

PINE VALLEY & CHILD SUPPORT

The Richland County Pine Valley & Child Support Standing Committee will convene at 6pm, Monday, September 19, 2022, in the **community room of Pine Valley Community Village, 25951 Circle View Lane, Richland Center, WI 53581**

- 1) Call meeting to order
- 2) Approve the agenda and verify the posting
- 3) Approve the minutes of the August 15, 2022, Pine Valley & Child Support committee meeting
- 4) **CS** Review/Approval of monthly bills
- 5) **CS** Performance numbers for July & August
- 6) **CS** Agency expenditure & rolling budget for July & August
- 7) **CS** Director's report
- 8) **PV** Accounts Receivable Trend report
- 9) **PV** Consideration of Vouchers
- 10) **PV** Census recap, Financial report (balance sheet, statement of operations, cash flow, **Federal Audit of Provider Relief Funds received by Pine Valley.**)
- 11) **PV** Supervisor Frank, of the County's Ad Hoc Referendum Committee; status report and Q & A
- 12) **PV** Consideration of draft document exploring PV's ability to fund 50% of its annual mortgage payment
- 13) **PV** Status of Outside Shelter project/grants, and consideration of using FOGO fund for project
- 14) **PV** Administrator's report (FEES update and marketing; September census; Solar; historic window; other)
- 15) Adjournment

Pine Valley & Child Support Standing Committee – Meeting Minutes

Held at Pine Valley Community Village, in the community room

August 15, 2022 – 6:00pm

Attendance: Board members present included Richard McKee, Barb Voyce, Ken Rynes, Pat Rippchen, Don Seep, Marty Brewer and Steve Williamson. Staff present included Tom Rislow – Administrator, and Therese Deckert – administrative assistant. Child Support agency director, Amy Hoffman, was absent, so her portion of the agenda was tabled until the September 2022 meeting.

Call to order: The meeting was called to order at 6:00pm by the chairperson, Richard McKee.

Motion made by Marty Brewer and seconded by Pat Rippchen, to **approve the agenda** and **verify the posting**. Motion passed.

Motion made by Don Seep and seconded by Barb Voyce to **approve the minutes** of the PV/CS July 18, 2022 meeting. Motion passed.

PV Accounts Receivable Trend report. Therese's report showed days in accounts receivable for July of 41.33. The June number was 41.77. Therese provided an explanation regarding the Allowance for Doubtful Accounts. She also answered questions about a lien on a resident's property.

PV Consideration of vouchers.

Therese highlighted **cash receipts** for July of \$766,866.71. She said payroll expenses amounted to \$510,218.31 (a little higher than usual due to a holiday). She said vouchers amounted to \$214,273.90 (a little higher than usual due to over \$41,000 spent on traveler staff); The cash variance for the month totaled a positive \$40,613.74.

From the **Cash Disbursements Journals for July**, Therese highlighted check #9199 for the credit card for \$3,062.57 (which included N95 masks, fire alarm batteries, and various nursing supplies, and pizza for staff & residents one evening); also check #9221 to Johnson Block for the last of the annual audit invoices, for

\$5,193.00; and check #9225 to Block Iron for \$1,410.00 for controller lock for a courtyard access door. Therese also answered questions related to the two Solar project expenses; \$6,253.83 to Legacy Solar for their project fees, and \$6,000 to Solar Connection, a down payment to start the engineering phase. Therese explained that both amounts would be considered part of the capital expenses for the project. Motion made by Steve Williamson and seconded by Ken Rynes to approve the vouchers. Motion passed.

PV Census. Tom reviewed the census report for July, highlighting the SNF census average of 68/day and the CBRF census average of 15/day.

PV Financials. Therese highlighted from the balance sheet, the current operating cash balance of \$2,919,580.92, which equates to over three months of operating expenses, and reflects having moved \$200,000 to capital fund, and \$300,000 to debt service fund. She also answered questions related to the FOGO fund of \$56,019.

From the **PV operations statements for July**, Therese highlighted the total revenues of \$756,628 (a little under budget due to census being a little under budget), and the expenses of \$872,006 which left a bottom line for the month at a loss of \$115,378. The loss year to date of \$541,974 is ahead of budget.

PV Cash Flow Report. Therese shared the cash flow report, showing comparisons of cash flow since January of 2021 on a month by month basis.

PV Consideration of 2023 budget. Motion made by Steve Williamson and seconded by Pat Rippchen to approve of the budget as proposed; before a vote was taken, a motion was made by Ken Rynes and seconded by Steve Williamson to revise the budget to reflect a 7% wage increase. Both motions passed.

PV Discussed revised resolution for PV as proposed by F & PC; for PV to 'explore' providing 50% of the annual debt service payment. Tom will prepare a report on this topic for discussion at the September Trustee meeting

PV Consideration to adopt an Assisted Living discount policy.

Motion made by Marty Brewer and seconded by Ken Rynes to adopt a policy to provide a rate discount of \$1,000 per month (prorated by the day) for CBRF residents who spend time at the nursing home side of Pine Valley, while holding their bed on the CBRF. The motion included an effective date of July 1, 2022.

The new discount policy would not apply to hospital leaves, or home and therapeutic leaves. Motion passed.

PV Administrator's report.

Motion to adjourn made by Ken Rynes and seconded by Pat Rippchen; motion passed.

