

**Richland County
Community & Health Services Standing Committee**

July 26, 2024

NOTICE OF MEETING

Please be advised that the Richland County Community & Health Services Standing Committee will convene on Thursday, August 1, 2024 at 9:30 AM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/community-and-health-services-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

Agenda

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From July 8, 2024 Meeting
6. Public Comment
7. Reports
 - A. HHS Director: Administrative Report And CHIP Overview
 - B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000)
 - C. 2024 HHS Budget Summary & Richland County Placement Report
 - D. 2025 Budget Overview
 - E. Child Support: Administrative Report
8. Contract Approvals
9. Discussion & Possible Action: Creation Of An Economic Support Supervisor Position
10. Correspondence
11. Future Agenda Items
12. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Community & Health Services Standing Committee.

Derek S. Kalish
County Clerk

Richland County

Community & Health Services Standing Committee

July 8, 2024

The Richland County Community & Health Services Standing Committee convened on Monday, July, 8 2024 in person and virtually at 4:30 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Glasbrenner called the meeting to order at 4:31 PM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee members present: Mary Miller, Marty Brewer, Sandra Kramer, Ingrid Glasbrenner, Daniel McGuire, and Cynthia Chicker. Committee members absent: Michelle Harwick, Dr. Jerel Berres, and Francis Braithwaite.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Brewer, second by Chicker to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From June 6, 2024 Meeting: Chair Glasbrenner asked if there were any corrections to the minutes from the June 6, 2024 meeting. Hearing none, Chair Glasbrenner declared them approved as published.

Public Hearing: 2025 Health & Human Services Budget And Citizen Comments Relating To 2025 Health & Human Services Programs And Services: Chair Glasbrenner opened the floor for the 2024 Health and Human Services Budget Hearing at 4:32 p.m. Chair Glasbrenner asked three times if there was any member of the public, in person or online, that wished to speak as part of the public hearing. Hearing none Chair Glasbrenner closed the floor for 2024 Health and Human Services Budget Hearing at 4:33 p.m.

Public Comment: None present for Public Comment.

Reports

A. HHS Director: Budget Overview, Departmental Activities Updates, & Administrative & Financial Services Position Change: Health and Human Services Director, Tricia Clements gave a brief report on the status of the Health and Human Services budget progress and highlighted the proposed addition of two new positions, an Economic Support Supervisor and a Recovery Services Coordinator, and a proposed contract for a Mental Health Therapist. Director Clements reported that the full Health and Human Services Budget should be ready to present to the Community and Health Services Standing Committee in August. Director Clements reported that the Medicaid unwinding process finished up in June, the Public Health Specialist has left and the position is currently open, with the addition of the newest ADRC Specialist, the ADRC Department is fully staffed, and the rest of the staff are working on their PAQs. Director Clements briefly explained the changes to the Administrative & Financial Services position as adding (1) Fiscal Specialist and not filling the (1) Confidential Administrative Secretary position. Brief discussion ensued.

B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000): Director Clements gave a brief explanation of the HHS Expenditures report. Brief discussion ensued.

Richland County Community & Health Services Standing Committee

C. 2024 HHS Budget Summary & Richland County Placement Report: Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt gave a brief report on the HHS Budget Summary and Richland County Placement Report. Brief discussion ensued.

Contract Approvals:

Vista Care LLC: Director Clements gave a brief explanation of the changes to the contract with Vista Care LLC to the committee as informational only, no action by the committee was needed per the original resolution approving the contract with Vista Care LLC.

Tiffany K. Olson, LLC: Director Clements gave a brief explanation of the proposed contract with Tiffany K. Olson, LLC. Brief discussion ensued. Motion by Kramer, second by Brewer to approve the contract with Tiffany K. Olson, LLC. Motion carried and the contract with Tiffany K. Olson, LLC was approved.

Tracey Benton: Behavioral Health Services Manager, Brandi Christianson gave a brief explanation of the proposed contract with Tracey Benton. Director Clements explained that this item would need to be forwarded to County Board for final approval. Brief discussion ensued. Motion by Chicker, second by Kramer to forward the resolution approving the contract with Tracey Benton on to the County Board for approval. Motion carried and the resolution approving the contract with Tracey Benton was forwarded on County Board for approval.

Resolutions:

A. Resolution Approving The Department Of Health And Human Services Applying For And Accepting A 2025 Section 5310 Vehicle And Operating Grant: Aging & Disability Resource Center Manager, Roxanne Klubertanz-Gerber gave a brief explanation of the resolution. Brief discussion ensued. Motion by Kramer, second by Miller to forward the resolution approving the Department of Health and Human Services applying for and accepting a 2025 Section 5310 Vehicle and Operating grant on to County Board for approval. Motion carried and the resolution approving the Department of Health and Human Services applying for and accepting a 2025 Section 5310 Vehicle and Operating grant was forwarded on to County Board for approval.

Discussion & Possible Action: Creation Of A Recovery Services Coordinator Position: Behavioral Health Services Manager, Brandi Christianson and Director Clements gave a brief explanation of the proposed Recovery Services Coordinator position. Brief discussion ensued. There was consensus from the Community and Health Services Committee to allow Director Clements to start the process for the creation of a Recovery Services Coordinator position.

Correspondence: None

Future Agenda Items: Economic Support Supervisor position, Health and Human Services budget presentation, CHIP process update, creation of a Recovery Services Coordinator position update.

Adjourn: Committee Chair Glasbrenner entertained a motion to adjourn to August 1st, 2024 at 9:30 AM. Motion by Chicker, second by Kramer to adjourn. Motion carried and meeting adjourned at 5:02 PM.

Myranda H Hege

Richland County
Community & Health Services Standing Committee

Myranda H. Hege
Deputy County Clerk

August 2024 Updates

Economic Support

The following shows the number of phone calls Richland County ESS handled in June of 2024 compared to June of 2023. Our goal is to handle 8.9% of calls for the consortium.

Month Of June In the Year of:	Total calls handled by Capital Consortium:	Out of those, Richland County handled:	Percentage of calls Richland Co ESS handled:
2023	28,495	2,938	10.3%
2024	22,715	2,742	12.0%

The following statistics are for the rest of the casework/tasks ESS are required to do. Casework includes these items that are handled within the CARES Worker Web (CWW) system: Applications, Renewals, Six Month Report Forms (SMRFs), Documents, Discrepancies, Alerts, and ACCESS change reports. There are several tasks within each of these items.

