

**RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD  
NOVEMBER 4th, 2021**

The Rules and Resolutions Committee and Ethics Board met on Thursday, November 4th, 2021, in person and virtually at 10:00 a.m. in the County Board Room at the Richland County Courthouse.

Committee members present included: Kerry Severson, Chad Cosgrove, Shaun Murphy-Lopez, with Donald Seep, and Melissa Luck logged on remotely.

Also present was: Jasen Glasbrenner, Linda Gentes, with Clint Langreck, Marty Brewer and Carla Doudna logged on remotely and Cheryl Dull, Assistant to the County Administrator in attendance taking minutes.

**1. Call to Order** - Committee Chair Murphy-Lopez called the meeting to order at 10:02 am.

**2. Proof of Notification** - Chair Murphy-Lopez confirmed with Cheryl that the meeting had been properly noticed.

**3. Agenda Approval** - Moved by Cosgrove to approve the agenda, seconded by Severson. All voting aye, motion carried.

**4. Previous Meeting Minutes** - Moved by Severson to approve the minutes for the October 7th meeting of the Rules and Resolutions Committee and Ethics Board, second by Luck. All voting aye, motion carried.

**5. 75th Anniversary of Soltwedel's Store** - Shaun presented the Resolution he drafted. Moved by Seep to approve the resolution and send to County Board for approval in December, seconded by Cosgrove. Motion carried.

**6. Native American Heritage Month** – Shaun presented his Native American research along with the Resolution he drafted. Moved by Luck to approve and send the Resolution to County Board in December for approval, 2<sup>nd</sup> by Cosgrove. All voting aye, motion carried.

**7. Ethics ordinance** - Shaun laid out 9 potential changes he is proposing to the Ethics Ordinance. Currently Elected Officials are not being covered by the Ordinance as they have been covered under State Statutes. Our current Ordinance applies to employees that are not elected. Moved by Luck to adopt all 9 changes to our Ethics Ordinance, seconded by Severson. Severson called for discussion concerning the gift amount adjustments to be \$25.00 and what that may include. Moved by Luck to amend the gift amount to \$50.00, 2<sup>nd</sup> by Cosgrove. All voting aye on the original motion, motion carried. All voting aye to the amendment. Motion carried.

**8. Richland County Branding** – Shaun stated this has developed out of the committee's flag discussion. Shaun asked Jasen Glasbrenner to present what he is working on for branding. Jasen stated the United States Economic Grant that is being administered by Southwest Wisconsin Regional Planning offers the opportunity to develop a branding. Jasen provided photos showing the county has no branding consistency. He is recommending to outline a process that would work on this, including creating a subcommittee to work on the branding. He stated the city recently started working on a branding by creating a committee and suggested that both committees work together on this project.

Shaun presented a Resolution that would create a committee and also recommended who he thought should be on it.

Moved by Cosgrove to approve the creation of a committee and send to County board, 2<sup>nd</sup> Severson. Moved by Cosgrove to amend the resolution to remove names under department heads and leave it as just 2 department heads, 2<sup>nd</sup> by Luck. All voting aye, motion carried.

Moved by Severson to replace the high school student with village representative, 2<sup>nd</sup> by Luck. All voting opposed, motion defeated.

Moved by Cosgrove to add 2 village spots, 2<sup>nd</sup> by Severson. All voting aye on 2 motions and 1 amendment and to send the resolution to County Board for approval, Motion carried.

**9. Strategic plan (chapters 1 and 2)** – Clint presented Chapters One and Two of the Strategic Planning as request by the Strategic Planning Committee (SPC) for all committees to review current drafted language and give feedback.

Shaun advised to keep discussion only to Rules, Resolutions and Ethics concerns.

**Streamline Organizational Structure** on pg 5 – Moved by Luck to suggest adding: Annually evaluate the current committee structure with possibility of consolidation, 2<sup>nd</sup> by Cosgrove. Moved by Cosgrove to amend the suggestion as: Annually evaluate the current committee structure with possibility of consolidation or restructure, 2<sup>nd</sup> by Luck. All voting aye on motion and amendment, motion carried.

**Invest in Education of County Board Supervisors** on Pg 7: Fund new Supervisors' attendance at annual Wisconsin County Association training or conferences. Discussion followed: It was mentioned that in 2018 it was decided by the previous County Board chair that is too costly to send Supervisors to the conference.

**Moved by Shaun** to suggest removing "fund" and add "encourage", 2<sup>nd</sup> by Seep. All voting aye on motion, motion carried.

**10. Proposed changes to Committee on Committees** – Clint presented a document that reflects the recommended potential changes. *See attachment.*

Shaun reviewed Statute §59.1, that Committee on Committees may no longer have power.

Discussion followed on the vision as a whole and what may contribute or deter from meeting our goal as a whole.

Murphy-Lopez and Luck will research with other counties and ask their procedure as to committee appointments/assignments.

**11. Roles and responsibilities of the County Board Chair and Vice Chair** – Shaun stated that §59.13 summarizes roles & responsibilities of chair and vice chair.

**12. Future agenda items** – Seep – training outside of state by staff, supervisor, etc need prior approval. Severson – none, Cosgrove – Removal of committee members and chair language. Luck – meeting recording and her County Association update. Also, that Board Chair applicant should submit a plan of direction or brief resume to be considered.

**13. Adjournment** - Next meeting will be December 2<sup>nd</sup>, 2021 at 10:00 am. Moved by Luck to adjourn at 12:01 pm, seconded by Severson. All voting aye, motion carried.

Minutes respectfully submitted by  
Cheryl Dull  
Assistant to the County Administrator