Next meeting will be on Monday, September 19, 2022, at 6pm.

A/R Balances 2021-2022

Description	Jan 2022	Feb. 2022	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-21	Oct-21	Nov. 2021	Dec. 2021
Accounts Receivable												
A/R - Private	173,950.54	174,626.78	219,415.59	243,664.69	265,459.43	280,704.75	283,693.19	242,179.72	160,180.35	159,207.11	213,564.15	179,127.13
A/R - Medicaid	194,892.08	162,292.39	209,429.51	208,062.79	217,980.37	215,547.57	215,473.62	220,636.43	193,294.55	326,993.40	214,412.72	212,055.26
A/R - Medicare Part A	176,045.57	333,808.95	157,391.39	177,485.97	268,909.93	132,069.60	144,688.98	175,582.13	138,017.71	134,199.77	206,587.28	128,363.35
A/R - Medicare Advantage	32,231.83	34,582.58	61,054.86	52,018.43	45,973.17	60,428.10	50,157.62	39,092.17	35,548.01	15,319.81	11,275.39	22,369.89
A/R - Medicare Part B	13,973.73	23,087.56	15,235.99	14,450.14	24,683.82	11,163.77	20,071.11	12,430.28	14,437.54	13,222.69	21,116.85	11,585.06
A/R - Co Insurance Part A	53,582.50	74,766.58	75,673.47	86,874.96	92,980.42	75,583.44	57,222.34	68,186.37	89,311.12	78,172.34	61,408.26	38,268.26
A/R - Co Insurance Part B	5,841.27	6,515.01	6,559.29	6,811.33	6,679.36	5,162.19	5,447.62	5,659.84	6,123.79	6,772.84	6,639.27	4,986.75
A/R - Family Care	130,316.48	122,231.86	157,778.20	143,188.19	153,576.22	150,599.48	173,649.35	160,359.63	88,692.05	150,630.08	115,414.81	134,389.86
A/R - Respite	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A/R - Patient Liability	57,797.99	60,011.67	55,657.03	56,186.68	61,422.70	68,366.67	65,222.35	65,639.83	60,961.44	52,432.89	47,866.26	53,750.08
A/R - Assisted Living	5,923.39	22,696.25	17,444.40	28,778.63	12,950.17	30,706.12	4,489.22	24,860.98	9,822.30	16,573.59	10,311.07	6,395.50
A/R Allowance for Doubtful Accts	(28,009.59)	(28,009.59)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(30,001.00)	(30,001.00)	(30,001.00)	(30,001.00)
	816,545.79	986,610.04	910,639.73	952,521.81	1,085,615.59	965,331.69	955,115.40	949,627.38	766,387.86	923,523.52	878,595.06	761,290.14
days revenue in AR	35.34	42.70	39.41	41.22	46.98	41.77	41.33	41.10	34.07	41.05	39.06	33.84

SCHEDULE OF VOUCHERS – PINE VALLEY COMMUNITY VILLAGE

RICHLAND COUNTY

DATE: AUGUST, 2022

WE HEREBY CERTIFY THAT THE BOARD OF TRUSTEES OF THE COUNTY OF RICHLAND PINE VALLEY COMMUNITY VILLAGE HAVE ALLOWED AND AUDITED THE FOLLOWING CLAIMS. YOU ARE INSTRUCTED TO ISSUE A COUNTY-ORDER CHECK TO EACH PERSON NAMED BELOW THE AMOUNT SET OPPOSITE EACH NAME.

SUMMARY OF CASH RECEIPTS AND EXPENSES

CASH RECEIPTS:	+	758,035.76	
RICHLAND COUNTY			
Jrnl Entries: Crthouse			
Telephone/Internet:	-	135.36	
HRA/FLEX & Fee	-	324.60	
Health Ins. Deduction	-	1,465.86	
JComp Antivirus Software	-	3,793.00	
Gallager Co. (Crime Ins. July-Dec)	-	588.43	
PAYROLL:	-	491,588.39	
VOUCHERS:	-	217,429.73	

Cash Variance	+	42,710.39	

Posted Cash Disbursements Journal

10010 Cash - Operating
Pine Valley Community Village (PV)

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Transactions Thru 08/31/2022

