



July 25, 2022

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene at 1:00 p.m., **Wednesday, July 27th, 2022** in the Phoenix Center 100 S Orange St, Richland Center, WI 53581 Street and via videoconference and teleconference using the following information:

WebEx Videoconference:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=m5b57a21fbdc5ef5945ba9f7efca1f88a>

Meeting number: 2556 176 4442 Password: richland

WebEx Teleconference: WebEx teleconference phone number: 650-479-3208, Access code: 2556 176 4442

WebEx link through website found at: <https://administrator.co.richland.wi.us/minutes/finance-personnel/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Previous meeting minutes – July 13th

Action Items:

5. Discussion and possible action on 2023 Budget Guidance and Planning
6. Discussion and possible action on the Capital Improvement Program and planning
7. Discussion and possible action on 2023 Capital Improvement borrowing
8. Discussion and possible action on the Financial Planning Worksheet
9. Discussion and possible action on requested financial reports, staffing and wage reports, and mandated vs. non mandated services reports
10. Discussion and possible action on directive resolutions
11. Discussion and possible action on guidance to the referendum committee
12. Discussion and possible action on Amendment to Expenditure of remaining Fund#75 and Fund#92 (2021) borrowed funds for capital improvements
13. Discussion and possible action on corporation counsel contract and performance
14. The committee may enter closed session under Wisconsin State Statute 1985(1)(e) ...Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to address item; and (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; regarding corporation counsel contract and performance
15. The committee may return to open session

Closing:

16. Future agenda items
17. Adjournment

Meeting materials may be found at <https://administrator.co.richland.wi.us/minutes/finance-personnel/>.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Standing Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

Richland County

Finance & Personnel Standing Committee

July 13th, 2022

The Richland County Finance and Personnel Standing Committee convened on Wednesday, July 13th 2022, at the Phoenix Center at 100 S Orange Street, in person, via videoconference and teleconference.

Committee members present included County Board Supervisors Marty Brewer, Steve Carrow, Shaun Murphy-Lopez, David Turk, Steve Williamson, Marc Couey, Gary Manning and Melissa Luck – by WebEx.

Also present was Administrator Clinton Langreck, County Board Members Linda Gentes, Kerry Severson, Ingrid Glasbrenner, Don Seep, Assistant to the Administrator Cheryl Dull taking minutes, several department heads, county employees and general public. Barb Scott and Jason Marshall were present from MIS running the teleconferencing.

Not present: Timothy Gottschall

1. **Call to Order:** Committee Chair Brewer called the meeting to order at 7:00 p.m.
2. **Proof of Notification:** Chair Brewer verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, County Board members, WRCO, County department heads, Richland Observer, Valley Sentinel and a copy was posted on the Courthouse Bulletin Board.
3. **Agenda Approval:** Chair Brewer asked for approval of the agenda. Moved by Supervisor Murphy-Lopez to approve the agenda, second by Supervisor Williamson. All voting aye, motion carried.
4. **Previous meeting minutes – July 5th** – Hearing no additions or corrections Chair Brewer declared the minutes approved as presented.
5. **Discussion and possible action on items of Administrative Reports, Resolutions, and Recommendations regarding county-wide budgeting and services:**

Chair Brewer explained the process for developing a budget and the procedure for the evenings proceedings. He asked the committee members for comments prior to opening the floor up to the public comment.

Supervisor Manning – He represents Fair, Recycling & Park Standing Committee. He thanked everyone in attendance tonight and feels that everyone will have to work together to work this out.

Supervisor Carrow – He represents Public Works Standing Committee. He stated this is an unusually difficult budget and he doesn't feel he has enough information at this time to make a decision tonight.

Supervisor Turk – He represents Land & Zoning Standing Committee. This has been coming on for a long time and the County Board has been kicking the can down the road. We have reached the point that we cannot continue to do that and he appreciates everyone's input. The state has continued to cut funds and that is not changing, so we must make some tough decisions to continue.

Supervisor Couey – He represents the Education Standing Committee. He is following the same suit as everyone else. This has been going on awhile and it can't continue. The school districts do referendums on an ongoing basis and they pass.

Supervisor Williamson – He represents Pine Valley & Child Support Standing Committee. He agrees with everyone else's comments tonight and we need to look at the referendum information that is provided to us. He has been on the board for a while and it is not getting easier, but we will continue do the best we can.

Supervisor Luck – She represents Public Safety Standing Committee. She agrees with all other comments. We have not yet discussed increasing our revenues. She does not feel the presented resolutions are a bad thing as she feels it gives the committees the opportunity to dig into this and help with these decisions.

Supervisor Murphy-Lopez – He is the County Board Vice Chair. He is uncomfortable voting for these resolutions tonight because he feels there needs to be more preparation. The finance worksheet provides dollar amounts that he doesn't feel match up with the amounts that need to be cut and that the worksheets are built on assumptions. We, as County Board, feel we are falling behind in providing raises. We need wage comparable and staffing comparable with other counties. We need budgets by department because we don't know what expenditures nor revenue are and we don't know how much comes out of levy for each department. He needs this information before he can move forward.

Richland County

Finance & Personnel Standing Committee

6. Public Comment:

Cecile Even – PV has been self-sustaining so why are we cutting back on them. HHS's services deal with health issues and children. As for ADRC, we all aging. With age we change and with that, comes challenges, which is needed. She feels public health & Symons are important.

Bruce Roessler – Richland Economic Development. He gave a back ground on the creation of the board and what they have to offer. They take the financial problems seriously. They request that the county continue to fund Richland Economic Development. They feel Jason is doing a great job and would like it to continue.

Mike Breninger – Richland Economic Development. After being cut previously they were able to build it back when Jasen Glasbrenner was hired. Jasen was able to bring back the CDBG funds and cutting Richland Economic Development would be a cut to the county as a whole. The Richland Economic Development board will work with the county to find funds

Linda Gentes – On Monday of this week the committee meet with Chancellor Evetovich. Chancellor will work with the county to continue and will be adding Physicians Assistant, nursing, chiropractic and Physical Therapy in 2023. The committee asks for 1 more year to get these programs in place.

Carla Doudna - Fair and Recycling Coordinator. Why is the recycling being put into the resolution as they do not get levy funds? There is only 11 months to get this plan in place. She feels there is potential at the fairgrounds but needs more time to work on this. She would like until 1/1/25. Events at the fair are dictated by mother nature.

Bob Bellman – He asked what is the fund balance today? Derek can't answer without looking at information he doesn't have with him today. Brewer stated we like to keep 3 months on hand. He asked what dept. are over budget right now? This is important to know. He is unclear about the tower and ambulance. Doesn't understand why they are removing fair, selling property or even going after small options. He asked committee to postpone acting tonight.

Melissa Brennan – She went over her family history and that they go to Symons often. She reviewed swimming benefits to people including swimming lessons.

Jacob Lundgren – He has been a resident for 19 years and is a veterans. Speaking on reduction of Veterans assistant. The Veterans office services 1200 veterans and more with family members which is about 1/3 of the county. One person cannot be in the office all the time to help those people.

Bill Lobek – 22 vets per day commit suicide, these 22 have probably not seen a Veterans service worker. He feels a PTS veteran will not go into HHS for assistance as they may feel it is a hand out. If you keep this up the county will be a ghost town.

Stacy Kleist – She is a tax payer and Clerk of Court. Budgets of large departments affects her small office. She has one of the smallest staffed in the state. She supports a staffing comparison with other counties. She urges members of the community to ask questions.

Tricia Clements – Director for HHS. She wants to address the Economic Support unit. In 2012 the state mandated that counties be part of a consortium. When the consortiums were created, it was cheaper to do it in Richland County than any other county.

Yvonne Chapman - At the last meeting the County Administrator proposed a 4M investment but yet you do dramatic cuts? You're going to raise wages and then cut budget? She asked that the county put these massive cuts in a referendum.

Michael Compton - He is the Assist Provost for UW Campus. He reviewed the history of schools and teachers in Richland county including the creation of the campus. The campus remains an important point of access to education in Richland County. They are establishing new programs at the campus, they will not be ready for the next year but are working to get them up and running for 2024.

Tracy Gobin - Symon Recreational Complex Director. It is not just a benefit to be physical activity but also helps with stress and getting people out to socialize. Not only are they people coming to Symons, when they come to town they shop and spend money in businesses while in town.

Karen Knock – Veterans Service Officer. In 7 years they have cut \$25,000 out of her budget. They cannot cut her Assistant position because it affects the veteran's assistance. They county is giving her a raise she does

Richland County

Finance & Personnel Standing Committee

not want and would rather have her assistant instead a raise she didn't ask for.

Paul Tichenor – When he was 65 he learned to swim. He and his companion swim 5 days a week. The new outdoor pool is only open 3 months out of a year. He asks that you reconsider what you are doing to support Symons.

Christine Richards - Physician and Chief of Staff at Richland Hospital. She proposes, when looking at the services, the hospital could have someone from their staff come meet with the committee to help with services. The services you are talking about cutting affect staff recruitment. Last year they lost 4 physicians. Working collaboratively could get or keep services that will help them too.

Dominic Anderson – Veterans need the help that is owed to them. Have you done an economic study on how what you are doing will affect small businesses? As for Symons, I hope you would refund the amount of money that was donated.

Eric Siemandel – He is on the Fair, Recycling and Parks committee as citizen member. Has the committee looked at cutting all departments by a percentage? How much will taxes go up on property value of \$100,000? Has anyone looked at what the fair brings in as revenue?

Clay Porter – Sheriff. He did a press release last week concerning a standoff in the county. Everyone was safe in the end with 1 person going to jail. This was done safely due to training that will be reduced with this budget cut. We need the training to continue to keep the officers and public safe.

Mia Hillebrand – She thinks she is the youngest here. She gave her life history in Richland County and plans to come back. The decisions you make will affect people that are going to school than plan to come back to this community.

Yvonne Chatman – Questioned if grants would have to be repaid to the DNR or other places? Have you looked at what it would cost to sell lands if you have to pay the grants back?

Emily Dolan is on line – How creative are we being when we are looking at the budget cuts? The school district has looked at fee programs and a wellness plan that cut the health insurance costs. The school district is looking at a program that will help transition students to the campus. By the school district increasing their fund balance they have reduced the need to take out short term debt. Thanks Supervisor Luck for mentioning increasing revenue.

Brian McGraw – Chair of Joint Ambulance committee. They have submitted an alternate ambulance resolution asking for an extended deadline as it would work best for the contract negotiation they are working on with municipalities.

5. Discussion and possible action on items of Administrative Reports, Resolutions, and Recommendations regarding county-wide budgeting and services cont.: Chair Brewer stated the committee has reviewed the resolutions and he plans them to move forward tonight.

1st Resolution is Symons. Chair Brewer reviewed the resolution and asked for a motion. Moved by Supervisor Murphy-Lopez to postpone actions on resolutions until more information is received concerning wages & staffing comparison with other counties and expenses and revenues by department and how much comes from levy, 2nd by Carrow. Administrator Langreck stated he has reach out to Carlson Dettman to get salary comparisons and staffing comparisons. Supervisor Murphy-Lopez and Supervisor Luck are working on mandated vs. non mandated services. Moved by Supervisor Williamson to amend the motion to add information on mandated vs. non mandated services, 2nd by Supervisor Manning. All voting aye, motion carried on the amendment.

Supervisor Murphy-Lopez request a roll call vote on the motion to postpone. Carrow – aye, Murphy-Lopez – aye, Brewer – no, Luck – aye, Manning – aye, Turk – no, Williamson – aye, Couey – aye. Motion carried 6-2.

Supervisor Carrow has a list of questions he would like answered before he makes a decision.

Supervisor Luck stated she and Supervisor Murphy-Lopez are working on finding out what services are mandate and what are non-mandated.

Don Seep feels this has been rushed. The only thing the committee should be doing to night is to pass the resolutions to the county board by which passes the task to the standing committees to start working on this. That is all the resolutions are doing, so the Committees can come back with a plan. He feels there should be a

Richland County

Finance & Personnel Standing Committee

referendum put out to the people to decide if they want to pay for the services the county feels they can't afford.

7. **Discussion and possible action on developing a referendum question:** Administrator Langreck reviewed the development and recommendation for the administrator or an ad hoc committee to develop an operation referendum. Decision points include purpose, duration, amount, community education plan, proposed time-line, penalties, and finally his concerns. Administrator Langreck reviewed the proposed resolution. Moved by Supervisor Couey to forward the resolution to the County Board to create an ad hoc committee, second by Supervisor Manning.

Moved by Supervisor Murphy-Lopez to amend the resolution that after Finance and Personnel makes their decision about dollar amounts each standing committee to include as part of the operating referendum, then those standing committees make recommendation on what should go on the operating referendum. Discussion followed concerning the process of a referendum. Amendment failed with no 2nd.

Vote called for the original motion. All voting aye, motion carried.

8. **Discussion and possible action on 2023 budget guidance:** Administrator Langreck asked to have the budget guidance letter as presented move forward for the 2023 budget. He reviewed the guidance including the 4 designed phases. Moved by Supervisor Turk to move this forward to prepare the budget, second by Supervisor Manning. Supervisor Murphy-Lopez questioned the guidance that is in the plan and is not ready to proceed with what is presented. Supervisor Carrow is concerned that departments may have to rework their budget if the committee makes changes. Supervisor Murphy-Lopez asked for a roll call vote. Murphy-Lopez – no, Brewer – aye, Luck – aye, Manning – aye, Turk – aye, Williamson – aye, Couey – no. Motion carried 6-2.
9. **Future agenda items:** None
10. **Adjournment:** Next meeting will be Wednesday, July 27 @ 1:00 pm location TBD. Moved by Supervisor Couey to adjourn at 9:16 p.m., seconded by Chair Brewer. All voting aye, motion carried.

Minutes respectfully submitted by

Cheryl Dull

Richland County Assistant to the Administrator

Richland County

Finance & Personnel Standing Committee

Richland County Committee

Agenda Item Cover

Agenda Item Name: 2023 Budget Guidance and Planning

Department	Administration	Presented By:	Administrator
Date of Meeting:	27 July 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure C
Date submitted:	26 July 2022	Referred by:	
Action needed by no later than (date)	TBD	Resolution	<u>N/A</u> ,

Recommendation and/or action language:

Motion to... (possibly amend)

Background: *(preferred one page or less with focus on options and decision points)*

This item is on here to help focus the committee on current 2023 budget preliminary guidance and to allow for adjustments if desired or as comes up through committee discussion and action.

Attachments and References:

2023 Budget Guidance letter	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)



Richland County Administrator's Office

Clinton Langreck, Administrator
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Email: clinton.langreck@co.richland.wi.us

26-Jul-22

To: Richland County Departments, Committees and Partners

Subject: **2023 Budget Objectives and Guidance**

Budget Objectives:

The Richland County Administrator and the Finance and Personnel Committee are committed to a countywide 2023 budget that will meet the following objectives:

Levy:

- Meet the operating levy limit as imposed by the State of Wisconsin

Services:

- Within operating levy limit, protect the effective delivery of essential services
- Maintain current discretionary services provided directly by the county and/or through partnerships, but with intensions of prioritizing, evaluating and reducing services in preparation of balancing a 2024 budget
- Utilize American Rescue Plan Act funds in accordance with federal guidance to fill operational gaps in 2023 while the county prioritizes future services and expenditures for 2024 and beyond

Capital Improvements and Capital Outlays:

- Within the operating levy limit, maintain the county's infrastructure to ensure that future boards do not have to react to aging and broken systems causing frequent sharp rises in property tax levy and millage rate
- Continue annual short-term loan financing of at least \$1,050,000 for a capital improvements and capital outlay program that identifies and prioritizes projects and equipment over \$5,000
- Borrow \$8.5 million to complete a Radio/Tower Project to improve network communications and coverage in responding to emergencies

Preservation of Undesignated General Fund:

- Strive to build and maintain an appropriate minimum undesignated general fund balance of 25% of annual general fund operating budget

Wages and Benefits:

- Meet projected increases and adjustments in health insurance premium costs and fringe benefits
- Make incremental adjusts in employee wages to progress towards the goal of obtaining market value as determined through 2018 study, Resolution 19 – 89
- Adjust our wage schedules in response to increased cost of living expenses and recent inflation trends

Major Budget Challenges and Assumptions:

The following challenges and assumptions are factored into levy apportionments in the 2023 budget:

1. Meet the strategic goals of market value on the Carlson Dettmann wages schedules and including annual Cost of Living Adjustments to reflect the Consumer Price Index or Cost of living increase, and anticipate a 15% increase in health insurance premiums = \$1,037,152.96
2. With consideration that the 2022 Budget was built of the use of contingency and undesignated fund balance, a surplus of Pine Valley Debt Service Funds, and with consideration of some revenues from increased Net-New-Construction and solar field credits, we have an existing \$456,618.08 of gap to fill in organizational revenues
3. Health and Human Services are anticipating the ability of a reduction in Child and Adult placement expenses = (\$100,000)
4. Highway will be merging of shop positions, increasing admin hours and conducting a surplus auction of equipment = (\$64,018.99)
5. Sheriff's Office is anticipating increased expenditures impacting operations, to include significant increases in gasoline prices to operate patrol = \$31,150
6. Sheriff's Office — the Administrator's guidance in the 2023 budget includes a reduced daytime patrol position = (\$78,625.00)
7. Expenditure projections for the construction of a radio tower project are included = \$8,500,000
8. CVSO — This guidance includes the reduction of the part-time Veterans Benefits Specialist Position = (\$23,868.29)
9. The plan is built off of the use of \$1,300,000 of American Rescue Plan Act funds in 2023 as the last float year to allow for committees to work with staff in exploration of other financial models, funding or ownership to allow for the continuation of services.

10. Years 2024 through 2027 remain unbalanced. A series of proposed resolutions have been presented, and may direct the various committees to work with staff to solve the remaining gaps going forward.
11. Defederalized Housing Funds – Housing Authority has held and managed legacy funds of a defederalized housing grant initiative from a time prior to the separation with the County. The Administrator intendeds to recoup and allocate about \$80,000 towards future initiatives and budgetary expenses.
12. Begin charging townships for election services. Potential revenue of = (\$50,000)

2022 Richland County Budget Summary:

To place context to the current budgeting objectives, the next section provides a brief summary of the 2022 Richland County Budget.

2022 Budget (Expenses)	\$36,832,951.67	an increase of \$1,434,753.81
2022 Budget (Revenue)	\$25,820,428.31	an increase of \$1,481,363.55
Tax Levy	\$10,493,886.91	a decrease of \$46,609.74
Undesignated General Fund	\$88,209.08	an increase of \$88,209.08
General Fund as of Dec 2020	\$4,912,254.00	(an increase of \$126,971 from 2019)

Short-term Borrowing:	\$1,050,000	same as 2021
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2022 Budget Included:

- The 2022 budget objectives were met with utilization of fund balance from Pine Valley reserves (\$504,996), contingency reserves (\$300,000), undesignated general fund balance (\$88,000) and continued use of short-term financing for capital improvements (\$1,050,000).
- The 2022 budget include the addition of roughly 2.1 full-time equivalent positions. The budget accounts for the continuation of an added Assistant to the Administrator, an added position to the District Attorney Office in response to mandates from Marsy’s Law, and an added casual position in MIS to support the many virtual meetings we use to conduct public business.
- The 2022 budget absorbed a 16% increase in health insurance premiums. The increase are the results of our groups’ usage and the increased cost of medical care.

- The 2022 budget allocates additional funds of nearly one-half million to adult and child institutional placements, to reflect the recent trend in expenditures needed to adequately cover those services.
- The 2022 budget results in a slight decrease in millage rate for property owners.

Fund Assignments

Fund	Budget Responsibility		Fund	Budget Responsibility
10	Multiple		56	HHS
11	Administrator		57	Fair & Recycling
12	County Clerk		58	Administrator
13	Administrator		59	HHS
14	County Clerk		60	UWR Food Service
15	Sheriff		61	PVCV
16	Ambulance		62	Administrator
17	Sheriff		63	HHS
18	ADRC		64	Land Conservation
19	Sheriff		65	County Parks
20	Extension		66	Land Conservation
21	Clerk of Court		67	Land Conservation
22	Register of Deeds		68	Fair & Recycling
23	Zoning		69	County Parks
24	Register of Deeds		70	NOT USED
25	Sheriff		71	Highway
26	Sheriff		72	Land Conservation
27	NO LONGER USED (PER AUDITORS)		73	Land Conservation
28	County Treasurer		74	Ambulance
29	MIS		75	Administrator
30	Administrator		76	Sheriff
31	Clerk of Court		77	Land Conservation
32	Administrator		78	Land Conservation
33	Fair & Recycling		79	Land Conservation
34	HHS		80	Land Conservation
35	Sheriff		81	County Clerk
36	Symons		82	Administrator
37	Symons		83	Administrator
38	NOT USED SINCE 2013		84	Veterans Service
39	Administrator		85	Administrator
40	HHS		86	County Treasurer
41	HHS		87	Administrator
42	MIS		88	Administrator
43	Administrator		89	Administrator
44	HHS		90	Administrator
45	NOT USED SINCE 2012		91	NO LONGER USED
46	Sheriff		92	Administrator
47	Ambulance		93	NOT USED
48	Zoning			
49	Ambulance			
50	Ambulance			
51	Ambulance			
52	County Parks			
53	HHS			
54	HHS			
55	Administrator			

Timeline of Budget Process:

Phase 1: Preliminary Budget

13 July 2022 Finance and Personnel Committee — approves finalized: 1) budget timeline, 2) budget packet, 3) budget objectives and 4) budget guidance

14 July 2022 Administrator's Office — distributes copies of the budget timeline, packet documents and budgeting guidance to all departments and County funded organizations. Departments may begin presenting to supervisory committees. Supervisory committees may take action to recommend budget to the Administrator and Finance and Personnel within budget guidance.

21 July 2022 Administrator — Conducts a department head meeting to discuss 2022 budget expectations, guidance, questions and concerns

05 August 2022 Submit Worksheets — departments submit their completed 2023 proposed budget documents to the County Administrator's Office

Phase 2: Department Reviews with Administrator

17 Aug 2022 Department Presentations to the County Administrator. Finance and Personnel Committee, County Board Supervisors, and members of the public are welcome to attend and observe.

Tentative Timeline:

Health & Human Services	8:00am
Economic Development	8:30am
Ambulance Services / Emergency Management:	8:45am
Highway	9:00am
Child Support:	9:30am
Circuit Court:	9:45am
Coroner:	10:00am
Sheriff's Department	10:15am
Administrator / Ancillary	10:45am
County Clerk's Office	11:00pm
District Attorney's Office	11:15pm
Pine Valley Community Village:	11:30
UW Extension Office	12:00pm
Fair & Recycling	12:15pm
Land Conservation	12:45pm
Parks	1:00pm
MIS	1:15pm

Family Court Commissioner	1:45pm
Register in Probate	2:00pm
Register of Deeds	2:15pm
Symons Recreation Complex	2:30pm
Treasurer's Office / Property Lister	2:45pm
UW Food Services	3:00pm
Veteran's Services	3:15pm
Zoning	3:30pm
Courthouse	4:00pm
UW Campus	4:15pm

18 August 2022 AM (Alternate and call-back, as needed)

18 August 2022 PM Administrator report to Department Heads

Phase 3: Presentation to Finance and Personnel

06 September 2022 Administrator budget presentation and recommendations to Finance and Personnel

28 September 2022 Finance and Personnel Recommendation of Resolution

29 September 2022 No later than for all departments to submit any late approved revisions

Phase 4: Public Hearing and Adoption

03 October 2022 Clerk Submits for Publication to News Paper
(published in 6 October 2022 papers)

25 October 2022 Public Hearing and County Board Adoption

Additional Guidance:

All department heads, or representatives, will be expected to present a budget under the conditions set forth in this guidance document. Departments are expected to bring forward recommendations on best utilization and prioritization under constraints and recommendations; and provide costings regarding any alternate proposals.

Budget Guidance and Instructions:

The following guidance is provided by the County Administrator with approval of the Finance and Personnel Committee. 13 July 2022.

Operations and Salaries Budgeting:

The department heads are instructed to draft preliminary budgets as follows:

1. Pine Valley Wages — is directed to incorporate a 5% cost of living increase to existing wage steps, and to allow employee advancement on their Carlson Dettmann Wage Schedule of: Starting Wage = Step 5, End Probation = Step 6, 2-year Anniversary = Step 7.
2. General Department Wages — operating under the “General” wage schedule is directed to incorporate a 5% cost of living increase to existing wage steps, and to allow employee advancement on their Carlson Dettmann Wage Schedule of: Starting Wage = Step 4, End Probation = Step 5, 2-year Anniversary = Step 6.
3. Health and Human Services — Please proceed with budget preparation as depicted in the administrator’s recommendations on the Financial Planning Decision Worksheet. Please incorporate identified reclassifications, creation of a custodial position to replace contract, and reduction in placements.
4. Highway — Please proceed with budget preparation as depicted in the administrator’s recommendations on the Financial Planning Decision Worksheet. Please incorporate position changes, position reductions, added clerical hours, and equipment sale.
5. Sheriff’s Office — Please proceed with budget preparation as depicted in the administrator’s recommendations on the Financial Planning Decision Worksheet. Please incorporate the added operational expenses identified in lines 3.02 through 3.14. Please also incorporate the reduction of one day-time patrol officer position as depicted in line 3.92.
6. Tower Radio — Please proceed with budget preparation as depicted in the administrator’s recommendations on the Financial Planning Decision Worksheet. Please proceed with investigating ESRI mapping support needs and include in the 2023 budget.
7. Clerk of Courts — Please proceed with budget preparation as depicted in the administrator’s recommendations on the Financial Planning Decision Worksheet. Please proceed with pursuing a reclassification for a Chief Deputy position and anticipated increases in Mental Health Evaluations.
8. County Clerk — Please proceed with budget preparation as depicted in the administrator’s recommendations on the Financial Planning Decision Worksheet. Please proceed with increased costs of codification and digitalization software. Please also begin a policy change to incorporate charges to townships for election services.

9. Child Support — Please proceed with budget preparation as depicted in the administrator's recommendations on the Financial Planning Decision Worksheet. Please proceed with increased office operational expenses.
10. Family Court Commissioner — Please proceed with a 3% salary increase.
11. Register and Probate — Please proceed with animated increases in attorney fees.
13. Treasurer's Office — Please proceed with anticipated conversion to cloud based tax software.
14. Land Conservation — Please proceed with budget preparation as depicted in the administrator's recommendations on the Financial Planning Decision Worksheet. Please proceed with anticipation of relocating to the ground floor of the courthouse.
15. Zoning — Please proceed with reduced utilization of Land Information Grant
16. Veterans Services — Please proceed without part-time benefits specialist position
17. Courthouse — Please proceed with increased expenses with entrance door maintenance and inspections
18. MIS — Please proceed with budget preparation as depicted in the administrator's recommendations on the Financial Planning Decision Worksheet. Please proceed with reclassification of the MIS Administrator Position and continuation of the contracted MIS Assistant Position.
19. County Tech — Please proceed with budget preparation as depicted in the administrator's recommendations on the Financial Planning Decision Worksheet. Please incorporate the added operational expenses identified in lines 20.02 through 60.16 for 2023. NOTE – Please work with Clerk/Finance Officer Kalish and Accounting Supervisor Wheelock in establishing an account structure under Fund 10. Fund 42 will be expended and discontinued.
20. Administrator — Please proceed with incorporating funds for staff training and professional development.
21. County Board — Please proceed with incorporating additional funds for training and reduction in per diems.
22. Tri County Airport — Please proceed with anticipated operational cost increases as depicted on line 23.01.

23. Ambulance Services — Please proceed with budget preparation as depicted in the administrator's recommendations on the Financial Planning Decision Worksheet, to arrive at a \$0.00 levy impact.
24. Emergency Management — Please proceed with budget preparation as depicted in the administrator's recommendations on the Financial Planning Decision Worksheet — Please incorporate the added operational expenses identified in lines 25.01 through 25.03.
25. Pine Valley Community Village — Please proceed with a financial plan to make \$300,000 available to the county through the Pine Valley Debt Service Fund.
26. UW Extension — Please proceed with 0% increase in operational expenses other than wages and salaries.
27. Fair and Recycling — Please proceed with budget preparation as depicted in the administrator's recommendations on the Financial Planning Decision Worksheet. Please incorporate the added operational expenses identified in lines 28.01, 28.02, 28.07 through 28.14 for 2023.
28. Parks — Please proceed with 0% increase in operational expenses other than wages and salaries
29. Symons — Please proceed with 0% increase in operational expenses other than wages and salaries
30. UW Campus — Please proceed with 0% increase in operational expenses.
31. UW Food Services — Please proceed with 0% increase in operational expenses other than wages and salaries.
32. Economic Development — Please proceed with 0% increase in operational expenses other than wages and salaries

The Administrator is expecting preliminary budgets to arrive with adjustments incremental to the 2022 budget as discussed and depicted on the recommendations of the financial planning decision worksheet.

Health Insurance: Preliminary budgets will be prepared with a 15% increase: Wallace Cooper and Elliot will be working with Quartz on a renewal option. The county's experience history and market factors will have impacts of which are unknown at this time. Our 2022 renewal arrived at 16% increase. Additional Health Insurance Plans are also being explored including rejoining the ETF plan.

FICA — 2023: Preliminary budgets will be prepared with 2022 FICA rates. This may be adjusted during the review phase when numbers are confirmed.

Wisconsin Retirement System – 2023 Rates:

Employer Selection:

[Return to Homepage](#)

Employer Name: RICHLAND COUNTY
Employer Number: 0038-000

General							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2022	6.50	0.00	6.50	0.00	0.00	0.00	13.00
2023	6.80	0.00	6.80	0.00	0.00	0.00	13.60

Elected Officials, Judges, State Executive Pay Plan							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2022	6.50	0.00	6.50	0.00	0.00	0.00	13.00
2023	6.80	0.00	6.80	0.00	0.00	0.00	13.60

Protective with Social Security							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2022	6.50	0.00	12.00	0.00	0.04	0.00	18.54
2023	6.80	0.00	13.20	0.00	0.02	0.00	20.02

Protective without Social Security							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2022	6.50	0.00	16.40	0.00	0.04	0.00	22.94
2023	6.80	0.00	18.10	0.00	0.02	0.00	24.92

Teachers							
Calendar Year	Employee Required	Benefit Adjust	Employer Required	Prior Service	Duty Disability	Sick Leave	Total
2022	6.50	0.00	6.50	0.00	0.00	0.00	13.00
2023	6.80	0.00	6.80	0.00	0.00	0.00	13.60

Capital Improvements / Capital Outlay Budgeting:

All capital assets (\$5,000 or more) will be considered separately from the other expenditures and collectively within the county. Please advise the Administrator on proposed changes to the Capital Improvement Program. Annual short-term loan financing of \$1,050,000 is anticipated in helping the county in engaging in needed capital improvements and capital investments.

Budget Packet:

The 2023 Richland County Budget Packet will include the following items:

1. Budget Work Sheets (as distributed by the Administrator's Office in excel format) [Exception: Pine Valley and Highway]
2. Department Budget Summary Narrative (as distributed by the Administrator's Office)

Consideration Factors in Allocations and Continued Services:

- There may be impacts and changes in guidance once the 2022 audit report and closing are completed.

Packet Instructions:

Preliminary Phase:

The preliminary budget will be distributed via excel. Templates should not be altered. The intentions of the preliminary budget phase are to: 1) gauge departments' abilities to provide services within guidance limits, and 2) lay groundwork for adjustments as unknown financial factors (audit close, health insurance, future revenue projections, etc.) materialize.

Departments will complete Budget Worksheets as has been performed in past years. Budget Worksheets will be distributed in Excel format from the Administrator's Office. In addition, the Departments will complete the Department Budget Summary document intended to give a brief overview of department expenditures, revenues, funding sources, impacts on services and recommended restorations, expansions or reductions. The summary document is in Microsoft Word format will be submitted to departments electronically. All packets will be submitted to the County Administrator's Office (Tammy Wheelock, CC: Clint Langreck and Derek Kalish) in accordance with the budget timeline.

Review Phase:

Departments will meet with the County Administrator to review budgets. Health insurance proposals will be considered through the process. Loan funding options for capital improvements and capital outlays will be considered. Department services prioritization will be identified and possible reductions and/or increases to services will be considered. Budget adjustments from the review with the Finance and Personnel Committee and Administrator will be submitted to the County Clerk in revised packets in accordance with the budget timeline or as requested by the Administrator.

Hearings and Finalized Budget Phase:

The intentions of the hearing and finalization phase are to present to the County Board members for adoption.

Closing Remarks:

This will be a revised approach from the 2022 Richland County budgeting process. With several major financial factors still unknown, apportionments and plans may adjust several times throughout the process before we arrive at a final resolution to take to the County Board. Our goal through this process is to adhere to the established budget objectives and continue to meet the service needs of the community.

Sincerely,
Clinton Langreck
County Administrator

Richland County Committee

Agenda Item Cover

Agenda Item Name: Capital Improvement Program and Planning and borrowing

Department	Administration	Presented By:	Administrator
Date of Meeting:	27 July 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure C
Date submitted:	26 July 2022	Referred by:	
Action needed by no later than (date)	TBD	Resolution	<u>N/A</u> ,

Recommendation and/or action language:

Motion to... (possibly amend)

Background: *(preferred one page or less with focus on options and decision points)*

This item is on here to help focus the committee on Capital Planning and borrowing to allow for adjustments if desired or as comes up through committee discussion and action.

Attachments and References:

Capital Improvement Program	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Borrowing at \$1,050,000	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Current projects equate to \$998,700 (with transfer of Jail shower funding). Leaving a 5% contingency.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Agenda Item Cover

Recommended Cover Letter— County Administrator Langreck (20 May 2020)

RICHLAND COUNTY CAPITAL IMPROVEMENT PROGRAM 2023-2032 (22 June 22 Proposal)

Date: (20 June 2022)

Capital Improvements and Capital Expenditures are any items which are expected to have a useful life of 3 years or more and costing over \$5,000. Items (including project and packages) generally under \$5,000 will be paid for in the operating budget; items over \$5,000 will be included in the Capital Improvement Fund and may be borrowed for.

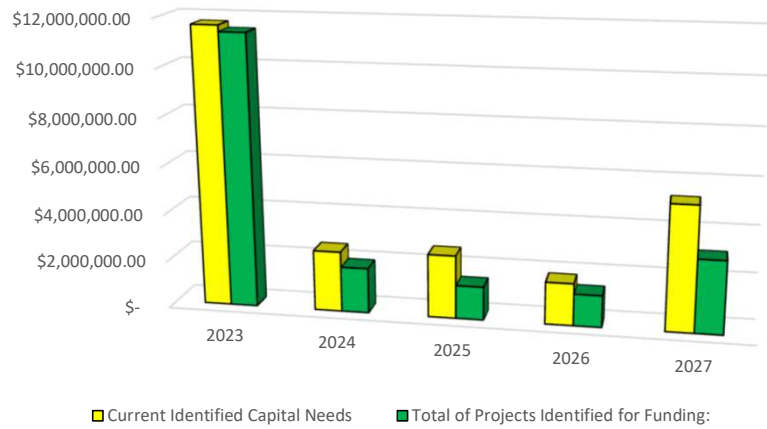
	<u>Current Identified Capital Needs</u>	<u>Total of Projects Identified for Funding:</u>	<u>Proposed Funding from Operation Levy:</u>	<u>Proposed funding from Debt Service Levy:</u>	<u>Proposed funding from other funding sources:</u>	<u>Deferred and Declined Improvements</u>	<u>Total Debt:</u>	<u>Total Remaining Legal Debt Capacity</u>	<u>% of Remaining Legal Debt Limit:</u>
2023	\$ 11,682,379.96	\$ 11,415,879.96	\$ 545,667.96	\$ 9,528,700.00	\$ 1,341,512.00	\$ 266,500.00	\$ 29,540,000.00	\$ 40,588,068.00	57.9%
2024	\$ 2,548,002.31	\$ 1,905,452.31	\$ 509,117.37	\$ 1,048,700.00	\$ 347,634.94	\$ 642,550.00	\$ 27,670,000.00	\$ 43,860,630.00	61.3%
2025	\$ 2,659,400.00	\$ 1,402,800.00	\$ -	\$ 1,046,200.00	\$ 356,600.00	\$ 1,256,600.00	\$ 25,750,000.00	\$ 47,211,242.00	64.7%
2026	\$ 1,773,000.00	\$ 1,337,350.00	\$ -	\$ 1,035,200.00	\$ 302,150.00	\$ 435,650.00	\$ 23,780,000.00	\$ 50,640,467.00	68.1%
2027	\$ 5,265,200.00	\$ 3,085,200.00	\$ -	\$ 999,200.00	\$ 2,086,000.00	\$ 2,180,000.00	\$ 21,755,000.00	\$ 54,153,876.00	71.3%
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,675,000.00	\$ 57,752,054.00	74.6%
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,720,000.00	\$ 61,255,595.00	77.6%
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,700,000.00	\$ 64,855,107.00	81.8%
2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,605,000.00	\$ 70,561,209.00	85.9%
2032	\$ 40,000,000.00	\$ 40,000,000.00	\$ -	\$ 40,000,000.00	\$ -	\$ -	\$ 11,440,000.00	\$ 72,369,533.00	

The Capital Improvement Program is built on the assumptions of the \$8.5million Radio / Tower Project borrowing and continued short-term note borrowing of \$1,050,000 annually.

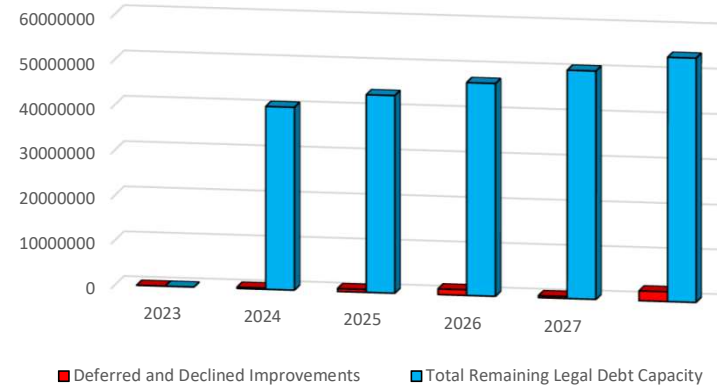
Richland County has a five year plan for Capital Expenditures with ten year projection on multi-million dollar projects requiring bonding.. This ten year plan will be submitted by July of each year from the Finance and Personnel Committee to the Richland County Board for approval. The Capital Improvement Plan has been subdivided into improvements which are to be levied for under operations, paid for by sources other than tax levy, or borrowed for under debt-service levy. County Staff will ensure that all expenditures that meet the definition of "Capital Project" are included in this plan annually prior to the start of the County Budget approval process. When the County budget process begins, the Capital Improvement Plan will guide what is included in the budget presented to the Finance and Personnel Committee. The Capital Improvement Plan shall be used as a planning tool to assist with the annual budget and certain projects may remain unfunded when the County Budget is ultimately adopted by the County Board.

Comparison Graphs:

Capital Needs vs Identified Funding



Deferred/Declined Improvements vs Remaining Debt Capacity



Needs:		Funding Sources:								Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues						
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other				
2023 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ 2,072,179.96	\$ 345,667.96	\$ 500,000.00			\$ 1,226,512.00			#92 short term borrowing for roads will always be \$500,000 with balance from Levy	
B	Small Bridge Work		\$ -				\$ -				
C	Bridge Design & Construction		\$ -				\$ -				
C	Major Maintenance		\$ -				\$ -				
E	Plow Truck	\$ 220,000.00	\$ 200,000.00				\$ 20,000.00				
F	Plow Truck Body Build	\$ 326,000.00	\$ 326,000.00				\$ -				
G	Mulch		\$ -				\$ -				
H	3/4 Ton Pick up		\$ -				\$ -				
I	Seal Coating Chipper		\$ -				\$ -				
J											
Subtotal:		\$ 2,292,179.96	\$ 545,668	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 1,246,512.00	\$ -	\$ -	
2024 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ 1,185,952.31	\$ 509,117.37	\$ 500,000.00			\$ 176,834.94			#92 short term borrowing for roads will always be \$500,000 with balance from Levy	
B	Small Bridge Work		\$ -				\$ -				
C	Bridge Design & Construction		\$ -				\$ -				
C	Major Maintenance		\$ -				\$ -				
E	Plow Truck	\$ -					\$ -				
F	Plow Truck Body Build	\$ -					\$ -				
G	Mulch		\$ -				\$ -				
H	3/4 Ton Pick up		\$ -				\$ -				
I	Seal Coating Chipper		\$ -				\$ -				
J											
Subtotal:		\$ 1,185,952.31	\$ 509,117.37	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 176,834.94	\$ -	\$ -	
2025 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ 306,751.67	\$ -	\$ 500,000.00			\$ -			#92 short term borrowing for roads will always be \$500,000 with balance from Levy	
B	Small Bridge Work		\$ -				\$ -				
C	Bridge Design & Construction		\$ -				\$ -				
C	Major Maintenance		\$ -				\$ -				
E	Plow Truck		\$ -				\$ -				
F	Plow Truck Body Build		\$ -				\$ -				
G	Mulch		\$ -				\$ -				
H	3/4 Ton Pick up		\$ -				\$ -				
I	Seal Coating Chipper		\$ -				\$ -				
J	Place Holder on Road Rehabilitation	\$ 193,248.33									
Subtotal:		\$ 500,000.00	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2026 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ -	\$ -	\$ 500,000.00			\$ -			#92 short term borrowing for roads will always be \$500,000 with balance from Levy	
B	Small Bridge Work		\$ -				\$ -				
C	Bridge Design & Construction		\$ -				\$ -				
C	Major Maintenance		\$ -				\$ -				
E	Plow Truck		\$ -				\$ -				
F	Plow Truck Body Build		\$ -				\$ -				
G	Mulch		\$ -				\$ -				
H	3/4 Ton Pick up		\$ -				\$ -				
I	Seal Coating Chipper		\$ -				\$ -				
J	Place Holder On Road Rehabilitation	\$ 500,000.00									
Subtotal:		\$ 500,000	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2027 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ -		500,000						#92 short term borrowing for roads will always be \$500,000 with balance from Levy	
B	Small Bridge Work										
C	Bridge Design & Construction										
C	Major Maintenance										
E	Plow Truck										

[illegible]

Department Name

2028 Projects & Equipment:

2029 Projects & Equipment:

2030 Projects & Equipment:

2031 Projects & Equipment:

2032 Projects & Equipment:

Sheriff's Office

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

A	New Squads	\$ 210,000.00	\$ 210,000.00						
C	Spillman AVL (Vehicle Location Module)	\$ 15,000.00	\$ 15,000.00						Spillman Squad tracking software
D								\$ -	
E								\$ -	
Subtotal:		\$ 225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -

2024 Projects & Equipment:

A	New Squads	\$ 210,000.00	\$ 210,000.00						
	UTV Purchase for (Rec Patrol) /1033 Honda Talen								
B	300cc	\$ 25,000.00				\$ 25,000.00			
C	Spillman protect (DA office interface)	\$ 15,000.00	\$ 15,000.00						
D								\$ -	
E	Project Name							\$ -	
Subtotal:		\$ 250,000	\$ -	\$ 225,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -

2025 Projects & Equipment:

A	New Squads	\$ 220,000.00	\$ 220,000.00						New squads + inflation
B	Spillman (additional module)	\$ 15,000.00	\$ 15,000.00						
C									
D									
E									
Subtotal:		\$ 235,000	\$ -	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -

2026 Projects & Equipment:

A	New Squads	\$ 220,000.00	\$ 220,000.00						
B	Spillman	\$ 17,000.00	\$ 17,000.00						
C									
D									
E									
Subtotal:		\$ 237,000	\$ -	\$ 237,000	\$ -	\$ -	\$ -	\$ -	\$ -

2027 Projects & Equipment:

A	New squads	\$ 225,000.00	\$ 225,000.00						
B	Spillman	\$ 17,000.00	\$ 17,000.00						
C									
D									
E									
Subtotal:		\$ 242,000	\$ -	\$ 242,000	\$ -	\$ -	\$ -	\$ -	\$ -

Extended Planning:

Department Name

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A									
B									

[illegible]

2029 Projects & Equipment:

[illegible]

2030 Projects & Equipment:

[illegible]

2031 Projects & Equipment:

[illegible]

2032 Projects & Equipment:

[illegible]

Jail

		Needs:		Funding Sources:								
		Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:	
			Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other			
Project Name												
2023 Projects & Equipment:												
A												
B		Jail Shower Repair	\$ 10,000.00		\$ 10,000.00							
C		Jail Painting	\$ 5,000.00		\$ 5,000.00							
D												
E												
Subtotal:			\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2024 Projects & Equipment:												
A												
B												
C												
D												
E												
Subtotal:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2025 Projects & Equipment:												
A												
B												
C												
D												
E												
Subtotal:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2026 Projects & Equipment:												
A												
B												
C												
D												
E												
Subtotal:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2027 Projects & Equipment:												
A												
B												
C												
D												
E												
Subtotal:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Extended Planning:

Department Name

Department Name:

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy		Debt Service Levy		Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A

Dispatch - Radio

Needs:	Funding Sources:								
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

Radio / Tower Improvement (with Jail access door controls)									
A	\$	8,488,800.00			\$	8,488,800.00			
B	\$	11,200.00			\$	11,200.00			
C									
D									

Subtotal:	\$	8,500,000	\$	-	\$	-	\$	8,500,000	\$	-	\$	-	\$	-	\$	-	\$	-
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2024 Projects & Equipment:

A																		
B																		
C																		
D																		
E																		
Subtotal:	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

2025 Projects & Equipment:

A																		
B																		
C																		
D																		
E																		
Subtotal:	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

2026 Projects & Equipment:

A																		
B																		
C																		
D																		
E																		
Subtotal:	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

2027 Projects & Equipment:


A																		
B																		
C																		
D																		
E																		
Subtotal:	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

Extended Planning:

Department Name

Needs:	Funding Sources:								
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other	Deferred, reduced or removed	Notes:

2028 Projects & Equipment:

[illegible][illegible][illegible][illegible][illegible]

Courthouse Maintenance

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy							
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

A	Heat Exchangers (3 per year)	\$ 18,000.00	\$ 18,000.00						
B	Ceiling repair to law library and victim witness rooms	\$ 15,000.00	\$ 15,000.00						
C	Chiller under the Jail								Delay until 2024
D									
E	Lawn Mower (Lawn Tractor)	\$ 3,500.00	\$ 3,500.00						
F	Signage update	\$ 5,000.00	\$ 5,000.00						Update signage needs for authorized areas, new office locations, etc.
E									
Subtotal:		\$ 41,500	\$ -	\$ 41,500.00	\$ -	\$ -	\$ -	\$ -	\$ -

2024 Projects & Equipment:

A	Heat Exchangers (3 per year)	\$ 18,000.00	\$ 18,000.00						
B	Boiler Replacement								Delay until 2025
C	Parking lot - taking out islands and curbs								Cost with highway, consider exchange of funding
D	Lock and key change and update	\$ 70,000.00	\$ 70,000.00						
E	Chiller under the Jail	\$ 120,000.00	\$ 120,000.00						
Subtotal:		\$ 208,000	\$ -	\$ 208,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

2025 Projects & Equipment:

A	Heat Exchangers (3 per year)	\$ 19,000.00	\$ 19,000.00						
B	New Carpet and Paint for: Register in Probate, Jury Room, Law Library, Witness, Child Support, Veterans)	\$ 5,000.00	\$ 5,000.00						
C	Lift on East side to small court room	\$ 1,000,000.00						\$ 1,000,000.00	Estimate from City Auditorium Project for Comparable. External with Brick. Potential for CDBG.
D	Boiler Replacement	\$ 100,000.00	\$ 100,000.00						- Find Smaller Internal Lift Solution.
Subtotal:		\$ 1,124,000	\$ -	\$ 124,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

2026 Projects & Equipment:

A	Heat Exchangers (3 per year)	\$ 19,000.00	\$ 19,000.00						
B									
C	Heat Controls Update (air to electronic)								
D	Jury Bathroom								
E									
Subtotal:		\$ 19,000	\$ -	\$ 19,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

2027 Projects & Equipment:

A	Heat Exchangers (3 per year)	\$ 19,000.00	\$ 19,000.00						
B	Window Replacement on Southside of Courthouse	\$ 50,000.00	\$ 50,000.00						
C	Vault renovations / Air flow								
D	Lift from second to third floor	\$ 100,000.00	\$ 100,000.00						
E									
Subtotal:		\$ 169,000	\$ -	\$ 169,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

Extended Planning:

Department Name

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bunding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2029 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2030 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2031 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2032 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Needs:		Funding Sources:							Deferred, reduced or removed	Notes:
		Operations Levy	Debt Service Levy		Revenues					
Estimated Expense:	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other			
2023 Projects & Equipment:										
A	HVAC System	\$ 150,000.00	\$ 150,000.00							
B	Shed / Carport for transportation van									Transportation Grant / Build or buy; Delay to 2025
C										
D										
E										
Subtotal:		\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2024 Projects & Equipment:										
A										
B										
C										
D										
E										
Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2025 Projects & Equipment:										
A	LED Lighting (conversion of ballast)									Moving to 2026
B	Shed / Carport for transportation van	\$ 100,000.00	\$ 50,000.00				\$ 50,000.00			
C										
D										
E										
Subtotal:		\$ 100,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
2026 Projects & Equipment:										
A	LED Lighting (conversion of ballast)	\$ 26,000.00	\$ 26,000.00							
B										
C										
D										
E										
Subtotal:		\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2027 Projects & Equipment:										
A										
B										
C										
D										
E										
Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Extended Planning:

Department Name

Needs:		Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues					
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bunding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other			
2028 Projects & Equipment:										
A	Project Name									

[illegible]

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.									
A	Server and Switches Replacement (General)	\$ 8,000.00	\$ 8,000.00						
B	Server and Switches Replacement (Sheriff)								
C	Server and Switches Replacement (HHS)								
D	Server and Switches Replacement (Pine Valley)								
E	Server and Switches Replacement (Highway)								
G	Computer Work Station Replacement (General)	\$ 18,000.00	\$ 18,000.00						
H	Computer Work Station Replacement (Sheriff)	\$ 11,700.00	\$ 11,700.00						
I	Computer Work Station Replacement (HHS)	\$ 21,000.00	\$ 21,000.00						
J	Computer Work Station Replacement (Pine Valley)	\$ 9,000.00	\$ 9,000.00						
K	Computer Work Station Replacement (Highway)	\$ 2,000.00	\$ 2,000.00						
L	Doors and Security Cameras								
M	Video Conferencing System	\$ 5,000.00	\$ 5,000.00						
NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)									
N	Anticipating part of R/T project								
O	Ipad Replacement	\$ 2,500.00	\$ 2,500.00						
Subtotal:		\$ 77,200	\$ -	\$ 77,200	\$ -	\$ -	\$ -	\$ -	\$ -

2024 Projects & Equipment:

IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc. [opportunity to purchase subscriptions for multiple years to lock price) switch refresh end of life									
A	Access Point Replacement (General)=2	\$ 3,298.00	\$ 3,298.00						
B	Access Point Replacement (Sheriff) =2	\$ 2,402.00	\$ 2,402.00						
C	Access Point Replacement (HHS)	\$ -							
D	Access Point Replacement (Pine Valley)=12	\$ 14,496.00	\$ 14,496.00						
E	Access Point Replacement (Highway)=2	\$ 2,402.00	\$ 2,402.00						
G	Computer Work Station Replacement (General)	\$ 18,000.00	\$ 18,000.00						
H	Computer Work Station Replacement (Sheriff)	\$ 11,700.00	\$ 11,700.00						
I	Computer Work Station Replacement (HHS)	\$ 21,000.00	\$ 21,000.00						
J	Computer Work Station Replacement (Pine Valley)	\$ 9,000.00	\$ 9,000.00						
K	Computer Work Station Replacement (Highway)	\$ 2,000.00	\$ 2,000.00						
L	Doors and Security Cameras								
M	Video Conferencing System	\$ 5,000.00	\$ 5,000.00						
NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)									
N	Anticipating part of R/T project	\$ 9,000.00	\$ 9,000.00						
O	Ipad Replacement	\$ 2,500.00	\$ 2,500.00						

Subtotal:	\$ 103,200	\$ -	\$ 103,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2025 Projects & Equipment:

IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.			
A		\$ 8,000.00	\$ 8,000.00
B	Server and Switches Replacement (General)		
C	Server and Switches Replacement (Sheriff)		
D	Server and Switches Replacement (HHS)		
E	Server and Switches Replacement (Pine Valley)		
F	Server and Switches Replacement (Highway)		
G	Computer Work Station Replacement (General)	\$ 18,000.00	\$ 18,000.00
H	Computer Work Station Replacement (Sheriff)	\$ 11,700.00	\$ 11,700.00
I	Computer Work Station Replacement (HHS)	\$ 21,000.00	\$ 21,000.00
J	Computer Work Station Replacement (Pine Valley)	\$ 9,000.00	\$ 9,000.00
K	Computer Work Station Replacement (Highway)	\$ 2,000.00	\$ 2,000.00
L	Doors and Security Cameras		
M	Video Conferencing System	\$ 5,000.00	\$ 5,000.00
N	NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)		
O	Ipad Replacement	\$ 2,500.00	\$ 2,500.00

Subtotal:	\$ 77,200	\$ -	\$ 77,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2026 Projects & Equipment:

A	Server Refresh - County Wide	\$ 80,000.00	\$ 80,000.00
IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc. Switch refresh many of them Pine Valley			
A			
	Switch Replacement (Courts)=2	\$ 10,400.00	\$ 10,400.00
	Switch Replacement (DA)=1	\$ 5,200.00	\$ 5,200.00
B	Switch Replacement (General)		
C	Switch Replacement (Sheriff)=4	\$ 20,800.00	\$ 20,800.00
D	Switch Replacement (HHS)=7	\$ 36,400.00	\$ 36,400.00
E	Switch Replacement (Pine Valley)=6	\$ 31,200.00	\$ 31,200.00
F	Switch Replacement (Highway)		
G	Computer Work Station Replacement (General)	\$ 18,000.00	\$ 18,000.00
H	Computer Work Station Replacement (Sheriff)	\$ 11,700.00	\$ 11,700.00
I	Computer Work Station Replacement (HHS)	\$ 21,000.00	\$ 21,000.00
J	Computer Work Station Replacement (Pine Valley)	\$ 9,000.00	\$ 9,000.00
K	Computer Work Station Replacement (Highway)	\$ 2,000.00	\$ 2,000.00
L	Doors and Security Cameras		
M	Video Conferencing System	\$ 5,000.00	\$ 5,000.00
N	NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)		
O	Ipad Replacement	\$ 2,500.00	\$ 2,500.00

Subtotal: \$ 253,200 \$ - \$ 253,200 \$ - \$ - \$ - \$ - \$ - \$ - \$ -

2027 Projects & Equipment:

IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.

A	Server and Switches Replacement (General)	10,000	10000
B	Server and Switches Replacement (Sheriff)		
C	Server and Switches Replacement (HHS)		
D	Server and Switches Replacement (Pine Valley)		
E	Server and Switches Replacement (Highway)		
G	Computer Work Station Replacement (General)	\$ 18,000.00	18000
H	Computer Work Station Replacement (Sheriff)	\$ 11,700.00	11700
I	Computer Work Station Replacement (HHS)	\$ 21,000.00	21000
J	Computer Work Station Replacement (Pine Valley)	\$ 9,000.00	9000
K	Computer Work Station Replacement (Highway)	\$ 2,000.00	2000
L	Doors and Security Cameras		
M	Video Conferencing System	\$ 5,000.00	5000
N	NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)	\$ 9,000.00	9000
O	Ipad Replacement	\$ 2,500.00	2500

Subtotal: \$ 88,200 \$ - \$ 88,200 \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Extended Planning:

Department Name

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028

IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.

A	Server and Switches Replacement (General)								
B	Server and Switches Replacement (Sheriff)								
C	Server and Switches Replacement (HHS)								
D	Server and Switches Replacement (Pine Valley)								
E	Server and Switches Replacement (Highway)								
G	Computer Work Station Replacement (General)								
H	Computer Work Station Replacement (Sheriff)								
I	Computer Work Station Replacement (HHS)								
J	Computer Work Station Replacement (Pine Valley)								
K	Computer Work Station Replacement (Highway)								
L	Doors and Security Cameras								
M	Video Conferencing System								

NAS Storage Devices (Sheriff Evidence, County Backup,
and Zoning Images)
Ipad Replacement

Subtotal:

\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
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2029

IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.

A Server and Switches Replacement (General)
B Server and Switches Replacement (Sheriff)
C Server and Switches Replacement (HHS)
D Server and Switches Replacement (Pine Valley)
E Server and Switches Replacement (Highway)
F Computer Work Station Replacement (General)
G Computer Work Station Replacement (Sheriff)
H Computer Work Station Replacement (HHS)

J Computer Work Station Replacement (Pine Valley)
K Computer Work Station Replacement (Highway)
L Doors and Security Cameras
M Video Conferencing System
NAS Storage Devices (Sheriff Evidence, County Backup,
and Zoning Images)
O Ipad Replacement

Subtotal:

\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
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2030

IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.

A Server and Switches Replacement (General)
B Server and Switches Replacement (Sheriff)
C Server and Switches Replacement (HHS)
D Server and Switches Replacement (Pine Valley)
E Server and Switches Replacement (Highway)
F Computer Work Station Replacement (General)
G Computer Work Station Replacement (Sheriff)
H Computer Work Station Replacement (HHS)

J Computer Work Station Replacement (Pine Valley)
K Computer Work Station Replacement (Highway)
L Doors and Security Cameras
M Video Conferencing System
NAS Storage Devices (Sheriff Evidence, County Backup,
and Zoning Images)

O Ipad Replacement

Subtotal:

\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
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2031

IT Infrastructure Maintenance and Improvements (to

include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.

- A and servers), etc.
- B Server and Switches Replacement (General)
- C Server and Switches Replacement (Sheriff)
- D Server and Switches Replacement (HHS)
- E Server and Switches Replacement (Pine Valley)
- F Server and Switches Replacement (Highway)
- G Computer Work Station Replacement (General)
- H Computer Work Station Replacement (Sheriff)
- I Computer Work Station Replacement (HHS)
- J Computer Work Station Replacement (Pine Valley)
- K Computer Work Station Replacement (Highway)
- L Doors and Security Cameras
- M Video Conferencing System
- N NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)
- O Ipad Replacement

Subtotal:

\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
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2032

IT Infrastructure Maintenance and Improvements (to

include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.

- A and servers), etc.
- B Server and Switches Replacement (General)
- C Server and Switches Replacement (Sheriff)
- D Server and Switches Replacement (HHS)
- E Server and Switches Replacement (Pine Valley)
- F Server and Switches Replacement (Highway)
- G Computer Work Station Replacement (General)
- H Computer Work Station Replacement (Sheriff)
- I Computer Work Station Replacement (HHS)
- J Computer Work Station Replacement (Pine Valley)
- K Computer Work Station Replacement (Highway)
- L Doors and Security Cameras
- M Video Conferencing System
- N NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)
- O Ipad Replacement

Subtotal:

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Land Conservation

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

- A
- B (Nothing as of 2022)
- C
- D
- E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2024 Projects & Equipment:

- A
- B
- C
- D
- E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2025 Projects & Equipment:

- A
- B
- C
- D
- E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2026 Projects & Equipment:

- A
- B
- C
- D
- E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2027 Projects & Equipment:

- A
- B
- C
- D
- E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Extended Planning:

Department Name

Needs:	Funding Sources:				Deferred
	Operations Levy	Debt Service Levy	Revenues		

Estimated Expense:	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other	Deferred, reduced or removed	Notes:
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2028 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2029 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2030 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2031 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2032 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Emergency Management

Needs:	Funding Sources:								
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other	Deferred, reduced or removed	Notes:

2023 Projects & Equipment:

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2024 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2025 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2026 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2027 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Extended Planning:

Department Name

Needs:	Funding Sources:				Deferred	
	Operations Levy	Debt Service Levy	Revenues			

Estimated Expense:	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other	Deleted, reduced or removed	Notes:
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2028 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2029 Projects & Equipment:

A									
B									
C									
D									
E									
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2030 Projects & Equipment:

A	Project Name								
B	Project Name								
C	Project Name								
D	Project Name								
E	Project Name								
Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2031 Projects & Equipment:

A	Project Name								
B	Project Name								
C	Project Name								
D	Project Name								
E	Project Name								
Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2032 Projects & Equipment:

A	Project Name								
B	Project Name								
C	Project Name								
D	Project Name								
E	Project Name								
Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Ambulance

Needs:		Funding Sources:							Deferred, reduced or removed	Notes:
		Operations Levy	Debt Service Levy			Revenues				
Estimated Expense:		Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:										
A	Replace Ambulance Cot - (1/2)	\$ 27,500.00						\$ 27,500.00		
B										
C										
D										
E										
Subtotal:		\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,500	\$ -	
2024 Projects & Equipment:										
A	Replace Ambulance Cot - (1/2)	\$ 30,250.00						\$ 30,250.00		
B	HVAC System Replacement	\$ 60,000.00						\$ 60,000.00		
C										
D										
E										
Subtotal:		\$ 90,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,250	\$ -	
2025 Projects & Equipment:										
A	Squad Replacement Unit #34 [22 years]	\$ 190,000.00					\$ 10,800.00	\$ 179,200.00		New Lifeline (\$190) vs. Used (\$40) from fees. Also considers to years of FAP Funding from the State
B										
C										
D										
E										
Subtotal:		\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 10,800	\$ 179,200	\$ -	
2026 Projects & Equipment:										
A										
B										
C	Partial roof replacement project - REC	\$ 80,000.00						\$ 80,000.00		
D										
E										
Subtotal:		\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	
2027 Projects & Equipment:										
A										
B	Bedroom Improvement Project	\$ 50,000.00						\$ 50,000.00		
C										
D										
E										
Subtotal:		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	

Extended Planning:

Department Name

Needs:		Funding Sources:								
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:	
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other			

2028 Projects & Equipment:

[illegible]

2029 Projects & Equipment:

[illegible]

2030 Projects & Equipment:

[illegible]

2031 Projects & Equipment:

A	Project Name
B	Project Name
C	Project Name
D	Project Name
E	Project Name
Subtotal:	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

2032 Projects & Equipment:

A	Project Name
B	Project Name
C	Project Name
D	Project Name
E	Project Name
Subtotal:	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

		Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
		Estimated Expense:	Operations Levy	Debt Service Levy		Revenues					
			Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bunding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:											
A	Computers	\$ 9,000.00							\$ 9,000.00		
B	Floor Scrubbers	\$ 12,000.00							\$ 12,000.00		
C											
D											
E											
Subtotal:		\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ -	
2024 Projects & Equipment:											
A	Mechanical Patient Lift	\$ 6,000.00							\$ 6,000.00		
B	Computers	\$ 9,500.00							\$ 9,500.00		
C											
D											
E											
Subtotal:		\$ 15,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,500	\$ -	
2025 Projects & Equipment:											
A	Computer	\$ 10,000.00							\$ 10,000.00		
B	Pave Alley Road	\$ 60,000.00							\$ 60,000.00		
C											
D											
E											
Subtotal:		\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	
2026 Projects & Equipment:											
A	Mechanical Patient Lift	\$ 6,000.00							\$ 6,000.00		
B	Computers	\$ 10,500.00							\$ 10,500.00		
C											
D											
E											
Subtotal:		\$ 16,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ -	
2027 Projects & Equipment:											
A	Computers	\$ 11,000.00							\$ 11,000.00		
B	Lawn Tractor Trade	\$ 25,000.00							\$ 25,000.00		
C											
D											
E											
Subtotal:		\$ 36,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000	\$ -	

Extended Planning:

Department Name

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

- A
- B

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Fair and Recycling

Needs:	Funding Sources:								
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

[illegible]

2024 Projects & Equipment:

[illegible]

2025 Projects & Equipment:

[illegible]

2026 Projects & Equipment:

[illegible]

2027 Projects & Equipment:

[illegible]

Extended Planning:

Department Name

Needs:	Funding Sources:								
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A	Project Name	
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[illegible]

2029 Projects & Equipment:

[illegible]

2030 Projects & Equipment:

A	Project Name
B	Project Name
C	Project Name
D	Project Name
E	Project Name
Subtotal:	
\$ -	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

2031 Projects & Equipment:

[illegible]

2032 Projects & Equipment:

[illegible]

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

A	Copertop Roof	\$	100,000.00							\$	100,000.00	Replace and seal flat sections	
B													
C												Administrator Recommends Deferring on UW Campus	
D												Capital Projects Indefinitely	
E													
	Subtotal:	\$	100,000	\$	-	\$	-	\$	-	\$	-	\$	100,000

Administrator Recommends Deferring on UW Campus
Capital Projects Indefinitely

2024 Projects & Equipment:

A	Fire Alarm System Replacement	\$	400,000.00							\$	400,000.00
B											
C											
D											
E											
Subtotal:		\$	400,000	\$	-	\$	-	\$	-	\$	400,000

2025 Projects & Equipment:

A	HVAC Upgrades to Classroom (Phase 1/3)	\$	80,000.00							\$	80,000.00
B	New Building Control System (Phase 1/3)	\$	100,000.00							\$	100,000.00
C											
D											
E											
Subtotal:		\$	180,000	\$	-	\$	-	\$	-	\$	180,000

2026 Projects & Equipment:

A	HVAC Upgrades to Melville Hall (Phase 2/3)	\$	80,000.00									\$	80,000.00
B	De-humidifier for Melville Hall A/C units	\$	50,000.00									\$	50,000.00
C	New Building Control System (Phase 2/3)	\$	100,000.00									\$	100,000.00
D													
E													
	Subtotal:	\$	230,000	\$	-	\$	-	\$	-	\$	-	\$	230,000

2027 Projects & Equipment:

A	HVAC Upgrades to Library (Phase 3/3)	\$	80,000.00							\$	80,000.00		
B	New Building Control System (Phase 3/3)	\$	100,000.00							\$	100,000.00		
C													
D													
E													
Subtotal:		\$	180,000	\$	-	\$	-	\$	-	\$	-	\$	180,000

Extended Planning:

Department Name

Needs:	Funding Sources:								
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A	Project Name
B	Project Name
C	Project Name
D	Project Name
E	Project Name

[illegible]

2029 Projects & Equipment:

A	Project Name
B	Project Name
C	Project Name
D	Project Name
E	Project Name

[illegible]

2030 Projects & Equipment:

A	Project Name	
B	Project Name	
C	Project Name	
D	Project Name	
E	Project Name	

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2031 Projects & Equipment:

A	Project Name
B	Project Name
C	Project Name
D	Project Name
E	Project Name

[illegible]

2032 Projects & Equipment:

A	Project Name	
B	Project Name	
C	Project Name	
D	Project Name	
E	Project Name	

[illegible]

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

A	Air Handler (#2)	\$50,000				\$ 25,000.00		\$ 25,000.00	Administrator Recommends Deferring on County Expenditures to all Symons Capital Projects Indefinitely
B	Sand Filter Replacement (1/4)	\$3,000				\$ 1,500.00		\$ 1,500.00	
C									
D									
E									
Subtotal:		\$ 53,000	\$ -	\$ -	\$ -	\$ 26,500	\$ -	\$ -	\$ 26,500

2024 Projects & Equipment:

A	Air Handler (#1)	\$52,000				\$ 26,000.00		\$ 26,000.00	
B	Sand Filter Replacement (2/4)	\$3,100				\$ 1,550.00		\$ 1,550.00	
C									
D									
E									
Subtotal:		\$ 55,100	\$ -	\$ -	\$ -	\$ 27,550	\$ -	\$ -	\$ 27,550

2025 Projects & Equipment:

A	Air Handler (#3)	\$55,000				\$ 27,500.00		\$ 27,500.00	
B	Locker Room Floors (adding drains)	\$35,000				\$ 17,500.00		\$ 17,500.00	
C	Sand Filter Replacement (3/4)	\$ 3,200.00				\$ 1,600.00		\$ 1,600.00	
D									
E									
Subtotal:		\$ 93,200	\$ -	\$ -	\$ -	\$ 46,600	\$ -	\$ -	\$ 46,600

2026 Projects & Equipment:

A	Air Handler (#4)	\$58,000				\$ 29,000.00		\$ 29,000.00	
B	Sand Filter Replacement (4/4)	\$ 3,300.00				\$ 1,650.00		\$ 1,650.00	
C	Remodel Tennis/Basketball Courts	\$ 350,000.00				\$ 175,000.00		\$ 175,000.00	
D									
E									
Subtotal:		\$ 411,300	\$ -	\$ -	\$ -	\$ 205,650	\$ -	\$ -	\$ 205,650

2027 Projects & Equipment:

A	Causeway Addition (Linking pool to gym)	\$ 4,000,000.00				\$ 2,000,000.00		\$ 2,000,000.00	
B									
C									
D									
E									
Subtotal:		\$ 4,000,000	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000

Extended Planning:

Department Name

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A	Air Handler								
B									
C									
D									

[illegible]

Airport

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Esitimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:
A
B (nothing as of 2022)
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2024 Projects & Equipment:
A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2025 Projects & Equipment:
A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2026 Projects & Equipment:
A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2027 Projects & Equipment:
A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Extended Planning:

Department Name

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Esitimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:
A Project Name

B	Project Name
C	Project Name
D	Project Name
E	Project Name
Subtotal:	

2029 Projects & Equipment:

[illegible]

2030 Projects & Equipment:

[illegible]

2031 Projects & Equipment:

[illegible]

2032 Projects & Equipment:

A	Project Name
B	Project Name
C	Project Name
D	Project Name
E	Project Name
Subtotal:	

Parks

Needs:	Funding Sources:								
Esitimated Expense:	Operations Levy		Debt Service Levy		Revenues			Deferred, reduced or removed	Notes:
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bunding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

A	Toilet Facilities Viola Park	\$ 20,000.00	\$ 10,000.00					\$ 10,000.00			
B	Toilet Facility Rifle Range	\$ 20,000.00	\$ 10,000.00					\$ 10,000.00			
C	Pine Valley Trail										Recommed moving to 2025
D											
E											
	Subtotal:	\$ 40,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	

Recomend moving to 2025

2024 Projects & Equipment:

A	Toilet Facility Pier Park	\$	25,000.00	\$	12,500.00					\$	12,500.00						
B																	
C																	
D																	
E																	
	Subtotal:	\$	25,000	\$	-	\$	12,500	\$	-	\$	-	\$	12,500	\$	-	\$	-

2025 Projects & Equipment:

[illegible]

Trail Maintenance

2026 Projects & Equipment:

[illegible]

2027 Projects & Equipment:

[illegible]

Extended Planning:

Department Name

Needs:	Funding Sources:								
Esitimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bouding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A

[illegible]

2029 Projects & Equipment:

[illegible]

2030 Projects & Equipment:

[illegible]

2031 Projects & Equipment:

[illegible]

2032 Projects & Equipment:

[illegible]

County Administrator

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy		Debt Service Levy		Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2023 Projects & Equipment:

A
B (nothing as of 2023)
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2024 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2025 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2026 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2027 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Extended Planning:

Department Name

Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2029 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2030 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2031 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2032 Projects & Equipment:

A
B
C
D
E

Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Richland County Committee

Agenda Item Cover

Agenda Item Name: Financial Planning Worksheet

Department	Administration	Presented By:	Administrator
Date of Meeting:	27 July 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure C
Date submitted:	26 July 2022	Referred by:	
Action needed by no later than (date)	TBD	Resolution	<u>N/A</u> ,

Recommendation and/or action language:

Motion to... (possibly amend)

Background: *(preferred one page or less with focus on options and decision points)*

This item is on here to help focus the committee on the financial planning, recommendations, and forecasting to allow for adjustments if desired or as comes up through committee discussion and action.

There is also a running report designed to help track and address the many actions and items that may change through the process.

KEY NOTE – In the Financial Planning Workbook. Section number one was revised to calculate a cumulative impact on wages and benefits forecasted. This adjustment was encouraged under consultation from an auditor and helps keep the document consistent in a cumulative projection for each section. The end result is unfortunately a larger projected gap to fill in entering future years. Further explanation will be provided in the meeting.

Attachments and References:

Financial Planning Worksheet.	
Running Report	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Current projects equate to \$998,700 (with transfer of Jail shower funding). Leaving a 5% contingency.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

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Recommended Cover Letter— County Administrator Langreck (20 May 2020)

2022 Budget Adjustments

2023-2027 Financial Planning Decision Worksheet - DRAFT: (26 July 2022)

Purpose:

This document is intended to track projected revenue and expenditure changes to allow for planned adjustments to services, staffing and operations. This document is intended to focus on the Administrator's and Finance and Personnel Committee's conversations in efforts to prioritize services and expenditures, and to help illustrate and depict the many options and variables encountered through the planning process. This document may capture some capital projects proposed for operational levy. This document's assumptions are built off a balanced 2022 budget (accounting for use of fund balance and onetime revenues). Impacts that create an additional burden on the tax levy are indicated with a positive number; impacts that reduce burden on the levy are indicated with a negative number. Section #1 is built on the premise of reaching market compensation goals as established through the strategic plan and COLA increases desired through Finance and Personnel.

SECTION #1: Forecasted Expenditure Assumptions and Commitments (Organizational Expenditures):

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
A.1	Pine Valley - Projecting Wage Increases	Proposing: 2023 = Step Increase (2%) + 5% CPI; 2024= Step Increase (2%) + 5% CPI; 2025 = 4% CPI, 2026 = 3% CPI; 2027= 3% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 365,234.15	\$ 390,800.54	\$ 238,946.61	\$ 186,378.36	\$ 191,969.71
A.2	Pine Valley - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 27,940.41	\$ 29,896.24	\$ 18,279.42	\$ 14,257.94	\$ 14,685.68
A.3	Pine Valley - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 23,740.22	\$ 25,402.03	\$ 15,531.53	\$ 12,114.59	\$ 12,478.03
A.4	Pine Valley - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$1,117,745.50	\$ 167,661.83	\$ 141,394.81	\$ 142,680.22	\$ 141,253.41	\$ 119,751.50
A.5	Pine Valley - Projecting Worker's Compensation Premium Increases	Worker's Compensation Projects on the assumption of a 4.5% increase annually		\$ 6,089.44	\$ 6,808.91	\$ 7,490.64	\$ 8,062.55	\$ 8,678.12
A.6	Totals:			\$ 590,666.05	\$ 594,302.53	\$ 422,928.42	\$ 362,066.86	\$ 347,563.05
A.7	Revenue and Reimbursement Absorption	Costs can be covered by revenues without impact on operational tax levy	Impacts ability of transfer of operational surplus to general fund use. Accounting for this in Section #2 "Revenues" line "ee".	\$ 590,666.05	\$ 594,302.53	\$ 422,928.42	\$ 362,066.86	\$ 347,563.05
A.8	Total Levy Impact			\$ -	\$ -	\$ -	\$ -	\$ -
B.1	Highway - Projecting Wage Increases	Proposing 2023 = 2 x Step Increase (4%) + 5% CPI; 2024= Step Increase (2%) + 5% CPI; 2025 = Step Increase (2%) + 4% CPI, 2026 = 3% CPI; 2027= 3% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 137,740.22	\$ 116,773.10	\$ 107,097.61	\$ 56,761.74	\$ 58,464.59
B.2	Highway - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 10,537.13	\$ 8,933.14	\$ 8,192.97	\$ 4,342.27	\$ 4,472.54
B.3	Highway - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 8,953.11	\$ 7,590.25	\$ 6,961.34	\$ 3,689.51	\$ 3,800.20
B.4	Highway - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$430,730.00	\$ 64,609.50	\$ 54,487.35	\$ 54,982.69	\$ 54,432.86	\$ 46,146.97
B.5	Highway- Projecting Worker's Comp			\$ 1,860.66	\$ 2,080.50	\$ 2,288.81	\$ 2,463.56	\$ 2,651.65
B.6	Totals:			\$ 223,700.63	\$ 189,864.34	\$ 179,523.42	\$ 121,689.94	\$ 115,535.95
B.7	Revenue and Reimbursement Absorption	Can be accounted for by revenues and reimbursements, but then results in reduction in maintenance or offset with borrowing. This equates to about 3 miles of resurface. This extends our life cycle plan of 50 year of full replacement, without maintaining short-term borrowing of at least \$500,000 earmarked for roads.		\$ 223,700.63	\$ 189,864.34	\$ 179,523.42	\$ 121,689.94	\$ 115,535.95

2022 Budget Adjustments

B.8	Total Levy Impact			\$ -	\$ -	\$ -	\$ -	\$ -
C.1	General - Projecting Wage Increases	Proposing 2023 = 2 x Step Increase (4%) + 5% CPI; 2024= Step Increase (2%) + 5% CPI; 2025 = Step Increase (2%) + 4% CPI, 2026 = 3% CPI; 2027= 3% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 672,800.52	\$ 570,385.33	\$ 523,124.83	\$ 277,256.16	\$ 285,573.84
C.2	General - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 51,469.24	\$ 43,634.48	\$ 40,019.05	\$ 21,210.10	\$ 21,846.40
C.3	General - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 43,732.03	\$ 37,075.05	\$ 34,003.11	\$ 18,021.65	\$ 18,562.30
C.4	General - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$1,734,574.38	\$ 260,186.16	\$ 219,423.66	\$ 221,418.42	\$ 219,204.24	\$ 185,836.48
C.5	General- Projecting Worker's Comp			\$ 8,965.01	\$ 10,024.23	\$ 11,027.88	\$ 11,869.86	\$ 12,776.13
C.6	Totals:			\$ 1,037,152.96	\$ 880,542.74	\$ 829,593.29	\$ 547,562.00	\$ 524,595.15
C.7	Revenue and Reimbursement Absorption through HHS		Not anticipating any ability to absorb additional expenses.					
C.8	Total Levy Impact	These are the individual year additional amounts, they are not the accumulated amounts to show impacts in relation to 2022 as the baseline budget.		\$ 1,037,152.96	\$ 880,542.74	\$ 829,593.29	\$ 547,562.00	\$ 524,595.15
C.9	Total Cumulative Levy Impact	This line is intended to show the cumulative impact of the increases in comparison to the 2022 budget to identify needs in filling compounded gap		\$ 1,037,152.96	\$ 1,917,695.70	\$ 2,747,289.00	\$ 3,294,851.00	\$ 3,819,446.15
Consider % wage overestimation on steps, not account for attrition to help buffer underage on health insurance								
D.	Dental	County Premium Contributions to the Dental Plan is fixed at a dollar amount	Any increases are covered by employee premium share, we are not projecting increase in participation	\$ -	\$ -	\$ -	\$ -	\$ -
E.1	Liability Insurance	Assumes: 10% increase in overall county expenses and a 4.5% increase in premium rates	Insures coverage of liability to county.	\$ 8,176.01	\$ 9,398.33	\$ 10,803.38	\$ 12,418.48	\$ 14,275.05
E.2	Property Insurance	Assumptions: 10% premium increase, Includes Symons, Campus, and Fair, Base Rate of 2022 used going forward	Insures coverages of buildings.	\$ 6,672.88	\$ 7,340.17	\$ 8,074.18	\$ 8,881.60	\$ 9,769.76
E.3	Vehicle and Equipment Ins	Premium rate increase of 10% each year	\$100,000 added to overall value every year to vehicle inventory - Increase with (May double with inventory; variable of switching to Aegis)	\$ 3,836.70	\$ 4,024.70	\$ 4,212.70	\$ 4,400.70	\$ 4,588.70
E.4	Total Levy Impact	These are the individual year additional amounts, they are not the accumulated amounts to show impacts in relation to 2022 as the baseline budget.		\$ 18,685.59	\$ 20,763.20	\$ 18,877.56	\$ 25,700.78	\$ 28,633.51
E.5	Total Cumulative Levy Impact	This line is intended to show the cumulative impact of the increases in comparison to the 2022 budget to identify needs in filling compounded gap		\$ 18,685.59	\$ 39,448.78	\$ 58,326.35	\$ 84,027.13	\$ 112,660.64

SECTION #2: Forecasted (Organizational Revenue) Assumptions and Impacts

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027

2022 Budget Adjustments

aa	Example - Energy Credits from Solar Field towards operations	Revenue flow from energy credits, this projection is built on the assumption of the farm providing electricity to the grid by 01 Jan 2023.	This inflow of revenues to the county is unrestricted and can be used on discretionary operational expenses.	\$	(116,667.00)	\$	(116,667.00)	\$	(116,667.00)	\$	(116,667.00)	\$	(116,667.00)
bb	TID Ends / Richland Center	New inflow of property tax. This is a small district closing in the City of Richland Center. The city is working with their financial consultants to determine the end of the incremental contribution to infrastructure.	this TID will lead to a small increase in tax base revenue shared with the City and School District. Anticipating a few thousand.	Check with Aaron at the City - Post Audit	\$	-	\$	-	\$	-	\$	-	\$
cc	Undesignated Fund Balance	Utilization of \$88,285.08 in 2022	With loss of this revenue source, gap is added to future budget years	\$	88,285.08	\$	88,285.08	\$	88,285.08	\$	88,285.08	\$	88,285.08
dd	Contingency Fund Balance	Utilization of \$300,000 in 2022, did not contribute into the fund in 2022	With loss of this revenue source, gap is added to future budget years	\$	300,000.00	\$	300,000.00	\$	300,000.00	\$	300,000.00	\$	300,000.00
ee	Changes in expected revenues from Pine Valley towards general operations	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	Utilized a surplus in "Debt Service Fund" of \$504,996 in 2022 budget. Anticipating replenishment of only <u>\$300,000 to match historic.</u>	\$	205,000.00	\$	205,000.00	\$	205,000.00	\$	205,000.00	\$	205,000.00
ff	Increase levy limit from net new construction, or allowable min percent		Estimation from Derek and Jeff	\$	(20,000.00)	\$	(25,000.00)	\$	(30,000.00)	\$	(35,000.00)	\$	(40,000.00)
Totals:				\$	456,618.08	\$	451,618.08	\$	446,618.08	\$	441,618.08	\$	436,618.08

SECTION #3: Estimated (Gap) projections for each year from estimated wages and revenue streams:

	2023	2024	2025	2026	2027
Totals:	\$ 1,512,456.63	\$ 2,408,762.57	\$ 3,252,233.42	\$ 3,820,496.21	\$ 4,368,724.86

SECTION #4: Proposed Department and Services (Adjustments and Options): - in this section added expenditures = positive // savings or revenues = negative

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027

1.01	Health & Human Services - Core	Upgrade/Replace Electronic Health Record	To reduce workload for managing paper files and improve efficiencies in case work, billing, and revenue tracking. There will be annual maintenance / support costs once implemented. Partial cost will be able to be recouped in the following year.	\$ -	\$ -	\$ 100,000.00	\$ 10,000.00	\$ 10,000.00
1.02	Health & Human Services - Core	Create Custodian Position	Eliminate leased SWWDB position will create a savings and will be a step closer to sharing maintenance staff between the Courthouse and HHS	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)
1.03	Health & Human Services - Core	Increase to hourly compensatory on-call pay from \$2.00 to \$2.50 (Childhood and Youth Services) = \$11,500 increase	Anticipating to cover this in existing budget and going forward	\$ -	\$ -	\$ -	\$ -	\$ -
1.04	Health & Human Services - Core	Recruitment and Retention Incentives (proposed dollar amount)	Administrator has been given directives to move forward in 2022	\$ -	\$ -	\$ -	\$ -	\$ -
1.05	Health & Human Services	Reclassification of the Master-level. Mental Health Therapist \$166.85 w/ no levy impact	Efforts to help with continued struggles in recruitment and retention	\$ -	\$ -	\$ -	\$ -	\$ -
1.06	Health & Human Services	Reclassification of Mental Health Counselors = (\$2,609.06) w/ no levy impact	Efforts to help with continued struggles in recruitment and retention	\$ -	\$ -	\$ -	\$ -	\$ -
1.07	Health & Human Services	Reclassification of APS Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 1,680.28	\$ 1,797.90	\$ 1,887.79	\$ 1,982.18	\$ 2,061.47
1.08	Health & Human Services	Reclassification of APS/Crisis Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 1,680.28	\$ 1,797.90	\$ 1,887.79	\$ 1,982.18	\$ 2,061.47
1.09	Health & Human Services	Reclassification of CYF Case managers = \$22,324.92 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 22,324.92	\$ 23,887.66	\$ 25,082.05	\$ 26,336.15	\$ 27,389.60

2022 Budget Adjustments

1.10	Health & Human Services	Reclassification of CYF Youth Aide Workers = \$4,816.83	Efforts to help with continued struggles in recruitment and retention	\$ 4,816.83	\$ 5,154.01	\$ 5,411.71	\$ 5,682.29	\$ 5,909.59
1.50	Health & Human Services - Placement Budget	Reduction in the child and adult placement Funds 44 & 54.	These funds are intended to be revolving fund so if placement expensed to not reach or exceed the fund balances in 2022, then the remaining balance can be carried over to the next year with only adding tax levy to return the balance to \$1,485,000. For example in 2021, Placement expenses totaled \$1,214,000. If the allocation to Funds 44 & 54 had been \$1,485,000 then the remaining balance of \$271,000 would carry over to the next year and only \$1,214,000 in tax levy would be needed to top off the funds. What I'm showing in the various cells are estimates but as placements come under control, we should see some carry over.	\$ (100,000.00)	\$ (75,000.00)	\$ (50,000.00)	\$ (25,000.00)	\$ -
1.90	Health & Human Services	Strategic Plan- Directed reduction of 20% Levy Expenditure = Estimated Amount (\$124,669)	Some of the following would cause and agency hardship. Stephanie and I will continue to look at the budget however we are not confident that we could meet this goal. There would need to be a significant decrease in services offered. <ul style="list-style-type: none"> • Not filling APS/Crisis saves tax levy of \$28,430 • Decreasing technology budget by \$15,594 (this sets us up for higher costs in the future by not upgrading technology in a timely manner) • Decrease Admin Tax levy by \$7976 by maximizing AMSO in the ADRC • Decrease building maintenance by \$8,000 • Decrease Advertising Admin budget by \$2,000 The above is the total amount that we could possibly uncomfortably reduce tax levy in programs. Any further cuts would cause us to have to eliminate programs and cut staff which would then affect our most vulnerable citizens and could cause other expenses to rise, such as high cost placements. Please note that the agency has been working hard over the last three budget cycles to reduce tax levy and we are at a point where we would have to start ending programs which again places more strain on existing programs and would cause costs to increase in other areas, ie placements.					
1.91	Health & Human Services	Directed reduction of \$50,000 Levy	<ul style="list-style-type: none"> • Decrease technology budget by \$15,594 (this sets us up for higher costs in the future by not upgrading technology in a timely manner) • Do not fill vacant APS/Crisis Shared position: savings of \$28,430 • Decrease Admin tax levy by \$5976 by maximizing ADRC AMSO 					
1.92	Health & Human Services	Eliminate non-mandated services of Alcohol and Drug Treatment Court = (\$27,103)	This program was added with the 2022 budget.					
Total projected impact on HHS dept./programs:				\$ (75,497.69)	\$ (48,362.53)	\$ 78,269.35	\$ 14,982.81	\$ 41,422.13
2.01	Highway	Reclassification of Shop Foreman to Parts Superintendent	Reclassification to grade "J". Combined with (Elimination of a Parts Clerk). Action taken by F+ P in June. Anticipating resolution adoption.	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83
2.03	Highway	Eliminating Parts Clerk Position	Combined with reclasses of a Shop Foreman	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)
2.04	Highway	Eliminating Mechanic Position	Reduction of position and operating with one less	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)
2.02	Highway	Increase office of Office Clerk to 40 hrs weekly	From 35 to assist with parts shop	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05
2.06	Highway	Equipment Sale (Surplus Auction Items)	Surplus and underutilized equipment sold on market	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -

2022 Budget Adjustments

2.07	Highway						
2.90	Highway	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$333,000)	Here I'm going to use the same response as the first question with the bottom line narrative involving road replacement rotation changing. A 20% reduction to levy would equal around \$330,000 less being applied to road replacement. This now equals \$1,261,579.16 being spent annually on road replacement which then equals only 4.3 maybe if you push it 4.4 miles of road being replaced per year. This increases our road replacement rotation to 69 years, allowing roads to sit 49 years past life expectancy.				
2.91	Highway	Directed reduction of (\$50,000) Levy	The highway department will not be able reduce any of its' provided services, man power or equipment replacement because of the simple reason of safety (making sure roads stay open to safely transport people from point A to point B with proper response time to address areas of concern) and currently we do not provide any services that are not mandated or that do not produce revenue. Where you will see the biggest impact with a \$50,000 reduction to levy is in the amount of road we are replacing. Currently the county is on a 55 year rotation to replace all roads at a rate of 5.5 miles of roads replaced a year. 1 mile of roads cost the county roughly \$289,378.03 to replace or \$1,591,579.16 spent annually on all 5.5 miles. With a \$50,000 reduction, ultimately would equal only \$1,541,579.16 being spent on road replacement. This equals only replacing 5.3 miles of road per year which extends our rotation cycle out to 57 years. All of what I just stated translates into the main fact that a road is designed to last roughly only 20 years. If we decide to decrease rather than increase levy than in theory would have roads sitting for 37 years past their life expectancy waiting to be replaced.				

Total projected impact on HWY dept/program:	\$	(64,018.99)	\$	(54,018.99)	\$	(54,018.99)	\$	(54,018.99)	\$	(54,018.99)
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3.01	Sheriff's Office	Add a Jail Administrator Position	Addition of a Jail Administrator at anticipated grade of "L" with benefits	\$ 90,007.54	\$ 94,507.92	\$ 99,233.31	\$ 103,202.65	\$ 107,330.75
3.02	Sheriff's Office	Reclassification for Clerical	Reclassification of position to grade "F " to ""G"	\$ 3,889.60	\$ 4,084.08	\$ 4,288.28	\$ 4,459.82	\$ 4,638.21
3.03	Sheriff's Office	818 Position for 2024	COP grant progression (75,50,25) This is a grant position with incrementally reduced state funding		\$ 19,300.00	\$ 44,425.00	\$ 69,292.00	\$ 97,956.00
3.04	Sheriff's Office	Gas expenses increases		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
3.05	Sheriff's Office	Ammunition increase	Estimating \$500.00 increase per year	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
3.06	Sheriff's Office	Increases in training expenses (road and jail)	Maintain accreditation requirements and safety protocols.	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00
3.07	Sheriff's Office	Computer Maintenance	Up keep on sheriff systems	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 8,000.00	\$ 10,000.00
3.08	Sheriff's Office	Internet costs	This covers courthouse (\$3,000) should this be moved to County Tech	\$ 150.00	\$ 300.00	\$ 450.00	\$ 600.00	\$ 750.00
3.09	Sheriff's Office	SRT Equipment	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
3.10	Sheriff's Office	Drug Task Force Supply and Equipment	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
3.11	Sheriff's Office	Lights increase	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
3.12	Sheriff's Office	Telephone	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
3.13	Sheriff's Office	Heat (add ambulance costs of bay)	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00
3.14	Sheriff's Office	Increases Jail supplies	Estimated expense increase to maintain	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
3.90	Sheriff's Office	Strategic Plan- Directed reduction of 20% Levy Expenditure = \$695,524	Significant staff and equipment reductions to an already down to basics budget					
3.91	Sheriff's Office	Directed reduction of \$50,000 Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.					
3.92	Sheriff's Office	Reduction of 1 x Day Patrol Deputy during week days. Estimated at \$78,625.00	Reduction of day patrol presence in community during week days. Places strain on management and mutual aid to respond in need and impacts overall response to calls and police presence in the community.	\$ (78,625.00)	\$ (78,625.00)	\$ (78,625.00)	\$ (78,625.00)	\$ (78,625.00)

2022 Budget Adjustments

Total projected impact on Sheriff dept/program:	\$	(43,585.40)	\$	(17,940.92)	\$	13,538.28	\$	44,726.82	\$	79,719.21
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4.01	Tower / Radio - 911	Maintenance Costs (Increased Tower Rentals, etc.)		\$	-	\$	100,000.00	\$	103,000.00	\$	106,090.00	\$	109,272.70
4.02	Tower / Radio - 911	Software Refresh	Refresh of operating system.	\$	-	\$	-	\$	200,000.00	\$	-	\$	-
4.04	Tower / Radio - 911	Contracted Support for GIS ESRI support	Initial build for spillman mapping. \$10,000 plus maintenance. Concerns on where funding comes from.- Need to talk with MIS and Lynn. TBD	\$	10,000.00	\$	4,000.00	\$	4,000.00	\$	4,000.00	\$	4,000.00
4.05	Tower / Radio - 911	Split Dispatch from Jail (= 8 dispatchers)	Wages and benefits with consideration for implementing in 2025. Our jail remains in compliance and functional but we struggle with safety and potential burnout from combining our dispatch and jail staff.					\$	523,968.00	\$	550,166.40	\$	577,674.72
4.06	Tower / Radio - 911	Central Square	Budgeted in fund balance through 911 outlay Fund #42					\$	25,000.00				
4.07	Tower / Radio - 912	County Tower Rentals (Revenues)	TBD - December 2022 Decision	\$	-	\$	-	\$	-	\$	-	\$	-
4.08	Tower / Radio - 911	Generator Maintenance	Consideration for a maintenance agreement for generator upkeep on all sites.	\$	-	\$	-	\$	-	\$	-	\$	-
4.09	Tower / Radio - 911	Fiber use costs	Additional fees with fiber hookup to green sites (TBD) December 2022 Decision										

Total projected impact on Tower/ Radio dept/program:	\$	10,000.00	\$	104,000.00	\$	332,000.00	\$	110,090.00	\$	113,272.70
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5.01	Clerk of Court	Reclassification of position to incorporate a Chief Deputy	Possible reclass up to "H" = increase of \$1.90 hourly X 2080	\$	3,952.00	\$	4,149.60	\$	4,357.08	\$	4,574.93	\$	4,803.68
5.02	Clerk of Court	Juror Pay increase (current \$16/day) to \$30/day	Anticipating possible no increases, merging trends of reduced trials	\$	-	\$	-	\$	-	\$	-	\$	-
5.03	Clerk of Court	Clear data account (skip tracing)	5% increase - need cost from Stacy	\$	-	\$	-	\$	-	\$	-	\$	-
5.04	Clerk of Court	Mental Evaluations (on competency) \$1,500 to \$2,000 per	increase in requests for Evaluations	\$	2,000.00	\$	4,000.00	\$	6,000.00	\$	8,000.00	\$	10,000.00
5.90	Clerk of Court	Strategic Plan- Directed reduction of 20% Levy Expenditure	There is no way the Clerk of Court can reduce its levy by 20 percent unless I create a budgetary fiction and reduce, on paper, the projected amount needed for attorney fees in 2023.										
5.91	Clerk of Court	Directed reduction of \$3,000 Levy Expenditure											

Total projected impact on CoC dept/program:	\$	5,952.00	\$	8,149.60	\$	10,357.08	\$	12,574.93	\$	14,803.68
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6.01	County Clerk	Municode - Self-Publishing for codification	Software annual licensing contract, This software allows for continued codification and storage on a web platform for county ordinances.	\$	2,500.00	\$	2,500.00	\$	2,500.00	\$	2,500.00	\$	3,000.00
6.02	County Clerk	Record Digitization & Software	This would allow for continued efforts to make resolutions available and searchable on a web platform.	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
6.03	County Clerk	Begin charging townships for election services (charges by either service or flat fee service agreement)	Displaces expenses / or labor on townships	\$	(7,500.00)	\$	(7,500.00)	\$	5,000.00	\$	3,500.00	\$	3,500.00
6.90	County Clerk	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.										
6.91	County Clerk	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.										

Total projected impact on Clerk dept./program:	\$	5,000.00	\$	5,000.00	\$	17,500.00	\$	16,000.00	\$	16,500.00
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7.01	Child Support	Addition of a 0.5 FTE staff support position	Clerical assistant at 20 hours per week // of contract	\$	-	\$	-	\$	23,097.98	\$	24,252.88	\$	25,465.53
7.02	Child Support	Estimated increases of \$4,000 in office supply expenses, contracts and equipment needs.	Allows for basic functions and trainings to continue operations.	\$	4,000.00	\$	4,120.00	\$	4,243.60	\$	4,370.91	\$	4,502.04

2022 Budget Adjustments

7.90	Child Support	Strategic Plan- Directed reduction of 20% Levy Expenditure	Department is currently operating thin. Additional reductions would require reduction in staffing hours and responsiveness and quality of service.	\$ -	\$ -	\$ -	\$ -	\$ -
7.91	Child Support	Directed reduction of \$2,000 Levy Expenditure	Department is currently operating thin. Additional reductions would require reduction in staffing hours and responsiveness and quality of service.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Child Support dept/program:				\$ 4,000.00	\$ 4,120.00	\$ 27,341.58	\$ 28,623.79	\$ 29,967.56
8.01	Coroner	None at this time - pending service calls.	Reduction in operations levy would impact necessary service hours and likely result in more strain on the Coroner with less funding available for deputy calls.	\$ -	\$ -	\$ -	\$ -	\$ -
8.02	Coroner			\$ -	\$ -	\$ -	\$ -	\$ -
8.90	Coroner	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in hours in deputy support.	\$ -	\$ -	\$ -	\$ -	\$ -
	Coroner	Directed reduction of \$2,000 Levy Expenditure	Reduction in hours in deputy support.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Coroner dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -
9.01	Family Court Commissioner	Increase salary to reflect a COLA	Salaries and Fringe have not been increased in several years. \$27,405.19 annual salary increase by an estimated 3 percent annually.	\$ 822.16	\$ 846.82	\$ 897.63	\$ 951.49	\$ 1,008.58
9.02	Family Court Commissioner	Added Association Dues and Travel Expenses		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
9.03	Family Court Commissioner	Consideration of added expenditures submitted Child Support Reimbursable	Need to further investigate					
9.90	Family Court Commissioner	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in hours to mandated services placing strain and delays on the court system.					
9.91	Family Court Commissioner	Directed reduction of \$1,000 Levy Expenditure	Reduction in hours to mandated services placing strain and delays on the court system.					
Total projected impact on Family Court dept/program:				\$ 1,022.16	\$ 1,046.82	\$ 1,097.63	\$ 1,151.49	\$ 1,208.58
10.01	District Attorney's Office							
10.90	District Attorney's Office	Reduce Victim Witness Supervisor Position, estimated at \$78,444.61	Impacts on maintaining Marsy's Law Requirements and protection of rights. This position was approved with the 2023 budget.					
10.91	District Attorney's Office	Strategic Plan- Directed reduction of 20% Levy Expenditure	We would be cutting hours from Victim Witness Coordinator leading added concerns with legal compliance, or from legal secretary impacting prosecution.					
10.92	District Attorney's Office	Directed reduction of \$2,000 Levy Expenditure	We would be cutting hours from Victim Witness Coordinator leading added concerns with legal compliance, or from legal secretary impacting prosecution.					
Total projected impact on DA dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -
11.01	Register in Probate	Increases in Attorney Fees due to increase in cases	Anticipation of costs increasing (10% each year)	\$ 5,150.00	\$ 5,665.00	\$ 6,231.00	\$ 6,884.65	\$ 7,573.12
11.02	Register in Probate							
11.90	Register in Probate	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$37,059.45)	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
11.91	Register in Probate	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on RIP dept/program:				\$ 5,150.00	\$ 5,665.00	\$ 6,231.00	\$ 6,884.65	\$ 7,573.12
12.01	Register of Deeds	None						

2022 Budget Adjustments

12.90	Register of Deeds	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$6,636.94)	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
12.91	Register of Deeds	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on ROD dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -
13.01	Treasurer's Office	Conversion and increase licensing for Cloud Based Tax Software with LandNav (who bought out GCS). (move from Property Budget)	The existing software will be sun setting in fall of 2023. We may have the ability to stretch conversion fees out over three years.	\$ 23,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
13.90	Treasurer's Office	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.					
13.91	Treasurer's Office	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.					
Total projected impact on Treasurer's dept/program:				\$ 23,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
14.01	Property Lister	Increase to GCS Software Increases = \$3,046.50	This is an annual fee for software licensing that allows the Property Lister to interface with ROD and Treasurer in data flow from deeds to tax statements. This goes away if moved up to line 13.01	\$ -	\$ -	\$ -	\$ -	\$ -
14.02	Property Lister			\$ -	\$ -	\$ -	\$ -	\$ -
14.90	Property Lister	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$16,997.23)	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
14.91	Property Lister	Directed reduction of \$1,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Property Lister dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -
15.01	Land Conservation	Mill Creek Inspections	Hiring an engineer to complete DNR required inspections	\$ -	\$ 12,000.00	\$ 6,000.00	\$ 12,000.00	\$ -
15.02	Land Conservation	Rent Payment	Reduction in rent payment to move to the courthouse	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)
15.03	Land Conservation	Check with added MIS pieces and licensing expenses for phone systems and work stations.	Included in County Tech Budget and planning	\$ -	\$ -	\$ -	\$ -	\$ -
15.04	Land Conservation							

2022 Budget Adjustments

15.90	Land Conservation	Strategic Plan- Directed reduction of 20% Levy Expenditure Reduction Amount	Increase fees for self-compliance for Farmland Preservation. Currently charge \$15 per self-compliance form. If owner has more than 1, the others are \$5. These are doubled if late. Could make it \$15 per self-compliance form and \$30 for late or increase to \$20 and \$40 if late. Could raise the fee for manure storage permits (change via the ordinance). We don't do a lot of them, maybe 1 per year. Would need to check what other counties are charging. Reduction of staff or staff hours is an option. Currently have a vacancy which is hindering technical work essential for the office. If position is not filled or if it is filled and another position is eliminated, it may reduce tax levy but the state staffing grant from DATCP could be affected. Currently, the amount is based on 100% of the county conservationist hours spent on Land conservation issues (currently 95% of time) up to \$75,000. This position must work a minimum of 95% on LCD issues. Every county is guaranteed \$75,000 and 100% of the first position. Then it is supposed to be up 70% of the second position, but because the state never has enough for the whole 70%, they use a complex formula to come up with the amount for the 2nd position. They are based on the previous years salaries and fringes (ie, Sending in for 2023 grant is passed on salaries and fringes from 2021).	\$ -	\$ -	\$ -	\$ -	\$ -
15.91	Land Conservation	Directed reduction of \$2,000 Levy Expenditure	Increase fees for self-compliance for Farmland Preservation. Currently charge \$15 per self-compliance form. If owner has more than 1, the others are \$5. These are doubled if late. Could make it \$15 per self-compliance form and \$30 for late or increase to \$20 and \$40 if late. Could raise the fee for manure storage permits. We don't do a lot of them, maybe 1 per year. Would need to check what other counties are charging.	\$ -	\$ -	\$ -	\$ -	\$ -
15.92	Land Conservation	Support staff reduction when settled with Zoning \$59,675.38	Reduction of FTE between the two departments - Request Cathy and Mike	\$ -	\$ (59,675.38)	\$ (59,675.38)	\$ (59,675.38)	\$ (59,675.38)
Total projected impact on Land Con. dept/program:				\$ (11,352.00)	\$ (59,027.38)	\$ (65,027.38)	\$ (59,027.38)	\$ (71,027.38)
16.01	Zoning		Reduced \$30,000 use in Land Information Grant from 2022 re-utilizing this grant becomes questionable in context or meeting grant criteria	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
16.02	Zoning							
16.90	Zoning	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.					
16.91	Zoning	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.					
16.92	Zoning	Support staff reduction when settled with Zoning	Reduction of FTE between the two departments - Request Cathy and Mike. Experienced					
Total projected impact on Zoning dept/program:				\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
17.01	Veteran's Services	none						
17.90	Veteran's Services	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$18,914.75)	Reduction in purchasing of Memorial Day Flags and Holders or reduction in service hours.		\$ -	\$ -	\$ -	\$ -
17.91	Veteran's Services	Directed reduction of \$1,000 Levy Expenditure	Reduction in purchasing of Memorial Day Flags and Holders or reduction in service hours.	\$ -	\$ -	\$ -	\$ -	\$ -

2022 Budget Adjustments

17.92	Veteran's Services	Leave Veterans Benefits Specialist Position Vacant = (23,868.29)	Reduction in services hours and quality of services. Walk-in services would be very limited with most services having to be done by appointment, and appointments made leaving messages and return calls. Office would have more closures when CVSO is travel for training or home-visits. Alternative placement of services in the HHS building may be on option to support with receiving appointments, scheduling and admin receiving paperwork.	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)
Total projected impact on Veteran's dept/program:				\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)

18.01	Courthouse Maintenance	Maintenance on entrance doors, contract for inspections	This is an increase in fees to allow for routine service checks on our entry doors of the courthouse. These inspections help ensure the building is secured after business hours.	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
18.03	Courthouse Maintenance	Energy Audit						
18.03	Courthouse Maintenance	Air renovation and mold mitigation	This project would include inspection, abatement and cleaning to help ensure air quality of the building.					
18.04	Courthouse Maintenance	Addition of Maintenance Director [Strategic Plan: creation of centralized maintenance]	Combined maintenance services and oversite on county facilities and operations.	\$82,837	\$ 86,150.58	\$ 89,596.61	\$ 93,180.47	\$ 96,907.69
18.05	Courthouse Maintenance	Generator Maintenance (contract). No current offer.	Consideration for county-wide generator maintenance and upkeep program (consider with radio/tower project).					
18.90	Courthouse Maintenance	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours, maintenance contracts, supplies and/or accessibility to the public. Reduction in custodial support hours that may degrade building cleanliness.					
18.91	Courthouse Maintenance	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours, maintenance contracts, supplies and/or accessibility to the public.					
Total projected impact on CH Maint. dept/program:				\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 97,157.69

19.01	MIS	Reclassification of MIS system Administrator Position - MIS Administrator	Reclassification of the MIS Administrator Position potentially from a "J" to "K". The MIS Systems Administrator position continues to grow in complexity requiring rapidly developing continued education, experience and responsibility.	\$ 3,931.20	\$ 4,127.76	\$ 4,334.15	\$ 4,507.51	\$ 4,687.81
19.02	MIS	Sheriff Tech / and Radio Tower Coordinator Position	Anticipation of position at possible "I" rating.	\$ -	\$ 79,750.48	\$ 83,738.00	\$ 87,924.90	\$ 91,441.90
19.03	MIS	Reclassification of MIS Position - MIS Director	Reclassification of the MIS Administrator Position potentially from a "M" to "N". Expectations and responsibility of the department continues to grow in efforts to meet service support expectations.	\$ -	\$ 3,931.20	\$ 4,127.76	\$ 4,292.87	\$ 4,464.59
19.04	MIS	MIS Assistant (Continued Contract at 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$18,000	\$ 19,080.00	\$ -	\$ -	\$ -
19.05	MIS	MIS Assistant (Continued as new employee 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$0	\$ -	\$ 23,595.60	\$ 25,011.34	\$ 26,512.02
19.90	MIS	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and potential delays in fixing problems.					
19.91	MIS	Directed reduction of \$3,000 Levy Expenditure	Reduction in staff hours and potential delays in fixing problems.					
Total projected impact on MIS dept/program:				\$ 21,931.20	\$ 106,889.44	\$ 115,795.51	\$ 121,736.62	\$ 127,106.32

20.01	County Tech	Office 365 Licensing (Subscription)	With this the county will have a stronger platform for sharing server access, collaborative projects, efficiencies, and continuity of support programs including video conferencing	\$ -	\$ -	\$ -	\$ 70,488.00	\$ 71,897.76
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2022 Budget Adjustments

20.02	County Tech	AS400 Cloud Backup	This service backs up our financial and payroll data in cloud storage - vs. historic practice of tape backup; new expense in	\$ 6,000.00	\$ 6,300.00	\$ 6,615.00	\$ 6,945.75	\$ 7,293.04
20.03	County Tech	Smash - Mobile Device	Achieving Mobile Messages and Filtering; new expense in 2023	\$ 5,000.00	\$ 5,150.00	\$ 5,304.50	\$ 5,463.64	\$ 5,627.54
20.04	County Tech	Jamf- management of updates and apps	Mobile device management (estimating at 5%, but may also have to factor for adding more devices); new expense in 2023	\$ 3,400.00	\$ 3,570.00	\$ 3,748.50	\$ 3,935.93	\$ 4,132.72
20.05	County Tech	Telephone Licensing - looking to increase at about 7% each year	Current annual expense = \$7,035.00; increase expense at a projected 7% increase	\$ 492.45	\$ 526.92	\$ 563.81	\$ 603.27	\$ 645.50
20.06	County Tech	New Website - for the county on a platform - Gov Office (example) estimated a 35,000 implementation and \$15,000 annual	Merge with estimates from Clerk's Budget	\$ -	\$ -	\$ -	\$ 35,000.00	\$ 15,000.00
20.07	County Tech	VEEAM - server management software - projected increases	Back up of servers. It images all servers in the event of a loss it allows for data and server recovery.	\$ 250.00	\$ 262.50	\$ 275.63	\$ 289.41	\$ 303.88
20.08	County Tech	Misc. software expenses - Adobe, genome, WebEx, etc. (currently \$2,000) anticipating 5% increase	Adds administrative ease on managing and editing data.	\$ 2,500.00	\$ 2,625.00	\$ 2,756.25	\$ 2,894.06	\$ 3,038.77
20.09	County Tech	Antivirus - Sophos, changed to a centralized expense vs. department (\$17,000)	Current three year deal			\$ 18,000.00	\$ 18,720.00	\$ 19,468.80
20.10	County Tech	Barracuda Web-filter	Filters access to inappropriate content and filters malicious emails.	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13	\$ 6,077.53	\$ 6,381.41
20.11	County Tech	Barracuda Email Archiver	Maintain compliance with open record requests. (would go away with office 365)	\$ 3,480.00	\$ 3,654.00	\$ 3,836.70	\$ 4,028.54	\$ 4,229.96
20.12	County Tech	Barracuda Email Encryption	Encrypts email. (would go away with office 365)	\$ 12,000.00	\$ 12,600.00	\$ 13,230.00	\$ 13,891.50	\$ 14,586.08
20.13	County Tech	Security Training and Testing Program	A program would help mitigate threats and data breaches.	\$ 3,000.00	\$ 3,150.00	\$ 3,307.50	\$ 3,472.88	\$ 3,646.52
20.14	County Tech	Security Cameras and Video Storage	Protects physical infrastructure and mitigates breaches and liabilities.	\$ 500.00	\$ 525.00	\$ 551.25	\$ 578.81	\$ 607.75
20.15	County Tech	Secondary Internet Redundancy	This would be a "small band-width" provider to use as a secondary in the event of outage with primary	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63	\$ 1,215.51
20.16	County Tech	Ipads for citizen members on Standing Committees	Allows our citizen members on standing committees to fully participate with common access. (anticipating 7) Future funding under capital program.	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -

20.90	County Tech	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -
20.91	County Tech	Directed reduction of \$5,000 Levy Expenditure	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -

Total projected impact on County Tech dept/program:	\$ 46,372.45	\$ 44,925.92	\$ 65,079.76	\$ 155,626.89	\$ 139,259.19
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21.01	Administration	Creation of Finance Department [Strategic Plan] Addition of 1FTE Finance Officer	Increases financial control and planning and aligns with goals of strategic planning estimated "O" grade = total package of \$100,842.82	\$ -	\$ -	\$ -	\$ -	\$ 100,842.82
21.02	Administration	Creation of HR Department [Strategic Plan] Addition of 1FTE HR Coordinator	Increases HR policy development and consistent employment actions estimated "L" grade = total package of \$89,351.11	\$ -	\$ -	\$ -	\$ -	\$ 89,351.11
	Administration	Creation of HR + Finance Department Combined [Strategic Plan] Addition of 1FTE Finance and HR Coordinator	Increases financial controls and HR practices. Manages admin staff. Estimated "P" Grade. Bridge until possible assessment of 2027.	\$ -	\$ 105,116.60	\$ 110,372.43	\$ 115,891.05	\$ -
21.03	Administration	Staff training and professional development	Additional funds for staff training to encourage more experiences with WACPD and WGFOA and conferences.	\$ 3,500.00	\$ 3,700.00	\$ 3,900.00	\$ 4,100.00	\$ 4,300.00
21.04	Administration	Department head training targeted at leadership and management, including lean process training or UW continuing education certifications in public management or human resources [Strategic Plan]	Southwest Tech Leadership = \$825.00; UW Extension Government Leadership Academy = \$1,200. 5xManagement Personnel per year.	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

2022 Budget Adjustments

21.04	Administration	Proposal for a new ERP System [Strategic Plan]	AS400 support is nearing end - new software / transfer	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
21.05	Administration	Establish a Lapsing Contingency Fund to absorb unforeseen expenditures at the organizational level	Lapsing Amount to hold for use // Assign a Fund Number	\$ -	\$ -		\$ 100,000.00	\$ 100,000.00
21.06	Administration	Utilize remaining Contingency Fund Balance on unforeseen Expenses	Fund #11: Contingency Fund (currently non-lapsing)	Fund Balance	Fund Balance	Fund Balance	\$ -	\$ -
21.90	Administration	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
21.91	Administration	Directed reduction of \$5,000 Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
21.92	Administration	Reduction of Administrator and Re-establish a Part-time Administrative Coordinator on the County Clerk	Reduction in \$110,611.35	\$ -	\$ -	\$ -	\$ -	\$ -
21.93	Administration	Reduction of Assistant Administrative Coordinator on the County Clerk	Reduction in \$74,124.46. In Levy expenses with impacts on administration management of projects policy, meeting planning and coordination, etc.	\$ -	\$ -	\$ -	\$ -	\$ -
21.94	Administration	Reduction of Part-Time Finance Officer		\$ -	\$ -	\$ (16,000.00)	\$ (16,000.00)	\$ (16,000.00)

Total projected impact on Admin dept./program:	\$ 3,500.00	\$ 108,816.60	\$ 103,272.43	\$ 208,991.05	\$ 583,493.93
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22.01	County Board	Training and Conference	Increased funding to allow for supervisor participation in the WCA COWS in Richland Center		\$ 500.00		\$ 700.00	
22.02	County Board	Training and Conference	Allow for additional training with participation at full conference and legislative session	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00
22.03	County Board	Annual Salary for Supervisors	Unknown cost - Currently evaluating the new standing committee structure to determine the effectiveness of meetings and future need for meetings. Eventual action to change from a per diem model of supervisor payment to a annual salary may be a future recommendation.	\$ -	\$ -			
22.04	County Board	Reduction in volume of posting Board minutes in paper	The full publication of the county board resolutions and ordinances will continue to be posted on the County's website. Complete ordinances will remain posted in the paper. Resolutions will be summarized.	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)

22.90	County Board	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
22.91	County Board	Strategic Plan- Directed reduction of \$5,000 Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -

Total projected impact on County Board dept./program:	\$ (3,400.00)	\$ (2,400.00)	\$ (2,400.00)	\$ (1,200.00)	\$ (1,400.00)
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23.01	Tricounty Airport	Anticipated increase in Operations Costs = Last year's increase % increased out. 2022 annual operation expense of the county = \$27,555.15	Adding operational costs in wages, benefits and routine maintenance expenses. Participation in excepting the FAA grant to build the drainage ditch includes language of required ownership of (Sauk and Richland County). If both owners were to separate from ownership a prorated repayment of acquired funds would be required to the FAA and State DOT. Separation of Richland County with retention of ownership by Sauk may be possible but would require in-depth legal investigation and negotiations with Sauk County.	\$ 8,266.55	\$ 8,679.88	\$ 9,113.87	\$ 9,569.56	\$ 10,048.04
23.02	Tricounty Airport							
23.03	Tricounty Airport							

2022 Budget Adjustments

23.90	Tricounty Airport	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions and operational adjustments in efforts to best provide services.					
23.91	Tricounty Airport	Strategic Plan- Directed reduction of \$2,500 Levy						
	Tricounty Airport	Separation from Airport = (\$27,555.15)						

Total projected impact on TRICTYdept/program:	\$	8,266.55	\$	8,679.88	\$	9,113.87	\$	9,569.56	\$	10,048.04
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24.01	Ambulance Services	Propose to add 2 new part-time positions	positive impact - will improve our ability to provide inter-facility transports	\$	25,867.68	\$	26,426.80	\$	26,953.02	\$	26,953.02	\$	26,953.02
24.02	Ambulance Services	Propose to add 1 new full-time position	positive impact - will improve our ability to provide inter-facility transports	\$	69,929.27	\$	70,988.03	\$	71,984.52	\$	71,984.52	\$	71,984.52
24.03	Ambulance Services	Reduce paid on call salary	Will offset increase in full/part time salary	\$	(28,000.00)	\$	(28,000.00)	\$	(28,000.00)	\$	(38,000.00)	\$	(38,000.00)
24.04	Ambulance Services	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$	5,635.00	\$	5,663.17	\$	5,691.48	\$	5,719.93	\$	5,748.52
24.05	Ambulance Services	put aside money for roof project - REC	roof replacement - cost spread out over 4 years	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00		
24.06	Ambulance Services	Replace Ambulance Cot - (x2)	improve patient/EMT safety when moving patients. Current cots near end of life.	\$	27,500.00	\$	30,250.00						
24.07	Ambulance Services	Increased Revenues	With increased staff - ability to perform increased transfers = gaining revenues (estimating 15 transfers per month at Medicaid rate which is the lowest possible at an estimate 73% of clients)	\$	(162,000.00)	\$	(162,000.00)	\$	(162,000.00)	\$	(162,000.00)	\$	(162,000.00)
	Ambulance Services	Annual Capital Outlay Contributions for future capital projects with building, vehicles and equipment.		\$	41,068.05	\$	36,672.00	\$	65,370.98	\$	75,342.53	\$	95,313.94

