

RICHLAND COUNTY

Finance & Personnel Committee

September 16, 2021

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene at 1:00 p.m., Friday, September 17th, 2021 in the Richland County Board Room 181 W. Seminary Street and via videoconference and teleconference using the following information:

WebEx Videoconference:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=m4434ce765180fed46cd591bfe9e5b4ea>

Meeting number: 2554 678 3717, Password: richland

WebEx Teleconference: WebEx teleconference phone number: 408-418-9388, Access code: 2554 678 3717

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or Finance & Personnel Committee Chair Shaun Murphy-Lopez at 608-462-3715 (phone/text) or shaun.murphy@co.richland.wi.us (email).

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Previous meeting minutes*

Tax Deed Properties:

5. Status and report on delinquent properties*

Finance (including purchasing and contracts)

6. Radio / Tower Project – recommending resolution to the Board regarding coverage*
7. Report on unbudgeted expenditures: purchase of a mower – Fair Grounds, incoming Treasurer Wages– Administration, and data recovery – Sheriff's Office*
8. Review of cash balance history and undesignated general fund*
9. Amendment to relocation order regarding the airport improvement and drainage project*
10. Purchase of three new cardiac monitors – Ambulance Service*

Budget:

11. Finalization 2022 budget*

Personnel

12. Amendments to ordinance regarding administration return to union – Sheriff's Office*
13. Request for leave of absence exception – Ambulance Service*
14. Future agenda items
15. Adjournment

*Meeting materials for items marked with an asterisk may be found at <https://www.co.richland.wi.us/financePersonnelMinutes.shtml>.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

FINANCE AND PERSONNEL COMMITTEE

September 07, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Tuesday, September 7th, 2021, in the HHS conference room at 221 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez, Marty Brewer(arrived at 1:05pm, left at 3pm), Marc Couey, Linda Gentes, Melissa Luck(absent), Don Seep and David Turk(absent).

1. **Call to Order:** Committee Chair Murphy-Lopez called the meeting to order.
2. **Proof of Notification:** Committee Chair Murphy-Lopez verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Gentes, second by Seep for approval of the Agenda. All Ayes. Motion carried.
4. **Previous Meeting Minutes:** Motion by Couey, second by Murphy-Lopez approval of the minutes for the August 20th 2021 & August 24th meeting of the Finance and Personnel Committee. All Ayes. Motion carried.
5. **Tax Deed Property Sale - Village of Cazenovia Tax Deed Parcels: #111-1300-0823, #111-1300-0824, #111-1300-0825 to the Village of Cazenovia pursuant to Wis. Stat. 75.6(2) *:** Motion by Seep, second by Couey to sell the following tax deed parcels to the Village of Cazenovia pursuant of Wis. Stat. 75.69(2)-Parcels #'s 11113000823, 11113000824, 11113000825, for \$1 per lot plus the recording fees.
6. **Tax Deed Property Sale – Town of Henrietta Tax Deed Parcel #014-3440-1009 pursuant to Wis. Stat. 75.6(2) *:** Motion by Gentes, second by Brewer to approve the sale of Tax Deed Parcel #014-3440-1009 to Garry Perkins with the bid of \$500 set by property committee.
7. **Health Insurance Renewal for 2022*:** Motion by Couey, second by Brewer to accept proposed Quartz 2022 renewal at 16% premium increase and recommend renewal to the Richland County Board as part of the 2022 Budget for adoption by resolution, and have the County Administrator sign the renewal. All Ayes. Motion carried.
8. **Recommend Resolution for Buffalo NAS (computer server) purchase *:** Motion by Gentes, second by Couey to recommend resolution to the County Board to approve the purchase of two Buffalo TerraStation 51210 RH Storage Devices from JComp Technologies at a cost of \$15,293.70. All Ayes, motion carries.

- 9. Historic courthouse roof repairs and funding *:** Motion by Couey, second by Brewer to authorize utilization of American Rescue Plan funds (\$284,000) in conjunction with 2021 designated Fund #92 apportionments (\$30,000) to pay for roof replacement costs, consulting fees and other associates expenses for roof replacement for a total project cost not to exceed \$314,000. All Ayes, motion carried.
- 10. Amendment to petition for airport project to include approach path indicators *:** Motion by Seep, second by Brewer to recommend amendment resolution 21-83 to the County Board to petition for State Aid regarding the Tri-County Airport Improvement Project to include approach path indicators. All Ayes, motion carried.
- 11. Recommend Resolution for Purchase of 26 New Computers for HHS *:** Motion by Gentes, second by Couey to approve the purchase of 26 computers (24 laptops & 2 desktops) at a cost not to exceed \$60,000; and forward the recommendations on to the Finance & Personnel Committee and then to the County Board for approval. All Ayes, motion carried.
- 12. 2022 Budget Adjustments *:** Motion by Seep, second by Couey to accept recommendation from the County Administrator as presented and make adjustments to finalize the 2022 budget for County Board consideration and adoption. All Ayes, motion carried.
- 13. Pine Valley – Compensation pay plan policy *:** Motion by Couey, second by Seep to present resolution to the County Board for approval of the attached proposed changes to Pine Valley's Pay Plan; that Plan being located within the County's Compensation Policy Document. All Ayes, motion carried.
- 14. Pine Valley – Compensation premium pay *:** Motion by Couey, second by Gentes to present resolution to the County Board to allow Pine Valley to pay premium pay of \$1.00/hour for all hours worked from 01/03/2021 through 08/28/2021 to all Pine Valley employees. Employees to be eligible must be on the payroll as of 09/25/2021. Payment not to exceed \$160,000, \$120,000 of which from American Rescue Plan Act (Fund 93), remainder \$40,000 from Pine Valley's operating fund. The Pine Valley Administrator will be excluded from receiving the premium pay. Premium to be paid on the pay date of 10/15/2021. All Ayes, motion carried.
- 15. Report – Richland County Retention trends:** Presentation only.
- 16. Future agenda items*:** Tax Deed Parcels, Pooling insurance with City/Hospital/School District.
- 17. Adjournment:** Motion by Gentes second by Couey, to adjourn until 1pm on September 27th in the County Boardroom. All Ayes, motion carries.

Josh Bell
Richland County — Accounting Supervisor

		TAX DEED SALES	TAX DEED EXPENSES
		10.4500.0000.4512	10.5147
			28.5163
2018		\$82,000.00	\$65,895.95
2019		\$4,000.00	\$14,846.22
2020		\$117,700.00	\$120,849.90
2021		\$17,601.00	\$77,436.36
AS OF 8/31/21			

09/09/2021

TAX DEED PROPERTIES

****PROPERTIES OWNED BY RICHLAND COUNTY – FOR SALE:**

NONE

***PROPERTIES WAITING TO RECORD DEED TO NEW OWNER:**

ARTYS A. EWERS City of R.C. 460 W First St. to City of Richland Center

***PROPERTIES ON HOLD AWAITING INFORMATION FOR UNKNOWN ADDRESSES, AFFIDAVITS, ETC.**

MAYLAND ACRES (Awaiting Affidavit from Ben) Town of Richland, 022-2231-1100, Title Report 4/16/2014

COREY NIHLES, ROBERT NIHLES, ETC. (Certifieds returned undeliverable) Town of Richwood, 15953 State Hwy 60, 024-3611-1100

PROPERTIES AWAITING CERTIFIED MAILINGS & RETURNS FROM CERTIFIED MAILING OR SHERIFF SERVICE

TIMOTHY J. CROOK City of R. C., 291 N. Jefferson St. 276-2100-0420, Title Report 1/31/13
Updated Title Report

UMS VENTURES Town of Buena Vista, 28299 US HWY 14, 006-0634-4100

***PROPERTIES AWAITING THE 90 DAY WAITING PERIOD BEFORE TURNING OVER TO CLERK**

NONE

****PROPERTIES AWAITING COUNTY BOARD TO TAKE OWNERSHIP – TURNED OVER TO CO. CLERK AFTER 90 DAY WAITING PERIOD EXPIRED:**

SYLVAN CREAMERY Sylvan Township Section 16, 90 Days up 1/16/13 028-1633-2100
Possible Contamination – County voted to not take tax deed.

***PROPERTIES WITH TITLE WORK COMPLETED – FORWARDING TO CORP COUNSEL FOR REVIEW:**

JOHN FAUST City of Richland Center, 537 N. Church St., 276-1673-7000

ERIC HENDRICKS Town of Bloom, 14190 County Hwy H, 004-2625-2700 & 004-2625-3100

RALPH SMYTHE (Deceased) Town of Orion, 22561 Thiede Road. 020-4212-4200

HANNAH SCOTT Town of Ithaca, 29424 Willow Creek Rd, 016-1731-2400

DUSTI HIGLEY Village of Viola, 204 E. Wisconsin St. Viola, WI 186-1833-1470

****AWAITING TITLE REPORT FROM TITLE COMPANY:**

JEFFREY RUSK Town of Dayton, 21180 Hidden Valley Road, 008-0123-2000, 008-0132-1000

GEORGE REYNOLDS Town of Richwood, 33062 Center St. 024-3611-1500

JAMES MARLOW Town of Richwood, 12578 State Hwy 60, 024-3343-4100

Richland County Committee

Agenda Item Cover

Agenda Item Name: Radio Tower Commitment

Department	Administration	Presented By:	Barbara Scott
Date of Meeting:	09/07/2021	Action Needed:	Resolution
Disclosure:	Open Session	Authority:	Rule 14
Date submitted:	09/03/2021	Referred by:	LEJC August 08, 2021

Recommendation and/or action language:

Motion to ... recommend pursuing the 95% portable in building radio coverage goals RFP. This resolution will show the county boards commitment to support the bonding needed for this project.

Background: *(preferred one page or less with focus on options and decision points)*

Richland County emergency radio and tower infrastructure is aging, with multiple components past recommended lifespan. The Radio Tower system also has significant dead spots due to topography and limitation of current equipment. The limitations impact our communication with patrol, emergency response and fire-fighting partners and overall jeopardizes public safety when communications fail.

The County is considering writing a request for proposal, not borrowing money or considering bids. We simply are deciding the level of coverage that we want for our future radio coverage. We will be requesting qualified bidders to determine what will be required for the county to make that coverage become a reality. The example that we have seen proposed by Tue North Consulting LLC has some suggestions it is by no means the final set of defined values. For example, there is nothing stating that there will only be seven towers as the vendors that bid the system they may decide there needs to be more/less to meet the 95/95 level of coverage that we are seeking. There is also no brand or type of equipment being specified at this time. This is not the scope of the step we are currently taking. The true scope of this step is to define the coverage level that we desire and that appears to be option 3 or 95/95 coverage.

Three options were considered by the LEJC Committee on August 8th: with Option 3 95/95 coverage selected by unanimous decision of the Committee.

Attachments and References:

Radio coverage presentation	
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Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

At this time there would be no cost incurred. This action only indicates the counties commitment to Bond/Borrow for the project after RFP is completed.

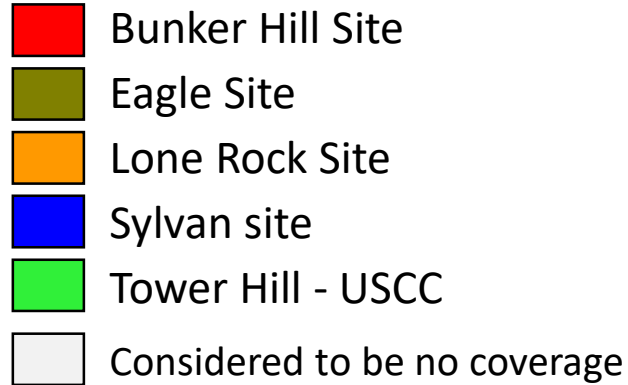
Approval: *Barbara J Scott*

Review: *Clinton Langreck*

Department Head

Administrator, or Elected Office (if applicable)

Current Coverage



More accurately compares the existing system coverage to the Options maps, because it reflects in-building coverage.

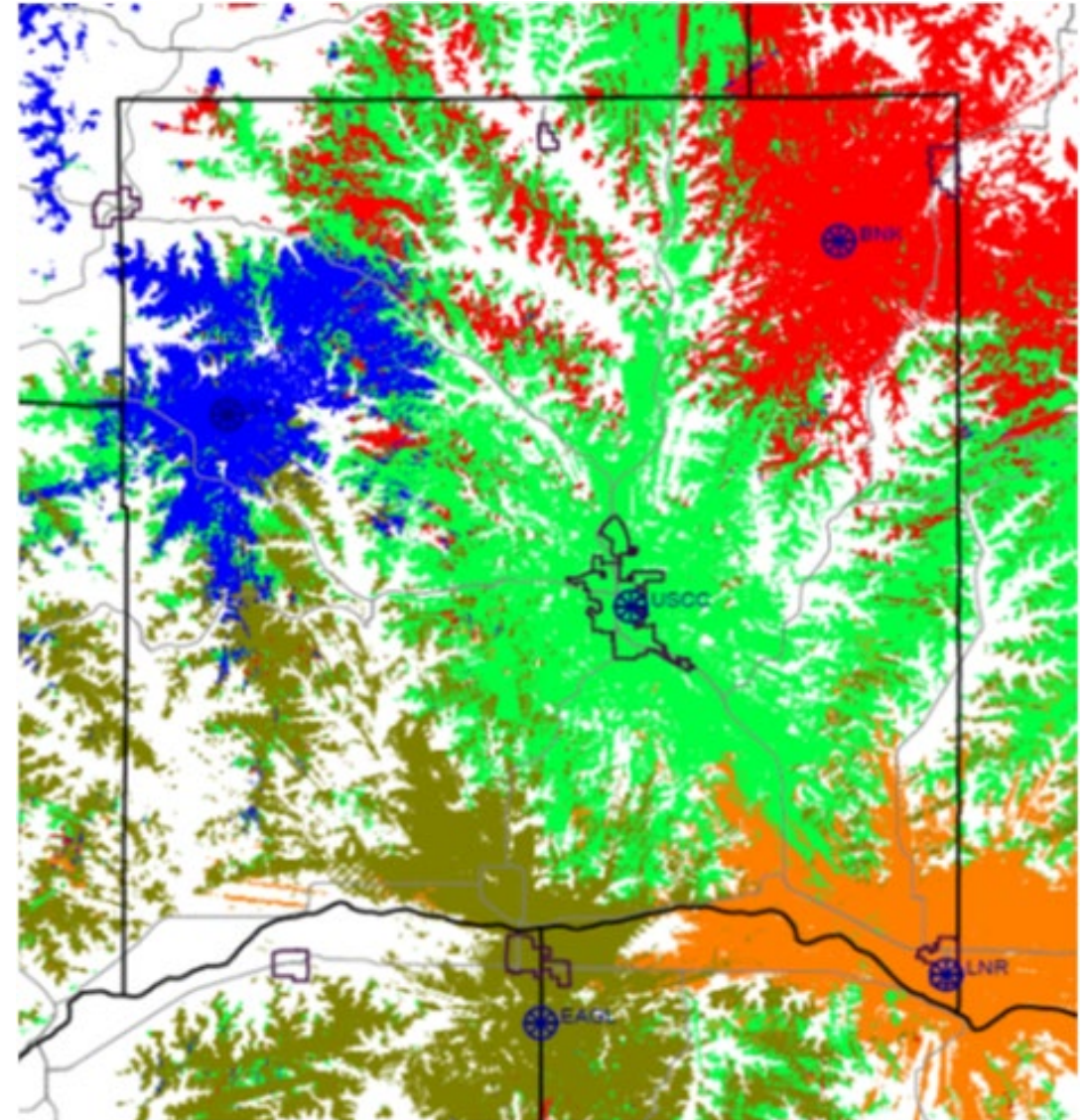
It does reflect the stronger talk-out (Repeater to Portable) coverage of the existing system. Existing system designs do not provide balanced input and output coverages.

Understanding of Option #1 coverage levels with this design:
90% Street / 60% In-building

Understanding of Option #2 coverage levels with this design:
95% Street / 70% In-building

Understanding of Option #3 coverage levels with this design:
97% Street / 95% In-building

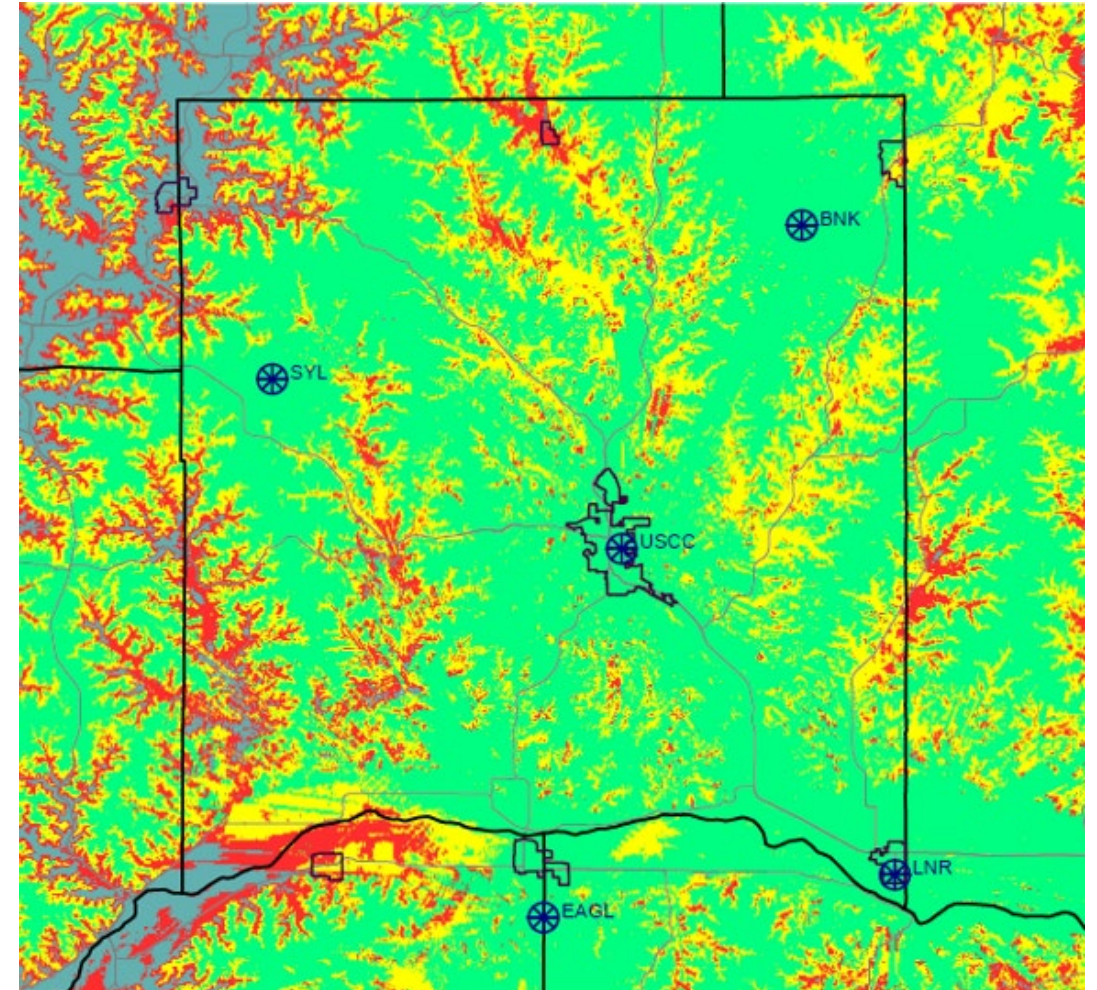
Likely Server Map (in-residential building 8dB)



Current Coverage

- In viewing this map, one must understand that these sites do not function in a simulcast operation. Meaning the user more accurately only receives the coverage from one of the sites as depicted in the Likely Server map.
- This also depicts the stronger talk-out (Repeater to Portable) coverage of the existing system.
- Summary data from this map indicates the existing Richland County system provides 66% coverage levels for Portable talk-out (in residential building 8 dB).
- Summary data from this map indicates the existing Richland County system provides 90% coverage levels for Portable talk-out (Street level).
- One must assume that the user always selects the correct tower site to achieve this level.
- Portable talk-back levels would be considered to have less coverage.

TNCG created map using the same data of the Likely Server map



Option #1 - \$3,280,500 *Estimated*

- ✓ VHF Analog Repeater Stations (x2 per site)
- ✓ Dedicated Paging operation is part of the design
- ✓ Coverage levels are improved Countywide
- ✓ Greenfield site likely needed
- ✓ Voting/Simulcast Controller Systems
- ✓ Transmit/Receive Antenna Systems
- ✓ Transmit/Receive Antenna Combining System
- ✓ Site shelter, grounding and structure enhancements
- ✓ Battery back-48-volt power systems
- ✓ Backup AC generator at all sites
- ✓ Minimal microwave network connection to all site
- ✓ Site and system alarm capabilities
- ✓ Console x2 and associated radio equipment upgrades

This lowest cost option provides for improving operational coverage of the existing design. Using this option would have the County seeking a migration strategy to the extent possible of the existing system.

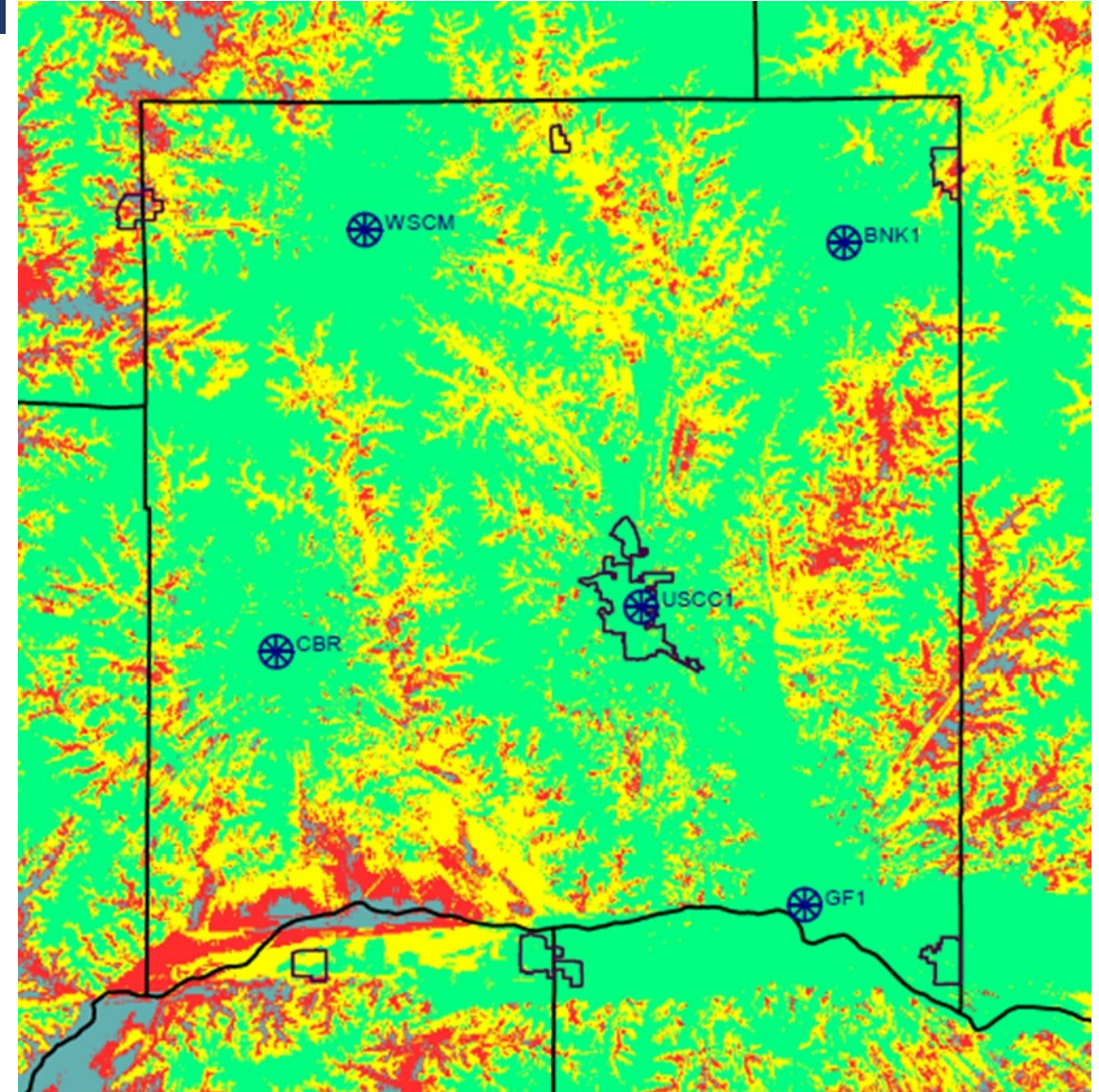
95% countywide coverage levels would not be achieved with this option without design changes and additional cost.

Sites are designed with dedicated shelter space and backup power capabilities (Hardened).

Subscriber equipment has been estimates as part of this possible phased approach with reuse being probable. Likely cost savings of at least \$1M.

Would provide a completed design that may not be able to easily expand coverage levels down the road.

Portable Coverage



Option #2 - \$5,792,000 *Estimated*

- ✓ VHF Digital P25 Repeater Stations (x3 per site)
- ✓ Standalone analog paging base station system
- ✓ Coverage levels improved to 90% on the street portable on the hip.
- ✓ Console x2 and associated radio equipment upgrades
- ✓ Public Safety grade P25 capable subscriber radios
- ✓ Voting/simulcast Controller Systems
- ✓ Transmit/Receive Antenna Systems
- ✓ Transmit/Receive Antenna Systems
- ✓ Transmit/Receive antenna Combining System
- ✓ Site shelter, grounding and structure enhancements
- ✓ Battery back-48-volt power systems
- ✓ Backup AC generator at all sites
- ✓ Microwave ring network connection to all sites
- ✓ Site and system alarm capabilities
- ✓ P25 digital operation with noise-cancelling capabilities, Encryption, etc.

This option seeks to improve the Option #1 design coverage using a digital operation. A migration to P25 operation would provide the County improvements and capabilities of designed system coverage.

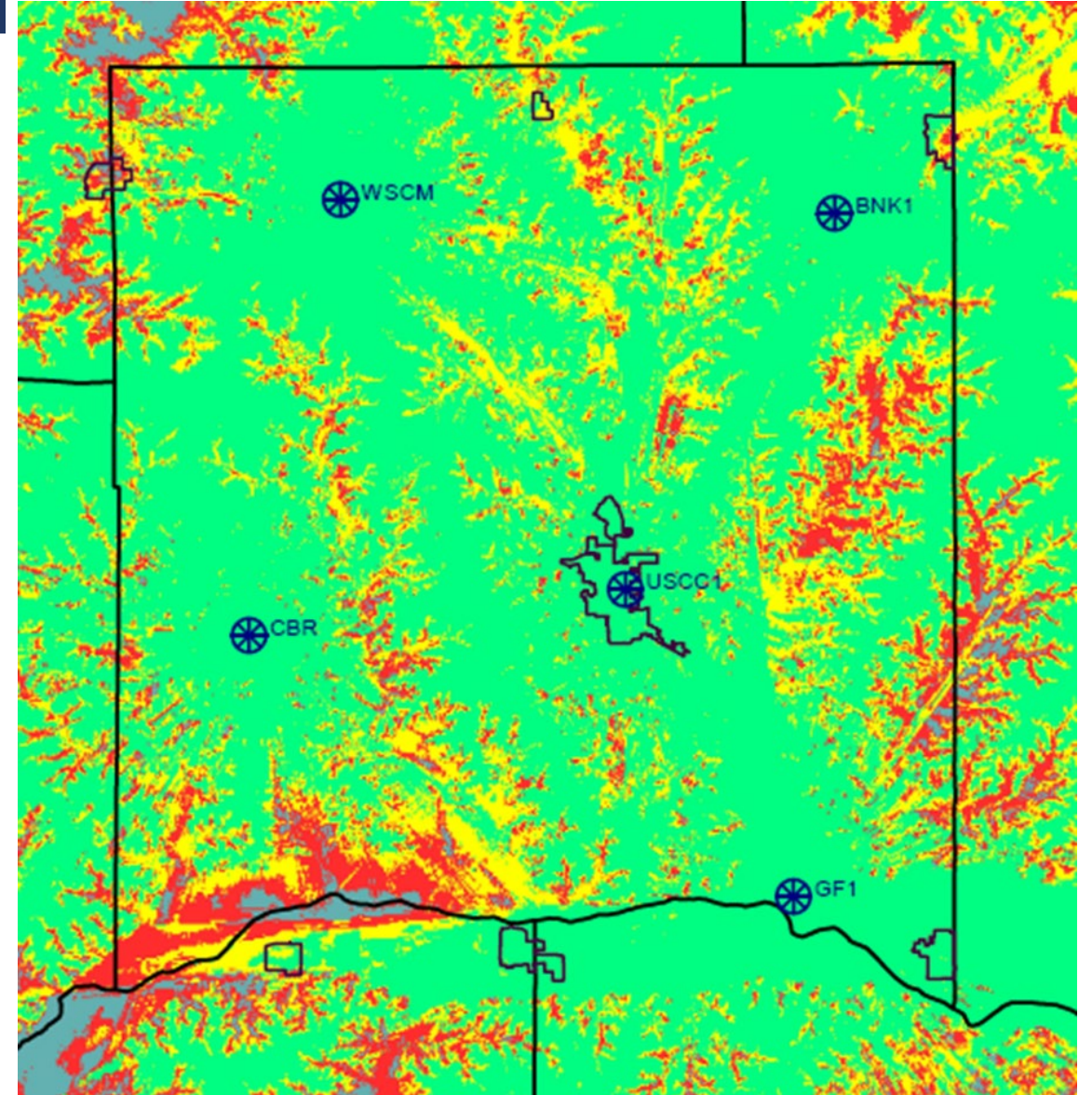
Improvements include new system support of improved P25 capabilities.

Subscriber equipment has been estimated for replacement to provide P25 operations.

Subscriber equipment would support County and WISCOM operations.

Would provide a completed design that may not be able to easily expand coverage levels down the road.

Portable Coverage



Option #3 - \$7,710,000 *Estimated*

- ✓ VHF Digital P25 Repeater Stations (x5 per site)
- ✓ P25 paging operation and subscriber equipment
- ✓ Console x2 and associated radio equipment upgrades
- ✓ Public Safety grade P25 capable subscriber radios
- ✓ Voting/simulcast Controller Systems
- ✓ Transmit/Receive Antenna Systems
- ✓ Transmit/Receive Antenna Systems
- ✓ Transmit/Receive Antenna Combining System
- ✓ Site shelter, grounding and structure enhancements
- ✓ Battery back-48-volt power systems
- ✓ Backup AC generator at all sites
- ✓ Ring topology microwave network connection to all sites
- ✓ Site and system alarm capabilities
- ✓ P25 digital operation with noise-cancelling capabilities, Encryption, etc.

Seeking to meeting in building public safety coverage levels with design.

This option seeks to improve the Option #2 design by adding coverage with additional sites.

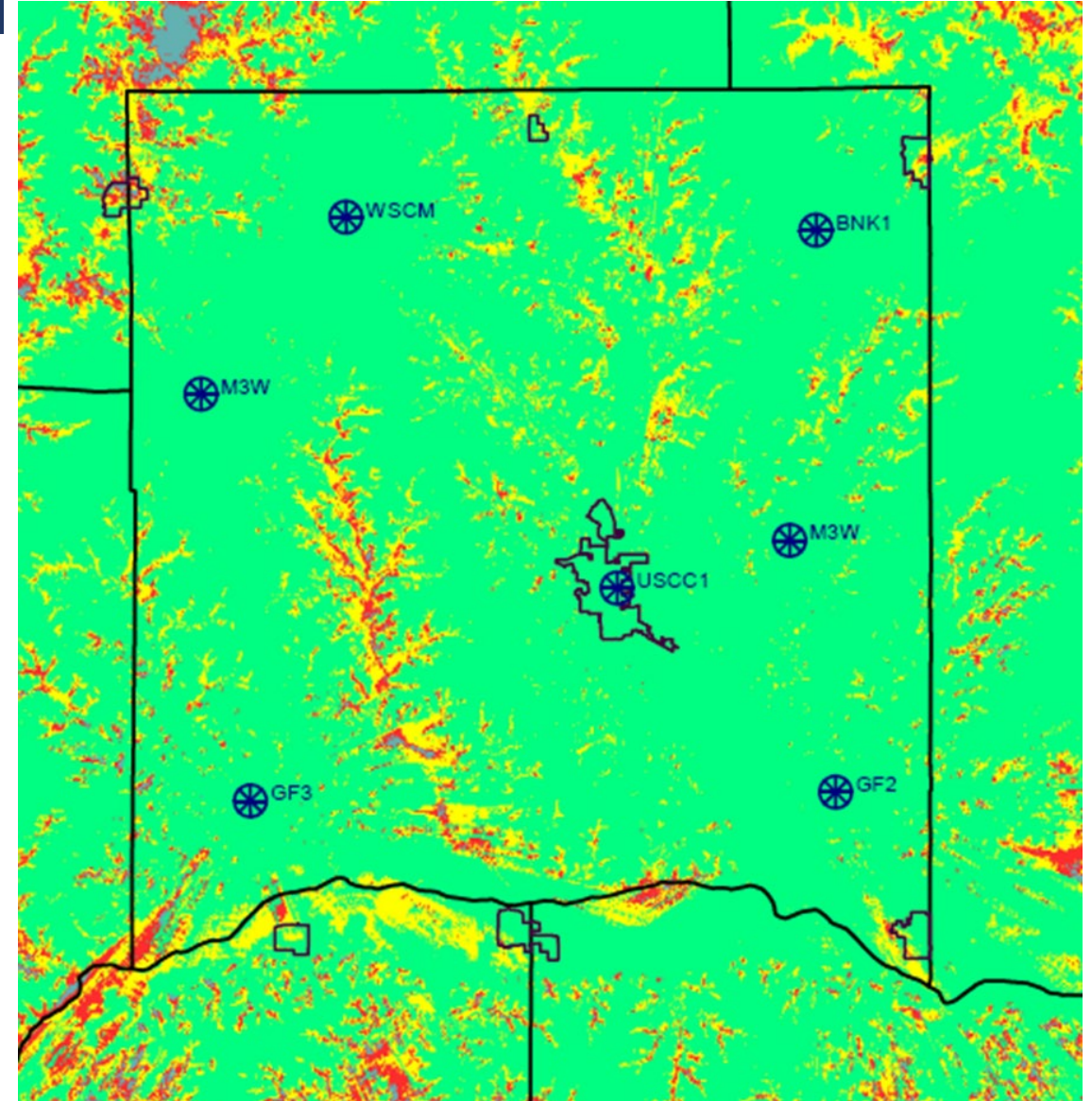
A migration to P25 operation would provide County improvements and capabilities of designed system coverage.