Month Of June In the Year of:	Total non- phone tasks handled by Capital Consortium:	Out of those, Richland County handled:	Percentage of non- phone tasks Richland Co ESS handled:
2023	105,622	9,428	8.9%
2024	86,766	9,276	10.6%

The Capital Consortium Call Center hit a record high number of calls on July 8, 2024. 1,994 calls were offered to workers in the call center that day. That is not the number of calls handled, though, as some calls are ended prior to being answered. Only a few days in the past were higher, but that was before callers were offered the call-back option. This means prior to being offered a callback, there were many hang-ups due to long wait times then the people would call back later in the day (the same people calling several times in the same day). The higher number of calls on July 8th is partially due to the call center being closed both July 4th and 5th. It is, also, the beginning of the month, which is always a high-volume time for the call center.

August 2, 2024 will be Becky Dalberg's last day of employment with Richland County. She is retiring after 39 years with the county. Prior to coming to the Health & Human Services Department's ES Unit in October 2005, her time was spent in the Child Support Agency. We will miss her experience and knowledge. We wish her all the best in her retirement.

Child and Youth Services

The YES program has been running smoothly and has had very good participation. The kids are learning life skills and helping in the community while earning community service hours. This program really thrives on community engagement and rapport building, which we have seen a lot of so far this summer. They are all having fun with it!

CYS currently has 37 open cases and is working with a total of 82 youth/children.

Of the 37 cases:

16 children/youth are in out of home placement:

6 in Relative Placements (We are working on a plan to get 2 more relative placements back home under a trial reunification.)

3 in a Non-relative Placement

4 in Trial Reunification

3 in a Group Home

6 Child Welfare cases – 16 total children/youth

11 Initial Assessment cases – 33 total children/youth

11 Ongoing – 24 total children/youth

9 Youth Justice – 9 total youth

One of our Case Manager's is currently out on medical leave and we still have one open position we are advertising for. We did have the position filled but the person who had accepted the job offer, took a different job closer to home before starting.

We are prepping for National Night Out on August 6 from 5-8 PM. We are also getting ready for our YES Fundraiser event on August 15, 2024. This event will be hosted in the side parking lot of the Community Services Building. There will be a car wash and brat/hot dog stand. The youth who participated in the summer YES program will be washing cars (for a cost) and selling a brat or hot dog meals to raise money to support a movie night for children with disabilities at the Center Cinema. Date of this movie event is yet to be determined.

Behavioral Health

Outpatient Clinic:

During the month of June, our Psychiatric Nurse received 6 referrals to our providers. The providers are currently booking out 3 months for appointments.

Comprehensive Community Services (CCS):

In the month of June we received 6 CCS referrals. We currently have 24 people on our "To Be Served List." We are looking to fill one more case manager position that is leased through Southwest Workforce Development Board.

Crisis:

In the month of June we had 29 Northwest Connections notes come in. Our crisis worker had 1 in person

crisis assessment. Richland County had 8 individuals on settlements or commitments in the month of June.

Mental Health & Substance Abuse (AODA):

During the month of June, our AODA counselor had 5 substance abuse assessments. She has done 2 domestic violence assessments, and facilitated one of our Prime for Life underage drinking classes. She is working to build her caseload. Our Treatment Court Coordinator has completed 4 Intoxicated Driver Assessments, and 1 substance abuse assessment. We did not have a mental health therapist during the month of June.

Adult Protective Services (APS):

Our APS worker had 17 referrals in the month of June. This year is trending much higher for Adult Protective Services reports. In 2023, APS had 118 reports. This year, by the middle of July APS has received 126 reports.

Treatment Court:

During the month of June, Treatment Court had 1 referral.

Birth to Three (BT3)

During the month of June, we had 1 referral for BT3.

Children's Long-Term Support (CLTS)

During the month of June, we had 3 referrals for CLTS.

Coordinated Services Team (CST):

During the month of June, we had 1 referral for CST.

Unit Highlights

Richland County Birth to 3 Program Determination Status is "Meets Requirements" for Federal Fiscal Year 2022: July 1, 2022 – June 30, 2023.

ADRC

The ADRC is now fully staffed. All staff have completed their trainings and are actively assisting consumers.

The ADRC is currently working on the next Three Year Aging Plan for the county. As part of the process eight listening sessions were held and an online and paper survey was created to get the community's feedback on what they see are the needs for people to age well in the county. As part of the process there will be a public hearing held in late August to gather feedback on the final proposed plan. From there, the plan will get approval from the ADRC/Aging Advisory Committee, Community and Health Services Committee, County Board and then will be submitted to GWAAR for final state approval.

The Nutrition program is in the middle of distributing Senior Farmer's Market vouchers and was allotted a total of 215 vouchers to distribute for use by October 31st. Currently the program has distributed 155 vouchers. This year, qualifying individuals get a \$45 voucher to use for Wisconsin-grown fruits and vegetables which can be used at local farmer's markets and other food markets approved by the state (Pecks and Oakwood locally).

Public Health

The Public Health Specialist position/Public Health nurse position is advertised again due to a vacant position; Interviews have started for qualified candidates who applied for the PHS specific role.

Evan Ewing, Public Health Specialist presented a “Fight the Bite” campaign to address tick-borne-related illness, as well as preventing animal bites, on WRCO on July 9th which was very well-received by the community! He also presented to the YES program this information and handed out tick removal kits on July 16th.

Evan Ewing is facilitating the newly formed mental health workgroup monthly via Zoom. Evan will provide the committee with specific updates on the CHIP work this month at the Community & Health Services meeting.

Our community vaccine clinic is Thursday, July 25th from 10:00 AM to 4:00 PM. This includes all VFC (Vaccine for Children) as well as some limited VFA (Vaccine for Adults.) We continue to have the COVID vaccine available for children through VFC for those that qualify (uninsured/underinsured) and the BAP (Bridge Access Program (for qualifying adults)). Of note, the BAP program for adults is ending in August 2024. Additional VFC clinics in August will be held on August 6th from 9:00 to 4:00 PM to accommodate the Richland School District super registration date. Next VFC clinic after this will be August 22nd from 10:00 to 4:00 PM.

TB skin testing set for every other Monday afternoon has had good response. They are being held from 1:00 to 4:00 pm.

