

# Richland County

## Public Works Standing Committee | Meeting Minutes

May 31, 2023

The Richland County Public Works Standing Committee met on Thursday, May 11, 2023, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

### Roll Call:

|                | Present | Absent |                  | Present | Absent |                | Present | Absent |
|----------------|---------|--------|------------------|---------|--------|----------------|---------|--------|
| Josh Elder     | ✓       | □      | Daniel McGuire   | □       | ✓      | Marc Couey     | ✓       | □      |
| Lisa Mueller   | ✓       | □      | Steve Carrow     | ✓       | □      | Julie Flemming | ✓       | □      |
| Randy Nelson   | ✓       | □      | Richard McKee    | ✓       | □      | Jon Hochkammer | ✓       | □      |
| Barb Scott     | ✓       | □      | Gary Manning     | ✓       | ✓      | Cheryl Dull    | □       | ✓      |
| Jason Marshall | ✓       | □      | Chad Cosgrove    | ✓       | □      | Jeffrey Even   | ✓       | □      |
| John Couey     | □       | ✓      | Steve Williamson | ✓       | □      | Michael Windle | ✓       | □      |

### 1. Call to Order

Committee Chair Williamson called the meeting to order at 4:00 p.m.

### 2. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

### 3. Agenda Approval

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor Couey to approve the agenda.

All voting aye, motion carried.

### 4. Previous Meeting Minutes

Motion: Moved by Supervisor Couey, seconded by Supervisor McKee to approve and accept the previous meeting minutes as presented.

All voting aye, motion carried.

### 5. Public Comment

Discussion: No Public Comment

### 6. Administration | Courthouse Maintenance Report

- Window Project: Completed
- Door Project: Completed
- 3 Heating Units: 3 units from Trane. Installed and Completed

### 7. Administration | Discussion and Possible Action on:

#### a. East Hall Facility

Discussion: Highway Department is currently mowing the East Hall Facility grounds and will continue until an official decision is made.

### 8. Committee | Convene in Closed Session Pursuant Wisconsin State Statute 19.85(1)(e) Deliberating or Negotiating the Purchase of Public Properties, the Investing of Public Funds, or Conducting of Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session

#### i. East Hall Facility

| Roll Call Vote: | Aye | Nay |                          | Aye | Nay | AYE = 7 votes |
|-----------------|-----|-----|--------------------------|-----|-----|---------------|
| Steve Carrow    | ✓   | □   | Chad Cosgrove-Vice Chair | ✓   | □   | NAY = 0 votes |
| Richard McKee   | ✓   | □   | Steve Williamson -Chair  | ✓   | □   |               |
| Gary Manning    | ✓   | □   | Marc Couey               | ✓   | □   |               |
| Julie Fleming   | ✓   | □   |                          |     |     |               |

Motion: Moved by Supervisor Manning, second by Supervisor Carrow to move into closed session.

All voting aye, motion carried.

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### 9. *Committee* | **Reconvene in Open Session**

Motion: Moved by Supervisor Couey, seconded by Supervisor McKee to reconvene to open session.  
All voting aye, motion carried.

### 10. *Committee* | **Possible Action on Items Discussed in Closed Session**

Discussion: No Discussion

### 11. *MIS* | **Report[s]:**

#### a. **Administrative Report**

Discussion:

##### i. **Jail Locks**

Currently have bids from two vendors for new jail locks. Will request to put on the next meeting agenda.

##### ii. **Radio Towner Project**

There will be an update on the Radio Tower Project at the next Finance and Personnel meeting.

##### iii. **County Board Room Audio Project**

Waiting to sign contract to start work on the County Board Room Audio Project. Will plan to work with Randy Nelson when proceeding forward.

### 12. *Highway* | **Report[s]:**

#### a. **Administrative Report**

Discussion: This is the busy season as the department is working on spring maintenance.

i. Currently prepping County Highways JJ, OO & W for the pulverize and repave projects.

ii. Preparing to sealcoat 15 miles this year.

iii. State Crews are spraying a ditch weed growth inhibitor for the 1<sup>st</sup> year. [Not an herbicide]

iv. WisDoT is moving the 4-lanes US 14 project from 2024 to 2026 and will plan to do a full-depth replacement.

#### b. **Highway Monthly Paid Bills**

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor Couey to approve and accept the total of \$414,282.53 for the monthly paid bills for the Highway Department.

All voting aye, motion carried.

### 13. *Highway* | **Discussion and Possible Action on:**

#### a. **Equipment: Replacement of Wheeled Excavator**

Discussion: Currently unable to find rentals available. Utilized Sourcewell for other options.

| SUGGESTED:                      | TOTAL       | Details  |
|---------------------------------|-------------|--|
| Aring Equipment   Volvo EW180EL | \$49,994.65 | - Includes Trade of Hitachi                                |
| Financing Terms                 |             | -Amount due annually [7-year Contract Fixed Interest Rate] |

Motion: Moved by Supervisor Couey, seconded by Vice Chair Cosgrove to accept the 7-year lease contract with a fixed interest rate from Aring Equipment with annual payment amount of \$49,994.65.

All voting aye, motion carried.

### 14. *Treasury* | **Discussion and Possible Action on:**

#### a. **Bid Opening Acceptance: Tax Deed Parcel #006-0634-411-Town of Buena Vista**

Discussion: Current bids were read. It was discussed that the committee doesn't necessarily have to go with the highest bid but maybe instead they should consider what would give the County the highest earnings/return.

| Bid[s]:               | TOTAL   | BRING TO CODE Details  |
|-----------------------|---------|--|
| Logan/Tiffany Olson   | \$1,000 | Demolition[Green Space] within 2 years   Future beyond unknown |
| Alvin C. Christianson | \$1,001 | Renovate for future rental units.                              |

Motion: Moved by Supervisor McKee, seconded by Supervisor Flemming to accept the bid from Alvin C. Christianson.

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It was put to a vote.

| Roll Call Vote:          | Aye                                 | Nay                                 |                      |
|--------------------------|-------------------------------------|-------------------------------------|----------------------|
| Steve Carrow             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                      |
| Richard McKee            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <b>AYE = 2 votes</b> |
| Gary Manning             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <b>NAY= 5 votes</b>  |
| Chad Cosgrove-Vice Chair | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                      |
| Steve Williamson -Chair  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                      |
| Marc Couey               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                      |
| Julie Flemming           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |

Motion **denied**.

Motion: Moved by Supervisor Manning, second by Supervisor Couey to accept the bid from Logan/Tiffany Olson.

It was put to a vote.

| Roll Call Vote:          | Aye                                 | Nay                                 |                      |
|--------------------------|-------------------------------------|-------------------------------------|----------------------|
| Steve Carrow             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| Richard McKee            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <b>AYE = 6 votes</b> |
| Gary Manning             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <b>NAY= 1 votes</b>  |
| Chad Cosgrove-Vice Chair | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| Steve Williamson -Chair  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| Marc Couey               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| Julie Flemming           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |

Motion carried.

### 15. Closing - Future Agenda Items

- Trees on Campus Location-25 Ash|3 Maple

**Adjournment** – The next regular Public Works Committee meeting is set for **Thursday, June 8, 2023 at 4:00 pm** with a special meeting to be held on **Tuesday, May16, 2023 at 6:00 pm**.

Motion: Moved by Supervisor Manning, seconded by Vice Chair Cosgrove to adjourn the meeting at 5:52 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller

Bookkeeper, Highway Department