

# RICHLAND COUNTY

Finance & Personnel Standing Committee



August 10, 2022

## NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene at **1:00 p.m., Wednesday, August 10<sup>th</sup>, 2022** in the Richland County Board Room of the Courthouse at 181 West Seminary, Richland Center, WI 53581 Street and via videoconference and teleconference using the following information:

Via webex with information available at <https://administrator.co.richland.wi.us/minutes/finance-personnel/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us) (email).

### Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Previous meeting minutes – Aug 2<sup>nd</sup>

### Action Items:

5. Discussion and possible action on Economic Development Resolution on Idle Sites Grant
6. Discussion and possible action on transfer of startup funds for the 2022 Richland County Fair
7. Discussion and possible action on funding the Radio Tower Project

### Budget Items:

8. Correspondences and Reports from the Referendum Ad Hoc Committee
9. Correspondences regarding wages
10. Discussion and possible action on directive resolutions
11. Discussion and possible action on the Financial Planning Worksheet
12. Discussion and possible action on requested financial reports, staffing and wage reports, and mandated vs. non mandated services reports
13. Discussion and possible action on the Capital Improvement Program and borrowing
14. Discussion and possible action on guidance to the referendum committee

### Closing:

15. Future agenda items
16. Adjournment

Meeting materials may be found at <https://administrator.co.richland.wi.us/minutes/finance-personnel/>.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Standing Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

# Richland County

## Finance & Personnel Standing Committee

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**August 2nd, 2022**

The Richland County Finance and Personnel Standing Committee convened on Tuesday, August 2<sup>nd</sup>, 2022, in the County Board room at the Richland County Courthouse, in person, via videoconference and teleconference.

Committee members present included County Board Supervisors Marty Brewer, Shaun Murphy-Lopez, Marc Couey, Melissa Luck, Steve Williamson, Steve Carrow and David Turk and Timothy Gottschall by Web Ex.

Also present was Administrator Clinton Langreck, County Board Members Donald Seep, Linda Gentes, Ingrid Glasbrenner, Kerry Severson, Assistant to the Administrator Cheryl Dull taking minutes, several department heads, county employees and general public. Barb Scott was present from MIS running the teleconferencing.

Not present: Gary Manning

1. **Call to Order:** Committee Chair Brewer called the meeting to order at 1:00 p.m.
2. **Proof of Notification:** Chair Brewer verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, County Board members, WRCO, County department heads, Richland Observer, Valley Sentinel and a copy was posted on the Courthouse Bulletin Board.
3. **Agenda Approval:** Chair Brewer asked for approval of the agenda. Moved by Supervisor Luck to approve the agenda as presented, second by Supervisor Couey. All voting aye, motion carried.
4. **Previous meeting minutes – July 27<sup>th</sup>:** Hearing no changes Chair Brewer declared the minutes approved as presented.

Dan Gajdosik asked to speak – He reviewed the statistics of the County and he questioned where is the rainy day fund?

**Moved by Supervisor Luck to go into closed session, 2<sup>nd</sup> Supervisor Couey. Roll call carried 7-0.**

17. **The committee may enter closed session under Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility — regarding Sheriff's Office personnel:** Closed session
18. **The committee may return to open session and take action from closed session:** Moved by Supervisor Couey to extend probation as discussed in closed session, second by Supervisor Luck. All voting aye, motion carried.
5. **Quarterly Office Budgets YTD Expenditure: Administration, County Board, Clerk and Treasurer:** Moved by Supervisor Murphy-Lopez to accept the report, 2nd by Supervisor Luck
6. **Discussion and possible action on 2021 Deficiency Reports:** Administrator Langreck presented and reviewed the accounts that had deficiencies. Langreck to meet with Administrator Oliphant on Thursday to rectify Symons overage. Discussion and questions followed on the reports. Move by Supervisor Murphy-Lopez to postpone consideration of the deficiency report, 2<sup>nd</sup> by Luck. Motion carried.
7. **Discussion and possible action on amending the Policy on Expenditure of remaining Fund#75 and Fund# 92 (2021) borrowed funds for capital improvements:** Administrator Langreck is requesting action to amend policy. There was no further request from Land Information and Zoning for the fund use. Public works requested the windows project for the courthouse use the remaining funds. Discussion followed on project priorities. Moved by Supervisor Couey to amendment of policy on expenditures, second by Supervisor Luck. All voting aye, motion carried.
8. **Discussion and possible action on amending the Policy on Personnel Compensation and Staff Authorization:** Langreck presented the policy but we have not finalized the budget so it will be brought back. Discussion followed on the policy. No action taken.
9. **Discussion and possible action on securitization of opioid settlement:** Langreck reviewed the details of securitization, how it will work and the schedule of the securitization payments. The Counties Association is supporting the securitization. The money must be used for opioid mitigation. Supervisor Luck asked if HHS has been consulted about where funds can be used. Trisha is present and was asked to bring back ideas. No action taken.

# Richland County

## Finance & Personnel Standing Committee

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- 10. Correspondences and Reports from the Referendum Ad Hoc Committee:** Langreck stated they had their first meeting with Supervisor Murphy-Lopez nominated as chair. Main priority at that meeting was education. Administrator Langreck will contact Ron Fruit to do a morning show. The committee is requesting financial information to build a referendum question.

Supervisor Murphy-Lopez stated they need an understanding of what the expectations are from the standing committees. Their next meeting is Monday, August 8<sup>th</sup>. Discussion followed on the feasibility of time.

- 11. Discussion and possible action on the Capital Improvement Program and planning:** Administrator Langreck reviewed the key changes that were acted on and what the total is with those changes. \$1,030,200, borrowing \$1,050,000 with 1.89% in contingency. Discussion followed on the dollar amounts. Moved by Supervisor Williamson to proceed as presented, second by Supervisor Murphy-Lopez. All voting aye, motion carried.

- 12. Discussion and possible action on 2023 Capital Improvement borrowing:** Discussion had with #11.

- 13. Discussion and possible action on the Financial Planning Worksheet:** Langreck reviewed the key changes to the Financial Planning Worksheet. The results of those means ARPA funds will carry over to 2025. Supervisor Luck stated the 50% pay reductions was for 2023, not subsequent years. Discussion followed on the aspects and future affects to subsequent items.

- 14. Discussion and possible action on requested financial reports, staffing and wage reports, and mandated vs. non mandated services reports:** Langreck reviewed the report adjustments. He received requests from 3 departments that the raises for 9% be put back in and see how the budget works out.

Supervisor Murphy- Lopez created charts from the revenues and expenses that was provided by Clerk Kalish. Presented by Administrator Langreck. He feels that the big departments with the most employees are what we should be looking at.

No action taken.

- 15. Discussion and possible action on directive resolutions:** Langreck presented the resolutions as amended. 15a-15g. Moved by Supervisor Williamson to bring back the resolutions for discussion, second by Supervisor Murphy-Lopez. All voting aye, motion carried.

Ambulance 15f and 15ff: Resolution 15f have the last "Be it further resolve\*" struck. Director Gudgeon and Brian McGraw have worked together to prepare 15ff. The Joint Ambulance Committee recommends to proceed with option #4 on the 15ff Resolution. He feels a business plan would put a lot of minds at ease so there is no longer a wonder of what will happen. In the resolution 15ff they are requesting an extension of the time. They are currently in negotiations with municipalities and the extension would match the agreement expiration date with the municipalities. Moved by Supervisor Murphy Lopez, to amend the 2<sup>nd</sup> to the last "Be it further resolved" to insert the word, "and capital projects" after the word operations. Moved by Murphy-Lopez to amend his original amendment to correct in the 3<sup>rd</sup> "Be it further resolved", first paragraph, change the word "insure" to "ensure", 2<sup>nd</sup> by Supervisor Luck. All voting aye, motion carried. Moved to approve the original resolution by Supervisor Williamson 2<sup>nd</sup> by Supervisory Couey. All voting aye, motion carried.

Symons 15a: Administrator Langreck reviewed the changes as recommended. Moved by Supervisor Murphy-Lopez to approve as presented, 2<sup>nd</sup> by Supervisor Luck. Motion carried with Gottschall voting no.

Pine Valley and Child Support 15b: Langreck reviewed the recommended changes. Discussion followed on remaining language. Moved by Supervisor Williamson to amend the resolution to strike from #2 "and a defined future sale of buildings and grounds", 2<sup>nd</sup> by Supervisor Couey. Discussion followed on the options of selling. Moved by Supervisor Williamson to withdraw the motion to amend, 2<sup>nd</sup> by Supervisor Couey. Moved by Supervisor Williamson to amend by striking all of # 2, 2<sup>nd</sup> by Couey. Motion passed with Supervisor Gottschall voting opposed.

Luck left at 2:58

Moved by Supervisor Murphy-Lopez to amend by striking #1 as well as the date in "Be it resolved \*\*\* June 6, 2023 and replace with, "to direct the Pine Valley and Child Support Committee and Pine Valley staff to explore the possibility of Pine Valley setting aside funds to annually cover 50% of mortgage payments on the Pine Valley Building and return to Finance and Personnel by 10/31/2022 with a report.", 2<sup>nd</sup> by Carrow with a call for discussion. Discussion followed on the PV financial situation. Moved by Supervisor Murphy-Lopez to amend

# Richland County

## Finance & Personnel Standing Committee

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his amendment to be, "Direct the Pine Valley and Child Support Committee and Pine Valley staff to explore the possibility of Pine Valley generating profits that annually equal 50% of their mortgage payments to be used by the county for operations or capital projects outside of Pine Valley and return to Finance and Personnel with a report by 10/31/2022.", 2<sup>nd</sup> by Supervisor Carrow. Motion carried with Chair Brewer voting opposed.

Fair and Recycling Coordinator and Parks Commission 15c: Administrator Langreck reviewed changes to the resolution. Typo in #1 to "explore" and the word "putting" should be "including". Moved by Supervisor Couey to approve as presented, 2<sup>nd</sup> by Williamson. Motion carried with Supervisor Gottschall voting opposed.

UW Platteville-Richland Leadership, UW Extension Office and Food Services 15d: Administrator Langreck reviewed the changes to the resolution. Moved by Gottschall to amend by striking line 6, 2<sup>nd</sup> Williamson. Discussion followed on the Strategic Plan and possible problems that have been noted over the last several years. All voting no to strike #6, with Supervisor Gottschall in favor. Motion failed.

Moved by Supervisor Murphy Lopez to postpone further action on all the remaining resolutions until Wednesday, August 10<sup>th</sup> at 1:00 pm in County Board Room for further discussion prior to them going to County Board, 2<sup>nd</sup> by Supervisor Carrow. All voting aye, motion carried.

**18. Discussion and possible action on guidance to the referendum committee:** No discussion

**19. Future agenda items:** None listed

**20. Adjournment:** Next meeting will be Wednesday, August 10<sup>th</sup> @ 1:00 p.m. in the County Board room. Moved by Supervisor Murphy-Lopez to adjourn at 3:32 p.m., seconded by Supervisor Carrow. All voting aye, motion carried.

Minutes respectfully submitted by  
Cheryl Dull  
Richland County Assistant to the Administrator

## Richland County Committee

### Agenda Item Cover

#### Agenda Item Name: Economic Development on Idle Sites Grant

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	10 August 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure B, H; Rule #14
<b>Date submitted:</b>	09 August 2022	<b>Referred by:</b>	RED Board 8 Aug 2022
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

#### Recommendation and/or action language:

Motion to... recommend: 1) resolution to the Richland County board to participate in the WEDC Idle Sites Grant, 2) to authorize required time from Economic Development and Administration to apply, administer and close, 3) fund added single audit requirement for fiscal years in which the grant is open.

#### **Background:** *(preferred one page or less with focus on options and decision points)*

Bethlehem Lutheran Church has approached the county, through the Richland Economic Development Board with a petition for the County to participate as a grant applicant/administrator for an Idle Sites Redevelopment Program Grant. Bethlehem Lutheran is anticipating roughly \$120,000 to \$130,000 in eligible development through the grant, for completion of renovations to the Rockbridge School house.

The Idle Sites Redevelopment Program offers grants of up to \$500,000 to Wisconsin communities to implement redevelopment plans for large commercial or industrial sites that have been idle, abandoned or underutilized for a period of at least five years. Approved projects can use funds for demolition, environmental remediation, rehabilitation or infrastructure improvements defined in the redevelopment plan to advance the site to shovel-ready status or enhance the site's market attractiveness.

Grants may be made to cities, villages, towns, counties, tribal entities or governmental entities for idle industrial sites exceeding five acres in size, for idle institutional parcels exceeding five acres in size, or for idle commercial sites exceeding 10 acres in size, where redevelopment is impeded due to existing site conditions.

#### Attachments and References:

<a href="https://wedc.org/programs-and-resources/idle-sites-redevelopment-program/">https://wedc.org/programs-and-resources/idle-sites-redevelopment-program/</a>
<a href="https://wedc.org/wp-content/uploads/2018/11/Idle-Sites-Redevelopment-Program.pdf">https://wedc.org/wp-content/uploads/2018/11/Idle-Sites-Redevelopment-Program.pdf</a>

#### Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	In-kind contributions from Admin and ED, and auditing expenses	
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

Anticipating up to \$1,750 in admin hours "in-kind to apply, administer and close and up to \$1,000 in added single auditing expenses. Total possible \$2,750

#### Approval:

#### Review:

*Clinton Langreck*

**Richland County Committee**

**Agenda Item Cover**

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Department Head

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Administrator, or Elected Office (if applicable)

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## RESOLUTION NO. 22 - \_\_

A Resolution Authorizing the Participation in a Wisconsin Economic Development Corporation's Idle Sites Redevelopment Program Grant.

**Whereas**, Bethlehem Lutheran Church has approached the county, through the Richland Economic Development Board with a petition for the County to participate as a grant applicant/administrator for an Idle Sites Redevelopment Program Grant; and

**Whereas**, Bethlehem Lutheran is anticipating roughly \$120,000 to \$130,000 in eligible development through the grant, for completion of renovations to the Rockbridge School; and

**Whereas**, Idle Sites grants may be made to cities, villages, towns, counties, tribal entities or governmental entities for idle industrial sites exceeding five acres in size, for idle institutional parcels exceeding five acres in size, or for idle commercial sites exceeding 10 acres in size, where redevelopment is impeded due to existing site conditions; and

**Whereas**, this project is anticipated to incur an estimated amount not to exceed \$2,750 of in-kind expenses in grant application, grant management, grant closing and auditing requirements.

**Now therefore be it resolved**, authorizes participation in the Wisconsin Economic Development Corporation's Idle Sites Redevelopment Program in partnership with Bethlehem Lutheran Church, and

**Be it further resolved**, the County Administrator and Economic Development Director are authorized to complete all necessary documents and agreements associated with this project, and

**Be it further resolved**, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED AUGUST 16<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(10 AUG 2022)

	FOR	AGAINST
Marty Brewer		
Shaun Murphy-Lopez		
Steve Carrow		
Melissa Luck		
Timothy Gotschall		
David Turk		
Steve Williamson		
Marc Couey		
Gary Manning		

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Transfer To The Richland County Fair Revolving Fund

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	10 August 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure B
<b>Date submitted:</b>	09 August 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	<u>Resolution</u>

**Recommendation and/or action language:**

Motion to... recommend resolution to the Richland County Board to transfer \$15,000 from the General Fund to the Richland County Fair Revolving Fund 68 for use by the Fair, Recycling and Parks Standing Committee in conducting the 2022 Richland County Fair, with this appropriation being for a period of 30 days”

**Background:** *(preferred one page or less with focus on options and decision points)*

Each year it is necessary for the County Board to make a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund for use by the Fair, Recycling and Parks Standing Committee in conducting that year’s County Fair. \$15,000.00 is temporarily transferred from the General Fund to the Richland County Fair Revolving Fund 68 for use by the Fair, Recycling and Parks Standing Committee in conducting the fair, with this appropriation being for a period of 30 days. Funds are then transferred back to the General Fund by October 1<sup>st</sup>.

This has been a reoccurring and historic practice of the county.

**Attachments and References:**

Resolution (attached)	

**Financial Review:**

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	Other funding Source	Transfer out – transfer in // assuming proceeds	
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

Clinton Langreck

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Department Head

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Administrator, or Elected Office (if applicable)



## RESOLUTION NO. 22 - 84

A Resolution Making A Fund Transfer To The Richland County Fair Revolving Fund.

WHEREAS each year it is necessary for the County Board to make a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund for use by the Fair, Recycling and Parks Standing Committee in conducting that year's County Fair.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that \$15,000.00 is hereby temporarily transferred from the General Fund to the Richland County Fair Revolving Fund 68 for use by the Fair, Recycling and Parks Standing Committee in conducting the 2022 Richland County Fair, with this appropriation being for a period of 30 days, and

BE IT FURTHER RESOLVED that \$15,000.00 be transferred back from the County Fair Revolving Fund to the General Fund by not later than October 1, 2022, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(10 AUGUST 2022)

RESOLUTION \_\_\_\_\_

FOR    AGAINST

DEREK S. KALISH  
COUNTY CLERK

DATED: AUGUST 16, 2022

MARTY BREWER  
SHAUN MURPHY-LOPEZ  
STEVE CARROW  
MELISSA LUCK  
TIMOTHY GOTSCHALL  
DAVID TURK  
STEVE WILLIAMSON  
MARC COUEY  
GARY MANNING

## Richland County Committee

### Agenda Item Cover

#### Agenda Item Name: Funding for Radio Tower

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	10 August 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure E
<b>Date submitted:</b>	09 August 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

#### Recommendation and/or action language:

Motion to... approved general fund use to pay for emergency radio and tower improvement project until G.O. Bonds are sold to replenish used balance.