Vendor	Date Entered	Check Date	Void Date	GL Month	Check Number	Check Amount	----- Distribution ----- Account	Amount	Invoice ID
985 ALLIANT UTILITIES (WP&L) (ALLI)									
Electricity	8/10/22	8/11/22		8/22	9211	\$11,441.02	20010	\$11,441.02	08112022
2039 FRONTIER COMMUNICATIONS (FRONC)									
Phone line for lift station	8/10/22	8/11/22		8/22	9212	\$67.45	20010	\$67.45	07312022
2274 KWIK TRIP, INC. (KWIK)									
Gasonline purchases	8/10/22	8/11/22		8/22	9213	\$245.05	20010	\$245.05	08112022
714 NATIONAL ELEVATOR INSPECTION (NATI)									
Elevator inspection	8/10/22	8/11/22		8/22	9214	\$82.00	20010	\$82.00	RI 22019977
561 PINE VALLEY EMERGENCY FUND (PINEV)									
Emergency fund & petty cash	8/10/22	8/11/22		8/22	9215	\$498.16	20010	\$498.16	08112022
1841 CARDMEMBER SERVICES (CARD)									
Credit card purchases	8/25/22	8/25/22		8/22	9261	\$2,766.19	20010	\$2,766.19	08252022
5027 J.F. AHERN COMPANY (AHER)									
Repair PVC leak	8/25/22	8/25/22		8/22	9262	\$2,298.37	20010	\$2,298.37	51522
657 RICHLAND COUNTY FAIR (FAIR)									
Booth at Co. Fair	8/25/22	8/25/22		8/22	9263	\$105.00	20010	\$105.00	08252022
1575 GENUINE TELECOM (GENU)									
Phone and TV service	8/25/22	8/25/22		8/22	9264	\$1,778.78	20010	\$1,778.78	08252022
9006 KRONOS INCORPORATED (KRON)									
Payroll software support	8/25/22	8/25/22		8/22	9265	\$810.72	20010	\$810.72	11949025
1806 NATIONAL PEN CO. LLC (NATIO)									
Pens for Job Fair & Co Fair (250)	8/25/22	8/25/22		8/22	9266	\$334.40	20010	\$334.40	112765619
THERESA HALL (HALLT)									
LPN Scholarship	8/25/22	8/25/22		8/22	9267	\$500.00	20010	\$500.00	08252022
1387 U.S. CELLULAR (USCEL)									
Cell phone service	8/25/22	8/25/22		8/22	9268	\$230.97	20010	\$230.97	08252022
650 R.C. MUNICIPAL UTILITIES (RCMU)									
Waste water treatment	8/25/22	8/25/22		8/22	9269	\$1,854.75	20010	\$1,854.75	08252022
455 WE ENERGIES (WI GAS) (WE)									
Gas service	8/25/22	8/25/22		8/22	9270	\$630.98	20010	\$630.98	08252022
2057 PREMIER MEDICAL STAFFING SERVICES (PREMM)									
2 weeks contracted nurse	9/1/22	8/30/22		8/22	9271	\$6,020.00	20010	\$6,020.00	08302022
6186 MAXIM HEALTHCARE STAFFING (MAXIH)									
Two weeks contracted CNA	9/1/22	8/30/22		8/22	9272	\$4,445.38	20010	\$4,445.38	08302022
6192 GRAPETREE MEDICAL STAFFING (GRAPM)									
2 weeks, 2 contracted CNA's	9/1/22	8/30/22		8/22	9273	\$9,479.50	20010	\$9,479.50	08302022
8004 ACCREDO HEALTH GROUP (ACCRH)									
Medicine delivery pump ms	9/16/22	8/31/22		8/22	9281	\$840.00	20010	\$840.00	08312022
1411 AGING & DISABILITY RESOURCE CENTER (AGIND)									
Transports	9/16/22	8/31/22		8/22	9282	\$725.50	20010	\$725.50	08312022
19 ADDED TOUCH FLORAL (ADDE)									
Funeral flowers	9/16/22	8/31/22		8/22	9283	\$120.00	20010	\$120.00	08312022

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1939 MELISSA BURKE, RD, CD (BURKM)									
Dietitian consulting services (final bil)	9/16/22	8/31/22		8/22	9284	\$612.50	20010	\$612.50	08312022
2057 PREMIER MEDICAL STAFFING SERVICES (PREMM)									
Three weeks contracted RN	9/16/22	8/31/22		8/22	9285	\$7,498.75	20010	\$7,498.75	08312022
2703 BEN KOELSCH (KOELB)									
Public access ads	9/16/22	8/31/22		8/22	9286	\$50.00	20010	\$50.00	08312022
2708 CENTER PHARMACY (CENTP)									
OTC and prescriptions	9/16/22	8/31/22		8/22	9287	\$155.61	20010	\$155.61	08312022
4460 CG SCHMIDT, INC (SCHMC)									
Library door project	9/16/22	8/31/22		8/22	9288	\$5,259.00	20010	\$5,259.00	81292
459 ARAMARK (ARAMA)									
Laundry services	9/16/22	8/31/22		8/22	9289	\$8,025.65	20010	\$8,025.65	08312022
6145 OAK MEDICAL SC (OAKME)									
Medical director fee	9/16/22	8/31/22		8/22	9290	\$1,200.00	20010	\$1,200.00	1755
6150 ACCUSHIELD (ACCUS)									
Visitor kiosk support June-Aug	9/16/22	8/31/22		8/22	9291	\$711.60	20010	\$711.60	08312022
6173 ROCKET INDUSTRIAL (ROCKI)									
Dietary chemicals	9/16/22	8/31/22		8/22	9292	\$655.63	20010	\$655.63	08312022
6186 MAXIM HEALTHCARE STAFFING (MAXIH)									
2 weeks contracted CNA	9/16/22	8/31/22		8/22	9293	\$4,375.80	20010	\$4,375.80	08312022
6192 GRAPETREE MEDICAL STAFFING (GRAPM)									
2 contracted CNA's - 2 weeks	9/16/22	8/31/22		8/22	9294	\$9,468.50	20010	\$9,468.50	08312022
914 PHILLIPS TOTAL CARE PHARMACY, INC. (PHILLI)									
Pharmacy & IV charges	9/16/22	8/31/22		8/22	9295	\$12,302.71	20010	\$12,302.71	08312022
3060 ABILITY NETWORK, INC. (IVAN)									
Medicare billing service	9/16/22	8/31/22		8/22	9296	\$325.52	20010	\$325.52	22M-0121896
1308 AEGIS THERAPIES, INC. (AEGI)									
Contracted therapy services	9/16/22	8/31/22		8/22	9297	\$42,443.42	20010	\$42,443.42	08312022
2760 AMERICAN HEALTHTECH, INC. (AHTC)									
Accounting & nursing software support	9/16/22	8/31/22		8/22	9298	\$2,530.90	20010	\$2,530.90	08312022
413 BEST MEDICAL SERVICES (BEST)									
PM cal & Safety Cert on PT & OT equip.	9/16/22	8/31/22		8/22	9299	\$350.00	20010	\$350.00	9688
4032 BRIGGS HEALTHCARE (BRIG)									
Physicians telephone orders	9/16/22	8/31/22		8/22	9300	\$284.99	20010	\$284.99	B403043
169 CALLCARE (CALL)									
Wheelchair padded arms	9/16/22	8/31/22		8/22	9301	\$60.24	20010	\$60.24	1519221
1390 CDW GOVERNMENT (CDW)									
2 toner cart for Haley's printer	9/16/22	8/31/22		8/22	9302	\$363.56	20010	\$363.56	CD46674
2952 COMMUNITY SERVICE ASSOC. (COMMU)									
Psychologist visit	9/16/22	8/31/22		8/22	9303	\$280.00	20010	\$280.00	93751