24.90	Ambulance Services	Reduction in all operations	Ambulance does not impact County Operation Levy. No anticipated Levy use. Would see reduction in payroll and administrative support hours. These hours would likely be filled with other department demands and an over secondary reduction is not projected.	\$	-	\$	-	\$	-	\$	-	\$	-
24.91	Ambulance Services	Reduction in Property Insurance	Anticipating a 90/10 split with Emergency Management	\$	-	\$	-	\$	-	\$	-	\$	-
24.92	Ambulance Services	Reduction in Liability Insurance	Anticipating a 90/10 split with Emergency Management	\$	-	\$	-	\$	-	\$	-	\$	-
24.93	Ambulance Services	Strategic Plan- Directed reduction of (\$5000) Levy	There is no consideration for direct levy in financial projection past completed ambulance garage in 2022.	\$	-	\$	-	\$	-	\$	-	\$	-

Total projected impact on Ambulance dept/program:	\$	0.00	\$	-	\$	0.00	\$	-	\$	0.00
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25.01	Emergency Management	Increase in contracted planning services (EMPG)	maintains current level of natural disaster preparedness and response	\$	965.00	\$	965.00	\$	1,254.50	\$	1,254.50	\$	1,544.00
25.02	Emergency Management	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$	1,075.00	\$	1,080.37	\$	1,085.77	\$	1,091.19	\$	1,096.64
25.03	Emergency Management	Increase in contracted planning services (EPCRA)	maintains current level of HAZMAT preparedness and response	\$	841.00	\$	841.00	\$	1,093.00	\$	1,093.00	\$	1,346.00
25.04	Emergency Management	Add or Contract Position .75 FTE	If we had separated EM Director (displace EMPG contract) = Added position \$40,000	\$	-	\$	-	\$	-	\$	-	\$	-
25.05	Emergency Management	Added Work Space and Equipment	Courthouse Space or Sheriff - depend on placement and requirements of a work station, phone, licensing etc.	\$	-	\$	-	\$	-	\$	-	\$	-

25.90	Emergency Management	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$	-	\$	-	\$	-	\$	-	\$	-
25.91	Emergency Management	Strategic Plan- Directed reduction of (\$5000) Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$	-	\$	-	\$	-	\$	-	\$	-

Total projected impact on EM Mgmt dept/program:	\$	2,881.00	\$	2,886.37	\$	3,433.27	\$	3,438.69	\$	3,986.64
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2022 Budget Adjustments

26.01	Pine Valley Community Village:	Strategic Plan- Directed reduction of 20% Levy Expenditure - to previous amount of \$300,000 = (\$60,000)	Pine Valley revenues currently cover all operation expenses with excess. The 2022 budget utilized \$504,996.00 of operational revenues to supplement general operation expenses an additional 20% of anticipated revenues would begin depletion of stored capital and contingency funds. A 20 % increase of the previous \$300,000 utilization would equate to \$60,000 increase.	\$ -	\$ -	\$ -	\$ -	\$ -
26.02	Pine Valley Community Village:	Contracting all Services to a 3rd party and leasing the facility for a fee	Reduction from estimated \$300,000 (risk) flow to \$150,000 (guaranteed) and reduced need for operations contingency. Recruitment and retention may carry it's own challenges, but those challenges are displaced to the contracted provider.	\$ -	\$ -	\$ -	\$ -	\$ -
26.90	Pine Valley Community Village:	Strategic Plan- Directed reduction of Levy :	Reference Revenue Section #2					
Total projected impact on Pine Valley: \$ - \$ - \$ - \$ - \$ - \$ -								
27.01	UW Extension Office	Local Cost Share on Contracts, anticipating	3% Increase operation costs	\$ 3,338.85	\$ 3,439.02	\$ 3,542.19	\$ 3,648.45	\$ 3,757.91
27.02	UW Extension Office							
27.90	UW Extension Office	Reduce all levy funding for 2022 (\$185,651.77)	Displace existing revenues will have staffing impacts on support staff and partial funding for educators, and result in discontinued services to the community. (\$185.651.77). Impacts on grants requiring direct match, in-kind match or coordination of volunteer in-kind match. Indicates impacts of proposal resolution of operating at \$100k of levy in 2024 and \$75k in levy in 2026.	\$ -	\$ (85,651.77)	\$ (85,651.77)	\$ (110,651.77)	\$ (110,651.77)
27.91	UW Extension Office	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$37,006.43)	<ul style="list-style-type: none"> Office would be open to the public by appointment only Less overall programming and coalition building done by educators as they will be doing more of the workload of support staff, i.e. data management, promotional material design, newsletter development, program material collating and preparation, reduction in access to support of the County Fair, etc. Complete loss of program such as Get Real Reduction in services such as pressure canning testing, assistance with soil sampling, Private Pesticide Applicator Testing County Committee prep and announcement would need to be shifted. Reduced efficiency in departmental financial management 					
27.92	UW Extension Office	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduction in services and hours					
Total projected impact on UWEX dept/program: \$ - \$ (85,651.77) \$ (85,651.77) \$ (110,651.77) \$ (110,651.77)								
28.01	Fair & Recycling	2 x LTE Staffing for Fair Week (Clerical A)	Outside Hire @ \$11.93 x 40hours	\$ 1,068.93	\$ 1,090.31	\$ 1,112.11	\$ 1,134.35	\$ 1,157.04
28.02	Fair & Recycling	2 x LTE Staffing for Fair Week (Ground B)	Outside Hire @ \$ 12.88 x 40hours	\$ 1,154.05	\$ 1,177.13	\$ 1,200.67	\$ 1,224.68	\$ 1,249.18
28.03	Fair & Recycling	8 x LTE Staffing for Fair Week (Resolution commitment from county Board, Committees or Current County Staff	In-house from other departments (reduction in other service hours)	\$ -	\$ -	\$ -	\$ -	\$ -
28.04	Fair & Recycling	Reclassification on Fair and Recycling Coordinator Positions	Estimated reclassification of an anticipated \$2.00 per hour increase.	\$ 2,080.00	\$ 2,225.60	\$ 2,381.39	\$ 3,572.09	\$ 5,358.13

2022 Budget Adjustments

28.05	Fair & Recycling	Consideration for a Fair, Recycling and Parks Coordinator	Anticipating 40 hours per week. Anticipating job duties and responsibilities on reclassification reaching +\$4.00 per hour; or adding a part-time clerical support position.	\$ 12,480.00	\$ 13,104.00	\$ 13,759.20	\$ 14,447.16	\$ 15,169.52
28.07	Fair & Recycling	Fair Contracts	Town and Country Porto-Potty Rental	\$ 1,100.00	\$ 1,155.00	\$ 1,212.75	\$ 1,273.39	\$ 1,337.06
28.08	Fair & Recycling	Sound Equipment Rental	Increase of rental	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
28.09	Fair & Recycling	Purchased Mower vs. Lawn Mower Lease (\$3,000)	Would like to absorb those funds into the maintenance line to cover everything that has been cut over the years. We have to have some funds for raising fuel costs, repair and maintenance items, along with the cleaning/paper products for bathrooms, along with instating annual grandstand inspections (Line 28.10)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)
28.10	Fair & Recycling	Annual Grandstand inspections and increased costs of fuel and maintenance.	Absorption of 28.09 line savings	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
28.11	Fair & Recycling	Increased on facility rental = \$3,000	Concerns on uniformity for profit vs. non-profit vs. free gate events.					
28.12	Fair & Recycling	Increase on storage rental		\$ (3,568.77)	\$ 3,568.77	\$ 3,568.77	\$ 3,568.77	\$ 3,568.77
28.13	Fair & Recycling	Increased on gate fees	Recommend not considering this time and planning on slight increase from wristband sales					
28.14	Fair & Recycling	Increased events	Investigating addition of Beer Fest	\$ (1,000.00)	\$ 1,500.00			
28.90	Fair & Recycling	Reduce all levy funding for 2022 (\$15,000)	Displace existing revenues will likely have staffing impacts and ability to coordinate events and manage grounds. @ 32 hours for the week (labor day on Monday) Indicates impacts of proposal resolution.		\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
28.91	Fair & Recycling	Strategic Plan- Directed reduction of 20% Levy Expenditure		\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Fair and Recycling:				\$ (245.79)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
29.01	Parks Commission	Tax Levy increase	Return Parks budget to 2021 tax levy amount	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
29.02								
29.90	Parks Commission	Strategic Plan- Directed reduction of 20% Levy Expenditure = (\$6,000)	The only way to reduce 20% would be to reduce or eliminate money paid to the other parks. Would also reduce replacement of park equipment including playground equipment, picnic tables, etc. would need to increase camping fees (per ordinance). May need to decrease maintenance of parks.					

2022 Budget Adjustments

29.91	Parks Commission	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduce money paid to other parks and increase camping fees					
29.92	Parks Commission	Reduce all Levy on Parks Operations =\$30,000	If this were to happen, all parks including the Pine River trail would be closed. No maintenance so would have to block access to all because of liability of no maintenance. Could try to sell all but the Pine River Trail(railroad has right to take back over at anytime) Rifle range should then be turned over to the sheriffs department and close to the public. Sheriff's department needs a range to maintain firearm requirements. Indicates impacts of proposal resolution		\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)

Total projected impact on Parks dept/program:				\$0.00	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)
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30.01	Symons Recreation Complex	Wage, Dental &Health increases per County Board	City covers 50% operational expenses against section #1	\$ (7,000.00)	\$(7,000.00)	\$(7,000.00)	\$(7,000.00)	\$(7,000.00)
30.01	Symons Recreation Complex	Partnership with Schools and business for programs/events at Symons.	Additional programming with Schools & Businesses - PE days at SRC, Swimming, Fitness programs, lifeguard classes through schools	\$ (3,000.00)	\$(3,000.00)	\$(3,000.00)	\$(3,000.00)	\$(3,000.00)
30.01	Symons Recreation Complex	Increase membership and class prices	Raising rates too high can also lose memberships as well. So the lower the percentage of Health and wages each year is better for membership retention.	\$ (11,000.00)	\$(11,000.00)	\$(11,000.00)	\$(11,000.00)	\$(11,000.00)
30.90	Symons Recreation Complex	Reduce all levy funding for 2022 (\$36,141.61)	Displace existing revenues will likely have staffing impacts. Any reductions we do would be matched by the city to equal = \$68,583 impact on Symons. Such action would require communication with the city. = \$(36,141.61) Indicates impacts of proposal resolution.	\$ -	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)
30.91	Symons Recreation Complex	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -
30.92	Symons Recreation Complex	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -

Total projected impact on Symons dept/program:				\$ (21,000.00)	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)
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31.01	UW Campus	Restore to 2020 level	Restore budget to \$60,000	\$(20,000.00)	\$(20,000.00)	\$(20,000.00)	\$(20,000.00)	\$(20,000.00)
31.02	UW Campus	Reduction to UW occupation of Melville, Classroom, Science Building	County UW relationship. Reduction in 2022 maintenance expenses of \$40k to \$30K = \$10k reduction.	\$ -	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)
31.90	UW Campus	Stop maintenance apportionments. Remaining (\$40,000) to reduce all levy funding in 2023.	Discontinuing all funding would be a breach of agreement. We would have to end or amend our agreement with the UW System. This would have significant impact on our existing deferred maintenance issues if we were to continue owning buildings. Indicatees impacts of proposal resolution.	\$ -	\$ -	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)
31.91	UW Campus	Strategic Plan- Directed reduction of 20% Levy Expenditure	Continued deferred maintenance, liability and deterioration of property.	\$ -	\$ -	\$ -	\$ -	\$ -
31.92	UW Campus	Strategic Plan- Directed reduction of Levy \$5,000	Continued deferred maintenance, liability and deterioration of property.	\$ -	\$ -	\$ -	\$ -	\$ -

Total projected impact on UW Campus dept/program:				\$ -	\$ (10,000.00)	\$ (40,000.00)	\$ (40,000.00)	\$ (40,000.00)
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32.01	UW Food Services	Food cost increase	Services will reflect higher prices to cover this increase in	\$52,974.00	\$55,622.00	\$58,403.00	\$ 61,323.00	\$ 64,389.00
32.02	UW Food Services	Increase sales prices to cover expenses		\$ (52,974.00)	\$ (55,622.00)	\$ (58,403.00)	\$ (61,323.00)	\$ (64,389.00)
	UW Food Services							

2022 Budget Adjustments

32.90	UW Food Services	Reduction of all Levy budgeted amounts: \$5,331.46	Impacts on Nutrition Program Meals; explore option with Pine Valley of other potential vendors. Indicates impacts of proposal resolution.	\$ (5,331.46)	\$ (5,331.46)	\$ (5,331.46)	\$ (5,331.46)	\$ (5,331.46)
32.91	UW Food Services	Strategic Plan- Directed reduction of Levy \$1,000	Reduction of support staffing and hours of operation = loss in revenues.	\$ -	\$ -	\$ -	\$ -	\$ -
32.92	UW Food Services	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction of support staffing and hours of operation = loss in revenues.	\$ -	\$ -	\$ -	\$ -	\$ -

Total projected impact on UW Food dept/program:	(\$5,331.46)	(\$5,331.46)	(\$5,331.46)	(\$5,331.46)	(\$5,331.46)
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33.01	Economic Development							
33.02	Economic Development	[Strategic Plan] Incentivize program to promote new home construction and development	Not determine at this time.					
33.03	Economic Development	[Strategic Plan] Broadband expansion throughout the county	Currently have ARPA fund project to address a section. No other operational funds identified at this time.					
33.90	Economic Development	Reduce all levy funding for 2022 (\$72,935.38)	This would have matching impact by the city and would discontinue the operation. We would have to end or amend our agreement with the City. (\$73,859.54) Indicates impacts of proposal resolution.	\$ -	\$ (73,859.54)	\$ (73,859.54)	\$ (73,859.54)	\$ (73,859.54)
33.91	Economic Development	Strategic Plan- Directed reduction of Levy by 20%						

Total projected impact on Economic Dev:	\$ -	\$ (73,859.54)	\$ (73,859.54)	\$ (73,859.54)	\$ (73,859.54)
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34.01	SouthWest Regional Planning Commission	Consideration for ending partnership with SouthWest Regional Planning	Anticipated (\$17,500) in reduction from discontinuing membership.					
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Total projected impact on Southwest Regional Planning Commission:
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Total Impacts from Department Services (Adjustments and Options)	\$ (80,974.27)	\$ (25,172.86)	\$ 387,980.72	\$ 321,548.28	\$ 840,219.75
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SECTION #5: Health Insurance Planning and Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
101.01	Health Insurance	County commitment to annual dollar amount regardless of increase	Need to be mindful of ACA poverty limits on lowest paying positions = penalty					
101.04	Health Insurance	Premium share adjustment	Need to be mindful of ACA poverty limits on lowest paying positions = penalty					
101.05	Health Insurance	HRA adjustment						
			[strategic goal] evaluate and maintain a competitive insurance program					

2022 Budget Adjustments

Health Insurance	Plan Design Adjustment	Premium share could be adjusted. Increased costs on higher tier medications can be implemented. Both not recommended at this time. Insurance options will be investigated in 1st quarter 2022 for 2023 implementation. Challenges remain with our high MLR ratio.					
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Total Impacts from Health Insurance Planning (Adjustments and Options)	\$ -	\$ -	\$ -	\$ -	\$ -
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#	SECTION#6: Options and Resources for Additional Financial Adjustments:							
201.01	Department	Add-in / Take-out/Amendment:	Impacts:	2023	2024	2025	2026	2027
202.01	Tax Deed Sales	Incorporate tax deeds sales	Projection: Could incorporate if we also incorporate making whole, liens, and fees associated. The risk on some is seen as balancing possible revenues. By statute we can only recognize a net gain after 5 years of no claim.	\$ -	\$ -	\$ -	\$ -	\$ -
203.01	Sales Tax	Anticipated projections in sales tax compared to 2022	Not recommended at this time	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
204.01	Interest Income	Anticipated projections in interest income from LGIPInvestment Funds	Not recommended at this time	\$ -	\$ -	\$ -	\$ -	\$ -
204.02	Interest Income	Anticipated projections in interest income from PMA Investment Funds	This would lock some of our funds into short-term investments with return at a couple of percent	\$ (40,000.00)	\$ (45,000.00)	\$ (50,000.00)	\$ (55,000.00)	\$ (60,000.00)
205.01	Property Tax	Projected property tax revenue increases from value	Reference Section number two as anticipated increased revenues from Net New Construction	\$ -	\$ -	\$ -	\$ -	\$ -
206.01	Wheel Tax	Amendments in projected wheel tax	Currently applying all revenues to highway road resurfacing (chip seal) for road preservation	\$ -	\$ -	\$ -	\$ -	\$ -
207.01	Undesignated Fund Spending	General Fund Balance Applied	Estimated \$268,692 in potential cash (non-asset) in staying over the 25% ratio of budgeted expenditures					
208.01	Accounting for additional fund balance return	Recognition of 2021 unaccounted revenues.	Example: HHS Revenue return, Highway Fund, Pine Valley Fund					
209.01	American Rescue Plan	Applied American Rescue Plan to 2022 operations (try to preserve 2million)	Discretionary Funds that may be used for any function other than direct retirement or reduction to existing tax levy. Appropriation of funds from Public Health? -understanding that Public Health remains underfunded.	\$ (1,300,000.00)	\$ (355,345.55)			
		Additional 25,500 from Ambulance	Unless used for some other purpose					
210.01	Opioid Settlement	Utilization of Opioid Settlement Funds	Must be used towards opioid abatement projects.					
211.01	FED Infrastructure Bill	Shovel Ready Grant program to offset road maintenance projects						
212.01	Pine Valley	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	The preliminary plan is built with full utilization of anticipated fund balance for 2021					
213.01	Pine Valley	Take from PV Contingency Fund: (Balance Amount)	Spend down puts Pine Valley operations at risk if unforeseen financial problem occurs					
215.01	Pine Valley	Take from Capital Improvement Fund (Balance Amount)	Puts Pine Valley at risk of requesting operation levy or additional borrowing for capital improvements and maintenance					
216.01	Housing Authority	Legacy CDBG Funds = Estimated \$80,000	(One time injection) Original intension is for housing.	\$ (80,000.00)				

2022 Budget Adjustments

217.01	Asset Sale	Land And Buildings	Currently do not have valued lands and buildings appraised for sale on market					
217.02	Asset Sale	Equipment	Currently do not have valued equipment appraised for sale on market.					
218.01	Wages and Compensation	Reduce CPI in creases						
218.02	Wages and Compensation	Do not implement higher step increases						
218.03	Wages and Compensation	Delay increases until payroll 13	Implement another step in 2022 and delay additional 7% until July of 2023 [Estimate large numbers, \$100,000 /1%]					
219.01	Wages and Compensation	One Week Holdback 3rd Pay period in June; payroll #13		\$ (114,000.00)				
221.01	Utilization of possible additional Levy Exemption	https://www.revenue.wi.gov/Pages/FAQS/slf-levy.aspx#net8	Some currently unpracticed method of tax levy exemption for Ambulance Capital and Dispatch Expenses in both wages and capital outlay. This becomes an increase to Tax Levy by exemption of the Levy limits imposed by net new construction. Put towards Radio/Dispatch budget.					
222.01	Operational increase from reduction in short-term borrowing	List current items: Possible areas in parks and UW campus	Displace the following operational expenses to increased capital borrowing, or displaced capital borrowing: (Parks) (UW Pine Valley)					
222.01	Approach the Ho-chunk Nation on Grants for Roads	Offset costs on road work and local matches						
223.01	Utilization of Working Lands Fund	Fund #91		-8173.25				
224.01	Across Departments	Change news paper job posting requirements	Check Total Distributions to Local Papers	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
225.01	Referendum	Option to Pursue a Referendum	Currently exploring option					
226.01	Operational Notes	Option to utilize operational notes	Short-term borrowing for operations - not advised as this will be reported to EMA and is not viewed favorably					
Proposal Resolutions								
301.01	HHS and Vets Standing Committee Directive	Reduction in \$350,000 entering into 2024	Reduction in "projected, levy expenses" from HHS and Veterans Services	\$ -	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)
301.02	Public Safety Standing Committee Directive	Reduction in \$350,000 entering into 2024	Reduction in "projected, levy expenses" from Sheriff's Office, Clerk of Courts Office, Corner's Office, District Attorney's Office, Register in Probate's Office, and Emergency Management	\$ -	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)
301.03	Public Works Standing Committee Directive	Reduction in \$350,000 entering into 2024	Reduction in "projected, levy expenses" from Highway, MIS and Courthouse Maintenance	\$ -	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)
301.04	Finance and Personnel Standing Committee Directive	Reduction in \$200,000 entering into 2024	Reduction in "projected, levy expenses" from Administrator, County Clerk, County Treasurer, County Board and Ancillary Budgets	\$ -	\$ (200,000.00)	\$ (200,000.00)	\$ (200,000.00)	\$ (200,000.00)

Total Impacts from Other Resources and Financial Adjustments	\$ (1,552,173.25)	\$ (1,660,345.55)	\$ (1,310,000.00)	\$ (1,315,000.00)	\$ (1,320,000.00)
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Section #7: Estimated Existing Annual Gaps With Proposed Adjustments

Totals:	\$ (120,690.89)	\$ 723,244.16	\$ 2,330,214.15	\$ 2,827,044.48	\$ 3,888,944.61
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Richland County Administrator's Office

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26-Jul-22

To: Finance and Personnel Standing Committee

Subject: Running Report on Financial Planning

Edition: 26 July 2022

This is a running report intended to help track clarifications, recommendations, data amendments, committee questions, considerations, worksheet amendments, and request.

Clarifications:

Health and Human Services Budget — In referencing the June 22nd County Condition Report, Slide 6/67 depicts “Health and Social Services” accounting for 53.12% of County Expenditures. As discussed in previous meetings, this is a total expenditure from various services and departments including: Pine Valley, Health and Human Services, Child and Adult Institutional Placement, Health, Child Support, Veterans, Elderly, and Nutrition. This one data point does not account for revenues brought in by these services, or an understanding of levy distribution. In context of the Health and Human Services levy distribution: \$835,755.89 is dispersed for the HHS2022 Core Budget. \$31,607.37 is dispersed for Elderly Services. \$36,982.89 is disbursed for Nutrition. \$785,000 and \$700,000 are dispersed for Adult and Child Institutional placements. This totals to \$2,389,346.15 of a \$10,447,277.17 levy, or 23%.

Budget Breakdown / Understanding Department Expenditure and Revenues — A folder has been added to the Finance and Personnel Standing Committee. With multiple budget support forms have been added: Levy Distribution by Department and the Adopted 2022 Budget Workbook as adopted by the County Board. Available to committee members under: 2022 >> Post ReOrg >> Finance and Personnel >> Financial Planning Documents >> file names “2022 Levy Distribution by Department” and “Adopted Budget – 2022.”

The Financial Planning Decision Worksheet and Capital Improvement Program Document are intended as planning documents to help show our future trends based on proposed increases and decreases. These items are not adopted policy at this point. They are to help shape priorities in moving forward into the immediate

2023 budget, 2023 borrowing authorization, to show estimated trends for future budgets and borrowing needs, and to allow for time to plan solutions based on the assumptions, projections and desires. These documents are intended to change.

Recommendations from the Administrator:

I would recommend that Finance and Personnel Committee not lose sight of:

1. The 2023 budget process has begun and timely decisions will be needed to shape that budget with desired priorities.
2. The 2023 Capital Improvement Program will shape potential 2023 borrowing. WE will need a $\frac{3}{4}$ vote, authorization resolution in September to advance with 2023 borrowing. An amount and project authorization will be needed.
3. The committee controls the flow of funding. At the end of the day, increasing or decreasing budget line items are what the committee has at its immediate control.
4. If there is desire (or recommendation) to change the assumptions and projections built into the 2023 guidance language and the projections of the financial planning worksheet, I would encourage supervisors to bring forward their ideas to change (by making motion) earlier rather than later. Examples: wages, benefits, revenue projections, department items, etc. Please make your priorities known early.
5. Focus discontent of recommendations and materials on the Administrator. If you are dissatisfied with an element of the projections, recommendations, presented data etc. please keep your discontent focused on the Administrator (vs. departments and staff) as I am the overall responsible party.
6. Departments have been advised on refraining from participating in public conversations or recommendations regarding cutting from other departments not related to their own department or shared function. Departments have also been advised on engaging in behavior of holding the highest priority functions hostage in the face of reductions (example: The Administrator threatens to cut payroll in response to budget reductions the office budget.)
7. The nature of these decisions are very subjective and the decisions made will reflect how the county prioritizes services and manages funds. Data sets can help provide objective comparisons and perhaps some rational consideration points. However, it is my opinion that in the end these decisions remain subjective.
8. I would recommend the Finance and Personnel consider the directive resolutions (either as presented, or with amendments) to help shape conditions in which supervisory committees and departments are solving problems under established constraints. Without directives, a lot of the problem solving will fall on the Administrator's Office and the Finance and Personnel Committee.

9. Professionalism – encourage everyone to continue with a high level of professionalism. I was made aware of offense taken in some comments made in levity and sarcasm.

Presentation Data Amendments:

05JUL22 Conditions Report — “04 Presentation Slide 60/67” Richland #FTE = 366. Explanation — Comparative counties’ responded to the question “How many Full Time Employees do you have?” The 366 number was pulled from a report indicating Richland County Full Time Equivalency. A payroll report for full-time employees indicated 230 currently. Reference Appendix A Payroll report (below).

05JUL22 Conditions Report — “07 Richland County Financial Conditions and Recommendations Summary page 2/5, paragraph 1. = 1.02M. Explanation — Typo.

Questions (From Committee Members):

Question: Financial planning worksheet – why isn’t there any numbers in some of the lines?

Answer: The worksheet captures items that are placeholders for ideas and initiatives that have not been costed, or proposed to implement.

Question Capital Plan. Currently planning on use of \$500,000 in short-term borrowing annually through 2027. What would it take to arrive at 20-year life cycle on county trunk?

Answer: Increase to \$800,000 annually. However, the county would have to consider that the \$500,000 is built on presumptions of state-aid limits. Additional state funds may not be available and repairs may be 100% levy vs. share with state aid rationed to counties. Current recommendation from Administrator and Commissioner is to distribute \$500,000 short-term notes to highway trunk repair and maintenance unless state -aid programs were to change in the near future.

Question Staffing: Should we consider a staffing study?

Answer: I have reached out to our compensation consultant regarding their interest. The initial decision that needs to be made will be the scope of the project. Do we intend to conduct a study across all departments or select? Some departments have more data and service deliverable statistics to compare, other departments like law enforcement and human services carry the consideration of case complexity, desired quality of services, and understanding revenue flows with biennium budgets. Carlson Dettmann is currently considering if they would have capacity to offer a proposal, pending the scope of the project. Other firms may have availability, but again, they will want to know the desired scope.

A condensed comparable study has been undertaken by the Assistant to the Administrator and will be presented at the 27 July 2022 F+P meeting.

Question: Can we see budget breakdown by departments?

Answer: A Levy Distribution by department (some modifications to formatting) has been inserted in to the committees financial planning documents folder. Clerk Kalish is working with Supervisor Murphy-Lopez on a revised format solution.

Question: Can we get more information on a referendum to exceed levy limits?

Answer: Yes, summary and resolution was drafted for Wednesday, July 13th Meeting. – Committee proposed resolution that was adopted by the County Board on July 19th to create an ad hoc committee to research and recommend a resolution question(s).

Question: Financial Planning Worksheet – Where are Health Insurance Projections in the Financial Planning?

Answer: Section one, page 2/17, line “C.4” of the Financial Planning Worksheet contains general employees impacts and estimated impacts on the levy. Section #5 of the worksheet is intended for health insurance adjustments to the assumptions. Administration is currently exploring three options.

Question Capital Plan. Why aren't there more expenses under Jail?

Answer: There are existing “desires” that do not currently rise to the level of “needs.” In addition, the department is awaiting a decision on the future of the courthouse and jail building. Will be continue to occupy and utilize the jail in the next 15 years.

Question with Cop Grant: Can we cut a position and then fill a position with the COP Grant?

Answer: TBD

Question: Can we add more language to resolutions to encourage options of seeking revenue instead of a focus on expenditure reductions?

Answer: Resolutions are designed to encourage finding other revenues sources. The Committee has the authority to adjust revenues as easily as expenditures. The problems arise in controlling revenues is often more challenging then controlling expenditures. Resolutions can certainly be amended.

Question: Financial planning worksheet – why isn't there any numbers in section #5 regarding Health Insurance?

Answer: This section is designated for a place to include amendments to the health insurance plan that would be different to the assumptions in section #1.

Question: Financial planning worksheet – Line 224.01: I thought we got rid of newspaper job posting requirements already?

Answer: Richland County Employee Handbook, page 20 under “Hiring and Employment Considerations.” The County Administrator or Department Head shall then place an advertisement in the Richland Observer to run for at least two weeks. The County Administrator or Department Head must also send the advertisement to the MIS Department who shall advertise the position on the County website. The advertisement shall, at a minimum briefly describe the job position, necessary qualifications, where and how to apply for the position and include the sentence that the County is an equal opportunity employer

Question: Are staffing assumptions built off of current funded or authorized?

Answer: Currently funded.

Question: Are there positions in HHS that we are budgeting for but not filling? At this point can we do without?

Answer:

Question: Are we accounting for inflation and increased costs?

Answer: Yes, on most. Some items are contracted out for several years at a fixed price. A reduced cost will not carry inflationary decreases.

Question: Are the 20% reduction lines needed?

Answer: This was an attempt to capture elements of the strategic plan. The plan also called for asking the departments what they could do with a 20% increase. WE can remove this from the worksheet if desired and arrive at this strategic plan goal through some other means.

Question: Concerns on grants and federal funding? As brought up by County Conservationist Kathy Cooper, will there be money that the county has to pay back if relinquishing ownership?

Answer: It's possible if we were to immediately relinquish ownership. A deeper investigation is warranted to understanding the agreements and grants in place in the event of relinquishing ownership. The proposed resolutions are centered on reducing all levy expenditures and investigating options.

Question: What is the rationale in dropping a daytime patrol officer?

Answer: Reducing levy expenditures. It's not desirable and impacts our Sheriff's Office ability to respond. Reduction of a daytime officer (vs. night) is based on the

premise that administration, supporting administration, cities' villages and counties may be able to respond with more in the need for mutual aid support.

Question: Financial Planning Worksheet — can we clean out the numbers that are currently not recommended?

Answer: I would advise that we keep the numbers in there (with “Strike through” and ensuring they are not in the SUM formula calculations) this way the amount is known if there is a future desire to add the item/project back into the plan.

Question: Capital Improvement Program — Why are we not filling in known expenses passed 2027?

Answer: Administrator gave guidance to forecast out to 2027 on this first attempt at the project. In future year's we hope to reach out further in some projects as established through our strategic plan. Some items we may not be able to forecast out very many years. As an example, it is hard to forecast road projects when the state only projects out a couple of years on funding allocations and project awards.

Question: Capital Improvement Program — Are all the projects on the plan “must have”? Is there a way on the plan to assess or indicate the level of urgency the project should be considered?

Answer: yes, we can begin on this.

Question: Budget distribution by departments. Can this be compared to other counties?

Answer: It's possible. I currently do not know what our comparable counties budget summaries and reporting capabilities look like. If desired, please request for a future agenda item for discussion.

Question: Where is the urgency coming from, why can't we slow down?

Answer: Need for urgency is based on need to arrive at fiscal solvency:

- a. The 2022 budget is built with \$800,000 in fund balance spending
- b. Operational costs are growing. The identified compensation recommendations/goals increase this gap substantially and is, in a compounding nature, the biggest increase to the growing gap.

If there is a desire to stop the urgency, it can be accomplished with the reintroduction of the baseline 2022 budget with discussion on how to fill the approximate \$800,000 gap. This gap could potentially be filled in 2023 and 2024 with ARPA funds (\$1.6m). After that, there may remain Pine Valley and Highway Contingency to support several more years. This plan would could be viewed as a decrease in overall quality of services and would have its added challenges in recruitment, retention, and responding to infrastructure and service support needs.

Considerations:

Financial Planning Decision Worksheet (25 July 2022)

- Section #4, Line 3.04 “Gas expenses increases” Are we estimating too high? I'm surprised to see gas prices staying so high in your projections. Back in '08 when gas prices hit \$4/gallon, I remember people saying they would never go down again. But they did (going lower than \$2/gallon), and they stayed under \$4/gallon for most of that time until recently. I attached a chart that shows the volatility. [See below]
- Section #4, Line 22.03 “With efforts to aggressively increase employee compensations in section #1. Shouldn't we be considering increasing compensations for board and committee members?”
- Section #4 Line 203.01: Why can't we include projections for sales tax increases? Again, we have very good, consistent data here. I'm okay with being somewhat conservative, but why do we need to be so conservative? [Reference PMA monthly reporting on sales tax.]
- Capital Improvement Program and Worksheet — Now seeing the extent of capital projects and operational challenges, should the county be considering a down-sized radio-tower project?
- How many referendum questions do we want to ask?

Amendments to the Worksheet:

Financial Planning Decision Worksheet (25 July 2022)

- 25JUL22 — Amended Section #2 “did” to “”dd”
- 25JUL22 — Increase font size of final gap projections in section #7
- 25JUL22 — Amended Section #2 lines “cc” and “dd” changed descriptions from “2023” to “2022”
- 25JUL22 — Amended Section #4 lines “6.03” change revenue to “\$7,500” for election services
- 25JUL22 — Add Section #4 line “9.03” need to investigate increases in expenditures as a potential Child Support reimbursable expense through the state
- 25JUL22 — Add Section #4. Expanded row height on lines 6.01, 6.02, 19.03, 20.01, 20.16, 20.01 to ensure text in column 3 was not cut off.

- 25JUL22 — Add Section #4. Lines 20.11 and 20.12 expenses are cut under assumption of implementing Microsoft office 365 as see in line “20.01.”
- 25JUL2022 — Clarification to lines 22.01 and 22.02 impacts on services statements.
- 25JUL2022 — Amended Section #4 line “33.91” total county levy contribution from “\$34,291.50” to “\$36,141.61” to reflect the 2022 vs. 2021 levy for Symons Center.
- 25JUL2022 — Amended Section #4 line “30.90” total county levy contribution from “\$72,935.38” to “\$73,859.54” to reflect the 2022 vs. 2021 levy for Economic Development.
- 25JUL2022 — Amended Section #4 line “27.90” total county levy contribution from “\$185,032.12” to “\$185,651.77” to reflect the 2022 vs. 2021 levy for UW Extension.
- 25JUL2022 — Amended Section #4 line “27.90” total county levy contribution from “\$0” to “\$5,331.46” to reflect the 2022 levy for UW Food Services.
- 25JUL2022 — Identifying and adding impacts of the resolution language to the financial forecasting
 - Pine Valley and Child Support Standing Committee; I do not have any estimates on how operational revenues vs. a fixed agreement lease may look without exploring option. Example in talking with interested party leads to a reduction of \$150,000 in operational revenue in exchange for reduced risk. – No Change at present.
 - Joint Ambulance Committee; I do not have any estimates on how operational revenues vs. a fixed agreement lease may look without exploring option. Ambulance services under the county may allow for some levy limit exemption.
 - City County Committee; Add language to line 33.91 and 30.91 “Indicates impacts of proposal resolution” for Economic Development and the Symons Center.
 - Education Standing Committee; Add language to line 27.90 “Indicates impacts of proposal resolution of operating at \$100k of levy in 2024 and \$75k in levy in 2026.” for UW Extension Office. Add language to line 31.90 “Indicates impacts of proposal resolution” for UW Campus. Add language to line 32.92 “Indicates impacts of proposal resolution” for UW Food Services.
 - Fair Recycling and Parks Standing Committee; Add language to line 28.90 “Indicates impacts of proposal resolution” for Fair and Recycling.

Add language to line 29.92 “Indicates impacts of proposal resolution” for Parks Commission.

- Various Standing Committees; Added lines 301.01, 301.02, 301.3, 301.4 showing proposed reductions by resolution.
- 25JUL2022 — Added Southwest Regional Planning to the Workbook for consideration under line 34.01.
- 26JUL2022 — Added lines C.9 and E.5 to account for accumulating impacts of wages and benefits and insurance increases. Also switched formula in Section #3 to reflect calculations on cumulative vs. year-added on. This correction adds significantly to future identified gap.

Requests and Recommendations (from staff, supervisors and committees):

Education Committee – 11 July Meeting; Took action to recommend to the Finance and Personnel Committee that the Copper Top roof repair project be funded in the Capital Improvement Program for 2023. \$100,000

Ambulance Amendment — Petition from the Ambulance Director and JAC Chair to consider amendments to the JAC directives resolution.

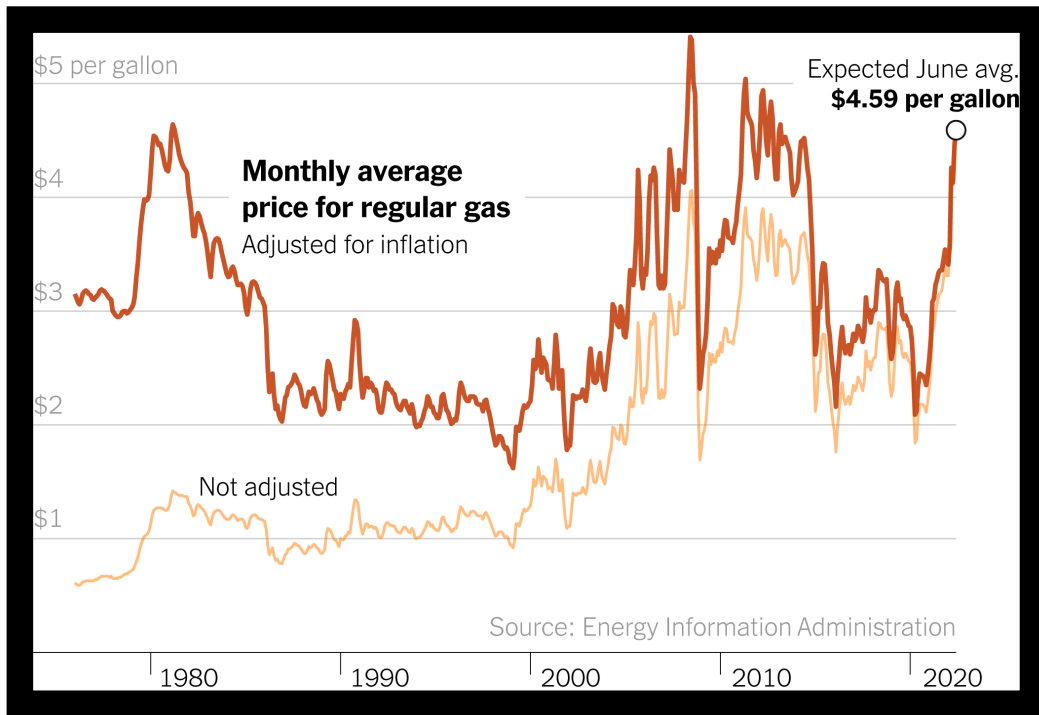
Fair Amendment — Petition from the Fair and Recycling Coordinator to consider amendments to the Fair, Recycling and Parks Committee directive resolution.

Sheriff — In response to question from Supervisor Frank, and oversight on funding the Jail Shower project was designated for short-term borrowing vs. Jail assessment. This will free up \$10,000 from our borrowing.

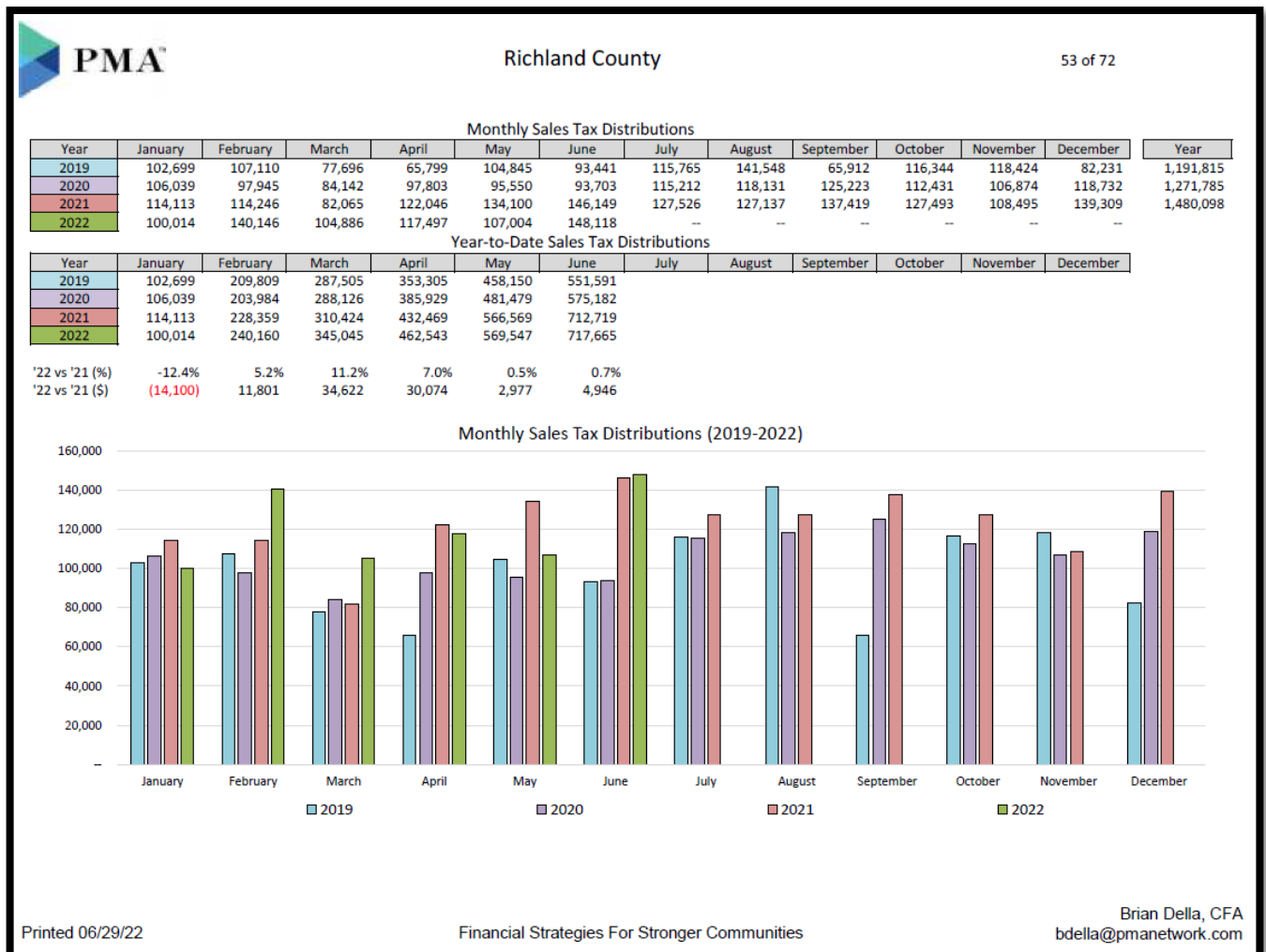
Sincerely,
Clinton Langreck
County Administrator

CC:

Referenced in consideration for estimates in section #4, 3.03



Referenced in consideration for estimates in section #6, 203.01



Richland County Committee

Agenda Item Cover

Agenda Item Name: Wage Report

Department:	Misc	Presented By:	Assistant to the Administrator
Date of Meeting:	27-Jul-22	Action Needed:	Vote, Report, Possible Action, Discussion
Disclosure:	Open Session	Authority:	Administrator
Date submitted:	26-Jul-22	Referred by:	
Action needed by no later than (date)		Resolution	Report and review

Recommendation and/or action language:

Recommend to... review and discussion wage information provided.

Background: *(preferred one page or less with focus on options and decision points)*

Wage comparison were completed using recommended Counties and job positions that on a county by county comparison could be quite similar in duties. Wages were taken from the Wage Schedules provided by those Counties or from minutes of meeting with Wage Schedule approval documented.

Attachments and References:

Wage reports a-h	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	In proposed budgets	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Wage Comparison Study

Department: Child Support

Position Title: Financial Specialist & Caseworker			Salary Range			Staffing Levels	
<u>County</u>	<u>Position Title</u>	<u>Notes</u>	<u>Start</u>	<u>Mid</u>	<u>High</u>	<u># of positions</u>	<u># full-time positions</u>
Price	Child Support Specialist		23.04	24.91	26.93		
Bayfield	Child Support Specialist		21.78	24.89	28.00		
Burnett	Child Support Specialist	Mid is step 4 of 7	18.57	20.16	25.46		
Ashland							
Crawford							
Sawyer							
Richland	Financial Specialist & Caseworker	Mid is step 5 of 8	19.87	21.72	23.10		
Green Lake	Child Support Specialist		18.85	23.56	28.27		
Kewaunee	Child Support Specialist		20.63	22.88	24.53		
Iowa	Child Support Specialist		21.49	23.88	28.66		
Waushara	None listed						
Door	Child Support Specialist		22.27		29.27		
Vernon	Child Support Specialist		18.82	19.97	24.52		
Grant	Child Support Specialist		21.06	22.47	24.56		
Sauk							

Wage Comparison Study

Department: Pine Valley Community Village

Position Title: CNA Nursing Assistant			Salary Range			Staffing Levels	
<u>County</u>	<u>Position Title</u>	<u>Notes</u>	<u>Start</u>	<u>Mid</u>	<u>High</u>	<u># of positions</u>	<u># full-time positions</u>
Price							
Bayfield	None listed						
Burnett	None listed						
Ashland							
Crawford							
Sawyer							
Richland	CNA Nursing Assistant	Mid is step 5 of 8	14.95	16.35	17.38		
Green Lake	None listed						
Kewaunee							
Iowa	CNA Nursing Assistant		15.53	17.25	20.7		
Waushara	None listed						
Door	None listed						
Vernon	Certified Nursing Assistant		14.91	15.82	19.42		
Grant	None listed						
Sauk							

Wage Comparison Study

Department: County Clerk

Position Title: Accounts Payable Specialist/ Deputy County Clerk			Salary Range			Staffing Levels	
County	Position Title	Notes	Start	Mid	High	# of positions	# full-time positions
Price	Deputy County Clerk		21.41	23.16	25.03		
Bayfield	Deputy County Clerk		21.78	24.89	28.00		
Burnett	Deputy County Clerk	Mid is step 4 of 6	18.57	20.16	25.46		
Ashland							
Crawford							
Sawyer							
Richland	Deputy County Clerk/Accounts Payable Specialist	Mid is step 5 of 8	19.87	21.72	23.10		
Green Lake	Deputy County Clerk		20.27	25.34	30.40		
Kewaunee	Deputy Clerk - Account Clerk III		18.84	20.92	22.43		
Iowa	Deputy County Clerk		21.49	23.88	28.66		
Waushara	Deputy (CRT, TR, ROD, CL)		19.94	22.44	25.02		
Door	Chief Deputy County Clerk		22.27		29.27		
Vernon	Deputy County Clerk		17.92	19.02	23.35		
Grant	Deputy County Clerk		18.79	20.04	21.92		
Sauk							

Wage Comparison Study

Department: Sheriff

Position Title: Deputy			Salary Range			Staffing Levels	
<u>County</u>	<u>Position Title</u>	<u>Notes</u>	<u>Start</u>	<u>Mid</u>	<u>High</u>	<u># of positions</u>	<u># full-time positions</u>
Price	Deputy			24.46			
Bayfield	None listed						
Burnett	Deputy			23.99			
Ashland							
Crawford							
Sawyer							
Richland	Deputy			26.02			
Green Lake							
Kewaunee	Deputy			29.28			
Iowa							
Waushara							
Door							
Vernon							
Grant							
Sauk							

Wage Comparison Study

Department: Zoning/Sanitation

Position Title: GIS Technician			Salary Range			Staffing Levels	
<u>County</u>	<u>Position Title</u>	<u>Notes</u>	<u>Start</u>	<u>Mid</u>	<u>High</u>	<u># of positions</u>	<u># full-time positions</u>
Price	None listed						
Bayfield	GIS Technician		23.19	26.50	29.81		
Burnett	Parcel Mapping/GIS Analyst	Mid is step 4 of 7	19.87	21.59	27.26		
Ashland							
Crawford							
Sawyer							
Richland	Zoning GIS Tech/Asstnt	Mid is step 5 of 8	19.87	21.72	23.10		
Green Lake	GIS Specialist		27.09	33.87	40.64		
Kewaunee	Help Desk/GIS		25.00	27.74	29.74		
Iowa	GIS Coordinator		27.69	30.77	36.92		
Waushara	Property Lister/GIS Specialist (ADM)		24.76	27.87	31.07		
Door	GIS Technician		22.27		29.27		
Vernon	GIS Technician		21.79	23.12	28.38		
Grant	GIS Technician		23.32	24.87	27.21		
Sauk							

Department:	Health & Human Services
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Position Title:			Salary Range			Staffing Levels	
County	Position Title	Notes	Start	Mid	High	# of positions	# full-time positions
Price	Health & Human Services Director		42.36	45.81	49.53		
Bayfield	Human Services Director		47.74	54.56	61.38		
Burnett	Health/Human Services Director	Mid is Step 4 of 6	34.35	37.30	47.12		
Ashland							
Crawford							
Sawyer							
Richland	HHS Director	Mid is Step 5 of 8	39.26	42.91	45.65	1	
Green Lake	Health & Human Services Director		41.88	52.35	62.82		
Kewaunee	Human Services Director		42.67	47.36	50.77		
Iowa	Social Services Director		45.23	50.25	60.30		
Waushara	Director (HS)		41.08	46.25	51.55		
Door	Health & Human Services Director		53.42		70.21		
Vernon	Human Services Director		44.16	46.86	57.54		
Grant	Director of Social Services		44.84	47.82	52.30		
Sauk							

Position Title:			Salary Range			Staffing Levels	
County	Position Title	Notes	Start	Mid	High	# of positions	# full-time positions
Price	None listed						
Bayfield	Disability Benefits Specialist		23.19	26.5	29.81		
Burnett	Resource Specialist/Disability Benefit Specialist	Mid is step 4 of 6	19.87	21.59	27.26		
Ashland							
Crawford							
Sawyer							
Richland	Disability Benefits Specialist	Mid is step 5 of 8	21.63	23.65	25.16	1	
Green Lake	Disability Benefits Specialist		23.43	29.29	35.15		
Kewaunee	None listed						
Iowa	Benefit Specialist		23.56	26.18	31.42		
Waushara	Disability Benefits Specialist		23.04	25.93	28.91		
Door	Disability Benefits Specialist		24.53		32.23		
Vernon	Disability Benefits Specialist		21.79	23.12	28.38		
Grant	Disability Benefits Specialist		23.32	24.87	27.21		
Sauk							

Position Title:			Salary Range			Staffing Levels	
County	Position Title	Notes	Start	Mid	High	# of positions	# full-time positions
Price	Elderly Benefits Specialist		21.41	23.16	25.03		
Bayfield	Elderly Benefits Specialist		23.19	26.5	29.81		
Burnett	None listed						
Ashland							
Crawford							
Sawyer							
Richland	Elderly Benefits Specialist	Mid is step 5 of 8	21.63	23.65	25.16	1	
Green Lake	Elderly Benefits Specialist		23.43	29.29	35.15		
Kewaunee	None listed						
Iowa	Elderly Benefits & Wellness/Prevention Coord		23.56	26.18	31.42		
Waushara	Elder Benefit Specialist		23.04	25.93	28.91		
Door	Elderly Benefits Specialist		24.53		32.23		
Vernon	Elder Benefit Specialist		21.79	23.12	28.38		
Grant	None listed						
Sauk							

Position Title:			Salary Range			Staffing Levels	
County	Position Title	Notes	Start	Mid	High	# of positions	# full-time positions
Price	Public Health Unit Supervisor/Safety Officer		31.09	34.17	39.08		
Bayfield	None listed						
Burnett	Public Health Supervisor/Health Officer	Mid is step 4 of 7	29.08	31.59	39.89		
Ashland							
Crawford							
Sawyer							
Richland	Public Health Nurse	Mid is Step 5 of 8	26.92	29.43	31.30	1	
Green Lake	Public Health Nurse RN	Salary	25.20	31.50	37.80		
Kewaunee	Public Health Nurse		28.03	31.42	33.35		
Iowa	Public Health Nurse		29.75	33.05	39.66		
Waushara	Public Health Educator		23.04	25.93	28.91		
Door	Public Health Nurse		26.79		35.21		
Vernon	Public Health Nurse		28.60	30.35	37.26		
Grant	Health Nurse	Mid is step 6 of a 3-10 scale	30.12	32.11	35.13		
Sauk							

Wage Comparison Study

Department: Highway

Position Title: Equipment Operator/Patrolman			Salary Range			Staffing Levels	
<u>County</u>	<u>Position Title</u>	<u>Notes</u>	<u>Start</u>	<u>Mid</u>	<u>High</u>	<u># of positions</u>	<u># full-time positions</u>
Price	Operator/Sign Technician		21.41	23.16	25.03		
Bayfield	None listed						
Burnett	Highway Operations Technician	Mid is step 4 of 7	22.50	24.44	30.87		
Ashland							
Crawford							
Sawyer							
Richland	Hwy Equip Oper/Patrolmn	Mid is Step 5 of 8	19.87	21.72	23.10		
Green Lake	General Laborer		21.79	27.24	32.69		
Kewaunee	Highway Worker		21.62	23.98	25.70		
Iowa	Section or Auxillary Maintenance Patrol		19.44	21.60	25.92		
Waushara	Highway Patrolman		21.44	24.12	26.90		
Door	Highway Worker		22.27		29.27		
Vernon	Highway Operator		19.76	20.97	25.75		
Grant	Section Patrol/Operators		21.06	22.47	24.56		
Sauk							

Wage Comparison Study

Department: Land Conservation

Position Title: Land and Water Technician			Salary Range			Staffing Levels	
<u>County</u>	<u>Position Title</u>	<u>Notes</u>	<u>Start</u>	<u>Mid</u>	<u>High</u>	<u># of positions</u>	<u># full-time positions</u>
Price	Land Conservation Technician		24.65	26.65	28.81		
Bayfield	Land Survey Technician		24.70	28.23	31.76		
Burnett	Priortiy Watershep Project Manager	Mid is step 4 of 7	21.21	23.01	29.07		
Ashland							
Crawford							
Sawyer							
Richland	Conservation Technician	Mid is step 5 of 8	21.63	23.65	25.16		
Green Lake	Soil Conservationist I		23.43	29.29	35.15		
Kewaunee	Conservation Technician		25.60	28.41	30.46		
Iowa	Conservation Technician		25.61	28.46	34.15		
Waushara	Technician		23.04	25.93	28.91		
Door	Planner		29.06		38.19		
Vernon	Conservation Technician		22.88	24.29	29.83		
Grant	Soil and Water Conservation Technician		23.32	24.87	27.21		
Sauk							

Richland County Finance and Personnel Standing Committee

Agenda Item Cover

Agenda Item Name: Budget by Department and Mandated v. Nonmandated Services

Department	Clerk, County Board	Presented By:	Derek Kalish, Melissa Luck, Shaun Murphy-Lopez
Date of Meeting:	July 27 th , 2022	Action Needed:	Vote
Disclosure:	Open	Authority:	Committee Structure B & E
Date submitted:	July 26 th , 2022	Referred by:	n/a

Recommendation and/or action language:

Recommend a motion to receive and file the attached reports on budget by department and mandated v. nonmandated services

Background:

At the last Finance & Personnel Committee meeting, the committee postponed action on the Administrator's budget-related resolutions until four categories of further information could be received.

One of those categories was a budget by department, including total expenditures, total revenues, and the portion of total expenditures coming from the County's property tax levy. Attachment A prepared by Clerk Kalish shows a budget by department. In some instances, separate accounting funds which have been created by the County Board are noted as a separate line, but are still associated with a particular department. The intent is to provide an easy-to-read budget summary for the County Board and public, illustrating which accounting funds are associated with which departments.

A second category of information was mandated versus nonmandated services. Attachment B prepared by Supervisors Luck and Murphy-Lopez shows various departments and/or funds and the related laws associated with each category. The attachment summarizes if a department and/or service is mandated, quotes the statutory language, and provides summary notes. Department heads were given the opportunity to review the research before publication, and in some cases notes from departmental staff are also included.

Attachments and References:

Attachment A: Budget by Department
Attachment B: Mandated v. Nonmandated Services

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Richland County Finance and Personnel Standing Committee

Agenda Item Cover

Department Head

Administrator, or Elected Office (if applicable)

LEVY BY DEPARTMENT	2021			2022			
Department/Office	Expenditures 21	Revenues 21	Levy 21	Expenditures 22	Revenues 22	Levy 22	Change In Levy
AMBULANCE & EMERGENCY GOV'T							
Ambulance Service - Core Budget	876,204.55	876,204.55	0.00	836,204.55	836,204.55	0.00	0.00
Emergency Government	65,903.19	27,889.00	38,014.19	71,760.40	36,433.00	35,327.40	-2,686.79
Local Emergency Plannign Committee	24,559.80	15,285.79	9,274.01	40,992.46	33,673.66	7,318.80	-1,955.21
Ambulance Equipment & Training Outlay	5,249.70	5,249.70	0.00	5,249.70	5,249.70	0.00	0.00
AMBULANCE & EMERGENCY GOV'T TOTAL	971,917.24	924,629.04	47,288.20	954,207.11	911,560.91	42,646.20	-4,642.00
CHILD SUPPORT							
Child Support - Core Budget	170,662.75	158,904.00	11,758.75	157,495.90	138,908.66	18,587.24	6,828.49
CHILD SUPPORT TOTAL	170,662.75	158,904.00	11,758.75	157,495.90	138,908.66	18,587.24	6,828.49
CIRCUIT COURT							
Circuit Court - Core Budget	344,253.73	229,566.00	114,687.73	360,786.52	246,058.12	114,728.40	40.67
Court Mediation Service	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
Videoconferencing	4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
CIRCUIT COURT TOTAL	353,253.73	234,566.00	118,687.73	369,786.52	251,058.12	118,728.40	40.67
REGISTER IN PROBATE							
Register in Probate - Core Budget	191,597.26	6,300.00	185,297.26	193,756.65	6,300.00	187,456.65	2,159.39
REGISTER IN PROBATE TOTAL	191,597.26	6,300.00	185,297.26	193,756.65	6,300.00	187,456.65	2,159.39
CORONER							
Coroner - Core Budget	55,850.00	10,000.00	45,850.00	61,850.00	10,000.00	51,850.00	6,000.00
CORONER TOTAL	55,850.00	10,000.00	45,850.00	61,850.00	10,000.00	51,850.00	6,000.00
CONTINGENCY FUND							
Contingency Fund	410,089.50	0.00	410,089.50	0.00	0.00	0.00	-410,089.50
CONTINGENCY FUND TOTAL	410,089.50	0.00	410,089.50	0.00	0.00	0.00	-410,089.50
COUNTY ADMINISTRATOR							
County Administrator - Core Budget	129,975.60	0.00	129,975.60	337,775.00	0.00	337,775.00	207,799.40
Corporation Counsel	61,731.76	0.00	61,731.76	61,731.76	0.00	61,731.76	0.00
COUNTY ADMINISTRATOR TOTAL	191,707.36	0.00	191,707.36	399,506.76	0.00	399,506.76	207,799.40
COUNTY BOARD							
County Board - Core Budget	60,000.00	0.00	60,000.00	55,856.00	0.00	55,856.00	-4,144.00
COUNTY BOARD TOTAL	60,000.00	0.00	60,000.00	55,856.00	0.00	55,856.00	-4,144.00
COUNTY CLERK							
County Clerk - Core Budget	326,788.42	520.00	326,268.42	195,305.44	540.00	194,765.44	-131,502.98
Elections	30,000.00	0.00	30,000.00	33,270.00	0.00	33,270.00	3,270.00
COUNTY CLERK TOTAL	356,788.42	520.00	356,268.42	228,575.44	540.00	228,035.44	-128,232.98
COUNTY TREASURER							
County Treasurer - Core Budget	163,956.43	1,100.00	162,856.43	172,455.58	1,100.00	171,355.58	8,499.15
Property Lister	84,986.17	0.00	84,986.17	91,219.35	0.00	91,219.35	6,233.18
COUNTY TREASURER TOTAL	248,942.60	1,100.00	247,842.60	263,674.93	1,100.00	262,574.93	14,732.33
COURTHOUSE							
Courthouse - Core Budget	212,976.79	0.00	212,976.79	206,636.17	0.00	206,636.17	-6,340.62
Courthouse Repair Outlay	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
COURTHOUSE TOTAL	232,976.79	0.00	232,976.79	226,636.17	0.00	226,636.17	-6,340.62
DEBT SERVICE - GENERAL							
All Other Debt Payments Besides Pine Valley	2,160,679.36	0.00	2,160,679.36	2,112,551.67	0.00	2,112,551.67	-48,127.69
DEBT SERVICE - GENERAL TOTAL	2,160,679.36	0.00	2,160,679.36	2,112,551.67	0.00	2,112,551.67	-48,127.69
DISTRICT ATTORNEY							
District Attorney - Core Budget	131,742.40	20,000.00	111,742.40	215,819.69	25,000.00	190,819.69	79,077.29
DISTRICT ATTORNEY TOTAL	131,742.40	20,000.00	111,742.40	215,819.69	25,000.00	190,819.69	79,077.29
ECONOMIC DEVELOPMENT							
Economic Development - Core Budget	121,558.97	48,357.38	73,201.59	123,099.23	49,239.69	73,859.54	657.95
ECONOMIC DEVELOPMENT TOTAL	121,558.97	48,357.38	73,201.59	123,099.23	49,239.69	73,859.54	657.95
FAIR & RECYCLING							
County Fair - Core Budget	120,495.99	105,495.99	15,000.00	131,025.00	116,025.00	15,000.00	0.00
Fairground Donations	3,000.00	3,000.00	0.00	4,500.00	4,500.00	0.00	0.00
Solid Waste & Recycling Program - Core Budget	98,700.00	98,700.00	0.00	98,700.00	98,700.00	0.00	0.00
Clean Sweep Program	15,000.00	15,000.00	0.00	7,000.00	7,000.00	0.00	0.00
FAIR & RECYCLING TOTAL	237,195.99	222,195.99	15,000.00	241,225.00	226,225.00	15,000.00	0.00
FAMILY COURT COMMISSIONER							
Family Court Commissioner - Core Budget	29,553.19	0.00	29,553.19	29,533.19	0.00	29,533.19	-20.00
FAMILY COURT COMMISSIONER TOTAL	29,553.19	0.00	29,553.19	29,533.19	0.00	29,533.19	-20.00
GENERAL OPERATIONS - COUNTY							
General Operations - County	134,903.34	315,205.84	0.00	121,093.36	694,422.41	0.00	0.00
Libraries	204,363.97	0.00	0.00	217,605.50	0.00	0.00	0.00
Airport	20,199.00	0.00	0.00	27,555.15	0.00	0.00	0.00
County Sales Tax	0.00	1,250,000.00	0.00	0.00	1,315,000.00	0.00	0.00
State Shared Revenues	0.00	1,222,329.61	0.00	0.00	1,219,125.26	0.00	0.00
Interest on Taxes	0.00	100,000.00	0.00	0.00	100,000.00	0.00	0.00
GENERAL OPERATIONS TOTAL	359,466.31	2,887,535.45	-2,528,069.14	366,254.01	3,328,547.67	-2,962,293.66	-434,224.52

LEVY BY DEPARTMENT	2021			2022			
Department/Office	Expenditures 21	Revenues 21	Levy 21	Expenditures 22	Revenues 22	Levy 22	Change In Levy
HEALTH & HUMAN SERVICES							
Health & Human Services - Core Budget	5,964,844.92	5,208,360.67	756,484.25	7,391,435.70	6,555,679.81	835,755.89	79,271.64
Health Department	45,510.20	45,510.20	0.00	37,539.00	37,539.00	0.00	0.00
County Aging Unit	231,327.47	200,974.46	30,353.01	244,323.88	212,716.51	31,607.37	1,254.36
Nutrition Program	234,338.33	199,019.59	35,318.74	250,773.07	213,790.18	36,982.89	1,664.15
Resource Center	375,370.30	375,370.30	0.00	398,170.70	398,170.70	0.00	0.00
Adult Institutional Costs	482,278.00	0.00	482,278.00	785,000.00	0.00	785,000.00	302,722.00
Child Institutional Costs	527,341.00	0.00	527,341.00	700,000.00	0.00	700,000.00	172,659.00
HEALTH & HUMAN SERVICES TOTAL	7,861,010.22	6,029,235.22	1,831,775.00	9,807,242.35	7,417,896.20	2,389,346.15	557,571.15
HIGHWAY SERVICES							
Highway - Core Budget	3,835,661.86	2,172,161.86	1,663,500.00	3,980,076.40	2,316,576.40	1,663,500.00	0.00
HIGHWAY TOTAL	3,835,661.86	2,172,161.86	1,663,500.00	3,980,076.40	2,316,576.40	1,663,500.00	0.00
LAND CONSERVATION							
Land Conservation - Core Budget	166,947.73	57,292.84	109,654.89	160,990.37	23,975.37	137,015.00	27,360.11
Watershed Maintenance	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
Conservation Planner Technician	46,035.16	46,035.16	0.00	120,159.86	98,504.93	21,654.93	21,654.93
Wildlife Damage Management	15,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00
Soil Conservation Costing Sharing	45,000.00	40,000.00	5,000.00	50,000.00	50,000.00	0.00	-5,000.00
Ash Creek Community Forest	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
Nurse Stock	900.00	900.00	0.00	900.00	900.00	0.00	0.00
Snowmobile Trails & Areas	40,000.00	40,000.00	0.00	42,390.00	42,390.00	0.00	0.00
County Parks	38,927.00	800.00	38,127.00	26,912.50	800.00	26,112.50	-12,014.50
LAND CONSERVATION TOTAL	356,809.89	202,028.00	154,781.89	420,352.73	233,570.30	186,782.43	32,000.54
MANAGEMENT INFORMATION SERVICES							
Management Information Services - Core Budget	264,917.33	0.00	264,917.33	265,239.90	0.00	265,239.90	322.57
MANAGEMENT INFORMATION SVCS. TOTAL	264,917.33	0.00	264,917.33	265,239.90	0.00	265,239.90	322.57
PINE VALLEY							
Pine Valley - Core Budget	9,890,311.00	10,232,311.00	-342,000.00	9,203,048.00	9,708,044.00	-504,996.00	-162,996.00
Pine Valley - Debt Services	1,480,812.50	0.00	1,480,812.50	1,481,012.50	0.00	1,481,012.50	200.00
PINE VALLEY TOTAL	11,371,123.50	10,232,311.00	1,138,812.50	10,684,060.50	9,708,044.00	976,016.50	-162,796.00
REGISTER OF DEEDS							
Regist of Deeds - Core Budget	163,184.68	130,000.00	33,184.68	172,621.15	176,627.00	-4,005.85	-37,190.53
REGISTER OF DEEDS TOTAL	163,184.68	130,000.00	33,184.68	172,621.15	176,627.00	-4,005.85	-37,190.53
SHERIFF							
Sheriff - Core Budgets	3,399,123.00	94,000.00	3,305,123.00	3,563,381.00	97,000.00	3,466,381.00	161,258.00
911 Outlay	50,000.00	0.00	50,000.00	50,000.00	0.00	50,000.00	0.00
Animal Control - Dog License Fees	14,825.00	4,300.00	10,525.00	14,825.00	4,300.00	10,525.00	0.00
SHERIFF TOTAL	3,463,948.00	98,300.00	3,365,648.00	3,628,206.00	101,300.00	3,526,906.00	161,258.00
SYMONS RECREATION COMPLEX							
Symons- Core Budget	480,815.00	446,523.50	34,291.50	488,845.22	452,703.61	36,141.61	1,850.11
SYMONS TOTAL	480,815.00	446,523.50	34,291.50	488,845.22	452,703.61	36,141.61	1,850.11
UW EXTENSION							
UW-Extension- Core Budget	183,535.67	0.00	183,535.67	185,651.77	0.00	185,651.77	2,116.10
UW EXTENSION TOTAL	183,535.67	0.00	183,535.67	185,651.77	0.00	185,651.77	2,116.10
UW FOOD SERVICE							
UW Food Service- Core Budget	189,842.32	129,842.32	60,000.00	179,657.21	174,325.75	5,331.46	-54,668.54
UW FOOD SERVICE TOTAL	189,842.32	129,842.32	60,000.00	179,657.21	174,325.75	5,331.46	-54,668.54
UW RICHLAND OUTLAY							
UW Richland Outlay- Core Budget	60,000.00	0.00	60,000.00	40,000.00	0.00	40,000.00	-20,000.00
UW RICHLAND TOTAL	60,000.00	0.00	60,000.00	40,000.00	0.00	40,000.00	-20,000.00
VETERANS SERVICE							
Veterans Service- Core Budgets	110,973.76	8,500.00	102,473.76	96,862.66	8,500.00	88,362.66	-14,111.10
VETERANS SERVICE TOTAL	110,973.76	8,500.00	102,473.76	96,862.66	8,500.00	88,362.66	-14,111.10
ZONING							
Zoning - Core Budget	103,247.57	146,055.00	-42,807.43	185,161.32	152,405.00	32,756.32	75,563.75
Failing Septic Systems	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00
Land Records	25,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00
Land Records Information Grant	75,000.00	205,000.00	-130,000.00	75,000.00	75,000.00	0.00	130,000.00
Surveyor	3,900.00	0.00	3,900.00	3,900.00	0.00	3,900.00	0.00
ZONING TOTAL	207,147.57	376,055.00	-168,907.43	319,061.32	282,405.00	36,656.32	205,563.75
TOTALS	34,832,951.67	24,339,064.76	10,493,886.91	36,267,705.48	25,820,428.31	10,447,277.17	-46,609.74

Department/Service	Mandated?	Law/s	Applicable Statutory Language	Summary Notes/Notes from Staff Review
Overall staffing levels	No	WI Statute 59.22	"... the board may establish the number of employees in any department or office including deputies to elective officers."	Unless noted otherwise in this spreadsheet (typically through the appointment of a department head), minimum staffing levels within departments are non-mandated, even for departments that are mandated.
Administration	Yes, but not level of staffing	WI Statute 59.17, 59.18, 59.19	"Counties . . . may by resolution of the board or by petition and referendum create the office of county executive or administrator . . . In any county which has not created the office of county executive or county administrator, the board shall designate . . . an elected or appointed official to serve as administrative coordinator of the county . . ."	The offices of County Executive and County Administrator are non-mandated. The office of County Administrative Coordinator is mandated if the former options are not chosen. A salary for the Administrative Coordinator is not mentioned in statute.
Ambulance	No	WI Statute 59.54(1), 256.12(2)(a)	"Any county, city, town, village, hospital, ambulance service provider, or combination thereof may , after submission of a plan approved by the department, conduct an emergency medical services program using emergency medical services practitioners for the delivery of emergency medical care to sick, disabled, or injured individuals at the scene of an emergency and during transport to a hospital..."	Requirements when a county does provide ambulance service are located in WI Administrative Code 110 under the Department of Health Services.
Animal Control - Dog License Fees	No	WI Statute 173, 59.54(20)	173.07 Powers and duties of humane officers. (1) Enforcement. A humane officer shall enforce ss. 95.21 and 944.18, this chapter, chs. 174 and 951 and ordinances relating to animals enacted by political subdivisions in which the humane officer has jurisdiction under s. 173.03 (3). (2) Investigation. A humane officer shall investigate alleged violations of statutes and ordinances relating to animals and, in the course of the investigations, may execute inspection warrants under s. 66.0119. (b) A humane officer shall accept into custody any animal delivered by a law enforcement officer or delivered under a court order. (2) Contract for services. Every person entering into a contract with a political subdivision under sub. (1) shall agree to do all of the following:(a) Provide adequate care and treatment of all animals delivered under the contract.(b) Maintain adequate records consistent with s. 173.17.(c) Release or dispose of animals under s. 173.23 or as provided in a court order. 59.54(20) Dogs running at large. The board may enact ordinances regulating the keeping, apprehension, impounding and destruction of dogs outside the corporate limits of any city or village, but such ordinances shall not conflict with ss. 174.01 and 174.042, and such ordinances may not apply in any town that has enacted an ordinance under s. 60.23 (30).	NOTES from Attorney Windle: While 173.07 spells out the duties of the human officers, 173.03 doesn't mandate the appointment of one. So this is not a mandated service.
Child Support	Yes, but not level of staffing	WI Stat. 59.53(5)	WI Dept of Children & Families contracts with counties to provide this service. 59.53 (5) (a) The board shall contract with the department of children and families to implement and administer the child and spousal support and establishment of paternity and the medical support liability programs provided for by Title IV of the federal social security act. The board may designate by board resolution any office, officer, board, department or agency, except the clerk of circuit court, as the county child support agency	Notes added by Child Support Dept. This is the wording per the Federal Office of Child Support Enforcement (OCSE) According to the federal Office of Child Support Enforcement (OCSE), the program goals are "to ensure that children have the financial support of both their parents, to foster responsible behavior towards children, to emphasize that children need to have both parents involved in their lives, and to reduce welfare costs." The program is designed to: • Establish paternity on behalf of children whose parents were not married to each other at the time of the child's birth; • Establish court orders obligating parents to pay child support and provide health care for their children, including health insurance coverage; • Receive and disburse payments for: o Child support, o Family support- combination of support for the child(ren) and maintenance for the custodial person in a child support case; and o in cases where there is an order to make separate child support and spousal maintenance payments (alimony), to collect both child support and spousal maintenance. • Take administrative and legal actions necessary to enforce a support order when parents fail to pay the support they have been ordered to pay; and • Find parents who are not paying support and locate their income and assets, when necessary to establish or enforce a child support order. The child support enforcement program is often referred to as the IV-D program or, in some contexts, simply IV-D because it is authorized by Title IV, Part D of the Social Security Act. In Wisconsin, the Bureau of Child Support (BCS), part of the Department of Children and Families (DCF), Division of Family & Economic Security (DFES), oversees administration of the IV-D program. The program is operated locally by 71 county child support agencies (CSAs). State Statute 59.53(5) falls under the Federal Title IV-D program that is mentioned above. Therefore the services are both state and federally mandated—if that makes sense?
Clerk	Yes, but not level of staffing	WI Statute 59.20, 59.22, 59.23	"A county clerk . . . shall be chosen at the general election by the electors of each county . . . the board shall . . . for any elective office to be voted on in the county . . . establish the total annual compensation for services to be paid to the officer . . . every clerk shall appoint in writing one or more deputies . . . the board may . . . provide a salary for the deputy or deputies . . . the clerk may also appoint the number of assistant that the board authorizes and prescribes, and the assistants shall receive salaries that the board provides and fixes."	The positions of County Clerk and one deputy are mandated, as well as an annual salary for the Clerk. Deputy salary is non-mandated, as well as assistants to the Clerk. If an assistant/s are authorized by the Board, the State mandates that an assistant salary be provided.
Clerk of Circuit Court	Yes	WI Statute 59.4, 753.30	59.40(1)(a) Counties of less than 750,000 population. Every clerk of the circuit court shall appoint one or more deputies and the appointments shall be approved by the majority of circuit judges for the county, but shall be revocable by the clerk at pleasure, except in counties having a population of 750,000 or more. 753.30 In counties having only one circuit judge, the circuit judge, with the approval of the chief judge of the judicial administrative district, may appoint the clerk of court register in probate.	

