

## JANUARY MEETING

January 16, 2024

Chair Brewer called the meeting to order at 7 PM. Roll call found all members present except Supervisor(s) Miller, Manning, Gottschall, and Cosgrove.

Pastor Jonathan Young with the Church of the Nazarene gave the Invocation.

Deputy County Clerk Hege led the Pledge of Allegiance.

Motion by Rynes, second by Frank for approval of the agenda. Motion carried and agenda declared approved.

Chair Brewer asked if any member desired the minutes of the December 12, 2023 meeting be read or amended. Hearing no motion to read or amend the minutes of the December 12, 2023 meeting, Chair Brewer declared the minutes approved as published.

Public Comment: none

Administrator Pesch gave a brief explanation on the annual appointment of Emergency Fire Wardens. The businesses/individuals recommended to serve as the 2024 Emergency Fire Wardens for Richland County by the Wisconsin Department of Natural Resources include:

<b>Business Name</b>	<b>Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
Boaz Country Store	17190 US HWY 14	Richland Center	WI	53581
Natural Bridge Grocery	17520 HWY 80	Richland Center	WI	53581
Richland County Land Conservation	26136 Executive Lane	Richland Center	WI	53581
The Port	14750 St. HWY 60	Blue River	WI	53518

Supervisor Fleming noted that the address for the Richland County Land Conservation has changed from 26136 Executive Lane, Richland Center, WI 53581 to 181 W Seminary Street, Richland Center, WI 53581. Motion by Williamson, second by Severson to appoint the list of individuals and businesses recommended by the Wisconsin Department of Natural Resources to serve as the 2024 Emergency Fire Wardens for Richland County. Motion carried and the businesses/individuals recommended to serve as the 2024 Emergency Fire Wardens for Richland County by the Wisconsin Department of Natural Resources were appointed.

Administrator Pesch gave report on projects in progress including: introducing Justin Siemens, the new HR Generalist for Richland County, a brief update on the Campus RFP process, a brief overview of the changes happening in the Courthouse, topics discussed during her recent meeting with Senator Howard Marklein, and upcoming webinars and conference opportunities for the County Supervisors.

Deputy County Clerk Hege reported that the Wisconsin Department of Transportation (WisDOT) had sent a letter inviting any interested parties to a public involvement meeting to Richland County and that a copy of the letter was uploaded to the meeting packet. Supervisor Williamson verbally shared information on another upcoming Wisconsin Department of Transportation (WisDOT) meeting.

Ordinance No. 24-1 Amendment No. 591 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Michael & Tammy Frank in the Town of Henrietta was read by Deputy County

Clerk Hege. Motion by Gentes second by Couey that Ordinance No. 24-1 be adopted. Chair Brewer called on Supervisor Luck to give a brief explanation. Motion carried and the ordinance declared adopted.

#### **ORDINANCE NO. 24 - 1**

Amendment No. 591 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Michael & Tammy Frank In The Town Of Henrietta.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.06-acre parcel belonging to Michael and Tammy Frank in the Town of Henrietta is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Residential-2 (R-2) District:

Being part of Both The NW 1/4 of The NE 1/4 and The NE 1/4 of The NE 1/4 of Section 28, T12 N, R1E, Town of Henrietta, Richland County, Wisconsin, to wit:

Commencing at the N 1/4 corner of said Section 28;  
thence S 74° 23' 21" E, 1357.10' to the centerline of CTH C to the POINT OF BEGINNING  
thence N 89° 29' 09" E along the centerline of CTH C, 71.40';  
thence S 06° 20' 33" E, 69.59';  
thence S 47° 59' 57" E, 58.92';  
thence S 87° 13' 58" E, 153.45';  
thence S 00° 58' 20" W, 165.02';  
thence S 79° 26' 42" W, 268.05';  
thence N 61° 11' 13" W, 169.77';  
thence N 39° 04' 36" E, 233.17';  
thence N 15° 45' 46" E, 96.92';  
thence N 00° 1' 33" W, 89.29';  
thence N 07° 56' 17" W, 61.75 to the southerly right-of-way of CTH C;  
thence continuing N 07° 56' 17" W, 33.28' to the POINT OF BEGINNING;

Containing 89,606 square feet or 2.06 acres, more or less.