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1217 DALCO (DALC)									
Housekeeping chemicals & supplies	9/16/22	8/31/22		8/22	9304	\$1,318.91	20010	\$1,318.91	08312022
528 DIVISION OF QUALITY ASSURANCE (DIVI)									
Annual inpatient facility fee-80 beds	9/16/22	8/31/22		8/22	9305	\$480.00	20010	\$480.00	08312022
2117 FITZSIMMONS HOSPITAL SERVICES (FITZ)									
Mattress and bed rentals	9/16/22	8/31/22		8/22	9306	\$1,177.50	20010	\$1,177.50	96364
642 FRUIT BROADCASTING LLC (FRUI)									
Radio advertising WRCO	9/16/22	8/31/22		8/22	9307	\$533.50	20010	\$533.50	08312022
1366HOBART SERVICE (HOB)									
Dishwasher parts	9/16/22	8/31/22		8/22	9308	\$1,482.39	20010	\$1,482.39	08312022
187 KRAEMER'S WATER STORE, INC. (KRAEM)									
Water softner service & chlorine 2 mos.	9/16/22	8/31/22		8/22	9309	\$1,240.31	20010	\$1,240.31	08312022
2612 LAMP RECYCLERS, INC (LRI)									
Hazardous waste disposal	9/16/22	8/31/22		8/22	9310	\$223.21	20010	\$223.21	118655
4204 MARTIN BROTHERS DISTRIBUTING (MART)									
Food and dietary purchases	9/16/22	8/31/22		8/22	9311	\$25,276.52	20010	\$25,276.52	08312022
1966 MCKESSON MEDICAL SUPPLY INC. (MCKE)									
Medical supplies	9/16/22	8/31/22		8/22	9312	\$16,287.12	20010	\$16,287.12	08312022
MIDWEST RIDESOURCE LLC (MIDWR)									
Transportation to LaX es	9/16/22	8/31/22		8/22	9313	\$659.21	20010	\$659.21	3175
990 MOBILEX USA (MOBI)									
Mobil xray service	9/16/22	8/31/22		8/22	9314	\$428.70	20010	\$428.70	36775295
783 NAPA AUTO PARTS (NAPA)									
Parts for van & dishwasher	9/16/22	8/31/22		8/22	9315	\$51.98	20010	\$51.98	08312022
754 NETWORK SERVICES COMPANY (NETW)									
Supplies for nursing and housekeeping	9/16/22	8/31/22		8/22	9316	\$2,510.88	20010	\$2,510.88	08312022
5120 NORTHWEST RESPIRATORY SERVICES (NORTH)									
Oxygen, concentrators, bi-paps	9/16/22	8/31/22		8/22	9317	\$581.51	20010	\$581.51	61812,61814
2379 PAN-O-GOLD BAKING COMPANY (PANO)									
Bread and buns	9/16/22	8/31/22		8/22	9318	\$549.40	20010	\$549.40	08132022
1295 PELLITTERI WASTE SYSTEMS (PELL)									
Data shredding	9/16/22	8/31/22		8/22	9319	\$133.31	20010	\$133.31	3041257
1364 PINE VALLEY H&R RESIDENT FUND (PINETRUST)									
Resident trust deposits	9/16/22	8/31/22		8/22	9320	\$1,099.12	20010	\$1,099.12	08312022
4138 PINNACLE INNOVATIVE HEALTHCARE SOLUTIONS, LLC (PINN)									
MDS consultant	9/16/22	8/31/22		8/22	9321	\$1,135.00	20010	\$1,135.00	08312022
1774 RHYME BUSINESS PRODUCTS (RHYM)									
Copier service	9/16/22	8/31/22		8/22	9322	\$289.30	20010	\$289.30	AR575041
669 RICHLAND OBSERVER (OBSE)									
Observer advertising	9/16/22	8/31/22		8/22	9323	\$28.00	20010	\$28.00	08312022