The new Helmer vaccine fridge arrives last week and is operational in the public health unit. Also, Randy and Dennis installed new counters and cabinets in the PH clinic rooms and Brandie would like to thank both Randy and Dennis for their extra efforts helping in the PH unit on these tasks.



RICHLAND COUNTY CHIP UPDATE

*Evan Ewing, MPH, CHES
Public Health Specialist*



What is a CHIP?

- Community Health Improvement Plan (CHIP)
- Requirement for local health depts. every 3 or 5 years
- Guided by data collected during the Community Health Assessment (CHA) phase
- Priority areas are identified to focus improvement efforts

Mental Health Goals & Objectives

Goal: *Improve the mental health of Richland County adults*

- Objective #1: Reduce the number of respondents who report that they face mental health challenges
- Objective #2: Reduce the number of poor mental health days reported by Richland County residents

Causal Factors (contributing to poor mental health):

- Access to mental health services
- Stigma

Local Condition:

- People seek crisis care because they are unable to access mental health services and screenings
- Objective: Reduce the number of residents seeking crisis services

Substance Misuse Goals & Objectives

Goal: *Reduce binge drinking among Richland County Adults*

- Objective #1: Reduce the number of emergency room visits due to alcohol in Richland County
- Objective #2: Reduce the number of Richland County residents who report binge drinking in the past 30 days

Causal Factors (contributing to poor mental health):


- Community norms
- Stigma

Local Condition:

- Adult binge drinking is occurring where children's activities are happening
- Objective: Reduce the number of family/children-centered activities that serve alcohol from baseline



CHIP Implementation Kickoff Meeting

- Occurred on 05/29/2024 at RCHHS
 - 14 community members in attendance
 - Reviewed CHIP priorities, goals & objectives, and the community health assessment
 - Breakout groups to discuss stigma followed by large group discussion
 - Lived experience survey results discussion
 - Workgroup structure discussion
- 

Substance Misuse/P4P Alcohol Workgroup

- Drafted MOU to outline expectations for CHIP Substance Misuse Workgroup & P4P Alcohol Workgroup collaboration
- Collaborative workgroup has met twice (1X in June; 1X in July)
- Presented signage to the Boaz village board members to promote alcohol service best practices
- Distribution of festival toolkits to local event organizers
- Promotion of National Night Out

Mental Health Workgroup

- Workgroup has met twice (1X in June; 1X in July)
- Creating mental health business survey to obtain information on mental health resources local businesses provide to their staff
- Created anonymous Richland County employee mental health survey
- Working to align with TRHC's CHIP action plan
 - Promotion of the Network of Care
 - Referral pathway for CHW's at TRHC

Moving Forward

- Workgroups will continue to meet 1x/month
- Implement strategies to reduce social hosting
- Work with local event organizers to provide safe experiences for festival goers, eliminating adult binge drinking
- Develop unified community message around stigma
- Improve access/awareness of mental health services via Network of Care
- Facilitate community-wide mental health training/educational programming

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – July 8, 2024**

Unit		Amount
2024 Volunteer Driver Expense	17	\$ 13,100.95
2024 Paid Invoices	31	\$ 78,169.24
TOTAL	48	\$91,270.19

TRANSPORTATION DRIVER

	Check #	Date	Driver Name	Vendor #	Description	Fund	Amount
1	38343	6/6/24	Ruth Brennum	1059	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 1,406.33 \$ -
2	38344	6/6/24	William Butteris	6368	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 1,396.95 \$ -
3	38345	6/6/24	William Drea	4163	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 462.30 \$ -
4	38346	6/6/24	Pamela Flick	2688	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 276.71 \$ -
5	38347	6/6/24	Virginia Gieseke	4628	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 468.33 \$ -
6	38348	6/6/24	Daniel Hardy	2503	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 414.06 \$ 7.39
7	38349	6/6/24	Janice Hill	4599	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 729.63 \$ -
8	38350	6/6/24	Janice Hubbard (Stowell)	1930	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 721.59 \$ -
9	38351	6/6/24	Sharon Jones	1038	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 1,853.89 \$ -
10	38352	6/6/24	Cindy Maly	6338	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 1,071.33 \$ 14.45
11	38353	6/6/24	Donald McCarthy	4546	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 757.10 \$ -
12	38354	6/6/24	Sandra McKittrick	4449	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 846.88 \$ -
13	38355	6/6/24	Hubert McWane	4161	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 327.63 \$ 7.39
14	38356	6/6/24	Pamela Moran	6110	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 652.58 \$ 7.39
15	38357	6/6/24	Vicki Olson	2512	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 52.26 \$ -
16	38358	6/6/24	Lanette Jean Pugh	6210	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 406.02 \$ -
17	38359	6/6/24	Arnold Joseph Richter	2000	Mileage Meals	63.5563.0000.5339 63.5563.0000.5335	\$ 1,220.74 \$ -

