

Richland County

Public Works Standing Committee | Meeting Minutes

August 22, 2023

The Richland County Public Works Standing Committee met on Thursday, August 10, 2023, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

1. Call to Order

Committee Chair Williamson called the meeting to order at 4:00 p.m.

2. Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	<input type="checkbox"/>	Daniel McGuire	<input type="checkbox"/>	✓	Marc Couey	✓	<input type="checkbox"/>
Lisa Mueller	✓	<input type="checkbox"/>	Steve Carrow	✓	<input type="checkbox"/>	Julie Flemming	✓	<input type="checkbox"/>
Randy Nelson	✓	<input type="checkbox"/>	Richard McKee	✓	<input type="checkbox"/>	Jon Hochkammer	✓	<input type="checkbox"/>
Barb Scott	✓	<input type="checkbox"/>	Gary Manning	✓	<input type="checkbox"/>	Candace Pesch	✓	<input type="checkbox"/>
Jason Marshall	✓	<input type="checkbox"/>	Chad Cosgrove	<input type="checkbox"/>	✓	Jeffrey Even	<input type="checkbox"/>	✓
John Couey	<input type="checkbox"/>	✓	Steve Williamson	✓	<input type="checkbox"/>	Michael Windle	<input type="checkbox"/>	✓

3. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

4. Agenda Approval

Motion: Moved by Supervisor Couey, seconded by Supervisor Manning to approve the fourteen-point agenda. All voting aye, motion carried.

5. Previous Meeting Minutes

Motion: Moved by Supervisor Carrow, seconded by Supervisor Manning to approve and accept the previous meeting minutes as presented. All voting aye, motion carried.

6. Public Comment

Discussion: No Public Comment

7. Administration | Reports:

a. Property Management Report

i. East Hall Survey

Discussion: The whole property is going to need surveyed with the estimated cost of a certified survey at \$2,800. Current agreement in place with the Richland School District. School District is making \$3,000 monthly payments until making the balloon payment. After balloon payment ownership will then be the School Districts.

ii. Trees on Campus Location

Discussion: Attorney Windle will be writing up a contract for the trees that need removed from the campus location.

8. Administration | Discussion and Possible Action on:

a. Dedication | Bench -Courthouse

Discussion: About 2 years prior, trees were removed from the Courthouse grounds. The removed wood was then turned into benches that have been donated back to the Courthouse. Placing benches on the East side of the Courthouse is in progress and the dedication will take place at the end of August.

9. Highway | Report[s]:

a. Administrative Report

Discussion: Highway Department is in full construction mode with sealcoating completed and moving onto County roads W, JJ & OO projects.

i. Purchase | Plow Truck(s) -Update

Discussion: Here are updates on the trucks that we had accepted bids for in both 2022 and 2023. Currently still waiting on the truck from 2022. Have received 1 of 2 trucks from 2023 with the second one due to be at the shop by the end of the month.

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ii. 2024 Budget | Summary

Discussion: The 2024 Highway Budget was previously presented and discussed with Administrator Pesch, Administrator Hochkammer, and County Clerk Kalish. Also, a brief 2024 Budget Summary was presented to the Public Works Committee.

b. Highway Monthly Paid Bills

Motion: Moved by Supervisor Couey, seconded by Supervisor Manning to approve and accept the total of \$791,634.95 for the monthly paid bills for the Highway Department.

All voting aye, motion carried.

10. Highway | Discussion and Possible Action on:

a. Project | County Highway O – Real Estate

Discussion: Timeline is short for the purchasing of real estate for the County Highway O project. Looking at a 4-month window before deadline. A real estate blitz is to occur within the next month and is done to make offers for all right-of-way project needs.

11. MIS | Reports:

a. 2024 Budget | MIS/Tech Fund Summary

Discussion: The 2024 MIS/Tech Fund budget summary was presented to the Public Works Committee.

Everything on the budget matched the prior year except for the inclusion of a 5% wage increase as well as the reclassification of MIS Director.

b. Project | Radio Tower Report

Discussion: Project is moving forward with possible construction to start in February.

12. MIS | Discussion and Possible Action on:

a. Purchase | Buffalo TeraStation

Discussion: The continued growth and use of technology in the County means there is a need for more storage of mass amounts of data.

Motion: Moved by Supervisor Couey, seconded by Supervisor Flemming to purchase two TeraStations with enhanced warranty and redundant power supply for the total of \$28,520.72.

All voting aye, motion carried.

b. Fire Protection System

Discussion: Looking to update the fire alarm system at the courthouse. Updating the system includes wiring and upgrading the control panels, speakers and strobes.

Motion: Moved by Supervisor Couey, seconded by Supervisor Manning to approve the wiring bid to Wallace Electric for \$2,040.00 while researching the bid/cost for the speakers, strobes and control panels.

All voting aye, motion carried.

13. Closing - Future Agenda Items

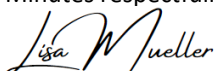
➤ None

Adjournment – The next regular Public Works Committee meeting is set for **Thursday, September 14, 2023 at 4:00 pm.**

Motion: Moved by Supervisor Manning, seconded by Supervisor Couey to adjourn the meeting at 5:00 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller

Bookkeeper, Highway Department