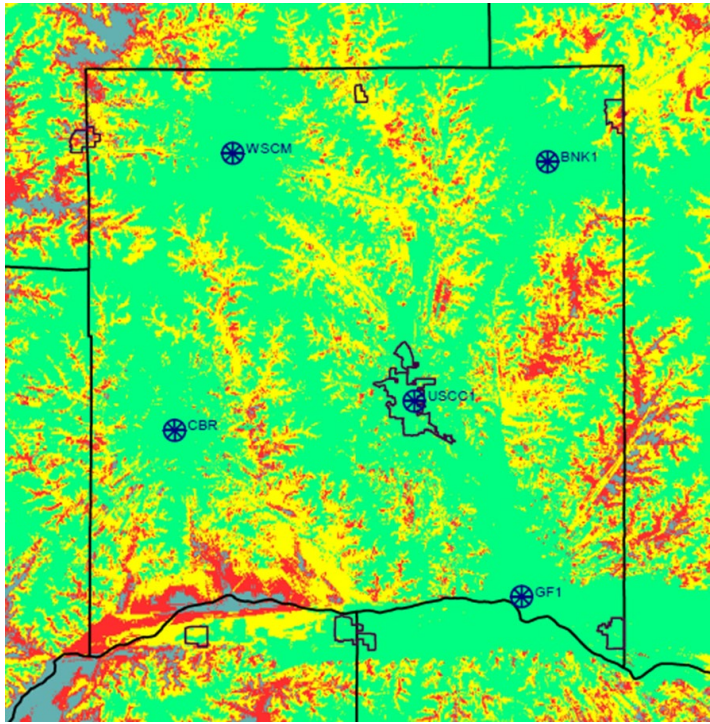
Improvements include new system support of improved P25 capabilities.

Subscriber radio equipment has been estimated for replacement to provide P25 operations.

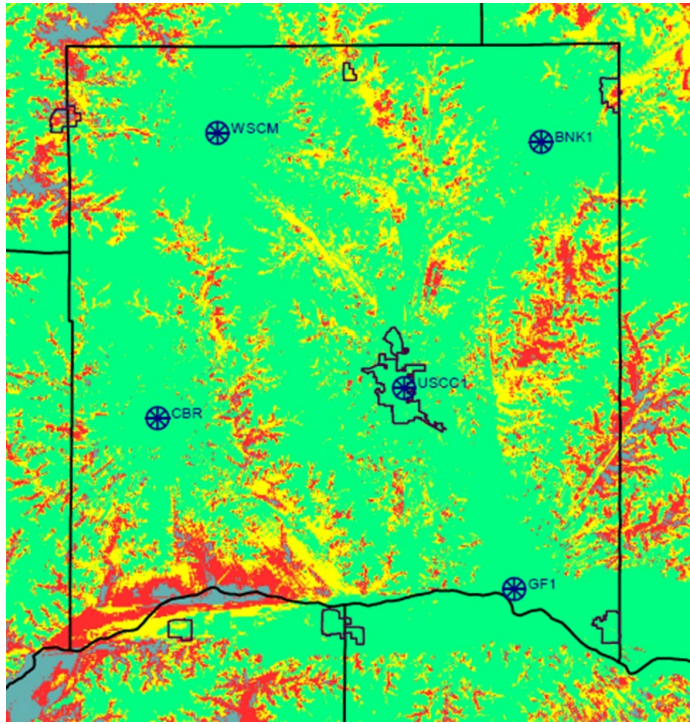
Paging operations is moved to P25 systems and pager equipment replacement is anticipated.

Portable Coverage

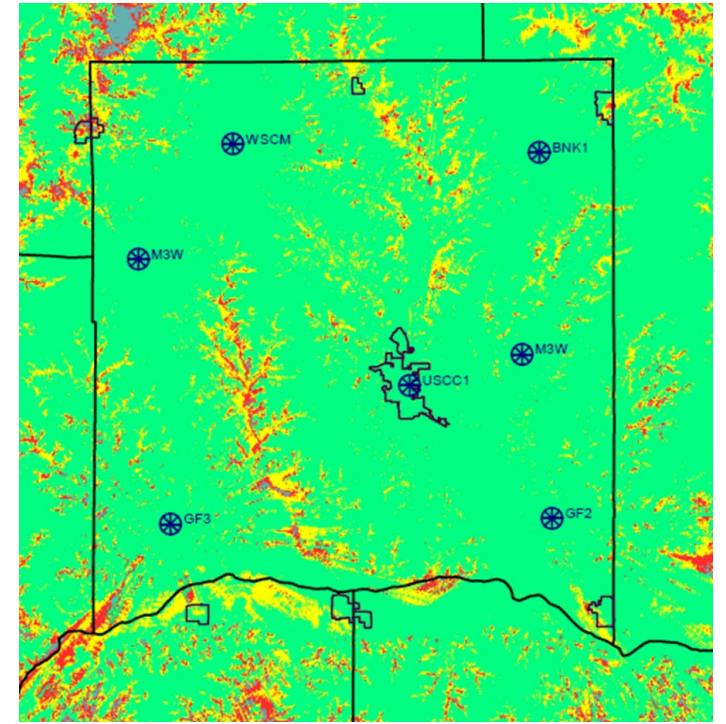




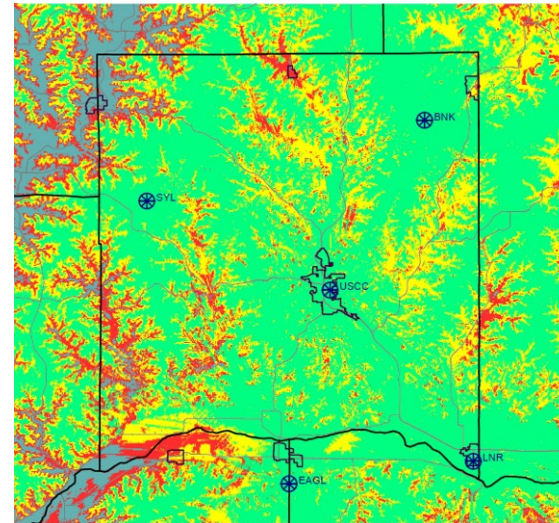
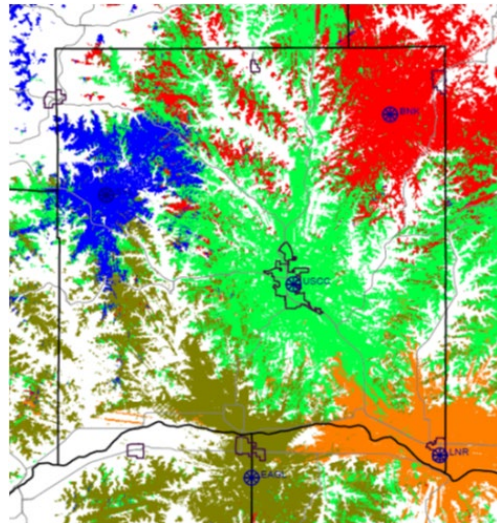
Option #1



Option #2



Option #3



Richland County Committee

Agenda Item Cover

Agenda Item Name: Report on unbudgeted expenditures

Department	Administration	Presented By:	Administrator
Date of Meeting:	17 Sept 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure E
Date submitted:	16 Sept 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

Motion to.... accept report on administrator authorization for unbudgeted expenses regarding Sheriff's Office data recovery and incoming Treasurer wages.

(Optional guidance and possible action regarding mower for Fair Committee)

Background: *(preferred one page or less with focus on options and decision points)*

Several unforeseen expenditure needs of occurred and the administrator has authorized proceeding with funding the following projects:

1. Authorized — Incoming Treasurer Wages – The Administrator has authorized 4 weeks of wages and benefits for incoming county Treasurer. This will allow the Incoming-Treasurer Even to train under Treasurer Keller in efforts to maintain office continuity. The expenditures will be placed against the Treasure's budget. Estimated impact = (\$15.63/hr x 160 hours) + 14% fringe and benefits = \$2,850.92 (agreement attached)
2. Authorized — Contracted Emergency Services to perform data recovery on failed Buffalo computer server. This server houses data on Sheriff's body cameras and some GIS data. The Administrator has authorized expenditure of \$7,437.90 for the recovery. (invoice attached)
3. Guidance — [Information from the Fair Committee] The Fair Committee would like to purchase a mower in lieu of leasing to save funds in the future and have the equipment at our disposal when needed given the grounds we cover. Since 2015 we have leased the same mower, from 2015-19 we paid \$2000 each year, 2020 we paid \$3000 and in 2021 we purchased services from the Highway Department. If we go back to leasing a mower the cost for 2022 will be \$3500 for the season. We have only allotted the leasing cost for 2022 in the current budget submitted. Estimated expense would be \$14,000 which requires resolution.

Options before the Committee:

- A. Guidance to pursue 2021 budget = over expenditure (future agenda item)
- B. Guidance to incorporate into 2022 budget = amendment under agenda item to finalize budget (under item #11)
- C. Guidance to incorporate into American Rescue Fund expenditure (future agenda item)

Attachments and References:

Richland County Committee

Agenda Item Cover

Disksavers Data Recovery	
Temporary Employment – Jeffery Even	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Impact contingency / General Fund Balance	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

Agenda Item Name: Review of cash balance history and undesignated general fund

Department	Administration	Presented By:	Administrator / Treasurer
Date of Meeting:	17 Sept 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure E
Date submitted:	16 Sept 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

Motion to....accept and file reports.

Background: *(preferred one page or less with focus on options and decision points)*

Multiple reports will be presented and reviewed. Information is to help put context to current financials and historic trends.

Attachments and References:

Funds in LGIP	Monthly: Interest, Sales Tax, Cash Balance
General Fund Balance Data	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

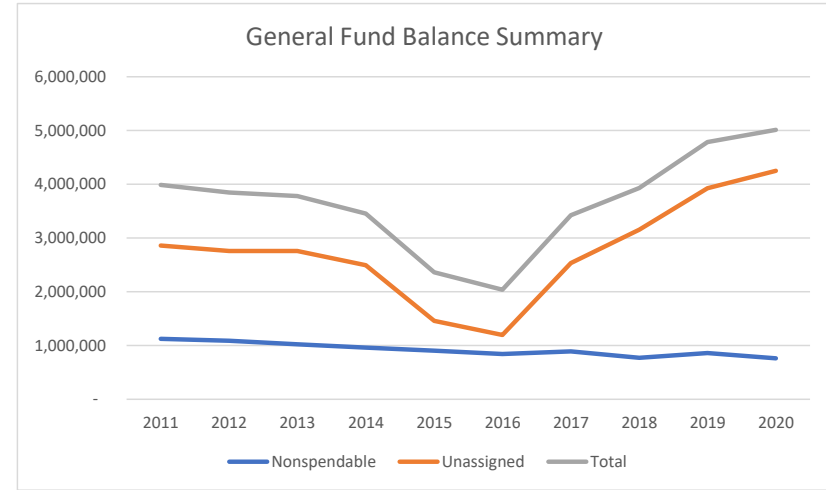
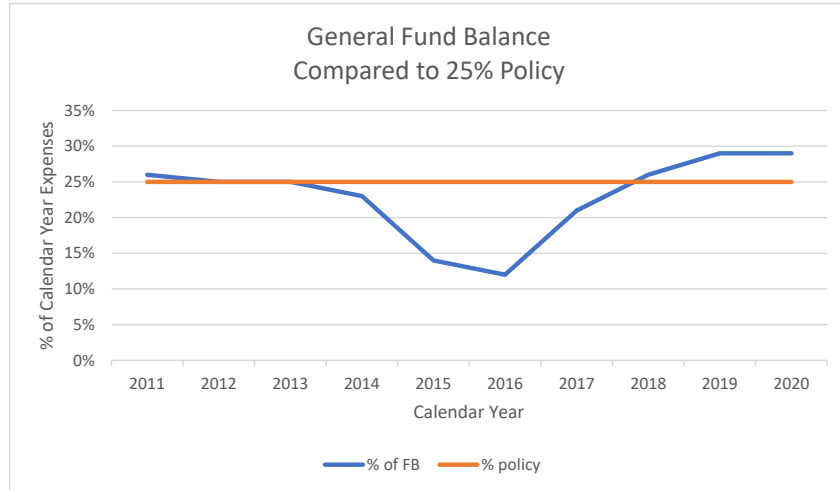
Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

RICHLAND COUNTY
GENERAL FUND BALANCE SUMMARY - 10 YEARS
2011-2020

Year	Nonspendable	Unassigned	Total	Expenses	% of FB	% policy
2011	1,124,498	2,861,393	3,985,891	15,621,771	26%	25%
2012	1,086,977	2,757,457	3,844,434	15,301,725	25%	25%
2013	1,022,441	2,759,941	3,782,382	15,161,955	25%	25%
2014	959,694	2,494,910	3,454,604	15,296,239	23%	25%
2015	902,378	1,459,018	2,361,396	16,658,685	14%	25% policy created per Resolution No. 2015-98
2016	841,749	1,196,343	2,038,092	17,016,282	12%	25%
2017	892,323	2,532,920	3,425,243	16,099,837	21%	25%
2018	773,825	3,154,877	3,928,702	15,238,862	26%	25%
2019	858,205	3,927,078	4,785,283	16,549,283	29%	25%
2020	761,960	4,250,055	5,012,015	17,371,632	29%	25%



LOCAL GOVERNMENT INVESTMENT POOL ACCOUNT #06				CAPITAL PROJECTS	
				FUND 75	
2020	BALANCE FORWARD	INVESTED	INTEREST	WITHDRAW	BALANCE
					0
2/18/2020	GOOD FAITH WIRE	\$59,400.00			\$59,400.00
2/28/2020	1.62%		\$23.66		\$59,423.66
3/5/2020		\$2,910,600.00			\$2,970,023.66
3/31/2020	1.14%	\$2,137.31			\$2,972,160.97
4/22/2020	#729091			-\$21,996.83	\$2,950,164.14
4/30/2020	0.51%		\$1,234.43		\$2,951,398.57
5/4/2020	#729574			-\$22,613.50	\$2,928,785.07
5/31/2020	0.20%		\$485.80		\$2,929,270.87
6/2/2020	#730766			-\$26,759.76	\$2,902,511.11
6/25/2020	#731689			-\$220.00	\$2,902,291.11
6/30/2020	0.14%		\$341.84		\$2,902,632.95
7/31/2020	0.14%		\$349.34		\$2,902,982.29
8/3/2020	#733296			-\$21,588.80	\$2,881,393.49
8/24/2020	#734265			-\$800,000.00	\$2,081,393.49
8/28/2020	#734467			-\$121,314.52	\$1,960,078.97
8/31/2020	0.13%		\$301.86		\$1,960,380.83
9/30/2020	0.13%		\$201.57		\$1,960,582.40
10/31/2020	0.10%		\$172.06		\$1,960,754.46
11/30/2020	0.12%		\$197.96		\$1,960,952.42
12/31/2020	0.10%		\$173.47		\$1,961,125.89
1/31/2021	0.09%		\$154.38		\$1,961,280.27
2/28/2021	0.08%		\$114.45		\$1,961,394.72
3/31/2021	0.06%		\$94.10		\$1,961,488.82
4/30/2021	0.05%		\$75.35		\$1,961,564.17
5/31/2021	0.05%		\$80.31		\$1,961,644.48
6/30/2021	0.04%		\$70.57		\$1,961,715.05
7/31/2021	0.05%		\$75.86		\$1,961,790.91
8/20/2021	#749414			-\$610,060.04	\$1,351,730.87

8/31/2021	0.05%	\$68.61		\$1,351,799.48
9/10/2021 #750160			-\$30,384.89	\$1,321,414.59
				\$1,321,414.59
				\$1,321,414.59
				\$1,321,414.59
				\$1,321,414.59

[illegible]

	2015	2016	2017	2018	2019	2020	2021
JANUARY	\$7,066,323.71	\$6,078,108.02	\$5,447,010.27	\$8,018,303.19	\$9,543,883.16	\$11,716,588.09	\$14,450,875.18
FEBRUARY	\$8,592,407.68	\$7,743,112.49	\$7,376,962.47	\$9,202,554.18	\$10,364,895.42	\$12,664,057.62	\$18,099,604.53
MARCH	\$8,650,296.04	\$7,899,929.04	\$6,654,599.38	\$9,142,209.89	\$10,727,961.25	\$12,793,506.26	\$14,769,999.22
APRIL	\$7,923,103.35	\$6,950,407.15	\$5,946,959.12	\$8,385,357.31	\$10,036,770.09	\$12,344,283.64	\$14,385,702.89
MAY	\$7,414,140.57	\$6,499,349.23	\$5,383,385.17	\$7,250,287.73	\$9,618,767.91	\$12,308,581.51	\$13,829,756.09
JUNE	\$6,789,851.35	\$5,752,225.50	\$4,451,103.22	\$7,093,184.38	\$9,520,508.94	\$12,242,011.03	\$14,033,209.32
JULY	\$12,072,884.72	\$10,478,351.86	\$9,560,594.21	\$13,141,528.18	\$15,432,791.06	\$17,872,254.40	\$18,489,002.19
AUGUST	\$6,301,050.96	\$5,266,829.12	\$4,554,244.78	\$7,573,108.74	\$9,744,696.28	\$12,420,159.39	\$13,542,990.98
SEPTEMBER	\$6,006,902.50	\$4,418,935.63	\$5,089,736.34	\$7,133,175.26	\$9,435,915.97	\$11,623,978.29	
OCTOBER	\$5,074,860.95	\$3,678,970.93	\$4,939,696.86	\$6,647,089.88	\$8,826,385.54	\$12,012,006.64	
NOVEMBER	\$5,378,798.68	\$4,041,446.06	\$6,099,117.17	\$6,792,480.83	\$9,538,141.40	\$12,118,826.82	
DECEMBER	\$5,011,432.20	\$4,044,131.85	\$5,738,182.72	\$7,310,288.42	\$9,658,984.85	\$11,763,941.31	

