

RICHLAND COUNTY PUBLIC SAFETY COMMITTEE MEETING
Friday, October 6, 2023

The Richland County Board of Supervisors Public Safety Committee met on Friday, October 6, 2023 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee members David Turk, Kerry Severson, Bob Frank, Richard McKee, and Barbara Voyce. Present from the Richland County Sheriff's Department were Sheriff Clay Porter, Chief Deputy Aaron Wallace, and Amber Muckler. Also present for the meeting or a portion of the meeting was Judge Lisa McDougal, Clerk of Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, and Darin Gudgeon.

Agenda Item #1: Call to Order: Committee Vice Chair Frank called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for October 6, 2023 Public Safety Committee Meeting: Committee Vice Chair Frank confirmed that the meeting was properly posted. Upon receiving confirmation Frank declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for October 6, 2023 Meeting: Motioned by Richard McKee to approve the agenda. 2nd to this motion by Barb Voyce. Motion passed.

Agenda Item #4: Read and Approve Minutes of the September 1, 2023 Public Safety Meeting: Motion by Richard McKee to approve the minutes as printed. 2nd to this motion by Barb Voyce. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Nothing from the Coroner for the month.

Agenda Item #6: Circuit Court Judge updates/comments: Judge McDougal talked about making a document listing the priorities needed in the courtroom and it will be worked on in the future and discussed with this committee and other committees.

Agenda Item #7: Clerk of Court Update: Kleist shared her reports with the committee members. Kleist talked about the jury pool and sending letters out for next year. Kleist talked about revenue collection for 2023 and exceeding her revenue collection expectation for 2023 which will help offset the expenses for this year. There was a discussion on out of county judges assigned to our courtroom and Judge McDougal traveling to other counties for court cases in those counties.

Agenda Item #8: Probate Updates: Laue talked about capital improvement money in the budget for needs in the courtroom. Laue talked about out of county cases that the judge handles and how that impacts Richland County's courtroom. Laue talked briefly on her budget and how lawyer fees affects the budget.

Agenda Item #9: District Attorney Updates: DA Harper talked about her budget sheet with the committee members for the current month. No other updates from her at this time, staffing is good and her office is working on policy.

Agenda Item #10: Emergency Management: Director Gudgeon talked about a workshop that had been held and things are moving forward. Priorities are active threat scenarios and there will be sessions held to educate people and departments on this. There will be a document that anyone employed by the county will be able to access on the network.

Agenda Item #11: PSAP & GIS grant monthly updates: Director Gudgeon talked about the 911 grant, there is training that is taking place and equipment has been ordered. Regarding the GIS grant, there have been some things that have been adjusted on the grant but things are moving forward as well. There was a discussion on grant funding.

Agenda Item #12: Approve monthly invoices and other Sheriff's Department reports: The committee members went over the invoices for the month and discussed some specific invoices. Motion to approve paying the invoices for the month made by Barb Voyce, second to this motion by Kerry Severson. Motion approved.

Sheriff Porter went over the monthly jail statistic report, Sheriff Porter stated that reporting on how staff uses their time, especially things like UA reporting and paper service reporting. Sheriff Porter talked briefly about the budget outlook for 2023 and struggles to find staff.

Agenda Item #13: Approval to get squad bids: Sheriff Porter stated the department is looking to solicit bids for 2024. The current plan is to get 2 squads for 2024 and needs the committee to approve him to get bids. Motion to approve the Sheriff's Department to get squad bids made by David Turk, second to this motion by Kerry Severson. Motion approved.

Agenda Item #14: Discussion on alarm ordinance: Chief Deputy Wallace talked about looking into creating an alarm ordinance when county deputies have to go out on calls which involve alarms. This would be a possible revenue source by creating a permit that homes who have an alarms would have to pay, this would help home owners to keep alarms operational. Wallace provided an example of what other counties use regarding alarm permits and the costs of what that permit would cost. Wallace would like to possibly see this ordinance begin in 2024. Frank and other committee members would like to take some time to look over the ordinance.

Agenda Item #15: Discussion on Jail Inspection: Sheriff Porter wanted to talk about the jail inspection report and things that have been completed in that report. Showers and grates have been completed, intercoms have not been addressed, neither has the cameras. Cameras and intercoms will be coming with the radio project. Corrections grade fixtures/furniture have not been replaced, but pricing to replace those are being looked at, the dispatch door is being looked at for safety reasons. Key sets have been color coded and there is a lock box for all of the keys. The fire inspection has been completed in the jail and dispatch. There was a

discussion on classifications of inmates and how those classifications should be separated and that is not currently being done in our facility.

Agenda Item #16: Radio Tower project updates: Sheriff Porter stated that there is a written report on the project that was presented to Finance. Sheriff is still working on sites that are being locked in and possible alternate sites.

Agenda Item #17: Mapping, Radio System & Squad Updates: Sheriff Porter talked about squads and that the new squads will be put into the shop for outfitting and should be operational within the next month or so.

Agenda Item #18: Future agenda items: Discussion and possible action on a county alarm ordinance.

Agenda Item #19: Adjourn; Motion by Kerry Severson to adjourn until the regular Public Safety Committee meeting on Friday, November 3, 2023 at 8:30am. Second to this motion by Richard McKee. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler