

# Richland County Natural Resources Standing Committee

August 26, 2024

The Richland County Natural Resources Standing Committee convened on Monday, August 26, 2024 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Vice Chair Fleming called the meeting to order at 9:31 AM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee members present: Richard McKee, Alayne Hendricks, Mark Gill, Craig Woodhouse, Julie Fleming, and Robert Brookins (via WebEx). Committee members absent: Steve Carrow (Committee Chair).

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Committee Vice Chair Fleming requested that item #8: Zoning Petitions A, B, and C be moved up on the agenda to follow item #6: Public Comment. Motion by McKee, second by Gill to approve agenda as reordered. Motion carried and agenda declared approved as reordered.

**Approval Of Minutes From August 5<sup>th</sup>, 2024 Meeting:** Vice Chair Fleming asked if there were any corrections to the minutes from the August 5<sup>th</sup>, 2024 meeting. Vice Chair Fleming requested that in the first sentence of the section titled “Discussion & Possible Action – Establishment of Agent For Short-Term Rental Ordinance” that the word “discussed” be replaced with the word “discussion” and in the seventh sentence of the section titled “Discussion & Possible Action – Ag Forest/Residential Zoning Ordinance Requirements” that the word “Supervisor” be followed by the name of the quoted Supervisor. It was Supervisor Hendricks. Motion by Gill, second by Woodhouse to approve the minutes from August 5<sup>th</sup>, 2024 with the corrections as noted. Motion carried and minutes from August 5<sup>th</sup>, approved with the corrections as noted.

**Public Comment:** Mr. Scott Pernitz briefly questioned the committee why he received a notice of public hearing letter. Discussion ensued. Mr. Jim Dillon of County Hwy Z, in Dayton Township briefly voiced his opinion in opposition to the proposed campground. Brief discussion ensued.

## **Zoning Petitions:**

**A. Barelli -Town of Dayton:** Mr. Andrew Barelli, of Dayton Township, presented his petition for a Conditional Use Permit for a 9 site, rustic campground to the Natural Resources Standing Committee and assembled community members. Vice Chair Fleming called on County Zoning Administrator Katrina Salewski for comment. Zoning Administrator Salewski stated that Mr. Barelli has completed all the correct paperwork needed for a Conditional Use Permit. Motion by McKee, second by Gill to approve the Mr. Andrew Barelli’s petition for a Conditional Use Permit. Extensive discussion ensued regarding the number of sites, toilet facilities, foot and vehicle traffic, safety of those staying at the sites, any and all effects of hunting and hunters, trespassing, and potential noise issues. Several adjacent property owners shared their concerns with the committee and asked questions of Mr. Barelli. Cathy Cooper, Richland County Conservationist, briefly explained to the Natural Resources Standing Committee, and assembled community members, how long a Conditional Use Permit lasts and the enforcement process. Committee Vice Chair Fleming shared several emails from concerned property owners who were not able to attend the meeting. Extensive discussion ensued. Committee Vice Chair Fleming asked if there were any further stipulations that the Natural Resources Standing Committee would like to add to the Conditional Use

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Permit. Discussion ensued. Consensus from the committee was to add the stipulation that Mr. Bartelli submit a list to the Zoning department of rules that he will have in place for the campground and that there would be no hunting without permission on the property in addition to following the standard conditions of the Conditional Use Permit. Motion by Woodhouse, second by Gill to approve the Conditional Use Permit with the added stipulations. Motion carried and the Conditional Use Permit was approved with the added stipulations.

**B. Wallace – Town of Forest:** Mr. Wallace was not present for the meeting. Brief discussion ensued. Zoning Administrator Salewski reported that the Zoning Department had not received the survey results for this parcel as of the meeting. Motion by McKee, second by Woodhouse to table this petition until the October meeting of the Natural Resources Standing Committee. Motion carried and this petition was move to the October meeting of the Natural Resources Standing Committee.

**C. Cook – Town of Dayton:** Mr. Ken Cook, of Dayton Township, presented his petition for a rezone of property. Brief discussion ensued. Vice Chair Fleming stated that that since the August 14, 2024 Town of Dayton meeting did not comply with Wisconsin open meetings laws, the Richland County Natural Resources Standing Committee could approve the petition, but it would be contingent on the petition being reapproved at a correctly noticed Town of Dayton meeting. Brief discussion ensued. Motion by McKee, second by Gill to approve the petition, contingent on the petition being reapproved at a correctly noticed Town of Dayton meeting. Motion carried and the petition was approved, contingent on the petition being reapproved at a correctly noticed Town of Dayton meeting.