INTEREST ON INVESTMENTS**LOCAL GOVERNMENT INVESTMENT POOL**

	2019		2020		2021	
	INTEREST	%	INTEREST	%	INTEREST	%
JANUARY	\$13,660.42	2.47%	\$11,941.80	1.61%	894.67	0.09%
FEBRUARY	\$15,537.77	2.46%	\$13,859.06	1.62%	774.78	0.08%
MARCH	\$18,199.50	2.47%	\$10,231.20	1.14%	638.21	0.06%
APRIL	\$18,128.05	2.49%	\$4,490.08	0.51%	498.75	0.05%
MAY	\$17,172.98	2.45%	\$1,739.98	0.20%	518.42	0.05%
JUNE	\$15,702.21	2.42%	\$1,242.50	0.14%	443.00	0.04%
JULY	\$18,214.39	2.38%	\$1,353.88	0.14%	485.54	0.05%
AUGUST	\$19,338.86	2.17%	\$1,403.66	0.13%	530.19	0.05%
SEPTEMBER	\$14,709.79	2.18%	\$1,055.33	0.13%		
OCTOBER	\$12,916.13	1.92%	\$868.66	0.10%		
NOVEMBER	\$10,767.79	1.71%	\$1,008.82	0.12%		
DECEMBER	\$11,030.28	1.63%	\$911.14	0.10%		
	\$185,378.17		\$50,106.11			

Average Interest Rate Per Year

2007	5.02%
2008	2.46%
2009	0.48%
2010	0.21%
2011	0.14%
2012	0.16%
2013	0.10%
2014	0.09%
2015	0.13%
2016	0.42%
2017	0.84%
2018	1.88%

			RICHLAND COUNTY				
			SALES TAX HISTORY				
	2018		2019		2020		2021
JANUARY	\$75,556.90		\$102,699.41		\$106,038.84		\$114,113.35
FEBRUARY	\$109,829.73		\$107,110.07		\$97,945.44		\$114,245.68
MARCH	\$69,618.73		\$77,695.96		\$84,142.18		\$82,064.60
APRIL	\$58,896.08		\$65,799.10		\$97,802.81		\$122,045.53
MAY	\$104,776.55		\$104,845.20		\$95,550.07		\$134,100.08
JUNE	\$111,914.22		\$93,441.12		\$93,702.75		\$146,149.29
JULY	\$90,472.80		\$115,765.25		\$115,212.03		\$127,525.56
AUGUST	\$144,992.04		\$141,547.69		\$118,130.77		\$127,136.60
SEPTEMBER	\$82,147.04		\$65,911.85		\$125,223.23		
OCTOBER	\$115,223.32		\$116,344.16		\$112,430.68		
NOVEMBER	\$117,541.42		\$118,424.02		\$106,874.29		
DECEMBER	\$90,551.80		\$82,231.43		\$118,731.62		
TOTAL	\$1,171,520.63		\$1,191,815.26		\$1,271,784.71		
ANNUAL SALES TAX REVENUE:							
2004	\$921,917.33						
2005	\$961,482.68						
2006	\$931,177.10						
2007	\$898,370.01						
2008	\$964,036.28						
2009	\$881,013.57						
2010	\$902,047.76						
2011	\$896,604.56						

Richland County Committee

Agenda Item Cover

Agenda Item Name: Amendment to the Relocation Ordinance Regarding the Tri-County Airport Drainage Project

Department	Administration	Presented By:	Administrator
Date of Meeting:	September 17 th 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure D + E
Date submitted:	September 16 th 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	Reviewed and Attached

Recommendation and/or action language:

- 1) Motion to ... recommend resolution to the Richland County Board to amend the relocation order in regards to the Tri-County Airport Project.

Background: *(preferred one page or less with focus on options and decision points)*

A resolution to issue a relocation order was adopted by the Tri-County owners (Richland and Sauk Counties) allowing Jewell's and Associates to continue with the appraisal and acquisition of rights to the proposed airport drainage project. During this process it was realized that the proposed drainage ditch plat would need to be moved to utilize land with owners willing to grant easement. The changes in the drainage ditch plat fall within the area captured by the multiple studies.

Acquisition of land must be complete prior to the grant application being submitted in September.

Please reference the revised Plot and overlay diagram depicting the project.

This order invokes a subparagraph under Chapter 32 of Wisconsin State Statute.

Attachments and References:

Relocation Order	Overlay Diagram
Plat Diagram	Proposed Resolution

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	American Rescue Plan Funds	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

RELOCATION ORDER

LPA1708 08/2011 (Replaces LPA3006)

Project Tri County Airport – Drainage Project	Road name Bear Creek – Richland County / Sauk County Line	Highway Drainage Ditch	County Richland
Right of way plat date September 16, 2021	Plat sheet number(s) 4.01 through 4.08	Previously approved Relocation Order date	

Description of termini of project:

Beginning at a point (Station 0+75.47) that is 1125.50 feet South and 274.84 feet East of the North Quarter Corner of Section 35, T. 9 N., R. 2 E., Town of Buena Vista, Richland County, Wisconsin, thence Easterly and Southerly along the centerline of the Drainage Ditch, 9,085.94 feet (1.721 miles), more or less, to a point (Station 91+61.41) that is 64.92' feet South and 0.27 feet East of the East Quarter Corner of Section 36, T. 9 N., R. 2 E., Town of Buena Vista, Richland County, Wisconsin, as shown on the Plat or a copy thereof marked:

Tri County Airport – Drainage Project
Bear Creek – Richland County/ Sauk County Line
Richland County

The same being sheet 4.01 through 4.08 of said plat.

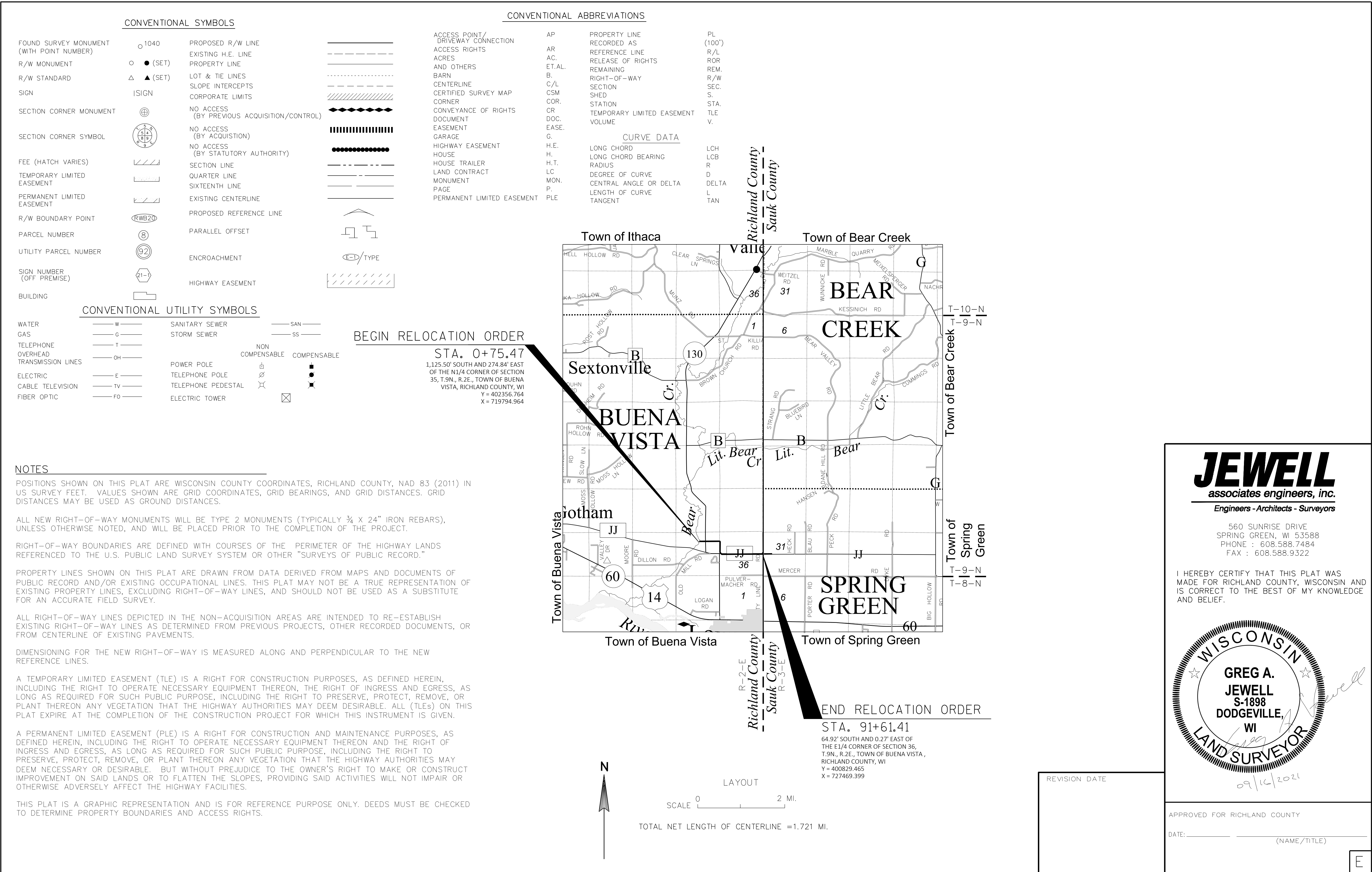
To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the land designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

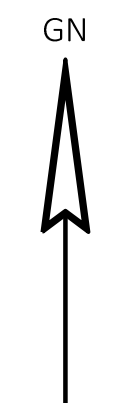
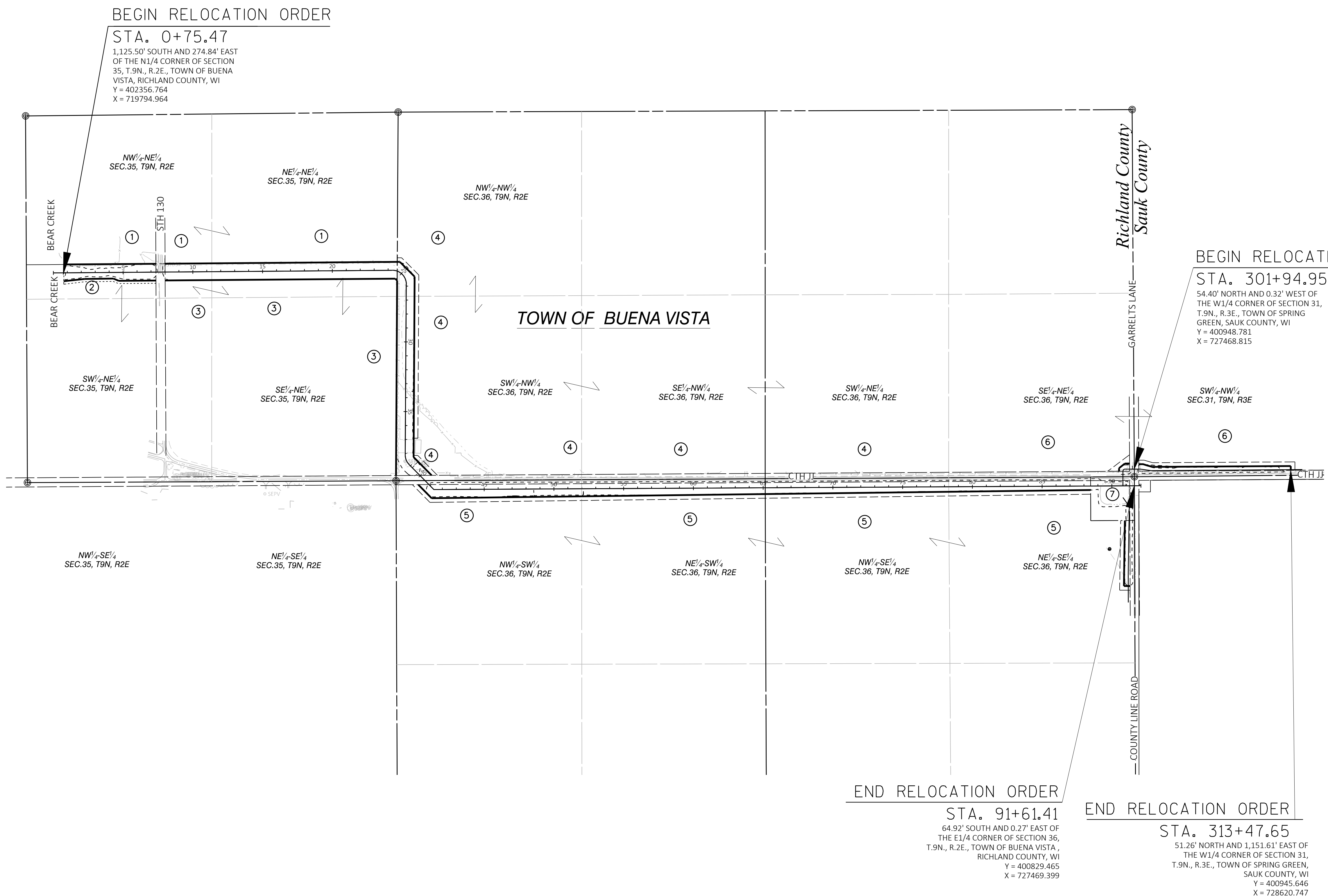
To effect this change, pursuant to authority granted under Sections 32.05(1), Wisconsin Statutes, Richland County orders that:

1. The said drainage way is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by: Richland County
3. This order supersedes and amends any previous order issued by: Richland County

Name and Title

Date





JEWELL
associates engineers, inc.
Engineers - Architects - Surveyors

560 Sunrise Drive
Spring Green, WI 53588
phone: 608-588-7484

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Tri County Airport - Drainage Project
Sauk County, Wisconsin

Date	
9/16/2021	
Date	Revision

Drawing Name
**TRI-COUNTY
AIRPORT DRAINAGE
PLAT OVERVIEW**

Sheet No.
4.01

Project Number
T56020

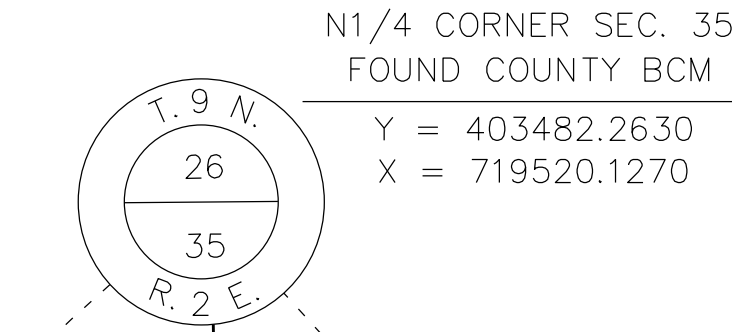
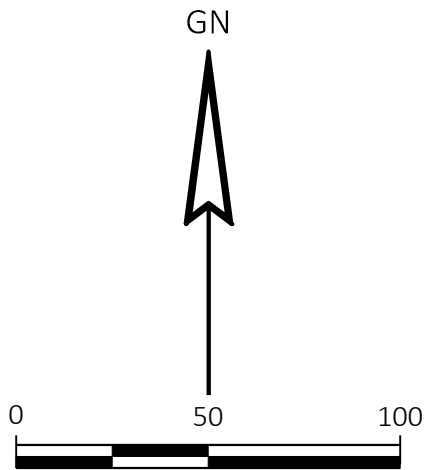
SCHEDULE OF LANDS & INTERESTS REQUIRED				
PARCEL NUMBER	OWNER (S)	INTEREST REQUIRED	R/W ACRES REQUIRED	TLE ACRES REQ.
2	STEADFAST ACRES LLC	PLE, TLE	1.71	0.31
3	GERALD A. & MARGARET E. SPRECHER REVOCABLE LIVING TRUST	PLE	0.92	-

NOTE: OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO RICHLAND COUNTY.

