

# RICHLAND COUNTY

Public Works Standing Committee | AGENDA

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December 11, 2023

## NOTICE OF MEETING

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Please be advised that the Richland County Public Works Standing Committee will convene at **4:00 p.m., Thursday, December 14th, 2023** in the Richland County Board Room, 181 W. Seminary Street.

- **WebEx Videoconference, WebEx Teleconference, or Join by Phone** meeting access and all meeting materials at: <https://administrator.co.richland.wi.us/minutes/public-works/>

Meeting access trouble, contact the following:

- MIS Director **Barbara Scott** | [608]649-5922 | [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us)
- Committee Chair **Steve Williamson** | [608]574-5520 | [steve.williamson@co.richland.wi.us](mailto:steve.williamson@co.richland.wi.us).

## AGENDA

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1. Call to Order
2. Roll Call
3. Proof of Notification
4. Agenda Approval
5. Approve Previous Meeting Minutes
6. Public Comment
7. *Administration* | Reports:
  - a. Property Management Report
8. *Highway* | Discussion and Possible Action on:
  - a. 2024 Dump Truck Cab and Chassis Truck Bids
  - b. Possible Posted speed reduction CTH RC
9. *Highway* | Reports:
  - a. Administrative Report
  - b. Monthly Paid Bills
10. *MIS* | Reports:
  - a. Administrative Report
11. Future Agenda Items
12. Adjournment

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Items in **Bold** have been Added and/or Modified | Items with a ~~Strike~~ have been Removed

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

CC: ✓ Committee Members ✓ County Board ✓ Department Heads ✓ Richland Observer ✓ WRCO ✓ Valley Sentinel ✓ Courthouse Bulletin Board

# Richland County

## Public Works Standing Committee | Meeting Minutes

November 9, 2023

The Richland County Public Works Standing Committee met on Thursday, November 9, 2023, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

### 1. Call to Order

Committee Vice-Chair Cosgrove called the meeting to order at 4:00 p.m.

### 2. Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	□	Daniel McGuire	✓	□	Marc Couey	✓	□
Lisa Mueller	✓	□	Steve Carrow	✓	□	Julie Fleming	✓	□
Randy Nelson	✓	□	Richard McKee	✓	□	Jon Hochkammer	□	✓
Barb Scott	✓	□	Gary Manning	✓	□	Candace Pesch	✓	□
Jason Marshall	□	✓	Chad Cosgrove	✓	□	Jeffrey Even	□	✓
John Couey	□	✓	Steve Williamson	✓	□	Michael Windle	□	✓

### 3. Proof of Notification

Committee Vice-Chair Cosgrove verified with Commissioner Elder that the meeting had been properly noticed.

### 4. Agenda Approval

Motion: Moved by Supervisor Manning, seconded by Supervisor Fleming to approve the agenda.

All voting aye, motion carried.

### 5. Previous Meeting Minutes

Motion: Moved by Supervisor McKee, seconded by Supervisor Fleming to approve and accept the previous meeting minutes.

All voting aye, motion carried.

### 6. Public Comment

Discussion: No Public Comment

### 7. Property Management:

2 Pumps for the boiler room – complete.

4 Bat houses are in place.

Parking lot complete.

Melville Hall water heater-element is ordered, will be in and repaired next week.

### 8. Highway | Report[s]:

#### a. Administrative Report

Currently prepping for winter maintenance. 12,000 Yards of sand is processed.

Finishing up mowing – should be complete within the next 2 weeks.

#### b. Highway Monthly Paid Bills

Motion: Moved by Chairman Williamson, seconded by Supervisor Fleming to approve and accept the total of \$539,205.21 for the monthly paid bills for the Highway Department.

All voting aye, motion carried.

### 9. MIS | Reports:

#### a. Administrative Report

Currently working through connectivity issues.

\$45,200.00 – Network protection

December – moving forward with radio project.

- Updating county computer policy. Would like it to read 12 characters and change every 90 days.

Moved by Supervisor McKee, seconded by Supervisor Fleming to take to Finance for the December

Meeting. All voting aye, motion carried.

# Richland County

## Public Works Standing Committee | Meeting Minutes

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### 10. Closing - Future Agenda Items

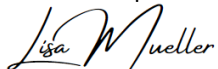
- Nothing at this time.

**Adjournment** – The next regular Public Works Committee meeting is set for **Thursday, December 14, 2023 at 4:00 pm.**

Motion: Moved by Supervisor Manning, seconded by Supervisor Carrow to adjourn the meeting at 4:17 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller

Bookkeeper, Highway Department

**JOSH ELDER**  
Highway Commissioner  
Phone: [608]604-7624  
josh.elder@co.richland.wi.us

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**LONNIE HACH**  
State Patrol Superintendent  
Phone: [608]604-7623  
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**DERRICK BROWN**  
County Patrol Superintendent  
Phone: [608]475-0032  
derick.brown@co.richland.wi.us



**Richland County Highway Department**  
120 Bowen Circle  
Richland Center, WI 53581

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Office: [608]647-4707 | Shop: [608]647-2208  
Email: highway@co.richland.wi.us  
Website: <https://highway.co.richland.wi.us>

**LISA MUELLER**  
Bookkeeper  
lisa.mueller@co.richland.wi.us

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**BRANDON ADAMS**  
Shop Superintendent  
Phone: [608]475-7828  
brandon.adams@co.richland.wi.us

