Engineer in the State of Wisconsin (Registration #34685). Following is his contact information:

**Mr. Bart P. Nies, P.E.**  
875 South Chestnut Street  
Platteville, WI 53818  
Phone: (608) 348-5355 Fax: (608) 348-5455  
E-mail: bart@delta3eng.biz  
www.delta3eng.biz



# SERVICES

*Delta 3 Engineering specializes in civil and municipal engineering; structural engineering; architecture; grant writing and financial assistance; land development and planning; land surveying; historic preservation; and mechanical, plumbing, and lighting design services.*

## **Civil/Municipal Engineering**

We work in collaboration with municipalities to design, construct, and maintain public works infrastructure, such as streets, parking lots, water, wastewater, and storm water control systems.

## **Grant Writing and Financial Assistance**

Delta 3 provides grant writing, financial assistance, and grant administration for municipal projects.

## **Land Development and Planning**

We assist public and private clients to create land development plans for underdeveloped, industrial, commercial, and residential areas.

## **Environmental Engineering**

Delta 3 performs design, construction engineering, and project management services for municipal water, wastewater, and storm water systems.

## **Land Surveying**

We offer a variety of surveying services, including boundary, ALTA retracement, and topographical surveys; easements; as well as construction staking.

## **Structural Engineering**

Delta 3 provides design services for new commercial or residential structures, and the renovation and rehabilitation of existing structures.

## **Architecture**

We create innovative, code-compliant, and cost-effective solutions for new and historical building projects for both municipalities and private businesses.

## **Mechanical Design**

Delta 3 designs heating, ventilation, and air-conditioning (HVAC) systems to meet specific client needs.

## **Plumbing Design**

We plan and design plumbing systems for many different types of structures—from commercial office and retail buildings to restaurants, breweries, and food-processing facilities.

## **Interior Design**

Delta 3 provides full service interior design capabilities through all phases of a project. We also provide Furniture, Fixture, and Equipment (FFE) services.

## **Lighting Design**

Delta 3 specializes in sensitively integrating architecture and lighting, maximizing daylighting, creatively utilizing standard fixtures, and offering solutions specific to the requirements of each project.

- ▶ IOWA: 898 Jackson St., Dubuque, IA 52001 **P** 563.542.9005
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## CIVIL/MUNICIPAL & ENVIRONMENTAL ENGINEERING

Delta 3 Engineering can provide civil engineering services for a wide variety of projects, from the initial data acquisition and site surveys through final design integrated into a 3D mapping system utilizing AutoCAD Civil 3D. ***Our team of civil engineers work in collaboration with municipalities, Directors of Public Works, and City Engineers to design, construct, and maintain public works' infrastructure such as streets; parking lots; pedestrian/bicycle paths; and water, wastewater, and flood/storm water control systems.***

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### ***Our services include:***

- Sanitary Sewer Collection Systems
- Lift Stations
- Infiltration/Inflow (I&I) Studies
- Wastewater Treatment Facilities (WWTF)
- Wastewater Lagoons/Stabilization Ponds
- Water Distribution Systems
- Water Booster/Pressure-Reducing Stations
- Water Storage Reservoirs/Water Towers
- Water Supply Wells
- Water System Analysis
- Storm Sewer Systems
- Storm Water Analysis and Studies
- Storm Water Detention/Retention Ponds
- Storm Water Best Management Practices (BMP's)
- Streets and Associated Infrastructure
- Town Roads/Highways and Infrastructure
- Box Culverts and Culverts
- Parking Lot Facilities
- Recreational Facilities (Parks, Athletic Fields, Tracks, etc.)
- Pedestrian/Bike Trails, Walkways, and Sidewalks
- Site Development/Grading Plans
- Construction Engineering
- Reports - Plan Review & Special Assessments
- CAD/GPS Mapping
- Project/Construction Management & Meetings

## GRANT WRITING/ADMINISTRATION AND FINANCIAL ASSISTANCE

Our team assists clients with grant-writing and financial assistance services for their next project. ***We can help alleviate the financial burden that accompanies many municipal projects.***

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### ***Our services include:***

- Community Development Block Grant (CDBG) Writing and Administration
- U.S. Economic Development Administration (EDA) Grant Writing and Administration
- Wisconsin DNR Clean Water Fund (CWF) Applications and Administration
- Wisconsin DNR Safe Drinking Water Loan Program (SDWLP) Applications and Administration
- Wisconsin DNR Recreational Boating Facilities (RBF) Grant Applications and Administration
- USDA-Rural Development Grant and Loan Applications and Administration
- Iowa DNR State Revolving Loan Fund Applications and Administration
- Department of Transportation (DOT) Grant Applications and Administration
- Local Road Improvement Program (LRIP) Grant Applications and Administration
- Transportation Economic Assistance (TEA) Grant Applications and Administration
- Tax Incremental Financing (TIF) District Creations and Amendments

## LAND DEVELOPMENT AND PLANNING

Delta 3 works with clients creating land development plans for underdeveloped commercial, industrial, and residential areas. Plans are designed to meet all permit requirements and are suited to the existing topography. *We work carefully to identify challenges and opportunities, as well as, to create effective long- and short-term plans.*

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### *Our services include:*

- Industrial Parks
- Business/Commercial Parks
- Residential Subdivisions
- Commercial/Industrial/Institutional Site Development
- Wastewater Treatment Facility Plans
- Wastewater System Plans of Action
- Facility Plans for Commercial/Industrial Businesses
- Utility System Plans
- Capital Improvements Plans
- Long-Range Comprehensive Plans
- Developer Agreements
- CPM/PERT Diagrams

## LAND SURVEYING

Whether you are buying, selling, or developing land, or simply want a property boundary survey completed, our team of surveyors offer a wealth of knowledge and experience in providing a cost-effective survey for our clients. Our surveyors are licensed in the State of Wisconsin.

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### *Our services include:*

- Property Boundary Surveys
- Topographical/Site Surveys
- Retracement Surveys
- Certified Survey Maps
- Subdivision Plats
- Alta/ASCM Surveys
- As-built Surveys
- Assessor's Plat
- Easements
- Construction Staking
- Soil Investigations

## STRUCTURAL ENGINEERING

Our team of structural engineers provide design services for new commercial, industrial, institutional, or residential structures; public facilities; renovation and rehabilitation of existing structures; and historic properties. We adhere to current building codes and safety standards and integrate such into the functionality of the space. ***Our attention to detail sets us apart.***

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### ***Our services include:***

- Structural Analysis/ Troubleshooting of Existing Buildings
- Design for Masonry Structures
- Design for Reinforced Concrete Structures
- Design for Steel Structures
- Design for Timber Structures
- Footing/Foundation Design for Structures
- Architectural/Structural Design Drawings and Calculations for submittal to Municipalities and State Agencies.

## ARCHITECTURE

From new and historic institutional and municipal projects to private businesses and apartment buildings, Delta 3 provides innovative, code- compliant, and cost-effective designs tailored to fit our clients' needs. ***Every project is a unique and exciting opportunity!***

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### ***Our services include:***

- Existing Building Analysis
- Feasibility Studies
- Pre-design Services
- Programming and Space Needs Analysis
- ADA Studies/Code Compliance
- Schematic Design
- Site Planning
- Design Development
- Historic Preservation
- Cost Estimating
- Construction Documents
- Construction Administration
- Bidding
- Rendering/3D Images
- Architectural Design Drawings for Submittal to Municipalities and State Agencies

## HISTORIC PRESERVATION

Our experts believe preserving the past is an essential part of understanding the present. We focus on the details, large and small, that make historic buildings unique and beautiful. We can sensitively integrate modern conveniences into older buildings, while preserving their original character. We enjoy finding solutions and updating underutilized older buildings to improve the vibrancy of the community. ***We believe the beauty of historic structures is in the details, and we focus on preserving and maintaining those details.***

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### ***Our services include:***

- Existing Building Analysis
- Feasibility Studies
- Programming and Space Needs Analysis
- ADA Studies/ Code compliance
- Historic Preservation Tax Credit documentation
- Rendering/ 3D images

## INTERIOR DESIGN

In collaboration with architecture and building systems, we provide interior design services to complement and finish the building space to meet the client's realization.

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### ***Our services include:***

- FFE (Furniture, Fixture and Equipment)  
Coordination and Proposal Presentations
- Millwork Design
- Interior Detailing
- Finish Selection
- Lighting Design and Selection
- Building Systems Coordination
- Specifications
- Programming and Space Needs Analysis
- FFE Installation Supervision
- Quotation and FFE Contracts Coordination
- Quotation and FFE Contracts Coordination
- FFE Vendor Coordination
- Measured Drawings
- Existing FF&E Inventory
- Valuations and Appraisals of Existing FF&E
- Special Studies and Surveys
- Wayfinding: Graphics and Signage Design
- Art Selection and/or Procurement
- Studies Related to Future FFE
- Detailed Cost Estimates
- Detailed Quotation Review
- Receive/Inspect/Accept/Reject FFE
- Post Occupancy Evaluations
- On Site Project Representation
- Rendering/3D Images

## MECHANICAL DESIGN

We provide Heating, Ventilation and Air Conditioning (HVAC) design and layout to meet the specific needs of each client. The design process includes capacity planning and all equipment selection, location, and pipe/duct sizing and routes. ***We work closely with the client and code requirements to ensure buildings are safe, healthy, comfortable and energy efficient.***

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### ***Our services include:***

- Central Air Handling Systems
- Radiant In-Floor Heat Systems
- Ventilation Systems
- Commercial Kitchen Hood Design (Types I and II)
- Mechanical System Design Drawings and Calculations for Submittal to Municipalities and State Agencies

## PLUMBING DESIGN

Our team can plan and design plumbing systems for many different types of buildings, including commercial office and retail buildings, restaurants, breweries, and food processing facilities. We sensitively integrate plumbing systems into older and historic buildings. ***Our designs provide clients with reliable hot and cold-water supplies and code compliant storm and waste water systems coordinated in-house with our civil engineering services.***

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### ***Our services include:***

- Domestic Hot and Cold Water
- Sanitary Waste, Drain and Vent
- Process Waste, Drain and Vent
- Storm and Roof Drainage
- Interceptor Design and Submittal
- Plumbing Design Drawings and Calculations for Submittal to Municipalities and State Agencies.