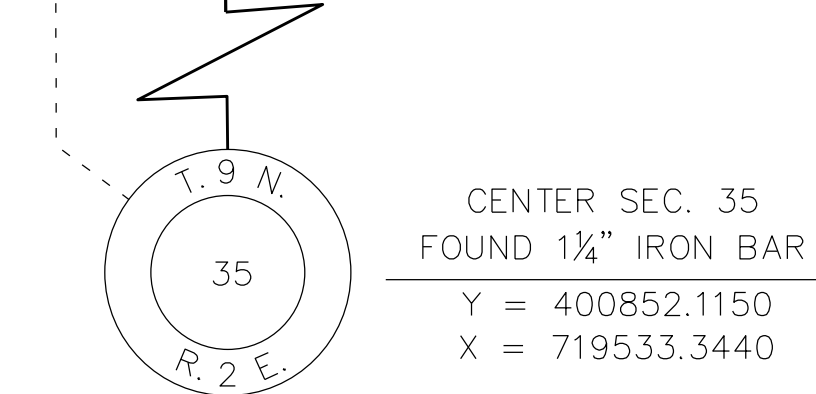
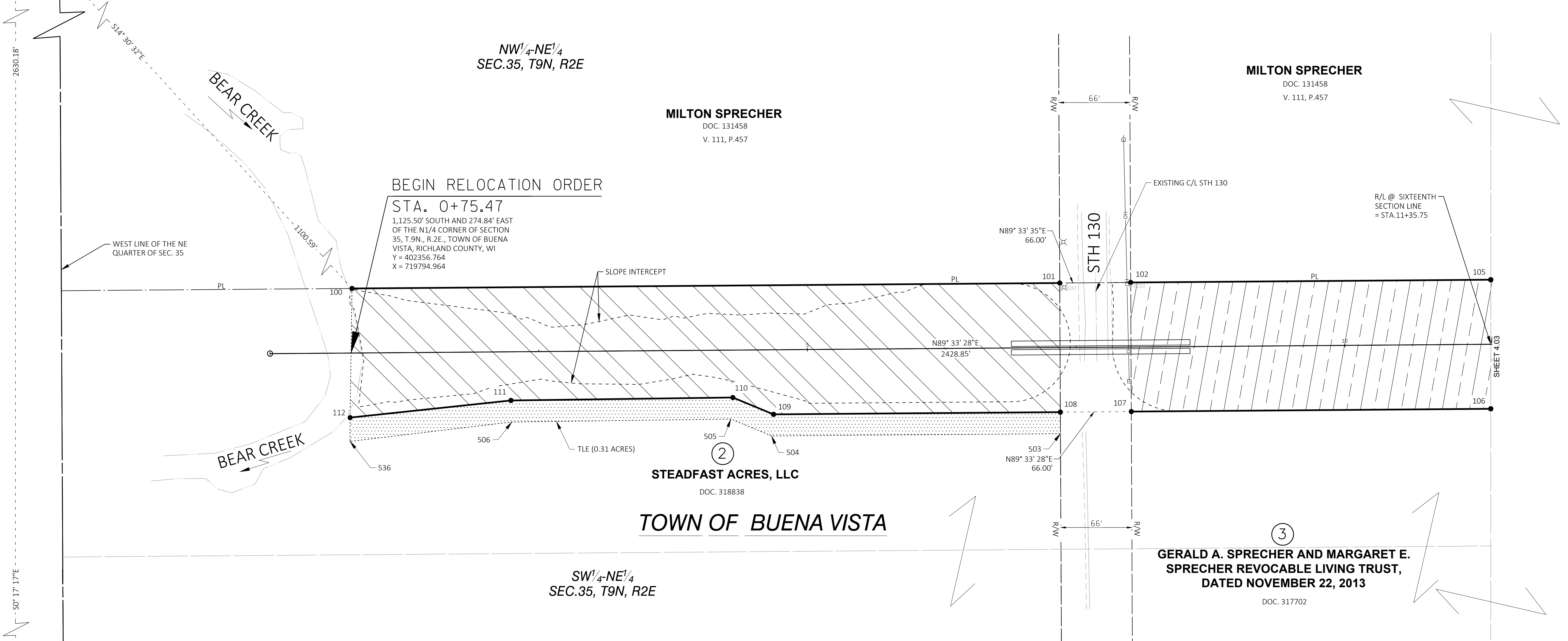
R/W POINT TABLE				
POINT	STATION	OFFSET	Y	X
100	0+84.49	71.50 L	402416.773	719795.859
101	7+46.88	71.50 L	402421.853	720454.232
102	8+12.88	71.50 L	402422.362	720520.230
105	11+47.89	71.50 L	402424.947	720855.230
106	11+35.26	60.00 R	402304.943	720855.186
107	8+00.86	60.00 R	402302.363	720520.792
108	7+34.86	60.00 R	402301.854	720454.794
109	4+68.04	60.00 R	402299.795	720187.981
110	4+30.29	44.10 R	402315.399	720150.109
111	2+23.89	45.23 R	402312.684	719943.728
112	0+74.12	60.00 R	402296.756	719794.069

R/W LINE TABLE		
PT TO PT	BEARING	DISTANCE
100 TO 101	N89° 33' 28" E	658.39'
101 TO 102	N89° 33' 28" E	66.00'
102 TO 105	N89° 33' 28" E	335.01'
105 TO 106	S01° 01' 16" W	120.00'
106 TO 107	S89° 33' 28" W	334.40'
107 TO 108	S89° 33' 28" W	66.00'
108 TO 109	S89° 33' 28" W	266.82'
109 TO 110	N67° 36' 30" W	40.96'
110 TO 111	S89° 14' 47" W	206.40'
111 TO 112	S83° 55' 30" W	150.51'
112 TO 100	N00° 51' 17" E	120.03'

TLE POINT TABLE				
POINT	STATION	OFFSET	Y	X
501	11+35.18	70.00 R	402294.943	720855.182
502	8+00.83	70.00 R	402292.363	720520.839
503	7+34.83	70.00 R	402291.854	720454.840
504	4+66.02	70.00 R	402289.780	720186.039
505	4+28.30	54.12 R	402305.372	720148.193
506	2+24.48	55.22 R	402302.691	719944.390
536	0+73.84	72.09 R	402284.666	719793.888



N1/4 CORNER SEC. 35
FOUND COUNTY BCM
Y = 403482.2630
X = 719520.1270



CENTER SEC. 35
FOUND 1 1/4" IRON BAR
Y = 400852.1150
X = 719533.3440

Tri County Airport - Drainage Project
Sauk County, Wisconsin

560 Sunrise Drive
Spring Green, WI 53588
phone: 608-588-7484

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Date 9/16/2021	
Date	Revision
Drawing Name TRI-COUNTY AIRPORT DRAINAGE PLAT	
Sheet No. 4.02	
Project Number T56020	

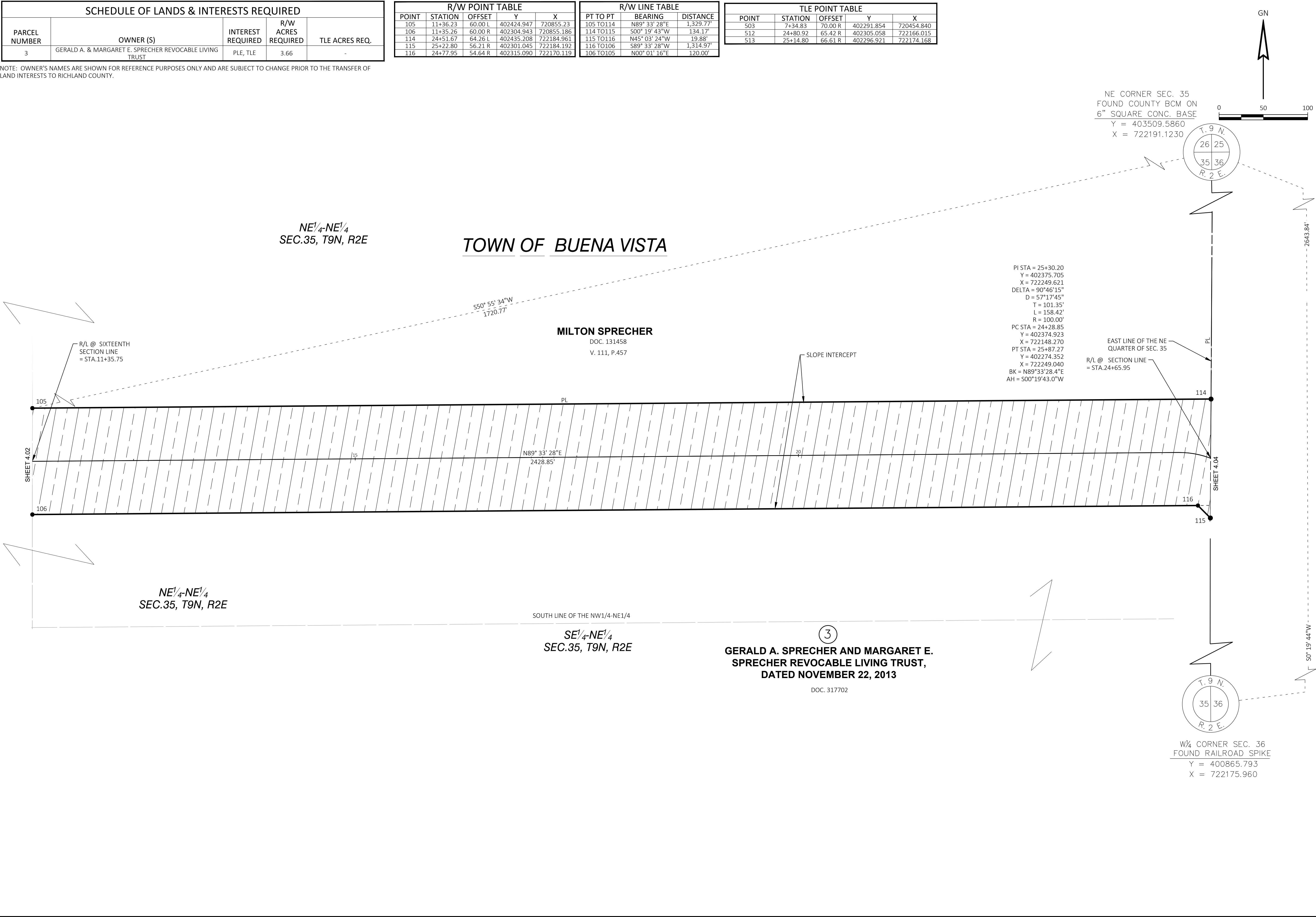
SCHEDULE OF LANDS & INTERESTS REQUIRED				
PARCEL NUMBER	OWNER (S)	INTEREST REQUIRED	R/W ACRES REQUIRED	TLE ACRES REQ.
3	GERALD A. & MARGARET E. SPRECHER REVOCABLE LIVING TRUST	PLE, TLE	3.66	-

NOTE: OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO RICHLAND COUNTY.

R/W POINT TABLE				
POINT	STATION	OFFSET	Y	X
105	11+36.23	60.00 L	402424.947	720855.23
106	11+35.26	60.00 R	402304.943	720855.186
114	24+51.67	64.26 L	402435.208	722184.961
115	25+22.80	56.21 R	402301.045	722184.192
116	24+77.95	54.64 R	402315.090	722170.119

R/W LINE TABLE		
PT TO PT	BEARING	DISTANCE
105 TO114	N89° 33' 28"E	1,329.77'
114 TO115	S00° 19' 43"W	134.17'
115 TO116	N45° 03' 24"W	19.88'
116 TO106	S89° 33' 28"W	1,314.97'
106 TO105	N00° 01' 16"E	120.00'

TLE POINT TABLE				
POINT	STATION	OFFSET	Y	X
503	7+34.83	70.00 R	402291.854	720454.840
512	24+80.92	65.42 R	402305.058	722166.015
513	25+14.80	66.61 R	402296.921	722174.168



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Tri County Airport - Drainage Project
Sauk County, Wisconsin

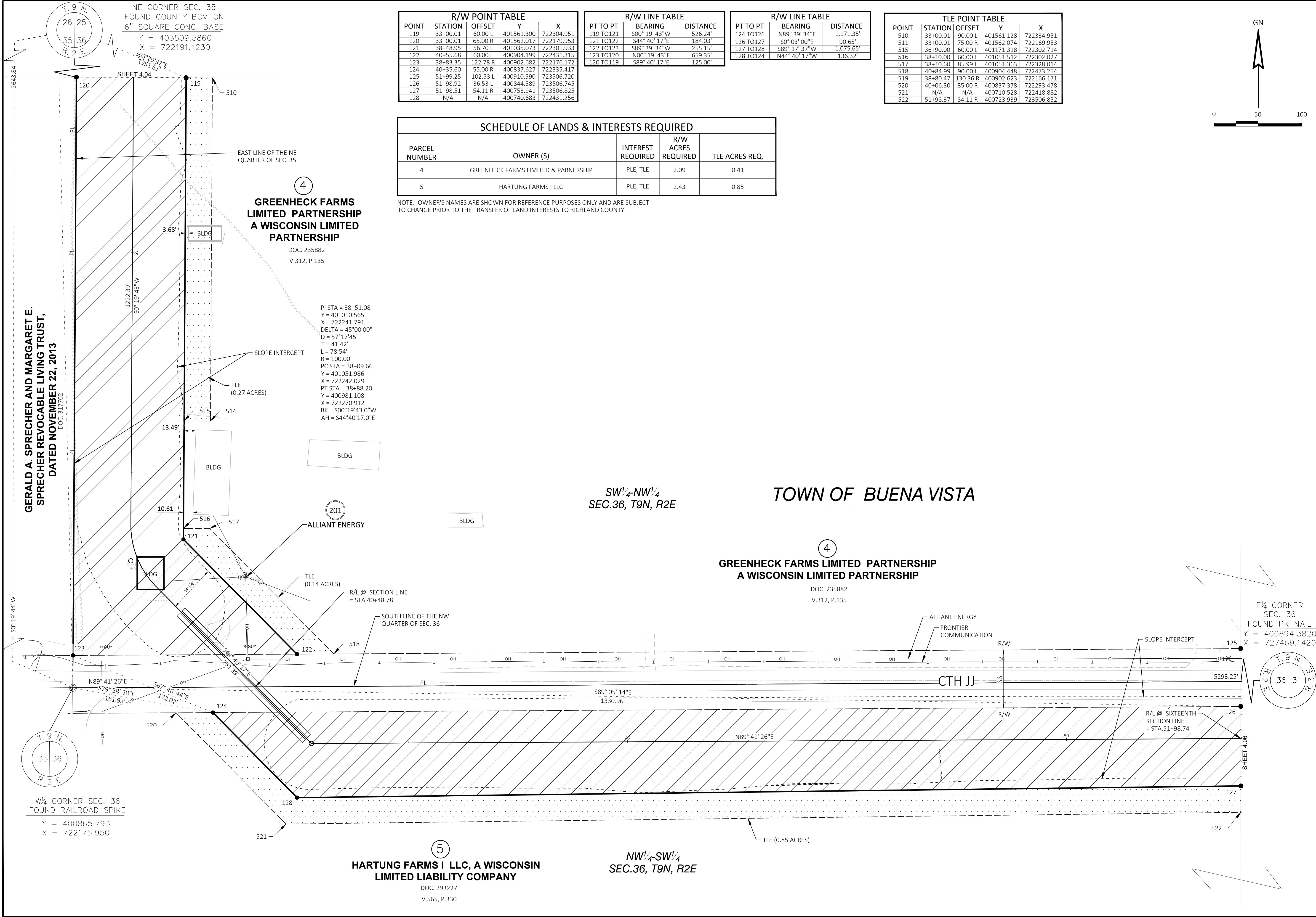
Date
9/16/2021

Date	Revision

Drawing Name
TRI-COUNTY AIRPORT
DRAINAGE PLAT

Sheet No.
4.03

Project Number
T56020



R/W POINT TABLE				
POINT	STATION	OFFSET	Y	X
119	33+00.01	60.00 L	401561.300	722304.951
120	33+00.01	65.00 R	401562.017	722179.953
121	38+48.95	56.70 L	401035.073	722301.933
122	40+55.68	60.00 L	400904.199	722431.315
123	38+83.35	122.78 R	400902.682	722176.172
124	40+35.60	55.00 R	400837.627	722335.417
125	51+99.25	102.53 L	400910.590	723506.720
126	51+98.92	36.53 L	400844.589	723506.745
127	51+98.51	54.11 R	400753.941	723506.825
128	N/A	N/A	400740.683	722431.256

R/W LINE TABLE		
PT TO PT	BEARING	DISTANCE
119 TO 121	S00° 19' 43" W	526.24'
121 TO 122	S44° 40' 17" E	184.03'
122 TO 123	S89° 39' 34" W	255.15'
123 TO 120	N00° 19' 43" E	659.35'
120 TO 119	S89° 40' 17" E	125.00'

R/W LINE TABLE		
PT TO PT	BEARING	DISTANCE
124 TO 126	N89° 39' 34" E	1,171.35'
126 TO 127	S0° 03' 00" E	90.65'
127 TO 128	S89° 17' 37" W	1,075.65'
128 TO 124	N44° 40' 17" W	136.32'

TLE POINT TABLE				
POINT	STATION	OFFSET	Y	X
510	33+00.01	90.00 L	401561.128	722334.951
511	33+00.01	75.00 R	401562.074	722169.953
515	36+90.00	60.00 L	401171.318	722302.714
516	38+10.00	60.00 L	401051.512	722302.027
517	38+10.60	85.99 L	401051.363	722328.014
518	40+84.99	90.00 L	400904.448	722473.254
519	38+80.47	130.36 R	400902.623	722166.171
520	40+06.30	85.00 R	400837.378	722293.478
521	N/A	N/A	400710.528	722418.882
522	51+98.37	84.11 R	400723.939	723506.852

SCHEDULE OF LANDS & INTERESTS REQUIRED				
PARCEL NUMBER	OWNER (S)	INTEREST REQUIRED	R/W ACRES REQUIRED	TLE ACRES REQ.
4	GREENHECK FARMS LIMITED & PARTNERSHIP	PLE, TLE	2.09	0.41
5	HARTUNG FARMS I LLC	PLE, TLE	2.43	0.85

NOTE: OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO RICHLAND COUNTY.