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Vendor	Date Entered	Check Date	Void Date	GL Month	Check Number	Check Amount	----- Distribution ----- Account	Amount	Invoice ID
222 RICHLAND HOSPITAL, INC. (HOSP)									
Diagnostic charges	9/16/22	8/31/22		8/22	9324	\$3,082.00	20010	\$3,082.00	08312022
648 SHOPPING NEWS (SHOP)									
Shopping news ads	9/16/22	8/31/22		8/22	9325	\$1,121.50	20010	\$1,121.50	08312022
733 SIMPSON'S TRACTOR INC. (SIMPS)									
Oil filter	9/16/22	8/31/22		8/22	9326	\$11.55	20010	\$11.55	CT218567
4598 TOWN & COUNTRY SANITATION, INC. (TOWN)									
Trash disposal	9/16/22	8/31/22		8/22	9327	\$992.96	20010	\$992.96	08312022
902 WALSH'S ACE HARDWARE (WALS)									
Maintenance supplies and copy paper	9/16/22	8/31/22		8/22	9328	\$407.25	20010	\$407.25	08312022
4341 WI DEPT OF JUSTICE (WIJUST)									
Background checks	9/16/22	8/31/22		8/22	9329	\$120.00	20010	\$120.00	08312022
617 WI STATE LABORATORY OF HYGIENE (WILAB)									
Water testing	9/16/22	8/31/22		8/22	9330	\$380.00	20010	\$380.00	721800
2223 WI DEPT. OF HEALTH & FAMILY SERVICES (WIDHFS)									
Bed tax	9/16/22	8/31/22		8/22	9331	\$13,600.00	20010	\$13,600.00	08312022
						\$217,429.73		\$217,429.73	

Total Manual Checks	\$0.00
Total Voided Checks	\$0.00
Total Computer Checks	\$217,429.73

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End of Month Data 2022

Month:	Aug-22	SNF													Medicare	Medicare
	SNF	Average	CBRF	CBRF	SNF	CBRF	SNF	CBRF	SNF	CBRF	SNF	CBRF	SNF	CBRF	Average	budget
	Budget	Census	Budget	Ave Censu	Admissions	Admission	Discharges	Discharge	Deaths	Death	D/C Home	D/C home	D/C Other	D/C other	Census	days
JAN	70	66	14.75	16	2	0	10	0	0	0	8	0	2	0	11	10
FEB	70	68	14.75	15	12	2	3	1	1	0	2	1	1	0	13	10
MAR	70	71	14.75	16	7	0	4	0	1	0	4	0	0	0	12	10
APRIL	70	75	14.75	16	6	0	7	0	1	1	7	0	0	0	13	10
MAY	70	69	14.75	15	7	0	6	0	3	0	5	0	1	0	9	10
JUNE	70	68	14.75	15	9	0	8	0	4	0	8	0	0	0	9	10
JULY	70	68	14.75	15	15	1	9	0	0	0	8	0	1	0	9	10
AUG	70	68	14.75	15	7	0	8	0	4	1	6	0	2	0	12	10
SEPT	70		14.75													10
OCT	70		14.75													10
NOV	70		14.75													10
DEC	70		14.75													10
Total		553		123	65	3	55	1	14	2	48	1	7	0	88	
2022 Month Avg		69.0		15.0	8.1	0.4	6.9	0.1	1.8	0.3	6.0	0.1	0.9	0.0	11.0	
2021 Total		822		184	94	13	70	12	23	1	56	7	14	5	115.3	
2021 Month Avg		69		15.3	7.8	1.1	5.8	1	1.9	0.1	4.7	0.6	1.2	0.4	9.6	

2022 Pine Valley Community Village Census

Month	Beginning	End	High	Low	Average	CBRF Avg
January	70	62	70	61	66	16
February	62	71	72	61	68	15
March	71	73	74	69	71	16
April	73	70	77	70	75	16
May	70	69	71	65	69	15
June	69	66	70	66	68	15
July	66	70	73	64	68	15
August	70	62	71	62	68	15
September						
October						
November						
December						

PINE VALLEY COMMUNITY VILLAGE

FINANCIAL STATEMENTS

AUGUST 2022

DISTRIBUTION:

RICHARD MCKEE
MARTY BREWER
DON SEEP
STEVE WILLIAMSON
KEN RYNES
BARB VOYCE
PAT RIPPCHEN
TOM RISLOW

AVERAGE CENSUS	68
MEDICARE/MED ADVANTAGE	12
CBRF	15

Balance Sheet
as of 8/31/22
Pine Valley Community Village (PV)