\$ 13,100.95

2024 PAID INVOICES							
	Check #	Date	Vendor	Vendor Name	Description	Account #	Amount
1	38483	6/13/2024	6167	US Bank National Association	Paid by County Clerk	See Attached	\$ 8,135.38
2	38276	5/28/2024	6091	Bethlehem Lutheran Church	June Rockbridge Rent	59.5581.0000.5532	\$ 400.00
3	38277	5/28/2024	1390	CDW Government	Cust #12083465	56.5511.0000.5313	\$ 179.82
4	38278	5/28/2024	152	City of Richland Center	June RC Meal Site	59.5588.0000.5532	\$ 300.00
5	38279	5/28/2024	2413	Fillback Ford Chrysler	Cust #6495966	59.5588.0000.5356	\$ 232.65
6	38280	5/28/2024		McDougal/Lisa	Mileage	56.5408.0000.5339	\$ 40.80
					Meals	56.5408.0000.5335	\$ 20.00
7	38281	5/28/2024	650	Richland Center Utilities	Acct #080460001	56.5511.0000.5222	\$ 2,081.47
8	38282	5/28/2024	659	Richland Cty Hwy Comm	#44 HHS	56.5511.0000.5819	\$ 1,598.47
9	38283	5/28/2024	751	St Anthony's School	June Caz Meal Site	59.5583.0000.5970	\$ 250.00
10	38284	5/28/2024	975	WI Electric Power/WE Energies	Acct #0701008505-00001	56.5511.0000.5226	\$ 72.58
11	38318	6/4/2024	2005	Capital One - Walmart	Acct #607399	56.5408.0000.5999	\$ 191.31
						56.5531.0000.5992	\$ 191.21
						59.5581.0000.5319	\$ 2.97
12	38319	6/4/2024	665	Corcoran Healthcare Ent	Grp RCPHS	56.5401.0000.5310	\$ 440.00
13	38320	6/4/2024	6390	Kettner/Christopher E DBA Mazo Catering	Meals Richland Center	59.5588.0000.5322	\$ 8,750.00
					Meals Rockbridge	59.5581.0000.5322	\$ 943.75
					Meals Germantown	59.5583.0000.5322	\$ 1,487.50
					Meals Frozen	59.5588.0000.5322	\$ 3,126.00
14	38321	6/4/2024	2067	Quadient Leasing USA Inc	Cust #00905674	56.5511.0000.5532	\$ 372.42
15	38322	6/4/2024	744	SW WI Technical College	Inv #PJINV-000944	56.5519.0000.5999	\$ 12,144.28
16	38323	6/4/2024	1802	UW Madison	Cust #AR-0001924	56.5502.0000.5157	\$ 70.00
						56.5462.0000.5326	\$ 100.00
17	38470	6/13/2024	6407	AmerisourceBergen	Customer #100547568	56.5402.0000.5304	\$ 6,122.35
18	38471	6/13/2024	1657	Genuine Telecom/Tech Com	Acct #581900	56.5511.0000.5225	\$ 666.61
19	38472	6/13/2024	5008	Ives/Eric	May Expenses	56.5518.0000.5335	\$ 17.99
20	38473	6/13/2024	2274	Kwik Trip Stores Inc	Acct #00546282	56.5502.0000.5339	\$ 52.49
						56.5518.0000.5339	\$ 42.74
21	38474	6/13/2024	570	Pratt Freight Service Inc	Inv #043024	56.5511.0000.5297	\$ 100.00
22	38475	6/13/2024	2414	Premier Cooperative	Acct #4675320	59.5588.0000.5351	\$ 141.84
					Acct #4672501	63.5563.5310.5351	\$ 536.04
23	38476	6/13/2024	669	Morris Newspaper Corp of Wisconsin	Adv #5787	63.5566.0000.5326	\$ 62.90
						53.5507.0000.5326	\$ 62.90
24	38177	6/13/2024	699	Schilling Supply Company	Customer #24222	56.5511.0000.5360	\$ 1,684.88
25	38478	6/13/2024	750	Symons Recreation Complex	Inv #4369	63.5566.0000.5970	\$ 268.50
						53.5507.0000.5999	\$ 268.50
26	38479	6/13/2024	902	Walshs Ace Hardware	Acct #100526	56.5511.0000.5360	\$ 34.99
27	38588	6/18/2024	1640	Language Line Services	HHS Acct #9020531051	56.5401.0000.5216	\$ 127.79
						56.5503.0000.5216	\$ 668.05
						56.5511.0000.5216	\$ 15.09
						53.5507.0000.5216	\$ 46.94
28	38589	6/18/2024	2666	Marco Technologies LLC	Acct #RC192	56.5519.0000.5999	\$ 24,765.00
29	38590	6/18/2024	1774	Rhyme Business Products	Agreement #009-1945245	56.5511.0000.5313	\$ 868.24
30	38591	6/18/2024	6531	Sandberg Counseling LLC	Acct #113	56.5472.0000.5325	\$ 450.00
31	38592	6/18/2024	2815	Waystar Inc	Acct #73467	56.5477.0000.5214	\$ 34.79
						TOTAL	\$ 78,169.24

TOTAL	\$ 78,169.24
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6/06/24 STATEMENT DATE - 05/06/2024-06/05/2024 TRANSACTIONS

US Bank National Association #6167 Acct #4866-9100-1450-2740

		Vendor Name	Account #	Amount
1	5/6/24	Kwik Trip	56.5408.0000.5999	\$ 200.00
2	5/8/24	Amazon	56.5546.0551.5992	\$ 7.79
3	5/8/24	Language Line Sign Language	56.5502.0000.5216	\$ 4.95
4	5/8/24	Language Line Sign Language	56.5502.0000.5216	\$ 9.90
5	5/8/24	Language Line Sign Language	56.5502.0000.5216	\$ 9.90
6	5/9/24	WI Dept of Justice	59.5588.0000.5999	\$ 60.00
7	5/9/24	WI Dept of Justice	56.5527.0000.5316	\$ 30.00
8	5/9/24	Fun and Function	56.5546.0551.5994	\$ 98.50
9	5/8/24	Holiday Inn Stevens Point	63.5566.0000.5999	\$ 110.00
10	5/10/24	Amazon	56.5530.0000.5750	\$ (35.60)
11	5/11/24	Kareo Tebra Technologies	56.5477.0000.5214	\$ 912.06
			56.5472.0000.5214	\$ 760.95
			56.5520.0000.5999	\$ 245.31
			56.5481.0000.5999	\$ 269.84
12	5/10/24	Walmart	56.5546.0551.5994	\$ 138.75
13	5/11/24	Amazon	56.5405.0000.5999	\$ 42.68
14	5/13/24	Project Lifesaver	56.5531.0000.5992	\$ 101.59
15	5/13/24	WI Dept of Justice	56.5405.0000.5999	\$ 10.00
16	5/13/24	eCrim Hawaii	56.5405.0000.5999	\$ 5.00
17	5/14/24	Amazon	56.5405.0000.5999	\$ 114.56
18	5/15/24	Juneau County Parks	56.5484.0000.5992	\$ 50.00
19	5/14/24	Amazon	56.5531.0000.5992	\$ 131.73
20	5/14/24	WI State Park	56.5484.0000.5992	\$ 46.02
21	5/15/24	Amazon	56.5530.0000.5750	\$ 32.94
22	5/15/24	Amazon	56.5462.0000.5999	\$ 14.99
23	5/16/24	Amazon	56.5546.0551.5992	\$ 24.90
24	5/16/24	Amazon	56.5546.0551.5992	\$ 157.53
25	5/16/24	WI Dept of Justice	63.5563.0000.5999	\$ 10.00
26	5/19/24	Amazon	56.5511.0000.5319	\$ 39.24
27	5/17/24	WI Dept of Justice	56.5401.0000.5999	\$ 10.00
28	5/18/24	Blackhawk Lake	56.5484.0000.5992	\$ 43.26
29	5/20/24	Amazon	56.5511.0000.5319	\$ 17.84
30	5/21/24	Project Action	63.5563.5310.5157	\$ 100.00
31	5/21/24	WI Dept of Justice	63.5563.0000.5999	\$ 10.00
32	5/22/24	Project Action	63.5563.5310.5157	\$ 100.00
33	5/22/24	Project Action	63.5563.5310.5157	\$ 100.00
34	5/23/24	WI Dept of Justice	56.5531.0000.5992	\$ 10.00
35	5/23/24	WORCS WI Dept of Justice	56.5527.0000.5316	\$ 40.00
36	5/23/24	WI State Parks	56.5484.0000.5992	\$ 29.80
37	5/23/24	VitalCheck	56.5502.0000.5999	\$ 54.00
38	5/26/24	Amazon	56.5546.0553.5992	\$ 289.18

