

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Resignation of Fairgrounds Employee

<b>Department</b>	Administration	<b>Presented By:</b>	Carla Dounda
<b>Date of Meeting:</b>	June 18 <sup>th</sup> 2021	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Handbook
<b>Date submitted:</b>	June 18 <sup>th</sup> , 2021	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>	N/A	<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

**Recommendation and/or action language:**

Motion to ... accept resignation of Fairgrounds, Groundskeeper, Warren Keys.

**Background:** *(preferred one page or less with focus on options and decision points)*

Warren is resigning on his own accord with the county.

**Attachments and References:**


**Financial Review:**

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)