## 2024 Truck Bids (1 tri axle/3 Tandem Axle)



RFP: Posted to Demand Star  
Due Date: Dec 6<sup>th</sup>

Bids Received: Lakeside International and IState Truck

**Lake Side International (3 Tandems): \$437,804.64 total or \$145,934.88 per truck**

Expected Delivery: (1) April (1) May (1) June

**Lake Side International (1 Tri Axle): \$167,947.88**

Expected Delivery: December

**IState Truck Center (3 Tandems): \$480,690 total or \$160,230 per truck**

Expected Delivery: May

**IState Truck Center (1 Tri Axle): \$168,900.88**

Expected Delivery: May

# Richland County Highway Department

November Vouchers   December Meeting			
No.	Vendor Name	Bill Summary/Description	Amt Paid
23P	PAYROLL	Payroll Period 10/22/23 - 11/04/2023	95,592.21
24P	PAYROLL	Payroll Period 11/05/23 - 11/18/2023	64,267.26
25P	PAYROLL	Payroll Period 11/19/23 - 12/02/23	94,699.21
591	Alliant Energy	Services	\$ 21.21
592	Aring Equipment	Stump Grinder	\$ 26,380.00
593	First Advantage	Drug / alcohol testing	\$ 495.36
594	Insight FS	Winter Diesel	\$ 26,210.75
595	Richland Center Utilities	Services	\$ 1,134.87
596	Richland County Zoning	Wayside pumping	\$ 50.00
597	Town & Country Sanitation	Dumpsters, disposal fee, etc	\$ 207.20
598	TAPCO	Chip seal marker	\$ 20.47
599	We Energies	Services	\$ 193.84
600	GFC Leasing	Printer lease	\$ 60.75
601	Insight FS	Gasoline	\$ 1,588.74
602	Lakeside International	Equip repair & parts	\$ 600.00
603	Metal Culverts	State culverts	\$ 24,078.72
605	AUCA Chicago-Aramark	Rugs, uniforms, shop towels, etc	\$ 765.30
606	Auto Value	Filters, lamp, clamp, starting fluid, etc	\$ 3,361.62
607	Badger Tools & Supply	Tools, batteries	\$ 678.95
608	Carl F. Statz & Sons	Bolts, pins, plates, washers, nuts, etc	\$ 6,229.84
609B	Chet's Feed Seed n Such	Rye seed, mulch	\$ 1,238.50
609	DeBauche Truck Repair	Actuator, major repair #55	\$ 22,475.07
610	Decker Supply Co.	Signs	\$ 2,847.98
611	DiPiazza, Bonnie	November cleaning	\$ 810.00
612	D.L. Gasser Construction	Cold mix, hot mix	\$ 6,280.56
613	Garage Door Express	Garage door service	\$ 375.00
614	Gruber Consulting	Appraisals, parcels	\$ 45,270.81
615	Harlan Lubricants	Hyd. Fluid, DEF, bulk oil	\$ 1,871.20
616	Hartje Lumber Inc.	Post - TMA	\$ 2,387.91
617	Hartje Tire & Services	Tires	\$ 7,218.72
618	Highway Construction Products	Guardrail, reflective sheeting, post, cable, etc	\$ 18,520.94
619	K & D Truck Repair	Bushing kit, pipe oil, labor	\$ 2,394.34
620	Masterman's	Gloves, safety glasses, flashlight headlamp, etc	\$ 1,860.46
621	Meise Consatruction	Sand	\$ 17,902.72
622	Metco Fuel Systems	Service call for fuel system	\$ 849.96
623	Mid-States Equipment	Hose, wire, cylinder, adapter, etc	\$ 4,784.79
624	Midwest Motor Supply Co	Coupler, nipple, lock nut, hex nut, o-ring, etc	\$ 686.15
625	Monroe Truck Equipment	Sensor, motor, gearbox, etc	\$ 272.85
626	VOIDED		\$ -
627	NAPA	NAPA gold	\$ 31.76
628	Nutrien Ag Solutions	Premix blend, Seed oil,	\$ 18,375.00
629	Phoenix Center	Commish/Patrol Sup. Training	\$ 1,072.83
630	Pitney Bowes	Service	\$ 142.53
631	Precise Fleet Management	Data Plan - state trucks, Sensor	\$ 964.23
632	Pitney Bowes Purchase Power	Postage lease	\$ 38.91
633	Rhyme	Office supplies	\$ 413.35
634	Richland Electric Cooperative	Services	\$ 74.33
635	The Richland Hospital	Drug testing	\$ 126.00
636	Sauk Co. Hwy Dept	Guardrail repair	\$ 12,166.84
637	Scott Construction	Hot mix	\$ 36,187.44
638	Short Elliott Hendrickson - SHE	CTH O project	\$ 1,379.10
639	Shopping News	Office Clerk Ad	\$ 301.93
640	Simpson's Tractor	Belt, Clutch lining, pulley, bearing, cylinder steering, etc	\$ 4,966.72
641	Sprayer Specialties	Sealing washer, bypass pump, clip, etc	\$ 1,062.62
642	St. Joseph Equipment	Fan, pulley, belt, etc	\$ 694.38
643	Superior Customs	Sand Blast, paint box	\$ 1,701.54
644	Town & Country Sanitation	Dumpsters, disposal fee, etc	\$ 207.20
645	Universal Truck Equipment	Combo chain, shaft, sprocket, bearing, etc	\$ 12,487.48
646	Utility Sales & Service	Unit #26, Crane inspection	\$ 1,611.65
647	Vernon County Highway	Painting	\$ 24,975.79
648	Walsh's Ace	Drill bit, kerosene, cap, tee, adapter, etc	\$ 1,973.82
649	Wiedenbeck	Bolts, nuts, etc	\$ 1,363.48
650	WI Dept of Trans	Fees	\$ 2,970.09
651	Wisconsin Metals	Plate, channel, etc	\$ 1,000.00
652	Yahara	Base course	\$ 801.24
<b>Summary Totals</b>			<b>\$ 516,182.31</b>