39	5/24/24	UWCC	56.5478.0000.5999	\$	450.00
40	5/27/24	Amazon	56.5546.0551.5992	\$	79.99
41	5/27/24	Amazon	56.5546.0551.5992	\$	89.72
42	5/29/24	WI Dept of Justice	53.5507.0000.5999	\$	10.00
43	5/29/24	WI Dept of Justice	56.5472.0000.5999	\$	10.00
44	5/29/24	WI Dept of Justice	56.5405.0000.5999	\$	20.00
45	5/30/24	Amazon	56.5546.0551.5992	\$	79.99
46	5/29/24	Kwik Trip	56.5408.0000.5999	\$	200.00
47	6/2/24	Amazon	56.5546.0551.5992	\$	7.79
48	6/1/24	Workplace/Facebook	56.5511.0000.5214	\$	260.00
49	6/3/24	WI Batterer's Treatment Provider Assn	56.5477.0000.5999	\$	50.00
50	6/3/24	WI Dept of Justice	59.5588.0000.5999	\$	10.00
51	6/3/24	Bingocize	56.5407.0000.5320	\$	206.96
52	6/4/24	WI Dept of Justice	56.5527.0000.5316	\$	30.00
53	6/4/24	WI Dept of Justice	56.5527.0000.5316	\$	30.00
54	6/5/24	Inclusive.com	56.5546.0553.5992	\$	1,503.32
55	6/5/24	Growing Kids Therapy	56.5546.0551.5992	\$	690.00
TOTAL				\$	8,135.38

2024 Health and Human Services Budget

Expenses	7/2/2024		Current Month = 50%	
Program	Total	2024 Budget	Actual	% Utilized
Administrative Services	896,163			
Staff		562,081	293,847	52.3%
Building & Operating Costs		334,082	162,025	48.5%
Public Health	296,074			
Public Health		296,074	169,313	57.2%
Aging & Disability Resource Center	1,113,229			
Elderly Services		357,460	170,748	47.8%
Nutrition		304,954	131,865	43.2%
Resource Center		450,815	202,536	44.9%
Economic Support Unit	1,079,618			
ES Programs		1,079,618	478,409	44.3%
Child & Youth Services	797,109			
Children & Youth Programs		717,186	295,718	41.2%
CPS Contractual Services		79,923	31,255	39.1%
Behavioral Health	4,341,404			
MH Outpatient / Crisis Services		769,538	284,908	37.0%
AODA Outpatient		160,071	55,144	34.4%
CCS		2,683,591	1,422,707	53.0%
Adult Protective Services		137,834	36,308	26.3%
Treatment Court		158,523	60,810	38.4%
Birth to Three Program		212,118	96,326	45.4%
Children with Disabilities		219,729	76,658	34.9%
HHS Board Approved Budget	8,523,598	8,523,598	3,968,578	47%
Budget Balance (Through June)				
Revenues (with Tax Levy)	3,925,061			
WMHI Charges Through June	-105,815	*		
Anticipated Revenue	923,867			
Received Revenue	2,559,979			
Minus Expenses	-3,968,578			
Anticipated Expenses				
Actual Expenses	-3,968,578			
Equals Budget Balance	-43,517			
Chargeback				
Budget Balance Prior to Chargeback	-43,517			
Chargeback for MH Institute Thru June (that have not occurred)	85,411	**		
New Core Budget Balance after Chargeback	41,894			
*MH Institute charges reduce Fund 56 revenue.				
*Chargeback reimburses Fund 56 from Placement Funds.				

RICHLAND COUNTY
2024 ADULT PLACEMENTS

Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$625 to \$1,451 per day

<i>INSTITUTIONAL</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	74	1	14	6	31	65						
<i># of Individuals</i>	3	1	2	2	4	3						
<i>Cost of Stay</i>	\$134,192	\$1,419	\$0	\$0	\$31,146	\$77,600						
<i>Reimbursements</i>	(\$34,357)	(\$80,849)	\$0	(\$3,523)	\$0	(\$11,931)						
<i>County Expense</i>	\$99,835	(\$79,430)	\$0	(\$3,523)	\$31,146	\$65,669	\$0	\$0	\$0	\$0	\$0	\$0

<i>CRISIS STABILIZATION</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	0	0	0	0	0	0						
<i># of Individuals</i>	0	0	0	0	0	0						
<i>Cost of Stay</i>	\$0	\$0	\$0	\$0	\$0	\$0						
<i>Reimbursements</i>	\$0	\$0	\$0	\$0	\$0	\$0						
<i>County Expense</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

YTD ADULT CRISIS STABILIZATION

Days of Stay 0
of Individuals 0
Cost of Stay \$0
Reimbursements \$0
***County Expense* \$0**

YTD ADULT INSTITUTIONAL

Days of Stay 191
of Individuals 11
Cost of Stay \$244,357
Reimbursements (\$130,660)
***County Expense* \$113,696**

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$26 to \$2053 per day

	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	186	174	186	180	186	180						
<i># of Individuals</i>	6	6	6	6	6	6						
<i>Cost of Stay</i>	\$7,928	\$7,416	\$7,928	\$7,672	\$12,599	\$12,193						
<i>Reimbursements</i>	(\$100)	(\$2,088)	(\$5,680)	(\$4,904)	(\$1,565)	(\$4,015)						
<i>County Expense</i>	\$7,828	\$5,328	\$2,248	\$2,768	\$11,034	\$8,178	\$0	\$0	\$0	\$0	\$0	\$0