#### **Background:** *(preferred one page or less with focus on options and decision points)*

The Richland County Board has moved forward with an authorization resolution to sell \$8.5 million dollars in general obligation debt bonds to finance the proposed radio tower improvement plan. The Richland County Public Safety Committee is recommending two resolutions to the Richland County Board to continue the project by extending our contract with Tru North (consultant) and contracting with GenComm for design and implementation.

With the use of general obligation bonds to fund the project, there is an 18-month window to complete the project from the time of borrowing. Based on the timeline with our consultants we are looking to sign a contract following approval of the August 16<sup>th</sup> 2022 adoption of a resolution. With this in place we are looking to fund approximately \$413,653.27, for the first mile-stone payment of the project. An additional \$300,000 is anticipated in immediate needs of console replacement and door locks.

There payments will begin in September and we are anticipating to use of the general fund. When bond sales are executed in January of 2023 the general fund will be replenished in the same amount. Funds from a January bond sale will be received in February of 2023; this will allow until August of 2024 to complete the project under one bond sale.

#### Attachments and References:

Tru North Resolution	
GenCom Contract Resolution	

#### Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

*Clinton Langreck*

**Richland County Committee**

**Agenda Item Cover**

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Department Head

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Administrator, or Elected Office (if applicable)

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## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Wage Concerns

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	10 August 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure E
<b>Date submitted:</b>	09 August 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

**Recommendation and/or action language:**

Motion to... (pending discussion)

**Background:** *(preferred one page or less with focus on options and decision points)*

Several department heads have sent correspondence expressing concerns on wages and preliminary action actions taken to reduce proposed wages. The reports are attached for the committee to review and discussion as seen fit.

**Attachments and References:**

Wage Concerns – Ambulance Services	Wage Concerns – Health and Human Services
Wage Concerns – Pine Valley	

**Financial Review:**

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

Pending action

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**Approval:**

**Review:**

Clinton Langreck

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Department Head

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Administrator, or Elected Office (if applicable)

Date: July 29, 2022

To: Administrator Langreck

RE: Wages for Full-time & Part-time AEMT

Administrator Langreck,

In light of the recent decision by the Finance and Personnel Committee (date) I feel it is important to share some concerns I have about that decision and its effects on recruitment and retention for the ambulance service. It is no secret that EMS agencies throughout Wisconsin, particularly in more rural areas such as SW Wisconsin and more specifically agencies in Richland County, are struggling to recruit and retain EMS providers licensed at all levels. Last year alone the Richland County Ambulance Service provided 911 service outside our area 42 times due to the other area ambulance services not having staff available. Many area ambulance services are in the same position Richland County Ambulance Service was in 2014 when I self-reported, to the State EMS Office, that our ambulance service was in violation of Wi Admin Code DHS 110.

**DHS 110.34 Responsibilities.** *An emergency medical service provider shall do all of the following and document these activities through their operational plan submitted to the department:*

**DHS 110.34 (5)** *Assure response to 9-1-1 emergency response requests 24 hours-a-day, 7 days-a-week, in its primary service area unless it is not licensed to do so. Emergency medical responder services are exempt from this requirement but should assure every effort is made to respond to 9-1-1 requests.*

**DHS 110.34 (6)** *Meet the staffing requirements identified in s. 256.15 (4), Stats., and s. DHS 110.50.*

I want to be clear that I fully understand the County's financial situation and will do all I can to help be a part of the solutions to the financial situation we are in. I say we because I know that the ambulance is not on an island by itself and the service is fully committed as am I to make sure we do not impact the county tax levy in any way to include not receiving tax levy dollars for ambulance operations.

I also want to clearly state that if the ambulance service is not able to be competitive with our wages than we most certainly could see staff leave for area ambulance services that are paying at a much higher rate with similar and in some cases better benefits. If we fail to retain our current staff and at the same time have below average wages to offer potential new hires we will most certainly be in violation of State law and I would not assume that the State EMS Office nor CMS will be as helpful or as understanding as they were in 2014 if we fail to meet the requirements of DHS 110.34 (5) again.

We have some great staff working for our ambulance service and need to do all we can to retain them and recruit new members in order to sustain the service that is vital to Richland County.

The original budget guidance sent out to department heads was for a two-step increase plus 5%. This was exciting news as it appeared the ambulance service might finally be in a position to offer staff a competitive wage; the wage increase along with a "new to us" facility are significant retention and recruitment tools. The original wage increase was presented to the Joint Ambulance Committee (JAC),

during my budget presentation, and was supported by the members representing the municipalities our ambulance serves. It is important to note that even though ambulance service may not be mandated for the County by State Statute, it is for the 10 townships we serve. The Richland County Ambulance Service does not receive County levy dollars, but each municipality does contribute their local tax dollars to the service via the contract between the municipalities and the County. This is a unique situation for Richland County and I feel their input should be taken into consideration, because if the service were to struggle with staffing they will feel the impacts too and could also be in violation of State Statutes.

The new guidance of a 4.5% increase is certainly appreciated, but it does very little for the service in terms of offering a competitive wage to current and future EMS providers. In light of Finance and Personnel's recent decision to reduce the wage increase I took it upon myself to do some research and compiled a list of EMS services that have full-time/part-time staff listed their wages and benefits. See below:

#### **Area EMS Services Wages:**

- Average wage for an EMT in Wisconsin is \$16.50 - \$19.12 per hour (per Indeed)
  - <https://www.indeed.com/career/emergency-medical-technician/salaries/WI>
  - <https://www.indeed.com/career/emt%20basic/salaries/WI>
- **Reedsburg Area Ambulance Service – (not a mandated service)**
  - AEMT \$15 per hr.; raise approved increasing to \$17 plus an experience factor % increase. Benefits for full-time staff (WRS, health insurance, paid time off, life insurance)
- **Southwest Health Platteville – (not a mandated service)**
  - AEMT \$16 per hour plus an experience factor % increase (conducting a wage evaluation this fall) (401K retirement plan, health insurance provided through SW Health Hospital, paid time off, shift differential, holiday pay and EAP)
- **Mineral Point EMS – (not a mandated service)**
  - AEMT \$21 per hr. for full-time, \$20 per hr. part-time (WRS, no health insurance)
- **Dodgeville Area Ambulance Service – (not a mandated service)**
  - AEMT \$16 to \$18 per hr. (depending upon experience) (WRS, health insurance, PTO and EAP)
- **Dells/Delton EMS – (not a mandated service)**
  - AEMT \$17.99 per hr. (WRS w/ protective status, State health insurance through ETF, paid vacation and sick leave)
- **Gundersen Ambulance – (not a mandated service)**
  - EMT/AEMT \$16 per hr. (no experience) (401k retirement, health, dental, vision insurance, PTO, life insurance, EAP, tuition investment program and short/long term disability, shift differentials and holiday pay)
- **Mauston EMS – (not a mandated service)**
  - \$48,846 to 60,056/year based on 2912 hours (\$16.77 to \$20.62 per hr.) (3 weeks' vacation year one, Health/Dental/Vision and Employer paid life insurance, Employer matching retirement plan)
- **Lodi Area EMS – (not a mandated service)**
  - AEMT \$17 and up depending on experience, (WRS and PTO)

- **District 1 EMS Mazomanie – (not a mandated service)**
  - Hired 2 full-time EMTs; 1 full-time director and 1 full-time assistant director (unknown benefits)
- **Arena EMS – (not a mandated service)**
  - \$16 per hr. (WRS and PTO)
- **Montfort EMS – (not a mandated service)**
  - considering hiring 1 full-time EMT
- **Kickapoo Valley Rescue Squad – (not a mandated service)**
  - Wrote a FEMA SAFER grant to hire part-time EMTs. If the grant is received it will pay \$30 per hr. No benefits
- **Lafayette County EMS – (not a mandated service)**
  - AEMT \$16 per hr. (WRS w/ protective status, State health insurance through ETF, life insurance, 5 weeks of PTO accumulated in first year)
- **Marquette County EMS – (not a mandated service)**
  - 2020 salary \$40,770 (19.60 per hr.) (WRS w/ protective status, State Health insurance through ETF, life insurance, \$2,000 hiring bonus)

(data provided via phone call to service directors, information from services websites, job postings on Indeed and emails received)

- **Richland County Ambulance Service**
  - AEMT \$13.95 - **\$2.05 per hr. less than the lowest listed service and \$2.55 per hr. below the State average**
  - WRS (not protected status), health, dental and life insurance, paid vacation and sick time, long term/short term disability
  - Senior AEMT (not training officer or admin) currently earns \$14.58 per hr. **\$1.92 below the State average**

As mentioned earlier recruitment, retention and service sustainability is a significant issue for EMS services in Wisconsin. Governor Evers just released \$12 mil of ARPA funds to help ensure rural EMS is supported and aid in their sustainability. Ambulance Services can receive up to \$50,000 specifically for recruitment and retention to include salary increases and training bonuses. We will find out in August if Richland County is among the services selected for the additional funding.

In recent weeks two of our staff, one a part-time AEMT and the other a full-time AEMT, were approached by Gundersen Health System Ambulance and offered a job working at the new Richland Center Interfacility Transfer station at a starting wage of over \$16 an hour. They both turned-down the opportunity, but did share that if that number had been any more, they would have to seriously consider whether or not they should stay. They stated they liked working here, but in this economy with a young family, an opportunity to earn more income is important to them. Other staff members have made comments about other ambulance services paying more and how they could apply at Kwik Trip and make at \$15 an hour and no one's lives were on the line working there. They were just as encouraged as I was when they heard of the proposed two step increase plus the 5%. I fear that if this most recent proposal is put into effect, many of our staff may consider other employment opportunities. I say this not as a scare tactic but as being factual.

I also mentioned earlier that the ambulance service is committed to funding our operations solely on revenues generated by services rendered, grants, and the dollars contributed by the 13 municipalities via the contract. We have demonstrated this by the fact that we have operated since 2015 with ZERO county levy dollars. We started out fiscal year 2015 with \$0.00 dollars in the fund 51 account and as of June 2022 there was \$305,684.26 in fund 51. At the most recent JAC committee they approved a budget that included the two-step increase plus 5% increase. They understand how critical it is to retain the staff we have and at the same recruit new staff. We have a plan in place to cover the increased cost of the wage increase and that plan ensures ZERO county tax levy dollars.

In closing I am requesting your support for our request to the Finance and Personnel Committee to retain the wage increase included in the proposed budget for the full-time and part-time staff of the ambulance service, with the exclusion of myself, as I will accept the proposed wage increase limited to 4.5%. Retaining staff is of the utmost importance and offering a competitive wage is the first step when making any attempt to retain high quality people in any organization.

Thank you for your consideration regarding the wage increase for the ambulance staff. I appreciate the effort you have put into solving the budget issue and I am committed to working with you and the County Board to come up with solutions that make the ambulance operation successful while not burdening the tax payers of Richland County.

Professionally,

A handwritten signature in blue ink, consisting of a large 'D' followed by a stylized 'G' and a long horizontal line extending to the right.

Darin Gudgeon, Service Director  
Richland County Ambulance Service





## Helping Others with comPassion and Empathy - H.O.P.E.

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### Memo

To: Clinton Langreck, County Administrator  
From: Tricia Clements, Director, Health and Human Services  
Date: August 2, 2022  
Subject: 2023 Wage Increase

For months, the employees of Richland County Health and Human Services were aware of the proposed wage increase of two steps plus 5% cost of living adjustment (5% for Pine Valley with a 1 step advancement.) Staff were aware that this must be approved by the County Board but were hopeful this would be approved. With the increase last year and the information that has been presented that wages are behind in Richland County, hope was there that the county was looking to become more competitive. The change in the proposed wage increase to 4.5% impacted moral at HHS. Employees are seeing increases in the cost when they shop and get gas. Some are struggling to make ends meet. There is a fear that the increase in health insurance costs will take the majority of their raise.

Departments have been working on their budgets for some time now with the premise of the originally proposed wage increase. They are working hard to incorporate the wage increases with the least amount of levy impact. I am requesting that there be reconsideration on the decision that was made by Finance and Personnel on July 27, 2022 and reinstate the original wage increase assumptions for the 2023 budget. If at the time the budget is presented and it cannot be balanced, then make changes to the wages.



# Pine Valley Community Village

Skilled Nursing Center – Assisted Living Center – Rehabilitation Center

25951 Circle View Lane - Richland Center, WI 53581

- Phone: (608)647-2138  
- Fax: (608)647-8955  
- Website: [pinevalleycommunity.org](http://pinevalleycommunity.org)  
- E-mail: [pvhrc@co.richland.wi.us](mailto:pvhrc@co.richland.wi.us)

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*"....dedicated to providing quality physical, spiritual and emotional care to all individuals who seek our services."*

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To: Clint Langreck, County Administrator  
From: Tom Rislow, Administrator, Pine Valley  
Date: July 29, 2022  
Subject: 2023 wage increase percentage

**Issue:** Regarding the guidance and assumptions used for the 2023 budget development – those numbers have been public knowledge for months. While our staff has known the wage increases in those assumptions for 2023 were never for sure until the budget was completed and adopted; they knew the assumptions were there. When they heard of the likely 15% increase to the health insurance premiums, at least they knew the wage increase (if passed) would help pay for those premium increases. So when the Finance & Personnel committee, at their 7/27/22 meeting, decided to cut in half the proposed wage increases in the 2023 budget assumptions, our staff were upset. Then when it was decided that the remaining increase would be called a Cost of Living Adjustment (or C.O.L.A.), and that Pine Valley's staff wouldn't receive the same C.O.L.A. as the rest of the county employees, they've asked why – and I don't have a good answer for them.

**Request:**

- Reinstatement of the original wage increase assumptions for the 2023 budget.
- If the committee decides it can't afford the original wage increase assumptions, then at least provide the same Cost of Living Adjustment for all county employees.

**Rationale: (for reinstating the original wage increase assumptions)**

1. The State legislative branch allocated unprecedented Medicaid rate increases for nursing homes for the years July of '21 through June of '23, so to address needs associated with the staffing crisis – namely wages. We should use them for that.
2. Having competitive wages helps Pine Valley recruit and retain staff.
3. Having sufficient staff enables Pine Valley to maintain or grow occupancy.
4. Having higher occupancy provides higher excess funds for the county.
5. Pine Valley is able to cover 100% of the cost of the original wage increase assumptions.
6. Inflation has already taken away the gain from last year's wage increase.
7. Employees are already reeling from the likelihood of a 15% increase to health insurance premiums.

**Rationale:** (for the Cost of Living Adjustment to be the same across the county – if the committee decides the county can't afford to do the wage increases for 2023 as originally proposed)

1. There is already a precedent for keeping the C.O.L.A. percentage the same for general county departments and Pine Valley. Pine Valley and general county departments differed in pay plan step advancement in 2022 but the same C.O.L.A. percentage was applied to both pay plans.
2. The original wage increase assumptions for 2023 budget development, included differing step advancements, but just like in 2022, the assumptions had the same C.O.L.A. percentage being applied to both pay plans.

**Summary:**

Requesting for the original wage increase assumptions for the 2023 budget be reinstated; For the general county departments, 5% C.O.L.A., and 2 step advancements, for a total of 9%. For Pine Valley, 5% C.O.L.A., and 1 step advancement, for a total of 7%.

If the committee decides it can't afford the original wage increase assumptions, and cannot do any step advancements, but only a Cost of Living Adjustment – then our request is that you apply the same C.O.L.A. percentage to both the general county departments pay plan and to Pine Valley's pay plan.

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name: Directive Resolutions**

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	10 Aug 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure E
<b>Date submitted:</b>	09 Aug 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

**Recommendation and/or action language:**

- 1) Motion to... (possibly amend) and (possibly advance to the county board for consideration)

**Background:** *(preferred one page or less with focus on options and decision points)*

The attached resolutions constitute a package of directives intended to help the county explore and solve financial problems moving into the 2024 budget and beyond.