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<i>Account</i>	<i>Description</i>	<i>Amount</i>	
10000	Assets		
10003	Current Assets		
10050	Patient Trust Funds		
10060	Patient Trust Fund - Checking	12,248.12	
10065	Patient Trust Fund-Cash	500.00	
		<u>12,748.12</u>	
10090	Accounts Receivable		
10100	A/R - Private	242,179.72	
10200	A/R - Medicald	220,636.43	
10300	A/R - Medicare Part A	175,582.13	
10350	A/R - Medicare Advantage	39,092.17	
10400	A/R - Medicare Part B	12,430.28	
10500	A/R - Co Insurance Part A	68,186.37	
10600	A/R - Co Insurance Part B	5,659.84	
10650	A/R - Family Care	160,359.63	
10850	A/R - Patient Liability	65,639.83	
10860	A/R - Assisted Living	24,860.98	
12000	A/R Allowance for Doubtful Accts	(65,000.00)	
		<u>949,627.38</u>	
14000	Inventory		
14100	Supplies - Medical	30,576.21	
14200	Supplies - Dietary	17,591.05	
14300	Supplies - Housekeeping	3,563.44	
14350	Supplies - Laundry	1,833.24	
14400	Supplies - Maintenance	9,178.46	
14550	Supplies - Office	911.49	
		<u>63,653.89</u>	
15000	Prepaid Expenses		
15200	Prepaid - Insurance	66,060.58	
		<u>66,060.58</u>	
	Total Current Assets		1,092,089.97
10005	Cash		
10010	Cash -- Operating (3,215,314.81 -253,023.50 March interest & -251,962.50 Sept. Int. pymt)	2,710,328.81	
10015	Cash - Petty	825.00	
10040	Cash-Designated Fund-Capital Impr	1,161,249.62	

Balance Sheet
as of 8/31/22
Pine Valley Community Village (PV)

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<i>Account</i>	<i>Description</i>	<i>Amount</i>	
10042	Cash-Designated Fund-Debt Service	300,000.00	
10045	Cash-Restricted Fund - Fogo Donation	56,019.93	
	Total Cash		4,228,423.36
16000	Fixed Assets		
16010	Land	7,904.18	
16020	Land Improvements	259,745.05	
16100	Buildings	11,911,041.65	
16110	Building Improvements	4,770,259.70	
16130	Fixed Equipment	170,920.26	
16140	Movable Equipment	1,578,308.53	
16150	Transportation Equipment	60,067.98	
16160	Minor Equipment	69,331.41	
16161	CBRF Land Improvements	55,687.34	
16162	CBRF Buildings	2,980,204.16	
16163	CBRF Building Improvements	1,018,083.03	
16164	CBRF Fixed Equipment	17,423.76	
16165	CBRF Moveable Equipment	189,057.25	
16170	Accum.Dep. - Land Improvements	(85,995.49)	
16500	Accum.Dep. - Building	(1,972,487.89)	
16550	Accum.Dep. - Building Improvements	(2,954,874.03)	
16650	Accum.Dep. - Fixed Equipment	(135,306.06)	
16700	Accum.Dep. - Movable Equipment	(1,089,653.20)	
16750	Accum.Dep. - Transportation Equip.	(13,032.29)	
16800	Accum.Dep. - Minor Equipment	(69,331.41)	
16810	Accum.Dep.-CBRF Land Improv	(15,352.36)	
16815	Accum.Dep.-CBRF Building	(488,338.25)	
16820	Accum.Dep.-CBRF Building Improv	(591,915.96)	
16825	Accum.Dep.-CBRF Fixed Equipment	(10,886.52)	
16830	Accum.Dep.-CBRF Moveable Equipment	(117,976.62)	
16850	Construction In Progress	12,253.83	
	Total Fixed Assets		15,535,138.05
18000	Other Assets		
18001	Net Pension Asset	1,583,852.00	
18004	DOR-Projected vs Actual Experience	2,625,675.00	
19005	LRLIF DOR-Changes of Actuarial Assump	197,999.00	
	Total Other Assets		4,407,526.00
	Total Assets		\$25,263,177.38

Balance Sheet
as of 8/31/22
Pine Valley Community Village (PV)

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<i>Account</i>	<i>Description</i>	<i>Amount</i>	
20000	Liabilities and Equity		
19001	Net OPEB Liability-Life Ins.	475,543.00	
20005	Current Liabilities		
20200	Accrued Payroll	264,959.15	
20210	Accrued Vacation Pay	254,568.64	
20220	Accrued Sick Pay	237,907.15	
20230	Accrued Other Expense	3,380.31	
20240	Accrued Interest	176,520.00	
21510	Resident Refunds/adjustments	(4,875.85)	
21540	Resident Trust - Checking	12,248.12	
21545	Resident Trust - Cash	500.00	
	Total Current Liabilities		945,207.52
25000	Long Term Liabilities		
25011	Long Term Debt-2015 GO Bond - 10 mil	8,810,000.00	
25012	Long Term Debt-2015 GO Prom.Note 1.5 mil	250,000.00	
25013	Long Term Debt-2016 GO Bond - 10 mil	7,955,000.00	
	Total Long Term Liabilities		17,015,000.00
26000	Other Liability		
25200	Premium on Bonds	293,480.75	
26003	DIR-Projected & Actual Invest Earnings	3,468,156.00	
	Total Other Liability		3,761,636.75
27003	LRLIF DIR-Proj vs Act Invest Earnings	77,529.00	
30000	Equity		
30010	Contribution Capital-Richland County	21,515,507.71	
30100	Contribution Capital-By Grants	76,254.01	
30800	Retained Earnings(deficit)	(16,943,334.14)	
30900	Current Earnings	(650,184.23)	
	Total Equity		3,998,243.35
	Total Liabilities and Equity		\$26,273,159.62