Together with and subject to a 66' wide Access Easement, hereby created and retained by the owners, running from the centerline of CTH C to the easterly line of Lot 1, 33' on each side of the following described centerline:

Commencing at the aforementioned point of beginning of Lot 1;  
thence N 59° 29' 45" E along the centerline of CTH C, 36.71 to the POINT OF BEGINNING of the 66' Access Easement centerline;  
thence S 01° 54' 53" W, 204.06';  
thence S 08° 12' 13" E, 126.10';

thence S 30° 53' 45" E, 96.83';  
thence S 88° 48' 45" E, 97.59';  
thence S 68° 12' 11" E 62.59' to the easterly line of Lot ` and the end of the Access Easement centerline.

3. This Ordinance shall be effective on January 16, 2024.

DATED: JANUARY 16, 2024  
PASSED: JANUARY 16, 2024  
PUBLISHED: JANUARY 25, 2024

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(2 JANUARY 2024)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE	x	
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Supervisor Luck reported that no petitions for zoning amendments have been received since the last County Board meeting and that no rezoning petitions have been recommended for denial.

Resolution No. 24-1 approving the Town of Ithaca’s rezoning of a parcel belonging to Thad and Mary Weldon was read by Deputy County Clerk Hege. Motion by Severson, second by McKee that Resolution No. 24-1 be adopted. Chair Brewer called on Supervisor Luck to give a brief explanation. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 24 - 1**

A Resolution Approving The Town Of Ithaca’s Rezoning Of A Parcel Belonging To Thad And Mary Weldon.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town’s initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town’s rezoning of a parcel belonging to Thad and Mary Weldon from the Agricultural Zoning District to the Agricultural Residential Zoning District in the Town of Ithaca’s Zoning Ordinance and the Zoning Land Information Committee has carefully consider this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described

5.71 acre parcel from the Agricultural Zoning District to the Agricultural Residential Zoning District in accordance with the Town of Ithaca’s Zoning Ordinance:

ALL OF LOT 1 CSM 654, PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE¼-NW¼), PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE¼-SW¼), PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW¼- NE¼) , PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW¼-SE¼), OF SECTION 16, TOWN 10 NORTH, RANGE 2 EAST, TOWN OF ITHACA, RICHLAND COUNTY, WISCONSIN. AND BEING MORE FULLY DESCRIBED AS FOLLOWS;  
COMMENCING AT THE NORTH QUARTER CORNER (N1/4) OF SECTION 16, THENCE ALONG THE WEST LINE OF THE NORTHEAST QUARTER (NE1/4), S00°23'42"W, A DISTANCE OF 2363 .60' TO THE POINT OF BEGINNING;  
THENCE S67°38'12"E A DISTANCE OF 194.03';  
THENCE S84°41'34"E A DISTANCE OF 225.20';  
THENCE S07°57'13"W A DISTANCE OF 650.47' TO A POINT ON THE NORTH RIGHT OF WAY LINE OF CTH N;  
THENCE CONTINUING S07°57'13"W, 34.81' TO A POINT ON THE CENTERLINE OF CTH N;  
THENCE ALONG THE CENTERLINE OF CTH N ON A CURVE TO THE RIGHT, HAVING A RADIUS OF 750.00', A LENGTH OF 271.75', A DELTA ANGLE OF 20° 45' 38", AND WHOSE LONG CHORD BEARS N53°32'06"W A CHORD DISTANCE OF 270.27';  
THENCE ON SAID CENTERLINE N43°09'17"W A DISTANCE OF 212.09' TO A POINT OF CURVATURE TO THE LEFT;  
THENCE ALONG THE CENTERLINE OF SAID CURVE, HAVING A RADIUS OF 476.45', A LENGTH OF 197.56', A DELTA ANGLE OF 23°45'27", AND WHOSE LONG CHORD BEARS N55°03'19"W, A CHORD DISTANCE OF 196.15';  
THENCE N23°12'56"E A DISTANCE OF 32.99' TO A POINT ON THE NORTH RIGHT OF WAY LINE OF CTH N;  
THENCE CONTINUING N23°12'56"E, 39.21' TO THE NORTH LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW1/4)  
THENCE ALONG SAID NORTH LINE S89°37'28"E A DISTANCE OF 183.95' TO THE CENTER OF SECTION 16;  
THENCE ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼-NE¼) N00°23'42"E A DISTANCE OF 280.50' TO THE POINT OF BEGINNING.  
PARCEL CONTAINS 5.71 ACRES (248,765 SQ. FT.) MORE OR LESS. (INCLUDING CTH N RIGHT OF WAY) AND 5.19 ACRES (226,428 SQ. FT.) MORE OR LESS. (EXCLUDING CTH N RIGHT OF WAY), and

BE IT FURTHER RESOLVED that the Zoning Administrator shall send a copy of this resolution to the known Clerk of the Town of Ithaca.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE LAND & ZONING STANDING COMMITTEE	
AYES_____ NOES_____		(27 NOVEMBER 2023)	
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	MELISSA LUCK	X	
COUNTY CLERK	STEVE CARROW	X	
	LINDA GENTES		

DATED: JANUARY 16, 2024

DAVID TURK  
JULIE FLEMING  
DANIEL MCGUIRE

X  
X

Resolution No. 24-2 recognizing the retirement of an employee of the Health and Human Services Department was read by Deputy County Clerk Hege. Motion by McKee, second by Rynes that Resolution No. 24-2 be adopted. Chair Brewer called on Ms. Tricia Clements, Health and Human Services Director to give explanation. Ms. Clements commended Ms. Welsh on her years of service to Richland County. Motion carried and the resolution declared adopted.

RESOLUTION NO. 24 – 2

A Resolution Recognizing The Retirement Of An Employee Of The Health And Human Services Department.

WHEREAS, Ms. Joanne Welsh was hired on August 27, 1984 as an Economic Support Worker in the Income Maintenance unit of Health and Human Services and transitioned to the ADRC as the Elder Benefit Specialist in 2000.

WHEREAS the Health and Human Services & Veterans Standing Committee and the Richland County Board wants to express its sincere appreciation to Ms. Joanne Welsh for over 39 years of dedicated service to Richland County, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Joanne Welsh for over 39 years of dedicated service to Richland County, and

BE IT FURTHER RESOLVED that the County Board wishes Ms. Joanne Welsh a long and happy retirement, and

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this Resolution to: Ms. Joanne Welsh at her residence.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(11 JANUARY 2024)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER  
DONALD SEEP  
KEN RYNES  
TIMOTHY GOTTSCHALL  
KERRY SEVERSON

X  
X  
X

DATED: JANUARY 16, 2024

Resolution No. 24-3 authorizing the Joint Ambulance Committee to purchase a used ambulance to replace its oldest ambulance was read by Deputy County Clerk Hege. Motion by Fleming, second by Severson that Resolution No. 24-3 be adopted. Brief discussion ensued. Supervisor Couey abstained from voting. Motion carried and the resolution declared adopted.

### RESOLUTION NO. 24 - 3

A Resolution Authorizing The Joint Ambulance Committee To Purchase A Used Ambulance To Replace Its Oldest Ambulance.

WHEREAS, the Joint Ambulance Committee is looking to replace its oldest ambulance and the Committee is recommending, as a cost-saving measure, that it be authorized to purchase a used ambulance, at a cost not to exceed \$45,000, as opposed to purchasing a new ambulance which would likely cost around \$250,000.00, and,

WHEREAS, the Joint Ambulance Committee is requesting authorization from the County Board to purchase a used 2006 ambulance from the Muscoda Rescue Squad and the Committee is presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that authority is hereby granted for the Joint Ambulance Committee to purchase said used ambulance using funds in the Ambulance Outlay Account Fund 16, and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY COUNTY BOARD  
MEMBERS OF THE JOINT AMBLANCE COMMITTEE  
(15 NOVEMBER 2023)

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

KERRY SEVERSON  
JULIE FLEMING

FOR	AGAINST
X	
X	

DATED: JANUARY 16, 2024

*Approved by Finance & Personnel Standing Committee on 02 January 2024*

Resolution No. 24-4 approving the creation of a Parks and Trails Maintenance Worker position was read by Deputy County Clerk Hege. Motion by Turk, second by Williamson that Resolution No. 24-4 be adopted. Administrator Pesch gave a brief explanation. Motion carried and the resolution declared adopted.

### RESOLUTION NO. 24 - 4

A Resolution Approving The Creation Of A Parks And Trails Maintenance Worker Position.