**Attachments and References:**

a Fair, Recycling and Parks – Directive Resolution	b Land and Zoning – Directive Resolution
c Various Standing –Directive Resolution	d Education – Directive Resolution
e Pine Valley and Child Support – Directive Resolution	f Joint Ambulance (Proposed Amendments) – Directive Resolution
g Symons and RED – Directive Resolution	

**Financial Review:**

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Impacts many budgets, pending amendments and adoption	
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

## RESOLUTION NO. 22 - \_\_

A Resolution Notifying the Fair and Recycling Coordinator and Parks Commission of Future Funding Reductions and Directing the Richland County Fair, Recycling and Parks Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the Fair and Recycling Operations and Parks and Trails Operations have been identified for future funding reductions, and

**Be it further resolved**, the Richland County Fair, Recycling and Parks Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Fair Grounds Recycling Center and County Parks and Trails; and

**Be it further resolved**, that the Richland County Fair, Recycling and Parks Standing Committee is specifically tasked with the following:

### Regarding Fair Operations

1. To explore the transfer of the fairgrounds to a nonprofit agricultural society including research on peer counties with a non-profit fair model, and return to Finance and Personnel by 11/30/22 with a report

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(02 AUG 2022)

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED AUGUST 16<sup>th</sup>, 2022

	FOR	AGAINST
Marty Brewer	X	
Shaun Murphy-Lopez	X	
Steve Carrow	X	
Melissa Luck	X	
Timothy Gotschall		X
David Turk	X	
Steve Williamson	X	
Marc Couey	X	
Gary Manning		

DRAFT

## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Land and Zoning Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, the Land and Zoning Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Land Conservation, Zoning and Register of Deeds and

**Be it further resolved**, that the Land and Zoning Standing Committee is specifically tasked with the following:

Regarding Services Provided through Land Conservation, Zoning and Register of Deeds

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$50,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Land and Zoning Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

**BE IT FURTHER RESOLVED**, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED AUG 16<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(27 JULY 2022)

	FOR	AGAINST
Marty Brewer	X	
Shaun Murphy-Lopez		X
Steve Carrow		
Melissa Luck	X	
Timothy Gotschall		
David Turk		
Steve Williamson		
Marc Couey	X	
Gary Manning	X	

DRAFT



## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Various Richland County Standing Committees to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the Various Departments and Services listed below have been identified for service consideration and possible future funding reductions, and

**Be it further resolved**, the Various Standing Committees listed below are tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the various Departments and Services listed below; and

**Be it further resolved**, that the Health and Human Services and Veterans Standing Committee is specifically tasked with the following:

Regarding Services Provided through Health and Human Services and Veterans Services

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in levy expenditures must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Public Safety Standing Committee is specifically tasked with the following:

Regarding Services Provided through Sheriff's Office, Clerk of Courts Office, Corner's Office, District Attorney's Office, Register in Probates Office and Emergency Management

3. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
4. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Public Works Standing Committee is specifically tasked with the following:

Regarding Services Provided through Highway Department, Courthouse Maintenance and Management Information Systems

5. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
6. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Finance and Personnel Standing Committee is specifically tasked with the following:

Regarding Services Provided through County Administrator, County Clerk, County Treasurer, County Board and ancillary budgets

7. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the

committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.

8. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$200,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Various Standing Committee Chairs, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED AUGUST 16<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(27 JULY 2022)

	FOR	AGAINST
Marty Brewer	X	
Shaun Murphy-Lopez		X
Steve Carrow		
Melissa Luck	X	
Timothy Gotschall		
David Turk		
Steve Williamson		
Marc Couey	X	
Gary Manning	X	

## RESOLUTION NO. 22 - \_\_

A Resolution Notifying the UW Platteville-Richland Leadership, UW Extension Office and Food Services of Future Funding Reductions and Directing the Richland County Education Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the University of Wisconsin Extension Office, Food Services and partners in the UW Platteville-Richland have been identified for future funding reductions, and

**Be it further resolved**, the Richland County Education Standing Committee is tasked to work in conjunction with county administration, supporting staff, UW Platteville-Richland and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the UW Extension Office, Food Services and UW Platteville-Richland; and

**Be it further resolved**, that the Education Standing Committee is specifically tasked with the following:

### Regarding the UW Campus

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Existing Agreement with No Levy — Develop a course of action, if possible, where ownership of all grounds and property is retained by Richland County and services are provided through UW Platteville-Richland, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2025 and beyond.
3. Amend Agreement, Reduced UW Footprint with No Levy — Develop a course of action, where UW Platteville-Richland operates with occupancy of fewer buildings, and all other property, buildings and grounds are sold, leased, or rented by the county as necessary to generate revenues for maintenance of all current campus buildings and grounds retained by the County, where no foreseeable county levy dollars are needed for any future operations or capital expenditures entering

into 2025 and beyond. This course of action should also include consideration future services and location for UW Extension Office staff and Food Service Staff.

4. Amend Agreement, End Services — Develop a course of action, if legally possible, for the discontinuation of the existing agreement with the UW Board of Regents including: elimination of county funding and appropriation or liquidation of all assets, grounds, equipment and facilities in the best interest of the county.
5. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures after 2024.
6. Explore the return of recruiting and admission from the UW Platteville Campus to the UW Richland Campus and
7. Explore a dollar for dollar match by UW Richland Foundation for capital project, not to exceed \$100,000 year in exchange for the County committing to continue to allocate a minimum of \$20,000 a year for insurance and \$100,000 for capital maintenance projects.

#### Regarding the Food Services

8. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
9. Existing Model with No Levy — Develop a course of action, if possible, where services are provided to UW Platteville-Richland, Nutrition Program and community, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond. Consideration must also be given to future maintenance and ownership of the Coppertop Building.
10. Develop a course of action, for the discontinuation of the existing services including: elimination of county funding, reassignment or separation of existing staff, necessary changes in policy, and appropriation or liquidation of all assets, grounds, equipment and facilities in the best interest of the county.

#### Regarding the UW Extension Office

11. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.

12. Service Reduction — Develop a course of action, for prioritizing services to operate at a \$100,000 levy by 2024 and \$75,000 levy by 2026.

Be it further resolved that the Education Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(27 JUL 2022)

	FOR	AGAINST
Marty Brewer	X	
Shaun Murphy-Lopez	X	
Steve Carrow		
Melissa Luck	X	
Timothy Gotschall		
David Turk		
Steve Williamson		
Marc Couey	X	
Gary Manning	X	

## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Pine Valley and Child Support Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, the Pine Valley and Child Support Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Community Village and

**Be it further resolved**, that the Pine Valley and Child Support Standing Committee is specifically tasked with the following:

### Pine Valley and Child Support Operations

1. Explore the possibility of Pine Valley generating profits that annually equal 50% of their mortgage payments to be used by the county for operations or capital projects, outside of Pine Valley, and return to Finance and Personnel with a report by 10/31/2022

**Be it further resolved**, that the Pine Valley and Child Support Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(02 AUG 2022)

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED AUGUST 16<sup>th</sup>, 2022

	FOR	AGAINST
Marty Brewer	X	
Shaun Murphy-Lopez	X	
Steve Carrow	X	
Melissa Luck	X	
Timothy Gotschall		X
David Turk	X	
Steve Williamson	X	
Marc Couey	X	
Gary Manning		

DRAFT



## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Joint Ambulance Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, the Joint Ambulance Committee is tasked to work in conjunction with county administration, supporting staff, and community partners to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Ambulance and

**Be it further resolved**, that the Joint Ambulance Committee is specifically tasked with the following:

### Ambulance Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Zero Levy for Operations and Capital Expenditures — Develop a course of action, if possible, where operations of services, ownership and maintenance of all grounds buildings and equipment remain under Richland County but in which no foreseeable operational levy is required entering into 2024 and beyond. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, for implementation no later than 01 Jan 2026.
3. Utilization of levy exemption — Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services remain under Richland County but in which levy exemption may be utilized to fund additional operational, capital and emergency dispatch expenditures. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, coordination with the Sheriff's Department and the Public Safety Committee regarding dispatch expenses, for implementation no later than 01 Jan 2026.
4. Autonomous Operation— Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services no longer under

Richland County. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, and transition plan and timeline to operate autonomous on 01 Jan 2026.

**Be it further resolved**, that the Joint Ambulance Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

**Be it further resolved**, that if the JAC recommends to proceed with option #4 above, the Richland County Administrator is tasked to work cooperatively with the participating municipalities, utilizing the JAC, to ensure the orderly transition of ambulance operations to the successor of the JAC. Such transition shall be done in a manner and time frame so as not to disrupt the employees of the service or the provision of EMS to the participating municipalities and the Richland Hospital. Any and all assets, including the Emergency Services Building, facility and grounds, equipment, vehicles, fixtures, furniture, financial accounts and supplies used in connection with the operation of the Richland County Ambulance Service, shall be transferred and conveyed to such successor of the JAC at no or nominal consideration. Employees of the Ambulance Service shall automatically be eligible for employment by the successor to the JAC; and

**Be it further resolved**, the JAC shall not request any tax levy dollars, for any ambulance service operations and capital projects, for the fiscal year 2023 and beyond; and

**BE IT FURTHER RESOLVED**, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED Aug 16<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(02 AUG 2022)

	FOR	AGAINST
Marty Brewer	X	
Shaun Murphy-Lopez	X	
Steve Carrow	X	
Melissa Luck	X	
Timothy Gotschall	X	
David Turk	X	
Steve Williamson	X	
Marc Couey	X	
Gary Manning		

## RESOLUTION NO. 22 - \_\_

A Resolution Notifying the Symons Natatorium and Richland Economic Development Department of Future Funding Reductions and Directing the Symons Natatorium Board and Richland Economic Development Board to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the Symons Natatorium and Richland Economic Development have been identified for possible future funding reductions, and

**Be it further resolved**, the Symons Natatorium Board and Richland Economic Development Board are tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Symons Natatorium and Richland Economic Development Department respectfully; and

**Be it further resolved**, that the Symons Natatorium Board and Richland Economic Development Board are specifically tasked with the following:

### Symons Natatorium Operations

1. Encouraged to explore the transfer of Symons to a non-profit organization, including research of similar non-profit models, and return to the Finance & Personnel Committee with a report by October 31<sup>st</sup>, 2022

### Economic Development Operations

2. Encourage the RED board to explore a public private partnership where public sources make up half and private sources make up half of the Economic Development budget; and return to Finance and Personnel Committee with a report by October 31<sup>st</sup> 2022

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE  
(02 AUG 2022)

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED AUGUST 16<sup>th</sup>, 2022

	FOR	AGAINST
Marty Brewer	X	
Shaun Murphy-Lopez	X	
Steve Carrow	X	
Melissa Luck	X	
Timothy Gotschall		X
David Turk	X	
Steve Williamson	X	
Marc Couey	X	
Gary Manning		

DRAFT

## Richland County Committee

### Agenda Item Cover

#### Agenda Item Name: Financial Planning Worksheet

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	10 Aug 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure E
<b>Date submitted:</b>	09 Aug 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>	TBD	<b>Resolution</b>	<u>N/A</u> ,

#### Recommendation and/or action language:

Motion to... (possibly amend)

#### **Background:** *(preferred one page or less with focus on options and decision points)*

This item is on here to help focus the committee on the financial planning, recommendations, and forecasting to allow for adjustments through committee discussion and action. There is also a running report designed to help track and address the many actions and items that may change through the process.

#### KEY CHANGES SINCE 02 AUG 2022–

- 09 AUG 2022 – Amend Section 6, Line 203.01 Sales Tax Income to reflect a \$35,000 increase in 2023, up from \$25,000.
- 09 AUG 2022 – Amend Section 6, Line 204.02 Interest Income from PMA to reflect \$68,000 increase in 2023, up from \$40,000.
- 09 AUG 2022 – Amend Section 6, Line 209.01 American Rescue to push \$38,000 from 2023 to 2025.

#### Attachments and References:

Financial Planning Worksheet.	
Running Report	

#### Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

*Clinton Langreck*

**Richland County Committee**

**Agenda Item Cover**

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Department Head

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Administrator, or Elected Office (if applicable)

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## Agenda Item Cover

Recommended Cover Letter— County Administrator Langreck (20 May 2020)

## 2023-2027 Financial Planning Decision Worksheet - DRAFT: (09 August 2022)

## Purpose:

This document is intended to track projected revenue and expenditure changes to allow for planned adjustments to services, staffing and operations. This document is intended to focus on the Administrator's and Finance and Personnel Committee's conversations in efforts to prioritize services and expenditures, and to help illustrate and depict the many options and variables encountered through the planning process. This document may capture some capital projects proposed for operational levy. This document's assumptions are built off a balanced 2022 budget (accounting for use of fund balance and onetime revenues). Impacts that create an additional burden on the tax levy are indicated with a positive number; impacts that reduce burden on the levy are indicated with a negative number. Section #1 is built on the premise of COLA increases.

## SECTION #1: Forecasted Expenditure Assumptions and Commitments (Organizational Expenditures):

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+/-) to levy/					
				2023	2024	2025	2026	2027	
A.1	Pine Valley - Projecting Wage Increases	Proposing: 2023 = Step-Increase (2%) + 5% CPI 3.5%; 2024 = Step-Increase (2%) + 5% 3.5 %CPI; 2025 = 4% 2% CPI, 2026 = 3% 1.5% CPI; 2027 = 3% 1.5% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 182,617.07	\$ 195,400.27	\$ 119,473.31	\$ 93,189.18	\$ 95,984.85	Action from F+P on July 27th, 2022 to amend increases for 2023 to reflect half of total projected increases. Following years adjusted by administrator to reflect the same.
A.2	Pine Valley - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 13,970.21	\$ 14,948.12	\$ 9,139.71	\$ 7,128.97	\$ 7,342.84	
A.3	Pine Valley - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 11,870.11	\$ 12,701.02	\$ 7,765.76	\$ 6,057.30	\$ 6,239.02	
A.4	Pine Valley - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$1,117,745.50	\$ 167,661.83	\$ 141,394.81	\$ 142,680.22	\$ 141,253.41	\$ 119,751.50	
A.5	Pine Valley - Projecting Worker's Compensation Premium Increases	Worker's Compensation Projects on the assumption of a 4.5% increase annually		\$ 6,089.44	\$ 6,808.91	\$ 7,490.64	\$ 8,062.55	\$ 8,678.12	
A.6	Totals:			\$ 382,208.66	\$ 371,253.13	\$ 286,549.64	\$ 255,691.41	\$ 237,996.34	
A.7	Revenue and Reimbursement Absorption	Costs can be covered by revenues without impact on operational tax levy	Impacts ability of transfer of operational surplus to general fund use. Accounting for this in Section #2 "Revenues" line "ee".	\$ 382,208.66	\$ 371,253.13	\$ 286,549.64	\$ 255,691.41	\$ 237,996.34	
A.8	Total Levy Impact			\$ -	\$ -	\$ -	\$ -	\$ -	

B.1	Highway - Projecting Wage Increases	Proposing 2023 = 2 x Step-Increase (4%) + 5% 4.5 %CPI; 2024 = Step-Increase (2%) + 5% 3.5 %CPI; 2025 = Step-Increase (2%) + 4% 3% CPI, 2026 = 3% 1.5% CPI; 2027 = 3% 1.5% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 68,870.11	\$ 58,386.55	\$ 53,548.81	\$ 28,380.87	\$ 29,232.29	
B.2	Highway - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 5,268.56	\$ 4,466.57	\$ 4,096.48	\$ 2,171.14	\$ 2,236.27	
B.3	Highway - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 4,476.56	\$ 3,795.13	\$ 3,480.67	\$ 1,844.76	\$ 1,900.10	
B.4	Highway - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$430,730.00	\$ 64,609.50	\$ 54,487.35	\$ 54,982.69	\$ 54,432.86	\$ 46,146.97	
B.5	Highway - Projecting Worker's Comp			\$ 1,860.66	\$ 2,080.50	\$ 2,288.81	\$ 2,463.56	\$ 2,651.65	
B.6	Totals:			\$ 145,085.39	\$ 123,216.09	\$ 118,397.46	\$ 89,293.18	\$ 82,167.28	
B.7	Revenue and Reimbursement Absorption		Can be accounted for by revenues and reimbursements, but then results in reduction in maintenance or offset with borrowing. This equates to about 3 miles of resurface. This extends our life cycle plan of 50 year of full replacement, without maintaining short-term borrowing of at least \$500,000 earmarked for roads.	\$ 145,085.39	\$ 123,216.09	\$ 118,397.46	\$ 89,293.18	\$ 82,167.28	
B.8	Total Levy Impact			\$ -	\$ -	\$ -	\$ -	\$ -	

C.1	General - Projecting Wage Increases	Proposing 2023 = 2 x Step-Increase (4%) + 5% 4.5 %CPI; 2024 = Step-Increase (2%) + 5% 3.5 %CPI; 2025 = Step-Increase (2%) + 4% 3% CPI, 2026 = 3% 1.5% CPI; 2027 = 3% 1.5% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us complete in recruitment and retention.	\$ 336,400.26	\$ 285,192.67	\$ 261,562.42	\$ 138,628.08	\$ 142,786.92	
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# 2022 Budget Adjustments

C.2	General - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$	25,734.62	\$	21,817.24	\$	20,009.52	\$	10,605.05	\$	10,923.20
C.3	General - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$	21,866.02	\$	18,537.52	\$	17,001.56	\$	9,010.83	\$	9,281.15
C.4	General - Projecting Health Increases	Estimating: 2023=15%, 2024= 11%, 2025 = 10%, 2024 = 9%, 2026 = 7%	Estimated Employer Contribution for 2022 = \$1,734,574.38	\$	260,186.16	\$	219,423.66	\$	221,418.42	\$	219,204.24	\$	185,836.48
C.5	General- Projecting Worker's Comp			\$	8,965.01	\$	10,024.23	\$	11,027.88	\$	11,869.86	\$	12,776.13
C.6	Totals:			\$	653,152.06	\$	554,995.32	\$	531,019.80	\$	389,318.05	\$	361,603.88
C.7	Revenue and Reimbursement Absorption through HHS		Not anticipating any ability to absorb additional expenses.										
C.8	<b><u>Total Levy Impact</u></b>	These are the individual year additional amounts, they are not the accumulated amounts to show impacts in relation to 2022 as the baseline budget.		\$	653,152.06	\$	554,995.32	\$	531,019.80	\$	389,318.05	\$	361,603.88
C.9	<b><u>Total Cumulative Levy Impact</u></b>	This line is intended to show the cumulative impact of the increases in comparison to the 2022 budget to identify needs in filling compounded gap		\$	653,152.06	\$	1,208,147.38	\$	1,739,167.18	\$	2,128,485.23	\$	2,490,089.10
Consider % wage overestimation on steps, not account for attrition to help buffer underage on health insurance													
D.	Dental	County Premium Contributions to the Dental Plan is fixed at a dollar amount	Any increases are covered by employee premium share, we are not projecting increase in participation	\$	-	\$	-	\$	-	\$	-	\$	-
E.1	Liability Insurance	Assumes: 10% increase in overall county expenses and a 4.5% increase in premium rates	Insures coverage of liability to county.	\$	8,176.01	\$	9,398.33	\$	10,803.38	\$	12,418.48	\$	14,275.05
E.2	Property Insurance	Assumptions: 10% premium increase, Includes Symons, Campus, and Fair, Base Rate of 2022 used going forward	Insures coverages of buildings.	\$	6,672.88	\$	7,340.17	\$	8,074.18	\$	8,881.60	\$	9,769.76
E.3	Vehicle and Equipment Ins	Premium rate increase of 10% each year	\$100,000 added to overall value every year to vehicle inventory - Increase with (May double with inventory; variable of switching to Aegis)	\$	3,836.70	\$	4,024.70	\$	4,212.70	\$	4,400.70	\$	4,588.70
E.4	<b><u>Total Levy Impact</u></b>	These are the individual year additional amounts, they are not the accumulated amounts to show impacts in relation to 2022 as the baseline budget.		\$	18,685.59	\$	20,763.20	\$	18,877.56	\$	25,700.78	\$	28,633.51
E.5	<b><u>Total Cumulative Levy Impact</u></b>	This line is intended to show the cumulative impact of the increases in comparison to the 2022 budget to identify needs in filling compounded gap		\$	18,685.59	\$	39,448.78	\$	58,326.35	\$	84,027.13	\$	112,660.64

SECTION #2: Forecasted (Organizational Revenue) Assumptions and Impacts									
#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/					
				2023	2024	2025	2026	2027	
aa	Example - Energy Credits from Solar Field towards operations	Revenue flow from energy credits, this projection is built on the assumption of the farm providing electricity to the grid by 01 Jan 2023.	This inflow of revenues to the county is unrestricted and can be used on discretionary operational expenses.	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	
bb	TID Ends / Richland Center	New inflow of property tax. This is a small district closing in the City of Richland Center. The city is working with their financial consultants to determine the end of the incremental contribution to infrastructure.	this TID will lead to a small increase in tax base revenue shared with the City and School District. Anticipating a few thousand.	Check with Aaron at the City - Post Audit	\$ -	\$ -	\$ -	\$ -	
cc	Undesignated Fund Balance	Utilization of \$88,285.08 in 2022	With loss of this revenue source, gap is added to future budget years	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	
dd	Contingency Fund Balance	Utilization of \$300,000 in 2022, did not contribute into the fund in 2022	With loss of this revenue source, gap is added to future budget years	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	
ee	Changes in expected revenues from Pine Valley towards general operations	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	Utilized a surplus in "Debt Service Fund" of \$504,996 in 2022 budget. Anticipating replenishment of only <u>\$300,000 to match historic.</u>	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	
ff	Increase levy limit from net new construction, or allowable min percent	Anticipating a compound impact of continued increase.	Estimation from Derek and Jeff	\$ (20,000.00)	\$ (45,000.00)	\$ (75,000.00)	\$ (110,000.00)	\$ (150,000.00)	Compounded this revenue source to reflect anticipated continued increase from 2022.
Totals:				\$ 456,618.08	\$ 431,618.08	\$ 401,618.08	\$ 366,618.08	\$ 326,618.08	

## SECTION #3: Estimated (Gap) projections for each year from estimated wages and revenue streams:

	2023	2024	2025	2026	2027
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**2022 Budget Adjustments**

<b>Totals:</b>	\$ 1,128,455.73	\$ 1,679,214.24	\$ 2,199,111.60	\$ 2,579,130.43	\$ 2,929,367.82
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**SECTION #4: Proposed Department and Services (Adjustments and Options): - in this section added expenditures = positive // savings or revenues = negative**

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+/-) to levy/					
				2023	2024	2025	2026	2027	
1.01	Health & Human Services - Core	Upgrade/Replace Electronic Health Record	To reduce workload for managing paper files and improve efficiencies in case work, billing, and revenue tracking. There will be annual maintenance / support costs once implemented. Partial cost will be able to be recouped in the following year.	\$ -	\$ -	\$ 100,000.00	\$ 10,000.00	\$ 10,000.00	Push implementation out until 2025
1.02	Health & Human Services - Core	Create Custodian Position	Eliminate leased SWWD8 position will create a savings and will be a step closer to sharing maintenance staff between the Courthouse and HHS	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)	
1.03	Health & Human Services - Core	Increase to hourly compensatory on-call pay from \$2.00 to \$2.50 (Childhood and Youth Services) = \$11,500 increase	Anticipating to cover this in existing budget and going forward	\$ -	\$ -	\$ -	\$ -	\$ -	
1.04	Health & Human Services - Core	Recruitment and Retention Incentives (proposed dollar amount)	Administrator has been given directives to move forward in 2022	\$ -	\$ -	\$ -	\$ -	\$ -	
1.05	Health & Human Services	Reclassification of the Master-level. Mental Health Therapist \$166.85 w/ no levy impact	Efforts to help with continued struggles in recruitment and retention	\$ -	\$ -	\$ -	\$ -	\$ -	
1.06	Health & Human Services	Reclassification of Mental Health Counselors = (\$2,609.06) w/ no levy impact	Efforts to help with continued struggles in recruitment and retention	\$ -	\$ -	\$ -	\$ -	\$ -	
1.07	Health & Human Services	Reclassification of APS Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 1,680.28	\$ 1,797.90	\$ 1,887.79	\$ 1,982.18	\$ 2,061.47	
1.08	Health & Human Services	Reclassification of APS/Crisis Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 1,680.28	\$ 1,797.90	\$ 1,887.79	\$ 1,982.18	\$ 2,061.47	
1.09	Health & Human Services	Reclassification of CYF Case managers = \$22,324.92 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 22,324.92	\$ 23,887.66	\$ 25,082.05	\$ 26,336.15	\$ 27,389.60	
1.10	Health & Human Services	Reclassification of CYF Youth Aide Workers = \$4,816.83	Efforts to help with continued struggles in recruitment and retention	\$ 4,816.83	\$ 5,154.01	\$ 5,411.71	\$ 5,682.29	\$ 5,909.59	
1.50	Health & Human Services - Placement Budget	Reduction in the child and adult placement Funds 44 & 54.	These funds are intended to be revolving fund so if placement expensed to not reach or exceed the fund balances in 2022, then the remaining balance can be carried over to the next year with only adding tax levy to return the balance to \$1,485,000. For example in 2021, Placement expenses totaled \$1,214,000. If the allocation to Funds 44 & 54 had been \$1,485,000 then the remaining balance of \$271,000 would carry over to the next year and only \$1,214,000 in tax levy would be needed to top off the funds. What I'm showing in the various cells are estimates but as placements come under control, we should see some carry over.	\$ (100,000.00)	\$ (75,000.00)	\$ (50,000.00)	\$ (25,000.00)	\$ -	

**2022 Budget Adjustments**

1.90	Health & Human Services	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure = Estimated Amount (\$124,669)	Some of the following would cause and agency hardship. Stephanie and I will continue to look at the budget however we are not confident that we could meet this goal. There would need to be a significant decrease in services offered. <ul style="list-style-type: none"> <li>• Not filling APS/Crisis saves tax levy of \$28,430</li> <li>• Decreasing technology budget by \$15,594 (this sets us up for higher costs in the future by not upgrading technology in a timely manner)</li> <li>• Decrease Admin Tax levy by \$7976 by maximizing AMSO in the ADRC</li> <li>• Decrease building maintenance by \$8,000</li> <li>• Decrease Advertising Admin budget by \$2,000</li> </ul> The above is the total amount that we could possibly uncomfortably reduce tax levy in programs. Any further cuts would cause us to have to eliminate programs and cut staff which would then affect our most vulnerable citizens and could cause other expenses to rise, such as high cost placements. Please note that the agency has been working hard over the last three budget cycles to reduce tax levy and we are at a point where we would have to start ending programs which again places more strain on existing programs and would cause costs to increase in other areas, ie placements.					
1.91	Health & Human Services	Directed reduction of \$50,000 Levy	<ul style="list-style-type: none"> <li>• Decrease technology budget by \$15,594 (this sets us up for higher costs in the future by not upgrading technology in a timely manner)</li> <li>• Do not fill vacant APS/Crisis Shared position: savings of \$28,430</li> <li>• Decrease Admin tax levy by \$5976 by maximizing ADRC AMSO</li> </ul>					
1.92	Health & Human Services	Eliminate non-mandated services of Alcohol and Drug Treatment Court = (\$27,103)	This program was added with the 2022 budget.					
<b>Total projected impact on HHS dept./programs:</b>				\$ (75,497.69)	\$ (48,362.53)	\$ 78,269.35	\$ 14,982.81	\$ 41,427.13
2.01	Highway	Reclassification of Shop Foreman to Parts Superintendent	Reclassification to grade "J". Combined with (Elimination of a Parts Clerk). Action taken by F+ P in June. Anticipating resolution adoption.	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83
2.03	Highway	Eliminating Parts Clerk Position	Combined with reclasses of a Shop Foreman	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)
2.04	Highway	Eliminating Mechanic Position	Reduction of position and operating with one less	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)
2.02	Highway	Increase office of Office Clerk to 40 hrs weekly	From 35 to assist with parts shop	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05
2.06	Highway	Equipment Sale (Surplus Auction Items)	Surplus and underutilized equipment sold on market	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -
2.07	Highway							
2.90	Highway	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure (\$333,000)	Here I'm going to use the same response as the first question with the bottom line narrative involving road replacement rotation changing. A 20% reduction to levy would equal around \$330,000 less being applied to road replacement. This now equals \$1,261,579.16 being spent annually on road replacement which then equals only 4.3 maybe if you push it 4.4 miles of road being replaced per year. This increases our road replacement rotation to 69 years, allowing roads to sit 49 years past life expectancy.					

**2022 Budget Adjustments**

2.91	Highway	Directed reduction of (\$50,000) Levy	The highway department will not be able reduce any of its' provided services, man power or equipment replacement because of the simple reason of safety ( making sure roads stay open to safely transport people from point A to point B with proper response time to address areas of concern) and currently we do not provide any services that are not mandated or that do not produce revenue. Where you will see the biggest impact with a \$50,000 reduction to levy is in the amount of road we are replacing. Currently the county is on a 55 year rotation to replace all roads at a rate of 5.5 miles of roads replaced a year. 1 mile of roads cost the county roughly \$289,378.03 to replace or \$1,591,579.16 spent annually on all 5.5 miles. With a \$50,000 reduction, ultimately would equal only \$1,541,579.16 being spent on road replacement. This equals only replacing 5.3 miles of road per year which extends our rotation cycle out to 57 years. All of what I just stated translates into the main fact that a road is designed to last roughly only 20 years. If we decide to decrease rather than increase levy than in theory would have roads sitting for 37 years past their life expectancy waiting to be replaced.						
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<b>Total projected impact on HWY dept/program:</b>	\$	(64,018.99)	\$	(54,018.99)	\$	(54,018.99)	\$	(54,018.99)	\$	(54,018.99)
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3.01	Sheriff's Office	Add a Jail Administrator Position	Addition of a Jail Administrator at anticipated grade of "I" with benefits	\$	90,007.54	\$	94,507.92	\$	99,233.31	\$	103,202.65	\$	107,330.75	Need but not recommended under budget constraints
3.02	Sheriff's Office	Reclassification for Clerical	Reclassification of position to grade "F " to "G"	\$	3,889.60	\$	4,084.08	\$	4,288.28	\$	4,459.82	\$	4,638.21	
3.03	Sheriff's Office	818 Position for 2024	COP grant progression (75,50,25) This is a grant position with incrementally reduced state funding			\$	19,300.00	\$	44,425.00	\$	69,292.00	\$	97,956.00	
3.04	Sheriff's Office	Gas expenses increases		\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00	
3.05	Sheriff's Office	Ammunition increase	Estimating \$500.00 increase per year	\$	500.00	\$	1,000.00	\$	1,500.00	\$	2,000.00	\$	2,500.00	
3.06	Sheriff's Office	Increases in training expenses (road and jail)	Maintain accreditation requirements and safety protocols.	\$	5,000.00	\$	5,500.00	\$	6,000.00	\$	6,500.00	\$	7,000.00	
3.07	Sheriff's Office	Computer Maintenance	Up keep on sheriff systems	\$	2,000.00	\$	4,000.00	\$	6,000.00	\$	8,000.00	\$	10,000.00	
3.08	Sheriff's Office	Internet costs	This covers courthouse (\$3,000) should this be moved to County Tech	\$	150.00	\$	300.00	\$	450.00	\$	600.00	\$	750.00	
3.09	Sheriff's Office	SRT Equipment	Estimated expense increase to maintain	\$	500.00	\$	1,000.00	\$	1,500.00	\$	2,000.00	\$	2,500.00	
3.10	Sheriff's Office	Drug Task Force Supply and Equipment	Estimated expense increase to maintain	\$	500.00	\$	1,000.00	\$	1,500.00	\$	2,000.00	\$	2,500.00	
3.11	Sheriff's Office	Lights increase	Estimated expense increase to maintain	\$	500.00	\$	1,000.00	\$	1,500.00	\$	2,000.00	\$	2,500.00	
3.12	Sheriff's Office	Telephone	Estimated expense increase to maintain	\$	500.00	\$	1,000.00	\$	1,500.00	\$	2,000.00	\$	2,500.00	
3.13	Sheriff's Office	Heat (add ambulance costs of bay)	Estimated expense increase to maintain	\$	500.00	\$	1,000.00	\$	1,500.00	\$	2,000.00	\$	2,500.00	
3.14	Sheriff's Office	Increases Jail supplies	Estimated expense increase to maintain	\$	1,000.00	\$	1,500.00	\$	2,000.00	\$	2,500.00	\$	3,000.00	

3.90	Sheriff's Office	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure = \$695,524	Significant staff and equipment reductions to an already down to basics budget											
3.91	Sheriff's Office	Directed reduction of \$50,000 Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.											
3.92	Sheriff's Office	Reduction of 1 x Day Patrol Deputy during week days. Estimated at \$78,625.00	Reduction of day patrol presence in community during week days. Places strain on management and mutual aid to respond in need and impacts overall response to calls and police presence in the community.	\$	-	\$	-	\$	-	\$	-	\$	-	Amend reflecting action from 27JUL22 meeting. Amended in July 27th meeting to scratch reduction.

<b>Total projected impact on Sheriff dept/program:</b>	\$	35,039.60	\$	60,684.08	\$	92,163.28	\$	123,351.82	\$	158,344.21
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4.01	Tower / Radio - 911	Maintenance Costs (Increased Tower Rentals, etc.)		\$	-	\$	100,000.00	\$	103,000.00	\$	106,090.00	\$	109,272.70	Best guess until project engineering is complete
4.02	Tower / Radio - 911	Software Refresh	Refresh of operating system.	\$	-	\$	-	\$	200,000.00	\$	-	\$	-	This may be added to short-term borrowing plan, but would displace other expenditures
4.04	Tower / Radio - 911	Contracted Support for GIS ESRI support	Initial build for spillman mapping. \$10,000 plus maintenance. Concerns on where funding comes from.- Need to talk with MIS and Lynn. TBD	\$	10,000.00	\$	4,000.00	\$	4,000.00	\$	4,000.00	\$	4,000.00	
4.05	Tower / Radio - 911	Split Dispatch from Jail (= 8 dispatchers)	Wages and benefits with consideration for implementing in 2025. Our jail remains in compliance and functional but we struggle with safety and potential burnout from combining our dispatch and jail staff.					\$	523,968.00	\$	550,166.40	\$	577,674.72	
4.06	Tower / Radio - 911	Central Square	Budgeted in fund balance through 911 outlay Fund #42					\$	25,000.00					
4.07	Tower / Radio - 912	County Tower Rentals (Revenues)	TBD - December 2022 Decision	\$	-	\$	-	\$	-	\$	-	\$	-	
4.08	Tower / Radio - 911	Generator Maintenance	Consideration for a maintenance agreement for generator upkeep on all sites.	\$	-	\$	-	\$	-	\$	-	\$	-	
4.09	Tower / Radio - 911	Fiber use costs	Additional fees with fiber hookup to green sites (TBD) December 2022 Decision											

<b>Total projected impact on Tower/ Radio dept/program:</b>	\$	10,000.00	\$	104,000.00	\$	332,000.00	\$	110,090.00	\$	113,272.70
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**2022 Budget Adjustments**

5.01	Clerk of Court	Reclassification of position to incorporate a Chief Deputy	Possible reclass up to "H" = increase of \$1.90 hourly X 2080	\$ 3,952.00	\$ 4,149.60	\$ 4,357.08	\$ 4,574.93	\$ 4,803.68
5.02	Clerk of Court	Juror Pay increase (current \$16/day) to \$30/day	Anticipating possible no increases, merging trends of reduced trials	\$ -	\$ -	\$ -	\$ -	\$ -
5.03	Clerk of Court	Clear data account (skip tracing)	5% increase - need cost from Stacy	\$ -	\$ -	\$ -	\$ -	\$ -
5.04	Clerk of Court	Mental Evaluations (on competency) \$1,500 to \$2,000 per	increase in requests for Evaluations	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 8,000.00	\$ 10,000.00
5.90	Clerk of Court	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	There is no way the Clerk of Court can reduce its levy by 20 percent unless I create a budgetary fiction and reduce, on paper, the projected amount needed for attorney fees in 2023.					
5.91	Clerk of Court	Directed reduction of \$3,000 Levy Expenditure						

<b>Total projected impact on CoC dept/program:</b>	\$ 5,952.00	\$ 8,149.60	\$ 10,357.08	\$ 12,574.93	\$ 14,803.68
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6.01	County Clerk	Municode - Self-Publishing for codification	Software annual licensing contract, This software allows for continued codification and storage on a web platform for county ordinances.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00
6.02	County Clerk	Record Digitization & Software	This would allow for continued efforts to make resolutions available and searchable on a web platform.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
6.03	County Clerk	Begin charging townships for election services (charges by either service or flat fee service agreement)	Displaces expenses / or labor on townships	\$ (7,500.00)	\$ (7,500.00)	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00
6.90	County Clerk	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.					
6.91	County Clerk	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.					