Statement of Operations
Pine Valley Community Village (PV)
8/1/22 to 8/31/22

Month Actual	Month Budget	Month Diff	PPD Actual	PPD Budget	Account	Days	YTD Actual	YTD Budget	YTD Diff	PPD Actual	PPD Budget
2,564	2,627	63 *	83	85	40000 Revenue		20,487	20,587	100 *	84	85
200,297	164,768	35,529	590.85	531.51	40005 Medicare Part A		1,412,065	1,291,569	120,496	595.56	531.51
75,437	61,126	14,311	160.16	154.75	45005 CBRF - Private Pay		604,808	489,008	115,800	162.58	158.20
	6,200	6,200 *		100.00	47005 CBRF - Family Care		3,556	48,600	45,044 *	136.78	100.00
140,762	132,706	8,056	261.15	267.55	48005 Family Care		1,111,579	970,864	140,715	264.60	249.71
52,322	64,054	11,732 *	327.01	344.38	50005 Private SNF		733,466	502,941	230,525	327.29	344.95
258,427	313,423	54,996 *	254.61	266.06	51005 Medicaid SNF		1,953,158	2,291,772	338,615 *	254.95	248.19
13,100		13,100	327.51		55005 Medicare Advantage		154,363		154,363	578.14	
9,704	23,245	13,541 *			58005 Medicare Part B		103,152	185,960	82,808 *		
828	1,975	1,147 *	0.32	0.75	59001 Other Revenue		15,246	15,800	554 *	0.74	0.77
750,878	767,497	16,620 *	292.85	292.16	Total Revenue		6,091,393	5,796,514	294,879	297.33	281.56
60000 OPERATING EXPENSE											
12,549	13,533	984	4.89	5.15	61000 Activities		102,692	114,111	11,419	5.01	5.54
10,436	9,195	1,241 *	4.07	3.50	62000 Social Services		83,090	81,138	1,952 *	4.06	3.94
300,124	247,531	52,593 *	144.92	114.07	63000 Nursing		2,219,795	2,110,769	109,026 *	132.81	124.09
21,187	21,680	494	8.26	8.25	64000 Medical Supplies		161,935	173,191	11,255	7.90	8.41
43,950	53,356	9,406	17.14	20.31	65000 Other Purchased Services		337,973	422,784	84,811	16.50	20.54
9,995	13,029	3,034	3.90	4.96	66000 Pharmacy		77,357	102,197	24,840	3.78	4.96
1,480	1,408	72 *	0.58	0.54	66500 Physician Care		10,010	11,264	1,254	0.49	0.55
5,639	6,000	361	2.20	2.28	67000 Nursing Administration		45,519	50,600	5,081	2.22	2.46
61,009	49,270	11,739 *	23.79	18.76	69000 Dietary		455,325	423,318	32,007 *	22.23	20.56
8,063	7,482	581 *	3.14	2.85	70000 Laundry		67,332	64,705	2,627 *	3.29	3.14
19,131	17,621	1,510 *	7.46	6.71	71000 Housekeeping		153,747	143,409	10,338 *	7.50	6.97
17,136	16,936	200 *	6.68	6.45	72000 Plant & Maintenance		145,964	147,192	1,228	7.12	7.15
13,265	14,080	815	5.17	5.36	72500 Utilities		108,147	112,640	4,493	5.28	5.47
2,235	2,500	265	0.87	0.95	72865 Sewer Plant		15,328	20,000	4,672	0.75	0.97
12,706	11,898	808 *	4.96	4.53	72900 Accounting		114,953	107,175	7,778 *	5.61	5.21
4,405	3,805	600 *	1.72	1.45	73000 Medical Records		34,768	34,371	397 *	1.70	1.67
32,178	28,148	4,030 *	68.32	71.26	73100 Assisted Living		251,827	238,146	13,681 *	67.70	77.04
42,128	38,603	3,525 *	16.43	14.69	73200 General & Administration		324,349	336,623	12,274	15.83	16.35
135,617	152,188	16,571	52.89	57.93	73270 Employee Benefits		1,146,773	1,244,867	98,094	55.98	60.47
15,121	15,092	29 *	5.90	5.74	73400 Insurance		136,671	120,736	15,935 *	6.67	5.86
92,976	93,209	233	36.26	35.48	73440 Depreciation		744,532	745,672	1,140	36.34	36.22
250	200	50 *	0.10	0.08	73950 Governing Board		1,250	1,600	350	0.06	0.08
950	400	550 *	0.37	0.15	80000 Physical Therapy Supplies		2,351	3,200	849	0.11	0.16
1,421	425	996 *	0.55	0.16	81000 Occupational Therapy Supplies		4,420	3,400	1,020 *	0.22	0.17
	50	50		0.02	82000 Speech Therapy Supplies		333	400	67	0.02	0.02
863,951	817,639	46,312 *	336.95	311.24	Total OPERATING EXPENSE		6,746,440	6,813,507	67,067	329.30	330.96
(113,073)	(50,142)	62,931 *	(44.10)	(19.09)	Total Income / Loss From Operations		(655,047)	(1,016,993)	361,946	(31.97)	(49.40)
add back in depreciation							744,532	745,672			
SP Payment rec'd June 2022							374,450	350,000			
Total Income / Loss From Operations							463,935	78,679			