WHEREAS the Fair and Parks Committee approved the creation of a Parks and Trails Maintenance position to ensure proper year-round mowing, plowing, repair and upkeep of County Fairgrounds, Trails, and Parks properties. The job will be classified at grade G in the 2024 pay scale.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the creation of a Parks and Trails Maintenance Worker in the Richland County Highway

Department at a grade G in the current pay scale, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from the Highway Department and the various departments serviced,

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(02 JANUARY 2024)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH	MARTY BREWER	X
COUNTY CLERK	STEVE CARROW	X
	MARC COUEY	X
DATED: JANUARY 16, 2024	GARY MANNING	X
	TIMOTHY GOTTSCHALL	X
	DAVID TURK	X
	STEVE WILLIAMSON	X
	MELISSA LUCK	X
	JULIE FLEMING	X

Resolution No. 24-5 approving the creation of a position in the Richland County MIS Department for MIS Assistant at 20 hours a week was read by Deputy County Clerk Hege. Motion by McKee, second by Fleming that Resolution No. 24-5 be adopted. Richland County MIS Director Scott gave a brief explanation. Motion carried and the resolution declared adopted.

RESOLUTION NO. 24 - 5

A Resolution Approving The Creation Of A Position In The Richland County MIS Department For MIS Assistant At 20 Hours A Week.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance Committee that currently there is a 20 hour a week position in the MIS department that has been contracted for 4 years. It has been in the long-term plan to move this position from contracted to a county position. This move will make the position more permanent and help with retention and recruitment. The job will be classified at grade F in the 2024 pay scale. This position was in the approved 2024 budget, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the creation of a position in the Richland County MIS Department for MIS Assistant for 20 hours a week at a grade F in the current pay scale, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2024 MIS budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE

AYES\_\_\_\_\_ NOES\_\_\_\_\_

(02 JANUARY 2024)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

DATED: JANUARY 16, 2024

MARTY BREWER  
STEVE CARROW  
MARC COUEY  
GARY MANNING  
TIMOTHY GOTTSCHALL  
DAVID TURK  
STEVE WILLIAMSON  
MELISSA LUCK  
JULIE FLEMING

X  
X  
X  
X  
X  
X  
X  
X  
X

Resolution No. 24-6 approving the payment of an invoice for the Sheriff's Office was read by Deputy County Clerk Hege. Motion by Rynes, second by Frank that Resolution No. 24-6 be adopted. Sheriff Porter gave a brief explanation. Motion carried and the resolution declared adopted.

### **RESOLUTION NO. 24 – 6**

A Resolution Approving The Payment Of An Invoice For The Sheriff's Office.

WHEREAS the Sheriff's Office has received an invoice that exceeds \$10,000 which need to be paid and this invoice has been presented to the Public Safety Standing Committee and approved by that Committee, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for nearly all expenses in excess of \$10,000, and

WHEREAS the Public Safety Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following invoice for the Sheriff's Office is hereby approved:

General Communications, Inc. of Madison for \$24,600.00 for a 2024 maintenance contract for the Sheriff's Office radio system, and

BE IT FURTHER RESOLVED that payment of this invoice shall be made from the Maintenance Agreement line in the Sheriff's Office's Police Radio account in the 2024 County budget, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to issue County checks in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION ADOPTED

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(5 JANUARY 2024)

FOR

AGAINST



DEREK S. KALISH  
COUNTY CLERK

DATED: JANUARY 16, 2024

MELISSA LUCK	X
KEN RYNES	X
DAVID TURK	X
BARBARA VOYCE	X
BOB FRANK	X
KERRY SEVERSON	X
RICHARD MCKEE	X

Administrator Pesch gave a brief explanation of the paper poll sheet that had been handed out to each County Board Supervisor and directed them to be returned to Deputy County Clerk Hege.

Supervisor Williamson expressed his thanks to Richland County Highway Commissioner Elder and his staff for their hard work keeping the roads in Richland County clear and passable during the recent severe snow storm.

Motion by Rynes, second by Fleming to adjourn to February 20, 2024 at 7:00 PM. Motion carried and the meeting adjourned at 7:35 PM.

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF RICHLAND)

I, Myranda H. Hege, Deputy County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 16<sup>th</sup> day of January, 2024.



Myranda H. Hege  
Richland County Deputy County Clerk