

Richland County Executive & Finance Standing Committee

June 11, 2024

The Richland County Executive & Finance Standing Committee convened on Tuesday, June 11, 2024 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Williamson called the meeting to order at 5:00 PM.

Roll Call: Clerk Kalish conducted roll call. Committee members present: Williamson, Turk, Carrow, Manning, Gill, Rynes, and Glasbrenner. Committee member(s) absent: Frank and Couey.

Pledge Of Allegiance: Clerk Kalish led the Pledge of Allegiance.

Verification Of Open Meetings Law Compliance: Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Manning second by Turk to approve agenda with item #12 addressed immediately following item #6. Motion carried and agenda with order adjustment declared approved.

Approval Of Minutes From May 14, 2024 Meeting: Committee Chair Williamson asked if any member desired the minutes of the May 14, 2024 meeting be read or amended. Hearing no motion to read or amend the minutes of the May 14, 2024 meeting, Committee Chair Williamson approved as published.

Public Comment: None.

Discussion & Possible Action - Review Of Strategic Plan: Administrator Pesch reviewed the most recent strategic plan and that goal may need to be reestablished as many items on the previous plan have been accomplished. Dr. Tessia Melvin from David Drown Associates provided brief overview of position analysis questionnaire that will be used for the compensation and classification study. Supervisor Glasbrenner noted the importance of maintain the strategic plan and its impact on county planning. Administrator Pesch noted that the facilities assessment in progress may also have an impact on future operations and planning. No action taken on this agenda item.

Resolution Approving Purchase Of Finance, Payroll, and Human Resources Software From Tyler Technologies: Administrator Pesch reviewed the updated quote received from Tyler Technologies for finance, payroll, and human resources software and noted one time fees of \$163,505 and recurring fees of \$119,383. Motion by Manning second by Glasbrenner to approve quote at a cost not to exceed \$283,505 for the initial setup and first year fees and a cost not to exceed \$120,000 for annual recurring fees. Motion carried and quote declared approved. Agenda item forwarded to full County Board for approval.

Discussion & Possible Action - Resolution Approving 2025 Capital Improvement Plan: Administrator Pesch reviewed the proposed 2025 Capital Improvement Plan and noted the significant reduction in anticipated need for short-term borrowing in 2025. Motion by Glasbrenner second by Gill to approve the 2025 Capital Improvement Plan as presented. Motion carried and agenda item forwarded to full County Board for approval.

Discussion & Possible Action - Resolution Approving The Sheriff's Office's Purchase Of New Mobile And Portable Radios For The New Radio System: Sheriff Porter reviewed the resolution for

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purchase of new radios. Motion by Manning second by Gill to approve the resolution approving the Sheriff's Office's purchase of new mobile and portable radios for the new radio system. Motion carried and resolution forwarded to full County Board for approval.

Discussion & Possible Action - Rental Of Office Space In Community Services Building: Attorney Windle noted the rental agreements are a work in progress. Motion by Carrow second by Rynes to allow Attorney Windle to draft and execute rental agreements for office space in the Community Services Building. Motion carried.

Discussion & Possible Action - Review Of ARPA Allocations: Administrator Pesch reviewed the ARPA allocations and remaining funds. No action taken on this agenda item.

Discussion & Possible Action - Corporation Counsel Services: Administrator Pesch reviewed the recent costs of contracted Corporation Counsel services and inquired as to whether or not there was interest in having said services provided by a full-time county employee versus contracted as they are now. Attorney Windle noted that after being appointed as the county's negotiator for UW campus matters, the workload lessened, but does foresee an increase once the Campus Reconfiguration Committee tasks pick up. Assistant District Attorney Forehand expressed disappointment in not being consulted on this agenda item. Attorney Windle noted that it may be difficult for Corporation Counsel duties to be performed by one person. Supervisor Turk suggested looking into the option of having Corporation Counsel services performed by a full-time county employee. Supervisors Glasbrenner and Gill agreed. No action taken on this agenda item.

Discussion & Possible Action – Memorandum Of Understanding With Neighborhood Housing Services: No action taken on this agenda item.

Discussion & Possible Action – Payment Method For County Board Supervisors: Administrator Pesch reviewed information regarding Wisconsin State Statutes 59.13 that was discussed at the recent COWS conference. Clerk Kalish provided the number of meetings per diems were paid for in 2023 and 2024. Consensus was reached for Administrator Pesch to complete further research and report back to committee. No action taken on this agenda item.

Discussion & Possible Action – Reading Of Resolutions At County Board Meeting: Clerk Kalish questioned whether or not resolutions presented for approval at County Board meetings still need to be read. Brief discussion followed. Consensus was reached for County Clerk to continue to read a portion of resolutions at County Board meetings as done in the past. No action taken on this agenda item.

Discussion & Possible Action – Review Of Cost Share Formula: Administrator Pesch referred committee to Wisconsin State Statutes 79.02 for further clarification on cost share formula. Supervisor Gill noted the large impact of shared revenue and the importance of understanding its impact on the county and its operations. No action taken on this agenda item.

Discussion & Possible Action – Review Of Pine Valley Community Village 2023 Audit: Finance Director Erbs reviewed the Pine Valley Community Village 2023 audit. No action taken on this agenda item.

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Appointments – Board Of Adjustment: No action taken on this agenda item.

Correspondence: None.

Future Agenda Items:

Discussion & Possible Action: Confirmation of Ethics Board

Adjourn: Motion by Manning second by Rynes to adjourn. Motion carried and meeting adjourned at 6:46 PM.



Derek S. Kalish
County Clerk