Jan to December 2022 Cash Flow

	Cash Receipts	Expenses	Net Cash	Explanation
Jan	\$ 691,532	\$ 725,527	-\$33,995	sick payout; 2 holidays
Feb	\$ 598,393	\$ 744,213	-\$145,820	includes \$56,661 Worker's comp refund; Medicare pymt \$155,131 deposited in March
Mar	\$ 851,995	\$ 698,087	\$153,908	includes \$155,131 Medicare payment typically rec'd in February
Apr	\$ 794,807	\$ 914,431	-\$119,624	3 payrolls and Easter Holiday
May	\$ 623,209	\$ 718,783	-\$95,575	Medicare pymt \$176,654.18 won't come in until June d/t Memorial Holiday
June	\$ 1,235,100	\$ 737,418	\$497,682	Medicare pymt \$176,654.18 from May rec'd; SP Payment \$374,450 rec'd; holiday payroll
Jul	\$ 776,867	\$ 1,236,253	-\$459,386	July 4th holiday; \$200,00 tx to Capital Fund; \$300,000 tx. to Debt Service Fund
Aug	\$ 758,036	\$ 715,325	\$42,710	
Sept			\$0	
Oct			\$0	
Nov			\$0	
Dec			\$0	
	\$ 6,329,938	\$ 6,490,037	\$ (160,100)	

Jan to December 2021 Cash Flow

	Cash Receipts	Expenses	Net Cash	Explanation
Jan	\$ 716,483	\$ 1,036,681	-\$320,198	\$342,000 tx to General Fund; sick payout; 2 holidays
Feb	\$ 662,854	\$ 678,587	-\$15,733	retro pymt to FC for lower RUGS \$ 8,875; \$12,930 final pymt for lift station roof; \$12,000 elevator repair
Mar	\$ 657,295	\$ 675,917	-\$18,622	
Apr	\$ 660,550	\$ 866,897	-\$206,348	3 paydates & Easter Holiday
May	\$ 676,778	\$ 655,492	\$21,286	
June	\$ 1,141,200	\$ 707,518	\$433,682	SP Payment \$383,300 rec'd; holiday payroll
Jul	\$ 655,726	\$ 688,219	-\$32,493	4th of July Holiday
Aug	\$ 721,942	\$ 921,912	-\$199,971	\$250,000 tx from cash acct to debt service
Sept	\$ 681,715	\$ 651,231	\$30,484	Labor Day Holiday
Oct	\$ 807,830	\$ 1,238,743	-\$430,913	3 Paydates & Hazard Pay; annual property& liability renewal; worker's comp audit adj.
Nov	\$ 1,179,560	\$ 677,739	\$501,821	ARP Rural Stimulus payment \$433,644
Dec	\$ 1,115,917	\$ 944,491	\$171,427	Dec. revenue includes \$55,957 PRF Stimulus rec'd & \$238,750 Dec. SP pymt rec'd;
	\$ 9,677,850	\$ 9,743,428	\$ (65,578)	Dec. expenses include allocations totaling \$110,366 to HHS & Ambulance from APR Rural Funds rec'd Dec.expenses also include pymt of \$132,500 to WI County Mutual Ins. (worker's comp); Thanksgiving Holiday

Can PV generate profits to cover 50% of its annual mortgage payment? (\$1,482,912 X 50% = \$741,456)

Net cash recent history by year, and estimated going forward:

2018	\$610,714	
2019	\$1,146,359	
2020	*\$1,011,173	
2021	\$526,315	
2022	\$550,000	
2023 – est.	\$400,000	<i>effect of closing a household:</i>
2024 – est.	\$350,000	<i>revenue drop of 1.3 million,</i>
2025 – est.	\$450,000	<i>expenses lowered by 1.0 million</i>

Where did all this cash go?

- To build up operating cash (*currently at \$2,710,328*)
- To build up capital fund (*currently at \$1,161,249*), and
- To the county general fund (*\$1,346,996 from 2019-2022*)

What causes the year-to-year variances?

- Occupancy
- Labor costs
- *additional COVID dollars

Assumptions

- Wage and health insurance increase percentages used for 2023, 2024 and 2025 were as originally proposed
(wages 7% - 7% - 4%) & (health insurance premiums 15% - 11% - 10%)
- While still challenging, in preparing this forecast we assumed staffing levels would be sufficient for maintaining an occupancy of at least 88%. Should staffing levels not be able to be maintained, then forecasted cash flow will be less.

Outside Shelter project

Cost

\$67,490 – amount of original bid by Salisbury construction.

\$86,000 – revised bid by Salisbury, so shelter pillars and roof would match with existing canopy finish.

Funds available

1. **DHS Grant** awarded on 8/26/22 of **\$20,000**.

(*Grant requires that project be completed by 4/30/23).

2. **Joan Woodman Orton McCollum Foundation, Inc. Grant** awarded on 9/15/22 of **\$20,000**.

3. **Pine Valley Foundation** has raised to date **\$7,147** for this project, and more designated gifts continue to come in.

4. Pine Valley's **capital budget** earmarked **\$30,000** for this project, (*if needed*).

5. **FOGO fund** of **\$56,094.49** is also available. This is an unrestricted gift from 1984 from Lillian Caddell Fogo's estate.

Motion to seek Finance Committee and County Board approvals to proceed with the outside shelter project at the revised amount of \$86,000, using Grant monies from DHS (\$20,000) and Joan Woodman Orton McCollum Foundation (\$20,000), the Pine Valley Foundation (amount to be determined), and using the FOGO fund to make up the difference – and to authorize use of any remaining FOGO funds to be used for future enhancements to the shelter