

RICHLAND COUNTY

Public Works Standing Committee | AGENDA

October 5, 2023

NOTICE OF MEETING

Please be advised that the Richland County Public Works Standing Committee will convene at **4:00 p.m., Thursday, October 12, 2023** in the Richland County Board Room, 181 W. Seminary Street.

- **WebEx Videoconference, WebEx Teleconference, or Join by Phone** meeting access and all meeting materials at: <https://administrator.co.richland.wi.us/minutes/public-works/>

Meeting access trouble, contact the following:

- MIS Director **Barbara Scott** | [608]649-5922 | barbara.scott@co.richland.wi.us
- Committee Chair **Steve Williamson** | [608]574-5520 | steve.williamson@co.richland.wi.us.

AGENDA

1. Call to Order
2. Roll Call
3. Proof of Notification
4. Agenda Approval
5. Approve Previous Meeting Minutes
6. Public Comment
7. *Administration* | Reports:
 - a. Property Management Report
 - i. Courthouse | Bat Removal Update
8. *Highway* | Reports:
 - a. Administrative Report
 - b. Monthly Paid Bills
9. *Highway* | Discussion and Possible Action on:
 - a. Equipment | Remaining Purchases 2023
 - b. Equipment | Plow Truck Purchases
10. *MIS* | Reports:
 - a. Administrative Report
11. Future Agenda Items
12. Adjournment

Items in **Bold** have been Added and/or Modified | Items with a ~~Strike~~ have been Removed

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

CC: ✓ Committee Members ✓ County Board ✓ Department Heads ✓ Richland Observer ✓ WRCO ✓ Valley Sentinel ✓ Courthouse Bulletin Board

Richland County

Public Works Standing Committee | Meeting Minutes

October 2, 2023

The Richland County Public Works Standing Committee met on Thursday, September 14, 2023, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

1. Call to Order

Committee Chair Williamson called the meeting to order at 4:00 p.m.

2. Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	<input type="checkbox"/>	Daniel McGuire	✓	<input type="checkbox"/>	Marc Couey	<input type="checkbox"/>	✓
Lisa Mueller	✓	<input type="checkbox"/>	Steve Carrow	✓	<input type="checkbox"/>	Julie Flemming	✓	<input type="checkbox"/>
Randy Nelson	✓	<input type="checkbox"/>	Richard McKee	✓	<input type="checkbox"/>	Jon Hochkammer	✓	<input type="checkbox"/>
Barb Scott	<input type="checkbox"/>	✓	Gary Manning	<input type="checkbox"/>	✓	Candace Pesch	✓	<input type="checkbox"/>
Jason Marshall	✓	<input type="checkbox"/>	Chad Cosgrove	<input type="checkbox"/>	<input type="checkbox"/>	Jeffrey Even	<input type="checkbox"/>	✓
John Couey	<input type="checkbox"/>	✓	Steve Williamson	✓	<input type="checkbox"/>	Michael Windle	✓	<input type="checkbox"/>
						Stacy Kleist	✓	<input type="checkbox"/>

3. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

4. Agenda Approval

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor McKee to approve the agenda.

All voting aye, motion carried.

5. Previous Meeting Minutes

Motion: Moved by Supervisor McKee, seconded by Supervisor Femming to approve and accept the previous meeting minutes with the amendment stating that the donated bench on the east side of the Courthouse was donated in memory of Bev Burns.

All voting aye, motion carried.

6. Public Comment

Discussion: No Public Comment

7. Administration | Reports:

a. Property Management Report

i. Courthouse | Bat Eradication within Building

Discussion: There is a bat problem within the building both prior to and now after the installation of the new roof. Two bat removal companies within the state were contacted with one company agreeing to meet our removal requests. Services that were performed and paid for were discovered to have not met the agreed upon requests. The second company is located in the Green Bay area and will not travel to this location. It was suggested to widen the search to find more bat removal companies within the state/area. In the meantime, maintenance will continue to search for the point or points of entry as well as install four new bat houses around the exterior of the Courthouse.

8. Administration | Discussion and Possible Action on:

a. Courthouse | Utilization of Grounds Request – Pumpkinfest

Discussion: It is being requested to use Courthouse grounds to start the first annual Pumpkinfest. This family-oriented festivity will be held the last weekend of October. All information and itinerary will be typed up.

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor McKee to grant approval of the Courthouse grounds for the first annual Pumpkinfest, being held the week of October 21-29, 2023.

All voting aye, motion carried.

9. Highway | Report[s]:

a. Administrative Report

Discussion: Highway Department has completed the county roads projects on W, JJ & OO. These roads are now open and accessible to the public.

Richland County

Public Works Standing Committee | Meeting Minutes

b. Highway Monthly Paid Bills

Motion: Moved by Supervisor McKee, seconded by Vice Chair Cosgrove to approve and accept the total of \$1,506,450.10 for the monthly paid bills for the Highway Department.

All voting aye, motion carried.

10. Highway | Discussion and Possible Action on:

a. Equipment | Possible Purchase(s)

Discussion: Bat Wing Mower

11. MIS | Reports:

a. Administrative Report

12. MIS | Discussion and Possible Action on:

a. Fire Protection System | Johnson Controls

Discussion: Updated fire alarm system at the Courthouse will include 9 strobes.

Motion: Moved by Chair Williamson, seconded by Supervisor Flemming to move forward with updating the fire protection system at the Courthouse using Johnson Controls.

All voting aye, motion carried.

13. Closing - Future Agenda Items

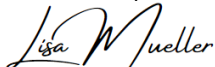
- Courthouse | Bat Removal Update

Adjournment – The next regular Public Works Committee meeting is set for **Thursday, October 12, 2023 at 4:00 pm.**

Motion: Moved by Supervisor McKee, seconded by Supervisor Flemming to adjourn the meeting at 4:34 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller

Bookkeeper, Highway Department

JOSH ELDER
 Highway Commissioner
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Voucher Register		OCTOBER MEETING SEPTEMBER BILLS	
No.	Vendor Name	Description	Amount Paid
19P	Payroll	Pay Period:8/27/2023-9/9/2023	\$ 72,522.48
20P	Payroll	Pay Period:9/10/2023-9/23/2023	\$ 64,577.00
473	DiPiazza, Bonnie	Monthly Cleaning Services August 2023	\$ 540.00
474	Frontier	Monthly Telephone Services [A#60864747070101655]	\$ 197.96
475	Pitney Bowes	Quarterly Postage Machine Lease Jul-Sep	\$ 142.53
476	Richland Electric Coop [REC]	Monthly Electric Services	\$ 53.59
477	We Energies	Monthly Energy Services [A#0718844914-00001]	\$ 38.53
478	Wilkinson Auction	Equipment Purchase Woods 3180 Batwing Mower	\$ 9,900.00
479	Alliant Energy	Monthly Electric Services [A#3929950000]	\$ 25.91
480	Richland Center Utilities	Monthly Utility Services	\$ 1,526.89
481	Gordon Flesch Company [GFC Leasing]	Monthly Contract Printer Contract 8/5-9/5	\$ 34.44
482	Insight FS	Diesel Fuel, 87 Gas w/Eth 10%, Services, Etc.	\$ 2,364.29
483	Mounds Creek Farms, LLC	Equipment Purchase Dump Bed TR#2	\$ 2,200.00
484	Universal Truck Equipment	Equipment Purchase: 2 New Truck Box Sanders	\$ 61,615.00
485	1st AYD Corporation	Parts Shop Supplies: Aerosol Degreaser, Citrus Degreaser, Freight, Etc.	\$ 287.80
486	All American Do-It Center	Parts Shop Supplies: 2x8-12' Pressure Treated Lumber, Etc.	\$ 135.91
487	Allied Redi-Mix	Bulk Loads Materials-Concrete Mix-Regular Load, Small Load 1.5 T, Etc.	\$ 512.50
488	Aramark [Auca Chicago MC Lockbox]	Services Rugs, Towels, Uniforms, Etc.	\$ 772.60
489	Auto Value	Parts Shop Supplies: Various Filters[Oil,Fuel,Air],14GA Wire, Jack, Etc.	\$ 2,619.36
490	Badger Tools & Supply	Parts Shop Supplies: Multi-Tool, Battery, Wrench Sets, Grease Gun Kit, Etc.	\$ 1,055.00
491	Badger Welding Supplies, Inc	Bulk Materials Welding Cable, Arc Wire, Clamp, Freight, Etc.	\$ 4,143.32
492	Bindl Bauer Limestone	Bulk Loads Gravel, 1 1/4" Gravel, Etc.	\$ 49,408.77
493	Crawford County Highway Department	Project CTH OO, JJ & W Labor, Machinery, Materials, Painting Lines Etc.	\$ 16,675.32
494	DeBauche Truck & Diesel	Parts Service:Panel, Hood Panel, Thermostat, Flex Tube #55:Engine Repair	\$ 31,293.33