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Tri County Airport - Drainage Project
Sauk County, Wisconsin

Date	
9/16/2021	
Date	Revision

Drawing Name
TRI-COUNTY AIRPORT
DRAINAGE PLAT

Sheet No.	
4.05	
Project Number	
T56020	

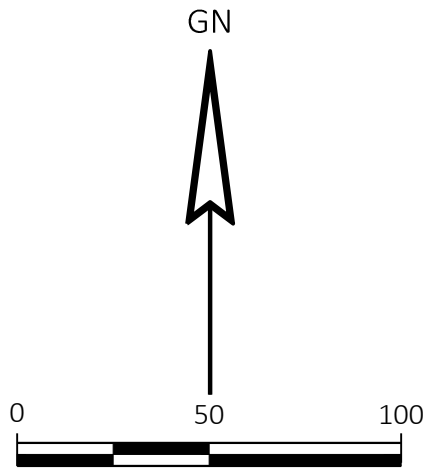
SCHEDULE OF LANDS & INTERESTS REQUIRED				
PARCEL NUMBER	OWNER (S)	INTEREST REQUIRED	R/W ACRES REQUIRED	TLE ACRES REQ.
5	HARTUNG FARMS I LLC	PLE, TLE	2.36	0.91

NOTE: OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO RICHLAND COUNTY.

R/W POINT TABLE				
POINT	STATION	OFFSET	Y	X
129	65+14.85	37.25 L	400852.410	724822.654
130	65+14.71	45.00 R	400770.165	724822.959
131	78+30.31	37.96 L	400860.228	726138.098
132	78+30.42	35.89 R	400786.383	726138.601

R/W LINE TABLE		
PT TO PT	BEARING	DISTANCE
129 TO 131	N89° 39' 34"E	1,315.47'
131 TO 132	S0° 23' 26"E	73.85'
132 TO 130	S89° 17' 37"W	1,315.74'
130 TO 129	N0° 12' 46"W	82.25'

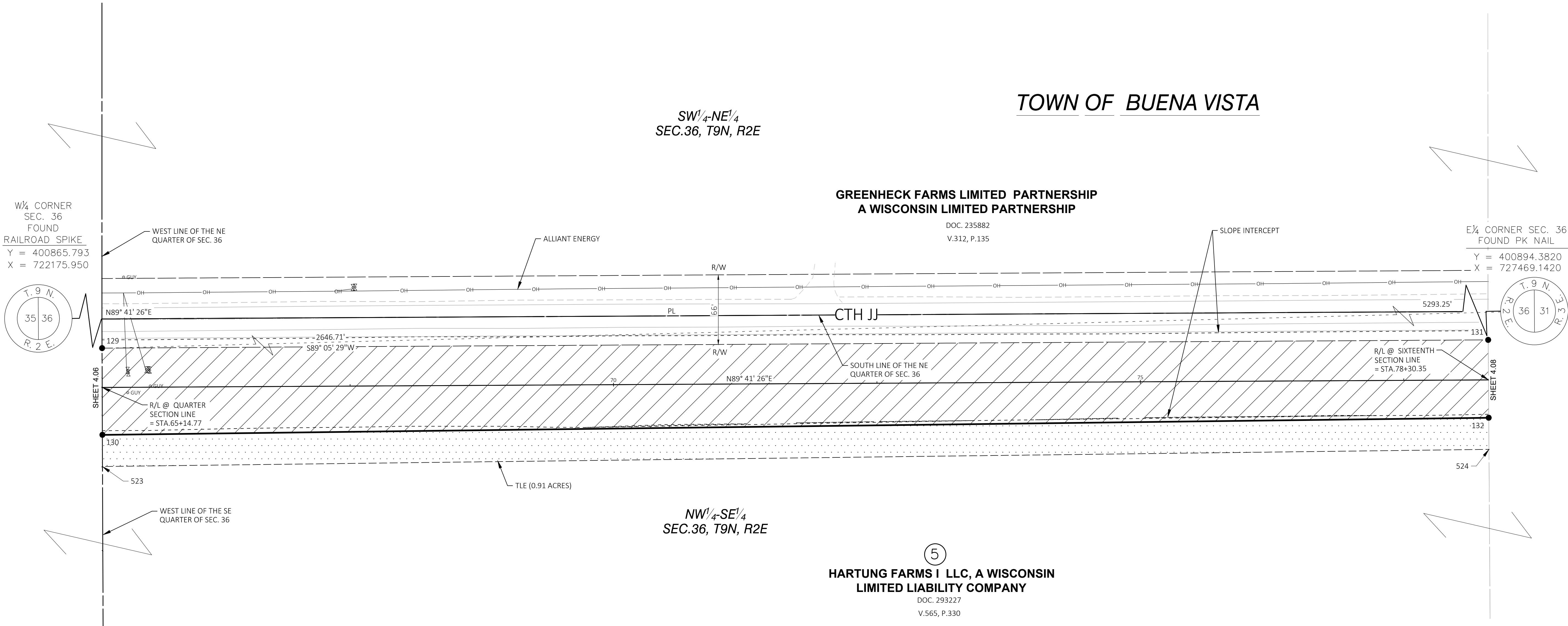
TLE POINT TABLE				
POINT	STATION	OFFSET	Y	X
523	65+14.66	75.00 R	400740.165	724823.071
524	78+30.46	65.89 R	400756.384	726138.806



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Tri County Airport - Drainage Project
Sauk County, Wisconsin

Date 9/16/2021	
Date	Revision
Drawing Name TRI-COUNTY AIRPORT DRAINAGE PLAT	
Sheet No. 4.07	
Project Number T56020	

RESOLUTION NO. 21 - _____

A Resolution Amending and Reissuing the Relocation Order for the Tri-County Airport

WHEREAS this Resolution is required as part of the Tri-County Airport drainage ditch project; and

WHEREAS this Relocation Order is required pursuant to Wis stat. § 32.05(1) to properly establish, lay out, widen, extend, construct, reconstruct, improve, or maintain a portion of land designated in the Relocation Order attached to relocate or change and acquire certain lands or interests in lands shown on the right of way plat for the project listed on the order; and

WHEREAS Richland County Board Resolution No. 21-106 originally ordered the relocation of intended right of way for the drainage project; and

WHEREAS the original drainage ditch design plan has been altered to utilize properties in which the owners are willing to grant permanent easement for the project; and

WHEREAS to effect this change, pursuant to authority granted under Wis. Stat § 32.05(1), Richland County orders that:

- 1. That said drainage way is laid out and established to the lines and widths as shown on the plat.
- 2. The required lands or interests in lands as shown on the plat shall be acquired by Richland County. (see the attached Exhibit A.)
- 3. This order supersedes and amends any previous order issued by Richland County.

NOW THEREFORE BE IT RESOLVED BY THE Richland County Board of Supervisors authorizes the County Administrator to sign and issue the attached Relocation Order (see the attached Exhibit B) for the Tri-County Airport drainage ditch project; and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication and shall supersede actions taken in Resolution No. 21-106.

VOTE FOR FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE	
AYES _____	NOES _____	FOR	AGAINST
_____ RESOLUTION		<u>Shaun Murphey-Lopez</u>	_____
		<u>David Turk</u>	_____
		<u>Melissa Luck</u>	_____
		<u>Marty Brewer</u>	_____
		<u>Linda Gentes</u>	_____
_____ COUNTY CLERK		<u>Marc Couey</u>	_____
_____ DATED		<u>Donald Seep</u>	_____

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Approve financing option for the replacement of 3 cardiac monitors

Department	Ambulance	Presented By:	Darin Gudgeon
Date of Meeting:	September 17, 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	September 10, 2021	Referred by:	Joint Ambulance Committee

Recommendation and/or action language:

Motion to approve a resolution for the County Board allowing the Ambulance Service to purchase 3 new cardiac monitors and enter into a finance agreement with Stryker Medical Corporation

Background: *(preferred one page or less with focus on options and decision points)*

The Joint Ambulance Committee (JAC) approved a motion for the Service Director to present a financing option, to the Finance and Personnel Committee for their consideration, for the replacement of 3 cardiac monitors. The total amount for 3 cardiac monitors is \$85,405.68. The Richland County Ambulance Association has \$7,100.00 in donations to put towards the purchase and the Service will apply \$32,900.00 to make a \$40,000 down payment.

The JAC budgeted for the replacement of 2 monitors in 2021 and are currently seeking any available funding opportunities to replace all 3 cardiac monitors as they will be at end of life with no technical support at the end of the 2021. The JAC has carefully considered the option of utilizing the offered line of credit and found it feasible option. The total amount financed (financing fees included) would be \$47,710.92, split into two annual payments of \$23,855.46. The Physio Control Lifepack 15 is compatible with the service's CPR devices, the AEDs purchased by the Sheriff's Dept. and cardiac equipment used by the Richland Hospital.

Estimates on the project: \$ 87,710.92

Attachments and References:

Stryker Medical finance contract	Lifepack 15 quote
----------------------------------	-------------------

Financial Review:

(please check one)

X	In adopted budget	Fund Number	51 & 47
	Apportionment needed	Requested Fund Number	
X	Other funding Source	donations	
	No financial impact		

(summary of current and future impacts)

Approval:

Darin Gudgeon

Department Head

Review:

Administrator, or Elected Office (if applicable)

Flex Financial, a division of Stryker Sales, LLC
1901 Romence Road Parkway
Portage, MI 49002
t: 1-888-308-3146 f: 877-204-1332
www.stryker.com



Date: September 8, 2021

RE: Reference no: 2210144317

COUNTY OF RICHLAND
PO BOX 251
RICHLAND CENTER, Wisconsin 53581

Thank you for choosing Stryker for your equipment needs. Enclosed please find the documents necessary to enter into the arrangement. Once all of the documents are completed, properly executed and returned to us, we will issue an order for the equipment.

PLEASE COMPLETE ALL ENCLOSED DOCUMENTS TO EXPEDITE THE SHIPMENT OF YOUR ORDER.

**Short Form Conditional Sale Agreement
Exhibit A - Detail of Equipment
Insurance Authorization and Verification
State and Local Government Rider**

****Conditions of Approval: Insurance Authorization and Verification, State and Local Government Rider , Valid Tax Exemption Certificate**

PLEASE PROVIDE THE FOLLOWING WITH THE COMPLETED DOCUMENTS:

Federal tax ID number:	_____	AP address:	_____
Purchase order number:	_____	Contact name:	_____
Phone number:	_____	Email address:	_____

Please fax completed documents to (877) 204-1332. Return original documents to 1901 Romence Road Parkway Portage, MI 49002 (using Fed-Ex Shipping ID# 612-309469)

Your personal documentation specialist is Alisha Hager and can be reached at 269-389-4155 or by email alisha.hager@stryker.com for any questions regarding these documents.

The proposal evidenced by these documents is valid through the last business day of **September, 2021**

Sincerely,

Flex Financial, a division of Stryker Sales, LLC

Notice: To help the government fight the funding of terrorism and money laundering activities, U.S. Federal law requires financial institutions to obtain, verify and record information that identifies each person (individuals or businesses) who opens an account. What this means for you: When you open an account or add any additional service, we will ask you for your name, address, federal employer identification number and other information that will allow us to identify you. We may also ask to see other identifying documents. For your records, the federal employer identification number for Flex Financial, a Division of Stryker Sales, LLC is 38-2902424.

Short Form Conditional Sale Agreement No. 2210144317

Owner ("we" or "us") :
Flex Financial, a division of Stryker Sales, LLC
1901 Romence Road Parkway
Portage, MI 49002

Customer name and address ("You" and "Your"): COUNTY OF RICHLAND PO BOX 251 RICHLAND CENTER, Wisconsin 53581	Equipment location: 181 W SEMINARY ST, RICHLAND CENTER, Wisconsin 53581 Supplier: Stryker Sales, LLC, 3800 E. Centre Avenue, Portage, MI 49002 Equipment description: see Exhibit A (and/or as described in invoice(s) or equipment list attached hereto and made a part hereof)
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Payment information

Number of payments	Payment frequency	Payment amount
1	Annual	\$40,000.00 (First payment due 30 days after Agreement is commenced), (plus applicable sales/use taxes - see "Taxes" section below) followed by:
2	Annual	\$23,855.46 (plus applicable sales/use taxes - see "Taxes" section below)

Terms and conditions:

1. Purchase agreement/ acceptance/ payments: You agree to purchase from us the Equipment and services, if any, described above and on any attached schedule (the "Equipment") in accordance with the terms of this Agreement (this "Agreement"). You shall be deemed to have accepted the Equipment for purchase under this Agreement on the date that is ten (10) days after the date it is shipped to you by the Supplier ("Acceptance Date") and, at our request, you shall confirm for us such acceptance in writing. No acceptance of any item of Equipment may be revoked by you. You agree to pay the Payments described above ("Payments") beginning on the Acceptance Date or any later date we designate and thereafter until all fully paid. Unless otherwise instructed by us in writing, all Payments and other amounts due hereunder shall be made to our address above. This Agreement is non-cancelable and may not be prepaid. Your obligations under this Agreement (your "Obligations") are absolute, unconditional, and are not subject to cancellation, defense, recoupment, reduction, setoff or counterclaim. If a Payment is not made when due, you will pay us a late charge of 5% of each Payment or \$10.00, whichever is greater, but only to the extent permitted by law. We may charge you a fee of \$55.00 for any check that is returned. You authorize us to adjust the Payments at any time if taxes included in the Payments differ from our estimate. You agree that the Payments were calculated by us based, in part, on an interest rate equivalent as quoted on the Intercontinental Exchange website, at <https://www.theice.com/marketdata/reports/180>, under the USD Rates 1100 Series, its successor, or any other generally recognized financial information service selected by us, that would have a repayment term equivalent to the Term (or an interpolated rate if a like-term is not available) as reasonably determined by us and in the event the Term of this Agreement starts more than 30 days after we send this Agreement to you, we may adjust the Payments once to compensate us, in good faith, for any increase in such rate.

2. Ownership/security interest/laws/use/maintenance: Upon acceptance of the Equipment by you, you shall hold title to and be the owner of the Equipment for all purposes including, without limitation, tax purposes. The purchase of the Equipment by you under this Agreement shall be "AS IS, WHERE IS", without representation or warranty of any kind from us, provided that this Agreement shall not impair any express warranties or indemnifications, written service agreements or other obligations of Stryker Corporation or any of its subsidiaries to you regarding the Equipment and we hereby assign all of our rights in any Equipment warranties to you. As security for all of your Obligations, you hereby grant to us a first priority security interest in all of your rights, title and interests in the Equipment, all replacements, additions, accessions, accessories and substitutions thereto or therefore and all proceeds and products thereof, including, without limitation, all proceeds of insurance. Upon timely payment of all amounts due hereunder (plus all applicable Taxes), our security interest in the Equipment shall terminate and you shall be the owner of the Equipment, free and clear of any interest created by us. You agree not to permit any lien, security interest (except ours), claim or encumbrance to be placed upon the Equipment. You shall comply with all applicable laws, rules and regulations and manufacturer's specifications and instructions concerning the operation, ownership, use and/or possession of the Equipment. You must, at your cost, keep the Equipment in good working condition. If Payments include maintenance and/or service costs, you agree that (i) no Assignee (as defined below) is responsible to provide the maintenance or service, (ii) you will make all maintenance and service related claims to the persons providing the maintenance, service or warranty, and (iii) any maintenance, warranty or service claims will not impact your Obligations. The Equipment cannot be moved from the location above without our prior written consent.

3. Taxes: You shall pay when and as due all sales, use, property, excise and other taxes, and all license and registration fees now or hereafter imposed by any governmental body or agency upon this Agreement or the ownership, use, or sale of the Equipment, together with all interest and penalties for their late payment or non-payment ("Taxes"). You shall indemnify and hold us harmless from any such Taxes. You shall prepare and file all tax returns relating to Taxes for which you are responsible hereunder. If we receive any tax bill pertaining to the Equipment from the appropriate taxing authority, we may, without obligation, pay such tax and if we pay such tax bill we will invoice you for the expense. Upon receipt of such invoice, you will promptly reimburse us for such expense.

4. Assignment: You agree not to transfer, sell, lease, assign, pledge or encumber the Equipment or any rights under this Agreement without our prior written consent, which consent shall not be unreasonably withheld, and if you do, even with our consent, you will still be fully responsible for all your Obligations. You shall provide us with at least 45 days' prior written notice of any change to your principal place of business, organization or incorporation. You agree that we may, without notice to you, sell, assign, or transfer ("Transfer") this Agreement to a third party (each, an "Assignee"), and each Assignee will have our Transferred rights, but none of our obligations, and such rights will not be subject to any claims, recoupment, defenses, or setoffs that you may have against us or any supplier even though an Assignee may continue to bill and collect all of your Obligations in the name of "Flex Financial, a division of Stryker Sales, LLC".

5. Risk of loss, insurance and reimbursement: Effective upon delivery to you, you shall bear all risk of Equipment loss or damage. If any such loss or damage occurs you still must satisfy all of your Obligations. You will (i) keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost, (ii) list us as the insurance sole loss payee and (iii) give us written proof of the insurance. If you do not provide such insurance, we have the right, without obligation, to obtain such insurance and add an insurance fee (which may include a profit) to the amount due from you. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us. To the extent not expressly prohibited by applicable law, you will reimburse and defend us, including each Assignee for and against any losses, injuries, damages, liabilities, expenses, claims or legal proceedings asserted against or incurred by us, including any Assignee, relating to the Equipment and which relate to or arise out of your act or omission or the act or omission of your agents or employees or others (excluding us) with access to the Equipment. The terms of this paragraph will continue after the termination of this Agreement.