Coroner	Yes	WI Statute 59.34, 979.01, 979.10,	979.01(1) All physicians, authorities of hospitals, sanatoriums, public and private institutions, convalescent homes, authorities of any institution of a like nature, and other persons having knowledge of the death of any person who has died under any of the following circumstances, shall immediately report the death to the sheriff, police chief, or medical examiner or coroner of the county where the death took place: 59.34(1)(a) Participate in inquest proceedings when required by law. The office may be occupied on a full-time or part-time basis and the officeholder shall be paid compensation as the board by ordinance provides. The duties performed by the county coroner and not vested in the medical examiner shall be performed by the clerk. The medical examiner may appoint such assistants as the board authorizes . 59.35 (1) Within 10 days after entering upon the duties of the office, the coroner shall appoint some proper person, who is a resident of the county, chief deputy coroner, and may appoint as many other deputy coroners as the coroner considers proper. The coroner may fill vacancies in the office of any such appointees, and may appoint a person to take the place of any deputy who becomes incapable of executing the duties of the office.	
Corporation Counsel	No	WI Statute 59.42	"... the Board may appoint a corporation counsel ... the county administrator shall have the authority to appoint and supervise the corporation counsel if the board authorizes the establishment of the office of corporation counsel."	
District Attorney	Yes, but not level of staffing, victim/witness services required	WI Statute 978, Victim/Witness Services- WI Statute 950	978.04 Assistants in certain prosecutorial units. The district attorney of any prosecutorial unit having a population of less than 100,000 may appoint one or more assistant district attorneys as necessary to carry out the duties of his or her office and as may be requested by the department of administration authorized in accordance with s. 978.047. 978.05(8) Administration. (a) Establish such offices throughout the prosecutorial unit as are necessary to carry out the duties of the office of district attorney. (b) Hire, employ, and supervise his or her staff and, subject to s. 978.043 (1), make appropriate assignments of the staff throughout the prosecutorial unit. The district attorney may request the assistance of district attorneys, deputy district attorneys, or assistant district attorneys from other prosecutorial units or assistant attorneys general who then may appear and assist in the investigation and prosecution of any matter for which a district attorney is responsible under this chapter in like manner as assistants in the prosecutorial unit and with the same authority as the district attorney in the unit in which the action is brought. Nothing in this paragraph limits the authority of counties to regulate the hiring, employment, and supervision of county employees. 950.07 Intergovernmental cooperation. The county board, district attorney, local law enforcement agencies, local social service agencies, victim and witness offices and courts shall all cooperate with each other to ensure that victims and witnesses of crimes receive the rights and services to which they are entitled under this chapter.	
Economic Development	No	WI Statute 59.57	"... the board may appropriate money for and create a county industrial development agency or to any nonprofit agency organized to engage or engaging in activities described in this paragraph, appoint an executive officer and provide staff and facilities to promote and develop the resources of the county and of its component municipalities."	
Elections	Yes, but not level of staffing	WI Statute 7.10, 7.60, 59.23	"Each county clerk shall provide ballots for every election in the county for all national, state and county office ... The county clerk shall supply sufficient election supplies for national, state and county elections to municipalities within the county ... With county board approval any county clerk may purchase or print the official forms of nomination papers for distribution to any person at cost or free. ... The county clerk may receive and store any unused ballots after an election upon request of any municipal clerk ... The county clerk shall distribute the ballots to the municipal clerks no later than 48 days before each partisan primary and general election and no later than 22 days before each other primary and election ... The county clerk shall distribute an adequate supply of separately wrapped official ballots to each municipal clerk so the municipal clerk may supply ballots to absent elector applicants ... Each county clerk shall assist the commission in conducting educational programs ... Each county clerk shall assist the commission in the training of elected officials ... On election night the county clerk shall keep the clerk's office open to receive reports from the ward inspectors and ... shall post all returns ... on an Internet site maintained by the county no later than 2 hours after receiving the returns. Not later than 9 a.m. on the Tuesday after each election the county board of canvassers shall open and publicly examine the returns ... Immediately after the canvass, the county clerk shall deliver or transmit to the elections commission a certified copy of each statement of the county board of canvassers ... The county clerk shall ... as the chief election officer of the county, perform all duties that are imposed on the clerk in relation to the preparation and distribution of ballots and the canvass and return of votes at general, judicial, and special elections."	Preparing and providing ballots and supplies to municipal clerks is mandated. Posting election results on the internet is mandated, and the process of canvassing and reporting votes from municipalities is also mandated. Distributing nomination papers is non-mandated.
Emergency Management	Yes, but not level of staffing	WI Statute 323	323.14(1)(a)2. Each county board shall designate a head of emergency management. 3. Each county board shall designate a committee of the board as a county emergency management committee, (a) The head of emergency management for each local unit of government shall implement the plan, (b) The head of emergency management for each county shall coordinate and assist in developing city, village, and town emergency management plans within the county, integrate the plans with the county plan,	

(Local) Emergency Planning Committee	Yes	WI Statute 59.54 (8) (a), 323.14	323.14(1)(a). Each county board shall designate a committee of the board as a county emergency management committee. 59.54(8) Local emergency planning committees. (a) The board shall do all of the following: 1. Create a local emergency planning committee, with members as specified in 42 USC 11001 (c), which shall have the powers and the duties established for such committees under 42 USC 11000 to 11050 and under ss. 323.60 and 323.61. 2. Control all expenditures by the committee that is created under this paragraph. 59.54(8)(a)3.3. Within the availability of state funds, take all actions that are necessary to ensure that the committee created under this paragraph properly executes the duties of a local emergency planning committee under 42 USC 11000 to 11050 and under ss. 323.60 and 323.61. 59.54(8)(b)1(b) The board may do any of the following: 1. Appropriate funds for the operation of the committee that is created under par. (a).	
Fair	No	WI Statute 93.23	93.23(1)(b) Except as provided in par. (c), state aid shall be paid on the premiums awarded at only one fair in each county. If the county conducts a fair such state aid shall be paid to the county. If the county does not conduct a fair such state aid shall be paid to the one society, board or association which conducts a fair and is designated by the county board.	
Family Court Commissioner	Yes	WI Stat. 767.405	757.68(2m)(a)1. 'Appointment.' In each county, except in a county having a population of 750,000 or more, the chief judge of the judicial administrative district shall, by order filed in the office of the clerk of the circuit court on or before the first Monday of July of each year, appoint a circuit court commissioner to supervise the office of family court commissioner for the county. 767.105(1)(1) Information on available services. Upon the filing of an action affecting the family, the office of family court commissioner shall inform the parties of any services, including referral services, offered by the office of family court commissioner and by the director of family court services under s. 767.405. 767.405 Family court services. (1m) Director. (a) Except as provided in par. (b) and subject to approval by the chief judge of the judicial administrative district, the circuit judge or judges in each county shall designate a person meeting the qualifications under sub. (4) as the director of family court services in that county.	
Health & Human Services: Adult Protective Services	Yes, but not level of staffing	WI Statute 46.90, 55.043	"Each county board shall designate an agency in the county as the elder-adult-at-risk agency . . . Each elder-adult-at-risk agency shall develop a policy for notifying other investigative agencies, including law enforcement officials . . . Each elder-adult-at-risk agency shall receive reports of abuse, financial exploitation, neglect, or self-neglect of elder adults at risk. Each elder-adult-at-risk agency shall publicize the existence of an elder abuse reporting system in the county . . . Each county board shall designate an agency as the adult-at-risk agency . . . 'Adult at risk' means any adult who has a physical or mental condition that substantially impairs his or her ability to care for his or her needs . . . Each adult-at-risk agency shall develop a policy for notifying other investigative agencies, including law enforcement officials . . . Each adult-at-risk agency shall receive reports of abuse, financial exploitation, neglect, or self-neglect of adults at risk. Each adult-at-risk agency shall publicize the existence of an adult-at-risk abuse reporting system in the county . . .	
Health & Human Services: ADRC Elderly Services	Yes, but not level of some services and staffing. State/federal funding of some positions	WI Statute 46.283	46.82 (2) Aging unit; creation. A county board of supervisors of a county.. may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011. If a county board of supervisors choose not to administer the programs for older individuals, the department (WI DHS) shall direct the area agency on aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.	
Health & Human Services: ADRC Resource Center	Yes, but not level of some services and staffing. State/federal funding of some positions	WI Statute 46.283	46.283(1) Application for contract. (a) A county board of supervisors and, in a county with a county executive or a county administrator, the county executive or county administrator, may decide all of the following: 1. Whether to authorize one or more county departments under s. 46.21, 46.215, 46.22 or 46.23 or an aging unit under s. 46.82 (1) (a) 1., 2., or 3. to apply to the department(WI DHS) for a contract to operate a resource center and, if so, which to authorize and what client group to serve. 2. Whether to create a long-term care district to apply to the department(WI DHS) for a contract to operate a resource center. (c) A county board of supervisors may decide to apply to the department (WI DHS) for a contract to operate a multicounty resource center in conjunction with the county board or boards of one or more other counties (2) Exclusive contract. The department (WI DHS) may contract to operate a resource center with counties..., or with a private nonprofit organization if the department determines that the organization has no significant connection to an entity that operates a care management organization and if any of the following applies: (a) A county board of supervisors declines in writing to apply for a contract to operate a resource center.	CURRENT ADRC IS WITH CRAWFORD, JUNEAU AND SAUK COUNTIES. 46.2895 Long-term care district. (a) A county, a tribe or band, or any combination of counties or tribes or bands, may create a special purpose district that is termed a "long-term care district", that is a local unit of government, that is separate and distinct from, and independent of, the state and the county or tribe or band that created it, and that has the powers and duties specified in this section, if each county or tribe or band that participates in creating the district does all of the following: 1. Adopts an enabling resolution that does all of the following: a. Declares the need for establishing the long-term care district. b. Specifies the long-term care district's primary purpose, which shall be to operate, under contract with the department, a resource center under s. 46.283, a care management organization under s. 46.284, or a program described under s. 46.2805 (1) (a) or (b). c. Specifies the number of individuals who shall be appointed as members of the long-term care district board, the length of their terms, and, if the long-term care district is created by more than one county or tribe or band, how many members shall be appointed by each county or tribe or band.

Health & Human Services: Birth to Three/Early Intervention Services	Yes, but not level of funding above 1999 level	WI Statute 51.44	51.44 (3) (b) Funds that are distributed to counties under par. (a) may not be used to supplant funding from any other source. (c) No county may contribute less funding for early intervention services under this section than the county contributed for early intervention services in 1999, except that, for a county that demonstrated extraordinary effort in 1999, the department may waive this requirement and establish with the county a lesser required contribution. (4) Each county board of supervisors, except in Milwaukee County, and the Milwaukee County mental health board in Milwaukee County shall designate the appropriate county department under s. 46.21, 46.23 or 51.437, the local health department of the county or another entity as the local lead agency to provide early intervention services under the funding specified in sub. (3).	
Health & Human Services: Children & Youth Programs	Yes, but not level of some services and staffing. State/federal funding of some positions	WI Statute 48	48.06(2)(a) In counties having less than 750,000 population, the county board of supervisors shall authorize the county department or court or both to provide intake services required by s. 48.067 and the staff needed to carry out the objectives and provisions of this chapter under s. 48.069. Intake services shall be provided by employees of the court or county department	Richland County Programs administered: Child Protective Services, Youth Justice, Foster Care and Kinship Care, Independent Living
Health & Human Services: Crisis Services	Yes, but not level of some services and staffing. State/federal funding of some positions?	WI Statute Chapter 51	51.42(1)(b) County liability. The county board of supervisors except in Milwaukee County, has the primary responsibility for the well-being, treatment and care of the mentally ill, developmentally disabled, alcoholic and other drug dependent citizens residing within its county and for ensuring that those individuals in need of such emergency services found within its county receive immediate emergency servicesCounty liability for care and services purchased through or provided by a county department of community programs established under this section shall be based upon the client's county of residence except for emergency services for which liability shall be placed with the county in which the individual is found. For the purpose of establishing county liability, "emergency services" includes those services provided under the authority of s. 55.05 (4), 2003 stats., or s. 55.06 (11) (a), 2003 stats., or s. 51.15, 51.45 (11) (a) or (b) or (12), 55.13, or 55.135 for not more than 72 hours.	Notes from HHS: Emergency Detentions are mandated to be approved by both a law enforcement officer and per 51.15(2)(c) :The county department may approve the detention only if a physician who has completed a residency in psychiatry, a psychologist licensed under ch. 455, or a mental health professional, as determined by the department, has performed a crisis assessment on the individual and agrees with the need for detention and the county department reasonably believes the individual will not voluntarily consent to evaluation, diagnosis, and treatment necessary to stabilize the individual and remove the substantial probability of physical harm, impairment, or injury to himself, herself, or others. Crisis Services are funded through a combination of insurance and Medicaid reimbursements and county levy.
Health & Human Services: Economic support unit ESS program	Yes, but not level of some services and staffing. State/federal funding of some positions	WI Statute 46	46.22(1) County department of social services. (a) Creation. Except as provided under s. 46.23 (3) (b), the county board of supervisors of any county with a population of less than 750,000, or the county boards of 2 or more counties, shall establish a county department of social services on a single-county or multicounty basis. The county department of social services shall consist of a county social services board, a county social services director and necessary personnel.	Richland County Programs administered: BadgerCare Plus, Caretaker Supplement, Day Care Assistance, FoodShare, Fraud & Front-end Investigations, Market place assistance Medical Assistance and WI Home Energy Assistance. Created Cptal Consortium for Income Maintenance Programs with Adams, Columbia, Dane, Dodge, Juneau Richland, Sauk and Sheboygan. Notes from HHS: Richland County provides to the consortium \$153,272 as their maintenance of effort. This has been this amount since 2012. each employee brings back to the county around \$16,000 yearly to help support overhead expenses. Support provides mandated state and federal public assistance programs from three state departments; DHS, DCF, and DOA
Health & Human Services: Institutional Costs	Yes	WI Statute 46.272, 48.645, 51.40, 51.42	" the county . . . shall provide long-term community support services to eligible children who have a disability . . . For a child seeking admission . . . to an institutional setting, the county in which the child has residence is the county of fiscal responsibility . . . The . . . county . . . shall grant aid on behalf of a dependent child [for children in foster care to] . . . a non-relative who cares for the dependent child in a foster home . . . [or] a subsidized guardian or interim caretaker . . . who cares for the dependent child . . . The county of residence of an individual aged 18 or older with developmental disability or serious or persistent mental illness, degenerative brain disorder, or other like incapacity who is residing in a facility is the county of responsibility for the individual . . . The county that is determined to be the county of responsibility shall reimburse any other county for all care, treatment, and services provided by the other county to the individual . . . A county department shall reimburse a mental health institute at the institute's daily rate for custody of any person who is ordered by a court located in that county to be examined at the mental health institute . . . A county department shall authorize all care of any patient in a state, local, or private facility under a contractual agreement . . . The need for inpatient care shall be determined by the program director . . . In consultation with . . . a licensed physician trained in psychiatry . . . In cases of emergency, a facility under contract with any county department shall charge the county department having jurisdiction in the county where the patient is found . . . "	Notes from HHS: Richland County utilizes Community Recovery Services, Comprehensive Community Services and Crisis Stabilization funding through Medicaid programs for adults to add psychosocial rehabilitation services into adult family homes and community based residential facilities for placements in the community for individuals who are not eligible for long term care settings.

Health & Human Services: Mental Health, including alcohol and drug treatment	Yes, but not level of staffing	WI Statute 51.42	<p><i>"The county board of supervisors . . . Has the primary responsibility for the well-being, treatment and care of the mentally ill, developmentally disabled, alcoholic and other drug dependent citizens residing within its county and for ensuring that those individuals in need of such emergency services found within its county receive immediate emergency services . . . County liability for care and services purchased through or provided by a county department of community programs established under this section shall be based upon the client's county of residence except for emergency services for which liability shall be placed with the county in which the individual is found . . . the county board of supervisors . . . shall establish a county department of community programs . . . to administer a community mental health, developmental disabilities, alcoholism and drug abuse program, make appropriations to operate the program and authorize the county department of community programs to apply for grants-in-aid . . . The county department of community programs shall consist of a county community programs board, a county community programs director and necessary personnel . . . A county department of community programs shall: 1) Enter into contracts to render services . . . 2) Enter into contracts for the use of any facility . . . for the treatment of alcoholics or persons who are drug dependent if the county department of community programs deems it to be an effective and economical course to follow . . . 3) Plan for and establish a community developmental disabilities program . . . 4) Within the limits of available state and federal funds and of county funds required to be appropriated to match state funds, provide for the program needs of persons suffering from mental disabilities, including mental illness, developmental disabilities, alcoholism or drug abuse, by offering the following services: a) Collaborative and cooperative services with public health and other groups for programs of prevention. b) Comprehensive diagnostic and evaluation services . . . c) Inpatient and outpatient care and treatment . . . d) related research and staff in-service training . . . If state, federal and county funding for alcohol and other drug abuse treatment services provided under subd. 4 are insufficient to meet the needs of all eligible individuals, ensure that first priority for services is given to pregnant women who suffer from alcoholism . . . or are drug dependent. 5) Prepare a local plan which includes an inventory of all existing resources, identifies needed new resources and services . . . establishment of long-range goals . . . how the needs of homeless persons and adults with serious and persistent mental illness, children with serious emotional disturbances and minorities will be met by the county department of community programs . . . 6) Under the supervision of the county community programs director, using qualified personnel . . . be responsible for . . . programs related to mental health, developmental disabilities, alcoholism or drug abuse . . . Within the limits of state and county appropriations and maximum available funding from other sources, a county department of community programs may provide . . . the following services: a) . . . rehabilitation . . . services. b) Professional consultation. c) Public informational and educational services. d) Provide treatment and services that are specified in a conditional release plan approved by a court . . .</i></p>	<p>Counties are mandated to provide programs and funding for those who are mentally ill, developmentally disabled, alcoholics, and drug dependent. While the level of services is non-mandated, the prioritization of pregnant women who are alcohol or drug dependent is mandated. Treatment for alcohol and drug dependent individuals under a court-ordered release plan is non-mandated. Notes from HHS: Outpatient substance abuse treatment services are funded through SOR Grant funds, private insurance and state block grant funding. Outpatient mental health treatment services to include psychiatric treatment services are funded with state block grant funding, state community mental health allocation funding, insurance reimbursements and county levy. The Comprehensive Community Services Programming is funded through Medicaid funding and is 100% reimbursed. Comprehensive Community Services funds cover part of the Outpatient Clinic costs to include psychiatric care, mental health treatment and psychological assessments. The Comprehensive Community Services programming funds overhead and administrative costs to include funding administrative services that assist with billing and other administrative tasks for the programming.</p>
Health & Human Services: Nutrition	Yes, but not level of some services and staffing. State/federal funding of some positions	Title III Older Americans Act, WI Elders Act 235, WI Stats. 46.82, 59.53(11).	<p><i>(11) Senior citizen programs; appropriation; commission on aging. The board may: a) Appropriate funds to promote and assist county commissions on aging and senior citizens clubs and organizations within the county in their organization and activities. A county may cooperate with any private agency or group in such work. (b) Appoint a commission on aging under s. 46.82 (4) (a) 1., if s. 46.82 (4) (a) 1. is applicable. (c) Appropriate money to defray the expenses incurred by private organizations that provide homemaking services to elderly and handicapped persons within the county if the services will enable the persons to remain self-sufficient and to live independently or with relatives. 46.82 (2) Aging unit; creation. A county board of supervisors of a county.. may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011. If a county board of supervisors choose not to administer the programs for older individuals, the department shall direct the area agency on aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section. 46.82.(3) (a) Duties. Shall do all of the following: .5. Organize and administer congregate programs, which shall include a nutrition program and...</i></p>	
Health & Human Services: Public Health	Yes, but not level of some services and staffing. State/federal funding of some positions	WI Statutes mandate public health services outlined in chapters 250 (Health, Administration and Supervision), 251 (Local Health Officials), 252 (Communicable Diseases), 253 (Maternal and Child Health), 254 (Environmental Health), and 255 (Chronic Disease and Injuries).	<p><i>251.06 (1) In counties with a population of less than 750,000, the county board shall establish a single county health department, which shall meet the requirements of this chapter. 251.06 (3) A local health officer shall: (a) Administer the local health department in accordance with state statutes and rules. (b) Enforce state public health statutes and rules. (c) Enforce any regulations that the local board of health adopts. (e) Appoint all necessary subordinate personnel, "Subordinate personnel" under this paragraph may include any of the following: 1. A public health educator.. 2. A public health nutritionist, 3. A public health dental hygienist, 251.10 County health department, how financed. The county board shall appropriate funds for the operation of a single county health department that is established under s. 251.02 (1) and determine compensation of county health department employees. The local board of health shall annually prepare a budget of the proposed expenditures of the county health department for the ensuing fiscal year. 252.06 (5) The local health officer shall employ as many persons as are necessary to execute his or her orders and properly guard any place if quarantine or other restrictions on communicable disease are violated or intent to violate is manifested 254.152 Delegation to local health departments. Except with respect to the department's (WI DHS) authority to promulgate rules under this chapter, the department (WI DHS) may designate local health departments as its agents in administering and enforcing ss. 254.11 to 254.178 and any rules promulgated under those sections. The department may not designate a local health department as its agent unless the department provides a grant that the department determines to be sufficient for the local health department to carry out any responsibilities as an agent designated under this section.</i></p>	<p>Current Public Health Unit Programs and Services. Communicable disease: Immunizations, Investigation and Follow up, Tuberculosis Prevention and Control, TB Dipensary, Rabies Prevention and Control. General Public Health Programs: Loan Closet, WI Partnership Program Grant, WI Well Woman Program, Tobacc Control/Wisconsin WINS, School Health, Richland Community Free Clinic. Nutrition: Senior Congregate & Home Delivered Meals. Maternal Child Health Programs: MCH Systems Initiative, Prenatal Care Coordination. Environmental Health: Private Well Testing, Radon, Childhood Lead Poisoning Prevention, Human Health Hazards. Preparedness & Response: Preparedness & Response Highlights.</p>

Highway	Yes, but not level of staffing	WI Statute Chapter 83	"... the ... county administrator <u>shall</u> appoint and supervise the county highway commissioner ... the salary of the county highway commissioner <u>shall</u> be as determined under s. 59.22 [set by the county board] ... the salaries, expenses of maintaining an office and the necessary traveling expenses of the county highway commissioner, assistants and special highway patrolmen in counties having such patrolmen <u>may</u> be paid monthly out of the general fund ... The county board, or one of its committees to which it may delegate such authority, <u>may</u> appoint traffic officers for the enforcement of law relating to the highways or their use ... A county board <u>may not</u> make deletions from a county trunk system ... without the approval of the governing body of the city, village or town in which the proposed deletion is located ... The County trunk system <u>shall</u> be marked and maintained by the county ... If any county board determines to improve any portion of a county trunk highway with county funds, it <u>may</u> assess not more than 40 percent of the cost of the improvement but not over \$1,000 in any year against the town, village or city in which the improvement is located as a special tax ... Any county board <u>may</u> enter into contracts with cities, villages and towns within the county borders to enable the county to construct and maintain streets and highways in such municipalities ... The county board <u>shall</u> annually levy a tax of not more than 2 mills on the dollar, in addition to all other taxes, and the proceeds shall be known as the "County Road and Bridge Fund" ...	The position of county highway commissioner and their salary is mandated. Counties are not allowed to remove highways from their trunk systems without the approval of the respective local municipality. While marking and maintenance of county highways are mandated, the levels of marking, maintenance, and staff are non-mandated.
Land Conservation	Yes, but not level of staffing although funding provided for some positions.	WI Statute 92	92.02. (1) The legislature finds that the soil resources of this state are being depleted by wind and water erosion and that the waters of this state are being polluted by nonpoint sources of pollution. The legislature further finds that these are statewide problems endangering the health and welfare of the state's citizens, its recreational resources, agricultural productivity and industrial base. (2) The legislature declares it to be the policy of this state to halt and reverse the depletion of the state's soil resources and pollution of its waters. (3) It is the intent of the legislature to implement this policy by enacting this soil and water conservation law to: (a) Establish goals and standards for conservation of soil and water resources; (b) Provide for cost sharing, technical assistance, educational programs and other programs to conserve soil and water resources; (c) Encourage coordinated soil and water conservation planning and program implementation; and 92.02(3)(d)(d) Enable the regulation of harmful land use and land management practices by county ordinance where necessary to achieve the purposes of this chapter. 92.09 Land conservation committee staff. The land conservation committee <u>may</u> employ county soil and water conservation staff, subject to the approval of the county board. The county soil and water conservation staff is responsible for the administration of the county soil and water conservation program and may exercise the powers granted to the land conservation committee. 92.10 Land and water resource management planning program. (1) Creation. There is created a land and water resource management planning program. The department, board and land conservation committees jointly <u>shall</u> develop and administer this program.	State provides 100% salary/fringe for 1st position and then percentages of 2nd and 3rd position.
Management Information Systems	Yes and no			MIS provides support for both mandated and non-mandated services across the County operation.
911 outlay	No	WI Statute 256.35	256.35(2) Emergency phone system. a) Every public agency <u>may</u> establish and maintain within its respective jurisdiction a basic or sophisticated system under this section. Such a system <u>shall</u> be in a central location. (b) Every basic or sophisticated system established under this section <u>shall</u> be capable of transmitting requests for law enforcement, fire fighting and emergency medical and ambulance services to the public safety agencies providing such services. (d) Public agencies, including agencies with different territorial boundaries, <u>may</u> combine to establish a basic or sophisticated system established under this section. f) Every basic or sophisticated system established under this section shall utilize the direct dispatch method, the relay method or the transfer method.	
Parks	No, but payback required on some grants	WI Statute 27.02, 2022 and 2009 correspondence from Wisconsin DNR	"... <u>wherein the county board has by resolution</u> provided for a county parks commission ... In any county with a ... county administrator, ... the county administrator <u>shall</u> appoint and supervise a general manager of the park system ... [the DNR] <u>may</u> seek reimbursement of aids of the [Pine River Recreational] trail is closed to snowmobile users who paid for those improvements prior to the end of that useful life ... [the DNR] would consider bridges to have a useful life of 10 years, and trail rehabs to have a useful life of 5 years ... [all Pine River Recreational Trail grants received over the past 10 years total ~\$545,000] ... As a past recipient of a LWCF grant for outdoor recreation purposes, your community accepted <u>legal obligations</u> through a grant agreement related to the park, trail or recreation area that the LWCF funds were used for ... Pier Park Development; Campus Tennis Courts and Basketball Court ... Specifically, your community agreed to permanently manage the entire property for public outdoor recreation purposes in compliance with the provisions of the LWCF Program ... "	The establishment of a county parks commission is non-mandated. In counties with such a resolution and an administrator, the administrator is mandated to appoint and supervise a general manager. The DNR may require that certain snowmobile grants be returned if the Pine River Recreational Trail is closed to snowmobilers. Legal obligations related to Pier Park and UW-Richland tennis and basketball courts may require County management.
Property Lister	No	79.09	"Any county board <u>may</u> appoint a county real property lister and may appropriate funds for the operation of the department of such lister."	

Register in Probate	Yes, but not level of staffing	WI Statute 851.71, 753.30	<p>851.71(2) In each county, the judges of the county shall appoint and may remove a register in probate. Appointments and removals may be made only with the approval of the chief judge. Before entering upon duties, the register in probate shall take and subscribe the constitutional oath of office and file it, together with the order of appointment, in the office of the clerk of circuit court.</p> <p>851.71(2)(2) One or more deputies may be appointed in the manner specified in sub. (1).</p> <p>(3) The salary of the register in probate and of any deputies shall be fixed by the county board and paid by the county. 851.75 Register in probate may be appointed deputy clerk. With the written approval of the chief judge of the judicial administrative district, the circuit judges for the county may appoint the register in probate a deputy clerk. Appointments by the circuit judges under this section shall be revocable by the circuit judges, subject to the approval of the chief judge, at pleasure. The appointments and revocations shall be in writing and shall be filed in the clerk's office. 753.30(1) In counties having only one circuit judge, the circuit judge, with the approval of the chief judge of the judicial administrative district, may appoint the clerk of court register in probate. The appointments are revocable at the pleasure of the circuit judge.</p>	
Register of Deeds	Yes	WI Statute 59.20, 59.22, 59.23	<p>"A county register of deeds . . . shall be chosen at the general election by the electors of each county . . . the board shall . . . for any elective office to be voted on in the county . . . establish the total annual compensation for services to be paid to the officer . . . Every register of deeds shall appoint one or more deputies, who shall hold office at the register's pleasure. The appointment shall be in writing and shall be recorded in the register's office. The deputies or deputies shall aid the register in the performance of the register's duties under the register's direction . . . "</p>	The positions of County Register of Deeds and one deputy are mandated, as well as an annual salary for the Register of Deeds.
Sheriff's Department	Yes, but not level of staffing	WI Statute 59.26, 59.33, 302	<p>59.26 Sheriff; undersheriff; deputies. 59.26(1)(1) Within 10 days after entering upon the duties of the office of sheriff, the sheriff shall appoint some proper person, who is a resident of the county, undersheriff. (a) One for each city and village in the county that has 1,000 or more inhabitants. (b) One for each assembly district in the county, except the district in which the undersheriff resides, which contains a village having less than 1,000 inhabitants and does not contain a city or village having more than 1,000 inhabitants.</p> <p>59.26(2)(2) Subject to sub. (10), the sheriff may appoint as many other deputies as the sheriff considers proper. The sheriff does not have unilateral statutory authority under sub. (2) to determine the total number of deputies to be appointed. Section 59.22 plainly provides that a county board may establish the number of employees in any department or office including deputies to elective officers, and that section prevails over sub. (2). Thus, the county board, and not the sheriff, has the authority to regulate the number of law enforcement officers employed by the county. Milwaukee Deputy Sheriffs' Ass'n v. Milwaukee County, 2016 WI App 56, 370 Wis. 2d 644, 883 N.W.2d 154, 15-1577.</p>	<p>59.27 Sheriff; duties. The sheriff of a county shall do all of the following:</p> <p>(1) Take the charge and custody of the jail maintained by the county and the persons in the jail, and keep the persons in the jail personally or by a deputy or jailer. (2) Keep a true and exact register of all prisoners committed to any jail under the sheriff's charge. (3) Attend upon the circuit court held in the sheriff's county during its session.</p> <p>4) Personally, or by the undersheriff or deputies, serve or execute all processes, writs, precepts and orders (7) Perform all other duties required of the sheriff by law. (13) Enforce all city, or village, ordinances in a city, or village, in which the sheriff provides law enforcement services under a contract described under s. 62.13 (2s) (a). 59.28(1) Sheriffs and their undersheriffs and deputies shall keep and preserve the peace in their respective counties and quiet and suppress all affrays, riots, unlawful assemblies and insurrections;</p> <p>302.37(1)(a)(i) The sheriff or other keeper of a jail shall constantly keep it clean and in a healthful condition and pay strict attention to the personal cleanliness of the prisoners and shall cause the clothing of each prisoner to be properly laundered. The sheriff or keeper shall furnish each prisoner with clean water, towels and bedding. The sheriff or keeper shall serve each prisoner 3 times daily with enough well-cooked, wholesome food. The county board shall prescribe an adequate diet for the prisoners in the county jail. 3)</p> <p>(a) The county or municipality shall furnish its jail with necessary bedding, clothing, toilet facilities, light and heat for prisoners.</p> <p>(b) The owner of a lockup facility shall furnish toilet facilities, light and heat for prisoners. 302.38(1) If a prisoner needs medical or hospital care or is intoxicated or incapacitated by alcohol or another drug the sheriff, superintendent or other keeper of the jail or house of correction shall provide appropriate care or treatment. 302.41 Care of prisoners. Whenever there is a prisoner in any jail there shall be at least one person of the same sex on duty who is wholly responsible to the sheriff or keeper for the custody, cleanliness, food and care of such prisoner. 302.42 Jailer constantly at jail. There shall be a keeper or custodian or attendant present at every jail while there is a prisoner therein.</p>
Soil Conservation Cost Sharing		WI Statute 92.07(3)?	no tax levy in 2022	
Southwest Wisconsin Regional Planning Commission	No	WI Statute 66.0309	<p>A local unit may withdraw from a regional planning commission at the end of any fiscal year by a two-thirds vote of the members-elect of the governing body taken at least 6 months before the effective date of the withdrawal. However, the local unit shall be responsible for its allocated share of the contractual obligations of the regional planning commission continuing beyond the effective date of its withdrawal.</p>	
Surveyor	Yes, but many counties have part-time surveyor (27 counties) per 2020 WCA Handbook	WI Statute 59.20(2), 59.45 (1), 59.74(2)	<p>The county surveyor shall do all of the following:</p> <p>1. Execute, personally or by a deputy, all surveys that are required by the county or by a court. Surveys for individuals or corporations may be executed at the county surveyor's discretion. (2) Surveyor; deputies. The county surveyor may appoint and remove deputies at will on filing a certificate thereof with the clerk. c) In those counties where there are no county surveyors a petition can be made to the board by any resident of this state requesting the board to appoint a professional land surveyor to act in the capacity of the county surveyor.</p>	
Symons	No	Unknown, requested from staff		<p>Notes from Symons: While our services are not mandated, we do provide the classes in line 21 for the ADRC that are mandated.</p> <p>Notes from HHS: The way that we are able to provide a high level of Health Promotion programming to our communities Seniors is through Symons Recreation. We get a small amount of funding for this service and through partnering with Symons we have been able to provide classes including: Stepping On, Strong Bodies, Tai Chi, PALS (Physical Activity for Lifelong Success), and added Walk With Ease this year.</p>

Treasurer	Yes, but not level of staffing	WI Statute 59.20, 59.22, 59.25	"A county treasurer . . . <u>shall</u> be chosen at the general election by the electors of each county . . . the board <u>shall</u> . . . for any elective office to be voted on in the county . . . establish the total annual compensation for services to be paid to the officer . . . every treasurer <u>shall</u> appoint one deputy to aid the treasurer . . . the board <u>may</u> . . . provide a salary for the deputy."	The positions of County Treasurer and one deputy are mandated, as well as an annual salary for the Treasurer. Deputy salary is non-mandated.
UW Extension	No	WI Statute 59.56	"A board <u>may</u> establish and maintain an educational program in cooperation with the University of Wisconsin, referred to in this subsection as 'University Extension Program.'"	
UW Food Service	No			
UW Richland	No	WI Statute 59.56	"The board <u>may</u> appropriate money for the construction, remodeling, expansion, acquisition or equipping of land, buildings and facilities for a University of Wisconsin college campus, as defined in s. 36.05 (6m), if the operation of it has been approved by the board of regents."	
Veterans	Yes, but not level of staffing	WI Statute 45.80, 59.535	"... the county administrator <u>shall</u> appoint and supervise a county veterans service officer... The salary of the county veterans service officer <u>shall</u> be fixed by the county board prior to or at the time of the service officer's election... The county veterans service officer <u>shall</u> do all of the following: a) Advise persons living in the service officer's county who served in the U.S. armed forces regarding any benefits to which they may be entitled or any complaint or problem arising out of such service and render to them and their dependents all possible assistance. b) Make such reports to the county board as the county board requires. c) Cooperate with federal and state agencies that serve or grant aids or benefits to former military personnel and their dependents. d) Furnish information about veterans burial places within the county as required by s. 45.62 (2). e) Perform the duties prescribed by law... separately and distinctly from any other county department... The county veterans service officer <u>may</u> do any of the following: a) Inform persons living in the service officer's county who are members of the national guard or of a reserve unit of the U.S. armed forces or dependents of those persons regarding potential benefits... and general deployment information... b) Cooperate with federal and state agencies that serve or grant aids or benefits to members of the national guard or reserve units of the U.S. armed forces... The county board <u>shall</u> provide the county veterans service officer with office space, clerical assistance, and any other needs that will enable the officer to perform the [required] duties... In any county with a... county administrator, the county veterans service officer <u>may</u> appoint assistant county veterans service officers... Each county veterans service officer <u>shall</u> cause to cause to be interred in a decent and respectable manner in any cemetery in this state... the body of any veteran, spouse, or surviving spouse who was living in the county at the time of death and who dies not leaving sufficient means to defray the necessary expenses of a decent burial... every town board, village board, or common council of every city shall at all times see that the graves and tombstones of all veterans... and of the spouses... receive proper and decent care... The expense of the care of the graves... <u>shall</u> be borne by the county where the graves are located... Every county board <u>shall</u> annually levy... a tax... for the purpose of providing aid to needy veterans, the needy spouses, surviving spouses, minor and dependent children of the veterans, and the needy parents of veterans... The... county veterans service officer <u>shall</u> file that estimate with the county board... The board <u>may</u> furnish upon the petition of 5 residents of any municipality in their county an appropriate metal marker for the grave of each soldier, sailor or marine served with honor in the U.S. armed forces, buried within the municipality... The board <u>may</u> appropriate money for the collection, publication or distribution of war records... The board <u>may</u> appropriate funds for the execution of the duties of the county veterans service officer and the county veterans service commission.	The position of veterans service officer and an annual salary is mandated. Advising on benefits for veterans living in Richland County is mandated, but advising on benefits for veterans living outside Richland County is non-mandated. Advising on benefits for members of the national guard or reserve units is also non-mandated. The appointment of assistants is non-mandated. Burial costs of veterans and their spouses who did not leave money for that purpose is mandated. Maintenance costs of veterans' graves (and their spouses) is mandated. Providing aid to needy veterans, their spouses, children, and parents is mandated. Metal markers for graves are non-mandated.
Video Conferencing	?			
Zoning	Yes, but not level of staffing	WI Statute 59.69, 59.72	59.69 Planning and zoning authority. (1) Purpose. It is the purpose of this section to promote the public health, safety, convenience and general welfare; to encourage planned and orderly land use development; to protect property values and the property tax base; to permit the careful planning and efficient maintenance of highway systems; to ensure adequate highway, utility, health, educational and recreational facilities; to recognize the needs of agriculture, forestry, industry and business in future growth; to encourage uses of land and other natural resources which are in accordance with their character and adaptability; to provide adequate light and air, including access to sunlight for solar collectors and to wind for wind energy systems; to encourage the protection of groundwater resources; to preserve wetlands; to conserve soil, water and forest resources; to protect the beauty and amenities of landscape and man-made developments; to provide healthy surroundings for family life; and to promote the efficient and economical use of public funds. To accomplish this purpose the board <u>may</u> plan for the physical development and zoning of territory within the county as set forth in this section and <u>shall</u> incorporate therein the master plan adopted under s. 62.23 (2) or (3) and the official map of any city or village in the county adopted under s. 62.23 (6). 2. Notwithstanding subd. 1. and s. 59.698, in a county with a county zoning agency and county administrator, county administrator <u>shall</u> appoint and supervise the head of the county zoning agency and the county building inspector, in separate or combined positions. The appointment is subject to confirmation by the board unless the board, by ordinance, elects to waive confirmation or unless the appointment is made under a civil service system competitive examination procedure established under s. 59.52 (8) or ch. 63. The board, by resolution or ordinance, may provide that, notwithstanding s. 17.10 (6), the head of the county zoning agency and the county building inspector, whether serving in a separate or combined position, if appointed under this subdivision, may not be removed from his or her position except for cause. 59.69 (11) Procedure for enforcement of county zoning ordinance. The board <u>shall</u> prescribe rules, regulations and administrative procedures, and provide such administrative personnel as it considers necessary for the enforcement of this section, and all ordinances enacted in pursuance thereof.	59.72 Land Information: (a) No later than June 30, 2017, the board <u>shall</u> post on the Internet, in a searchable format determined by the department of administration, the following information related to individual land parcels: 1. Property tax assessment data as provided to the county by municipalities, including the assessed value of land, the assessed value of improvements, the total assessed value, the class of property, as specified in s. 70.32 (2) (a), the estimated fair market value, and the total property tax. 2. Any zoning information maintained by the county. 3. Any property address information maintained by the county. 4. Any acreage information maintained by the county. 59.72(3)(3) Land information office. The board <u>may</u> establish a county land information office or <u>may</u> direct that the functions and duties of the office be performed by an existing department, board, commission, agency, institution, authority, or office

2022 Budget Adjustments

2023-2027 Financial Planning Decision Worksheet - Recommendation: (20 June 2022)

Purpose:

This document is intended to track projected revenue and expenditure changes to allow for a planned and strategic annual budget process in prioritizing county services, staffing and operations. This document may capture some capital projects proposed for operational levy. This document's assumptions are built off a balanced 2022 budget (accounting for use of fund balance and onetime revenues). Impacts that create an additional burden on the tax levy are indicated with a positive number; impacts that reduce burden on the levy are indicated with a negative number. Section #1 is built on the premise of reaching market compensation goals as established through the strategic plan and COLA increases desired through Finance and Personnel.

SECTION #1: Forecasted Expenditure Assumptions and Commitments (Organizational Expenditures):

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
A.1	Pine Valley - Projecting Wage Increases	Proposing: 2023 = Step Increase (2%) + 5% CPI; 2024= Step Increase (2%) + 5% CPI; 2025 = 4% CPI, 2026 = 3% CPI; 2027= 3% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 365,234.15	\$ 390,800.54	\$ 238,946.61	\$ 186,378.36	\$ 191,969.71
A.2	Pine Valley - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 27,940.41	\$ 29,896.24	\$ 18,279.42	\$ 14,257.94	\$ 14,685.68
A.3	Pine Valley - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 23,740.22	\$ 25,402.03	\$ 15,531.53	\$ 12,114.59	\$ 12,478.03
A.4	Pine Valley - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$1,117,745.50	\$ 167,661.83	\$ 141,394.81	\$ 142,680.22	\$ 141,253.41	\$ 119,751.50
A.5	Pine Valley - Projecting Worker's Compensation Premium Increases	Worker's Compensation Projects on the assumption of a 4.5% increase annually		\$ 6,089.44	\$ 6,808.91	\$ 7,490.64	\$ 8,062.55	\$ 8,678.12
A.6	Totals:			\$ 590,666.05	\$ 594,302.53	\$ 422,928.42	\$ 362,066.86	\$ 347,563.05
A.7	Revenue and Reimbursement Absorption	Costs can be covered by revenues without impact on operational tax levy	Impacts ability of transfer of operational surplus to general fund use. Accounting for this in Section #2 "Revenues" line "ee".	\$ 590,666.05	\$594,302.53	\$ 422,928.42	\$ 362,066.86	\$ 347,563.05
A.8	Total Levy Impact			\$ -	\$ -	\$ -	\$ -	\$ -

B.1	Highway - Projecting Wage Increases	Proposing 2023 = 2 x Step Increase (4%) + 5% CPI; 2024= Step Increase (2%) + 5% CPI; 2025 = Step Increase (2%) + 4% CPI, 2026 = 3% CPI; 2027= 3% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 137,740.22	\$ 116,773.10	\$ 107,097.61	\$ 56,761.74	\$ 58,464.59
B.2	Highway - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 10,537.13	\$ 8,933.14	\$ 8,192.97	\$ 4,342.27	\$ 4,472.54
B.3	Highway - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 8,953.11	\$ 7,590.25	\$ 6,961.34	\$ 3,689.51	\$ 3,800.20
B.4	Highway - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$430,730.00	\$ 64,609.50	\$ 54,487.35	\$ 54,982.69	\$ 54,432.86	\$ 46,146.97
B.5	Highway- Projecting Worker's Comp			\$ 1,860.66	\$ 2,080.50	\$ 2,288.81	\$ 2,463.56	\$ 2,651.65
B.6	Totals:			\$ 223,700.63	\$ 189,864.34	\$ 179,523.42	\$ 121,689.94	\$ 115,535.95
B.7	Revenue and Reimbursement Absorption		Can be accounted for by revenues and reimbursements, but then results in reduction in maintenance or offset with borrowing. This equates to about 3 miles of resurface. This extends our life cycle plan of 50 year of full replacement, without maintaining short-term borrowing of at least \$500,000 earmarked for roads.	\$ 223,700.63	\$ 189,864.34	\$ 179,523.42	\$ 121,689.94	\$ 115,535.95
B.8	Total Levy Impact			\$ -	\$ -	\$ -	\$ -	\$ -

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
C.1	General - Projecting Wage Increases	Proposing 2023 = 2 x Step Increase (4%) + 5% CPI; 2024= Step Increase (2%) + 5% CPI; 2025 = Step Increase (2%) + 4% CPI, 2026 = 3% CPI; 2027= 3% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us competitive in recruitment and retention.	\$ 672,800.52	\$ 570,385.33	\$ 523,124.83	\$ 277,256.16	\$ 285,573.84
C.2	General - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 51,469.24	\$ 43,634.48	\$ 40,019.05	\$ 21,210.10	\$ 21,846.40
C.3	General - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 43,732.03	\$ 37,075.05	\$ 34,003.11	\$ 18,021.65	\$ 18,562.30
C.4	General - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$1,734,574.38	\$ 260,186.16	\$ 219,423.66	\$ 221,418.42	\$ 219,204.24	\$ 185,836.48
C.5	General- Projecting Worker's Comp			\$ 8,965.01	\$ 10,024.23	\$ 11,027.88	\$ 11,869.86	\$ 12,776.13
C.6			Totals:	\$ 1,037,152.96	\$ 880,542.74	\$ 829,593.29	\$ 547,562.00	\$ 524,595.15
C.7	Revenue and Reimbursement Absorption through HHS		Not anticipating any ability to absorb additional expenses.					
C.8	Total Levy Impact			\$ 1,037,152.96	\$ 880,542.74	\$ 829,593.29	\$ 547,562.00	\$ 524,595.15
Consider % wage overestimation on steps, not account for attrition to help buffer underage on health insurance								
D.	Dental	County Premium Contributions to the Dental Plan is fixed at a dollar amount	Any increases are covered by employee premium share, we are not projecting increase in participation	\$ -	\$ -	\$ -	\$ -	\$ -
E.1	Liability Insurance	Assumes: 10% increase in overall county expenses and a 4.5% increase in premium rates	Insures coverage of liability to county.	\$ 8,176.01	\$ 9,398.33	\$ 10,803.38	\$ 12,418.48	\$ 14,275.05
E.2	Property Insurance	Assumptions: 10% premium increase, Includes Symons, Campus, and Fair, Base Rate of 2022 used going forward	Insures coverages of buildings.	\$ 6,672.88	\$ 7,340.17	\$ 8,074.18	\$ 8,881.60	\$ 9,769.76
E.3	Vehicle and Equipment Ins	Premium rate increase of 10% each year	\$100,000 added to overall value every year to vehicle inventory - Increase with (May double with inventory; variable of switching to Aegis)	\$ 3,836.70	\$ 4,024.70	\$ 4,212.70	\$ 4,400.70	\$ 4,588.70
			Totals:	\$ 18,685.59	\$ 20,763.20	\$ 18,877.56	\$ 25,700.78	\$ 28,633.51

SECTION #2: Forecasted (Organizational Revenue) Assumptions and Impacts

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
aa	Example - Energy Credits from Solar Field towards operations	Revenue flow from energy credits, this projection is built on the assumption of the farm providing electricity to the grid by 01 Jan 2023.	This inflow of revenues to the county is unrestricted and can be used on discretionary operational expenses.	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)
bb	TID Ends / Richland Center	New inflow of property tax. This is a small district closing in the City of Richland Center. The city is working with their financial consultants to determine the end of the incremental contribution to infrastructure.	this TID will lead to a small increase in tax base revenue shared with the City and School District. Anticipating a few thousand.	Check with Aaron at the City - Post Audit	\$ -	\$ -	\$ -	\$ -
cc	Undesignated Fund Balance	Utilization of \$88,285.08 in 2023	With loss of this revenue source, gap is added to future budget years	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08
did	Contingency Fund Balance	Utilization of \$300,000 in 2023, did not contribute into the fund in 2023	With loss of this revenue source, gap is added to future budget years	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
ee	Changes in expected revenues from Pine Valley towards general operations	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	Utilized a surplus in "Debt Service Fund" of \$504,996 in 2022 budget. Anticipating replenishment of only <u>\$300,000 to match historic.</u>	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00
ff	Increase levy limit from net new construction, or allowable min percent		Estimation from Derek and Jeff	\$ (20,000.00)	\$ (25,000.00)	\$ (30,000.00)	\$ (35,000.00)	\$ (40,000.00)
			Totals:	\$ 456,618.08	\$ 451,618.08	\$ 446,618.08	\$ 441,618.08	\$ 436,618.08

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
SECTION #3: Estimated (Gap) projections for each year from estimated wages and revenue streams:								
				2023	2024	2025	2026	2027
			Totals:	\$ 1,512,456.63	\$ 1,352,924.02	\$ 1,295,088.94	\$ 1,014,880.86	\$ 989,846.74

SECTION #4: Proposed Department and Services (Adjustments and Options): - in this section added expenditures = positive // savings or revenues = negative

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
1.01	Health & Human Services - Core	Upgrade/Replace Electronic Health Record	To reduce workload for managing paper files and improve efficiencies in case work, billing, and revenue tracking. There will be annual maintenance / support costs once implemented. Partial cost will be able to be recouped in the following year.	\$ -	\$ -	\$ 100,000.00	\$ 10,000.00	\$ 10,000.00
1.02	Health & Human Services - Core	Create Custodian Position	Eliminate leased SWWDB position will create a savings and will be a step closer to sharing maintenance staff between the Courthouse and HHS	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)
1.03	Health & Human Services - Core	Increase to hourly compensatory on-call pay from \$2.00 to \$2.50 (Childhood and Youth Services) = \$11,500 increase	Anticipating to cover this in existing budget and going forward	\$ -	\$ -	\$ -	\$ -	\$ -
1.04	Health & Human Services - Core	Recruitment and Retention Incentives (proposed dollar amount)	Administrator has been given directives to move forward in 2022					
1.05	Health & Human Services	Reclassification of the Master-level. Mental Health Therapist \$166.85 w/ no levy impact	Efforts to help with continued struggles in recruitment and retention	\$ -	\$ -	\$ -	\$ -	\$ -
1.06	Health & Human Services	Reclassification of Mental Health Counselors = (\$2,609.06) w/ no levy impact	Efforts to help with continued struggles in recruitment and retention	\$ -	\$ -	\$ -	\$ -	\$ -
1.07	Health & Human Services	Reclassification of APS Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 1,680.28	\$ 1,797.90	\$ 1,887.79	\$ 1,982.18	\$ 2,061.47
1.08	Health & Human Services	Reclassification of APS/Crisis Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 1,680.28	\$ 1,797.90	\$ 1,887.79	\$ 1,982.18	\$ 2,061.47
1.09	Health & Human Services	Reclassification of CYF Case managers = \$22,324.92 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 22,324.92	\$ 23,887.66	\$ 25,082.05	\$ 26,336.15	\$ 27,389.60
1.10	Health & Human Services	Reclassification of CYF Youth Aide Workers = \$4,816.83	Efforts to help with continued struggles in recruitment and retention	\$ 4,816.83	\$ 5,154.01	\$ 5,411.71	\$ 5,682.29	\$ 5,909.59
1.50	Health & Human Services - Placement Budget	Reduction in the child and adult placement Funds 44 & 54.	These funds are intended to be revolving fund so if placement expensed to not reach or exceed the fund balances in 2022, then the remaining balance can be carried over to the next year with only adding tax levy to return the balance to \$1,485,000. For example in 2021, Placement expenses totaled \$1,214,000. If the allocation to Funds 44 & 54 had been \$1,485,000 then the remaining balance of \$271,000 would carry over to the next year and only \$1,214,000 in tax levy would be needed to top off the funds. What I'm showing in the various cells are estimates but as placements come under control, we should see some carry over.	\$ (100,000.00)	\$ (75,000.00)	\$ (50,000.00)	\$ (25,000.00)	\$ -

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
1.90	Health & Human Services	Strategic Plan- Directed reduction of 20% Levy Expenditure = Estimated Amount (\$124,669)	Some of the following would cause and agency hardship. Stephanie and I will continue to look at the budget however we are not confident that we could meet this goal. There would need to be a significant decrease in services offered. • Not filling APS/Crisis saves tax levy of \$28,430 • Decreasing technology budget by \$15,594 (this sets us up for higher costs in the future by not upgrading technology in a timely manner) • Decrease Admin Tax levy by \$7976 by maximizing AMSO in the ADRC • Decrease building maintenance by \$8,000 • Decrease Advertising Admin budget by \$2,000 The above is the total amount that we could possibly uncomfortably reduce tax levy in programs. Any further cuts would cause us to have to eliminate programs and cut staff which would then affect our most vulnerable citizens and could cause other expenses to rise, such as high cost placements. Please note that the agency has been working hard over the last three budget cycles to reduce tax levy and we are at a point where we would have to start ending programs which again places more strain on existing programs and would cause costs to increase in other areas, ie placements.					
1.91	Health & Human Services	Directed reduction of \$50,000 Levy	• Decrease technology budget by \$15,594 (this sets us up for higher costs in the future by not upgrading technology in a timely manner) • Do not fill vacant APS/Crisis Shared position: savings of \$28,430 • Decrease Admin tax levy by \$5976 by maximizing ADRC AMSO					
1.92	Health & Human Services	Eliminate non-mandated services of Alcohol and Drug Treatment Court = (\$27,103)	This program was added with the 2022 budget.					
Total projected impact on HHS dept./programs:				\$ (75,497.69)	\$ (48,362.53)	\$ 78,269.35	\$ 14,982.81	\$ 41,422.13
2.01	Highway	Reclassification of Shop Foreman to Parts Superintendent	Reclassification to grade "J". Combined with (Elimination of a Parts Clerk). Action taken by F+ P in June. Anticipating resolution adoption.	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83
2.03	Highway	Eliminating Parts Clerk Position	Combined with reclasses of a Shop Foreman	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)
2.04	Highway	Eliminating Mechanic Position	Reduction of position and operating with one less	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)
2.02	Highway	Increase office of Office Clerk to 40 hrs weekly	From 35 to assist with parts shop	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05
2.06	Highway	Equipment Sale (Surplus Auction Items)	Surplus and underutilized equipment sold on market	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -
2.07	Highway							
2.90	Highway	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$333,000)	Here I'm going to use the same response as the first question with the bottom line narrative involving road replacement rotation changing. A 20% reduction to levy would equal around \$330,000 less being applied to road replacement. This now equals \$1,261,579.16 being spent annually on road replacement which then equals only 4.3 maybe if you push it 4.4 miles of road being replaced per year. This increases our road replacement rotation to 69 years, allowing roads to sit 49 years past life expectancy.					

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/					
				2023	2024	2025	2026	2027	
2.91	Highway	Directed reduction of (\$50,000) Levy	The highway department will not be able reduce any of its' provided services, man power or equipment replacement because of the simple reason of safety (making sure roads stay open to safely transport people from point A to point B with proper response time to address areas of concern) and currently we do not provide any services that are not mandated or that do not produce revenue. Where you will see the biggest impact with a \$50,000 reduction to levy is in the amount of road we are replacing. Currently the county is on a 55 year rotation to replace all roads at a rate of 5.5 miles of roads replaced a year. 1 mile of roads cost the county roughly \$289,378.03 to replace or \$1,591,579.16 spent annually on all 5.5 miles. With a \$50,000 reduction, ultimately would equal only \$1,541,579.16 being spent on road replacement. This equals only replacing 5.3 miles of road per year which extends our rotation cycle out to 57 years. All of what I just stated translates into the main fact that a road is designed to last roughly only 20 years. If we decide to decrease rather than increase levy than in theory would have roads sitting for 37 years past their life expectancy waiting to be replaced.						
Total projected impact on HWY dept/program:				\$ (64,018.99)	\$ (54,018.99)	\$ (54,018.99)	\$ (54,018.99)	\$ (54,018.99)	
3.01	Sheriff's Office	Add a Jail Administrator Position	Addition of a Jail Administrator at anticipated grade of "L" with benefits	\$ 90,007.54	\$ 94,507.92	\$ 99,233.31	\$ 103,202.65	\$ 107,330.75	Needed but not recommended under budget constraints
3.02	Sheriff's Office	Reclassification for Clerical	Reclassification of position to grade "F" to ""G"	\$ 3,889.60	\$ 4,084.08	\$ 4,288.28	\$ 4,459.82	\$ 4,638.21	
3.03	Sheriff's Office	818 Position for 2024	COP grant progression (75,50,25) This is a grant position with incrementally reduced state funding	\$ -	\$ 19,300.00	\$ 44,425.00	\$ 69,292.00	\$ 97,956.00	
3.04	Sheriff's Office	Gas expenses increases		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
3.05	Sheriff's Office	Ammunition increase	Estimating \$500.00 increase per year	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.06	Sheriff's Office	Increases in training expenses (road and jail)	Maintain accreditation requirements and safety protocols.	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00	
3.07	Sheriff's Office	Computer Maintenance	Up keep on sheriff systems	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 8,000.00	\$ 10,000.00	
3.08	Sheriff's Office	Internet costs	This covers courthouse (\$3,000) should this be moved to County Tech	\$ 150.00	\$ 300.00	\$ 450.00	\$ 600.00	\$ 750.00	
3.09	Sheriff's Office	SRT Equipment	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.10	Sheriff's Office	Drug Task Force Supply and Equipment	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.11	Sheriff's Office	Lights increase	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.12	Sheriff's Office	Telephone	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.13	Sheriff's Office	Heat (add ambulance costs of bay)	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.14	Sheriff's Office	Increases Jail supplies	Estimated expense increase to maintain	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00	
3.90	Sheriff's Office	Strategic Plan- Directed reduction of 20% Levy Expenditure = \$695,524	Significant staff and equipment reductions to an already down to basics budget	\$ -	\$ -	\$ -	\$ -	\$ -	
3.91	Sheriff's Office	Directed reduction of \$50,000 Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -	
3.92	Sheriff's Office	Reduction of 1 x Day Patrol Deputy during week days. Estimated at \$78,625.00	Reduction of day patrol presence in community during week days. Places strain on management and mutual aid to respond to calls and police presence in the community.	\$ (78,625.00)	\$ (78,625.00)	\$ (78,625.00)	\$ (78,625.00)	\$ (78,625.00)	
Total projected impact on Sheriff dept/program:				\$ (43,585.40)	\$ (17,940.92)	\$ 13,538.28	\$ 44,726.82	\$ 79,719.21	
4.01	Tower / Radio - 911	Maintenance Costs (Increased Tower Rentals, etc.)		\$ -	\$ 100,000.00	\$ 103,000.00	\$ 106,090.00	\$ 109,272.70	Best guess until project engineering is complete
4.02	Tower / Radio - 911	Software Refresh	Refresh of operating system.			\$ 200,000.00			This may be added to short-term borrowing plan, but would displace other expenditures
4.04	Tower / Radio - 911	Contracted Support for GIS ESRI support	Initial build for spillman mapping. \$10,000 plus maintenance. Concerns on where funding comes from.- Need to talk with MIS and Lynn. TBD	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
4.05	Tower / Radio - 911	Split Dispatch from Jail (= 8 dispatchers)	Wages and benefits with consideration for implementing in 2025. Our jail remains in compliance and functional but we struggle with safety and potential burnout from combining our dispatch and jail staff.			\$ 523,968.00	\$ 550,166.40	\$ 577,674.72	
4.06	Tower / Radio - 911	Central Square	Budgeted in fund balance through 911 outlay Fund #42			\$ 25,000.00			
4.07	Tower / Radio - 912	County Tower Rentals (Revenues)	TBD - December 2022 Decision	\$ -	\$ -	\$ -	\$ -	\$ -	

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
4.08	Tower / Radio - 911	Generator Maintenance	Consideration for a maintenance agreement for generator upkeep on all sites.	\$ -	\$ -	\$ -	\$ -	\$ -
4.09	Tower / Radio - 911	Fiber use costs	Additional fees with fiber hookup to green sites (TBD) December 2022 Decision					
Total projected impact on Tower/ Radio dept/program:				\$ 10,000.00	\$ 104,000.00	\$ 332,000.00	\$ 110,090.00	\$ 113,272.70
5.01	Clerk of Court	Reclassification of position to incorporate a Chief Deputy	Possible reclass up to "H" = increase of \$1.90 hourly X 2080	\$ 3,952.00	\$ 4,149.60	\$ 4,357.08	\$ 4,574.93	\$ 4,803.68
5.02	Clerk of Court	Juror Pay increase (current \$16/day) to \$30/day	Anticipating possible no increases, merging trends of reduced trials	\$ -	\$ -	\$ -	\$ -	\$ -
5.03	Clerk of Court	Clear data account (skip tracing)	5% increase - need cost from Stacy	\$ -	\$ -	\$ -	\$ -	\$ -
5.04	Clerk of Court	Mental Evaluations (on competency) \$1,500 to \$2,000 per	Increase in requests for Evaluations	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 8,000.00	\$ 10,000.00
5.90	Clerk of Court	Strategic Plan- Directed reduction of 20% Levy Expenditure	There is no way the Clerk of Court can reduce its levy by 20 percent unless I create a budgetary fiction and reduce, on paper, the projected amount needed for attorney fees in 2023.					
5.91	Clerk of Court	Directed reduction of \$3,000 Levy Expenditure						
Total projected impact on CoC dept/program:				\$ 5,952.00	\$ 8,149.60	\$ 10,357.08	\$ 12,574.93	\$ 14,803.68
6.01	County Clerk	Municode - Self-Publishing for codification	Software annual licensing contract, This software allows for	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00
6.02	County Clerk	Record Digitization & Software	This would allow for continued efforts to make resolutions	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6.03	County Clerk	Begin charging townships for election services (charges by either service or flat fee service agreement)	Displaces expenses / or labor on townships	\$ (50,000.00)	\$ (50,000.00)	\$ (50,000.00)	\$ (50,000.00)	\$ (50,000.00)
6.90	County Clerk	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.					
6.91	County Clerk	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.					
Total projected impact on Clerk dept./program:				\$ (37,500.00)	\$ (37,500.00)	\$ (37,500.00)	\$ (37,500.00)	\$ (37,000.00)
7.01	Child Support	Addition of a 0.5 FTE staff support position	Clerical assistant at 20 hours per week // of contract		\$ -	\$ 23,097.98	\$ 24,252.88	\$ 25,465.53
7.02	Child Support	Estimated increases of \$4,000 in office supply expenses, contracts and equipment needs.	Allows for basic functions and trainings to continue operations.	\$ 4,000.00	\$ 4,120.00	\$ 4,243.60	\$ 4,370.91	\$ 4,502.04
7.90	Child Support	Strategic Plan- Directed reduction of 20% Levy Expenditure	Department is currently operating thin. Additional reductions would require reduction in staffing hours and responsiveness and quality of service.	\$ -	\$ -	\$ -	\$ -	\$ -
7.91	Child Support	Directed reduction of \$2,000 Levy Expenditure	Department is currently operating thin. Additional reductions would require reduction in staffing hours and responsiveness and quality of service.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Child Support dept/program:				\$ 4,000.00	\$ 4,120.00	\$ 27,341.58	\$ 28,623.79	\$ 29,967.56
8.01	Coroner	None at this time - pending service calls.	Reduction in operations levy would impact necessary service hours and likely result in more strain on the Corner with less funding available for deputy calls.	\$ -	\$ -	\$ -	\$ -	\$ -
8.02	Coroner			\$ -	\$ -	\$ -	\$ -	\$ -
8.90	Coroner	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in hours in deputy support.	\$ -	\$ -	\$ -	\$ -	\$ -
	Coroner	Directed reduction of \$2,000 Levy Expenditure	Reduction in hours in deputy support.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Coroner dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -
9.01	Family Court Commissioner	Increase salary to reflect a COLA	Salaries and Fringe have not been increased in several years. \$27,405.19 annual salary increase by an estimated 3 percent annually.	\$ 822.16	\$ 846.82	\$ 897.63	\$ 951.49	\$ 1,008.58
9.02	Family Court Commissioner	Added Association Dues and Travel Expenses		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

Push implementation Until 2025

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
9.90	Family Court Commissioner	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in hours to mandated services placing strain and delays on the court system.	\$ -	\$ -	\$ -	\$ -	\$ -
9.91	Family Court Commissioner	Directed reduction of \$1,000 Levy Expenditure	Reduction in hours to mandated services placing strain and delays on the court system.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Family Court dept/program:				\$ 1,022.16	\$ 1,046.82	\$ 1,097.63	\$ 1,151.49	\$ 1,208.58
10.01	District Attorney's Office							
10.90	District Attorney's Office	Reduce Victim Witness Supervisor Position, estimated at \$78,444.61	Impacts on maintaining Marsy's Law Requirements and protection of rights. This position was approved with the 2023 budget.	\$ -	\$ -	\$ -	\$ -	\$ -
10.91	District Attorney's Office	Strategic Plan- Directed reduction of 20% Levy Expenditure	We would be cutting hours from Victim Witness Coordinator leading added concerns with legal compliance, or from legal secretary impacting prosecution.	\$ -	\$ -	\$ -	\$ -	\$ -
10.92	District Attorney's Office	Directed reduction of \$2,000 Levy Expenditure	We would be cutting hours from Victim Witness Coordinator leading added concerns with legal compliance, or from legal secretary impacting prosecution.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on DA dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -
11.01	Register in Probate	Increases in Attorney Fees due to increase in cases	Anticipation of costs increasing (10% each year)	\$ 5,150.00	\$ 5,665.00	\$ 6,231.00	\$ 6,884.65	\$ 7,573.12
11.02	Register in Probate							
11.90	Register in Probate	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$37,059.45)	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
11.91	Register in Probate	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on RIP dept/program:				\$ 5,150.00	\$ 5,665.00	\$ 6,231.00	\$ 6,884.65	\$ 7,573.12
12.01	Register of Deeds	None						
12.90	Register of Deeds	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$6,636.94)	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
12.91	Register of Deeds	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on ROD dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -
13.01	Treasurer's Office	Conversion and increase licensing for Cloud Based Tax Software with LandNav (who bought out GCS). (move from Property Budget)	The existing software will be sun setting in fall of 2023. We may have the ability to stretch conversion fees out over three years.	\$ 23,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
13.90	Treasurer's Office	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.					
13.91	Treasurer's Office	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.					
Total projected impact on Treasurer's dept/program:				\$ 23,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
14.01	Property Lister	Increase to GCS Software Increases = \$3,046.50	This is an annual fee for software licensing that allows the Property Lister to interface with ROD and Treasurer in data flow from deeds to tax statements. This goes away if moved up to line 13.01	\$ -	\$ -	\$ -	\$ -	\$ -
14.02	Property Lister			\$ -	\$ -	\$ -	\$ -	\$ -
14.90	Property Lister	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$16,997.23)	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
14.91	Property Lister	Directed reduction of \$1,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Property Lister dept/program:				\$ -	\$ -	\$ -	\$ -	\$ -

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
15.01	Land Conservation	Mill Creek Inspections	Hiring an engineer to complete DNR required inspections	\$ -	\$ 12,000.00	\$ 6,000.00	\$ 12,000.00	\$ -
15.02	Land Conservation	Rent Payment	Reduction in rent payment to move to the courthouse	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)
15.03	Land Conservation	Check with added MIS pieces and licensing expenses for phone systems and work stations.	Included in County Tech Budget and planning	\$ -	\$ -	\$ -	\$ -	\$ -
15.04	Land Conservation							
15.90	Land Conservation	Strategic Plan- Directed reduction of 20% Levy Expenditure Reduction Amount	Increase fees for self-compliance for Farmland Preservation. Currently charge \$15 per self-compliance form. If owner has more than 1, the others are \$5. These are doubled if late. Could make it \$15 per self-compliance form and \$30 for late or increase to \$20 and \$40 if late. Could raise the fee for manure storage permits (change via the ordinance). We don't do a lot of them, maybe 1 per year. Would need to check what other counties are charging. Reduction of staff or staff hours is an option. Currently have a vacancy which is hindering technical work essential for the office. If position is not filled or if it is filled and another position is eliminated, it may reduce tax levy but the state staffing grant from DATCP could be affected. Currently, the amount is based on 100% of the county conservationist hours spent on Land conservation issues (currently 95% of time) up to \$75,000. This position must work a minimum of 95% on LCD issues. Every county is guaranteed \$75,000 and 100% of the first position. Then it is supposed to be up 70% of the second position, but because the state never has enough for the whole 70%, they use a complex formula to come up with the amount for the 2nd position. They are based on the previous years salaries and fringes (ie, Sending in for 2023 grant is passed on salaries and fringes from 2021).	\$ -	\$ -	\$ -	\$ -	\$ -
15.91	Land Conservation	Directed reduction of \$2,000 Levy Expenditure	Increase fees for self-compliance for Farmland Preservation. Currently charge \$15 per self-compliance form. If owner has more than 1, the others are \$5. These are doubled if late. Could make it \$15 per self-compliance form and \$30 for late or increase to \$20 and \$40 if late. Could raise the fee for manure storage permits. We don't do a lot of them, maybe 1 per year. Would need to check what other counties are charging.	\$ -	\$ -	\$ -	\$ -	\$ -
15.92	Land Conservation	Support staff reduction when settled with Zoning \$59,675.38	Reduction of FTE between the two departments - Request Cathy and Mike	\$ -	\$ (59,675.38)	\$ (59,675.38)	\$ (59,675.38)	\$ (59,675.38)
Total projected impact on Land Con. dept/program:				\$ (11,352.00)	\$ (59,027.38)	\$ (65,027.38)	\$ (59,027.38)	\$ (71,027.38)
16.01	Zoning	Reduced \$30,000 use in Land Information Grant from 2022 re-utilizing this grant becomes questionable in context or meeting grant criteria	Added impact onto operations levy	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
16.02	Zoning							
16.90	Zoning	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
16.91	Zoning	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -
16.92	Zoning	Support staff reduction when settled with Zoning	Reduction of FTE between the two departments. Reference line #15.92	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Zoning dept/program:				\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
17.01	Veteran's Services	none						
17.90	Veteran's Services	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$18,914.75)	Reduction in purchasing of Memorial Day Flags and Holders or reduction in service hours.	\$ -	\$ -	\$ -	\$ -	\$ -
17.91	Veteran's Services	Directed reduction of \$1,000 Levy Expenditure	Reduction in purchasing of Memorial Day Flags and Holders or reduction in service hours.	\$ -	\$ -	\$ -	\$ -	\$ -

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/					
				2023	2024	2025	2026	2027	
17.92	Veteran's Services	Leave Veterans Benefits Specialist Position Vacant = (23,868.29)	Reduction in services hours and quality of services. Walk-in services would be very limited with most services having to be done by appointment, and appointments made by leaving messages and accepting return calls. Office would have more closures when CVSO is traveling for training or home-visits. Alternative placement of services in the HHS building may be on option to support with receiving appointments, scheduling and admin receiving paperwork.	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	Recommendation to leave benefits specialist position vacant
Total projected impact on Veteran's dept/program:				\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	\$ (23,868.29)	
18.01	Courthouse Maintenance	Maintenance on entrance doors, contract for inspections	This is an increase in fees to allow for routine service checks on our entry doors of the courthouse. These inspections help ensure the building is secured after business hours.	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	Push back implementation until 2027
18.03	Courthouse Maintenance	Energy Audit	This project may increase future savings in energy expenditures.	\$ -	\$ -	\$ -	\$ -	\$ -	
18.03	Courthouse Maintenance	Air renovation and mold mitigation	This project would include inspection, abatement and cleaning to help ensure air quality of the building.	\$ -	\$ -	\$ -	\$ -	\$ -	
18.04	Courthouse Maintenance	Addition of Maintenance Director [Strategic Plan: creation of centralized maintenance]	Combined maintenance services and oversight on county facilities and operations.	\$82,837	\$ 86,150.58	\$ 89,596.61	\$ 93,180.47	\$ 96,907.69	
18.05	Courthouse Maintenance	Generator Maintenance (contract). No current offer.	Consideration for county-wide generator maintenance and upkeep program (consider with radio/tower project).	\$ -	\$ -	\$ -	\$ -	\$ -	
18.90	Courthouse Maintenance	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours, maintenance contracts, supplies and/or accessibility to the public. Reduction in custodial support hours that may degrade building cleanliness.	\$ -	\$ -	\$ -	\$ -	\$ -	Push back implementation until 2027
18.91	Courthouse Maintenance	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours, maintenance contracts, supplies and/or accessibility to the public.	\$ -	\$ -	\$ -	\$ -	\$ -	
Total projected impact on CH Maint. dept/program:				\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 97,157.69	
19.01	MIS	Reclassification of MIS system Administrator Position - MIS Administrator	Reclassification of the MIS Administrator Position potentially from a "J" to "K". The MIS Systems Administrator position continues to grow in complexity requiring rapidly developing continued education, experience and responsibility, including added radio/tower equipment and software.	\$ 3,931.20	\$ 4,127.76	\$ 4,334.15	\$ 4,507.51	\$ 4,687.81	Implement in 2024
19.02	MIS	Sheriff Tech / and Radio Tower Coordinator Position	Anticipation of position at possible "I" rating.	\$ -	\$ 79,750.48	\$ 83,738.00	\$ 87,924.90	\$ 91,441.90	
19.03	MIS	Reclassification of MIS Position - MIS Director	Reclassification of the MIS Administrator Position potentially from a "M" to "N". Expectations and responsibility of the	\$ -	\$ 3,931.20	\$ 4,127.76	\$ 4,334.15	\$ 4,507.51	Implement in 2024
19.04	MIS	MIS Assistant (Continued Contract at 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$18,000	\$ 19,080.00	\$ -	\$ -	\$ -	Maintain position under contract
19.05	MIS	MIS Assistant (Continued as new employee 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$ -	\$ -	\$ 23,595.60	\$ 25,011.34	\$ 26,512.02	Transition position in 2025
19.90	MIS	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and potential delays in fixing problems.						
19.91	MIS	Directed reduction of \$3,000 Levy Expenditure	Reduction in staff hours and potential delays in fixing problems.						
Total projected impact on MIS dept/program:				\$ 21,931.20	\$ 106,889.44	\$ 115,795.51	\$ 121,777.90	\$ 127,149.24	
20.01	County Tech	Office 365 Licensing (Subscription)	With this the county will have a stronger platform for sharing server access, collaborative projects, efficiencies, and continuity of support programs including video conferencing	\$ -	\$ -	\$ -	\$ 70,488.00	\$ 71,897.76	Push back implementation to 2026
20.02	County Tech	AS400 Cloud Backup	This service backs up our financial and payroll data in cloud storage - vs. historic practice of tape backup; new expense in	\$ 6,000.00	\$ 6,300.00	\$ 6,615.00	\$ 6,945.75	\$ 7,293.04	
20.03	County Tech	Smash - Mobile Device	Achieving Mobile Messages and Filtering; new expense in 2023	\$ 5,000.00	\$ 5,150.00	\$ 5,304.50	\$ 5,463.64	\$ 5,627.54	
20.04	County Tech	Jamf- management of updates and apps	Mobile device management (estimating at 5%, but may also have to factor for adding more devices); new expense in 2023	\$ 3,400.00	\$ 3,570.00	\$ 3,748.50	\$ 3,935.93	\$ 4,132.72	
20.05	County Tech	Telephone Licensing - looking to increase at about 7% each year	Current annual expense = \$7,035.00; increase expense at a projected 7% increase	\$ 492.45	\$ 526.92	\$ 563.81	\$ 603.27	\$ 645.50	

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
20.06	County Tech	New Website - for the county on a platform - Gov Office (example) estimated a 35,000 implementation and \$15,000 annual	Merge with estimates from Clerk's Budget	\$ -	\$ -	\$ -	\$ 35,000.00	\$ 15,000.00
20.07	County Tech	VEEAM - server management software - projected increases	Back up of servers. It images all servers in the event of a loss it allows for data and server recovery.	\$ 250.00	\$ 262.50	\$ 275.63	\$ 289.41	\$ 303.88
20.08	County Tech	Misc. software expenses - Adobe, genome, WebEx, etc. (currently \$2,000) anticipating 5% increase	Adds administrative ease on managing and editing data.	\$ 2,500.00	\$ 2,625.00	\$ 2,756.25	\$ 2,894.06	\$ 3,038.77
20.09	County Tech	Antivirus - Sophos, changed to a centralized expense vs. department (\$17,000)	Current three year deal			\$ 18,000.00	\$ 18,720.00	\$ 19,468.80
20.10	County Tech	Barracuda Web-filter	Filters access to inappropriate content and filters malicious emails.	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13	\$ 6,077.53	\$ 6,381.41
20.11	County Tech	Barracuda Email Archiver	Maintain compliance with open record requests. (would go away with office 365)	\$ 3,480.00	\$ 3,654.00	\$ 3,836.70	\$ 4,028.54	\$ 4,229.96
20.12	County Tech	Barracuda Email Encryption	Encrypts email. (would go away with office 365)	\$ 12,000.00	\$ 12,600.00	\$ 13,230.00	\$ 13,891.50	\$ 14,586.08
20.13	County Tech	Security Training and Testing Program	A program would help mitigate threats and data breaches.	\$ 3,000.00	\$ 3,150.00	\$ 3,307.50	\$ 3,472.88	\$ 3,646.52
20.14	County Tech	Security Cameras and Video Storage	Protects physical infrastructure and mitigates breaches and liabilities.	\$ 500.00	\$ 525.00	\$ 551.25	\$ 578.81	\$ 607.75
20.15	County Tech	Secondary Internet Redundancy	This would be a "small band-width" provider to use as a secondary in the event of outage with primary	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63	\$ 1,215.51
20.16	County Tech	Ipads for citizen members on Standing Committees	Allows our citizen members on standing committees to fully participate with common access. (anticipating 7) Future under	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -
20.90	County Tech	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -
20.91	County Tech	Directed reduction of \$5,000 Levy Expenditure	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on County Tech dept/program:				\$ 46,372.45	\$ 44,925.92	\$ 65,079.76	\$ 173,546.93	\$ 158,075.23
21.01	Administration	Creation of Finance Department [Strategic Plan] Addition of 1FTE Finance Officer	Increases financial control and planning and aligns with goals of strategic planning estimated "O" grade = total package of \$100,842.82	\$ -	\$ -	\$ -	\$ -	\$ 100,842.82
21.02	Administration	Creation of HR Department [Strategic Plan] Addition of 1FTE HR Coordinator	Increases HR policy development and consistent employment actions estimated "L" grade = total package of \$89,351.11	\$ -	\$ -	\$ -	\$ -	\$ 89,351.11
	Administration	Creation of HR + Finance Department Combined [Strategic Plan] Addition of 1FTE Finance and HR Coordinator	Increases financial controls and HR practices. Manages admin staff. Estimated "P" Grade. Bridge until possible assessment of 2027.	\$ -	\$ 105,116.60	\$ 110,372.43	\$ 115,891.05	\$ -
21.03	Administration	Staff training and professional development	Additional funds for staff training to encourage more experiences with WACPD and WGFOA and conferences.	\$ 3,500.00	\$ 3,700.00	\$ 3,900.00	\$ 4,100.00	\$ 4,300.00
21.04	Administration	Department head training targeted at leadership and management, including lean process training or UW continuing education certifications in public management or human resources [Strategic Plan]	Southwest Tech Leadership = \$825.00; UW Extension Government Leadership Academy = \$1,200. 5xManagement Personnel per year.	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
21.04	Administration	Proposal for a new ERP System [Strategic Plan]	AS400 support is nearing end - new software / transfer	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
21.05	Administration	Establish a Lapsing Contingency Fund to absorb unforeseen expenditures at the organizational level	Lapsing Amount to hold for use // Assign an Account Number under lapsing Fund 10	\$ -	\$ -		\$ 100,000.00	\$ 100,000.00
21.06	Administration	Utilize remaining Contingency Fund Balance on unforeseen Expenses	Fund #11: Contingency Fund (currently non-lapsing)	Fund Balance	Fund Balance	Fund Balance	\$ -	\$ -
21.90	Administration	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
21.91	Administration	Directed reduction of \$5,000 Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
21.92	Administration	Reduction of Administrator and Re-establish a Part-time Administrative Coordinator on the County Clerk	Reduction in \$110,611.35	\$ -	\$ -	\$ -	\$ -	\$ -
21.93	Administration	Reduction of Assistant Administrative Coordinator on the County Clerk	Reduction in \$74,124.46. In Levy expenses with impacts on administration management of projects policy, meeting planning and coordination, etc.	\$ -	\$ -	\$ -	\$ -	\$ -
21.94	Administration	Reduction of Part-Time Finance Officer		\$ -	\$ -	\$ (16,000.00)	\$ (16,000.00)	\$ (16,000.00)
Total projected impact on Admin dept/program:				\$ 3,500.00	\$ 108,816.60	\$ 103,272.43	\$ 208,991.05	\$ 583,493.93
22.01	County Board	Training and Conference	Increased funding to allow for supervisor participation in the		\$ 500.00		\$ 700.00	
22.02	County Board	Training and Conference	September	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00
22.03	County Board	Annual Salary for Supervisors	Unknown cost - Currently evaluating the new standing committee structure to determine the effectiveness of meetings and future need for meetings. Eventual action to change from a per diem model of supervisor payment to a annual salary may be a future recommendation.	\$ -	\$ -			
22.04	County Board	Reduction in volume of posting Board minutes in paper	The full publication of the county board resolutions and ordinances will continue to be posted on the County's website. Complete ordinances will remain posted in the paper. Resolutions will be summarized.	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)
22.90	County Board	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
22.91	County Board	Strategic Plan- Directed reduction of \$5,000 Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on County Board dept./program:				\$ (3,400.00)	\$ (2,400.00)	\$ (2,400.00)	\$ (1,200.00)	\$ (1,400.00)
23.01	Tricounty Airport	Anticipated increase in Operations Costs = Last year's increase % increased out. 2022 annual operation expense of the county = \$27,555.15	Adding operational costs in wages, benefits and routine maintenance expenses. Participation in excepting the FAA grant to build the drainage ditch includes language of required ownership of (Sauk and Richland County). If both owners were to separate from ownership a prorated repayment of acquired funds would be required to the FAA and State DOT. Separation of Richland County with retention of ownership by Sauk may be possible but would require in-depth legal investigation and negotiations with Sauk County.	\$ 8,266.55	\$ 8,679.88	\$ 9,113.87	\$ 9,569.56	\$ 10,048.04
23.02	Tricounty Airport							
23.03	Tricounty Airport							
23.90	Tricounty Airport	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions and operational adjustments in efforts to best provide services.					
23.91	Tricounty Airport	Strategic Plan- Directed reduction of \$2,500 Levy						
	Tricounty Airport	Separation from Airport = (\$27,555.15)						
Total projected impact on TRICTYdept/program:				\$ 8,266.55	\$ 8,679.88	\$ 9,113.87	\$ 9,569.56	\$ 10,048.04
24.01	Ambulance Services	Propose to add 2 new part-time positions	positive impact - will improve our ability to provide inter-facility transports	\$ 25,867.68	\$ 26,426.80	\$ 26,953.02	\$ 26,953.02	\$ 26,953.02
24.02	Ambulance Services	Propose to add 1 new full-time position	positive impact - will improve our ability to provide inter-facility transports	\$ 69,929.27	\$ 70,988.03	\$ 71,984.52	\$ 71,984.52	\$ 71,984.52
24.03	Ambulance Services	Reduce paid on call salary	Will offset increase in full/part time salary	\$ (28,000.00)	\$ (28,000.00)	\$ (28,000.00)	\$ (38,000.00)	\$ (38,000.00)
24.04	Ambulance Services	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$ 5,635.00	\$ 5,663.17	\$ 5,691.48	\$ 5,719.93	\$ 5,748.52
24.05	Ambulance Services	put aside money for roof project - REC	roof replacement - cost spread out over 4 years	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
24.06	Ambulance Services	Replace Ambulance Cot - (x2)	improve patient/EMT safety when moving patients. Current cots near end of life.	\$ 27,500.00	\$ 30,250.00			
24.07	Ambulance Services	Increased Revenues	With increased staff - ability to perform increased transfers = gaining revenues (estimating 15 transfers per month at Medicaid rate which is the lowest possible at an estimate 73% of clients)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
	Ambulance Services	Annual Capital Outlay Contributions for future capital projects with building, vehicles and equipment.		\$ 41,068.05	\$ 36,672.00	\$ 65,370.98	\$ 75,342.53	\$ 95,313.94
24.90	Ambulance Services	Reduction in all operations	Ambulance does not impact County Operation Levy. No anticipated Levy use. Would see reduction in payroll and administrative support hours. These hours would likely be filled with other department demands and an over secondary reduction is not projected.	\$ -	\$ -	\$ -	\$ -	\$ -
24.91	Ambulance Services	Reduction in Property Insurance	Anticipating a 90/10 split with Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -
24.92	Ambulance Services	Reduction in Liability Insurance	Anticipating a 90/10 split with Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -
24.93	Ambulance Services	Strategic Plan- Directed reduction of (\$5000) Levy	There is no consideration for direct levy in financial projection past completed ambulance garage in 2022.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Ambulance dept/program:				\$ 0.00	\$ -	\$ 0.00	\$ -	\$ 0.00
25.01	Emergency Management	Increase in contracted planning services (EMPG)	maintains current level of natural disaster preparedness and response	\$ 965.00	\$ 965.00	\$ 1,254.50	\$ 1,254.50	\$ 1,544.00
25.02	Emergency Management	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$ 1,075.00	\$ 1,080.37	\$ 1,085.77	\$ 1,091.19	\$ 1,096.64
25.03	Emergency Management	Increase in contracted planning services (EPCRA)	maintains current level of HAZMAT preparedness and response	\$ 841.00	\$ 841.00	\$ 1,093.00	\$ 1,093.00	\$ 1,346.00
25.04	Emergency Management	Add or Contract Position .75 FTE	If we had separated EM Director (displace EMPG contract) = Added position \$40,000	\$ -	\$ -	\$ -	\$ -	\$ -
25.05	Emergency Management	Added Work Space and Equipment	Courthouse Space or Sheriff - depend on placement and requirements of a work station, phone, licensing etc.	\$ -	\$ -	\$ -	\$ -	\$ -
25.90	Emergency Management	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
25.91	Emergency Management	Strategic Plan- Directed reduction of (\$5000) Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on EM Mgmt dept/program:				\$ 2,881.00	\$ 2,886.37	\$ 3,433.27	\$ 3,438.69	\$ 3,986.64
26.01	Pine Valley Community Village:	Strategic Plan- Directed reduction of 20% Levy Expenditure - to previous amount of \$300,000 = (\$60,000)	Pine Valley revenues currently cover all operation expenses with excess. The 2022 budget utilized \$504,996.00 of operational revenues to supplement general operation expenses an additional 20% of anticipated revenues would begin depletion of stored capital and contingency funds. A 20 % increase of the previous \$300,000 utilization would equate to \$60,000 increase.	\$ -	\$ -	\$ -	\$ -	\$ -
26.02	Pine Valley Community Village:	Contracting all Services to a 3rd party and leasing the facility for a fee	Reduction from estimated \$300,000 (risk) flow to \$150,000 (guaranteed) and reduced need for operations contingency. Recruitment and retention may carry it's own challenges, but those challenges are displaced to the contracted provider.	\$ -	\$ -	\$ -	\$ -	\$ -
26.90	Pine Valley Community Village:	Strategic Plan- Directed reduction of Levy :	Reference Revenue Section #2					
Total projected impact on Pine Valley:				\$ -	\$ -	\$ -	\$ -	\$ -
27.01	UW Extension Office	Local Cost Share on Contracts, anticipating	3% Increase operation costs	\$ 3,338.85	\$ 3,439.02	\$ 3,542.19	\$ 3,648.45	\$ 3,757.91
27.02	UW Extension Office							
27.90	UW Extension Office	Reduce all levy funding for 2022 (\$185,032.12)	Displace existing revenues will have staffing impacts on support staff and partial funding for educators, and result in discontinued services to the community. (\$185.032.12). Impacts on grants requiring direct match, in-kind match or coordination of volunteer in-kind match.		\$ (85,032.12)	\$ (85,032.12)	\$ (110,032.12)	\$ (110,032.12)

Recommend freeze all levy increases

Reduce to \$100,000 levy by 2024. Reduce to \$75,000 by 2026.

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
27.91	UW Extension Office	Strategic Plan- Directed reduction of 20% Levy Expenditure (\$37,006.43)	<ul style="list-style-type: none"> Office would be open to the public by appointment only Less overall programming and coalition building done by educators as they will be doing more of the workload of support staff, i.e. data management, promotional material design, newsletter development, program material collating and preparation, reduction in access to support of the County Fair, etc. Complete loss of program such as Get Real Reduction in services such as pressure canning testing, assistance with soil sampling, Private Pesticide Applicator Testing County Committee prep and announcement would need to be shifted. Reduced efficiency in departmental financial management 					
27.92	UW Extension Office	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduction in services and hours					
Total projected impact on UWEX dept/program:				\$ -	\$ (85,032.12)	\$ (85,032.12)	\$ (110,032.12)	\$ (110,032.12)
28.01	Fair & Recycling	2 x LTE Staffing for Fair Week (Clerical A)	Outside Hire @ \$11.93 x 40hours	\$ 1,068.93	\$ 1,090.31	\$ 1,112.11	\$ 1,134.35	\$ 1,157.04
28.02	Fair & Recycling	2 x LTE Staffing for Fair Week (Ground B)	Outside Hire @ \$ 12.88 x 40hours	\$ 1,154.05	\$ 1,177.13	\$ 1,200.67	\$ 1,224.68	\$ 1,249.18
28.03	Fair & Recycling	8 x LTE Staffing for Fair Week (Resolution commitment from county Board, Committees or Current County Staff	In-house from other departments (reduction in other service hours)	\$ -				
28.04	Fair & Recycling	Reclassification on Fair and Recycling Coordinator Positions	Estimated reclassification of an anticipated \$2.00 per hour increase.	\$ 2,080.00	\$ 2,225.60	\$ 2,381.39	\$ 3,572.09	\$ 5,358.13
28.05	Fair & Recycling	Consideration for a Fair, Recycling and Parks Coordinator	Anticipating 40 hours per week. Anticipating job duties and responsibilities on reclassification reaching *\$4.00 per hour; or adding an part-time clerical support position.	\$ 12,480.00	\$ 13,104.00	\$ 13,759.20	\$ 14,447.16	\$ 15,169.52
28.07	Fair & Recycling	Fair Contracts	Town and Country Porto-Potty Rental	\$ 1,100.00	\$ 1,155.00	\$ 1,212.75	\$ 1,273.39	\$ 1,337.06
28.08	Fair & Recycling	Sound Equipment Rental	Increase of rental	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
28.09	Fair & Recycling	Purchased Mower vs. Lawn Mower Lease (\$3,000)	Would like to absorb those funds into the maintenance line to cover everything that has been cut over the years. We have to have some funds for raising fuel costs, repair and maintenance items, along with the cleaning/paper products for bathrooms, along with instating annual grandstand inspections (Line 28.10)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)
28.10	Fair & Recycling	Annual Grandstand inspections and increased costs of fuel and maintenance.	Absorption of 28.09 line savings	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
28.11	Fair & Recycling	Increased on facility rental = \$3,000	Concerns on uniformity for profit vs. non-profit vs. free gate events.					
28.12	Fair & Recycling	Increase on storage rental		\$ (3,568.77)	\$ (3,568.77)	\$ (3,568.77)	\$ (3,568.77)	\$ (3,568.77)
28.13	Fair & Recycling	Increased on gate fees	Recommend not considering this time and planning on slight increase from wristband sales					
28.14	Fair & Recycling	Increased events	Investigating addition of Beer Fest	\$ (1,000.00)	\$ (1,500.00)			
28.90	Fair & Recycling	Reduce all levy funding for 2022 (\$15,000)	Displace existing revenues will likely have staffing impacts and ability to coordinate events and manage grounds. @ 32 hours for the week (labor day on Monday)		\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
28.91	Fair & Recycling	Strategic Plan- Directed reduction of 20% Levy Expenditure		\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Fair and Recycling:				\$ (245.79)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
29.01	Parks Commission	Tax Levy increase	Return Parks budget to 2021 tax levy amount	\$10,000.00-	\$10,000.00-	\$10,000.00-	\$10,000.00-	\$10,000.00-
29.02								

Zero levy contribution by 2024

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
29.90	Parks Commission	Strategic Plan- Directed reduction of 20% Levy Expenditure = (\$6,000)	The only way to reduce 20% would be to reduce or eliminate money paid to the other parks. Would also reduce replacement of park equipment including playground equipment, picnic tables, etc. would need to increase camping fees (per ordinance). May need to decrease maintenance of parks.					
29.91	Parks Commission	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduce money paid to other parks and increase camping fees					
29.92	Parks Commission	Reduce all Levy on Parks Operations = \$30,000	If this were to happen, all parks including the Pine River trail would be closed. No maintenance so would have to block access to all because of liability of no maintenance. Could try to sell all but the Pine River Trail (railroad has right to take back over at anytime) Rifle range should then be turned over to the sheriffs department and close to the public. Sheriff's department needs a range to maintain firearm requirements.		\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)
Total projected impact on Parks dept/program:				\$0.00	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)
30.01	Symons Recreation Complex	Wage, Dental & Health increases per County Board	City covers 50% operational expenses against section #1	\$ (7,000.00)	\$(7,000.00)	\$(7,000.00)	\$(7,000.00)	\$(7,000.00)
30.01	Symons Recreation Complex	Partnership with Schools and business for programs/events at Symons.	Additional programming with Schools & Businesses - PE days at SRC, Swimming, Fitness programs, lifeguard classes through schools	\$ (3,000.00)	\$(3,000.00)	\$(3,000.00)	\$(3,000.00)	\$(3,000.00)
30.01	Symons Recreation Complex	Increase membership and class prices	Raising rates too high can also lose memberships as well. So the lower the percentage of Health and wages each year is better for membership retention.	\$ (11,000.00)	\$(11,000.00)	\$(11,000.00)	\$(11,000.00)	\$(11,000.00)
30.90	Symons Recreation Complex	Reduce all levy funding for 2022 (\$34,291.50)	Displace existing revenues will likely have staffing impacts. Any reductions we do would be matched by the city to equal = \$68,583 impact on Symons. Such action would require communication with the city. = \$(34,291.50)	\$ -	\$ (34,291.50)	\$ (34,291.50)	\$ (34,291.50)	\$ (34,291.50)
30.91	Symons Recreation Complex	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -
30.92	Symons Recreation Complex	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on Symons dept/program:				\$ (21,000.00)	\$ (34,291.50)	\$ (34,291.50)	\$ (34,291.50)	\$ (34,291.50)
31.01	UW Campus	Restore to 2020 level	Restore budget to \$60,000	\$(20,000.00)	\$(20,000.00)	\$(20,000.00)	\$(20,000.00)	\$(20,000.00)
31.02	UW Campus	Reduction to UW occupation of Melville, Classroom, Science Building by 2024	County UW relationship. Reduction in 2022 maintenance expenses of \$40k to \$30k = \$10k reduction.		\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)
31.90	UW Campus	Stop maintenance apportionments. Remaining (\$40,000) to reduce all levy funding in 2023.	Discontinuing all funding would be a breach of agreement. We would have to end or amend our agreement with the UW System. This would have significant impact on our existing deferred maintenance issues if we were to continue owning buildings.	\$ -		\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)
31.91	UW Campus	Strategic Plan- Directed reduction of 20% Levy Expenditure	Continued deferred maintenance, liability and deterioration of property.	\$ -	\$ -	\$ -	\$ -	\$ -
31.92	UW Campus	Strategic Plan- Directed reduction of Levy \$5,000	Continued deferred maintenance, liability and deterioration of property.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on UW Campus dept/program:				\$ -	\$ (10,000.00)	\$ (40,000.00)	\$ (40,000.00)	\$ (40,000.00)
32.01	UW Food Services	Food cost increase	Services will reflect higher prices to cover this increase in	\$52,974.00	\$55,622.00	\$58,403.00	\$ 61,323.00	\$ 64,389.00
32.02	UW Food Services	Increase sales prices to cover expenses		\$ (52,974.00)	\$ (55,622.00)	\$ (58,403.00)	\$ (61,323.00)	\$ (64,389.00)
32.90	UW Food Services	Reduction of all Levy budgeted amounts: \$3,171.52	Impacts on Nutrition Program Meals; explore option with Pine Valley of other potential vendors.	\$ -	\$ -	\$ -	\$ -	\$ -
				Plan with UW occupation and funding transitions. Need to account for future of nutrition program.				

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
32.91	UW Food Services	Strategic Plan- Directed reduction of Levy \$1,000	Reduction of support staffing and hours of operation = loss in revenues.	\$ -	\$ -	\$ -	\$ -	\$ -
32.92	UW Food Services	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction of support staffing and hours of operation = loss in revenues.	\$ -	\$ -	\$ -	\$ -	\$ -
Total projected impact on UW Food dept/program:				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

33.01	Economic Development							
33.02	Economic Development	[Strategic Plan] Incentivize program to promote new home construction and development	Not determine at this time.					
33.03	Economic Development	[Strategic Plan] Broadband expansion throughout the county	Currently have ARPA fund project to address a section. No other operational funds identified at this time.					
33.90	Economic Development	Reduce all levy funding for 2022 (\$72,935.38)	This would have matching impact by the city and would discontinue the operation. We would have to end or amend our agreement with the City. (\$72,935.38) - Visualize utilization of historic CDBG defederalized funds.					
33.91	Economic Development	Strategic Plan- Directed reduction of Levy by 20%	This would have matching impact by the city and would discontinue the operation. We would have to end or amend our agreement with the City. (\$72,935.38)	\$ -	\$ (72,935.38)	\$ (72,935.38)	\$ (72,935.38)	\$ (72,935.38)
Total projected impact on Eco Dev. Food dept/program:				\$ -	\$ (72,935.38)	\$ (72,935.38)	\$ (72,935.38)	\$ (72,935.38)

Recommend transition away from county to city or nonprofit continue funding in 2024. With use of CDBG funds from line 216.01 covering expenses in 2023.

Total Impacts from Department Services (Adjustments and Options)	\$ (118,142.81)	\$ (58,947.48)	\$ 341,706.10	\$ 294,734.97	\$ 814,304.09
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SECTION #5: Health Insurance Planning and Adjustments								
#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
101.01	Health Insurance	County commitment to annual dollar amount regardless of increase	Need to be mindful of ACA poverty limits on lowest paying positions = penalty					
101.04	Health Insurance	Premium share adjustment	Need to be mindful of ACA poverty limits on lowest paying positions = penalty					
101.05	Health Insurance	HRA adjustment						
			[strategic goal] evaluate and maintain a competitive insurance program					
	Health Insurance	Plan Design Adjustment	Premium share could be adjusted. Increased costs on higher tier medications can be implemented. Both not recommended at this time. Insurance options will be investigated in 1st quarter 2022 for 2023 implementation. Challenges remain with our high MLR ratio.					
Total Impacts from Health Insurance Planning (Adjustments and Options)				\$ -	\$ -	\$ -	\$ -	\$ -

SECTION#6: Options and Resources for Additional Financial Adjustments:								
#	Department	Add-in / Take-out/Amendment:	Impacts:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
201.01								
202.01	Tax Deed Sales	Incorporate tax deeds sales	Projection: Could incorporate if we also incorporate making whole, liens, and fees associated. The risk on some is seen as balancing possible revenues. By statute we can only recognize a net gain after 5 years of no claim.	\$ -	\$ -	\$ -	\$ -	\$ -
203.01	Sales Tax	Anticipated projections in sales tax compared to 2022	Not recommended at this time	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
204.01	Interest Income	Anticipated projections in interest income from LGIP Investment Funds	Not recommended at this time	\$ -	\$ -	\$ -	\$ -	\$ -
204.02	Interest Income	Anticipated projections in interest income from PMA Investment Funds \$10,000,000	This would lock some of our funds into short-term investments with return at a couple of percent. Limit some of liquidity to respond to an emergency need.	\$ (40,000.00)	\$ (45,000.00)	\$ (50,000.00)	\$ (55,000.00)	\$ (60,000.00)
205.01	Property Tax	Projected property tax revenue increases from value	Reference Section number two as anticipated increased revenues from Net New Construction	\$ -	\$ -	\$ -	\$ -	\$ -
206.01	Wheel Tax	Amendments in projected wheel tax	Currently applying all revenues to highway road resurfacing (chip seal) for road preservation	\$ -	\$ -	\$ -	\$ -	\$ -
207.01	Undesignated Fund Spending	General Fund Balance Applied	Estimated \$268,692 in potential cash (non-asset) in staying over the 25% ratio of budgeted expenditures	\$ -	\$ -	\$ -	\$ -	
208.01	Accounting for additional fund balance return	Recognition of 2021 unaccounted revenues.	Example: HHS Revenue return, Highway Fund, Pine Valley Fund	\$ -	\$ -	\$ -	\$ -	\$ -
209.01	American Rescue Plan	Applied American Rescue Plan to 2022 operations of \$1,673,845.55 with an additional change of \$25,500 from ambulance study. Total of \$1,699,345.55	Discretionary Funds that may be used for any function other than direct retirement or reduction to existing tax levy. Appropriation of funds from Public Health? -understanding that Public Health remains underfunded.	\$ (1,300,000.00)	\$ (355,345.55)			
210.01	Opioid Settlement	Utilization of Opioid Settlement Funds	Must be used towards opioid abatement projects.	\$ -	\$ -	\$ -	\$ -	\$ -
211.01	FED Infrastructure Bill	Shovel Ready Grant program to offset road maintenance projects		\$ -	\$ -	\$ -	\$ -	\$ -
212.01	Pine Valley	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	The preliminary plan is built with full utilization of anticipated fund balance for 2021	\$ -	\$ -	\$ -	\$ -	\$ -
213.01	Pine Valley	Take from PV Contingency Fund: (Balance Amount)	Spend down puts Pine Valley operations at risk if unforeseen financial problem occurs	\$ -	\$ -	\$ -	\$ -	\$ -
215.01	Pine Valley	Take from Capital Improvement Fund (Balance Amount)	Puts Pine Valley at risk of requesting operation levy or additional borrowing for capital improvements and maintenance. Some of this fund balance is currently slated for the solar array project.	\$ -	\$ -	\$ -	\$ -	\$ -
216.01	Housing Authority	Legacy CDBG Funds = Estimated \$80,000	(One time injection) Original intension is for housing.	\$ (80,000.00)				
217.01	Asset Sale	Land And Buildings	Currently do not have valued lands and buildings appraised for sale on market	\$ -	\$ -	\$ -	\$ -	\$ -
217.02	Asset Sale	Equipment	Currently do not have valued equipment appraised for sale on market.		\$ -	\$ -	\$ -	\$ -
218.01	Wages and Compensation	Reduce CPI in creases		\$ -	\$ -	\$ -	\$ -	\$ -
218.02	Wages and Compensation	Do not implement higher step increases		\$ -	\$ -	\$ -	\$ -	\$ -
218.03	Wages and Compensation	Delay increases until payroll 13	Implement another step in 2022 and delay additional 7% until July of 2023 [Estimate large numbers, \$100,000 /1%]	\$ -	\$ -	\$ -	\$ -	\$ -
219.01	Wages and Compensation	One Week Holdback 3rd Pay period in June; payroll #13		\$ (114,000.00)	\$ -	\$ -	\$ -	\$ -
221.01	Utilization of possible additional Levy Exemption	https://www.revenue.wi.gov/Pages/FAQS/slf-levy.aspx#net8	Some currently unpracticed method of tax levy exemption for Ambulance Capital and Dispatch Expenses in both wages and capital outlay. This becomes an increase to Tax Levy by exemption of the Levy limits imposed by net new construction. Put towards Radio/Dispatch budget. Or other lease fee charges against Ambulance.	\$ -	\$ -	\$ -	\$ -	\$ -
222.01	Operational increase from reduction in short-term borrowing	List current items: Possible areas in parks and UW campus	Displace the following operational expenses to increased capital borrowing, or displaced capital borrowing: (Parks) (UW Pine Valley)	\$ -	\$ -	\$ -	\$ -	\$ -

return funds to county control. Recommend utilizing for economic development through 2024. Ref line 33.91

2022 Budget Adjustments

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
222.01	Approach the Ho-chunk Nation on Grants for Roads	Offset costs on road work and local matches		\$ -	\$ -	\$ -	\$ -	\$ -
223.01	Utilization of "Working Lands" Fund	Fund #91 Non Restricted Funds from 2012 initial intent for enterprise farming with land rezoning \$8,173.25	Add to Zoning expenses. Last use was in 2015 for color copier.	\$ (8,173.25)	\$ -	\$ -	\$ -	\$ -
224.01	Across Departments	Change news paper job posting requirements	Check Total Distributions to Local Papers	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
225.01	Referendum	Option to Pursue a Referendum		\$ -	\$ -	\$ -	\$ -	\$ -
226.01	Operational Notes	Option to utilize operational notes	Short-term borrowing for operations - not advised as this will be reported to EMA and is not viewed favorably	\$ -	\$ -	\$ -	\$ -	\$ -
Total Impacts from Other Resources and Financial Adjustments				\$ (1,552,173.25)	\$ (410,345.55)	\$ (60,000.00)	\$ (65,000.00)	\$ (70,000.00)
Section #7: Estimated Existing Annual Gaps With Proposed Adjustments								
Totals:				\$ (157,859.43)	\$ 883,630.99	\$ 1,576,795.04	\$ 1,244,615.83	\$ 1,734,150.83

RESOLUTION NO. 22 - __

A Resolution Notifying the Symons Natatorium and Richland Economic Development Department of Future Funding Reductions and Directing the City County Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

Whereas, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

Whereas, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

Whereas, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

Now therefore be it resolved, by the Richland County Board of Supervisors that the Symons Natatorium and Richland Economic Development have been identified for future funding reductions, and

Be it further resolved, the City County Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Symons Natatorium and Richland Economic Development Departments; and

Be it further resolved, that the City County Committee is specifically tasked with the following:

Symons Natatorium Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of all grounds and property is retained by Richland County and Richland Center and services are provided through Richland County Staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.
3. Separation of ownership and operations with no levy — Develop a course of action, if possible, where ownership and of all grounds and property and services are transferred to a different organization by sale and deed, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond

4. End Services — Develop a course of action, if legally possible, for the discontinuation of the services including: elimination of county funding, reassignment or release of county employees, changes in policies, and appropriation or liquidation of all assets, grounds, equipment and, facilities in the best interest of the county prior to January 1st 2024.
5. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.
6. Communication — development should involve communications with both the Symons Natatorium Board and UW Campus regarding options and opportunities for future funding sources, and possible property transitions.

Economic Development Operations

7. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
8. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of the Economic Development Department is retained by Richland County and Richland Center, and services are provided through Richland County staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.
9. Non-profit Model with No County Levy — Develop a course of action, if possible, where ownership and operation of the Economic Development Department is transferred to a nonprofit organization, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.
10. Develop a course of action, if possible, that may be a combination of elements or transfer of services, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.
11. Communication — development should involve communications with the Richland Economic Development Board regarding options and opportunities for future funding sources, and possible ownership transitions.

Be it further resolved, that the City County Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6th, 2023 Finance and Personnel Standing Committee Meeting; and

Be it further resolved, that if the City County Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with:

12. Working with the City Administrator to dissolve partnered ownership of the natatorium and separate the county from ownership and operations to include: ending county ownership of natatorium operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.
13. Working with the City Administrator to dissolve partnered ownership of the Richland Economic Development (RED) Department and separate the county from operations and expenses to include: ending county ownership of RED operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets in the best interest of the county, and under the guidance of the Finance and Personnel Committee.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JULY 19th, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

RESOLUTION NO. 22 - __

A Resolution Notifying the UW Platteville-Richland Leadership, UW Extension Office and Food Services of Future Funding Reductions and Directing the Richland County Education Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

Whereas, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

Whereas, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

Whereas, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

Now therefore be it resolved, by the Richland County Board of Supervisors that the University of Wisconsin Extension Office, Food Services and partners in the UW Platteville-Richland have been identified for future funding reductions, and

Be it further resolved, the Richland County Education Standing Committee is tasked to work in conjunction with county administration, supporting staff, UW Platteville-Richland and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the UW Extension Office, Food Services and UW Platteville-Richland; and

Be it further resolved, that the Education Standing Committee is specifically tasked with the following:

Regarding the UW Campus

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Existing Agreement with No Levy — Develop a course of action, if possible, where ownership of all grounds and property is retained by Richland County and services are provided through UW Platteville-Richland, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2025 and beyond.
3. Amend Agreement, Reduced UW Footprint with No Levy — Develop a course of action, where UW Platteville-Richland operates with occupancy of fewer buildings, and all other property, buildings and grounds are sold, leased, or rented by the county as necessary to generate revenues for maintenance of all current campus buildings and grounds retained by the County, where no foreseeable county levy dollars are needed for any future operations or capital expenditures entering

into 2025 and beyond. This course of action should also include consideration future services and location for UW Extension Office staff and Food Service Staff.

4. Amend Agreement, End Services — Develop a course of action, if legally possible, for the discontinuation of the existing agreement with the UW Board of Regents including: elimination of county funding and appropriation or liquidation of all assets, grounds, equipment and facilities in the best interest of the county.
5. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures after 2024.

Regarding the Food Services

6. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
7. Existing Model with No Levy — Develop a course of action, if possible, where services are provided to UW Platteville-Richland, Nutrition Program and community, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond. Consideration must also be given to future maintenance and ownership of the Coppertop Building.
8. Develop a course of action, for the discontinuation of the existing services including: elimination of county funding, reassignment or separation of existing staff, necessary changes in policy, and appropriation or liquidation of all assets, grounds, equipment and facilities in the best interest of the county.

Regarding the UW Extension Office

9. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
10. Service Reduction — Develop a course of action, for prioritizing services to operate at a \$100,000 levy by 2024 and \$75,000 levy by 2026.

Be it further resolved that the Education Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6th, 2023 Finance and Personnel Standing Committee Meeting; and

Be it further resolved that if the Education Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with:

1. Working with UW Platteville-Richland Leadership to dissolve the current agreement with the Board of Regents effective June 1st 2025 to include: ending educational services, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county and under the guidance of the Finance and Personnel Committee.
2. Dissolve Food Service Operations effective January 1st 2024 to include the elimination of all county funding, releasing or reassigning county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county and under the guidance of the Finance and Personnel Committee.
3. Reducing UW Extension Office county levy to \$75,000 by 2024.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JULY 19th, 2022

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

RESOLUTION NO. 22 - __

A Resolution Notifying the Fair and Recycling Coordinator and Parks Commission of Future Funding Reductions and Directing the Richland County Fair, Recycling and Parks Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

Whereas, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

Whereas, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

Whereas, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

Now therefore be it resolved, by the Richland County Board of Supervisors that the Fair and Recycling Operations and Parks and Trails Operations have been identified for future funding reductions, and

Be it further resolved, the Richland County Fair, Recycling and Parks Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Fair Grounds Recycling Center and County Parks and Trails; and

Be it further resolved, that the Richland County Fair, Recycling and Parks Standing Committee is specifically tasked with the following:

Regarding Fair Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of all grounds and property is retained by Richland County and services are provided through Richland staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.
3. Transfer Operations with No Levy — Develop a course of action, if possible, where ownership and of all grounds and property is retained by Richland County and services are provided through a different organization, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.

4. Separation of ownership and operations with no levy — Develop a course of action, if possible, where ownership and of all grounds and property and services are transferred to a different organization by sale and deed, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond
5. End Services — Develop a course of action, if legally possible, for the discontinuation of the services including: elimination of county funding, reassignment or release of county employees, changes in policies, and appropriation or liquidation of all assets, grounds, equipment and, facilities in the best interest of the county prior to January 1st 2024.
6. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.

Regarding Recycling Operations

7. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
8. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of the recycling program is retained by Richland County and services are provided through Richland staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.
9. Develop a course of action, if possible, that may be a combination of elements or transfer of services, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.

Regarding Parks Operations

10. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
11. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of all grounds and property is retained by Richland County and services are provided through Richland staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.

12. Separation of ownership and operations with no levy — Develop a course of action, if possible, where ownership and of all trails, parks and services are transferred to a different organization by sale and deed, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond
13. End Services — Develop a course of action, if legally possible, for the discontinuation of the services including: elimination of county funding, reassignment or release of county employees, changes in policies, and appropriation or liquidation of all assets, grounds, equipment and, facilities in the best interest of the county prior to January 1st 2024.
14. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.

Be it further resolved, that the Richland County Fair, Recycling and Parks Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6th, 2023 Finance and Personnel Standing Committee Meeting; and

Be it further resolved, that if the Richland County Fair, Recycling and Parks Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with:

15. Dissolving or separating from county fair operations to include: ending county ownership of fairground operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.
16. Separation or reassignment of Recycling Operations effective January 1st 2024 to include the elimination of all county funding, releasing or reassigning county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county and under the guidance of the Finance and Personnel Committee.
17. Dissolving or separating from county parks and trails operations to include: ending county ownership of parks and trails operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JULY 19th, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

RESOLUTION NO. 22 - __

A Resolution Directing the Joint Ambulance Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

Whereas, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

Whereas, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

Whereas, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

Now therefore be it resolved, the Joint Ambulance Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Ambulance and

Be it further resolved, that the Joint Ambulance Committee is specifically tasked with the following:

Ambulance Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Zero Levy for Operations and Capital Expenditures — Develop a course of action, if possible, where operations of services, ownership and maintenance of all grounds buildings and equipment remain under Richland County but in which no foreseeable operational levy is required entering in to 2024 and beyond. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, for implementation in 01 Jan 2024.
3. Utilization of levy exemption — Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services remain under Richland County but in which levy exemption may be utilized to fund additional operational, capital and emergency dispatch expenditures. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, coordination with the Sheriff's Department and the Public Safety Committee regarding dispatch expenses, for implementation in 01 Jan 2024.

4. Autonomous Operation— Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services no longer under Richland County. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, and transition plan and timeline to operate autonomous on 01 Jan 2024.

Be it further resolved, that the Joint Ambulance Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6th, 2023 Finance and Personnel Standing Committee Meeting; and

Be it further resolved, that if the Joint Ambulance Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked dissolving or separating from ambulance service operations to include: ending county ownership of ambulance operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.

BE IT FURTHER RESOLVED, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JULY 19th, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

RESOLUTION NO. 22 - __

A Resolution Directing the Land and Zoning Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

Whereas, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

Whereas, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

Whereas, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

Now therefore be it resolved, the Land and Zoning Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Land Conservation, Zoning and Register of Deeds and

Be it further resolved, that the Land and Zoning Standing Committee is specifically tasked with the following:

Regarding Services Provided through Land Conservation, Zoning and Register of Deeds

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$50,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

Be it further resolved, that the Land and Zoning Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6th, 2023 Finance and Personnel Standing Committee Meeting; and

Be it further resolved, that if the Land and Zoning Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with imposing the levy expenditure restrictions under the guidance of the Finance and Personnel Committee.

BE IT FURTHER RESOLVED, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JULY 19th, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

RESOLUTION NO. 22 - __

A Resolution Directing the Pine Valley and Child Support Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

Whereas, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

Whereas, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

Whereas, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

Now therefore be it resolved, the Pine Valley and Child Support Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Community Village and

Be it further resolved, that the Pine Valley and Child Support Standing Committee is specifically tasked with the following:

Pine Valley and Child Support Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Contract Services for the Community Village— Explore and develop a course of action, if possible, where operations of healthcare, administration, IT, medical equipment and maintenance services are contracted out, and ownership of all grounds and buildings remain under Richland County. Such potential lease/operations agreement should include a guaranteed lease revenue to the county, reduced operations risk, and a defined future sale of buildings and grounds.

Be it further resolved, that the Pine Valley and Child Support Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6th, 2023 Finance and Personnel Standing Committee Meeting; and

Be it further resolved, that if the Pine Valley and Child Support Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with developing and making recommendations of specified tasks above.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JULY 19th, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

RESOLUTION NO. 22 - __

A Resolution Directing the Various Richland County Standing Committees to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

Whereas, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

Whereas, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

Whereas, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

Now therefore be it resolved, by the Richland County Board of Supervisors that the Various Departments and Services listed below have been identified for service consideration and possible future funding reductions, and

Be it further resolved, the Various Standing Committees listed below are tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the various Departments and Services listed below; and

Be it further resolved, that the Health and Human Services and Veterans Standing Committee is specifically tasked with the following:

Regarding Services Provided through Health and Human Services and Veterans Services

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in levy expenditures must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

Be it further resolved, that the Public Safety Standing Committee is specifically tasked with the following:

Regarding Services Provided through Sheriff's Office, Clerk of Courts Office, Corner's Office, District Attorney's Office, Register in Probates Office and Emergency Management

3. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
4. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

Be it further resolved, that the Public Works Standing Committee is specifically tasked with the following:

Regarding Services Provided through Highway Department, Courthouse Maintenance and Management Information Systems

5. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
6. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

Be it further resolved, that the Finance and Personnel Standing Committee is specifically tasked with the following:

Regarding Services Provided through County Administrator, County Clerk, County Treasurer, County Board and ancillary budgets

7. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
8. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$200,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

Be it further resolved, that the Various Standing Committee Chairs, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6th, 2023 Finance and Personnel Standing Committee Meeting; and

Be it further resolved, that if the Various Standing Committees are unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked to:

9. Develop courses of action, if possible, where departments and budgets under supervisions of committees listed above have a projected, levy operational expense reductions as specified above, entering into 2024 and the same sustained reduction beyond, under guidance of the Finance and Personnel Standing Committee.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JULY 19th, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

Richland County Committee

Agenda Item Cover

Agenda Item Name: Contract with Abt Swayne Law Office

Department	Administration	Presented By:	Administrator
Date of Meeting:	July 27, 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Rule #14
Date submitted:	July 19, 2022	Referred by:	
Action needed by no later than (date)		Resolution	<u>Needed</u>

Recommendation and/or action language:

- 1) Motion to ... recommend resolution to the Richland County Board to renew a contract with Attorney Michael Windle of Abt Swayne Law, LLC to provide corporation counsel services to Richland County.

Background: *(preferred one page or less with focus on options and decision points)*

Through the recruitment process, Attorney Michael Windle was appointed as Corporation Counsel in June of 2021 and his contract is up for renewal. Administrator Langreck recommends renewal of the contract for 2 years.

Administrator Langreck will be renewing the contract with Abt Swayne to corporation counsel by 59.42(1)(b). Contract agreement will require resolution to affirm.

Attachments and References:

Abt Swayne Contract 22 July 22 – 12 July 24	

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	Fund 10 Corp Counsel and HHS
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Law Firm is anticipating service expenses within allocated budget, pending volume control on projects.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

LEGAL SERVICES AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2022, by and between the County of Richland (“County”) and Abt Swayne Law, LLC., 210 N. Main Street, P.O. Box 128, Westby, Wisconsin, (“Firm”) and said Firm agrees to accept employment as Legal Counsel for the County as County Corporation Counsel.

The Parties hereby understand and agree that Attorneys David L. Abt, Nikki C. Swayne and Michael S. Windle will be providing legal services to the County. Attorney Michael S. Windle shall assume the primary duties of Corporation Counsel and Attorneys Abt and Swayne will provide supplemental services as required.

Fees: Fees shall be paid at the rate of \$125.00 per hour for attorneys and \$75 per hour for Legal Assistants and Paralegals. Fees shall be due within 30 days of billing.

Costs and Disbursements: The County understands that in addition to any fees, costs and disbursements paid by the Firm must be reimbursed. Upon request, the Firm shall provide an itemized list of disbursements paid at any time during the course of representation. The County agrees to reimburse Abt Swayne Law for these disbursements within 30 days of the request.

Term: This Agreement will be effective from July 22, 2022 until July 22, 2024.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE AGREEMENT. I HAVE HAD THE OPPORTUNITY TO DISCUSS THIS AGREEMENT WITH ABT SWAYNE LAW AND ASK ANY QUESTIONS THAT I MAY HAVE.

County of Richland:

Clinton Langreck, County Administrator

Date

Martin Brewer, County Board Chair

Date

Derek Kalish, County Clerk

Date

Abt Swayne Law, LLC.:

David L. Abt

Date