495	DiPiazza, Bonnie	Monthly Cleaning Services September 2023	\$ 750.00
496	DL Gasser Construction	Bulk Loads Cold Mix Asphalt	\$ 6,355.44
497	Frontier	Monthly Telephone Services [A#60864747070101655] -Oct	\$ 217.20
498	Gordon Flesch Company [GFC Leasing]	Monthly Contract Printer Contract 10/10-11/9	\$ 84.96
499	Gruber Consulting LLC	CTH O Project Phase 1: Property/Sales Studies & Public Mtg, Etc.	\$ 4,875.98
500	Halron Lubricants Inc	Bulk Lubricants Gradus , Rotella, Drum Dep, Empty Cr., Hndlng, Etc.	\$ 2,467.75
501	Hach, Lonnie	Reimbursement Postage	\$ 28.75
502	Hartje Lumber, Inc.	Parts Shop Supplies: 4x6x14' Lumber, 4x4x14' Lumber, Etc.	\$ 2,368.80
503	Hynek Printing	Office Supplies Employee Timesheets	\$ 670.70
504	Kasten Tools & Equip [dba Matco]	Parts Shop Supplies: Tracer, Blade, Etc.	\$ 179.95
505	Mathy Construction	Bulk Loads Cold Mix Asphalt	\$ 400,689.17
506	Metal Culverts	Various Culverts, Bands, Endwalls, Accessories, Etc.	\$ 5,186.10
507	Midwest Motor Supply Co [Kimball]	Parts Shop Supplies: Various Bolts Grade 8, Etc.	\$ 438.20
508	Monroe Truck Equipment	Parts Shop Supplies: Pre-Wet Motor, Coupler w/Releif Valve, Gearbox, Etc.	\$ 205.98
509	Mueller, Lisa	Reimbursement Milesage	\$ 16.83
510	Nelson, Earl [La Farge Truck]	Parts Service:EGR Valve, Sensor, Core, Etc.	\$ 1,226.03
511	Pitney Bowes [Purchase Power]	Postage Meter Postage Refill	\$ 208.99
512	PreCise MRM LLC	Monthly Data Plan x7 Trucks -August	\$ 189.00
513	PV Business Solutions	OSHA Complicance Binder	\$ 298.50
514	Randy Olson Trucking	Bulk Loads Hauling for Projects CTHJJ, OO & W	\$ 34,075.00
515	Rhyme Business Products	Office Supplies Pencils, Pens, Bus Cards, Highlighters, Etc.	\$ 56.25
516	Richland Electric Coop [REC]	Monthly Electric Services	\$ 44.48
517	Roland Machinery Co	Parts Shop Supplies: Polarflex Wing Segments, Freight, Etc.	\$ 20,735.38
518	Schmitz Janitorial Supply	Parts Shop Supplies: Cleaning/Scrub Brushes, Squeegee, Etc	\$ 379.50
519	SCOTT Construction	Bulk Loads Cold Mix Patch	\$ 69,929.74
520	Short, Elliot, Hendrickson [S.E.H.]	CTH O Project Reconstruct Design	\$ 76,676.82
521	Sherwin Industries, Inc	Parts Shop Supplies: Generator 12V Battery for S/S125, Freight, Etc.	\$ 830.88
522	Simpson's Tractor	Parts Shop Supplies: Breather, Rod Kit, Spindle, Etc.	\$ 595.45
523	St. Joseph Equipment	Parts Shop Supplies: Various Filters, Cable, Clutch, Bolts, Nuts, Etc.	\$ 941.92
524	Superior Customs, LLC	Parts Service: Labor, Paint & Materials -Hood #12	\$ 835.38
525	Town & Country Sanitation	Monthly Disposal & Recycling Fees	\$ 207.20
526	Traffic and Parking Control Co [TAPCO]	Chip Seal Marker, Amber Color, 2-Way [Line Markers]	\$ 340.00
527	Universal Truck Equipment	Parts Shop Supplies: 50 Link Chain, Spring Ride, Etc.	\$ 2,459.00
528	Walsh's Ace Hardware	Parts Shop Supplies: Various Shop Supplies[Shovel, Tape, Bolts], Etc.	\$ 310.60
529	Wertz Plumbing & Heating	Parts Service: Air Conditioner Repair[Office Area], Labor, Etc.	\$ 119.06
530	Western Culvert & Supply Inc	Parts Supplies: Guardrail, Treated Blocks, Bolts, Nuts, Anchor Plates, Etc.	\$ 23,977.80
531	WI DoT Financial Operations	Prelim STH80-RC City Engineering	\$ 2,843.22
532	Wisconsin Metals	Hot Rolled Square Tubing, Cold Finished Round, Hot Rolled Angle, Etc.	\$ 3,170.00
533	Hartje Tire & Service Center	Tires LT275 70R18 Dynapro [x4]	\$ 1,156.00
BALANCE:			\$ 988,784.54