# LIGHTING DESIGN

Delta 3 offers lighting design for all project types. We recognize the importance of integrating lighting within the overall project design and utilizing cost-effective lighting solutions. ***We specialize in sensitively integrating architecture and lighting, maximizing daylighting, utilizing standard fixtures creatively, and offering solutions specific to the needs of each project.***

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## ***Our services include:***

- Light fixture selection
- Light calculations
- Street Lighting
- Parking Lot Lighting
- Interior Renderings
- Emergency Egress Lighting

## PROJECT SCOPE STATEMENT/TECHNICAL APPROACH

Civil and municipal engineering, structural engineering, comprehensive planning experience and knowledge, and project management proficiency will be incorporated into the planning, design, layout, analysis, engineering, and project management of the Village of Lone Rock - Village Center Park Project for Richland County. Delta 3 Engineering fully understands the required engineering tasks and scope of services required for the municipal projects of a southwestern Wisconsin community. Our team will offer Richland County first-rate, innovative engineering solutions that satisfy your infrastructure and municipal engineering needs and that are within your budget, while conforming to state and/or federal regulatory code requirements. Our staff will also provide thorough, reliable, and timely engineering services to assist the County in meeting its schedule for Project completion by June 2022. Our engineers have assisted a wide variety of clients and have the experience to handle projects of varying size and complexity. Delta 3 Engineering has sufficient and dedicated staffing available to provide the required engineering services for the County's Project and due to the proximity of many of our other local municipal clients to Lone Rock will be able to complete the final plans, specifications, and bid documents within 60 days of the executed Notice to Proceed from the County Board. The success of the Village of Lone Rock - Village Center Park Project will be a priority for our staff.

Our staff will provide the design, layout, and technical specifications for the buildings' demolition, public sidewalk infrastructure, and open space/park development to account for existing and future development, as well as provide a final layout that reduces future operation and maintenance concerns. Our firm will utilize AutoCad and Civil 3D software for our design services and construction plans' preparation. Our engineers will work closely with the County, Village, and their staffs to incorporate any additional ideas and specific system needs into the Project design. In addition, the professional and trustworthy relationships our engineers have developed with the staff at the Wisconsin Department of Natural Resources (DNR), Department of Transportation (DOT), Department of Administration (DOA), and federal regulatory agencies will benefit your Project's timeline and success.

Furthermore, the engineers at Delta 3 Engineering will sincerely listen to your ideas and specific needs and include them in the project specifications and construction documents of the County's Project. Our staff will devote the necessary time and will prepare complete, accurate, and **detailed-oriented** construction plans, specifications, and bidding documents to be utilized for the construction bidding process. Our intent is to work with you and the residents towards a suitable and beneficial approach. Additionally, Delta 3 Engineering will provide bid process and construction contract administration; construction engineering, staking, observation, and administration; project management and coordination; and Project closeout services.

Our firm will prepare and devote the necessary time to assure complete, accurate, and **detail-oriented** construction plans, specifications, opinions of probable costs, and bidding documents are generated on your behalf for the construction bidding process. Furthermore, our staff will provide the necessary construction engineering, construction administration, project management and coordination, and project closeout services.

Previously, we had the opportunity to meet and discuss the specific project goals and components of the Village of Lone Rock - Village Center Park Project with the Richland Economic Development Director and Village President. Based on the information from those discussions, our familiarity and knowledge of the Project site, Delta 3 Engineering plans to incorporate the following design components into the Village of Lone Rock - Village Center Park Project:

- Building demolition and removal of two (2) existing buildings at 102 E. Union Street.
- Removal of existing concrete and bituminous pavement in the proposed Village Center Park area.
- Six-feet (6') width concrete sidewalk through the proposed Village Center Park area (E. Union Street to E. Liberty Street) and connection to the existing concrete sidewalk on E. Union Street.
- Removal and replacement of the existing concrete sidewalk located between E. Liberty Street and E. Dr. B. Reynolds Street with new six-feet (6') width concrete sidewalk.
- Detectable Warning Fields and Handicap Ramps at each street-end of the new concrete sidewalk.
- Painted crosswalks at the intersections of the proposed sidewalk with E. Liberty Street and E. Pearl Street.
- Site grading and storm water control.
- Landscaping, topsoil, seeding, and mulching to develop an open green space/park area at the proposed Village Center Park site.
- Grading, landscaping, topsoil, seeding, and mulching for the disturbed areas of the proposed sidewalk installation.

Our firm utilizes one Project Engineer/Manager for each Project. The Project Engineer/Manager will be solely in charge of the engineering and project management responsibilities for each Project and the **one point of contact** for the County, Village, and their staffs. With the necessary expertise and experience in both municipal engineering and grant administration and by using only one Project Engineer on a specific Project, unnecessary project communication errors between engineers, the client, County personnel, Village personnel, the grant administrator, businesses, and Village residents are eliminated. The "one Project Engineer" concept has proven extremely effective and successful in our past experiences with other municipal projects.

Communication and public relations are just as important as the technical aspects of municipal projects. Our Project Engineer/Manager will commit the necessary communication skills throughout the course of your Project in order to keep all affected parties informed of the Project components and schedules. Our staff is committed to providing the quality, professional services and thorough communication skills necessary to ensure a successful project and positive outcome for the County, Village, its businesses, and its residents. Delta 3 Engineering will work closely with you to tailor an appropriate and constructive approach in performing the scope of services required for your Project and as described in the "Request for Proposals".

# PROJECT WORK PLAN – VILLAGE OF LONE ROCK - VILLAGE CENTER PARK PROJECT

Delta 3 Engineering will provide the following scope of services as required for the Village of Lone Rock - Village Center Park Project to be completed at 102 E. Union Street and adjacent to Commercial, E. Union, and E. Liberty Streets in the Village of Lone Rock, WI. Our staff will work closely with the County and Village to provide exceptional municipal engineering and design; structural engineering; construction engineering; extensive coordination and communication; and project management services in performing the following Scope of Services:

## 1. Design Phase: (completion within 60 days of Notice to Proceed)

- Meet with the Village Director of Public Works and Richland Economic Development Director for a Project Scope Meeting and to obtain prior plans, maps, and applicable documents related to the proposed Project. *(one each)*
- Consult with the Director of Public Works for specific design needs.
- Perform right-of-way research, initial topographic surveying, and data collection.
- Review Environmental Assessment materials for state and federal environmental regulatory compliance.
- Prepare preliminary design, layout, and plans for the buildings' demolition, public sidewalk infrastructure, and open space/park development.
- Provide coordination with corresponding utilities on the Project site.
- Meet and consult with the Director of Public Works for review of preliminary design and plans and for final design needs. *(one each)*
- Prepare final design and layout for the buildings' demolition, public sidewalk infrastructure, and open space/park development.
- Determine probable construction sequencing and construction phasing constraints.
- Prepare estimate of quantities and estimated opinion of probable construction costs.
- Meet with the Director of Public Works and Richland Economic Development Director for review of final design, plans, and estimated opinion of probable construction costs. *(one each)*
- Meet with the County Board and/or Village Board for review and approval of final design, plans, and estimated opinion of probable construction costs. *(one each)*
- Prepare final, **detail-oriented** construction plans, specifications, and bidding documents.
- Prepare easement descriptions and exhibits (if applicable).
- Prepare and submit applicable construction permits.

## 2. Bid Process Phase:

- Provide Advertisement for Bids.
- Distribute bidding documents to prospective bidders and utility companies.
- Provide bid process administration, including the handling of Project questions and issuing Addenda (if necessary).
- Attend and Conduct the Bid Opening. *(one each)*
- Review construction bids and provide Recommendation of Award of bids.
- Meet with the County Board and/or Village Board for award of construction bids. *(one each)*
- Provide construction contract administration/processing.

## 3. Construction Phase:

- Conduct the Pre-Construction Conference. *(one each)*
- Provide all construction staking services for the buildings' demolition, public sidewalk infrastructure, and open space/park development components of the Project.
- Review contractor construction submittals for approval.
- Provide responses to Requests for Information (RFI) from contractor.
- Provide construction observation services and site visits (**approximately 20 hrs./wk.**) as required by the County for the Project to be correctly completed according to the plans and specifications.
- Provide construction administration and verify contractor's compliance of CDBG program requirements.
- Analyze contractor pay applications; verify quantities; and review contractor change orders (if necessary) for approval.
- Provide Project progress reports.
- Attend required Project Progress meetings with the County Board and/or Village Board. *(two each)*
- Prepare construction punch lists for substantial and final completion of the Project.
- Provide overall Project Management and coordination with County staff, Village staff, and the grant administrator, including the handling of Project questions and concerns.
- Meet with the County Board and/or Village Board for Project Closeout. *(one each)*
- Provide "Construction Records" Documents (As-Builts) showing appropriate record information based on the Project-annotated record plans received from the contractor.
- Provide Project closeout services.
- Provide Mapping services with Computer-Aided Drafting (CAD) and coordinate with Village mapping.