<b>Total projected impact on Clerk dept./program:</b>	\$ 5,000.00	\$ 5,000.00	\$ 17,500.00	\$ 16,000.00	\$ 16,500.00
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7.01	Child Support	Addition of a 0.5 FTE staff support position	Clerical assistant at 20 hours per week // of contract	\$ -	\$ -	\$ 23,097.98	\$ 24,252.88	\$ 25,465.53
7.02	Child Support	Estimated increases of \$4,000 in office supply expenses, contracts and equipment needs.	Allows for basic functions and trainings to continue operations.	\$ 4,000.00	\$ 4,120.00	\$ 4,243.60	\$ 4,370.91	\$ 4,502.04
7.90	Child Support	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Department is currently operating thin. Additional reductions would require reduction in staffing hours and responsiveness and quality of service.	\$ -	\$ -	\$ -	\$ -	\$ -
7.91	Child Support	Directed reduction of \$2,000 Levy Expenditure	Department is currently operating thin. Additional reductions would require reduction in staffing hours and responsiveness and quality of service.	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Total projected impact on Child Support dept/program:</b>	\$ 4,000.00	\$ 4,120.00	\$ 27,341.58	\$ 28,623.79	\$ 29,967.56
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8.01	Coroner	None at this time - pending service calls.	Reduction in operations levy would impact necessary service hours and likely result in more strain on the Coroner with less funding available for deputy calls.	\$ -	\$ -	\$ -	\$ -	\$ -
8.02	Coroner			\$ -	\$ -	\$ -	\$ -	\$ -
8.90	Coroner	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction in hours in deputy support.	\$ -	\$ -	\$ -	\$ -	\$ -
	Coroner	Directed reduction of \$2,000 Levy Expenditure	Reduction in hours in deputy support.	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Total projected impact on Coroner dept/program:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
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9.01	Family Court Commissioner	Increase salary to reflect a COLA	Salaries and Fringe have not been increased in several years. \$27,405.19 annual salary increase by an estimated 3 percent annually.	\$ 822.16	\$ 846.82	\$ 897.63	\$ 951.49	\$ 1,008.58
9.02	Family Court Commissioner	Added Association Dues and Travel Expenses		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
9.03	Family Court Commissioner	Consideration of added expenditures submitted Child Support Reimbursable	Need to further investigate					
9.90	Family Court Commissioner	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction in hours to mandated services placing strain and delays on the court system.					
9.91	Family Court Commissioner	Directed reduction of \$1,000 Levy Expenditure	Reduction in hours to mandated services placing strain and delays on the court system.					

<b>Total projected impact on Family Court dept/program:</b>	\$ 1,022.16	\$ 1,046.82	\$ 1,097.63	\$ 1,151.49	\$ 1,208.58
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**2022 Budget Adjustments**

10.01	District Attorney's Office								
10.90	District Attorney's Office	Reduce Victim Witness Supervisor Position, estimated at \$78,444.61	Impacts on maintaining Marsy's Law Requirements and protection of rights. This position was approved with the 2023 budget.						
10.91	District Attorney's Office	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	We would be cutting hours from Victim Witness Coordinator leading added concerns with legal compliance, or from legal secretary impacting prosecution.						
10.92	District Attorney's Office	Directed reduction of \$2,000 Levy Expenditure	We would be cutting hours from Victim Witness Coordinator leading added concerns with legal compliance, or from legal secretary impacting prosecution.						
<b>Total projected impact on DA dept/program:</b>				\$	-	\$	-	\$	-
11.01	Register in Probate	Increases in Attorney Fees due to increase in cases	Anticipation of costs increasing (10% each year)	\$	5,150.00	\$	5,665.00	\$	6,231.00
11.02	Register in Probate							\$	6,884.65
11.90	Register in Probate	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure (\$37,059.45)	Reduction in staff hours and accessibility to the public.	\$	-	\$	-	\$	-
11.91	Register in Probate	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$	-	\$	-	\$	-
<b>Total projected impact on RIP dept/program:</b>				\$	5,150.00	\$	5,665.00	\$	6,231.00
12.01	Register of Deeds	None							
12.90	Register of Deeds	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure (\$6,636.94)	Reduction in staff hours and accessibility to the public.	\$	-	\$	-	\$	-
12.91	Register of Deeds	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$	-	\$	-	\$	-
<b>Total projected impact on ROD dept/program:</b>				\$	-	\$	-	\$	-
13.01	Treasurer's Office	Conversion and increase licensing for Cloud Based Tax Software with LandNav (who bought out GCS). (move from Property Budget)	The existing software will be sun setting in fall of 2023. We may have the ability to stretch conversion fees out over three years.	\$	23,000.00	\$	6,000.00	\$	6,000.00
13.90	Treasurer's Office	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.						
13.91	Treasurer's Office	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.						
<b>Total projected impact on Treasurer's dept/program:</b>				\$	23,000.00	\$	6,000.00	\$	6,000.00
14.01	Property Lister	Increase to GCS Software Increases = \$3,046.50	This is an annual fee for software licensing that allows the Property Lister to interface with ROD and Treasurer in data flow from deeds to tax statements. This goes away if moved up to line 13.01	\$	-	\$	-	\$	-
14.02	Property Lister			\$	-	\$	-	\$	-
14.90	Property Lister	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure (\$16,997.23)	Reduction in staff hours and accessibility to the public.	\$	-	\$	-	\$	-
14.91	Property Lister	Directed reduction of \$1,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.	\$	-	\$	-	\$	-
<b>Total projected impact on Property Lister dept/program:</b>				\$	-	\$	-	\$	-
15.01	Land Conservation	Mill Creek Inspections	Hiring an engineer to complete DNR required inspections	\$	-	\$	12,000.00	\$	12,000.00
15.02	Land Conservation	Rent Payment	Reduction in rent payment to move to the courthouse	\$	(11,352.00)	\$	(11,352.00)	\$	(11,352.00)
15.03	Land Conservation	Check with added MIS pieces and licensing expenses for phone systems and work stations.	Included in County Tech Budget and planning	\$	-	\$	-	\$	-
15.04	Land Conservation								

**2022 Budget Adjustments**

15.90	Land Conservation	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure Reduction Amount	Increase fees for self-compliance for Farmland Preservation. Currently charge \$15 per self-compliance form. If owner has more than 1, the others are \$5. These are doubled if late. Could make it \$15 per self-compliance form and \$30 for late or increase to \$20 and \$40 if late. Could raise the fee for manure storage permits (change via the ordinance). We don't do a lot of them, maybe 1 per year. Would need to check what other counties are charging. Reduction of staff or staff hours is an option. Currently have a vacancy which is hindering technical work essential for the office. If position is not filled or if it is filled and another position is eliminated, it may reduce tax levy but the state staffing grant from DATCP could be affected. Currently, the amount is based on 100% of the county conservationist hours spent on Land conservation issues (currently 95% of time) up to \$75,000. This position must work a minimum of 95% on LCD issues. Every county is guaranteed \$75,000 and 100% of the first position. Then it is supposed to be up 70% of the second position, but because the state never has enough for the whole 70%, they use a complex formula to come up with the amount for the 2nd position. They are based on the previous years salaries and fringes (ie, Sending in for 2023 grant is passed on salaries and fringes from 2021).	\$ -	\$ -	\$ -	\$ -	\$ -	
15.91	Land Conservation	Directed reduction of \$2,000 Levy Expenditure	Increase fees for self-compliance for Farmland Preservation. Currently charge \$15 per self-compliance form. If owner has more than 1, the others are \$5. These are doubled if late. Could make it \$15 per self-compliance form and \$30 for late or increase to \$20 and \$40 if late. Could raise the fee for manure storage permits. We don't do a lot of them, maybe 1 per year. Would need to check what other counties are charging.	\$ -	\$ -	\$ -	\$ -	\$ -	
15.92	Land Conservation	Support staff reduction when settled with Zoning \$59,675.38	Reduction of FTE between the two departments - Request Cathy and Mike	\$ -	\$ (59,675.38)	\$ (59,675.38)	\$ (59,675.38)	\$ (59,675.38)	Recommendation to reduce position
<b>Total projected impact on Land Con. dept/program:</b>				\$ (11,352.00)	\$ (59,027.38)	\$ (65,027.38)	\$ (59,027.38)	\$ (71,027.38)	
16.01	Zoning		Reduced \$30,000 use in Land Information Grant from 2022 re-utilizing this grant becomes questionable in context or meeting grant criteria	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
16.02	Zoning								
16.90	Zoning	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction in staff hours and accessibility to the public.						
16.91	Zoning	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours and accessibility to the public.						
16.92	Zoning	Support staff reduction when settled with Zoning	Reduction of FTE between the two departments - Request Cathy and Mike. Experienced						
<b>Total projected impact on Zoning dept/program:</b>				\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
17.01	Veteran's Services	none							
17.90	Veteran's Services	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure (\$18,914.75)	Reduction in purchasing of Memorial Day Flags and Holders or reduction in service hours.		\$ -	\$ -	\$ -	\$ -	
17.91	Veteran's Services	Directed reduction of \$1,000 Levy Expenditure	Reduction in purchasing of Memorial Day Flags and Holders or reduction in service hours.	\$ -	\$ -	\$ -	\$ -	\$ -	
17.92	Veteran's Services	Leave Veterans Benefits Specialist Position Vacant = (23,868.29)	Reduction in services hours and quality of services. Walk-in services would be very limited with most services having to be done by appointment, and appointments made leaving messages and return calls. Office would have more closures when CVSO is travel for training or home-visits. Alternative placement of services in the HHS building may be an option to support with receiving appointments, scheduling and admin receiving paperwork.	\$ -	\$ -	\$ -	\$ -	\$ -	Recommendation to leave benefits specialist position vacant. Amended 27JUL2022 to scratch reduction.
<b>Total projected impact on Veteran's dept/program:</b>				\$ -	\$ -	\$ -	\$ -	\$ -	

**2022 Budget Adjustments**

18.01	Courthouse Maintenance	Maintenance on entrance doors, contract for inspections	This is an increase in fees to allow for routine service checks on our entry doors of the courthouse. These inspections help ensure the building is secured after business hours.	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
18.03	Courthouse Maintenance	Energy Audit							
18.03	Courthouse Maintenance	Air renovation and mold mitigation	This project would include inspection, abatement and cleaning to help ensure air quality of the building.						
18.04	Courthouse Maintenance	Addition of Maintenance Director [Strategic Plan: creation of centralized maintenance]	Combined maintenance services and oversight on county facilities and operations.	\$82,837	<del>\$ 86,150.58</del>	<del>\$ 89,596.61</del>	<del>\$ 93,180.47</del>	\$ 96,907.69	Push back implementation until 2027
18.05	Courthouse Maintenance	Generator Maintenance (contract). No current offer.	Consideration for county-wide generator maintenance and upkeep program (consider with radio/tower project).						
18.90	Courthouse Maintenance	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours, maintenance contracts, supplies and/or accessibility to the public. Reduction in custodial support hours that may degrade building cleanliness.						
18.91	Courthouse Maintenance	Directed reduction of \$2,000 Levy Expenditure	Reduction in staff hours, maintenance contracts, supplies and/or accessibility to the public.						

<b>Total projected impact on CH Maint. dept/program:</b>	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 97,157.69
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19.01	MIS	Reclassification of MIS system Administrator Position - MIS Administrator	Reclassification of the MIS Administrator Position potentially from a "J" to "K". The MIS Systems Administrator position continues to grow in complexity requiring rapidly developing continued education, experience and responsibility.	\$ 3,931.20	\$ 4,127.76	\$ 4,334.15	\$ 4,507.51	\$ 4,687.81	
19.02	MIS	Sheriff Tech / and Radio Tower Coordinator Position	Anticipation of position at possible "I" rating.	\$ -	\$ 79,750.48	\$ 83,738.00	\$ 87,924.90	\$ 91,441.90	Implement 2024
19.03	MIS	Reclassification of MIS Position - MIS Director	Reclassification of the MIS Administrator Position potentially from a "M" to "N". Expectations and responsibility of the department continues to grow in efforts to meet service support expectations.	\$ -	\$ 3,931.20	\$ 4,127.76	\$ 4,292.87	\$ 4,464.59	Implement in 2024
19.04	MIS	MIS Assistant (Continued Contract at 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$18,000	\$ 19,080.00	\$ -	\$ -	\$ -	Maintain position under contract
19.05	MIS	MIS Assistant (Continued as new employee 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$0	\$ -	\$ 23,595.60	\$ 25,011.34	\$ 26,512.02	Transition in 2025
19.90	MIS	Strategic Plan- Directed reduction of 20% Levy Expenditure	Reduction in staff hours and potential delays in fixing problems.						
19.91	MIS	Directed reduction of \$3,000 Levy Expenditure	Reduction in staff hours and potential delays in fixing problems.						

<b>Total projected impact on MIS dept/program:</b>	\$ 21,931.20	\$ 106,889.44	\$ 115,795.51	\$ 121,736.62	\$ 127,106.32
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20.01	County Tech	Office 365 Licensing (Subscription)	With this the county will have a stronger platform for sharing server access, collaborative projects, efficiencies, and continuity of support programs including video conferencing	\$ -	\$ -	\$ -	\$ 70,488.00	\$ 71,897.76	Push back implementation to 2026
20.02	County Tech	AS400 Cloud Backup	This service backs up our financial and payroll data in cloud storage - vs. historic practice of tape backup; new expense in 2023	\$ 6,000.00	\$ 6,300.00	\$ 6,615.00	\$ 6,945.75	\$ 7,293.04	
20.03	County Tech	Smarsh - Mobile Device	Achieving Mobile Messages and Filtering; new expense in 2023	\$ 5,000.00	\$ 5,150.00	\$ 5,304.50	\$ 5,463.64	\$ 5,627.54	
20.04	County Tech	Jamf- management of updates and apps	Mobile device management (estimating at 5%, but may also have to factor for adding more devices); new expense in 2023	\$ 3,400.00	\$ 3,570.00	\$ 3,748.50	\$ 3,935.93	\$ 4,132.72	
20.05	County Tech	Telephone Licensing - looking to increase at about 7% each year	Current annual expense = \$7,035.00; increase expense at a projected 7% increase	\$ 492.45	\$ 526.92	\$ 563.81	\$ 603.27	\$ 645.50	
20.06	County Tech	New Website - for the county on a platform - Gov Office (example) estimated a 35,000 implementation and \$15,000 annual	Merge with estimates from Clerk's Budget	\$ -	\$ -	\$ -	\$ 35,000.00	\$ 15,000.00	Push back to 2026
20.07	County Tech	VEEAM - server management software - projected increases	Back up of servers. It images all servers in the event of a loss it allows for data and server recovery.	\$ 250.00	\$ 262.50	\$ 275.63	\$ 289.41	\$ 303.88	
20.08	County Tech	Misc. software expenses - Adobe, genome, WebEx, etc. (currently \$2,000) anticipating 5% increase	Adds administrative ease on managing and editing data.	\$ 2,500.00	\$ 2,625.00	\$ 2,756.25	\$ 2,894.06	\$ 3,038.77	
20.09	County Tech	Antivirus - Sophos, changed to a centralized expense vs. department (\$17,000)	Current three year deal			\$ 18,000.00	\$ 18,720.00	\$ 19,468.80	
20.10	County Tech	Barracuda Web-filter	Filters access to inappropriate content and filters malicious emails.	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13	\$ 6,077.53	\$ 6,381.41	
20.11	County Tech	Barracuda Email Archiver	Maintain compliance with open record requests. (would go away with office 365)	\$ 3,480.00	\$ 3,654.00	\$ 3,836.70	<del>\$ 4,028.54</del>	<del>\$ 4,229.96</del>	
20.12	County Tech	Barracuda Email Encryption	Encrypts email. (would go away with office 365)	\$ 12,000.00	\$ 12,600.00	\$ 13,230.00	<del>\$ 13,891.50</del>	<del>\$ 14,586.08</del>	
20.13	County Tech	Security Training and Testing Program	A program would help mitigate threats and data breaches.	\$ 3,000.00	\$ 3,150.00	\$ 3,307.50	\$ 3,472.88	\$ 3,646.52	



**2022 Budget Adjustments**

20.14	County Tech	Security Cameras and Video Storage	Protects physical infrastructure and mitigates breaches and liabilities.	\$ 500.00	\$ 525.00	\$ 551.25	\$ 578.81	\$ 607.75
20.15	County Tech	Secondary Internet Redundancy	This would be a "small band-width" provider to use as a secondary in the event of outages with primary	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63	\$ 1,215.51
20.16	County Tech	Ipads for citizen members on Standing Committees	Allows our citizen members on standing committees to fully participate with common access. (anticipating 7) Future funding under capital program.	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -

20.90	County Tech	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -
20.91	County Tech	Directed reduction of \$5,000 Levy Expenditure	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Total projected impact on County Tech dept/program:</b>	\$ 46,372.45	\$ 44,925.92	\$ 65,079.76	\$ 155,626.89	\$ 139,259.19
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21.01	Administration	Creation of Finance Department <b>[Strategic Plan]</b> Addition of 1FTE Finance Officer	Increases financial control and planning and aligns with goals of strategic planning estimated "O" grade = total package of \$100,842.82	\$ -	\$ -	\$ -	\$ -	\$ 100,842.82
21.02	Administration	Creation of HR Department <b>[Strategic Plan]</b> Addition of 1FTE HR Coordinator	Increases HR policy development and consistent employment actions estimated "L" grade = total package of \$89,351.11	\$ -	\$ -	\$ -	\$ -	\$ 89,351.11
	Administration	Creation of HR + Finance Department Combined <b>[Strategic Plan]</b> Addition of 1FTE Finance and HR Coordinator	Increases financial controls and HR practices. Manages admin staff. Estimated "P" Grade. Bridge until possible assessment of 2027.	\$ -	\$ 105,116.60	\$ 110,372.43	\$ 115,891.05	\$ -
21.03	Administration	Staff training and professional development	Additional funds for staff training to encourage more experiences with WACPD and WGFOA and conferences.	\$ 3,500.00	\$ 3,700.00	\$ 3,900.00	\$ 4,100.00	\$ 4,300.00
21.04	Administration	Department head training targeted at leadership and management, including lean process training or UW continuing education certifications in public management or human resources <b>[Strategic Plan]</b>	Southwest Tech Leadership = \$825.00; UW Extension Government Leadership Academy = \$1,200. 5xManagement Personnel per year.	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
21.04	Administration	Proposal for a new ERP System <b>[Strategic Plan]</b>	AS400 support is nearing end - new software / transfer	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
21.05	Administration	Establish a Lapsing Contingency Fund to absorb unforeseen expenditures at the organizational level	Lapsing Amount to hold for use // Assign a Fund Number	\$ -	\$ -		\$ 100,000.00	\$ 100,000.00
21.06	Administration	Utilize remaining Contingency Fund Balance on unforeseen Expenses	Fund #11: Contingency Fund (currently non-lapsing)	Fund Balance	Fund Balance	Fund Balance	\$ -	\$ -

21.90	Administration	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
21.91	Administration	Directed reduction of \$5,000 Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
21.92	Administration	Reduction of Administrator and Re-establish a Part-time Administrative Coordinator on the County Clerk	Reduction in \$110,611.35	\$ -	\$ -	\$ -	\$ -	\$ -
21.93	Administration	Reduction of Assistant Administrative Coordinator on the County Clerk	Reduction in \$74,124.46. In Levy expenses with impacts on administration management of projects policy, meeting planning and coordination, etc.	\$ -	\$ -	\$ -	\$ -	\$ -
21.94	Administration	Reduction of Part-Time Finance Officer		\$ -	\$ -	\$ (16,000.00)	\$ (16,000.00)	\$ (16,000.00)

<b>Total projected impact on Admin dept/program:</b>	\$ 3,500.00	\$ 108,816.60	\$ 103,272.43	\$ 208,991.05	\$ 583,493.93
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22.01	County Board	Training and Conference	Increased funding to allow for supervisor participation in the WCA COWS in Richland Center		\$ 500.00		\$ 700.00	
22.02	County Board	Training and Conference	Allow for additional training with participation at full conference and legislative session	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00
22.03	County Board	Annual Salary for Supervisors	Unknown cost - Currently evaluating the new standing committee structure to determine the effectiveness of meetings and future need for meetings. Eventual action to change from a per diem model of supervisor payment to a annual salary may be a future recommendation.	\$ -	\$ -			

**2022 Budget Adjustments**

22.04	County Board	Reduction in volume of posting Board minutes in paper	The full publication of the county board resolutions and ordinances will continue to be posted on the County's website. Complete ordinances will remain posted in the paper. Resolutions will be summarized.	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)
22.90	County Board	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
22.91	County Board	Strategic Plan- Directed reduction of \$5,000 Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total projected impact on County Board dept./program:</b>				\$ (3,400.00)	\$ (2,400.00)	\$ (2,400.00)	\$ (1,200.00)	\$ (1,400.00)
23.01	Tricounty Airport	Anticipated increase in Operations Costs = Last year's increase % increased out. 2022 annual operation expense of the county = \$27,555.15	Adding operational costs in wages, benefits and routine maintenance expenses. Participation in excepting the FAA grant to build the drainage ditch includes language of required ownership of (Sauk and Richland County). If both owners were to separate from ownership a prorated repayment of acquired funds would be required to the FAA and State DOT. Separation of Richland County with retention of ownership by Sauk may be possible but would require in-depth legal investigation and negotiations with Sauk County.	\$ 8,266.55	\$ 8,679.88	\$ 9,113.87	\$ 9,569.56	\$ 10,048.04
23.02	Tricounty Airport							
23.03	Tricounty Airport							
23.90	Tricounty Airport	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions and operational adjustments in efforts to best provide services.					
23.91	Tricounty Airport	Strategic Plan- Directed reduction of \$2,500 Levy						
	Tricounty Airport	Separation from Airport = (\$27,555.15)						
<b>Total projected impact on TRICTYdept/program:</b>				\$ 8,266.55	\$ 8,679.88	\$ 9,113.87	\$ 9,569.56	\$ 10,048.04
24.01	Ambulance Services	Propose to add 2 new part-time positions	positive impact - will improve our ability to provide inter-facility transports	\$ 25,867.68	\$ 26,426.80	\$ 26,953.02	\$ 26,953.02	\$ 26,953.02
24.02	Ambulance Services	Propose to add 1 new full-time position	positive impact - will improve our ability to provide inter-facility transports	\$ 69,929.27	\$ 70,988.03	\$ 71,984.52	\$ 71,984.52	\$ 71,984.52
24.03	Ambulance Services	Reduce paid on call salary	Will offset increase in full/part time salary	\$ (28,000.00)	\$ (28,000.00)	\$ (28,000.00)	\$ (38,000.00)	\$ (38,000.00)
24.04	Ambulance Services	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$ 5,635.00	\$ 5,663.17	\$ 5,691.48	\$ 5,719.93	\$ 5,748.52
24.05	Ambulance Services	put aside money for roof project - REC	roof replacement - cost spread out over 4 years	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
24.06	Ambulance Services	Replace Ambulance Cot - (x2)	improve patient/EMT safety when moving patients. Current cots near end of life.	\$ 27,500.00	\$ 30,250.00			
24.07	Ambulance Services	Increased Revenues	With increased staff - ability to perform increased transfers = gaining revenues (estimating 15 transfers per month at Medicaid rate which is the lowest possible at an estimate 73% of clients)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)
	Ambulance Services	Annual Capital Outlay Contributions for future capital projects with building, vehicles and equipment.		\$ 41,068.05	\$ 36,672.00	\$ 65,370.98	\$ 75,342.53	\$ 95,313.94
24.90	Ambulance Services	Reduction in all operations	Ambulance does not impact County Operation Levy. No anticipated Levy use. Would see reduction in payroll and administrative support hours. These hours would likely be filled with other department demands and an over secondary reduction is not projected.	\$ -	\$ -	\$ -	\$ -	\$ -
24.91	Ambulance Services	Reduction in Property Insurance	Anticipating a 90/10 split with Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -
24.92	Ambulance Services	Reduction in Liability Insurance	Anticipating a 90/10 split with Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -
24.93	Ambulance Services	Strategic Plan- Directed reduction of (\$5000) Levy	There is no consideration for direct levy in financial projection past completed ambulance garage in 2022.	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total projected impact on Ambulance dept/program:</b>				\$ 0.00	\$ -	\$ 0.00	\$ -	\$ 0.00
25.01	Emergency Management	Increase in contracted planning services (EMPG)	maintains current level of natural disaster preparedness and response	\$ 965.00	\$ 965.00	\$ 1,254.50	\$ 1,254.50	\$ 1,544.00
25.02	Emergency Management	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$ 1,075.00	\$ 1,080.37	\$ 1,085.77	\$ 1,091.19	\$ 1,096.64
25.03	Emergency Management	Increase in contracted planning services (EPCRA)	maintains current level of HAZMAT preparedness and response	\$ 841.00	\$ 841.00	\$ 1,093.00	\$ 1,093.00	\$ 1,346.00
25.04	Emergency Management	Add or Contract Position .75 FTE	If we had separated EM Director (displace EMPG contract) = Added position \$40,000	\$ -	\$ -	\$ -	\$ -	\$ -

**2022 Budget Adjustments**

25.05	Emergency Management	Added Work Space and Equipment	Courthouse Space or Sheriff - depend on placement and requirements of a work station, phone, licensing etc.	\$ -	\$ -	\$ -	\$ -	\$ -	
25.90	Emergency Management	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -	
25.91	Emergency Management	Strategic Plan- Directed reduction of (\$5000) Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on EM Mgmt dept/program:</b>									
				\$ 2,881.00	\$ 2,886.37	\$ 3,433.27	\$ 3,438.69	\$ 3,986.64	
26.01	Pine Valley Community Village:	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure - to previous amount of \$300,000 = (\$60,000)	Pine Valley revenues currently cover all operation expenses with excess. The 2022 budget utilized \$504,996.00 of operational revenues to supplement general operation expenses an additional 20% of anticipated revenues would begin depletion of stored capital and contingency funds. A 20 % increase of the previous \$300,000 utilization would equate to \$60,000 increase.	\$ -	\$ -	\$ -	\$ -	\$ -	
26.02	Pine Valley Community Village:	Contracting all Services to a 3rd party and leasing the facility for a fee	Reduction from estimated \$300,000 (risk) flow to \$150,000 (guaranteed) and reduced need for operations contingency. Recruitment and retention may carry it's own challenges, but those challenges are displaced to the contracted provider.	\$ -	\$ -	\$ -	\$ -	\$ -	
26.90	Pine Valley Community Village:	Strategic Plan- Directed reduction of Levy :	Reference Revenue Section #2						
<b>Total projected impact on Pine Valley:</b>									
				\$ -	\$ -	\$ -	\$ -	\$ -	
27.01	UW Extension Office	Local Cost Share on Contracts, anticipating	3% Increase operation costs	<del>\$ 3,338.85</del>	<del>\$ 3,439.02</del>	<del>\$ 3,542.19</del>	<del>\$ 3,648.45</del>	<del>\$ 3,757.91</del>	Recommend freeze all levy increases
27.02	UW Extension Office								
27.90	UW Extension Office	Reduce all levy funding for 2022 (\$185,651.77)	Displace existing revenues will have staffing impacts on support staff and partial funding for educators, and result in discontinued services to the community. (\$185,651.77). Impacts on grants requiring direct match, in-kind match or coordination of volunteer in-kind match. <b>Indicates impacts of proposal resolution of operating at \$100k of levy in 2024 and \$75k in levy in 2026.</b>	\$ -	\$ (85,651.77)	\$ (85,651.77)	\$ (110,651.77)	\$ (110,651.77)	
27.91	UW Extension Office	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure (\$37,006.43)	<ul style="list-style-type: none"> <li>Office would be open to the public by appointment only</li> <li>Less overall programming and coalition building done by educators as they will be doing more of the workload of support staff, i.e. data management, promotional material design, newsletter development, program material collating and preparation, reduction in access to support of the County Fair, etc.</li> <li>Complete loss of program such as Get Real</li> <li>Reduction in services such as pressure canning testing, assistance with soil sampling, Private Pesticide Applicator Testing</li> <li>County Committee prep and announcement would need to be shifted.</li> <li>Reduced efficiency in departmental financial management</li> </ul>						
27.92	UW Extension Office	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduction in services and hours						
<b>Total projected impact on UWEX dept/program:</b>									
				\$ -	\$ (85,651.77)	\$ (85,651.77)	\$ (110,651.77)	\$ (110,651.77)	
28.01	Fair & Recycling	2 x LTE Staffing for Fair Week (Clerical A)	Outside Hire @ \$11.93 x 40hours	\$ 1,068.93	<del>\$ 1,090.31</del>	<del>\$ 1,112.11</del>	<del>\$ 1,134.35</del>	<del>\$ 1,157.04</del>	
28.02	Fair & Recycling	2 x LTE Staffing for Fair Week (Ground B)	Outside Hire @ \$ 12.88 x 40hours	\$ 1,154.05	<del>\$ 1,177.13</del>	<del>\$ 1,200.67</del>	<del>\$ 1,224.68</del>	<del>\$ 1,249.18</del>	
28.03	Fair & Recycling	8 x LTE Staffing for Fair Week (Resolution commitment from county Board, Committees or Current County Staff	In-house from other departments (reduction in other service hours)	\$ -	\$ -	\$ -	\$ -	\$ -	
28.04	Fair & Recycling	Reclassification on Fair and Recycling Coordinator Positions	Estimated reclassification of an anticipated \$2.00 per hour increase.	<del>\$ 2,000.00</del>	<del>\$ 2,225.60</del>	<del>\$ 2,301.39</del>	<del>\$ 3,572.09</del>	<del>\$ 5,358.13</del>	

**2022 Budget Adjustments**

28.05	Fair & Recycling	Consideration for a Fair, Recycling and Parks Coordinator	Anticipating 40 hours per week. Anticipating job duties and responsibilities on reclassification reaching +\$4.00 per hour; or adding an part-time clerical support position.	\$ 12,480.00	\$ 13,104.00	\$ 13,759.20	\$ 14,447.16	\$ 15,169.52	
28.07	Fair & Recycling	Fair Contracts	Town and Country Porto-Potty Rental	\$ 1,100.00	\$ 1,155.00	\$ 1,212.75	\$ 1,273.39	\$ 1,337.06	
28.08	Fair & Recycling	Sound Equipment Rental	Increase of rental	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	
	Fair & Recycling	Purchased Mower vs. Lawn Mower Lease (\$3,000)	Would like to absorb those funds into the maintenance line to cover everything that has been cut over the years. We have to have some funds for raising fuel costs, repair and maintenance items, along with the cleaning/paper products for bathrooms, along with instating annual grandstand inspections (Line 28.10)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	
28.09									
28.10	Fair & Recycling	Annual Grandstand inspections and increased costs of fuel and maintenance.	Absorption of 28.09 line savings	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
28.11	Fair & Recycling	Increased on facility rental = \$3,000	Concerns on uniformity for profit vs. non-profit vs. free gate events.						
28.12	Fair & Recycling	Increase on storage rental		\$ (3,568.77)	\$ 3,568.77	\$ 3,568.77	\$ 3,568.77	\$ 3,568.77	
28.13	Fair & Recycling	Increased on gate fees	Recommend not considering this time and planning on slight increase from wristband sales						
28.14	Fair & Recycling	Increased events	Investigating addition of Beer Fest	\$ (1,000.00)	\$ 1,500.00				
28.90	Fair & Recycling	Reduce all levy funding for 2022 (\$15,000)	Displace existing revenues will likely have staffing impacts and ability to coordinate events and manage grounds. @ 32 hours for the week (labor day on Monday) <b>Indicates impacts of proposal resolution.</b>		\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	Amended
28.91	Fair & Recycling	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure		\$ -	\$ -	\$ -	\$ -	\$ -	
<div> <div>Total projected impact on Fair and Recycling:</div> <div>\$ (245.79)</div> <div>\$ (15,000.00)</div> <div>\$ (15,000.00)</div> <div>\$ (15,000.00)</div> <div>\$ (15,000.00)</div> <div>\$ (15,000.00)</div> </div>									
29.01	Parks Commission	Tax Levy increase	Return Parks budget to 2021 tax levy amount	\$10,000.00-	\$10,000.00-	\$10,000.00-	\$10,000.00-	\$10,000.00-	
29.02									
29.90	Parks Commission	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure = (\$6,000)	The only way to reduce 20% would be to reduce or eliminate money paid to the other parks. Would also reduce replacement of park equipment including playground equipment, picnic tables, etc. would need to increase camping fees (per ordinance). May need to decrease maintenance of parks.						
29.91	Parks Commission	Strategic Plan- Directed reduction of Levy \$5,000 :	Reduce money paid to other parks and increase camping fees						

