

RICHLAND COUNTY PUBLIC SAFETY COMMITTEE MEETING
Friday, December 1, 2023

The Richland County Board of Supervisors Public Safety Committee met on Friday, December 1, 2023 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Kerry Severson, and Bob Frank. Present from the Richland County Sheriff's Department were Sheriff Clay Porter, Chief Deputy Aaron Wallace, and Amber Muckler. Also present for the meeting or a portion of the meeting was Candace Pesch, and Jenifer Laue.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for December 1, 2023 Public Safety Committee Meeting: Committee Chair Luck confirmed that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for December 1, 2023 Meeting: Motioned by Bob Frank to approve the agenda. 2nd to this motion by Kerry Severson. Motion passed.

Agenda Item #4: Read and Approve Minutes of the November 3, 2023 LEJC Meeting: Motion by Bob Frank to approve the minutes as printed. 2nd to this motion by David Turk. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Sheriff Porter went over the monthly information from the Coroner.

Agenda Item #6: Circuit Court Judge updates/comments: Not available for this meeting.

Agenda Item #7: Clerk of Court Update: No update at this meeting.

Agenda Item #8: Probate Updates: No update at this meeting.

Agenda Item #9: District Attorney Updates: Not available for this meeting.

Agenda Item #10: Emergency Management: No update at this meeting.

Agenda Item #11: PSAP & GIS grant monthly updates: No update this month.

Agenda Item #12: Approve monthly invoices and other Sheriff's Department reports: The committee members went over the invoices for the month and discussed some specific invoices. Motion to approve paying the invoices for the month made by Bob Frank, second to this motion by David Turk. Motion approved.

Sheriff Porter went over the monthly jail statistic report. The sheriff informed the committee that the department is going to re-open the huber center in the jail.

Agenda Item #13: Discussion and possible action on Sheriff's Dept. uniform allowance: Administrator Pesch talked about the uniform allowance for the secretarial staff and the IRS has restrictions on this and what can be done for the secretarial staff. The options are to either do no uniform allowance, any clothing purchased must have the department logo on the clothing or any clothing purchased must be considered taxable income. Historically it was taxed and part of the paycheck and somewhere that was changed to be given and held as a lump to be used as needed. Committee Frank talked about what happened in the past with the allowance. Sheriff Porter talks about this is something that has always been given and doesn't want to see it be taken away. Motion by Bob Frank that the uniform allowance for the administrative staff would be given at a taxable amount, second to this motion by Kerry Severson. Motion approved.

Agenda Item #14: Continued discussion & possible changes on Ordinance 89-7: Sheriff Porter and the committee members went over wording in the ordinance to make the changes and updates that will reflect how the department currently operates.

Agenda Item #15: Radio Tower project updates: No updates given this month.

Agenda Item #16: Mapping, Radio System & Squad Updates: The squad report was shared with the committee members

Agenda Item #17: Future agenda items: Demographics of the Sheriff's Department.

Agenda Item #18: Jail Inspection & Evaluation of Jail Staff Performance:
Closed Session: The committee went into closed session as of 10:09 am, motion by David Turk, second by Bob Frank. Motion approved.

Motion to approve going back into open session at 11:09 by Melissa Luck, second to this motion by Bob Frank.

Agenda Item #19: Adjourn; Motion by Melissa Luck to adjourn until the regular Public Safety Committee meeting on Friday, January 5, 2023 at 8:30am. Second to this motion by Bob Frank. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler