

# Richland County

## Public Works Standing Committee | Meeting Minutes

July 20, 2022

The Richland County Public Works Standing Committee met on Thursday, July 20<sup>th</sup>, 2022, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

### Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	☐	Daniel McGuire	✓	☐	Marc Couey	✓	☐
Lisa Mueller	✓	☐	Steve Carrow	☐	✓	Julie Fleming	✓	☐
Randy Nelson	☐	☐	Richard McKee	✓	☐	Clinton Langreck	✓	☐
Barb Scott	✓	☐	Gary Manning	✓	☐	Cheryl Dull	☐	☐
Jason Marshall	☐	☐	Chad Cosgrove	✓	☐	Jeffrey Even	✓	☐
John Couey	☐	☐	Steve Williamson	✓	☐		☐	☐

### 1. Call to Order

Committee Chair Williamson called the meeting to order at 4:01 p.m.

### 2. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

### 3. Agenda Approval

Motion: Moved by Supervisor Manning, seconded by Supervisor McGuire to approve the agenda.

All voting aye, motion carried.

### 4. Previous Meeting Minutes

Motion: Moved by Supervisor Cosgrove, seconded by Supervisor Manning to approve and accept the previous meeting minutes.

All voting aye, motion carried.

### 5. Public Comment

Discussion: Tiffany Olson discussed interest in the tax parcel 006-0634-4100 in the Town of Buena Vista.

(See agenda item 11.b)

### 6. Administrative Report – MIS

Discussion: MIS stated that there is nothing to discuss at this time but will have items to present in the future.

### 7. Administrative Report – Highway

Discussion: Highway presented the monthly bills and status of their 2022 projects.

#### 7a. Highway – Monthly Bills

Total amount of monthly bills \$733,779.59

Discussion: Partial reimbursement from State & Township.

Motion: Moved by Supervisor Manning, seconded by Vice Chair Cosgrove to approve the Highway monthly bills.

All voting aye, motion carried.

#### 7b. Highway – Status on 2022 Projects

Discussion:

- STH 60-STH 193 Resurface – STH 193 section to be completed this week.
- CTH E Cold-in-Place – Supervisor Manning stated that he was very impressed; very nice road.
- CTH H Bridge: Projected to start in July and run into September
- CTH BR Resurface – Currently in the pulverizing process.
- STH 14/Mobile Station: Cement replacement completed.
- Sand/Salt Shed: Walls will be getting poured. Looking at estimated 5 weeks remaining until completed.
- Highway Open House – Looking at setting a date after construction season is completed.

# Richland County

## Public Works Standing Committee | Meeting Minutes

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### 8. Discussion and Possible Action on use of Courthouse Grounds

Discussion: Many events and groups are interested in using the Courthouse grounds for upcoming and future events.

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor Couey to approve the Courthouse Grounds for upcoming events.

All voting aye, motion carried.

### 9. Discussion and Possible Action Regarding Utilization of Remaining Fund #75

Discussion: Discussed using the remaining funds for heat exchangers at the Courthouse at an estimated cost of \$8,391. Also discussed was the need for window replacements at the Courthouse. For cost saving measures window inserts should be considered instead of new windows.

Motion: Moved by Supervisor Couey, seconded by Supervisor Fleming to approve the transfer of remaining funds of Fund #75 from Land Conservation to Courthouse.

All voting aye, motion carried.

### 10. Courthouse Project Reports

Discussion:

- Ambulance – Move 9/1-9/6 to new ambulance garage and be completely operational.
- Land Conservation & Parks – Move in tentatively set for Mid-October.
- County Tech Account
- Removing water fountains and moving to water bottle fillers
- Key Project – Updating entry access
- Land Swap – Land swap between Pine Valley and Unbehaun Trust has been halted until the CTH O Project has been completed. This is to prevent unnecessary costs and loss of time.
- UW Campus Roof – Recommended to search for alternative financing

### 11. Appraisal of Tax Deed Parcels

#### a. Tax Deed Parcel Number 024-3343-4100 – Town of Richwood

Discussion: Parcel is located off of STH 60 and under the ownership of the County. Currently the shape and condition of the building exterior is in poor shape but interior is still intact. Needing more information about parcel. Agenda item postponed until August 11<sup>th</sup> meeting.

#### b. Tax Deed Parcel Number 006-0634-4100– Town of Buena Vista

Discussion: Parcel is the abandoned Motel on STH 14 directly next to the old Peaches restaurant location. County recently took ownership and previous owners were notified. On or after August 16 the parcel can be advertised for sale. Agenda item postponed until August 11<sup>th</sup> meeting for more information and discussion.

### 12. Discussion and Possible Action on Recommendation of Capital Improvement Projects

Discussion:

- Highway's utilization of many different funding options such as LRIP, Cost Sharing (funding options can be split/shared 80/20, 50/50, 90/10, etc.), Short-Term Borrowing for matching funds. Highway currently has a good road plan/rotation in place going forward.
- MIS first year plan for work stations at the Courthouse, iPad replacement, Storage devices
- Courthouse Capital Improvement Projects suggested timeline:
  - 2023-Heat exchangers, lawn mower replacements
  - 2024-Heat exchangers, lock systems
  - 2025-Heat exchangers, carpeting, paint, etc.
  - 2026-Heat exchangers, elevator, TBD
  - 2027-Heat exchangers, windows

Motion: Moved by Supervisor Manning, seconded by Supervisor McGuire to approve the Capital Improvement Projects as they were presented.

All voting aye, motion carried.

# Richland County

## Public Works Standing Committee | Meeting Minutes

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### 13. Closing - Future Agenda Items

Discussion: County Buildings/Facility Tours

**Adjournment** – The next meeting will be held on Thursday, August 11<sup>th</sup>, 2022 at 4:00 p.m.

Motion: Moved by Supervisor Couey, seconded Supervisor Manning to adjourn the meeting 5:05 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller  
Bookkeeper, Highway Department