**2022 Budget Adjustments**

29.92	Parks Commission	Reduce all Levy on Parks Operations = \$30,000	If this were to happen, all parks including the Pine River trail would be closed. No maintenance so would have to block access to all because of liability of no maintenance. Could try to sell all but the Pine River Trail (railroad has right to take back over at anytime) Rifle range should then be turned over to the sheriff's department and close to the public. Sheriff's department needs a range to maintain firearm requirements. <b>Indicates impacts of proposal resolution - Amended scratch as of 17JUL22 meeting</b>	\$ -	\$ -	\$ -	\$ -	\$ -	Proposed resolution amendment from 27 July 2022
<b>Total projected impact on Parks dept/program:</b>				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
30.01	Symons Recreation Complex	Wage, Dental & Health increases per County Board	City covers 50% operational expenses against section #1	\$ (7,000.00)	<del>\$(7,000.00)</del>	<del>\$(7,000.00)</del>	<del>\$(7,000.00)</del>	<del>\$(7,000.00)</del>	Zero levy contribution by 2024
30.01	Symons Recreation Complex	Partnership with Schools and business for programs/events at Symons.	Additional programming with Schools & Businesses - PE days at SRC, Swimming, Fitness programs, lifeguard classes through schools	\$ (3,000.00)	<del>\$(3,000.00)</del>	<del>\$(3,000.00)</del>	<del>\$(3,000.00)</del>	<del>\$(3,000.00)</del>	
30.01	Symons Recreation Complex	Increase membership and class prices	Raising rates too high can also lose memberships as well. So the lower the percentage of Health and wages each year is better for membership retention.	\$ (11,000.00)	<del>\$(11,000.00)</del>	<del>\$(11,000.00)</del>	<del>\$(11,000.00)</del>	<del>\$(11,000.00)</del>	
30.90	Symons Recreation Complex	Reduce all levy funding for 2022 (\$36,141.61)	Displace existing revenues will likely have staffing impacts. Any reductions we do would be matched by the city to equal = \$68,583 impact on Symons. Such action would require communication with the city. = \$(36,141.61) <b>Indicates impacts of proposal resolution.</b>	\$ -	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)	
30.91	Symons Recreation Complex	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -	
30.92	Symons Recreation Complex	<b>Strategic Plan-</b> Directed reduction of Levy \$5,000 :	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on Symons dept/program:</b>				\$ (21,000.00)	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)	\$ (36,141.61)	
31.01	UW Campus	Restore to 2020 level	Restore budget to \$60,000	<del>\$(20,000.00)</del>	<del>\$(20,000.00)</del>	<del>\$(20,000.00)</del>	<del>\$(20,000.00)</del>	<del>\$(20,000.00)</del>	
31.02	UW Campus	Reduction to UW occupation of Melville, Classroom, Science Building	County UW relationship. Reduction in 2022 maintenance expenses of \$40k to \$30K = \$10k reduction.	\$ -	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)	
31.90	UW Campus	Stop maintenance apportionments. Remaining (\$40,000) to reduce all levy funding in 2023.	Discontinuing all funding would be a breach of agreement. We would have to end or amend our agreement with the UW System. This would have significant impact on our existing deferred maintenance issues if we were to continue owning buildings. <b>Indicates impacts of proposal resolution.</b>	\$ -	\$ -	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)	
31.91	UW Campus	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Continued deferred maintenance, liability and deterioration of property.	\$ -	\$ -	\$ -	\$ -	\$ -	
31.92	UW Campus	<b>Strategic Plan-</b> Directed reduction of Levy \$5,000	Continued deferred maintenance, liability and deterioration of property.	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on UW Campus dept/program:</b>				\$ -	\$ (10,000.00)	\$ (40,000.00)	\$ (40,000.00)	\$ (40,000.00)	
32.01	UW Food Services	Food cost increase	Services will reflect higher prices to cover this increase in	\$52,974.00	\$55,622.00	\$58,403.00	\$61,323.00	\$64,389.00	
32.02	UW Food Services	Increase sales prices to cover expenses		<del>\$(52,974.00)</del>	<del>\$(55,622.00)</del>	<del>\$(58,403.00)</del>	<del>\$(61,323.00)</del>	<del>\$(64,389.00)</del>	
	UW Food Services								
32.90	UW Food Services	Reduction of all Levy budgeted amounts: \$5,331.46	Impacts on Nutrition Program Meals; explore option with Pine Valley of other potential vendors. <b>Indicates impacts of proposal resolution.</b>	\$ (5,331.46)	\$ (5,331.46)	\$ (5,331.46)	\$ (5,331.46)	\$ (5,331.46)	Plan with UW occupation and funding transitions. Need to account for future of nutrition program.
32.91	UW Food Services	<b>Strategic Plan-</b> Directed reduction of Levy \$1,000	Reduction of support staffing and hours of operation = loss in revenues.	\$ -	\$ -	\$ -	\$ -	\$ -	
32.92	UW Food Services	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction of support staffing and hours of operation = loss in revenues.	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on UW Food dept/program:</b>				<del>\$(5,331.46)</del>	<del>\$(5,331.46)</del>	<del>\$(5,331.46)</del>	<del>\$(5,331.46)</del>	<del>\$(5,331.46)</del>	
33.01	Economic Development								

**2022 Budget Adjustments**

33.02	Economic Development	[Strategic Plan] Incentivize program to promote new home construction and development	Not determine at this time.					
33.03	Economic Development	[Strategic Plan] Broadband expansion throughout the county	Currently have ARPA fund project to address a section. No other operational funds identified at this time.					
33.90	Economic Development	Reduce all levy funding for 2022 (\$72,935.38)	This would have matching impact by the city and would discontinue the operation. We would have to end or amend our agreement with the City. (\$73,859.54) Indicates impacts of proposal resolution.	\$	-	\$ (73,859.54)	\$ (73,859.54)	\$ (73,859.54)
33.91	Economic Development	Strategic Plan- Directed reduction of Levy by 20%						

<b>Total projected impact on Economic Dev:</b>	\$	-	\$ (73,859.54)	\$ (73,859.54)	\$ (73,859.54)	\$ (73,859.54)
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34.01	Southwest Regional Planning Commission	Consideration for ending partnership with Southwest Regional Planning	Anticipated (\$17,500) in reduction from discontinuing membership.					
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<b>Total projected impact on Southwest Regional Planning Commission:</b>	
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<b>Total Impacts from Department Services (Adjustments and Options)</b>	\$	21,519.02	\$	107,320.43	\$	520,474.01	\$	454,041.57	\$	972,713.04
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SECTION #5: Health Insurance Planning and Adjustments										
#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/						
				2023	2024	2025	2026	2027		
101.01	Health Insurance	County commitment to annual dollar amount regardless of increase	Need to be mindful of ACA poverty limits on lowest paying positions = penalty							
101.04	Health Insurance	Premium share adjustment	Need to be mindful of ACA poverty limits on lowest paying positions = penalty							
101.05	Health Insurance	HRA adjustment								
			[strategic goal] evaluate and maintain a competitive insurance program							
	Health Insurance	Plan Design Adjustment	Premium share could be adjusted. Increased costs on higher tier medications can be implemented. Both not recommended at this time. Insurance options will be investigated in 1st quarter 2022 for 2023 implementation. Challenges remain with our high MLR ratio.							
<b>Total Impacts from Health Insurance Planning (Adjustments and Options)</b>				\$	-	\$	-	\$	-	\$

SECTION#6: Options and Resources for Additional Financial Adjustments:										
#	Department	Add-in / Take-out/Amendment:	Impacts:							
				2023	2024	2025	2026	2027		
202.01	Tax Deed Sales	Incorporate tax deeds sales	Projection: Could incorporate if we also incorporate making whole, liens, and fees associated. The risk on some is seen as balancing possible revenues. By statute we can only recognize a net gain after 5 years of no claim.	\$	-	\$	-	\$	-	\$
203.01	Sales Tax	Anticipated projections in sales tax compared to 2022	Not recommended at this time	\$	(35,000.00)	\$	(25,000.00)	\$	(25,000.00)	\$ (25,000.00)
204.01	Interest Income	Anticipated projections in interest income from LGIPInvestment Funds	Not recommended at this time	\$	-	\$	-	\$	-	\$
204.02	Interest Income	Anticipated projections in interest income from PMA Investment Funds	This would lock some of our funds into short-term investments with return at a couple of percent	\$	(68,000.00)	\$	(45,000.00)	\$	(50,000.00)	\$ (55,000.00)
205.01	Property Tax	Projected property tax revenue increases from value	Reference Section number two as anticipated increased revenues from Net New Construction	\$	-	\$	-	\$	-	\$

Amended from an estimated \$5,000 to less conservative projection. Each year remains individual and not compounded.

**2022 Budget Adjustments**

206.01	Wheel Tax	Amendments in projected wheel tax	Currently applying all revenues to highway road resurfacing (chip seal) for road preservation	\$ -	\$ -	\$ -	\$ -	\$ -	
207.01	Undesignated Fund Spending	General Fund Balance Applied	Estimated \$268,692 in potential cash (non-asset) in staying over the 25% ratio of budgeted expenditures						
208.01	Accounting for additional fund balance return	Recognition of 2021 unaccounted revenues.	Example: HHS Revenue return, Highway Fund, Pine Valley Fund						
209.01	American Rescue Plan	Applied American Rescue Plan to 2022 operations (try to preserve 2million)	Discretionary Funds that may be used for any function other than direct retirement or reduction to existing tax levy. Appropriation of funds from Public Health? -understanding that Public Health remains underfunded.	\$ (839,801.50)	\$ (461,534.67)	\$ (354,009.38)			
		Additional 25,500 from Ambulance	Unless used for some other purpose						
210.01	Opioid Settlement	Utilization of Opioid Settlement Funds	Must be used towards opioid abatement projects.						
211.01	FED Infrastructure Bill	Shovel Ready Grant program to offset road maintenance projects							
212.01	Pine Valley	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	The preliminary plan is built with full utilization of anticipated fund balance for 2021						
213.01	Pine Valley	Take from PV Contingency Fund: (Balance Amount)	Spend down puts Pine Valley operations at risk if unforeseen financial problem occurs						
215.01	Pine Valley	Take from Capital Improvement Fund (Balance Amount)	Puts Pine Valley at risk of requesting operation levy or additional borrowing for capital improvements and maintenance						
216.01	Housing Authority	Legacy CDBG Funds = Estimated \$80,000	(One time injection) Original intension is for housing.	\$ (80,000.00)					
217.01	Asset Sale	Land And Buildings	Currently do not have valued lands and buildings appraised for sale on market						
217.02	Asset Sale	Equipment	Currently do not have valued equipment appraised for sale on market.						
218.01	Wages and Compensation	Reduce CPI in creases							
218.02	Wages and Compensation	Do not implement higher step increases							
218.03	Wages and Compensation	Delay increases until payroll 13	Implement another step in 2022 and delay additional 7% until July of 2023 [Estimate large numbers, \$100,000 /1%]						
219.01	Wages and Compensation	One Week Holdback 3rd Pay period in June; payroll #13		\$ (114,000.00)					
221.01	Utilization of possible additional Levy Exemption	<a href="https://www.revenue.wi.gov/Pages/FAQS/slf-levy.aspx#net8">https://www.revenue.wi.gov/Pages/FAQS/slf-levy.aspx#net8</a>	Some currently unpracticed method of tax levy exemption for Ambulance Capital and Dispatch Expenses in both wages and capital outlay. This becomes an increase to Tax Levy by exemption of the Levy limits imposed by net new construction. Put towards Radio/Dispatch budget.						
222.01	Operational increase from reduction in short-term borrowing	List current items: Possible areas in parks and UW campus	Displace the following operational expenses to increased capital borrowing, or displaced capital borrowing: (Parks) (UW Pine Valley)						
222.01	Approach the Ho-chunk Nation on Grants for Roads	Offset costs on road work and local matches							
223.01	Utilization of Working Lands Fund	Fund #91		\$ (8,173.25)					
224.01	Across Departments	Change news paper job posting requirements	Check Total Distributions to Local Papers	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	
225.01	Referendum	Option to Pursue a Referendum	Currently exploring option						
226.01	Operational Notes	Option to utilize operational notes	Short-term borrowing for operations - not advised as this will be reported to EMA and is not viewed favorably						
<b>Proposal Resolutions</b>									
301.01	HHS and Vets Standing Committee Directive	Reduction in \$350,000 entering into 2024	Reduction in "projected, levy expenses" from HHS and Veterans Services	\$ -	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	

**2022 Budget Adjustments**

301.02	Public Safety Standing Committee Directive	Reduction in \$350,000 entering into 2024	Reduction in "projected, levy expenses" from Sheriff's Office, Clerk of Courts Office, Corner's Office, Distric Attorney's Office, Register in Probate's Office, and Emergency Management	\$ -	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)
301.03	Public Works Standing Committee Directive	Reduction in \$350,000 entering into 2024	Reduction in "projected, levy expenses" from Highway, MIS and Courthouse Maintenance	\$ -	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)
301.04	Finance and Personnel Standing Committee Directive	Reduction in \$200,000 entering into 2024	Reduction in "projected, levy expenses" from Administrator, County Clerk, County Treasurer, County Board and Ancillary Budgets	\$ -	\$ (200,000.00)	\$ (200,000.00)	\$ (200,000.00)	\$ (200,000.00)

<b>Total Impacts from Other Resources and Financial Adjustments</b>	\$ (1,149,974.75)	\$ (1,786,534.67)	\$ (1,684,009.38)	\$ (1,335,000.00)	\$ (1,340,000.00)
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**Section #7: Estimated Existing Annual Gaps With Proposed Adjustments**

<b>Totals:</b>	\$ 0.00	\$ 0.00	\$ 1,035,576.23	\$ 1,698,172.00	\$ 2,562,080.86
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# Richland County Administrator's Office

Clinton Langreck, Administrator  
181 W Seminary St, PO Box 310  
Richland Center, WI 53581-0310  
Phone: (608)649-5960 FAX: (608)647-6134  
Email: [clinton.langreck@co.richland.wi.us](mailto:clinton.langreck@co.richland.wi.us)

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9-Aug-22

**To:** Finance and Personnel Standing Committee

**Subject:** Running Report on Financial Planning

**Edition:** 01 Aug 2022

This is a running report intended to help track clarifications, recommendations, data amendments, committee questions, considerations, worksheet amendments, and request.

## **Clarifications:**

Health and Human Services Budget — In referencing the June 22<sup>nd</sup> County Condition Report, Slide 6/67 depicts "Health and Social Services" accounting for 53.12% of County Expenditures. As discussed in previous meetings, this is a total expenditure from various services and departments including: Pine Valley, Health and Human Services, Child and Adult Institutional Placement, Health, Child Support, Veterans, Elderly, and Nutrition. This one data point does not account for revenues brought in by these services, or an understanding of levy distribution. In context of the Health and Human Services levy distribution: \$835,755.89 is dispersed for the HHS2022 Core Budget. \$31,607.37 is dispersed for Elderly Services. \$36,982.89 is disbursed for Nutrition. \$785,000 and \$700,000 are dispersed for Adult and Child Institutional placements. This totals to \$2,389,346.15 of a \$10,447,277.17 levy, or 23%.

Budget Breakdown / Understanding Department Expenditure and Revenues — A folder has been added to the Finance and Personnel Standing Committee. With multiple budget support forms have been added: Levy Distribution by Department and the Adopted 2022 Budget Workbook as adopted by the County Board. Available to committee members under: 2022 >> Post ReOrg >> Finance and Personnel >> Financial Planning Documents >> file names "2022 Levy Distribution by Department" and "Adopted Budget – 2022."

The Financial Planning Decision Worksheet and Capital Improvement Program Document are intended as planning documents to help show our future trends based on proposed increases and decreases. These items are not adopted policy at this point. They are to help shape priorities in moving forward into the immediate

2023 budget, 2023 borrowing authorization, to show estimated trends for future budgets and borrowing needs, and to allow for time to plan solutions based on the assumptions, projections and desires. These documents are intended to change.

**Recommendations from the Administrator:**

I would recommend that Finance and Personnel Committee not lose sight of:

1. The 2023 budget process has begun and timely decisions will be needed to shape that budget with desired priorities.
2. The 2023 Capital Improvement Program will shape potential 2023 borrowing. WE will need a  $\frac{3}{4}$  vote, authorization resolution in September to advance with 2023 borrowing. An amount and project authorization will be needed.
3. The committee controls the flow of funding. At the end of the day, increasing or decreasing budget line items are what the committee has at its immediate control.
4. If there is desire (or recommendation) to change the assumptions and projections built into the 2023 guidance language and the projections of the financial planning worksheet, I would encourage supervisors to bring forward their ideas to change (by making motion) earlier rather than later. Examples: wages, benefits, revenue projections, department items, etc. Please make your priorities known early.
5. Focus discontent of recommendations and materials on the Administrator. If you are dissatisfied with an element of the projections, recommendations, presented data etc. please keep your discontent focused on the Administrator (vs. departments and staff) as I am the overall responsible party.
6. Departments have been advised on refraining from participating in public conversations or recommendations regarding cutting from other departments not related to their own department or shared function. Departments have also been advised on engaging in behavior of holding the highest priority functions hostage in the face of reductions (example: The Administrator threatens to cut payroll in response to budget reductions the office budget.)
7. The nature of these decisions are very subjective and the decisions made will reflect how the county prioritizes services and manages funds. Data sets can help provide objective comparisons and perhaps some rational consideration points. However, it is my opinion that in the end these decisions remain subjective.
8. I would recommend the Finance and Personnel consider the directive resolutions (either as presented, or with amendments) to help shape conditions in which supervisory committees and departments are solving problems under established constraints. Without directives, a lot of the problem solving will fall on the Administrator's Office and the Finance and Personnel Committee.

9. Professionalism – encourage everyone to continue with a high level of professionalism. I was made aware of offense taken in some comments made in levity and sarcasm.

### **Presentation Data Amendments:**

05JUL22 Conditions Report — “04 Presentation Slide 60/67” Richland #FTE = 366. Explanation — Comparative counties’ responded to the question “How many Full Time Employees do you have?” The 366 number was pulled from a report indicating Richland County Full Time Equivalency. A payroll report for full-time employees indicated 230 currently. Reference Appendix A Payroll report (below).

05JUL22 Conditions Report — “07 Richland County Financial Conditions and Recommendations Summary page 2/5, paragraph 1. = 1.02M. Explanation — Typo.

### **Questions (From Committee Members):**

Question: Financial planning worksheet – why isn’t there any numbers in some of the lines?

Answer: The worksheet captures items that are placeholders for ideas and initiatives that have not been costed, or proposed to implement.

Question Capital Plan. Currently planning on use of \$500,000 in short-term borrowing annually through 2027. What would it take to arrive at 20-year life cycle on county trunk?

Answer: Increase to \$800,000 annually. However, the county would have to consider that the \$500,000 is built on presumptions of state-aid limits. Additional state funds may not be available and repairs may be 100% levy vs. share with state aid rationed to counties. Current recommendation from Administrator and Commissioner is to distribute \$500,000 short-term notes to highway trunk repair and maintenance unless state –aid programs were to change in the near future.

Question Staffing: Should we consider a staffing study?

Answer: I have reached out to our compensation consultant regarding their interest. The initial decision that needs to be made will be the scope of the project. Do we intend to conduct a study across all departments or select? Some departments have more data and service deliverable statistics to compare, other departments like law enforcement and human services carry the consideration of case complexity, desired quality of services, and understanding revenue flows with biennium budgets. Carlson Dettmann is currently considering if they would have capacity to offer a proposal, pending the scope of the project. Other firms may have availability, but again, they will want to know the desired scope.

A condensed comparable study has been undertaken by the Assistant to the Administrator and will be presented at the 27 July 2022 F+P meeting.

Question: Can we see budget breakdown by departments?

Answer: A Levy Distribution by department (some modifications to formatting) has been inserted in to the committees financial planning documents folder. Clerk Kalish is working with Supervisor Murphy-Lopez on a revised format solution.

Question: Can we get more information on a referendum to exceed levy limits?

Answer: Yes, summary and resolution was drafted for Wednesday, July 13<sup>th</sup> Meeting. – Committee proposed resolution that was adopted by the County Board on July 19<sup>th</sup> to create an ad hoc committee to research and recommend a resolution question(s).

Question: Financial Planning Worksheet – Where are Health Insurance Projections in the Financial Planning?

Answer: Section one, page 2/17, line "C.4" of the Financial Planning Worksheet contains general employees impacts and estimated impacts on the levy. Section #5 of the worksheet is intended for health insurance adjustments to the assumptions. Administration is currently exploring three options.

Question Capital Plan. Why aren't there more expenses under Jail?

Answer: There are existing "desires" that do not currently rise to the level of "needs." In addition, the department is awaiting a decision on the future of the courthouse and jail building. Will be continue to occupy and utilize the jail in the next 15 years.

Question with Cop Grant: Can we cut a position and then fill a position with the COP Grant?

Answer: TBD — F+P gave guidance to amend the removal of a Sheriff's Deputy from the preliminary budget.

Question: Can we add more language to resolutions to encourage options of seeking revenue instead of a focus on expenditure reductions?

Answer: Resolutions are designed to encourage finding other revenues sources. The Committee has the authority to adjust revenues as easily as expenditures. The problems arise in controlling revenues is often more challenging then controlling expenditures. Resolutions can certainly be amended.

Question: Financial planning worksheet – why isn't there any numbers in section #5 regarding Health Insurance?

Answer: This section is designated for a place to include amendments to the health insurance plan that would be different to the assumptions in section #1.

Question: Financial planning worksheet - Line 224.01: I thought we got rid of newspaper job posting requirements already?

Answer: Richland County Employee Handbook, page 20 under "Hiring and Employment Considerations." *The County Administrator or Department Head shall then place an advertisement in the Richland Observer to run for at least two weeks. The County Administrator or Department Head must also send the advertisement to the MIS Department who shall advertise the position on the County website. The advertisement shall, at a minimum briefly describe the job position, necessary qualifications, where and how to apply for the position and include the sentence that the County is an equal opportunity employer*

Question: Are staffing assumptions built off of current funded or authorized?

Answer: Currently funded.

Question: Are there positions in HHS that we are budgeting for but not filling? At this point can we do without?

Response from Director: HHS Open Positions

**Adult Protective Service Worker** – Mandated by the state to have this position and need to get it filled. Right now the Behavioral Health Unit is taking turns taking these cases. It is causing some challenges as there is inconsistent handling of these cases. This has been a revolving door position and we have been struggling to keep someone in this position. There is levy in this position.

**CCS Supervisor** – This is a position that we need to have filled. The CCS program brings in revenue for the Department that helps to fund support staff and the staff that are coordinating the program. It is important to have someone overseeing the program, making sure all mandates are followed and that paperwork is done timely so billing can be done timely. There is no levy in this position.

**Mental Health Therapist** – We currently have four open positions. The goal is to have two in the CCS program and two to provide outpatient services. We would not need to fill all of these positions but there is no levy in them and they fund themselves.

**Children and Youth Services Case Manager** – We have one open position now as we hired someone who will be starting on August 15<sup>th</sup>. I believe it is a benefit to continue to hire another. Having the unit fully staffed allows for more preventative measures, allows more time to dedicate to out of home placements and to support families, with the end goal of decreased placement costs. There is no levy in these positions.

Over the years the following positions have been put on hold:  
Clerical Assistant II

APS/Crisis Professional  
Quality Coordinator  
Part time OT – Now contract out for the services  
Part time PT – Now contract out for the services  
Public Health Nurse  
Health and Wellness coordinator  
2 Part time Nutrition Site worker

These positions are not worked into the budget. They are left in the Organization Chart in case some day we can hire all the staff we want. We are not requesting any levy for these positions.

Question: Are we accounting for inflation and increased costs?

Answer: Yes, on most. Some items are contracted out for several years at a fixed price. A reduced cost will not carry inflationary decreases.

Question: Are the 20% reduction lines needed?

Answer: This was an attempt to capture elements of the strategic plan. The plan also called for asking the departments what they could do with a 20% increase. WE can remove this from the worksheet if desired and arrive at this strategic plan goal through some other means.

Question: Concerns on grants and federal funding? As brought up by County Conservationist Kathy Cooper, will there be money that the county has to pay back if relinquishing ownership?

Answer: It's possible if we were to immediately relinquish ownership. A deeper investigation is warranted to understanding the agreements and grants in place in the event of relinquishing ownership. The proposed resolutions are centered on reducing all levy expenditures and investigating options.

Question: What is the rationale in dropping a daytime patrol officer?

Answer: Reducing levy expenditures. It's not desirable and impacts our Sheriff's Office ability to respond. Reduction of a daytime officer (vs. night) is based on the premise that administration, supporting administration, cities' villages and counties may be able to respond with more in the need for mutual aid support.

Question: Financial Planning Worksheet — can we clean out the numbers that are currently not recommended?

Answer: I would advise that we keep the numbers in there (with “Strike through” and ensuring they are not in the SUM formula calculations) this way the amount is known if there is a future desire to add the item/project back into the plan.

Question: Capital Improvement Program — Why are we not filling in known expenses passed 2027?

Answer: Administrator gave guidance to forecast out to 2027 on this first attempt at the project. In future year’s we hope to reach out further in some projects as established through our strategic plan. Some items we may not be able to forecast out very many years. As an example, it is hard to forecast road projects when the state only projects out a couple of years on funding allocations and project awards.

Question: Capital Improvement Program — Are all the projects on the plan “must have”? Is there a way on the plan to assess or indicate the level of urgency the project should be considered?

Answer: yes, we can begin on this.

Question: Budget distribution by departments. Can this be compared to other counties?

Answer: It’s possible. I currently do not know what our comparable counties budget summaries and reporting capabilities look like. If desired, please request for a future agenda item for discussion.

Question: Where is the urgency coming from, why can’t we slow down?

Answer: Need for urgency is based on need to arrive at fiscal solvency:

- a. The 2022 budget is built with \$800,000 in fund balance spending
- b. Operational costs are growing. The identified compensation recommendations/goals increase this gap substantially and is, in a compounding nature, the biggest increase to the growing gap.

If there is a desire to stop the urgency, it can be accomplished with the reintroduction of the baseline 2022 budget with discussion on how to fill the approximate \$800,000 gap. This gap could potentially be filled in 2023 and 2024 with ARPA funds (\$1.6m). After that, there may remain Pine Valley and Highway Contingency to support several more years. This plan would could be viewed as a decrease in overall quality of services and would have its added challenges in recruitment, retention, and responding to infrastructure and service support needs.

### **Considerations:**

## **Financial Planning Decision Worksheet (25 July 2022)**

- Section #4, Line 3.04 "Gas expenses increases" Are we estimating too high? I'm surprised to see gas prices staying so high in your projections. Back in '08 when gas prices hit \$4/gallon, I remember people saying they would never go down again. But they did (going lower than \$2/gallon), and they stayed under \$4/gallon for most of that time until recently. I attached a chart that shows the volatility. [See below]
- Section #4, Line 22.03 "With efforts to aggressively increase employee compensations in section #1. Shouldn't we be considering increasing compensations for board and committee members?"
- Section #4 Line 203.01: Why can't we include projections for sales tax increases? Again, we have very good, consistent data here. I'm okay with being somewhat conservative, but why do we need to be so conservative? [Reference PMA monthly reporting on sales tax.]
- Capital Improvement Program and Worksheet — Now seeing the extent of capital projects and operational challenges, should the county be considering a down-sized radio-tower project?
- How many referendum questions do we want to ask?

#### **Amendments to the Worksheet:**

#### **Financial Planning Decision Worksheet (25 July 2022)**

- 25JUL22 — Amended Section #2 "did" to ""dd"
- 25JUL22 — Increase font size of final gap projections in section #7
- 25JUL22 — Amended Section #2 lines "cc" and "dd" changed descriptions from "2023" to "2022"
- 25JUL22 — Amended Section #4 lines "6.03" change revenue to "\$7,500" for election services
- 25JUL22 — Add Section #4 line "9.03" need to investigate increases in expenditures as a potential Child Support reimbursable expense through the state
- 25JUL22 — Add Section #4. Expanded row height on lines 6.01, 6.02, 19.03, 20.01, 20.16, 20.01 to ensure text in column 3 was not cut off.
- 25JUL22 — Add Section #4. Lines 20.11 and 20.12 expenses are cut under assumption of implementing Microsoft office 365 as see in line "20.01."
- 25JUL2022 — Clarification to lines 22.01 and 22.02 impacts on services statements.



- 25JUL2022 — Amended Section #4 line “33.91” total county levy contribution from “\$34,291.50” to “\$36,141.61” to reflect the 2022 vs. 2021 levy for Symons Center.
- 25JUL2022 — Amended Section #4 line “30.90” total county levy contribution from “\$72,935.38” to “\$73,859.54” to reflect the 2022 vs. 2021 levy for Economic Development.
- 25JUL2022 — Amended Section #4 line “27.90” total county levy contribution from “\$185,032.12” to “\$185,651.77” to reflect the 2022 vs. 2021 levy for UW Extension.
- 25JUL2022 — Amended Section #4 line “27.90” total county levy contribution from “\$0” to “\$5,331.46” to reflect the 2022 levy for UW Food Services.
- 25JUL2022 — Identifying and adding impacts of the resolution language to the financial forecasting
  - Pine Valley and Child Support Standing Committee; I do not have any estimates on how operational revenues vs. a fixed agreement lease may look without exploring option. Example in talking with interested party leads to a reduction of \$150,000 in operational revenue in exchange for reduced risk. – No Change at present.
  - Joint Ambulance Committee; I do not have any estimates on how operational revenues vs. a fixed agreement lease may look without exploring option. Ambulance services under the county may allow for some levy limit exemption.
  - City County Committee; Add language to line 33.91 and 30.91 “Indicates impacts of proposal resolution” for Economic Development and the Symons Center.
  - Education Standing Committee; Add language to line 27.90 “Indicates impacts of proposal resolution of operating at \$100k of levy in 2024 and \$75k in levy in 2026.” for UW Extension Office. Add language to line 31.90 “Indicates impacts of proposal resolution” for UW Campus. Add language to line 32.92 “Indicates impacts of proposal resolution” for UW Food Services.
  - Fair Recycling and Parks Standing Committee; Add language to line 28.90 “Indicates impacts of proposal resolution” for Fair and Recycling. Add language to line 29.92 “Indicates impacts of proposal resolution” for Parks Commission.
  - Various Standing Committees; Added lines 301.01, 301.02, 301.3, 301.4 showing proposed reductions by resolution.

- 25JUL2022 — Added Southwest Regional Planning to the Workbook for consideration under line 34.01.
- 26JUL2022 — Added lines C.9 and E.5 to account for accumulating impacts of wages and benefits and insurance increases. Also switched formula in Section #3 to reflect calculations on cumulative vs. year-added on. This correction adds significantly to future identified gap.
- 09 AUG 2022 – Amend Section 6, Line 203.01 Sales Tax Income to reflect a \$35,000 increase in 2023, up from \$25,000.
- 09 AUG 2022 – Amend Section 6, Line 204.02 Interest Income from PMA to reflect \$68,000 increase in 2023, up from \$40,000.
- 09 AUG 2022 – Amend Section 6, Line 209.01 American Rescue to push \$38,000 from 2023 to 2025.

### **Requests and Recommendations (from staff, supervisors and committees):**

Education Committee – 11 July Meeting; Took action to recommend to the Finance and Personnel Committee that the Copper Top roof repair project be funded in the Capital Improvement Program for 2023. \$100,000

Ambulance Amendment — Petition from the Ambulance Director and JAC Chair to consider amendments to the JAC directives resolution.

Fair Amendment — Petition from the Fair and Recycling Coordinator to consider amendments to the Fair, Recycling and Parks Committee directive resolution.

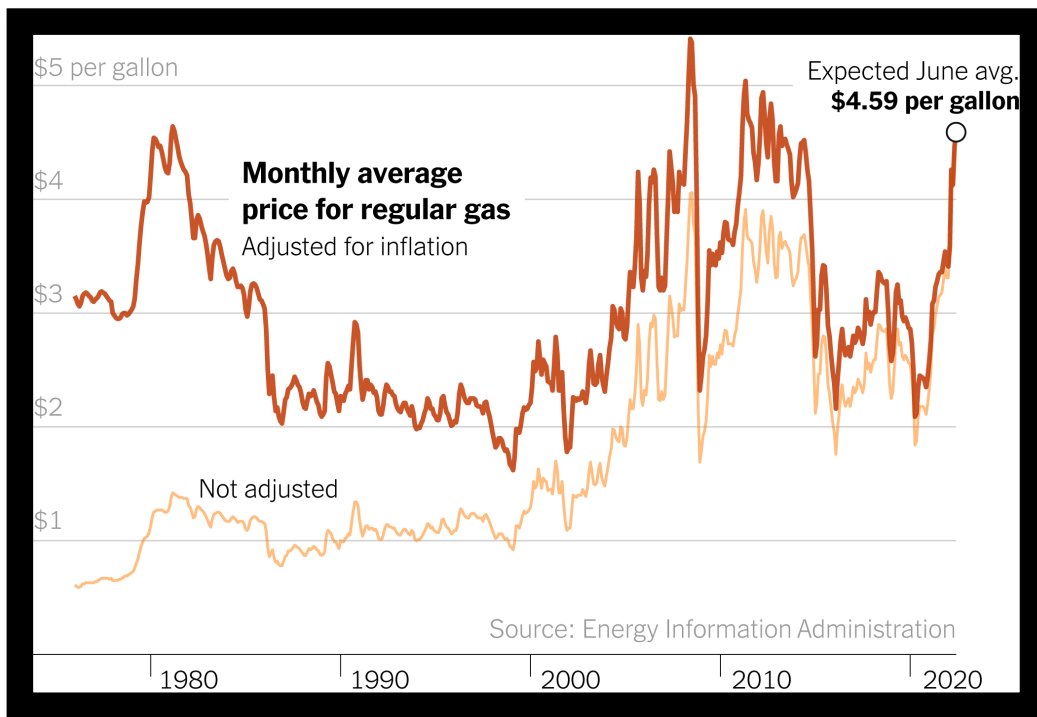
Sheriff — In response to question from Supervisor Frank, and oversight on funding the Jail Shower project was designated for short-term borrowing vs. Jail assessment. This will free up \$10,000 from our borrowing.

Sincerely,

Clinton Langreck  
County Administrator

CC:

Referenced in consideration for estimates in section #4, 3.03



Referenced in consideration for estimates in section #6, 203.01