## QUALIFICATIONS/EXPERIENCE – MUNICIPAL PROJECTS

At Delta 3 Engineering, Inc., maintaining our client relationships is paramount to the success of any project. Our firm's unprecedented serviceability is evidenced in the success of our clients' past Projects, from initial surveying through the design and construction process to project closeout. Our dependable staff will allocate the necessary time for complete, accurate, and detail-oriented construction documents. The detailed construction documents clarify the construction tasks to be performed by the contractor and have proven to result in lower construction bids for our clients. The lower construction bids undoubtedly benefit our clients' project budgets.

Delta 3 Engineering, Inc. has completed many municipal infrastructure projects for **over 60** communities in Wisconsin and Iowa. Our firm has performed its professional services for sanitary sewer collection, sanitary lift station, wastewater treatment, water supply, water distribution, water treatment, stormwater control and treatment, road and street infrastructure, sidewalk/walkways, and pedestrian/bike trail projects specifically similar to the municipal infrastructure that serve Richland County and the Village of Lone Rock. Following is a brief list of some of the more recent similar municipal infrastructure projects in which members of our staff have provided unmatched civil and municipal engineering; design; construction engineering; extensive coordination and communication; and project management services.

### **A) Madison Street & E. Lucy Street Reconstruction:**

- a. Reference Contact:** **City of Darlington**  
**Mr. Jeremy Williams – Director of Public Works**  
627 Main Street, P.O. Box 207  
Darlington, WI 53530  
(608) 482-3431  
jeremy.williams@cityofdarlingtonwi.org
- b. Description:** Sanitary sewer and water systems' replacement; storm water system replacement/additions; street reconstruction; and sidewalk replacement.
- c. Engineer's Estimate:** **\$687,275**
- d. Bid Price:** **\$591,842.50**
- e. Role of Key Personnel:** **Bart Nies, P.E.**  
Preliminary and final design; specifications; cost estimating; grant writing; meeting preparation and attendance; bid process and contract administration; grant administration; construction observation; construction administration; overall project management; and project closeout services.  
**Mark Doyle, E.I.T.**  
Preliminary and final design; cost estimating; specifications; permit applications; construction staking; construction observation; construction management; and quantities' verification services.

## **B) 2020 Infrastructure Improvements – Pine Street:**



### ***a. Reference Contact: City of Mineral Point***

#### **Mr. Todd Doney - Street Superintendent**

137 High Street, Suite 1

Mineral Point, WI 53565

(608) 987-2361

cityclerk@cityofmineralpoint.com

***b. Description:*** Sanitary sewer replacement; water system replacement; storm water system replacement and additions; street reconstruction; sidewalk replacement; and intersection improvements.

***c. Engineer's Estimate:*** **\$370,720**

***d. Bid Price:*** **\$319,578.00**

***e. Role of Key Personnel:*** ***Bart Nies, P.E.***

Preliminary and final design; cost estimating; meeting preparation and attendance; construction observation; construction administration; overall project management; and project closeout services.

#### ***Mark Digman, P.E.***

Preliminary and final design; cost estimating; specifications; permit applications; bid process and contract administration; construction staking; construction observation; construction management; and quantities' verification services.

## **C) Cardinal Way Subdivision:**

### ***a. Reference Contact:*** **Village of Ridgeway**

#### **Mr. Jon Steen – Village President**

113 Dougherty Court

Ridgeway, WI 53582

(608) 343-4504

president@villageofridgeway.com

***b. Description:*** New residential subdivision; new sanitary sewer and water systems; storm water system additions; new private utilities; street construction; sidewalk installation; and turning lane/ intersection improvements.

***c. Engineer's Estimate:*** **\$453,580**

***d. Bid Price:*** **\$343,604.75**



**e. Role of Key Personnel: Bart Nies, P.E.**

Preliminary and final design; specifications; cost estimating; meeting preparation and attendance; bid process and contract administration; construction observation; construction administration; overall project management; and project closeout services.

**Mark Doyle, E.I.T.**

Preliminary and final design; cost estimating; specifications; permit applications; construction observation; meeting preparation and attendance; construction management; and quantities' verification services.

**D) Infrastructure Improvements – Prospect Street & Isabell Court:**

**a. Reference Contact:**

**Village of Highland**

**Mr. Tom Hebgen – Director of Public Works**

530 Main Street

Highland, WI 53543

(608) 929-7781

thebgen@villageofhighland.net

**b. Description:**

Sanitary sewer replacement; water system replacement; storm water system replacement and additions; street reconstruction; and intersection improvements.

**c. Engineer's Estimate:**

**\$774,375**



**d. Bid Price: \$715,402**

**e. Role of Key Personnel: Bart Nies, P.E.**

Preliminary and final design; specifications; cost estimating; meeting preparation and attendance; bid process and contract administration; construction observation; construction administration; overall project management; and project closeout services.

**Mark Doyle, E.I.T.**

Preliminary and final design; cost estimating; specifications; permit applications; construction staking; construction observation; meeting preparation and attendance; construction management; and quantities'

verification services.

**E) 2019 Street Reconstruction – Francis Street:**

**a. Reference Contact:** **City of Shullsburg**  
**Ms. Marsha Einsweiler – City Clerk**  
190 North Judgement Street  
Shullsburg, WI 53586  
(608) 965-4424  
m.einsweiler@cityofshullsburg.org

**b. Description:** Sanitary sewer replacement;  
water system replacement;  
storm water system  
replacement and additions; and  
street reconstruction; and  
intersection improvements.

**c. Engineer's Estimate:** **\$375,000**

**d. Bid Price:** **\$370,549**

**e. Role of Key Personnel:** **Bart Nies, P.E.**  
Preliminary and final design;  
specifications; cost estimating;  
meeting preparation and  
attendance; bid process and  
contract administration;  
construction observation;  
construction administration;  
overall project management;  
and project closeout services.



**Mark Doyle, E.I.T.**

Preliminary and final design; cost estimating; specifications; permit applications; construction staking; construction observation; construction management; and quantities' verification services.

**F) 2016 Infrastructure Improvements:**

**a. Reference Contact:** **Village of Viola**  
**Mr. Jeff Liska – Director of Public Works**  
106 W. Wisconsin Street  
Viola, WI 54664  
(608) 627-1831  
snowpissesmeoff@gmail.com

**b. Description:** Sanitary sewer replacement; water system replacement; storm water system replacement and additions; complete street reconstruction; sidewalk replacement and extensions; and intersection improvements.

**c. Engineer's Estimate:** **\$2,878,600**

**d. Bid Price:** **\$2,771,927.50**

**e. Role of Key Personnel:** **Mark Digman, P.E.**

Preliminary and final design; specifications; cost estimating; meeting preparation; bid process and contract administration; construction administration; overall project management; and project closeout services.

**Jordan Fure, E.I.T.**

Preliminary and final design; specifications; cost estimating; meeting preparation and attendance; bid process and contract administration; construction observation; construction administration; and project closeout services.

#### **G) East State Street - Infrastructure Improvements and Lift Station Replacement:**



**a. Reference Contact:** **City of Westby**

**Mr. Ron Janzen – Director of Public Works**

200 N. Main Street

Westby, WI 54667

(608) 634-3036

rjanzen@cityofwestby.org

**b. Description:** Reconstruction of East State Street and Lift Station Replacement. Project included sanitary sewer system and force main replacement; water system replacement; storm water system replacement and additions; street reconstruction; sidewalk replacement; and intersection improvements.

**c. Engineer's Estimate:** **\$425,000**

**d. Bid Price:** **\$421,895**

**e. Role of Key Personnel:** **Bart Nies, P.E.**

Preliminary and final design; specifications; cost estimating; meeting preparation and attendance; bid process and contract administration; construction observation; construction administration; overall project management; and project closeout services.

**Mark Digman, P.E.**

Preliminary and final design; cost estimating; specifications; permit applications; construction staking; construction observation; meeting preparation and attendance; construction management; and quantities' verification services.

## QUALIFICATIONS/EXPERIENCE – SIMILAR GRANT FUNDED/CDBG PROJECTS

Delta 3 Engineering has successfully provided engineering and grant writing and administration services for many municipal infrastructure projects in Wisconsin and Iowa. In fact, our firm has helped communities in Southwest Wisconsin receive over **\$20 million** in grant funding for their Municipal Projects over just the past two (2) years!

Following is a brief list of some of the more recent funded municipal infrastructure projects, in which members of our staff have provided unparalleled civil and municipal engineering; design; grant writing and administration; construction engineering; comprehensive coordination and communication; and project management services.



### **Village of Avoca, WI – Flood Water/Storm Water Control Improvements**

- Construction of an earthen berm and storm water control improvements on the West side of the Village for flood-protection from Morrey Creek

### **Village of Avoca, WI – North First Street Reconstruction**

- Storm water control improvements and associated street reconstruction on North First Street

### **Village of Avoca, WI – Lift Station Rehabilitation**

- Replace and upgrade the existing lift station located on Wisconsin Street
- \$1,700,000 Community Development Block Grant for Emergency Assistance Program (CDBG-EAP)

### **Village of Cassville, WI – 2020 Infrastructure Improvements**

- Replacement of the water distribution and sanitary sewer system; installation of a storm water collection system; and street infrastructure and sidewalk replacement on Bluff Street and Frederick Street
- \$1,000,000 Community Development Block Grant for Public Facilities (CDBG-PF)
- \$321,200 WDNR Safe Drinking Water Program Grant
- \$392,600 WDNR Safe Drinking Water Program Loan
- 100% Project Funding!