6. Default remedies: You are in default under this Agreement if: a) you fail to pay a Payment or any other amount when due; or b) you breach any other obligation under this Agreement; or c) your principal owner or any guarantor of this Agreement dies; or d) you or any guarantor dissolves, ceases to do business as a going

Short Form Conditional Sale Agreement No. 2210144317

concern, becomes insolvent, bankrupt, merges, or is sold; or e) you or any guarantor fails to pay any other material obligation owed to us or any of our affiliates. Upon default, we may: a) declare the entire balance of unpaid Payments immediately due and payable; b) sue you for and receive the total amount due with future Payments discounted to the date of default at a rate of 3% per annum; c) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by applicable law from the date of default until paid; and/or d) require you to immediately return the Equipment to us or we may peaceably repossess it. Upon default, you will also pay all expenses including but not limited to reasonable attorneys' fees, legal costs, cost of storage and shipping incurred by us in the enforcement and attempted enforcement of any remedies under this Agreement. If the Equipment is returned or repossessed we will, if commercially reasonable, sell or otherwise dispose of the Equipment at terms we determine, at one or more public or private sales, with notice as required by law, and apply the net proceeds (after deducting any related expenses) to your Obligations. You remain liable for any deficiency with any excess being retained by us or applied as required by applicable law.

7. Miscellaneous: This Agreement shall be governed and construed in accordance with the laws of Michigan. You agree that the Equipment will only be used for business purposes and not for personal, family or household use. This Agreement may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing of this Agreement by you and when manually countersigned by us or attached to our original signature counterpart and/or in our possession shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof. No security interest in this Agreement can be perfected by possession of any counterpart other than the counterpart bearing our original signature. You agree not to raise as a defense to the enforcement of this Agreement or any related documents hereto the fact that such documents were executed by electronic means. We may inspect the Equipment at any time prior to payment in full of your Obligations. No failure to act shall be deemed a waiver of any rights hereunder. If you fail to pay (within thirty days of invoice date) any freight, sales tax or other amounts related to the Equipment which are not financed hereunder and are billed directly by us to you, such amounts shall be added to the Payments set forth above (plus interest or additional charges thereon) and you authorize us to adjust such Payments accordingly. If you are required to report the components of your payment obligations hereunder to certain state and/or federal agencies or public health coverage programs such as Medicare, Medicaid, SCHIP or others, and such amounts are not adequately disclosed in any attachment hereto, then Stryker Sales, LLC will, upon your written request, provide you with a detailed outline of the components of your payments which may include equipment, software, service and other related components. You acknowledge that you have not received any tax or accounting advice from us. You agree that you shall upon request from us, promptly provide to us a copy of your most recent annual financial statements and any of your other financial information (including interim financial statements) that we may request. You authorize us to share such information with our affiliates, subsidiaries and Assignees. This Agreement, any schedules hereto, any attachments to this Agreement or any schedules and any express warranties made by Stryker Sales, LLC constitute the entire agreement between the parties hereto regarding the Equipment and its use and possession and supersede all prior agreements and discussions regarding the Equipment and any prior course of conduct. You waive all rights to any indirect, punitive, special or consequential damages in connection with the Equipment or this Agreement. There are no agreements, oral or written, between the parties which are contrary to the terms of this Agreement and such other documents. **YOU AGREE THAT THIS IS A NON-CANCELLABLE AGREEMENT AND WAIVE TRIAL BY JURY.**

I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT FOR CUSTOMER

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	

Exhibit A to Short Form Conditional Sale Agreement Number 2210144317 **Description of equipment**

Customer name: COUNTY OF RICHLAND

Delivery address: 181 W SEMINARY ST, RICHLAND CENTER, Wisconsin 53581

Part I - Equipment/Service Coverage (if applicable)

Model number	Equipment description	Quantity
99577-001955	LP15,EN,SPO2,3L/12L,EX,NIBP,CO2,TR,VR,BT,V4	3
41577-000284	LP15 ACCRY SHIPKIT,AHA,S	3
21330-001176	BATTERY PACK-LI-ION	6
11140-000098	ADAPTER, POWER, AC TO DC,ENHANCED, LP15	3
11140-000015	POWER CORD-MLD,DOM, STR RCPT	3
11140-000080	CABLE-EXTERNAL POWER, EXTENSION	3
11171-000046	M-LNCS DCI, ADULT REUSABLE SENSOR, REF 2501,ROHS	3
11160-000011	NIBP CUFF-REUSEABLE,INFANT, BAYONET	3
11160-000013	NIBP CUFF-REUSEABLE,CHILD, BAYONET	3
11160-000017	NIBP CUFF-REUSEABLE,LARGE ADULT, BAYONET	3
11160-000019	NIBP CUFF- REUSEABLE,X-LARGE ADULT, BAYONET	3
11577-000002	KIT - CARRY BAG, MAIN BAG	3
11220-000028	TOP POUCH	3
11260-000039	KIT - CARRY BAG, REAR POUCH, 3RD EDITION	3
21996-000109	GATEWAY, WIRELESS, TITANIII	3
TR-PMRX-LP15	TR-PHL MRX TO LP15	3

Total equipment: \$85,405.68

Total Amount: \$85,405.68

Customer signature		Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:	Signature:	Date:
Print name:		Print name:	
Title:		Title:	

Insurance Authorization and Verification



Date: September 8, 2021

Short Form Conditional Sale Agreement Number 2210144317

To: COUNTY OF RICHLAND ("Customer")
181 W SEMINARY ST
RICHLAND CENTER , Wisconsin 53581

From: Flex Financial, a division of Stryker Sales, LLC ("Creditor")
1901 Romence Road Parkway
Portage, MI 49002

TO THE CUSTOMER: In connection with one or more financing arrangements, Creditor may require proof in the form of this document, executed by both Customer* and Customer's agent, that Customer's insurable interest in the financed property (the "Property") meets the requirements as follows, with coverage including, but not limited to, fire, extended coverage, vandalism, and theft:

Creditor, and its successors and assigns shall be covered as both **ADDITIONAL INSURED** and **LENDER'S LOSS PAYEE** with regard to all equipment financed or acquired for use by policy holder through or from Creditor.

Customer must carry **GENERAL LIABILITY** (and/or, for vehicles, Automobile Liability) in the amount of **no less than \$1,000,000.00** (one million dollars).

Customer must carry **PROPERTY** Insurance (or, for vehicles, Physical Damage Insurance) in an amount **no less than the 'Insurable Value' \$85,405.68** with deductibles **no more than \$10,000.00**.

*PLEASE PROVIDE THE INSURANCE AGENTS INFORMATION REQUESTED BELOW & SIGN WHERE INDICATED

By signing, Customer authorizes the Agent named below: 1) to complete and return this form as indicated; and 2) to endorse the policy and subsequent renewals to reflect the required coverage as outlined above.

Insurance agency:
Agent name:
Address:
Phone/fax:
Email address:

COUNTY OF RICHLAND	
Signature:	Date:
Print name:	
Title:	

*Customer: Creditor will fax the executed form to your insurance agency for endorsement. In Lieu of agent endorsement, Customer's agency may submit insurance certificates demonstrating compliance with all requirements. If fully executed form (or Customer-executed form plus certificates) is not provided within 15 days, we have the right but not the obligation to obtain such insurance at your expense. Should you have any questions please contact Alisha Hager at 269-389-4155.

TO THE AGENT: In lieu of providing a certificate, please execute this form in the space below and promptly fax it to Creditor at 877-204-1332 . This fully endorsed form shall serve as proof that Customer's insurance meets the above requirements.

Agent hereby verifies that the above requirements have been met in regard to the Property listed below.

Agent signature	
Signature:	Date:
Print name:	
Title:	
Carrier name:	
Carrier policy number :	
Policy expiration date:	

Insurable value: \$85,405.68

ATTACHED: PROPERTY DESCRIPTION FOR Short Form Conditional Sale Agreement Number 2210144317

See Exhibit A to Short Form Conditional Sale Agreement Number 2210144317

TOGETHER WITH ALL REPLACEMENTS, PARTS, REPAIRS, ADDITIONS, ACCESSIONS AND ACCESSORIES INCORPORATED THEREIN OR AFFIXED OR ATTACHED THERETO AND ANY AND ALL PROCEEDS OF THE FOREGOING, INCLUDING, WITHOUT LIMITATION, INSURANCE RECOVERIES.

State and Local Government Customer Rider

This State and Local Government Customer Rider (the "Rider") is an addition to and hereby made a part of **Short Form Conditional Sale Agreement Number 2210144317** (the "**Agreement**") between **Flex Financial**, a division of Stryker Sales, LLC ("**Owner**") and COUNTY OF RICHLAND ("**Customer**") to be executed simultaneously herewith and to which this Rider is attached. Capitalized terms used but not defined in this Rider shall have the respective meanings provided in the Agreement. Owner and Customer agree as follows:

1. Customer represents and warrants to Owner that as of the date of, and throughout the Term of, the Agreement: (a) Customer is a political subdivision of the state or commonwealth in which it is located and is organized and existing under the constitution and laws of such state or commonwealth; (b) Customer has complied, and will comply, fully with all applicable laws, rules, ordinances, and regulations governing open meetings, public bidding and appropriations required in connection with the Agreement, the performance of its obligations under the Agreement and the acquisition and use of the Equipment; (c) The person(s) signing the Agreement and any other documents required to be delivered in connection with the Agreement (collectively, the "**Documents**") have the authority to do so, are acting with the full authorization of Customer's governing body, and hold the offices indicated below their signatures, each of which are genuine; (d) The Documents are and will remain valid, legal and binding agreements, and are and will remain enforceable against Customer in accordance with their terms; and (e) The Equipment is essential to the immediate performance of a governmental or proprietary function by Customer within the scope of its authority and will be used during the Term of the Agreement only by Customer and only to perform such function. Customer further represents and warrants to Owner that, as of the date each item of Equipment becomes subject to the Agreement and any applicable schedule, it has funds available to pay all Agreement payments payable thereunder until the end of Customer's then current fiscal year, and, in this regard and upon Owner's request, Customer shall deliver in a form acceptable to Owner a resolution enacted by Customer's governing body, authorizing the appropriation of funds for the payment of Customer's obligations under the Agreement during Customer's then current fiscal year.
2. To the extent permitted by applicable law, Customer agrees to take all necessary and timely action during the Agreement Term to obtain and maintain funds appropriations sufficient to satisfy its payment obligations under the Agreement (the "**Obligations**"), including, without limitation, providing for the Obligations in each budget submitted to obtain applicable appropriations, causing approval of such budget, and exhausting all available reviews and appeals if an appropriation sufficient to satisfy the Obligations is not made.
3. Notwithstanding anything to the contrary provided in the Agreement, if Customer does not appropriate funds sufficient to make all payments due during any fiscal year under the Agreement and Customer does not otherwise have funds available to lawfully pay the Agreement payments (a "**Non-Appropriation Event**"), and provided Customer is not in default of any of Customer's obligations under such Agreement as of the effective date of such termination, Customer may terminate such Agreement effective as of the end of Customer's last funded fiscal year ("**Termination Date**") without liability for future monthly charges or the early termination charge under such Agreement, if any, by giving at least 60 days' prior written notice of termination ("**Termination Notice**") to Owner.
4. If Customer terminates the Agreement prior to the expiration of the end of the Agreement's initial (primary) term, or any extension or renewal thereof, as permitted under Section 3 above, Customer shall (i) on or before the Termination Date, at its expense, pack and insure the related Equipment and send it freight prepaid to a location designated by Owner in the contiguous 48 states of the United States and all Equipment upon its return to Owner shall be in the same condition and appearance as when delivered to Customer, excepting only reasonable wear and tear from proper use and all such Equipment shall be eligible for manufacturer's maintenance, (ii) provide in the Termination Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (iii) deliver to Owner, upon request by Owner, an opinion of Customer's counsel (addressed to Owner) verifying that the Non-Appropriation Event as set forth in the Termination Notice has occurred, and (iv) pay Owner all sums payable to Owner under the Agreement up to and including the Termination Date.
5. Any provisions in this Rider that are in conflict with any applicable statute, law or rule shall be deemed omitted, modified or altered to the extent required to conform thereto, but the remaining provisions hereof shall remain enforceable as written.

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	

Richland County Committee

Agenda Item Cover

Agenda Item Name: Finalization of 2022 Budget

Department	Administration	Presented By:	Administrator
Date of Meeting:	17 Sep 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure D and E
Date submitted:	16 Sep 2021	Referred by:	
Action needed by no later than (date)	17 Sep 2021	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

(Prior to discussion on changes) Motion to.... require that all committee member proposals to adjust the budget be balanced with all impacts to expenditures offset with adjustments to funding sources or revenues.

(Finalization) Motion to...accept the finalized budget (with amendments), direct administration and departments to make adjustments accordingly, direct the County Clerk to make necessary public posting, and present to the Richland County Board for consideration and adoption at its October meeting.

Background: *(preferred one page or less with focus on options and decision points)*

In efforts to finalize a 2022 Budget for consideration and adoption by the Richland County Board the Finance and Personnel Committee will be considering proposals of adjustments made by the County Administrator. It is intended that the Committee will make all final adjustments in this meeting and take action to present the budget to the County Board for consideration and adoption.

Attached is the gap tracking spreadsheet with adjustment proposals by the Administrator to balance the budget.

Attachments and References:

Gap Tracker	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

2022 Budget Adjustments

2022 Budget Gap Tracking and Adjustment Recommendations: (08 Sep 2021)

Summary and Preliminary Gap:

This document is intended to track any existing gap between submitted preliminary budgets and arriving at a balanced budget to present to the Richland County Board. This tracking documents is intended for the use of the Administrator, Finance and Personnel and Board Supervisors to be able to view the proposed reductions, additions and amendments to services with projected costs in efforts to prioritize 2022 services and allocate 2022 funds. Significant items built into the Preliminary Budget under direction of the Administrator, and/or Finance and Personnel are listed below.

Specified Budget Guidance (These Items were built into the Preliminary)

#	Department	Item / Add-in / Amendment:	Impacts:	Additional Gap	Fill Option
A	DA	Added position	Mandated Marcy's Law	\$ 70,000.00	
B	Zoning	Displacement from land grant	Reduced use of Land Information Grant by \$55,000 from 2021 budget to better align with grant intentions	\$55,000	
C	Zoning	Overinflated Revenues in 2021 due to 2021 GL// input error	Additional \$130,000 was allocated from in revenues, which appeared to be an accounting error in 2021 budget.	\$ 130,000.00	
D	Health and Human Services	Guidance in increase chapter 50 and 51 placements	Historically we have not budgeted to meet needs, this amount takes us to estimated trend	\$ 490,381.00	
E	Land Conservation	Include 2nd Land Technician	Was not added back into 2021 GL // error	\$ 45,000.00	
F	Administration	Included Wage increases and 7% Ins increase	Estimated increases to general employees of \$294,093.28 with absorptions into the HHS of \$73,800.	\$ 220,293.00	

Adjust

Existing Gap With Proposed Add-ins and Fills

Richland County	Preliminary Budget Gap	Based on submitted preliminary numbers	Preliminary Gap
			\$ 464,215.73

\$ 464,215.73

Department and Fund Impacts, Proposals and Options:

#	Department	Add-in / Take-out/Amendment:	Impacts:	Additional Gap	Fill Option
1.1	Health & Human Services	Implement New Drug Court Program	HHS will operate without the program unless added in	\$ 15,000.00	
1.2	Health & Human Services	Expanded Psychiatric (Recommend defer to 2023) \$60,000	Add 4 hours additional Psychiatric help per week		
1.3	Health & Human Services	Decrease preliminary placement funds (\$200,000)	Incremental increase to reach the trending Placement Costs. May result in underfunding and rely on operational overages to cover. The overall increase in the funds will be \$290,381.00.		\$ 200,000.00
2.1	County Clerk	Restore Deputy to 40 hours/week	Reduction of Deputy to 30 hours impacts	\$ 11,782.56	
2.2	County Clerk	Restore Operation Funds for Training	Clerk Kalish will be attending at own expense	\$ 900.00	
2.3	County Clerk	Restore Office Supplies	May struggle on production and advertising	\$ 1,300.00	
2.4	County Clerk	Take out Codification and/or Digitization	Codification of Ordinances (currently in budget) utilize ARP funds.		\$ 10,870.00
3.1	Highway	Restore Highway Clerk to 35 hours (Reduced by Resolution to displace funds for Assistant to the Administrator	Concerns on administrative support and overtime with a clerical position reduced to 20 hours (\$15,780) absorbed by revenues		
3.2	Highway	Levy Reduction to cover Resolution to reduce the Highway Clerk	Additional reduction on road or equipment maintenance from levy		\$ 15,780.00
4.1	Child Support	Built in increase with anticipation of Reclassification	Positon was evaluated at the same grade. Recommendation resulted in no increase.		\$ 2,100.00

Action List:

