

Richland County

Public Works Standing Committee

May 5, 2022

NOTICE OF MEETING

Please be advised that the Richland County Public Works Standing Committee will convene at 4:00 p.m., Thursday, **May 12, 2022** in the Richland County Board Room 181 W. Seminary Street and via videoconference and teleconference using the following information:

WebEx Videoconference:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=m105fb27511ba351eebb05ab1765088bb>

Meeting number: 2552 432 1963, Password: Richland

WebEx Teleconference: Phone number: 1-650-479-3208, Access code: 2552 432 1963

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 or barbara.scott@co.richland.wi.us, or Public Works Standing Committee Chair Steve Williamson at 608-574-5520 or steve.williamson@co.richland.wi.us.

Agenda:

F Ë Call to order

G Ë ~~Open House~~ ~~Public Comment~~

H Ë Proof of notification

I Ë Agenda approval

J Ë Previous meeting minutes

K Ë Public comment

Administrative Report:

8. Administrative report - MIS

9. Administrative report – Highway

 a Ë Monthly bills

 a Ë Status on 2022 projects

10. Report on courthouse roofing project

11. Report on Financial and Capital Improvement Planning

Action Items:

12. Discussion and possible action on resolution to construct a wall to facilitate a new interview room for the Sheriff's Office

13. Discussion and possible action on use of courthouse grounds by public organization

14. Discussion and possible action on change-order to courthouse roofing project

Personnel:

15. Restructure Highway Personnel

Closing:

16. Future agenda items

17. Adjournment

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

Richland County

PROPERTY, BUILDING AND GROUNDS COMMITTEE

April 7th, 2022

The Richland County Property, Building and Grounds Committee met on Thursday, April 7th, 2022, in the County Board Room at the Richland County Courthouse.

Committee members present included: Richard McKee, Dan McGuire and Steve Williamson.

Also present was: Clint Langreck - County Administrator, Aaron Wallace, Randy Nelson, Mike Bindl, Jeff Even, Attorney Mike Windle, Jasen Glasbrenner, Cheryl Dull - Assistant to the County Administrator in attendance.

1. Call to Order - Committee Chair McKee called the meeting to order at 3:00 p.m.

2. Proof of Notification - Chair McKee confirmed with Administrator Langreck that the meeting had been properly noticed.

3. Agenda Approval - Moved by Supervisor McGuire to approve the agenda, seconded by Supervisor Williamson. All voting aye, motion carried.

4. Previous Meeting Minutes - Moved by Supervisor McGuire to approve the minutes for the March 3rd meeting, second by Supervisor Williamson. All voting aye, motion carried.

5. Pinwheels on the lawn the week of April 18th for Sexual Assault Awareness month - Administrator Langreck presented the request. April is Sexual Assault Awareness Month (SAAM). The goal of SAAM is to raise public awareness about sexual violence and educate the communities on how to prevent it. In the past several years, Passages has displayed the array of pinwheels, one for every victim. Moved by Supervisor Williamson to approve Passages use of the Courthouse northwest lawn the week of April 18th to display pinwheels in honor of sexual assault victims, 2nd by Supervisor McGuire. All voting aye, motion carried.

6. Possible action to recommend resolution to take tax deed property – Richland Center – Administrator Langreck read the presentation of the tax deed proposal. The property is a severely blighted and delinquent tax deed property located in the City at 291 N Jefferson St. It has been approved by Finance & Personnel to sell the property to the City of Richland Center for \$1. The City of Richland Center has budgeted funds for the razing of this property which has been abandoned for years and presents a significant safety hazard to the public due to severe deterioration of the structure. Once razed the City and Economic Development will work towards redevelopment of the property that can potentially result a significant increase in the parcel improvement value and help provide the community with needed housing, as well as increased property tax value. Moved by Supervisor McGuire to take property on tax deed and sell to city of RC for \$1, 2nd by Supervisor Williamson. All voting aye, motion carried.

7. Possible action on future courthouse occupancy plan - Administrator Langreck reviewed the tour of the building from the last meeting. With that proposed change will be a request to have a wall built in one of the squad rooms to create an interview room. Chief Deputy Aaron Wallace explained the request in more detail. Administrator Langreck also present the building policy that is in the committee folder which includes the footprint proposed for 1st floor. Zoning and Land Conservation would be moving to basement in the office space currently occupied by EMS. Aaron Wallace stated the room/garage stall that was designated for maintenance would actually be a shared area between sheriff and maintenance. The wall construction will be brought to County board, requiring a 3/4 vote to proceed. If anyone has a concerns of the office move and combination, please let Administrator Langreck and Assistant Dull know.

8. Possible action on County Board AV advertising – Administrator Langreck stated this will be put hold for another month. It was brought up in the last month that the board may be some interested in the keeping meetings of the County Board at the Phoenix Center. When the new board comes on, it will be addressed again. The estimated cost is approximately \$20,000. Chair McKee asked what it cost to have meetings at the Phoenix Center. Administrator Langreck stated, rent is \$50 but the major expense is the salary of people that it takes to set up and tear down.

9. Property Management Report –

a. Public Facility Policy – Status – A policy has been drafted by administration for distribution. It is being provided to the property committee in the committee folder as a “first look” and opportunity to begin reviewing. Administration will be bringing this draft to department heads on April 14th for discussion.

Richland County

PROPERTY, BUILDING AND GROUNDS COMMITTEE

- b. Air Duct Cleaning – Status – Complete. Will be funded through DOJ grant.
- c. Air Purification – Status – Oral report given by Maintenance Supervisor — no new action.
- d. Water fountains – Status – Oral report given by Maintenance Supervisor, they are in the building. We are waiting for Precision to do plumbing and electric modifications so we can proceed.
- e. Courthouse Key and Security Project – Status – Oral report given by Maintenance Supervisor, no new action. It has been put on the back burner for now. We have been able to get some keys back for past employees.
- f. DOJ Grant Second Round – Status – Door swipe project may not be completed. We may have to ask for an extension to complete the grant. MIS has had other projects that have been priority.
- g. Historic Courthouse Roof Repair – Status – Preconstruction meeting is set for Tuesday, April 12th, with scaffolding being set up on the 18th. This will be funded from 75, 92 and ARPA funds. There will be a last call to departments for 75 and 92. Any remaining funds will be used with the balance coming from ARPA.
- h. Pine Valley Farm Lease and Land Swap — Status – Cathy Cooper was to meet with Todd Rummier on site. Administrator Langreck with follow up for status.
- i. Space needs assessment of 1st floor — Status – Proposed footprint is currently indicated in the Draft property policy.
- j. HHS, Symons and UW Campus roofing project — Status – HHS, Symons and UW are almost complete. Russ Mohns is struggling with Maly in having them complete cleanup, retainages and warranties. We have currently made 6 of 7 payments to Maly. We will be holding on #7 (retainage and warranties) until work is finalized and meets Russ's satisfaction. The Symon's center roof repair costing \$130,233.00 is a shared expense with the City of Richland Center and the billing for fifty percent of the costs will be submitted. Administrator Langreck will recommend we do not do business with Maly in the future. Question of roof leaks in the coppertop? Clint stated this was not in the roof repair projects.
- k. Metal Siding Assessment — Status – Randy stated Mike Marshall was supposed to get us prices but with the increase in metal cost, they are holding off. Supervisor Williamson suggested we should consider alternative options because it is in poor shape and is continuing to deteriorate.

Administrator Langreck will have the roofing company look at giving us bids for the rubber roof repair over Zoning and the County Clerk's office.

10. Discussion and guidance offered by the committee on items from the Property Management

Report – There are no spare heat pumps. Randy stated it takes 5-6 weeks to get a unit. Clint stated they have discussed getting a couple ordered. Discussion on hostas and mulch around trees. Cheryl will provide hostas and Steve will provide mulch. Cheryl will dig when they start to come up, probably in May. They will plan a Saturday to complete the project.

11. Future Agenda Items – Administrator Langreck - Parking lot modifications and wall construction in the squad room. Williamson –remove curbs and stumps in parking lot then stripe. Steve will check with highway to see if they have templates for handicap spots. He will get estimates to removed stumps and curbs, then when roads are taken out in the county, hopefully patch material can be brought to patch holes. If the county doesn't have templates, the city probably has some we could use.

12. Adjournment – Next meeting is undetermined due to committee changes. Chair McKee thanked everyone on the committee for all their participation and assistance. Moved by Supervisor Williamson to adjourn at 3:33 pm, seconded by Supervisor McGuire. All voting aye, motion carried.