### **City of Shullsburg, WI – Infrastructure Improvements – Shullsburg Business Park**

- Street construction; sanitary sewer collection, lift station, sanitary force main, and water system construction; installation of a storm water collection system and storm water management pond for creation of a Business Park;
- S.T.H. '11' acceleration and deceleration lanes – coordinated with the Wisconsin DOT
- \$133,500 Community Development Block Grant - Public Facilities for Economic Development (CDBG-PFED);
- \$185,000 Transportation Economic Assistance (TEA) Grant from the Wisconsin DOT

### **City of Mineral Point, WI – Business Park and Interceptor Sewer Improvements**

- Sanitary sewer collection system extensions; water distribution and storm sewer extensions; and street reconstruction in the Business Park; and replacement/rehabilitation of existing sanitary sewer interceptor facilities;
- \$960,000 Economic Development Administration (EDA) Grant from the U.S. Department of Commerce
- 75% Project Funding!



- \$1,000,000 Community Development Block Grant for Emergency Assistance Program (CDBG-EAP)
- 100% Project Funding!

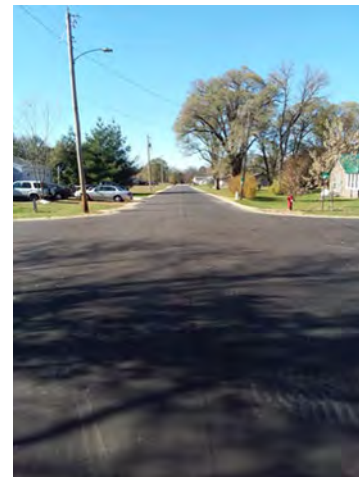
### **Village of Lone Rock, WI – Water System Improvements**

- Replacement of the water distribution system; sanitary sewer rehabilitation; and street infrastructure and sidewalk replacement on Liberty St., County Line Rd., Richland St., Maple St., Chestnut St., and an Alley
- \$725,000 Community Development Block Grant for Public Facilities (CDBG-PF)
- \$277,764 WDNR Safe Drinking Water Program Grant
- \$185,175 WDNR Safe Drinking Water Program Loan
- 100% Project Funding!



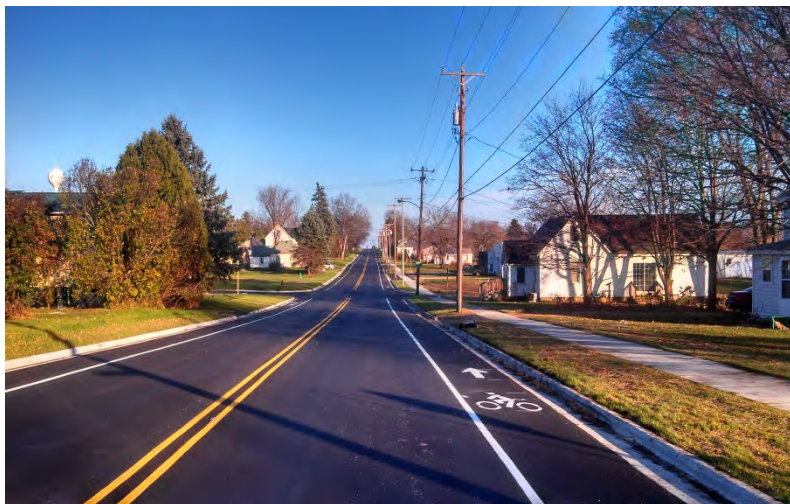
### **Village of Muscodia, WI – Second Street Infrastructure Improvements**

- Installation of a storm sewer collection system; street reconstruction; and sanitary sewer collection and water distribution system replacement on Second Street, Division St., River Rd., and Third St.



### **Wiota Sanitary District No. 1, WI - 2015 Water System Improvements**

- Replacement and extension of the existing water distribution system facilities and street reconstruction;
- \$270,000 Community Development Block Grant for Public Facilities (CDBG-PF);
- \$90,000 Wisconsin DNR Safe Drinking Water Program Grant
- 55% Project Funding!



#### **Village of Livingston, WI - County Trunk Highway 'E' Infrastructure Improvements**

- \$500,000 Community Development Block Grant for Public Facilities (CDBG-PF);
- \$328,000 Grant County Highway Funding Allocation;
- \$270,000 TIF District Funding
- Replacement of the water distribution system and street infrastructure; sanitary sewer system and street infrastructure; sanitary sewer system rehabilitation; installation of a storm water collection system; and bicycle lane facilities and sidewalk replacement on County Trunk Highway 'E'
- \$75% Project Funding!

#### **Village of Cassville, WI – Boat Landing Improvements**

- Replacement of a two-ramp system with three concrete boat ramps; rip-rap installation for shoreline stabilization; installation of two concrete boat landing pads with pivot ramps; and installation of a handicap-accessible fishing pier at the Cassville Public Boat Landing in Riverside Park;
- \$69,180 Wisconsin DNR Recreational Boating Facilities (RBF) Grant



#### **Village of Muscoda, WI – Municipal Well #4**

- Construction of a new 1,050 gal./min. water supply well and associated well house with on-site generator
- Replacement of the water distribution and sanitary sewer system; installation of a storm water collection system; and street infrastructure and sidewalk replacement on Maple St., Second St., and Alley
- \$876,000 Community Development Block Grant for Public Facilities (CDBG-PF)
- \$348,180 WDNR Safe Drinking Water Program Grant
- \$232,120 WDNR Safe Drinking Water Program Loan
- 100% Project Funding!

**S**

- Preparation of an Engineering Report; replacement of two sanitary sewer interceptors and sanitary sewer collection system components; installation of a duplex lift station; and construction of a three-cell Wastewater Treatment Lagoon Facility;
- \$186,000 Community Development Block Grant for Public Facilities (CDBG-PF);
- \$400,000 grant and \$600,000 in low-interest loan funding from USDA-Rural Development
- 100% Project Funding!



#### **Village of Eastman, WI – Water System Improvements**

- Construction of a new elevated water reservoir; existing well and well controls modifications; and water main replacement;
- \$440,000 Community Development Block Grant for Public Facilities (CDBG-PF);
- \$592,800 Wisconsin DNR Safe Drinking Water Program Grant
- 75% Project Funding!

#### **Village of Patch Grove, WI - State Trunk Highway '35'/'133' (Main Street) Water System Improvements**

- \$138,850 Community Development Block Grant for Public Facilities (CDBG-PF);
- \$8,467 Local Roads Improvement Program (LRIP) Grant from the Wisconsin Department of Transportation (DOT)
- Replacement of existing water distribution system facilities and highway pavement structure replacement on State Trunk Highway '35'/'133' (Main Street)
- 60% Project Funding!

#### **Village of Mount Hope, WI - County Trunk Highway 'JJ' Infrastructure Improvements**

- \$328,375 Community Development Block Grant for Public Facilities (CDBG-PF);
- \$233,637 Wisconsin DNR Safe Drinking Water Program Grant;
- \$8,467 Local Roads Improvement Program (LRIP) Grant from the Wisconsin Department of Transportation (DOT);
- Sanitary sewer and water system replacement, installation/replacement of a storm sewer collection system, and complete street and sidewalk reconstruction on County Trunk Highway 'JJ' & County Trunk Highway 'J'
- 90% Project Funding!





#### **Village of Avoca, WI - Water System and Street Improvements**

- \$305,200 Community Development Block Grant for Public Facilities (CDBG-PF);
- \$233,637 Wisconsin DNR Safe Drinking Water Program Grant;
- \$90,000 TIF District Funding
- Replacement of the existing water distribution system facilities; and street infrastructure; and storm water collection and infiltration systems installed to provide storm water control on Third Street, Fourth Street, and Fifth Street
- 90% Project Funding!

#### **Village of Cashton, WI - Cashton Greens Business Park**

- \$506,000 Community Development Block Grant Public Facilities (CDBG-PF)
- \$1,400,000 Transportation Economic Assistance (TEA) Grant from the Wisconsin DOT
- Infrastructure expansion including construction of new water main, new sanitary sewer, storm sewer management, and a multi modal path and reconstruction of Highway 27 intersection.
- 90% Project Funding!



#### **City of Westby, WI – E. State Street & Vernon Street**

- \$500,000 Community Development Block Grant Public Facilities (CDBG-PF)
- \$469,197 Wisconsin DNR Safe Drinking Water Program Grant/Loan
- Sanitary sewer and water system replacement, installation/replacement of a storm sewer collection system, and complete street and sidewalk reconstruction
- 100% Project Funding!