### Reports:

**A. Zoning Administrator – Departmental Activities:** Zoning Administrator Katrina Salewski briefly reported on the activities of the Zoning Department including her passing the Private Onsite Waste Water Treatment Inspector licensure exams and that the Zoning Department issued 12 sanitation permits and 16 use permits since the last meeting. County Conservationist, Cathy Cooper reported she passed part 1 of the Soil Tester’s licensure exam and would retry part 2 in October and that the Zoning Office is working with Richland County Corporation Council, Attorney Windle, on the Richland County Zoning ordinance. Conservationist Cooper also reported issues the Zoning Office was dealing with, including a resident being in violation of their Conditional Use Permit, and unapproved structures being moved onto properties. Brief discussion ensued.

**B. County Conservationist – Departmental Activities:** County Conservationist Cathy Cooper introduced Conservation Technician, Derrick Warner, to the committee. Conservation Technician Warner reported on various projects including erosion repair projects, well projects, and gave an update on the progress made with reclaiming a non-metallic mine near Sextonville. Discussion ensued. Conservationist Cooper reported that the Land Conservation Department received their first livestock siting permit application. There would need to be a public hearing at the October meeting of the Natural Resources Standing Committee. Conservationist Cooper reminded the members of the committee of the upcoming Richland County Fair.

**C. UW-Extension – Departmental Activities:** Mr. Adam Hady, Extension Director reported on various activities including the up coming Richland County Fair, the 4-H camp that happened in the beginning of August, meetings with the beef producers, and various projects with the nutrition program including working with a local market getting EBT access. No discussion.

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**Discussion: Review Of Water Quality In Richland County:** County Conservationist Cooper presented several maps of water testing results for the State of Wisconsin and Richland County. Extensive discussion ensued.

**Discussion: Duties Of Agent Of The State For Inspections:** County Conservationist Cooper reported to the committee that she reached out to the Department of Agriculture and received a response back requesting that the Health Officer for Richland County reach out to the Department of Agriculture to start the conversation. County Administrator Pesch stated she would reach out to Health and Human Services Director Clements in regards to this conversation.

**Discussion & Possible Action: Approval Of Short-Term Rental Ordinance:** Conservationist Cooper gave a brief background on the proposed ordinance. Discussion ensued. Consensus from the committee to forward the proposed ordinance to Corporation Council for review and then bring it back to the Natural Resources Standing Committee in October.

**Discussion & Possible Action: Modifications To The Manure Storage Ordinance:** Conservationist Cooper gave a brief background on the proposed modifications to the Richland County Manure Storage and Management Ordinance. Brief discussion ensued. Motion by McKee, second by Gill to approve the ordinance as presented with noted, changes. Motion carried and the ordinance was approved as presented, with noted changes.

**Discussion & Possible Action: Modifications To The Richland County Zoning Ordinance:** Conservationist Cooper gave a brief background on the proposed modifications to the Richland County Zoning Ordinance. Extensive discussion ensued. No action taken on this item.

**Discussion & Possible Action: 2025-2027 Land Information Plan:** Conservationist Cooper presented the 2025-2027 Richland County Land Information Plan to the committee. Discussion ensued. Motion by Hendricks, second by Gill to approve the 2025-2027 Richland County Land Information Plan. Motion carried and the 2025-2027 Richland County Land Information Plan was approved.

**Discussion & Possible Action: Sending Certified Survey Maps To The Department Of Administration Plat Review Unit For Their Review:** Mr. Todd Rummmler, surveyor for Richland County, gave a brief explanation of the proposed process. Extensive discussion ensued. Motion by Woodhouse, second by Hendricks to approve sending certified survey maps to the Department of Administration Plat Review Unit for their review. Motion carried and sending certified survey maps to the Department of Administration Plat Review Unit for their review was approved.

**Correspondence:** None

### **Future Agenda Items:**

Zoning Petitions: Wallace – Town of Forest

Discussion & Possible Action: Approval Of Short-Term Rental Ordinance

Discussion & Possible Action: Modifications To The Richland County Zoning Ordinance

Conservationist Cooper briefly asked if she and Zoning Administrator Salewski needed to attend every monthly County Board meeting. Vice Chair Fleming recommended them getting direction from

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Committee Chair Carrow.

**Adjourn:** Committee Vice Chair Fleming entertained a motion to adjourn. Motion by McKee, second by Woodhouse to adjourn. Motion carried and meeting adjourned at 11:52 AM.

A handwritten signature in cursive script that reads "Miranda H. Hege".

Myranda H. Hege  
Deputy County Clerk