

# Richland County

## Rules & Strategic Planning Standing Committee

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**February 2nd, 2023**

The Rules and Strategic Planning Standing Committee met on Thursday, February 2nd, 2023, at 10:00 a.m. in the County Board Room at 181 W. Seminary Street via videoconference and teleconference.

Committee members present included: Committee Chair Shaun Murphy-Lopez, Ingrid Glasbrenner, Chad Cosgrove, Bob Frank, Marty Brewer, Julie Fleming with Linda Gentes & Danielle Rudersdorf by Webex.

Absent: Donald Seep.

Department heads, staff and public present were: County Administrator Clint Langreck by WebEx, Administrative Assistant Cheryl Dull, with John Couey and Josh from MIS running the teleconferencing.

1. **Call to Order** - Committee Chair Murphy-Lopez called the meeting to order at 10:05 a.m.
2. **Proof of Notification** - Chair Murphy-Lopez confirmed that the meeting had been properly noticed.
3. **Agenda Approval** - Moved by Supervisor Cosgrove to approve the agenda moving #8 up to #6, seconded by Supervisor Frank. All voting aye, motion carried.
4. **Approval of minutes** – Moved by Supervisor Glasbrenner to approve as presented, 2<sup>nd</sup> by Supervisor Cosgrove. All voting aye, motion carried.
5. **Public comments** - Chair Murphy-Lopez invited any public to make comments. None at this time.
8. **Update on Joint Meeting with Richland Center Common Council and RED Board** - Chair Murphy-Lopez updated the committee on what has happen to this point to get us to the point of a joint meeting. Meeting materials that were presented at that meeting are in the folder. He asked the Committee members that were in attendance to give their summary.

Supervisor Brewer summarized what Alderman Culver stated, they have not acted on their response yet and may not act on it.

Supervisor Glasbrenner felt the meeting ended with no concrete decision but maybe they would be willing to meet again. Supervisor Rudersdorf agreed with Supervisor Glasbrenner.

Chair Murphy-Lopez agreed with other comments but felt he also got the feeling that the city's work load for Economic Development was almost full time in itself.

Alan Lins would advocate for another joint meeting scheduled after the State budget comes out as he felt the meeting opened lines of communication.

Jasen Glasbrenner added that the City's Personnel Committee met and he feels the city wants to stay on their current trajectory.

Supervisor Frank would like to see another meeting scheduled.

Supervisor Fleming asked how are other counties handling this? Chair Murphy-Lopez Grant County has an Economic Development Corporation handles economic development with cities, villages and townships paying annual dues. Green County has a model of ½ public and ½ private funding which may be a non-profit set up with private business make contributions to get on the board. Vernon County has an Economic Development position but there is also a private funded business doing economic development.

Supervisor Cosgrove asked what are we in the middle of that won't be completed and can we subcontract to get those completed?

Jasen Glasbrenner gave an update on projects he is currently working on. CDBG Close program is currently wrapping up. There is EPA work with Brownfields in the County, that work will not end and he feels the city would agree to continue to work on those. USED A grant work is wrapping up in June. The grant with Bethlehem church, he will continue to work on that project to make sure things are filed timely. Some other projects that have been discussed but not started.

Further discussion followed on next steps, future processes and concerns.

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Moved by Chair Murphy-Lopez to propose to the Common Council meeting at 6:30 on Tuesday, February 7 that 3 representatives from the Common Council, 3 representatives from the Rules and Strategic Planning Committee and 3 representatives from the RED Board meet up to 3 times to come up with potential amendments to the structural document and return their recommendations to joint meeting of the Common Council, Rules and Strategic Planning Committee and the RED Board, 2<sup>nd</sup> by Supervisor Frank. Motion carried.

**6. Comprehensive plan RFP questions and answers** – Chair Murphy-Lopez presented the questions that were sent in. Discussion followed concerning the responses he had prepared with the committee and some changes were made to those responses. After discussion, modification was made to add to the end of #1, “Please refer to the Public Participation Plan Section (1.5) of the existing 2006 Comprehensive Plan for past engagement, although we do not anticipate engagement being that extensive for the update.” Add to #6, “as well as Dropbox.” Moved by Supervisor Brewer to approve answers to questions with the 2 amendments submitted by vendors for the comprehensive plan RFP, and send these answers to the email addresses listed, as well as post the answers to the County’s website, 2<sup>nd</sup> by Supervisor Rudersdorf. All voting aye, motion carried. Discussion followed on some possible funding for the Comprehensive Plan.

**7. Draft ethics ordinance** – Chair Murphy-Lopez reviewed the changes at the last meeting and the Public Property Policy responses from departments including the Vehicle Use policy from the Sheriff’s department. Moved by Chair Murphy-Lopez to add to the Public Property Policy section, “An official shall not use County-owned vehicles, equipment or materials unless authorized by a Supervisor.” and add to #8, “Appeals may be requested to the full County Board.” 2<sup>nd</sup> by Cosgrove. All voting aye, motion carried.

Moved by Supervisor Rudersdorf to recommend referring a draft ethics ordinance to Corporation Counsel for his review with the 2 amendments, 2<sup>nd</sup> by Supervisor Frank. All voting aye, motion carried.

**9. Future agenda items** – City Counsel response

**10. Adjournment** – Next meeting will be held Thursday, March 2nd @ 10:00 a.m. in the County Board room.

Moved by Supervisor Frank to adjourn at 11:32 a.m., seconded by Supervisor Fleming. All voting aye, motion carried.

Minutes respectfully submitted by  
Cheryl Dull  
Assistant to the County Administrator