## OTHER PROFESSIONAL/OWNER REFERENCES

### A) 2019 Infrastructure Improvements:

- a. **Reference Contact:** **Village of Ridgeway**  
**Mr. Jon Steen – Village President**  
113 Dougherty Court  
Ridgeway, WI 53582  
(608) 343-4504  
president@villageofridgeway.com
- b. **Description:** Sanitary sewer replacement; water system replacement; storm water system replacement and additions; street reconstruction; sidewalk replacement; utilities' coordination; and intersection improvements on Farwell Street, Weaver Street, North Street, South Street, and Level Street.
- c. **Engineer's Estimate:** **\$1,300,000**
- d. **Construction Bid:** **\$1,159,869**
- e. **Final Construction Cost:** **\$1,157,250**

### B) Business Park and Interceptor Sewer Improvements:

- a. **Reference Contact:** **City of Mineral Point**  
**Mr. Jason Basting - Mayor**  
137 High Street, Suite 1  
Mineral Point, WI 53565  
(608) 574-6284  
mpmayor@cityofmineralpoint.com
- b. **Description:** Utility and street extensions within the City's Business Park and replacement and rehabilitation of the existing sanitary sewer interceptor facilities. Obtained an Economic Development Administration (EDA) Grant from the U.S. Department of Commerce for the Project. Project included: water distribution and storm sewer extensions; sanitary sewer collection system extensions; and street reconstruction in the Business Park; and replacement/rehabilitation of existing sanitary sewer interceptor facilities from the Business Park to the Wastewater Treatment Facility.

c. *Engineer's Estimate:*      **\$1,070,000**

d. *Construction Bid:*            **\$949,893**

e. *Final Construction Cost:* **\$943,013**

**C) Second Street & Elm Street – Infrastructure Improvements:**

a. *Reference Contact:*            ***Village of Muscoda***

**Mr. Troy Wardell – Street and Utilities' Superintendent**

206 North Wisconsin Avenue

Muscoda, WI 53573

(608) 739-2051

twardell@wppienergy.org

b. *Description:*                      Obtained Community Development Block Grant for Emergency Assistance Program (CDBG-EAP) for installation of a storm sewer collection system; street reconstruction; and sanitary sewer collection, sanitary force main, and water distribution system replacement on Second Street, Elm Street, Division Street, River Road, and Third Street.

c. *Engineer's Estimate:*      **\$1,400,000**

d. *Construction Bid:*            **\$1,184,867**

e. *Final Construction Cost:* **\$1,178,553**

**D) Proposed Infrastructure Improvements – County Trunk Highway ‘E’:**

**a. Reference Contact:** *Village of Livingston*  
**Mr. Gary Stuckey – Director of Public Works**  
220 W. Barber Ave.  
Livingston, WI 53554  
(608) 943-6195  
lavin@yousq.net

**b. Description:** Street reconstruction and widening; installation of a bike lane; sidewalk replacement and installation; sanitary sewer and water systems’ replacement; and installation of a storm sewer collection system on County Trunk Highway ‘E’.



**c. Engineer’s Estimate:**  
**\$1,418,000**

**d. Construction Bid:**  
**\$1,287,375**

**e. Final Construction Cost:**  
**\$1,244,341**

**E) Proposed Water System and Street Improvements:**

**a. Reference Contact:** *Village of Avoca*  
**Ms. Janet Perkins – Village President**  
401 Wisconsin Street  
Avoca, WI 53506  
(608) 532-6831  
vilavoca@mhtc.net

**b. Description:** Reconstruction of the Village of Avoca’s downtown area including portions of Third, Fourth, and Fifth Streets; water system and sanitary sewer system replacement; storm water infiltration basins; storm water controls; and street reconstruction.

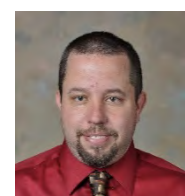
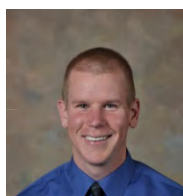
**c. Engineer’s Estimate:** **\$775,000**

**d. Construction Bid:** **\$556,138**

e. *Final Construction Cost:* \$533,227.46

## EXPERIENCE/QUALIFICATIONS – KEY STAFF

Our team will offer Richland County first-rate, innovative engineering solutions that satisfy your municipal infrastructure needs of the Village of Lone Rock - Village Center Park Project and that are within your budget, while conforming to state and/or federal regulatory code requirements. Our engineers have assisted a wide variety of clients and have the experience to handle projects of varying size and complexity. Delta 3 Engineering has sufficient and dedicated staffing available to provide the required engineering services for the County's Project and will be able to complete the final plans, specifications, and bid documents within 60 days of the executed Notice to Proceed from the County Board. The success of the Village of Lone Rock - Village Center Park Project will be a priority for our staff. The following Project Team members of Delta 3 Engineering will be assigned to your Village of Lone Rock - Village Center Park Project.

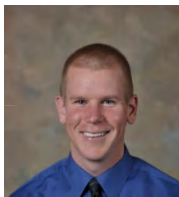




**Bart Nies, P.E.**

*Principal/Professional Engineer/Project Manager*

Bart will be the point of contact for Richland County and the Village of Lone Rock and will coordinate all Engineer services. He will work closely with the County and Village's staff, grant administrator, funding organizations, and the community as needed throughout the comprehensive planning, preliminary design, final design and engineering, and construction phases of the proposed municipal project. Bart will coordinate the preliminary and final design solutions, plan preparation, bidding, and construction observation; provide consultations; and lead the overall project management. He will attend the bid opening, prepare and submit tabulation of bids, and make a recommendation of construction contract award. He has more than 27 years of experience navigating various requirements; working with Community Development Block Grant (CDBG) programs and federal and state agencies; and working with over 50 communities in southwest Wisconsin and northeast Iowa on countless municipal projects.



**Mark Digman, P.E.**

*Professional Engineer I/Project Manager*

Mark will lead the design of the municipal infrastructure improvements and also be responsible for storm water management design and plans; soil investigations, if applicable; and quality control review of plans, specifications, and bid packages. He will work closely with the County and Village staff and its residents and businesses as needed throughout the preliminary design, final design and engineering, and construction phases of the proposed municipal project. He has worked on numerous projects with many municipalities and contractors throughout southwest Wisconsin and has more than 15 years of experience as a Civil/Municipal Engineer and Project Manager.



**Mark Doyle, E.I.T**

*Project Engineer II*

Mark will perform preliminary and final design and layout of the municipal infrastructure improvements and also be responsible for preparation of opinions of probable costs; completion of specifications and bid packages; preparation of all required permits; reviewing and approving construction submittals; project and construction scheduling; quantities' and contractor pay application verification; recommendation of contractor payments; construction observation; construction close out; and project close out. He will work closely with the County and Village staff and its residents and businesses as needed throughout the preliminary design, final design and engineering, and construction phases of the proposed municipal project. He has worked on numerous projects with various municipalities and contractors throughout southwest Wisconsin and has more than 17 years of experience as a Civil/Municipal Engineer.



**Stan King, P.L.S.**

*Professional Land Surveyor/Senior Designer*

Stan has over 44 years of experience in boundary and topographic surveying, site design/layout, right-of-way delineation, flood zone mapping/delineation, municipal design, and construction staking. He will be responsible for property research, surveying, right-of-way mapping/delineation, easement descriptions (if applicable), and construction staking services for the proposed municipal project. His vast knowledge in surveying, design, construction, and management of site and infrastructure improvement projects is a critical part of our team's success.



**Chad Coyier**

*CAD Operator - Senior*

Chad has over 20 years of Computer-Aided Drafting (CAD) experience and will serve as the lead CAD drafter for the proposed municipal project. He will be responsible for the preparation of construction plans, exhibit maps, Construction Record Drawings (As-builts), and Village mapping upgrades. His preparation of detail-oriented plans minimizes project uncertainties for the contractor; therefore, resulting in lower construction bids. He has worked with this Project Team on an abundant of municipal projects throughout Wisconsin and Iowa over the course of his dedicated career.

## FAMILIARITY/KNOWLEDGE OF COMMUNITY

Familiarity and local knowledge are both essential components of a successful project. The staff at Delta 3 Engineering provides a strong local presence and over 40 years of local project experience and knowledge in delivering quality engineering services for many communities in southwestern Wisconsin. Our staff live in the small communities of southwestern Wisconsin and northeast Iowa and have been raised with the rural community values that characterize the tri-state area. Located in the City of Platteville, Delta 3 Engineering understands the needs and daily requirements of fellow small businesses and residents in Richland County and the Village of Lone Rock and is committed to providing the quality, professional services and thorough communication skills necessary to ensure a successful project and positive outcome for the County, Village, its businesses, and its residents. These businesses, institutions, and residents are not only neighbors, but daily associates, and fellow volunteers in community events and service groups.

Delta 3 Engineering is also very familiar with the Village of Lone Rock - Village Center Park Project. Previously, we had the opportunity to discuss the specific goals of the Village and the scope of services for the Project with the Richland Economic Development Director and Village President. In fact, our firm prepared the preliminary mapping and estimated opinion of probable costs for the Project. Our engineers are very familiar with the municipal and utilities' infrastructure, economic development, and funding needs of the Village. In addition, the engineers at Delta 3 Engineering are very familiar with the Village Board and staff, having worked hand-in-hand with them on several projects currently and in the past.

Delta 3 Engineering continues to provide quality services to local private and municipal clients, including the Village of Lone Rock. Some of the past and current projects successfully completed within the Village include:

- ▶ Water System and Street Improvements – Phase II
- ▶ Sanitary Sewer System Infiltration & Inflow Study
- ▶ Wastewater Treatment Facility – Permit Compliance
- ▶ Sanitary Sewer Lift Station Building Repairs/Upgrade
- ▶ Water System and Street Improvements – Phase I
- ▶ Mill Street Reconstruction



The local knowledge and experience of our project team members, as well as the familiarity between our Engineers and the Village, will be direct benefits for Richland County, resulting in successful and cost-effective project solutions that your citizens deserve.



## PROFESSIONAL SERVICES' FEES

1. <i>Topographical Surveying/Data Collection</i>	= \$ 4,750.00
2. <i>Design/Plans/Specifications/Bid Documents</i>	= \$ 17,150.00
3. <i>Meetings</i>	= \$ 2,050.00
o Staff design meetings – three (3) each	
o County and/or Village Board meeting – one (1) each	
o Bid Opening – one (1) each	
o Construction Bids' Award meeting – one (1) each	
4. <i>Bid Process/Construction Contract Administration</i>	= \$ 1,000.00
5. <i>Construction Staking</i>	= \$ 3,900.00
6. <i>Construction Administration/Observation</i>	= \$ 17,600.00*
o Preconstruction Conference – one (1) each	
o County and/or Village Board Progress meetings – three (3) each	
o Construction Observation – Estimated Hours = 120	
<hr/>	
<b>Total = \$46,450.00</b>	

\* **NOTE:** Assumes six (6) weeks of construction for construction observation in 2021/2022.

\$ 95.00/hr. - Hourly charge for additional construction observation services, if necessary.

**\*\*NOTE:** All submittal fees, if any, are the responsibility of the Owner.

## PROFESSIONAL SERVICES' RATES

Delta 3 Engineering will typically provide an engineering contract for each separate Project for its clients. Our engineering contract will contain a “**Cost-Not-To-Exceed**” fee to provide our engineering services for the applicable scope of work of each individual Project. This method will allow the County to plan and budget for both the engineering fees and estimated construction costs for its Project.

Delta 3 Engineering allocates fees based on the following current hourly charge-out rates for the personnel assigned to the Project. The hourly rates shown below include all of the services (including travel, meal, postage, copies, etc. expenses) that Delta 3 Engineering would provide to Richland County, excluding Project-specific permit fees.

Employee Classification	Current Rate
Principal/Professional Engineer	\$130.00/hour
Professional Engineer I	\$110.00/hour
Engineer II	\$95.00/hour
Engineer III	\$85.00/hour
Professional Land Surveyor/Senior Designer	\$95.00/hour
Project Manager	\$90.00/hour
Surveyor I	\$75.00/hour
Civil Eng. Technician I	\$75.00/hour
Civil Eng. Technician II	\$65.00/hour
Civil Eng. Technician III	\$58.00/hour
CAD Operator – Senior	\$75.00/hour
Administration	\$47.00/hour

## SERVICES AUTHORIZED BY:

### OWNER

### DELTA 3 ENGINEERING, INC.

Printed Name: \_\_\_\_\_

Printed Name: Bart Nies, P.E.

Title: \_\_\_\_\_

Title: Owner/Vice-President

Signature: \_\_\_\_\_

Signature: 

Date: \_\_\_\_\_

Date: 5/14/2021

Delta 3 Engineering would like to truly thank Richland County for the opportunity to provide this Engineering Services Proposal for the Village of Lone Rock - Village Center Park Project. We appreciated the opportunity to meet and discuss the specific goals of the Village, components of the scope of services, and the Request for Proposals with the Director of Public Works, Village President, and Richland Economic Development Director. We certainly look forward to the possibility of working with the County and its Economic Development Office on the upcoming Village of Lone Rock - Village Center Park Project.

## APPENDIX A

### **Resumes/Profiles – Key Personnel**



*Bart Nies, P.E.*

## **Principal / Project Manager-Engineer**

### **Education**

BS Bachelor of Science – Civil Engineering w/  
Mathematics Minor  
1996 University of Wisconsin-Platteville (UWP)

### **Experience**

2003- Delta 3 Engineering  
1994-03 Blackhawk Engineering, Platteville, WI

### **Registration/Certification**

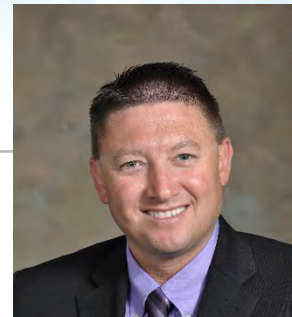
Registered Professional Engineer:  
2001 Wisconsin  
2002 Iowa

### **Memberships/Organizations**

ASCE American Society of Civil Engineers - WI  
AWWA American Water Works Association  
PYB Platteville Youth Basketball - President  
SWWO Southwest Wisconsin Water Operators  
WRWA Wisconsin Rural Water Association  
- Society of Water Professionals  
WWOA Wisconsin Wastewater Operators Association  
Southwest Technical College (SWTC) Advisory Board  
UWP Engineering/Math/Science Advisory Board

### **Relevant Experience**

Industrial Park/TIF District Expansion – Darlington, WI  
WWTF Upgrade & Wastewater System - Cassville, WI  
Downtown/Main Street Reconstruction – Platteville, WI  
Industrial Park/TIF District Expansion – Westby, WI  
Business Park Expansion & Sanitary Sewer/Lift Station  
Improvements – Mineral Point, WI  
Flood Control Improvements – Avoca, WI  
Sanitary Sewer System Improvements – Kieler, WI  
Reservoir & Well Improvements – Chaseburg, WI  
Streets & Utilities' Infrastructure Imp. – Livingston, WI  
Sanitary Sewer Improvements – Lancaster, WI  
Street/Utilities'/Stormwater Control – Muscoda, WI  
Water System/Street Reconstruction - Lone Rock, WI



Bart is founder, co-owner, and Vice-President of Delta 3 Engineering. He is a professional civil engineer that practices in the areas of municipal, wastewater, water, storm water, transportation, and construction engineering; capital improvements and facilities' planning; and land development. Bart also is responsible for providing grant writing, application, and administration services for the firm's municipal projects. He has completed professional engineering development hours in Energy Efficiency in Water and Wastewater Systems, WINSLAMM, Storm Water Detention Basin Design, Wastewater Treatment, and Engineering Ethics.

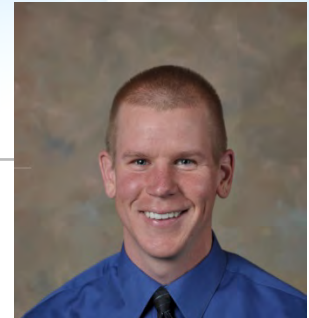
His professional responsibilities have included planning; grant writing and application services; preliminary and final design and layout; cost estimating; construction plans' and specifications' preparation; permit processing; bid process administration; overall project management; meeting attendance; construction engineering services, including construction staking, management, and observation; municipal plan review; and grant funding administration for many municipal infrastructure improvement projects.

Bart has performed these services for industrial park projects; wastewater system projects; water system projects; storm water system projects; street infrastructure projects; Safe Routes to School trail/path projects; recreational facilities' projects; and commercial site development projects for numerous municipalities throughout Wisconsin and Iowa.

He currently resides in Platteville along with his wife, Jolene and three children, Braden, Josie, and Camryn.



*Mark Digman, P.E.*



## **Civil/Municipal Engineer**

### **Education**

BS Bachelor of Science – Civil Engineering  
2007 University of Wisconsin-Platteville (UWP)

### **Experience**

2006- Delta 3 Engineering  
2004-06 Austin Engineering, Lancaster, WI

### **Registration/Certification**

Registered Professional Engineer:  
2012 Wisconsin

### **Relevant Experience**

- Site Design/Layout
- Sanitary Collection System Design
- Water Source and Distribution Design
- Storm Water Management
- Storm Sewer System Design
- State, County, and Local Road Design
- Flood Plain Studies
- Site/Topographical Surveys
- Contracted Construction Staking
- Easement Acquisition
- Project Surveyor

Mark is a shareholder of Delta 3 Engineering. He is a professional civil engineer that practices in the areas of municipal, construction, and transportation engineering; capital improvements and facilities' planning; and land development. Mark also is responsible for providing grant writing and application services for the firm's municipal projects. He has completed professional engineering development hours in Public Works Construction Inspection Skills, Water System Design, and Engineering Ethics.

His professional responsibilities have included planning; topographical surveying; preliminary and final design and layout; cost estimating; construction plans' and specifications' preparation; permit processing; bid process administration; overall project management; meeting attendance; and construction engineering services, including construction staking, management, and observation for infrastructure improvement projects; grant writing and application services; municipal plan review; and grant funding administration for many municipal infrastructure improvement projects.

Mark has performed these services for industrial parks; sanitary sewer collection system projects; water distribution projects; storm water system projects; street infrastructure projects; site development projects; recreational facilities' projects; and commercial site development projects for numerous municipalities throughout Wisconsin and Iowa.

He currently resides in Platteville along with his wife, Colleena and three children, Derek, Brody, and Braelyn.



*Mark Doyle, E.I.T.*

## ***Civil/Municipal Engineer***

### ***Education***

BS Bachelor of Science – Civil Engineering  
2004 University of Wisconsin – Platteville (UWP)

### ***Experience***

2014- Delta 3 Engineering  
2006-2013 Kabil Associates, Columbus, OH  
2004-2006 Blackhawk Engineering, Platteville, WI

### ***Registration/Certification***

Civil Engineer In Training (EIT):  
2003 Wisconsin

### ***Relevant Experience***

- Site Design/Layout
- Sanitary Collection System Design
- Water Source and Distribution Design
- Storm Water Management
- Storm Sewer System Design
- State, County, and Local Road Design
- Flood Plain Studies
- Environmental Reviews
- Contracted Construction Staking
- Easement Acquisition



Mark is a civil engineer that practices in the areas of municipal, construction, and transportation engineering; capital improvements planning; and land development. Mark also is responsible for providing environmental review services for the firm's municipal projects.

His duties have included the planning; topographical surveying; preliminary and final design and layout; cost estimating; construction plans' and specifications' preparation; permit processing; bid process administration; meeting attendance; and construction engineering services, including construction staking, management, and observation for infrastructure improvement projects.

Mark has performed these services for sanitary sewer collection system projects; water distribution projects; storm water system projects; street infrastructure projects; industrial parks; recreational facilities' projects; and residential/commercial/industrial site development projects throughout southwestern Wisconsin.

He currently resides in Shullsburg, WI.



*Stan King, P.L.S.*



## ***Professional Land Surveyor***

### ***Education***

AS Associates Degree – Municipal Engineering  
1976 Southwest Wisconsin Technical College -  
Fennimore

### ***Experience***

2007- Delta 3 Engineering  
1977-07 Blackhawk Engineering, Platteville, WI

### ***Registration/Certification***

Professional Land Surveyor:  
1989 Wisconsin

### ***Memberships/Organizations***

- Wisconsin Society of Land Surveyors

### ***Relevant Experience***

- Project Surveyor
- Boundary Surveying
- Right-of-way Plat Preparation
- Land Development Plats
- Site/Topographical Surveys
- Site Design/Layout
- Waste Water Treatment Facility Design
- Sanitary Collection System Design
- Water Source and Distribution Design
- Storm Water Management
- Storm Sewer System Design
- State, County, and Local Road Design
- Contracted Construction Staking
- Easement Acquisition

Stan is a Registered Land Surveyor and designer that practices in the areas of municipal, wastewater, water, transportation, and construction engineering; land development; and capital improvements planning.

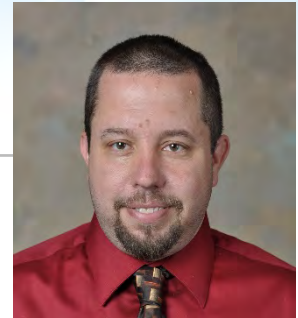
His professional responsibilities have included planning, design, and layout; topographical and boundary surveying; right-of-way plat preparation; land development plats; construction plans' and specifications' preparation; bid process administration; permit processing; meeting attendance; and construction engineering services, including construction staking and observation for numerous civil and municipal engineering projects.

Stan has performed these services for industrial parks; street and highway infrastructure; wastewater system; water system; storm water system; Safe Routes to School trail/path; municipal facilities'; property development; and residential/commercial/industrial site development projects in numerous municipalities throughout Wisconsin, Minnesota, and Iowa.

He currently resides in Kieler along with his wife, Judy.



*Chad Coyier*



## ***Lead Draftsman – Civil Department***

### ***Education***

BS Bachelor of Science Degree  
2017 Ministry Leadership & Biblical Studies  
The Moody Bible Institute - Chicago IL

1994-97 University of Wisconsin-Platteville (UWP)

### ***Experience***

2006- Delta 3 Engineering  
2001-06 Blackhawk Engineering, Platteville, WI

### ***Registration/Certification***

Federal Aviation Administration (FAA):  
2020 Certified Pilot

### ***Memberships/Organizations***

- Village of Highland President (2017-2019)
- Iowa County Economic Development Committee (2017-2019)

### ***Relevant Experience***

- Mapping
- Preliminary Site Design/Layout
- Computer-Aided Drafting
- Construction Plans
- Industrial Park/Subdivision Plat Maps
- Site/Topographical Surveys
- Topographical Surveying
- Property Surveying
- Contracted Construction Staking
- Construction Inspection

Chad is Delta 3 Engineering's lead computer-aided drafting (CAD) draftsman in our Civil Department. He has attended the Wisconsin Society of Land Surveyors annual conference, Municipal Engineering for Non-Engineers at UW-Madison, as well as other continuing education courses relevant to CAD drafting.

His professional responsibilities have included computer-aided drafting; construction plans' preparation and review; mapping; 3D renderings; drone photography and mapping; preparation of capital improvements plans; preliminary layout and design of projects; topographical surveying; boundary surveying; right-of-way plat preparation; land development plats; construction staking and inspection for many municipal infrastructure improvement projects.

Chad has performed these services for industrial parks; street and highway infrastructure; recreational facilities; Safe Routes to School trail/path; wastewater system; water system; storm water system; and residential/commercial/industrial site development projects in numerous municipalities throughout Wisconsin and Iowa.

He currently resides in Platteville along with his wife, Sara and three children, Peyton, Isaac, and Bresniakaye.



## APPENDIX B

# **Professional Engineering Services Contract**



Platteville, Wisconsin  
Dubuque, Iowa

P 608.348.5355  
P 563.542.9005

E mail@delta3eng.biz  
W www.delta3eng.biz

## ENGINEERING SERVICES CONTRACT

**Owner:** Richland County  
**Address:** 181 West Seminary Street  
Richland Center, WI 53581

**Date:** May 14, 2021

**Project Name:** Lone Rock - Village Center Park

This Agreement is made between Delta 3 Engineering, Inc. ("Delta 3") and Richland County ("Owner") for engineering services on the above-referenced project (the "Project").

1. **Intellectual Property.** In accepting and utilizing any drawings, specifications, reports and data in any form, including print and/or electronic media generated and provided by Delta 3, Owner agrees that all such print and/or electronic files are instruments of service of Delta 3, who shall be deemed the author, and shall retain all common law, statutory law, and other rights to such materials, including ownership of copyright, except as provided herein.

Under no circumstances shall delivery of any drawings, specifications, reports or data for use by Owner be deemed a sale by Delta 3, and Delta 3 makes no warranties, either express or implied, of merchantability and fitness for any **purpose other than for this Project**. The drawings, reports and specifications prepared under this Agreement shall become the property of the Owner upon completion of the services and payment in full of all fees and costs due to Delta 3 upon completion of the Project or termination of this Agreement, whichever be the case. Owner shall not reuse or make or permit any derivative works to be made from the drawings, reports and specifications without the prior written authorization of Delta 3 or as otherwise required by law. Owner agrees to waive any claim against Delta 3 arising from any unauthorized transfer, reuse or preparation of derivative works from drawings, reports and specifications and to indemnify and hold harmless Delta 3 for any such unauthorized transfer, reuse, or preparation of derivative works from the drawings, reports and specifications.

2. **Project Description.** The Project will generally include the redevelopment of blighted property for open space/park development at **102 E. Union Street** and sidewalk replacement and extensions in the Village of Lone Rock, Wisconsin. The two (2) existing buildings located at 102 E. Union Street will be demolished and removed; the existing concrete and bituminous pavement will be removed; and site grading and landscaping/restoration performed for the proposed **Village Center Park** site. New concrete sidewalk will be connected to the existing concrete sidewalk on **E. Union Street** and installed through the proposed **Village Center Park** site to **E. Liberty Street**. In addition, the existing public concrete sidewalk located between **E. Liberty Street** and **E. Dr. B. Reynolds Street** will be removed and replaced. All yard areas disturbed due to construction will be restored and landscaping performed. Preliminary and final layout and design and bidding for the above improvements is planned to be completed in 2021, with construction work occurring in 2021-2022.

3. **Scope of Services.** Delta 3 Engineering will provide the Professional Engineering Services necessary for the Lone Rock – Village Center Park Project to occur at **102 E. Union Street** and between **E. Union Street** and **E. Dr. B. Reynolds Street** in the Village of Lone Rock, Wisconsin. The complete Scope of Services which Delta 3 Engineering will provide to the Owner is identified in **Attachment #1 – Professional/Technical Services and Fees**.

4. **Services Not Covered By This Agreement.** Revisions due to changes in the scope, budget, or quality of the Project; services that Delta 3 could **not** reasonably anticipate, and therefore did not include in the engineering fees or the scope of services in **Attachment #1**. Delta 3 will inform the Owner

EVERY ANGLE COVERED

in writing, when any extra services are necessary. The Owner will give Delta 3 prompt written notice if it **does** want Delta 3 to perform the extra services. Delta 3 will be paid additional fees for these extra services at rates consistent with other services provided for the Project.

5. **Opinions of Cost.** Opinions of Probable Construction Cost are to be made on the basis of Delta 3's experience and qualifications and represent Delta 3's best judgement as an experienced and qualified professional generally familiar with the construction industry. However, because Delta 3 has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Delta 3 cannot, and does not, guarantee that proposals, bids, or actual construction costs will not vary from Opinions of Probable Construction Cost prepared by Delta 3.

6. **Means and Methods.** Delta 3 shall not at any time supervise, direct, control, or have authority over or be responsible for the means, methods, techniques, sequence, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to such contractor's furnishing and performing of its work.

7. **Professional/Technical Services Fee.** The engineering fees and associated costs for the Project will be **\$ 46,450.00**. (Please see **Attachment #1.**)

8. **Project Schedule.** Delta 3 will work cooperatively with the Owner to complete its engineering services within the Owner's projected schedule.

9. **Payment.** Delta 3 will send monthly invoices to the Owner. The Owner agrees to pay fees as invoiced within 30 days and agrees to pay an additional 1.5% fee on any outstanding balance due past 30 days.

10. **Entire Agreement.** This Agreement supersedes any and all agreements previously made between Delta 3 and the Owner relating to the Project and there are no understandings or agreements other than those incorporated in this Agreement.

11. **Changes to This Agreement.** This Agreement may only be modified by written mutual consent of both the Owner and Delta 3.

12. **Termination.** Either party may terminate this Agreement with written notice. In the event of termination, suspension, or abandonment of the Project, Delta 3 shall be compensated (at contracted hourly rates) for all engineering services performed and associated costs incurred up to that time.

