

FINANCE AND PERSONNEL COMMITTEE

July 16, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Friday, July 16th, 2021, in the Health and Human Services conference room at 221 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez(absent), Marty Brewer, Marc Couey, Linda Gentes, Melissa Luck, Don Seep, and David Turk(absent).

1. **Call to Order:** Supervisor Couey called the meeting to order.
2. **Proof of Notification:** Supervisor Couey verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Gentes, second by Seep for approval of the Agenda. All Ayes. Motion carried.
4. **Previous Meeting Minutes:** Motion by Seep, second by Luck approval of the minutes for the July 6th 2021 meeting of the Finance and Personnel Committee. All Ayes. Motion carried.
5. **Fair - Fund transfer from General Fund to the Richland County Fair Revolving Fund *:** Motion by Brewer, second by Gentes for approval of resolution for a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund 68 in the amount of \$15,000. The funds will be used by the Fair & Recycling Committee to conduct the 2021 Richland County Fair. The appropriation is for a period of 90 days. All Ayes, motion carried.
6. **Economic Development – Fair Housing Proclamation for CDBG Closeout *:** Motion by Luck, second by Gentes for passing of a resolution by the County Board declaring July as Fair Housing Month. This resolution meets a required action of the CDBG Close program that we are engaged in with the Lone Rock Village Center Park and the Richland Center Auditorium Accessibility projects. The resolution language is based on guidance received from our Grant Administrator – Vierbicher Engineering. All Ayes, motion carried.
7. **Clerk and Administrator Office Budgets for 2022*:** Informational only
8. **Administrator Report on 2022 Budget Process *:** Informational report only. No action taken.
9. **Review of Fund #75 Capital Improvement and Capital Projects Borrowing *:** Motion by Gentes, second by Couey to accept report on Fund 75 2020 Capital Projects. All Ayes, motion carried.

- 10. Land Conservation use of Fund #75 funds for Mill Creek Dam Repair *:** Motion by Luck, second by Gentes to approve expenses for repair of Mill Creek Dams from Fund 75. All Ayes, motion carried.
- 11. Sheriff's Office use of Fund #75 funds for Wearable Video Recorders *:** Motion by Luck, second by Seep to approve use of a portion of remaining fund 75 money to purchase new wearable video recorders for patrol staff. All Ayes, motion carried.
- 12. Treasurer Reports *:** Report read. No Action taken.
- 13. Handbook Amendment, HHS Addendum — Wage Modification for Bilingual ESS Staff*:** Motion by Brewer, second by Gentes to approve the creation of a wage modifier of \$0.75 per hour for the Economic Support Specialist position(wage grade F) in the pay plan for staff who have a specialized bilingual fluency and are assigned to participate on the bilingual call center queue or provide interpreter services in the course of their duties, and update the Health and Human Services Addendum to the Richland County Handbook of Personnel Policies and Work Rules as follows to reflect this change; forward the recommendation onto the Finance & Personnel Committee and County Board for approval. 8. Compensatory Time (add a section "d")
d. Health and Human Services staff who have a specialized bilingual fluency and are assigned to participate on the Economic Support bilingual call center queue or provide interpreter services in the course of their duties shall be eligible for a wage modifier of \$0.75 per hour. All Ayes, motion carried.
- 14. Report – Health and Human Services Staffing Report*:** Report read. No Action taken.
- 15. Future agenda items*:** Broadband progress from UW Extension, County transferring Cazenovia property over.
- 16. Adjournment:** Motion by Gentes second by Couey, to adjourn until 1pm on July 20th for a special closed meeting regarding WPPA negotiations in the County Boardroom. All Ayes, motion carries.

Josh Bell
Richland County — Accounting Supervisor