

Richland County

Rules & Strategic Planning Standing Committee

December 5, 2023

NOTICE OF MEETING

Please be advised that the Richland County Rules and Strategic Planning Standing Committee will convene at 10 a.m., Thursday, December 7, 2023 in the County Board Room at 181 W. Seminary Street.

Meeting access information can be found at: <https://administrator.co.richland.wi.us/minutes/rules-strategic-planning/>.

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or County Administrator at 608-649-3001 (phone/text) candace.pesch@co.richland.wi.us (email).

Agenda

1. Call To Order
2. Roll Call
3. Proof Of Notification
4. Approval Of Agenda
5. Approval Of October 5, 2023 Minutes
6. Public Comments
7. Discussion & Possible Action: Reassignment Of Fair & Recycling Oversight Committee
8. Discussion & Possible Action: Separation Of The Fair & Recycling Departments From Fair, Recycling, And Parks Standing Committee
9. Discussion & Possible Action: Committee Structure Reorganization
10. Discussion & Possible Action: Legal Review Of Board Rules, Personnel Policy, And Committee Structure
11. Future Agenda Items
12. Adjournment

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Rules and Strategic Planning Standing Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

Richland County

Rules & Strategic Planning Standing Committee

October 5, 2023

The Rules and Strategic Planning Standing Committee met on Thursday, October 5th, 2023, at 10:03 a.m. virtually and in-person in the Richland County Board Room at 181 W. Seminary Street, Richland Center, Wisconsin.

- 1. Call To Order:** County Board Chair Brewer called the meeting to order at 10:03 a.m.
- 2. Roll Call:** Clerk Kalish conducted roll call. Committee member(s) present: Brewer, Seep, Glasbrenner, Gentes, Cosgrove, Frank, and Fleming. Committee member(s) absent: Turk
- 3. Proof Of Notification:** Clerk Kalish confirmed the meeting was properly noticed.
- 5. Approval Of September 7, 2023 Minutes:** Hearing no additions or corrections, Chair Brewer declared the September 7, 2023 minutes approved as presented.
- 6. Public Comments:** No one present for Public Comment.
- 7. Discussion & Possible Action – Utilization Of Corporation Counsel:** Administrator Pesch noted that no other counties that she has researched have a policy in place regarding the utilization of corporation counsel services. Attorney Windle noted that the county's situation is atypical given the county's services for corporation counsel are provided through a private contracted firm instead of being provided by an employee of the county. Administrator Pesch will review the topic further and present a draft policy to committee at a future meeting. No further action taken on this agenda item at the meeting.
- 8. Discussion & Possible Action – County Board Rules Review:** Administrator Pesch noted that a review of the Rules of the Board is a work in progress and that she is waiting for the county board survey results to come in before further review of the rules will take place. Administrator Pesch will review rules and present proposed changes for committee review at a future meeting. No further action taken on this agenda item at the meeting.
- 9. Discussion & Possible Action – Strategic & Comprehensive Plan Review:** Administrator Pesch stated she felt it would be beneficial for Troy Maggied from SWWRPC to review the Comprehensive Plan with the entire County Board. Administrator Pesch also noted she felt it would be beneficial to review the strategic plan once the Rules of the Board were revised and that there is movement forward with several things indicated in the strategic plan. Administrator Pesch requested guidance on the review process. Glasbrenner stated she felt the plans should go through the Rules & Strategic Planning Standing Committee and Pesch agreed. No further action taken on this agenda item at the meeting.
- 10. Discussion & Possible Action – Ethics Policy Review:** Administrator Pesch noted this is a work in progress. Administrator Pesch will review topic further and present proposed changes to ethics ordinance to committee at a future meeting. No further action taken on this agenda item at the meeting.

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11. Discussion & Possible Action – Determination Of Residency For County Officials: Attorney Windle addressed the topic of vacancy and discussed how one is formed and filled. Glasbrenner stated that the previous District #11 County Board Supervisor should be aware of miscommunication regarding her continued service as a Supervisor and Attorney Windle noted he would send requested communication. Attorney Windle noted the current Rules of the Board regarding vacancies are unclear and difficult to interpret and implement. County Clerk Kalish noted these rules need to be reviewed sooner rather than later given the upcoming 2024 elections. No further action taken on this agenda item at the meeting.

12. Discussion & Possible Action – Transfer Of Education Standing Committee Duties To Public Works Standing Committee: Administrator Pesch stated that given there is no longer any educational programming occurring at the campus, various committee duties regarding the facilities of the campus should be transferred to the Public Works Standing Committee. Administrator Pesch also noted that oversight of the UW-Extension could remain under the Education Standing Committee until further notice. Motion by Cosgrove second by Brewer to transfer duties listed under Items B with the exception of the oversight of funds managed by the Agriculture and UW-Extension, D1, and D2 of the Richland County Committee Structure document to the Public Works Standing Committee. Motion carried and item forwarded to County Board for full board approval.

13. Future Agenda Items:

Brewer: None
Seep: None
Glasbrenner: None
Gentes: None
Cosgrove: None
Fleming: None

14. Adjournment: Motion by Fleming second by Glasbrenner to adjourn. Motion carried and the meeting adjourned at 11:11 a.m.

Derek S. Kalish
Richland County Clerk

Executive

- Finance & Personnel
- Rules & Strategic Planning
- MIS
- Clerk
- Treasurer
- Register Deeds
- Symons

Board

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graph TD; Board[Board] --- Executive[Executive]; Board --- PublicSafety[Public Safety]; Board --- SocialServices[Social Services Committee]; Board --- PublicWorks[Public Works]; Board --- Zoning[Zoning];
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Public Safety

- Courts
- Clerk of Courts
- Register in Probate
- DIA
- Sheriff

Social Services Committee

- HHS
- Child Support
- Pine Valley
- Veterans

Public Works

- HWY
- Maintenance
- Fair & Recycling
- Parks

Zoning

- Land Conservation
- Zoning
- Extension

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1. 3:00pm – Zoning	2.	3.	4.	5. 8:30am- Public Safety	6.
7.	8.	9. 5:00pm- Executive	10.	11. 9:30am – Social Services 4:00pm- Public Works	12.	13.
14.	15.	16.	17.	18.	19.	20.
21.	22.	23.	24.	25.	26.	27.
28.	29.	30.	31.			