YTD ADULT RESIDENTIAL

Days of Stay 1092
of Individuals 6
Cost of Stay \$55,735
Reimbursements (\$18,351)
***County Expense* \$37,384**

<i>FUND 54 BEGINNING BALANCE</i>	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$151,080	21% utilized
<i>FUND 54 REMAINING BALANCE</i>	\$553,920	

RICHLAND COUNTY 2024 CHILD PLACEMENTS

Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$625 to \$1451 per day; Detention up to \$500 per day

<i>INSTITUTIONAL</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	0	0	0	0	0	0						
<i># of Individuals</i>	0	0	0	0	0	0						
<i>Cost of Stay</i>	\$0	\$0	\$0	\$0	\$0	\$0						
<i>Reimbursements</i>	\$0	\$0	\$0	\$0	\$0	\$0						
<i>County Expense</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<i>DETENTION</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	0	0	0	0	24	13						
<i># of Individuals</i>	0	0	0	0	1	1						
<i>Cost of Stay</i>	\$0	\$0	\$0	\$0	\$3,600	\$1,950						
<i>Reimbursements</i>	\$0	\$0	\$0	\$0	\$0	\$0						
<i>County Expense</i>	\$0	\$0	\$0	\$0	\$3,600	\$1,950	\$0	\$0	\$0	\$0	\$0	\$0

YTD CHILD INSTITUTIONAL

<i>Days of Stay</i>	0
<i># of Individuals</i>	0
<i>Cost of Stay</i>	\$0
<i>Reimbursements</i>	\$0
<i>County Expense</i>	\$0

YTD DETENTION

<i>Days of Stay</i>	37
<i># of Individuals</i>	1
<i>Cost of Stay</i>	\$5,550
<i>Reimbursements</i>	\$0
<i>County Expense</i>	\$5,550

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$335 to \$630; Tx FC \$119 to \$121 per day; Regular FC \$22 per day

<i>GROUP & TX FC</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	248	232	248	240	244	185						
<i># of Individuals</i>	8	8	8	8	8	9						
<i>Cost of Stay</i>	\$52,164	\$48,981	\$52,004	\$50,507	\$51,895	\$50,650						
<i>Reimbursements</i>	(\$1,047)	(\$1,047)	(\$1,047)	(\$1,047)	(\$1,047)	(\$1,047)						
<i>County Expense</i>	\$51,117	\$47,934	\$50,957	\$49,461	\$50,848	\$49,603	\$0	\$0	\$0	\$0	\$0	\$0

<i>REGULAR FC</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	66	87	93	90	63	33						
<i># of Individuals</i>	3	3	3	3	3	3						
<i>Cost of Stay</i>	\$1,320	\$1,320	\$2,798	\$2,014	\$1,357	\$758						
<i>Reimbursements</i>	(\$205)	(\$93)	(\$150)	(\$111)	(\$364)	(\$361)						
<i>County Expense</i>	\$1,115	\$1,227	\$2,647	\$1,903	\$993	\$398	\$0	\$0	\$0	\$0	\$0	\$0

YTD GROUP HOME & TREATMENT FOSTERCARE

<i>Days of Stay</i>	1397
<i># of Individuals</i>	9
<i>Cost of Stay</i>	\$306,201
<i>Reimbursements</i>	(\$6,281)
<i>County Expense</i>	\$299,920

YTD REGULAR FOSTERCARE

<i>Days of Stay</i>	432
<i># of Individuals</i>	3
<i>Cost of Stay</i>	\$9,567
<i>Reimbursements</i>	(\$1,284)
<i>County Expense</i>	\$8,282

FUND 44 BEGINNING BALANCE \$680,000

TOTAL EXPENSE IN FUND 44: \$313,752 46% utilized

FUND 44 REMAINING BALANCE \$366,248

2025 Health and Human Services PROPOSED Budget Summary

EXPENSES	2025 PROPOSED BUDGET	2025 REVENUE	2025 TAX LEVY	2024 APPROVED BUDGET	YEAR TO YEAR DIFFERENCE
Administration (Fund 56)	915,190	584,041	331,150	896,163	19,027
Administration Personnel	590,938			562,081	28,857
Building & Operating Costs	324,252			334,082	(9,830)
Public Health	315,998	113,804	202,193	296,074	19,924
Public Health (Fund 34 & Fund 56)	315,998				
Aging & Disability Resource Center	1,132,253	970,660	161,593	1,113,229	19,025
Elderly Services (Fund 63)	671,303	509,710	161,593	650,692	20,611
Alzheimers & Family Caregivers Support (Fund 56)	13,246	13,246	-	11,722	1,524
Resource Center (Fund 53)	447,704	447,704	-	450,815	(3,111)
Economic Support Unit (Fund 56)	1,087,015	933,743	153,272	1,079,618	7,397
ES Programs	1,087,015				
Child & Youth Services (Fund 56)	848,941	848,941	-	797,109	51,832
Children & Youth Programs	848,941				
Behavioral Health (Fund 56)	4,522,841	4,286,586	236,255	4,341,404	181,437
Crisis Services	196,949	175,046	21,903	179,724	17,226
MH Outpatient	609,032	538,725	70,307	661,814	(52,782)
AODA Outpatient	266,748	266,748	-	160,071	106,677
CCS	2,705,612	2,705,612	-	2,611,591	94,020
Adult Protective Services	119,793	32,201	87,592	137,834	(18,041)
Treatment Court	157,076	130,000	27,076	158,523	(1,447)
Birth to Three Program	226,477	197,100	29,377	212,118	14,359
Children with Disabilities	241,154	241,154	-	219,729	21,425
TOTAL	8,822,239	7,737,776	1,084,463	8,523,597	298,642

PROGRAM FUNDS	2025 PROPOSED BUDGET	2025 REVENUE	2025 TAX LEVY	2024 TAX LEVY	DIFFERENCE
HHS Funds	8,822,239	7,737,776	1,084,463	882,430	202,032
Fund 34	35,466	35,466	-	-	-
Fund 53	447,704	447,704	-	-	-
Fund 56	7,667,765	6,744,896	922,870	748,759	174,111
Fund 63	671,303	509,710	161,593	133,671	27,922

PLACEMENT FUNDS	2025 PROPOSED BUDGET
HHS Funds	1,385,000
Fund 44	680,000
Fund 54	705,000

Child Support Agency Report:

Performance for April – June 2024

Measure:	Benchmark:	April:	May:	June:
Paternity Establishment	90% or greater	104.36%	105.41%	105.93%
Court Order Establishment	80% or greater	87.95%	88.99%	88.79%
Collection of Current Support	80% or greater	83.45%	82.87%	83.12%
Arrears Collection*	80% or greater	76.95%	78.30%	78.49%

*Richland County is currently 12th for arrears collections. There are only 6 counties who have hit the benchmark for arrears collections.

Training:

- Agency has been working with the Partner Training Team to receive one-on-one training for Intergovernmental Cases. Melony Walters recently completed the Intergovernmental Case Management online classes and attended an Intergovernmental Roundtable Meeting.
- Sauk County Child Support's director has offered to come to our agency to provide additional in-person training for identified needs such as enforcement.
- Staff are signed up to attend the Child Support Enforcement conference in October in WI Dells.

Budget Recap:

- Reports are as of June 30, 2024.
- We have not received the state aid payment for the second quarter of 2024.
- As of June 30th, we have utilized 37% of total budget

		ANNUAL	ACT	MTD	POSTED	ACT	YTD	POSTED	REMAINING	
		ADOPTED BUDGET	REVISED BUDGET	AND IN	PROCESS	AND IN	PROCESS	AND IN	BALANCE	PCT
		-----	-----	-----	-----	-----	-----	-----	-----	---
10	GENERAL FUND									
4200	INTERGOVERNMENTAL GRANTS AND									
0000	PROJECT									
4254	ST AID - CHILD SUPPORT	163,834.99	163,834.99		789.00		32,418.13		131,416.86	19 -
TOTAL:	PROJECT	163,834.99	163,834.99		789.00		32,418.13		131,416.86	19 -
TOTAL:	INTERGOVERNMENTAL GRANTS AND	163,834.99	163,834.99		789.00		32,418.13		131,416.86	19 -
TOTAL:	GENERAL FUND	163,834.99	163,834.99		789.00		32,418.13		131,416.86	19 -

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT		
-----		-----	-----	-----	-----	-----	---		
10	GENERAL FUND								
4500	PUBLIC CHARGES FOR SERVICES								
0000	PROJECT								
4566	CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	20.00	204.93	295.07	40	----	
4567	CHILD SUPPORT-GENETIC TESTS	250.00	250.00	23.08	507.94	257.94-	203	-----	!!!!
4568	CHILD SUPPORT-COURT COSTS	0.00	0.00	0.00	20.00	20.00-	9999	-----	!!!!
TOTAL: PROJECT		750.00	750.00	43.08	732.87	17.13	97	-----	
TOTAL: PUBLIC CHARGES FOR SERVICES		750.00	750.00	43.08	732.87	17.13	97	-----	
TOTAL: GENERAL FUND		750.00	750.00	43.08	732.87	17.13	97	-----	

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
5540	CHILD SUPPORT						
0000	PROJECT						
5111	SALARIES - REGULAR	115,912.72	0.00	7,668.36	52,296.35	63,616.37	45 ----
5112	SALARIES - PART-TIME	19,188.00	0.00	0.00	0.00	19,188.00	0
5113	SALARIES - OVERTIME	0.00	0.00	34.38	197.69	197.69-	9999 -----!!!!
5115	TEMPORARY CASUAL	0.00	0.00	0.00	0.00	0.00	0
5149	RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0
5150	SECTION 125 PLAN-CO SHARE	250.00	0.00	4.20	34.40	215.60	13 -
5151	FICA - COUNTY SHARE	11,849.29	0.00	575.55	3,941.49	7,907.80	33 ---
5152	RETIREMENT - COUNTY SHARE	9,363.63	0.00	531.49	3,110.64	6,252.99	33 ---
5153	DENTAL INSURANCE-CO SHARE	439.44	0.00	70.70	319.42	120.02	72 -----
5154	HEALTH INSURANCE - COUNTY SH	20,508.24	0.00	796.91	4,781.46	15,726.78	23 --
5155	LIFE INSURANCE - COUNTY SHAR	42.88	0.00	0.74	4.44	38.44	10 -
5161	HEALTH INS REIMBURSEMENT DED	1,000.00	0.00	0.00	0.00	1,000.00	0
5213	ACCOUNTING AND AUDITING SERV	1,400.00	0.00	0.00	0.00	1,400.00	0
5216	INTERPRETER FEES	500.00	0.00	0.00	0.00	500.00	0
5225	TELEPHONE	500.00	0.00	36.13	373.12	126.88	74 -----
5250	VITAL STATISTICS FEES	50.00	0.00	0.00	0.00	50.00	0
5253	GENETIC TESTING	994.00	0.00	23.00	426.50	567.50	42 ----
5255	PAPER SERVICE	2,000.00	0.00	0.00	449.50	1,550.50	22 --
5258	CONSULTANTS	0.00	0.00	0.00	0.00	0.00	0
5305	NOTARY FEES	70.00	0.00	0.00	107.85	37.85-	154 -----!!!!
5311	POSTAGE	1,700.00	0.00	122.56	670.85	1,029.15	39 ---
5312	BOOKS AND FORMS	90.00	0.00	0.00	87.50	2.50	97 -----
5313	COPIER SERVICE	200.00	0.00	43.00	107.47	92.53	53 -----
5319	OFFICE SUPPLIES	1,000.00	0.00	0.00	227.31	772.69	22 --
5324	MEMBERSHIP FEES	200.00	0.00	0.00	235.50	35.50-	117 -----!
5326	ADVERTISING	0.00	0.00	0.00	313.56	313.56-	9999 -----!!!!
5334	REGISTRATION	760.00	0.00	0.00	0.00	760.00	0
5335	MEALS	400.00	0.00	0.00	0.00	400.00	0
5336	LODGING	630.00	0.00	0.00	0.00	630.00	0
5339	MILEAGE	500.00	0.00	0.00	0.00	500.00	0
5813	COMPUTER MAINT & UPGRADES	500.00	0.00	0.00	491.58	8.42	98 -----
5815	COMPUTER SOFTWARE	1,338.00	0.00	0.00	0.00	1,338.00	0
5819	NEW EQUIPMENT	750.00	0.00	0.00	45.35	704.65	6
5906	UNEMPLOYMENT INSURANCE	0.00	0.00	1,480.00	5,550.00	5,550.00-	9999 -----!!!!
5928	BACKGROUND CHECKS	144.00	0.00	0.00	0.00	144.00	0
5970	CONTRACT SERVICES	3,600.00	0.00	0.00	0.00	3,600.00	0
5999	BILLS-NO-LINE DETAIL	200.00	0.00	0.00	0.00	200.00	0
TOTAL:	PROJECT	196,080.20	0.00	11,387.02	73,771.98	122,308.22	37 ---
TOTAL:	CHILD SUPPORT	196,080.20	0.00	11,387.02	73,771.98	122,308.22	37 ---
TOTAL:	GENERAL FUND	196,080.20	0.00	11,387.02	73,771.98	122,308.22	37 ---

NOTIFICATIONS (8-1-24) 2024 New & Amended Richland County HHS Contracts/Agreements/MOUs		

APPROVAL NEEDED (8-1-24) 2024 New Richland County HHS Contracts/Agreements/MOUs		
BLUFF AND RIDGE ASSISTED EQUINE THERAPIES, INC.	Request Board approval to enter into a contract with <u>Bluff and Ridge Assisted Equine Therapies, Inc.</u> to provide recreation, counseling and therapeutic services for children being served by the Children's Long-Term Support Waiver Program. (Kendall)	Contract with <u>Bluff and Ridge Assisted Equine Therapies, Inc.</u> for a total amount not to exceed \$11,000.
CHILED A INSTITUTE, INC.	Request Board approval to enter into a contract with <u>Chileda Institute, Inc.</u> to provide daily living skills training, empowerment and self-determination supports, and family/unpaid caregiver supports and services for children being served by the Children's Long-Term Support Waiver Program. (LaCrosse)	Contract with <u>Chileda Institute, Inc.</u> for a total amount not to exceed \$25,000.

APPROVAL NEEDED (8-1-24) 2024 Amended Richland County HHS Contracts/Agreements/MOUs		
FORWARD HOME FOR BOYS	Request Board approval to amend the contract with <u>Forward Home for Boys</u> due to placement of two additional children in the group home. (Richland Center) <i>This will require County Board approval.</i>	<i>Original Contract Amount: \$150,000</i> Requesting Board approval to amend the contract with <u>Forward Home for Boys</u> to a total amount not to exceed <u>\$425,000.</u>

RESOLUTION NO. 24 -xx

Resolution Approving An Amendment to A 2024 Provider Contract For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure of more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Community Services Committee has carefully considered this matter and is now presenting this resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendment to the following contract:

With **Forward Home for Boys** of Richland Center, with the original contract being for \$150,000, amended to \$425,000, due to the placement of two additional youth placed by the Child and Youth Services Unit; and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(01 AUGUST 2024)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER
MARTY BREWER
SANDRA KRAMER
INGRID GLASBRENNER
MICHELLE HARWICK
DANIEL MCGUIRE

DATED: AUGUST 20, 2024

**Richland County Community and Health Services Committee
Agenda Item Cover**

Agenda Item Name: Creation of an Economic Support Supervisor

Department:	HHS – Economic Support Unit	Presented By:	Briana Turk/Tricia Clements
Date of Meeting:	August 1, 2024	Action Needed:	Vote
Disclosure:	Open Session	Authority:	County board rule authorizing action
Date submitted:	July 23, 2024	Referred by:	Briana Tuck/Tricia Clements

Recommendation and/or action language: Motion to approve the creation of an Economic Support Supervisor position within the Economic Support Unit at Richland County Health and Human Services.

Background: In 2015, Richland County Economic Support took on 8 additional Economic Support Specialists (ESS) and a Lead ESS due to funding available from the consortium. Prior to that, we had 4 ESS, 1 ESS intake (this position later became an ESS) and a Manager. We currently have 12 ESS (including 1 currently being hired), 1 ES Lead, and 1 Manager. The ES Lead has taken on many tasks that would normally be done by the Manager. Some examples of these tasks are approving time off, meeting one-on-one with staff, and quality control of casework. ESS do not directly report to the ES Lead so this gets difficult when the lead does these tasks. Also, the ES Lead is not paid to do supervisory tasks.

This position would take on some of the duties of the manager, that she currently does not have the bandwidth to complete. With the current unit structure, the manager is having to set aside tasks that, in best practice, should be doing regularly. These tasks include, but are not limited to:

- Updating and writing new ES Unit policies. These policies should be reviewed on a yearly basis. Some have not been reviewed in over 10 years.
- Monitoring several different systems to assure staff are meeting performance standards. Right now, the manager is only able to do a shallow dive into worker activities to assure the basic job duties are being handled. Deep dive monitoring is only able to be done in a reactive manner when a problem is brought to their attention. Ideally, the deep dive monitoring should be done in a proactive manner to help ESS improve to avoid problems in the future.
- Quality control of phone calls and cases and creating “Scorecards” for each ESS. This is a requirement of the consortium and vital in creating effective performance evaluations.
- Focusing and learning the budget for the unit, including the different funding sources. Having the ability to understand the consortium budget and ensuring that our share is consistent with partner county’s share.

The new Supervisor position will have the authority the ES Lead does not have. The goal of this position is to handle the day to day supervision of staff and assist in casework. The manager is currently doing casework, including running several monthly reports and updating cases based on the report findings. The supervisor will then take on these tasks.

They will have the ability to perform supervisory tasks that the ES Lead is currently doing but not authorized to do. This will free up the ES Lead to help ESS with casework and not have a supervisory component to the working relationship with ESS.

The manager would then look at the big picture of the unit. Reviewing policies, completing scorecards on a consistent basis for workers, and being proactive in reviewing the work of the ESS.

There is no expectation of additional tax levy being needed to fund this position. An ESS position will not be filled after a retirement in August and the rest of the funding is expected to come from IM funding funneled through the consortium.

Attachments and References:

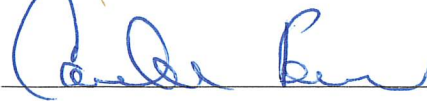
Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	No financial impact		

This position can be absorbed utilizing the current Economic Support allocated funds without the need for additional levy.

Approval:

Tricia Clements, Director**Review:**

Candace Pesch, Administrator

Recommended Cover Letter— County Administrator Langreck (20 May 2020)