

FEBRUARY MEETING
FEBRUARY 20, 2024

Chair Brewer called the meeting to order at 7 PM. Roll call found all members present except Supervisor(s) Luck, Gottschall, Glasbrenner, Frank, and Couey, with District 11 remaining Vacant.

Deputy County Clerk Hege led the Pledge of Allegiance.

Pastor Michelle Elfers of St. John's Lutheran Church gave the Invocation.

Chair Brewer struck item 22 - Closed Session from the agenda. Motion by Rynes, second by Fleming for approval of the agenda as amended. Motion carried and agenda declared approved as amended.

Chair Brewer asked if any member desired the minutes of the February 12, 2024 meeting be read or amended. Motion by Seep, second by McKee to approve the minutes as published. Motion carried and the minutes were approved as published.

Public Comment: none

Administrator Pesch gave a brief explanation of the appointments to the Comprehensive Community Services (CCS) Coordination Committee and gave her recommendation that the membership list be approved as written.

Member's Name	First Appointed	Representing
Brandi Christianson	09/14/2023	HHS - Behavioral Health Services Manager
Mackenzie Fisher	09/14/2023	HHS – Staff
Elizabeth Muth	09/14/2023	HHS – Staff
Dr. Jerel Berres	05/12/2022	HHs & Veterans Standing Committee Member
Nathan McBain	09/14//2023	Consumer
Anna Clarson	09/14/2023	Consumer
Connie Welte	09/14/2023	Consumer
Charlie Hillman	12/09/2021	Consumer
Jessica Brown	02/08/2024	Community Mental Health/Substance Abuse Advocate

Motion by Severson, second by Rynes to make the appointments as listed. Motion carried and the appointments were made as listed.

Administrator Pesch gave a brief explanation of the proposed appointment of Jeremy Walsh to the Transportation Coordinating Committee (TCC) to replace Cole Pyfferoen. Motion by Manning, second by McKee to make the appointment. Motion carried and Jeremy Walsh was appointed to the Transportation Coordinating Committee (TCC).

Cathy Lins, Executive Director with Neighborhood Housing Services of Southwest Wisconsin gave a presentation to the Richland County Board on the organization's mission, housing services, and ongoing work within Richland County. Brief discussion ensued.

Susan Triggs, Richland County Register of Deeds presented the Register of Deeds 2023 Annual Report to the Richland County Board. Ms. Triggs gave a brief update on the new software system implemented in the Register of Deeds Office and emphasized that the new software has a Property Fraud Alert that could be very useful for landowners. Informational pamphlets on the alert can be found in the Register of Deeds Office.

Administrator Pesch gave report on various items including: changes being made to the Rules of the Board structure, the work being done on forming a Financial and Procurement Policy, the County wide wage study, HR centralization, structure of several departments, staffing issues, and Wisconsin State Senate Bill 518 which relates to the University of Wisconsin System branch campus redevelopment grant. Administrator Pesch reported on recent meetings and community engagement opportunities that she had and of other upcoming meetings. Administrator Pesch reminded the County Board that the next meeting for working on the Rules of the Board would be held on Monday, February 26, 2024 at 5:00 p.m. in the Richland County Board room.

Chair Brewer asked if anyone had any questions for Administrator Pesch. Brief discussion on Wisconsin State Senate Bill 518 ensued.

Correspondence: none

Supervisor Gentes reported that no petitions for rezoning have been received since the last County Board meeting and no petitions for rezoning had been recommended for denial since the last County Board meeting.

Resolution No. 24-7 commemorating the retirement of Toby Johnson from the Sheriff’s Office was read by Deputy County Clerk Hege. Motion by Rynes, second by Manning that Resolution No. 24-7 be adopted. Sheriff Porter gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 7

Resolution Commemorating The Retirement Of Toby Johnson From The Sheriff’s Office.

WHEREAS the County wants to commemorate the service of Toby Johnson who was hired on June 22, 2007 and served the last 7.5 years as Investigator before retiring on December 31st, 2023, after over 16 years of dedicated service to Richland County.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation for the over 16 years of dedicated service of Toby Johnson and the Board wishes him a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to Mr. Johnson at his home address, which the County Clerk has on file, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(2 FEBRUARY 2024)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK	X
KEN RYNES	X
DAVID TURK	X
BARBARA VOYCE	X
BOB FRANK	X
KERRY SEVERSON	X
RICHARD MCKEE	

DATED: FEBRUARY 20, 2024

Resolution No. 24-8 approving the Sheriff’s Office’s purchase of two new vehicles and the purchase and installation of appropriate equipment for those vehicles was read by Deputy County Clerk Hege. Motion by Manning, second by Seep that Resolution No. 24-8 be adopted. Sheriff Porter gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 8

Resolution Approving The Sheriff’s Office’s Purchase Of Two New Vehicles And The Purchase And Installation Of Appropriate Equipment For Those Vehicles.

