

**RICHLAND COUNTY PUBLIC SAFETY COMMITTEE MEETING**  
**Friday, February 3, 2023**

The Richland County Board of Supervisors Public Safety Committee met on Friday, February 3, 2023 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members Bob Frank, Ken Rynes, Dave Turk and Barbara Voyce. Present from the Richland County Sheriff's Department were Sheriff Clay Porter, Chief Deputy Aaron Wallace, and Amber Muckler. Also present for the meeting or a portion of the meeting was Judge Lisa McDougal, Clerk of Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, and Darin Gudgeon.

**Agenda Item #1: Call to Order:** Committee Chair Luck called the meeting to order at 8:30am.

**Agenda Item #2: Read and Approve Notice of Posting for February 3, 2023 Public Safety Committee Meeting:** Committee Chair Luck confirmed that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for February 3, 2023 Meeting:** Motioned by Bob Frank to approve the agenda. 2<sup>nd</sup> to this motion by Ken Rynes. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the January 6, 2023 LEJC Meeting:** Motion by Ken Rynes to approve the minutes as printed. 2<sup>nd</sup> to this motion by Bob Frank. Motion passed, minutes accepted.

**Agenda Item #5: Coroner Updates:** Sheriff Porter shared the coroner updates with the committee members. Total of 14 cases for the month of January.

**Agenda Item #6: Circuit Court Judge updates/comments:** Judge McDougal commented that a few committees that have not met in a while have had meetings this past month, the Criminal Justice Committee and the Courthouse Security Committee. The court system is working on a bail forfeiture process and revamping how it's handled in the court.

**Agenda Item #7: Clerk of Court Update:** Kleist shared her reports with the committee members. Kleist talked more about the bail forfeiture process and how that process is being changed by the judge. Kleist talked briefly about collections that have come in so far this year for her office.

**Agenda Item #8: Probate Updates:** Jen Laue discussed with the committee that her 2022 budget would be over due to attorney fees, but did not have reports available for this meeting for 2023. Interviews for the Probate assistant were held off, the application deadline was extended and Laue will be looking at this during February. Courtroom security was discussed and how that works when there is more

than one courtroom running on the same day. There is a lack of courtroom security due to a lack of staff available.

**Agenda Item #9: District Attorney Updates:** Not available for this meeting.

**Agenda Item #10: Emergency Management:** Director Gudgeon went over his reports with the committee members and discussed revenues and expenses.

a.) **Committee approval to apply for a FEMA AFG Grant:** Director Gudgeon is asking the committee to approve for him to apply for this grant, this grant is for subscriber radios, it is a 95-5 grant meaning the county only pays 5% of the costs. Director Gudgeon is still waiting to hear feedback from some of the outlying fire & EMS departments. Motion to approve applying for this grant made by Bob Frank, second to this motion by Ken Rynes. Motion approved.

**Agenda Item #11: PSAP & GIS Grant monthly updates:** Barb stated that members met and went over how the grant information will work and how everything will flow, and there is an 18 month deadline to spend the money from the grant.

**Agenda Item #12: Approve monthly invoices and other Sheriff's Department reports:** The committee members went over the invoices for the month and discussed some specific invoices. Motion to approve paying the invoices for the month made by Bob Frank, second to this motion by Ken Rynes. Motion approved. Sheriff Porter went over the monthly jail statistic report.

**Agenda Item #13: Committee approval of the Radio Maintenance Contract (General Communications):** This invoice is for the annual radio maintenance contract with General Communications in the amount of \$20,640 which will be taken out the radio budget for the sheriff's department. The last few years the contract was split by BayCom and General Communications and this year everything will be provided by General Communications. Motion to approve this contract made by Bob Frank, second to this motion by Ken Rynes. Motion approved.

**Agenda Item #14: Committee approval of the Motorola Solutions annual maintenance contract (formally Spillman Technologies) to be taken out of the 911 Outlay account:** This invoice is for the annual RMS contract for the Sheriff's department, the cost of the contract is \$31,030.08 and will be taken out of the 911 Outlay account which is part of the sheriff's department budget. Motion to approve this contract made by Ken Rynes, second to this motion by Bob Frank. Motion approved.

**Agenda Item #15: Approval to order WatchGuard cameras for the jail:** Sheriff Porter stated this is for body cameras for the jail, our old cameras from the road have been used in the jail and they are slowly failing. The department wrote a grant for body worn camera for 50% of the cost. The plan is to purchase the cameras out of the jail assessment account and the sheriff is asking for this approval, the cost of 5 cameras and all equipment and licensing would be \$7,742.00. Motion to approve the purchase of body worn cameras and to be taken out of the jail assessment unless the 50% grant is awarded made by Barb Voyce, second to this motion by Dave Turk. Motion approved.

**Agenda Item #16: Future jail/dispatch recommendations:** Luck did go through what other counties have for jail facilities and dispatch centers and also how other counties staff their jails and dispatch centers. Sheriff Porter stated there might be an interest in our jail to go to a 12 hour shift, so he will be looking into that and see what the pros and cons will be if we would go to that shift change.

**Agenda Item #17: Radio Tower project updates:**

a.) **Update from True North:** Mike Day from True North commented on the subscriber equipment factor that is part of the radio tower project. Day stated the project is just a little behind the timeline that was originally figured, he talked about the tower sites and space on the current towers and whether the county can afford space on the current towers. One of the biggest issues has been working with a company called Mobility and their costs for space on some current towers, which was way above what the current cost is now. Day thinks that there could be at least 3, possibly 4 green sites for the project. Radio consoles will be moving forward and should be implemented soon and equipment installed and training then will take place. The costs for the door lock system is usually a custom type thing to each facility, so they are looking into an “enterprise” system and looking for bids for that system and should come in around the original cost of \$350,000.

**Agenda Item #18: Mapping, Radio System & Squad Updates:** The committee looked over the squad report. Mapping is still being worked on regarding the GIS.

**Agenda Item #19: Future agenda items:** None at this time.

**Agenda Item #20: Adjourn;** Motion by Ken Rynes to adjourn until the regular Public Safety Committee meeting on Friday, March 3, 2023 at 8:30am. Second to this motion by Bob Frank. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler