

Richland County Committee

Agenda Item Cover

Agenda Item Name: Financial and Payroll Computer Service Agreement

Department	Administration	Presented By:	Administrator
Date of Meeting:	May 4 th , 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Rule #14
Date submitted:	April 30 th , 2021	Referred by:	
Action needed by no later than (date)	Rule # 14	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

Motion to ... approve the one years' extension of the existing service contract with Avenu Enterprise Solutions, LLC, as entered under emergency authorization in February following a system failure,

Background: *(preferred one page or less with focus on options and decision points)*

The Richland County Administrator entered into a service agreement with Avenu Enterprise Solutions, LLC as was due for an annual renew. The contract was late from the vendor to cover 2021 and we experienced a system failure in February of 2021. Contract was entered to assure service coverage and get fans replaced in February of 2021. Looking for committee and board action to approve emergency contract.

Rule 14, page 6 (a) Contracts. Agreements entered into on behalf of Richland County should be reduced to writing whenever possible. All contracts involving an expenditure of over \$5,000.00 a year must be approved by the County Board, except that a one year's extension of an existing contract may be authorized by the appropriate committee. All contracts involving less than \$5,000.00 a year must be approved by the appropriate committee. Department heads may not enter into any contracts on behalf of Richland County. Copies of all contracts shall be filed with the County Clerk.

Attachments and References:

Maintenance Agreement – Avenu Enterprise	

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	10
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

2021 impact \$5,457.20

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)