WHEREAS Sheriff Clay Porter has recommended to the Finance and Personnel Committee that the Sheriff’s Office be authorized to spend no more than \$160,000 to purchase 2 new squad vehicles and to purchase and install appropriate equipment for these vehicles, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that nearly all purchases in excess of \$10,000 must be approved by the County Board, and WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff’s Office to spend no more than \$160,000 for the purchase of 2 new squad vehicles and appropriate equipment and installation for those vehicles.

BE IT FURTHER RESOLVED that, the Sheriff is authorized to spend no more than \$160,000 to make these purchases, and

BE IT FURTHER RESOLVED that authority is hereby granted for the Public Safety Standing Committee and the Sheriff to sell two squad cars in a manner deemed appropriate by the Committee and for the net sale proceeds to be deposited in the General Fund in the County budget, and

BE IT FURTHER RESOLVED these purchases shall be paid from the 2024 Short Term Borrowing Fund (Fund # 92), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(13 FEBRUARY 2024)

AYES_____NOES_____

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH	MARTY BREWER	X
COUNTY CLERK	STEVE CARROW	X
	MARC COUEY	X
DATED: FEBRUARY 20, 2024	GARY MANNING	X
	TIMOTHY GOTTSCHALL	X
	DAVID TURK	X
	STEVE WILLIAMSON	X
	MELISSA LUCK	
	JULIE FLEMING	

Resolution No. 24-9 approving the purchase of MACTEK/ Higherground Capture 911 Call Recorder was read by Deputy County Clerk Hege. Motion by Rynes, second by McKee that Resolution No. 24-9 be adopted. Sheriff Porter gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 9

Resolution Approving The Purchase Of MACTEK/ Higherground Capture 911 Call Recorder.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Safety Committee that Richland County is currently upgrading their 911 system to a Mindshare System. Richland County is also in the middle of upgrading the Radio Towers and Radios. These two projects require an upgrade to our call/radio recording software. This software records all radio traffic, 911 and administrative lines for the sheriff’s department, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Mactek/Higherground Capture 911 Call recorder for cost of \$31,355.00, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from the 2023 PSAP NG911 Grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE	
		PUBLIC SAFETY STANDING COMMITTEE	
		(20 FEBRUARY 2024)	
AYES_____ NOES_____			
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	MELISSA LUCK		
COUNTY CLERK	KEN RYNES	X	
	DAVID TURK	X	
DATED: FEBRUARY 20, 2024	BARBARA VOYCE		
	BOB FRANK	X	
	KERRY SEVERSON	X	
	RICHARD MCKEE	X	

Resolution No. 24-10 honoring long time public servant for 100th Birthday was read by Deputy County Clerk Hege. Motion by McKee, second by Manning that Resolution No. 24-10 be adopted. Richland County Ambulance Service Interim Director Burch gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 10

A Resolution Honoring Long Time Public Servant For 100th Birthday.

WHEREAS, Mr. Bernie Couey was an early member of the Richland County Ambulance Service, serving for 28 years.

WHEREAS, Mr. Couey was also the Richland County Coroner for 20 years.

WHEREAS, Mr. Couey was born on January 9, 1924 and therefore recently celebrated his 100th birthday.

WHEREAS, the Public Safety Committee and Richland County Board want to honor and celebrate this birthday milestone with Mr. Bernie Couey.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that the County Board hereby expresses its honor and celebration of Mr. Bernie Couey in light of his 100th birthday, and

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this Resolution to: Mr. Bernie Couey at his residence.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE PUBLIC SAFETY STANDING COMMITTEE (2 FEBRUARY 2024)	
AYES_____	NOES_____		
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MELISSA LUCK	X	
	DAVID TURK	X	
	BOB FRANK	X	
DATED: FEBRUARY 20, 2024	KERRY SEVERSON	X	
	BARBARA VANCE	X	
	KEN RYNES	X	

Resolution No. 24-11 authorizing the Richland County Ambulance Service to apply for and accept a grant of federal funds was read by Deputy County Clerk Hege. Motion by Williamson, second by Cosgrove that Resolution No. 24-11 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 11

Resolution Authorizing The Richland County Ambulance Service To Apply For And Accept A Grant Of Federal Funds.