13. **Indemnification.** Owner agrees to indemnify, defend, and hold harmless Delta 3 and its officers, directors, members, partners, agent, employees, and Consultants from and against all causes of action, claims, demands, suits, liability or expense by reason of loss or damage to any property or bodily injury to any person, including death, as a direct or indirect result of the Project. Owner's indemnification and defense obligations under this paragraph shall not apply if Delta 3 is adjudicated, by a court of competent jurisdiction, negligent or reckless in performing the Professional Engineering Services for the Project.

14. **Waiver of Consequential Damages.** To the fullest extent permitted by law, Owner and Delta 3 waive against each other, and the other's employees, officers, directors, members, agents,

insurers, partners, and consultants, any and all claims for, or entitlement to, special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

**15. Limitation of Liability.** The Owner agrees to limit Delta 3's total liability to the Owner, Consultants, Contractors, and Subcontractors on the Project, due to Delta 3's professional negligent acts, errors, omissions, strict liability, breach of contract, or breach of warranty and for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this Agreement from any cause or causes, such that the total aggregate liability of Delta 3 to anyone shall not exceed the total fee for services rendered under this Agreement.

**16. Dispute Resolution—Arbitration.** All disagreements and disputes between Owner and Delta 3, of every kind, if not resolved by negotiations, shall be resolved by arbitration under the then current rules of the American Arbitration Association. A single arbitrator engaged in the practice of law shall conduct the arbitration. The arbitrator's decision and award shall be final and binding. Owner and Delta 3 shall share equally the costs of the arbitration and each shall pay their respective attorneys' fees and expenses associated with any arbitration. Judgment upon the award may be entered in any Wisconsin state or federal court having jurisdiction.

**17. Governing Law.** This Agreement shall be governed by, and construed and interpreted in accordance with, the internal law of the State of Wisconsin.

**18. Publicity.** Owner agrees that Delta 3 may state publicly, in advertising or otherwise, that Owner is a client of Delta 3.

Services authorized by:

**OWNER**

**DELTA 3 ENGINEERING, INC.**

Printed Name: \_\_\_\_\_

Printed Name: Bart Nies, P.E.

Title: \_\_\_\_\_

Title: Owner/Project Manager

Signature: \_\_\_\_\_

Signature: 

Date: \_\_\_\_\_

Date: 5/14/2021

# **Attachment #1**

## **Professional / Technical Services and Fees**

### **Lone Rock – Village Center Park**

***Owner: Richland County  
Richland Center, Wisconsin***

#### **1) Design Engineering Services**

**= \$ 23,950.00**

- Meet with the Village Director of Public Works and Richland Economic Development Director for a Project Scope Meeting and to obtain prior plans, maps, and applicable documents related to the proposed Project. *(one each)*
- Consult with the Director of Public Works for specific design needs.
- Perform right-of-way research, initial topographic surveying, and data collection.
- Review Environmental Assessment materials for state and federal environmental regulatory compliance.
- Prepare preliminary design, layout, and plans for the buildings' demolition, public sidewalk infrastructure, and open space/park development.
- Provide coordination with corresponding utilities on the Project site.
- Meet and consult with the Director of Public Works for review of preliminary design and plans and for final design needs. *(one each)*
- Prepare final design and layout for the buildings' demolition, public sidewalk infrastructure, and open space/park development.
- Determine probable construction sequencing and construction phasing constraints.
- Prepare estimate of quantities.
- Prepare estimated opinion of probable construction costs.
- Meet with the Director of Public Works and Richland Economic Development Director for review of final design, plans, and estimated opinion of probable construction costs. *(one each)*
- Meet with the County Board and/or Village Board for review and approval of final design, plans, and estimated opinion of probable construction costs. *(one each)*
- Prepare final, **detail-oriented** construction plans, specifications, and bidding documents.
- Prepare easement descriptions and exhibits (if applicable).
- Prepare and submit applicable construction permits.

#### **2) Bid Process/Construction Contract Services**

**= \$ 1,000.00**

- Provide Advertisement for Bids.
- Distribute bidding documents to prospective bidders and utility companies.
- Provide construction bid process administration, including the handling of Project questions and issuing Addenda (if necessary).
- Attend and Conduct the Bid Opening. *(one each)*
- Review construction bids and provide Recommendation of Award

- of construction bids.
- Meet with the County Board and/or Village Board for award of construction bids. *(one each)*
- Provide construction contract administration/processing.

**3) Construction Engineering Services\***

**= \$ 21,500.00**

- Conduct the Pre-Construction Conference. *(one each)*
- Provide all construction staking services for the buildings' demolition, public sidewalk infrastructure, and open space/park development components of the Project.
- Review contractor construction submittals for approval.
- Provide responses to Requests for Information (RFI) from contractor.
- Provide partial construction observation services and site visits **(approximately 20 hrs./wk.)** as required by the County for the Project, as described in the Project Description, to be correctly completed according to the plans and specifications.
- Provide construction administration and verify contractor's compliance of CDBG program requirements.
- Verify construction quantities.
- Analyze contractor pay applications and review contractor change orders (if necessary) for approval.
- Provide Project progress reports.
- Attend required Project Progress meetings with the County Board and/or Village Board. *(two each)*
- Prepare construction punch lists for substantial and final completion of the Project.
- Provide overall Project management and coordination with County staff, Village staff, and the grant administrator, including the handling of Project questions and concerns.
- Meet with the County Board and/or Village Board for Project Closeout. *(one each)*
- Provide "Construction Records" Documents (As-Built) showing appropriate record information based on the Project-annotated record plans received from the contractor.
- Provide Project closeout services.
- Provide mapping services with Computer-Aided Drafting (CAD) and coordinate with Village maps.

***TOTAL = \$ 46,450.00***

**\* NOTE: Assumes six (6) weeks of construction for construction observation in 2021/2022.**

**\$ 95.00/hr.** - Hourly charge for additional construction observation services.

**\*\*All submittal fees, if any, are the responsibility of the Owner.**

## Division of Energy, Housing and Community Resources (DEHCR)

Community Development Block Grant – Potential Conflict of Interest Disclosure

# POTENTIAL CONFLICT OF INTEREST DISCLOSURE

### *Community Development Block Grant – CDBG-CLOSE Program Richland County, WI*

Do you have family or business ties to any of the people listed below?

Yes ☐

No ☒

If yes, please check the box next to the name(s) of the individual(s) and describe the relationship in the space provided below:

#### ELECTED OFFICIALS:

- ☐ Marty Brewer – Richland County Board - Chairman
- ☐ Dave Turk – Richland County Board – Vice Chairman
- ☐ Sean Murphy-Lopez – Richland County Finance Committee - Chairman

#### COUNTY OF RICHLAND - ADMINISTRATION, DEPARTMENT HEADS AND LEGAL COUNSEL:

- ☐ Clinton Langreck – County Administrator
- ☐ Jasen Glasbrenner – Richland Economic Development Director

#### Description of Relationship(s):

**Please Note:** The name of any bidder with a potential conflict of interest will be disclosed at the Richland County Board and Committee meeting in which bids are discussed. Potential conflicts of interest will be reviewed in accordance with 24 CFR 570.489(h).

Bart Nies, P.E.

Printed Name of Individual

Owner, Vice President

Title

Signature

Delta 3 Engineering

Name of Business/Firm/Company

5/13/2021

Date Signed [MM/DD/YYYY]

# Division of Energy, Housing and Community Resources

## Lobbying Certification

GRANTEE/UGLG NAME: Richland County  
DEHCR GRANT AGREEMENT #: CDBG-CL-PF 21-33

## LOBBYING CERTIFICATION

FROM THE

☐ Municipality/UGLG: \_\_\_\_\_  
☐ Contractor/Sub-Contractor  
☒ Other: Delta 3 Engineering

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Delta 3 Engineering

Name of Municipality/UGLG/Business/Firm

  
Signature of the Chief Elected Official, Owner, or Chief Executive Officer

Bart Nies, P.E.

Printed Name of the Chief Elected Official, Owner, or Chief Executive Officer

Owner/Vice President

Title

5/13/2021

Date Signed

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

Approved by OMB

0348-0046

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____	
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known			<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  <b>N/A</b>		
Congressional District, if known: 4c			Congressional District, if known:		
<b>6. Federal Department/Agency:</b>			<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____		
<b>8. Federal Action Number, if known:</b>			<b>9. Award Amount, if known:</b> \$ _____		
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):			<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____		
<b>Federal Use Only:</b>				Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

## ATTACHMENT 6-B: SECTION 3 CONTRACT LANGUAGE REQUIREMENTS

**Include the following language in all contracts and sub-contracts funded with CDBG dollars\*\*:**

1. Section 3 of the Housing and Urban Development Act of 1968. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
2. The parties to this contract agree to comply with HUD's regulations in 24 CFR 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulation.
3. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship, and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
4. The contractor agrees to include this Section 3 clause in every sub-contract subject to compliance with regulations in 24 CFR 135, and agrees to take appropriate action, as provided in an applicable provision of the sub-contractor in this Section 3 clause, upon a finding that the sub-contractor is in violation of the regulations in 24 CFR 135. The contractor will not sub-contract with any sub-contractor where the contractor has notice or knowledge that the sub-contractor has been found in violation of the regulations in 24 CFR 135.
5. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR 135.
6. Non-compliance with HUD's regulations in 24 CFR 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
7. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible: (i) preference and opportunities for training and employment shall be given to Indians; and (ii) preference in the award of contracts and sub-contracts shall be given to Indian organizations and Indian-Owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

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\*\* This language is only required for those contracts and sub-contracts regarding project activities that are funded with CDBG dollars. However, it is strongly recommended that this language be included in ALL contracts regardless of the funding source to avoid any unnecessary problems later in the project cycle.