Recommended

2022 Budget Adjustments

5.1	Circuit Court	Reduce operations as to meet the 0% guidance	Preliminary budget is submitted with overage		\$ 5,922.02	
5.2	Circuit Court	Increase projected revenue	Potential for increased revenues to cover expenditures		\$ 5,922.02	\$ (5,922.02)
6.1	Coroner	Reduce to 2021 levy expenditure limit.	Requesting additional \$6,000 in contracted expenses due to need for more medical examinations		\$6,000	
7.1	Sheriff's Office	Reduction in operations to meet 0% guidance	May require additional position cuts and overtime impacts		\$ 22,934.00	
7.1	Sheriff's Office	Add back in Jailer/Dispatcher	Reduced jailer/dispatcher places the department back into a challenging position of maintaining staff requirements and impacts on overtime	\$65,083.00		\$ 65,083.00
7.1	Sheriff's Office	Add back in Patrol Deputy	Reduced patrol deputy leads to impacts in overtime or reduced patrol coverages	78,625.00		\$ 78,625.00
7.1	Sheriff's Office	New Hires not utilizing Health Insurance			\$ 8,000.00	\$ (8,000.00)
8.1	Family Court Commissioner	None				
9.1	Property Lister	Reinstate from 35 hours to 40 hours		\$ 6,306.80		\$ 6,306.80
9.2	Property Lister	Increased fees for software expenses		\$ 686.00		\$ 686.00
10.1	District Attorney's Office	Eliminate Proposed Added Position	Reduces ability to keep up with increased victim witness requirements which carry legal liabilities against the county if new constitutional amendments are violated.		\$ 74,000.00	
10.2	District Attorney's Office	Increase to Victim Witness Coordinator	Reclassification of position to lead. Figure reimbursement rate which would be less. Estimate at \$2,000		\$ 2,000.00	
11.1	Land Conservation	Well Study (Fund 66)	Go without the well study		\$ 5,000.00	\$ (5,000.00)
11.2	Land Conservation	Wild Parsnip	Parsnip Control	\$ 500.00		
11.3	Land Conservation	Accelerate Timber Sales	Potential accelerated cut/pulp (\$19,000) seen as an Ash creek fund (Divert to Parks)		\$ 15,000.00	
12.1	MIS		Reclassification of MIS Assistant Position	\$ 5,560.00		\$ 5,560.00
12.2	MIS		IPad Purchases	\$ 5,896.00		
12.3	MIS		Casual P/T support to assist with meetings etc. Casual/Temp @ \$13.00/hr. @ hours 17 per month	\$ 3,000.00		\$ 3,000.00
12.4	MIS		On-call rate of \$1.25 per hour when designated to an hourly employee by the director. Estimating 352 annually	\$440		\$ 440.00
12.5	MIS		(Permanent Position) Radio/Tower and 911 Coordinator	\$ 72,000.00		
13.1	Register in Probate	No requests				
14.1	Register of Deeds	Impose a reduction in 5 hours from Deputy	Reduction to make the 0% level		\$ 5,873.79	

2022 Budget Adjustments

15.1	Treasurer's Office	Reinstatement of Deputy from 35 to 40 hrs.	Reduction impacts services in conjunction with incoming replacement		\$ 5,873.79	
15.2	Treasurer's Office	Reduction in postage			\$ 100.00	
15.3	Treasurer's Office	Reduction in advertising			\$ 200.00	
16.1	Veteran's Services	No request				
17.1	Zoning	Utilize Land Grant against more wages	Reduced \$55,000 use in Land Information Grant from 2021 re-utilizing this grant becomes questionable in context or meeting grant criteria		\$ 55,000.00	
18.1	Courthouse Maintenance	No request				
19.1	Administrator	Assistant to the Administrator	Adds back administrative support	\$ 74,124.46		\$ 74,124.46
19.2	Administrator	Reduce Preliminary Training Expenses	Limits Training and Networking Opportunities		\$ 2,024.00	
19.3	Administrator	Transition back to Administrative Coordinator	Designate the County Clerk with an administrative coordinator title and supplement with admin assistant = \$110,611.35 - \$74,124.46 = \$36,486.89 net		\$ 110,611.35	
20.1	Tri-County Airport	Added Operations Expenses - As per action on August 3rd F+P	2021 level is \$20,199. Requested operational expenses with increased funding apportionment of 35% operations and 30% capital projects. 2022 request = \$27,555.15	\$7,356.15		\$ 7,356.15
20.2	Tri-County Airport	Added Capital Expenses of improvements	Utilize ARP Funds for local share.			
20.3	Tri-County Airport	Stop funding and end partnership (\$20,199.00)	Need to notify in July for following year. Not an option for 2022.		\$ 20,199.00	
21.1	Ambulance Services / Emergency Management:	None	Anticipated 2022 increases as one time ARP injection will not be available in the future.			
22.1	Pine Valley Community Village:	Not allow increase to step 6 increases	Decrease pay increase and increase return to Fund #10. This would not be in line with the intentions of the Medicaid increases to target staffing retention and recruitment for nursing facilities.		\$ 119,600.00	
23.1	UW Extension Office	Reduce to bring down to 0%	Possible reduction in additional support staff hours		\$ 1,496.45	
23.2	UW Extension Office	Increase to 2021 Level of funding is a restoring of \$6,123.45	This would restore staff hours, mileage, equipment, and supplies	\$ 6,123.45		
23.3	UW Extension Office	Reduce all levy funding for 2022 (\$185,032.12)	Displace existing revenues will have staffing impacts on support staff and partial funding for educators, and result in discontinued services to the community.		\$ 185,032.12	
24.1	Fair & Recycling	Mower Purchase	Allows more flexibility in performing needed cuts	\$ 3,500.00		
24.2	Fair & Recycling	Pay connection building staff	Other superintendents are being paid and this raises concerns of inequity. (15 people)	\$ 2,718.75		
	Fair & Recycling	Pay current species superintendent staff and helpers not currently paid	Others are being paid and this raises concerns of inequity. (17 people)	\$ 3,081.25		
24.3	Fair & Recycling	Increase support of 3 staff	Currently abiding a resolution salaried distribution of fair coordinator wages	\$ 25,000.00		

2022 Budget Adjustments

24.4	Fair & Recycling	Reduce all levy funding for 2022 (\$15,000)	Displace existing revenues will likely have staffing impacts and ability to coordinate events and manage grounds.		\$ 15,000.00	
25.1	Parks Commission	Potential Reduction in 2021 Levy	Spend off surplus (\$43,000 balance), reduce request, <u>some of this has salary impact</u>		\$ 10,000.00	\$ (10,000.00)
25.2	Parks Commission	End partnership with Hidden Valleys	Per Parks Commission action		\$ 1,367.96	\$ (1,376.96)
25.3	Parks Commission	Reduce all levy funding for 2022, additional to proposed \$10K would equal (\$27,060.44)	Displace existing revenues will likely have staffing impacts on Land Conservation and general maintenance of parks and trails system.		\$ 27,060.44	
26.1	Symons Recreation Complex	No request				
26.2	Symons Recreation Complex	Reduce all levy funding for 2022 (\$34,291.50)	Displace existing revenues will likely have staffing impacts. Any reductions we do would be matched by the city to equal = \$68,583 impact on Symons. Such action would require communication with the city.		\$ 34,291.50	
27.1	UW Food Services	No request				
27.2	UW Food Services	Reduce all levy funding for 2022 (\$3,171.52)	Displace existing revenues will likely have staffing impacts. UW Food Services provides meals for meal sites.		\$3,171.52	
28.1	UW Campus	Restore to 2020 level	Restore budget to \$60,000	\$ 10,000.00		
28.2	UW Campus	Additional \$10,000 reductions in maintenance Funding, reflecting staff and enrollment reductions.	Observing continual staff reductions and enrollment in campus operations, however are deferred maintenance issues will only increase.		\$ 10,000.00	\$ (10,000.00)
28.3	UW Campus	Stop maintenance apportionments. Remaining (\$40,000) to reduce all levy funding in 2022.	Discontinuing all funding would be a breach of agreement. We would have to end or amend our agreement with the UW System. This would have significant impact on our existing deferred maintenance issues.		\$ 40,000.00	
29.1	Economic Development	Reclassification	Economic Director Position (Share)	\$ 4,369.67		
29.2	Economic Development	Increase Contract Support Budget	More project completion and delivery (county Only)	\$ 15,000.00		
29.3	Economic Development	Reallocation of Chamber of Commerce Appropriation	Reallocation of apportionments dedicated to the Richland Center Chamber of Commerce, currently cut \$4,000 current 10.5771 account	\$ 4,000.00		
29.4	Economic Development	Reallocation of Hidden Valleys Fund	Currently in the Parks Budget 65.5651.0000.5324; Transfer to 5762.0000.5326 = \$1,367.96 (proposed to cut)			
29.5	Economic Development	Marketing and branding initiatives	County apportion; not matched. City is taking on their own.	\$ 20,000.00		
29.6	Economic Development	Reduce contracted services line 10.5762.0000.5970	Currently budgeted at \$16,323.84 (we share half with City, and reduction would =1/2 levy impact) reduce \$8,000 in total		\$4,000	
29.7	Economic Development	Reduce all levy funding for 2022 (\$72,935.38)	This would have matching impact by the city and would discontinue the operation. We would have to end or amend our agreement with the City.		\$72,935.38	

Health Insurance Renewal

#	Department	Add-in / Take-out/Amendment:	Impacts:	Additional Gap	Fill Option
101.1	Health Insurance	Renewal (Preliminary set at 7%) of current plan	Initial renewal is 16% increase for county portion of premiums. Quartz is firm on renewal rate.	\$ 258,714.72	\$ 258,714.72

2022 Budget Adjustments

101.2	Highway Absorption	Amount highway can absorb outside levy	Highway accounts for approximately \$70,101.36 of increase and is able to absorb into revenues	\$	70,101.36	\$	(70,101.36)
101.3	Pine Valley Absorption	Amount Pine Valley can absorb outside levy	Pine Valley accounts for approximately \$105,000 of increase and is able to absorb into revenues	\$	105,000.00	\$	(105,000.00)
101.4	Health and Human Services	Amount Health and Human Services can absorb outside levy	Health and Human Services have utilized all foreseeable revenues	\$	-		
	Health Insurance	Plan Design Adjustment	Premium share could be adjusted. Increased costs on higher tier medications can be implemented. Both not recommended at this time. Insurance options will be investigated in 1st quarter 2022 for 2023 implementation. Challenges remain with our high MLR ratio.				
101.5							

Options and Resources for Additional Fills:

#	Department	Add-in / Take-out/Amendment:	Impacts:	Additional Gap	Fill Option	Fill (Y/N)
102.1	Tax Deed Sales	Incorporate tax deeds sales	Projection: Could incorporate if we also incorporate making whole, liens, and fees associated. The risk on some is seen as balancing possible revenues.			
102.2	Sales Tax	Amendments in projected sales tax	Not recommended at this time			
102.3	Interest Income	Amendments in projected interest	Not recommended at this time			
102.4	Property Tax	Amendments in projected property tax	Not recommended at this time		\$ 61,439.00	\$ (61,439.00)
102.5	Wheel Tax	Amendments in projected wheel tax	Not recommended at this time			
102.6	Undesignated Fund Spending	General Fund Balance Applied	Estimated \$268,692 in potential cash (non-asset) in staying over the 25% ratio of budgeted expenditures		\$ 250,000.00	\$ (88,285.08)
102.7	Contingency Fund Spending	Spend contingency Surplus	Fund balance will be utilized as a revenue.		\$ 300,000.00	\$ (300,000.00)
102.8	Contingency Fund Spending	Preliminary as an expenditure	2021 levied for Contingency fund plus		\$ 300,000.00	\$ (300,000.00)
102.9	American Rescue Plan	Applied American Rescue Plan to 2022 operations	Discretionary Funds that may be up to roughly 3million. Recommend allocating to one-time projects.	\$	-	
103.1	Opioid Settlement	Utilization of Opioid Settlement Funds	We will likely not have guidance in time to incorporate			
103.2	FED Infrastructure	Utilizing FED infrastructure	We will likely not have guidance in time to incorporate			
103.3	Pine Valley	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	The preliminary plan is built with full utilization of anticipated fund balance for 2021	\$	-	
103.4	Pine Valley	Take from PV Contingency Fund	Spend down puts Pine Valley operations at risk if unforeseen financial problem occurs	\$	-	
103.5	Pine Valley	Take from Capital Improvement Fund	Puts Pine Valley at risk of requesting operation levy or additional borrowing for capital improvements and maintenance	\$	-	

2022 Budget Adjustments

Estimated Existing Gap With Proposed Adjustments

Totals:	\$ 1,165,283.54	\$ 2,183,905.70
	Gap+requested add-ins	Total fill options

\$ -
Total gap w/ adjustments

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Ordinance Amending 89-7 (4) Chief Deputy Position

Department	Sheriff	Presented By:	Clay Porter
Date of Meeting:	07 Sept 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	24 August 2021	Referred by:	LEJC

Recommendation and/or action language:

Motion to approve resolution offering job protection to the appointed Sheriff for a period of two years to return to his prior position in the event he is not elected for the next term.

Background: *(preferred one page or less with focus on options and decision points)*

In 1996 ordinance 96-2 was written to protect newly appointed Sheriff Darrell Berglin. 96-2 was an amendment to Sheriff's Ordinance 89-7. It allowed Sheriff Darrell Berglin protection to return to his prior position of Lieutenant for up to 3 years. In 1996 that was the remainder of the existing term plus one additional term. It granted him an unpaid leave of absence from the position of Lieutenant.

I am proposing a similar ordinance amending 89-7 only changing section (4) of the ordinance which covers the Chief Deputy position. Myself and LEJC are recommending the protection lasts for two years to get past the start of the next term. The wording is very similar between this proposed ordinance and 96-2. I added additional language to be clear that I wanted to protect my earned benefit time (sick leave balance) which may not be needed due to the leave of absence.

Attachments and References:

Ordinance 96-2	Draft Ordinance 21-XX

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Clay Porter

Department Head

Review:

Clinton Langreck

Administrator, or Elected Office (if applicable)

Ordinance 21-XX

An Ordinance Amending Richland County Sheriff's Department Ordinance No. 89-7

The Richland County Board of Supervisors do hereby ordain as follows:

Richland County Sheriff's Department Ordinance No. 89-7, which was adopted on June 21, 1989, as amended to date, is hereby further amended as follows:

1. That the following paragraph is hereby added immediately after section (4) (c) 4 of said Ordinance:
"Any person who vacates the position of Chief Deputy in 2021 to become Sheriff of Richland County shall be deemed to be on unpaid leave of absence from the Chief Deputy position. This leave of absence shall be for a period not to exceed 2 years from the date on which the person becomes Sheriff. A person returning to the position of Chief Deputy shall displace any person who then holds that position unless the Sheriff removes the returning Chief Deputy under 89-7 (4)(e) at which time the returning Chief Deputy would return to his former position with the department with all earned benefit time intact.
2. This Ordinance shall be effective as of August 17, 2021.

ORDINANCE NO. 96-2

An Ordinance Amending Richland County Sheriff's Department Ordinance No. 89-7.

The Richland County Board of Supervisors do hereby ordain as follows:

Richland County Sheriff's Department Ordinance No. 89-7, which was adopted on June 21, 1989, as amended to date, is hereby further amended as follows:

1. That the following paragraph is hereby added immediately after section (5) (c)4 of said Ordinance:

"Any person who vacates the position of Road Patrol Lieutenant in 1996 to become Sheriff of Richland County shall be deemed to be on unpaid leave of absence from the Road Patrol Lieutenant position. This leave of absence shall be for a period not to exceed 3 years from the date on which the person becomes Sheriff. A person returning to the position of Road Patrol Lieutenant under this section shall displace any person who then holds that position.";

2. Sections (c), (d), (e), (f), (g), (i) of section (3) of Ordinance No. 89-7 are hereby repealed;

3. Section (3) (b) of said Ordinance is hereby amended to read as follows:

"(b) Any employee of the Department may seek partisan or non-partisan office which he or she is legally abled hold without being required to take a leave of absence from the Department.";

4. Section (3) (h) of Ordinance No. 89-7 is hereby renumbered section (3) (c).

5. This Ordinance shall be effective as of January 1, 1996.

Dated: February 20, 1996
Passed: February 20, 1996
Published: March 7, 1996

ORDINANCE OFFERED BY THE
PERSONNEL COMMITTEE

Ann M. Greenheck, Chairman
Richland County Board of Supervisors

ATTEST:
Victor V. Vlasak
Richland County Clerk

	FOR	AGAINST
Fred Clary	X	
Daniel J. Carroll	X	
Gaylord L. Deets	X	
Earl Mellen	X	
Francis E. Spangler	X	

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Reimburse insurance extra premium deducted due to unpaid time off

Department	Ambulance	Presented By:	Darin Gudgeon
Date of Meeting:	17 Sept 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	10 Sept 2021	Referred by:	

Recommendation and/or action language:

Motion to consider reimbursing an employee for additional health insurance cost deducted from paycheck because of a pre-approved week off without pay

Background: *(preferred one page or less with focus on options and decision points)*

An AEMT requested a pre-scheduled 1 week off without pay for a trip, in August of 2021, that was already scheduled and paid for when being interviewed for a full-time position. The time off without pay was agreed to and the employee accepted the offered full-time position. His schedule trip was about a month before he earned vacation time and because he did not have vacation time to cover the pre-approved time off the employee had \$329.20 deducted from his pay check to pay towards the County's portion of the health insurance. This is on top of his already paid monthly deduction of \$194.47. It should also be noted that for the month of August he worked 170.5 hours for an average of 42 hrs per week with the 1 week off without pay.

Estimates on the project: \$0.00 (health insurance premiums are budgeted for)

Attachments and References:

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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Darin Gudgeon

Department Head

Review:

Administrator, or Elected Office (if applicable)