Minutes respectfully submitted by
Cheryl Dull
Assistant to the County Administrator

**RICHLAND COUNTY
 HIGHWAY DEPARTMENT**
120 Bowen Circle, Richland Center, WI 53581
OFFICE PHONE [608]647-4707
FAX [608]647-3231

Meeting of the Richland County Highway Committee

April 13, 2022

Minutes

The Regular Highway Committee meeting of April 13, 2022 was called to order at 5:33 p.m. by Chairman Steve Williamson, in the Conference Room at the Richland County Highway Department, 120 Bowen Circle, Richland Center, WI 53581.

Roll Call:

	Present	Absent		Present	Absent	Guests
Steve Williamson	✓	□	Marc Couey	✓	□	Lonnie Hach
Gary Manning	✓	□	Josh Elder	✓	□	Dave Havlik
Kerry Severson	✓	□	Lisa Mueller	✓	□	
Chad M. Cosgrove	✓	□				

2. There was proper proof of notification

3. Read & Approve the Agenda

Moved by Kerry Severson, seconded by Gary Manning to approve and accept the agenda. Motion carried.

4. Read & Approve Minutes from the March 9, 2022 Highway Committee Meeting

Moved by Marc Couey, seconded by Gary Manning to approve and accept the minutes as read. Motion carried.

5. Review Voucher Listing & Approve for Payment

Total amount for unpaid bills: \$120,608.01 Pre-paid bills: \$243,127.64. Moved by Gary Manning, seconded by Marc Couey to approve vouchers for payment. Motion carried.

6. Bid Opening – Two Truck Body and Equipment Builds– Review & Award Bid

COMPANY	TOTAL COST [X1 TRUCK]	TOTAL COST [X2 TRUCKS]
UNIVERSAL TRUCK EQUIPMENT	\$162,797	\$325,594
MONROE TRUCK EQUIPMENT	\$191,408	\$382,816

Motion: Moved by Gary Manning, seconded by Marc Couey to award the bid for two truck body and equipment builds to Universal Truck Equipment for a total of \$325,594. The acceptance of this bid from Universal comes with a stipulation that the Highway Department can re-evaluate or re-bid in January of 2023.
 □ Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	□	Chad M. Cosgrove	✓	□
Gary Manning	✓	□	Marc Couey	✓	□
Kerry Severson	✓	□			

7. Bid Opening – Cold-in-Place Recycled Asphalt – Review & Award Bid

COMPANY	PROJECT	TOTAL COST
WK CONSTRUCTION	CTH E [STH 60 TOWARDS BASSWOOD RD.]	\$237,693
	3.1 MILES	

Motion: Moved by Chad Cosgrove, seconded by Kerry Severson to award the cold-in-place recycled asphalt bid to WK Construction for the total cost of \$237,693.00. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	□	Chad M. Cosgrove	✓	□
Gary Manning	✓	□	Marc Couey	✓	□
Kerry Severson	✓	□			

8. Bid Opening – Seal Coating Aggregate – Review & Award Bid

COMPANY	PROJECT	TOTAL COST
FAHRNER ASPHALT	3718 TONS DELIVERED	\$18.85/TON

Discussion: Cost comparison of Pink Lady: \$18.85 per ton vs. \$12.50 per ton for limestone chips hauled to the Highway Shop location. The life expectancy for a road that is treated with washed quartz is much greater than a road that has only been treated with regular limestone chips.

Motion: Moved by Gary Manning, seconded by Kerry Severson to award the bid for seal coating aggregate [Pink Lady] to Fahrner Asphalt at a price of \$18.85/Ton. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>			

9. Workforce – Shop Superintendent Position –Discussion

Discussion: Carlson Dettman has created the position of Shop Superintendent with recommended starting pay at grade J.

Motion: Moved by Gary Manning, seconded by Marc Couey to accept the newly created position of Shop Superintendent at pay grade J with further approval from the entire Highway Committee to proceed forward with the necessary steps to complete the new position. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>			

10. Parts Room – Inventory Management – Discussion

Discussion: The Highway Commissioner informed the Highway Committee that there is interest in updating the parts room with a digital/bar coding system to help improve inventory management and increase efficiency.

11. Equipment – Brine Maker [High Capacity] – Review & Discuss

Discussion: 2 competitive bids were solicited for review & discussion. The high capacity brine maker is 100% reimbursed by State funds and will be installed and operational by the next winter season.

COMPANY	TOTAL COST
CASPER[HENDERSON]	\$117,215.00
VARITECH	\$147,044.88

Motion: Moved by Marc Couey, seconded by Chad Cosgrove to award the bid for the High Capacity Brine Maker to Casper for the total cost of \$117,215. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>			

12. Equipment – Tractor Lease – Review & Discuss

Discussion: Utilized Sourcewell to lease a Case IH 125.

Motion: Moved by Gary Manning, seconded by Kerry Severson to approve the lease agreement for a Case IH 125 presented by Sourcewell at the following lease terms:

- ✓\$95,394.00 Total lease cost
- ✓5-year lease agreement
- ✓\$1.00 buy-out option [at end of lease]
- ✓\$22,512.00 Annual yearly lease payments. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>			

9. Employee Status – Probationary Status to Full-Time for 2 Patrolmen – Review & Approve

Motion: Moved by Kerry Severson, seconded by Chad Cosgrove to approve probationary status to full-time status of patrolmen Mark Clark & Chris Shelton. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>			

13. **Commissioner's report**

- a. **State-** State crews are currently brushing and patching, as well as maintaining winter readiness.
- b. **County-** County crews have also been maintaining winter readiness as well as brushing, patching and shouldering.

Other Business

-Equipment – Grapple Bucket: The Highway Department would also like to make the purchase of a grapple bucket. Solicited bids from 3 vendors.

COMPANY	TOTAL COST
HOMESTEADERS	\$5,257
ST. JOSEPH'S	\$4,000
SIMPSON'S TRACTOR	\$4,175

Motion: Moved by Marc Couey, seconded by Gary Manning to purchase a grapple bucket from St. Joseph's for the amount of \$4,000. Motion carried.

	FOR	AGAINST		FOR	AGAINST
Steve Williamson	✓	<input type="checkbox"/>	Chad M. Cosgrove	✓	<input type="checkbox"/>
Gary Manning	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Kerry Severson	✓	<input type="checkbox"/>			

The next regular Highway Committee meeting has not been scheduled at this time.

Motion to adjourn the meeting by Kerry Severson, seconded by Chad Cosgrove. Motion carried.

Chairman Steve Williamson adjourned the meeting at 7:00 p.m.

Minutes taken by Lisa Mueller

Richland County Committee

Agenda Item Cover

Agenda Item Name: Report on courthouse roofing project

Department	Courthouse Maintenance	Presented By:	Administrator Langreck
Date of Meeting:	12 May 2022	Action Needed:	Vote
Disclosure:	Open	Authority:	Committee Structure C
Date submitted:	10 May 2022	Referred by:	

Recommendation and/or action language: *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Motion to ... accept and file report.

Background:

Interstate Roofing is continuing progress on the replacement of the of the Historic Courthouse Roof. The tear-off and replacement on the south and east sides are near completion. Scaffolding has been repositioned for the completion of the project and we are anticipating that Interstate will complete the project prior to the 7-week goal. (Photos from 10 May 2022)



Richland County Committee

Agenda Item Cover

Russ Mohns, Consultant with STR SEG, delivered an observation report on his findings from the 25 April 2022 site inspection. The report is attached in your folder. The picture on item 11 helps illustrate one of the spots that we were experiencing significant leakage.

Attachments and References:

08a SEG Job Observation Report 15042 ...	

Financial Review:

(please check one)

	In adopted budget	Fund Number	
	Apportionment needed	Requested Fund Number	
X	Other funding Source	\$272,000 already appropriated	
	No financial impact		

(summary of current and future impacts)

Approval:**Review:**

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

JOB OBSERVATION REPORT

Date of Observations: April 25, 2022

Project Name: Richland Co. Courthouse Roof Repairs

SEG Project No. 15042

General Contractor: Interstate Roofing and Waterproofing

Contractors Site Contact Person: Jeremy Briedel, Foreman

Weather Conditions: Partly cloudy, 39°F

1. Purpose of the site observation was to observe work to date, and discuss unforeseen deteriorated conditions found. In-attendance was Randy Nelson of Richland Co, Jeremy Briedel of Interstate Roofing and Russ Mohns, SEG.
2. At the time of the observations, the Contractors crew was on-site working on removal of existing roof covering from the south elevation, east end, of the Courthouse. Scaffolding has been setup along the south elevation.
3. Application of shingles and ice dam flashing were discussed. Contractors' foreman shows an excellent understanding of project specifications and expectations.



Courthouse south elevation



Contractor laydown area in north half of south parking lot

4. GAF Timberline HDZ shingle. Color Shakewood.



5. GAF Seal-A-Ridge, ridge shingle for above shingle.



6. GAF Storm Guard, shingle manufacturers ics dam flashing material



7. GAF Deck Armor, shingle manufacturers synthetic underlayment



8. View of existing tile lattice work, underlayment and previous air intake (arrow) with tile removed. Existing vent was a roof to wall vent with the wall flange flattened.



9. Existing vent opening in sheathing. Existing opening will be closed off and a new opening provided up out of possible ice and snow back-up.



10. Deteriorated sheathing was found extending from the valley termination and down along the sidewall of the dormer. Deteriorated sheathing extends under the exterior insulation finish system (EIFS) applied along the dormer sidewall and the existing fascia and gutter system.

Additional work on a T&M basis: Contractor to remove existing EIFS system and a portion of the existing fascia and gutter to replace deteriorated sheathing. After sheathing is replaced, frame in new stud wall, provide plywood sheathing and metal panels.

11. EIFS along dormer sidewall



12. Portion of deteriorated sheathing at base of valley



Electronic Distribution:

Clint Langreck, Richland Co.
Randy Nelson, Richland Co.
Derek Kasten, Interstate Roofing
Mike Pamperin, Interstate Roofing
John Hoenick, SEG
SEG File Copy

Site Observations By:

Russell P. Mohns

Principal / Project Engineer

Date of Issue: 4.26.22

Richland County Committee

Agenda Item Cover

Agenda Item Name: Report on Financial and Capital Improvement Planning

Department	Courthouse Maintenance	Presented By:	Administrator Langreck
Date of Meeting:	10 May 2022	Action Needed:	Vote
Disclosure:	Open	Authority:	Committee Structure C
Date submitted:	12 May 2022	Referred by:	

Recommendation and/or action language: *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Motion to ... accept and file report.

Background:

The Courthouse Maintenance Supervisor and the County Administrator have developed a capital improvement plan for courthouse maintenance and improvements. With consideration of operational expenses, there is a projection of minimal increases other than wages. As part of the Richland County Strategic Plan, an initiative to have a consolidated maintenance department is listed as a goal for future analysis and possible implementation. This initiative will arrive on the Financial Plan as a consolidated maintenance, "Director" or "Engineer" position with estimated financial impacts of wages and offsetting savings, if identified (example: consolidated purchasing and systems). A majority of future courthouse maintenance expenses are projected in capital maintenance and improvements. [Please reference the plan below]. This is a preliminary draft and several pieces still require costing.

When the drafted plan is complete it will also include items from MIS and Highway.

Attachments and References:

Capital Improvement Program - Courthouse	
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Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Amount and Funding Sources TBD	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

Courthouse Maintenance												

Richland County Committee

Agenda Item Cover

Agenda Item Name: Sheriff Department squad room #125, Suspect/Witness interview room wall project

Department	Administration	Presented By:	Clinton Langreck
Date of Meeting:	12 May 2021	Action Needed:	Vote
Disclosure:	Open	Authority:	Rules of the Board - Resolution
Date submitted:	05 May 2021	Referred by:	

Recommendation and/or action language: (summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)

Motion to ... recommend resolution to the County Board to authorize Maintenance Supervisor, Randy Nelson to purchase materials and the install of a wall in the Sheriff's Department squad room #125, to separate a Suspect/Witness interview room from a storage area.

Background:

The Sheriff's Department is in need of an interview room for suspects & witnesses.
Per rule 14 (l) 4. *Regardless of the estimated cost of the project, the County Board may, by a 3/4th vote, allow the work to be done by the County itself.*

Estimated cost in materials not to exceed \$ 1,000.00

Attachments and References:

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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	#5819 New Equipment
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

To be determined at the time of the meeting, as delivered by the Maintenance Supervisor.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

Agenda Item Name: Discussion and possible action on use of courthouse grounds by public organization

Department	Courthouse Maintenance	Presented By:	Administrator Langreck
Date of Meeting:	12 May 2022	Action Needed:	Vote
Disclosure:	Open	Authority:	Committee Structure F
Date submitted:	10 May 2022	Referred by:	

Recommendation and/or action language: *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

1. Motion to ... affirm Administrator's consent to allow Richland County Ministerial Association use of the Courthouse Grounds for assembly to recognize the National Day of Payer (May 5th).
2. Motion to ... allow Richland Center High School Key Club (branch of Kiwanis club) use of the Courthouse Grounds to conduct a fundraiser for those in need in Ukraine, on 21st May 2022.

Background:

The Ministerial Association has previously used the grounds to recognize the Day. There intensions matched those of previous years. Corporation Counsel has previously opined that allowing this act does not infringe on separation of church and state. The Administrator granted the request to the association, as the request came in after the April property committee.

Regarding the Key Club:

Dear Mr. Kalish,

I am a junior at the Richland Center High School and the co-vice president of Key Club, a service organization through the high school and a branch of Kiwanis club. I was wondering if it was possible to use the grounds by the Richland County Courthouse on West Seminary St. on the 21st of May from 8:00am. - 2:00pm. Key Club is setting up a fundraiser for those in need in Ukraine. The proceeds will go to a designated charity, that is still being decided. It will be a bake and goods sale open to the community. In case of rain, we may have to set up a couple of small tents. If you would be able to let me know as soon as possible that would be great! I would just like to publicize as soon as possible.

Thanks!

Alivia Glasbrenner

Attachments and References:

Recommended Cover Letter— County Administrator Langreck (20 May 2020)

Richland County Committee

Agenda Item Cover

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Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover

Agenda Item Name: Change Order to Roofing Project

Department	Courthouse Maintenance	Presented By:	Administrator Langreck
Date of Meeting:	12 May 2022	Action Needed:	Vote
Disclosure:	Open	Authority:	Committee Structure C
Date submitted:	10 May 2022	Referred by:	

Recommendation and/or action language: *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Motion to ... recommend resolution to accept the Interstate Roofing change order proposal to include replacement of flat roof over the causeway and new jail addition of the courthouse; and to recommend to the Finance and Personnel Committee, funding the project through American Rescue Project Act.

Background:

During the process of addressing our deficiencies with the Historic Courthouse roof, we have uncovered some rapidly deteriorating spots on the connecting flat roof of the causeway and new jail addition of the courthouse. Interstate Roofing, currently on site with the Courthouse roof repair, has submitted a change-order proposal of \$72,200 to address the deteriorating spots and stop the growing leak areas in the causeway, Clerk's Office, Zoning Office, etc.

Attachments and References:

Proposal – Interstate Roofing (attached)	Example picture of Zoning Office (below)
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Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
X	Apportionment needed	Requested Fund Number	#93 ARPA Funds
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

\$72,2000

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee

Agenda Item Cover





INTERSTATE ROOFING & WTP., INC.

N5544 Commerce Road
ONALASKA, WISCONSIN 54650

(608) 783-2106
Fax (608) 783-1900

PROPOSAL

No 212097

TO: Richland County Courthouse

Richland Center, WI

Russ Mohns

PHONE	DATE 4/26/2022
JOB NAME/LOCATION	
Richland County Courthouse	
EPDM Reroof	

We hereby submit specifications and estimates for:

Interstate Roofing & Waterproofing, Inc. disclaims any responsibility for asbestos below the roof.

Remove existing ballasted rubber membrane roof system down to fire-proofed steel deck.
Remove existing rubber membrane gutter trough systems below standing seam roof.
Provide and install new tapered polyisocyanurate **adhered** to fire-proofed steel deck.
Provide and install .060 mil black EPDM rubber membrane fully adhered roof and gutter trough membrane below standing seam.
Strip-in new fully adhered membrane to existing membrane just below standing seam roof.
Provide and install Firestone reinforced perimeter fastening strip fastened 12" on center base termination.
Fabricate and install new sheetmetal copings.
Provide 15 year roof warranty by Firestone.

Price: \$72,200.00

We Propose hereby to furnish material and labor -- complete in accordance with the above specifications, for the sum of:

dollars (\$ 72,200.00)

Payment to be made as follows: **Minimum service charge \$3.00. 1½% Per month on unpaid balance after 30 days. (18% per annum)**

This is to advise you that in furnishing labor or materials for the above listed job, Interstate Roofing & Waterproofing, Inc. will maintain construction lien rights on the property and will claim a lien to the extend of all unpaid invoices.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized
Signature

Note: This proposal may be withdrawn
bv us if not accepted within 30 days.

Signature

Signature

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____