WHEREAS Richland County is in the process of upgrading its communications system and due to cost increases of equipment and infrastructure, the Richland County Ambulance Service has offered to be the sponsor for a regional FEMA Assistance to Firefighters grant to purchase the subscriber equipment needed for the upgrade, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any department of County Government to apply for and accept a grant, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Ambulance Service to apply for and accept a grant of Federal Funds from the Assistance to Firefighters Grant, administered by the Federal Emergency Management Agency (FEMA) which is a grant that, if awarded, would fund 95% of the approved project with a 5% match, and

BE IT FURTHER RESOLVED that the three EMS agencies participating in this grant project will cover

their respective grant match amount; and

BE IT FURTHER RESOLVED that the Director of the Ambulance Service or the Interim is hereby authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(13 FEBRUARY 2024)

AYES _____ NOES _____

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	MARTY BREWER	X	
COUNTY CLERK	STEVE CARROW	X	
	MARC COUEY	X	
DATE: 20 FEBRUARY 2024	GARY MANNING	X	
	TIMOTHY GOTTSCHALL	X	
	DAVID TURK	X	
	STEVE WILLIAMSON	X	
	MELISSA LUCK		
	JULIE FLEMING		

Resolution No. 24-12 establishing the salary for the County Clerk, County Treasurer, and Register of Deeds for the 2025-2028 term was read by Deputy County Clerk Hege. Motion by Rynes, second by Fleming that Resolution No. 24-12 be adopted. County Clerk Kalish joined via WebEx to give an explanation. Brief discussion ensued. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 12

A Resolution Establishing The Salary For The County Clerk, County Treasurer, And Register Of Deeds For The 2025-2028 Term.

WHEREAS Wisconsin law provides that the salaries of elected County officials must be established before the date on which nomination papers can first be filed for these positions, and

WHEREAS Resolution No. 21-57 reduced the salary of the County Clerk to equal the salary of the County Treasurer and the Register of Deeds for the 2025-2028 term, and

WHEREAS all additional duties outlined in the memorandum of understanding between the County Clerk and County Administrator for the 2021-2024 term are no longer the responsibility of the County Clerk effective with the beginning of the 2025 term, and

WHEREAS the Finance and Personnel Standing Committee has carefully considered a proposal to establish the pay for the County Clerk, County Treasurer and Register of Deeds for the 2025-2028 term, with these officials to be elected at the November 2024 election, and

WHEREAS the Finance and Personnel Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following salaries are established for the County Clerk, County Treasurer and Register of Deeds for the 2025-2028 term as follows:

- 1. \$76,707.73 for 2025, that being a 13% increase over the 2024 salary of \$67,882.95;
- 2. \$80,543.12 for 2026, that being a 5% increase over the 2025 salary of \$76,707.73;
- 3. \$83,764.84 for 2027, that being a 4% increase over the 2026 salary of \$80,543.12;
- 4. \$86,277.79 for 2028, that being a 3% increase over the 2027 salary of \$83,764.84.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(13 FEBRUARY 2024)

AYES_____ NOES_____

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MARTY BREWER	X	
	STEVE CARROW	X	
DATED: FEBRUARY 20, 2024	MARC COUEY	X	
	GARY MANNING	X	
	TIMOTHY GOTTSCHALL	X	
	DAVID TURK		X
	STEVE WILLIAMSON	X	
	MELISSA LUCK		
	JULIE FLEMING		

Resolution No. 24-13 approving the purchase for cabling within the Courthouse was read by Deputy County Clerk Hege. Motion by Williamson, second by McKee that Resolution No. 24-13 be adopted. Brief discussion ensued. Motion carried and resolution declared adopted

RESOLUTION NO. 24 - 13

Resolution Approving The Purchase For Cabling Within The Courthouse.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance Committee that Richland County will be putting in additional cameras and radio equipment into the courthouse and this will require additional wiring. This cost was anticipated and is part of the overall budget for the Radio Tower project, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for cabling within the courthouse for Strang Heating and Electric not to exceed \$10,672.00, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from the 8.2 million dollars borrowed for the radio tower project, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(13 FEBRUARY 2024)

AYES_____NOES_____

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	MARTY BREWER	X	
COUNTY CLERK	STEVE CARROW	X	
	MARC COUEY	X	
DATED: FEBRUARY 20, 2024	GARY MANNING	X	
	TIMOTHY GOTTSCHALL	X	
	DAVID TURK	X	
	STEVE WILLIAMSON	X	
	MELISSA LUCK		
	JULIE FLEMING		

Resolution No. 24-14 approving the purchase of four new trucks by the Highway Department was read by Deputy County Clerk Hege. Motion by Manning, second by McKee that Resolution No. 24-14 be adopted. Richland County Highway Commissioner Elder gave a brief explanation. Motion carried and resolution declared adopted

RESOLUTION NO. 24 - 14

Resolution Approving The Purchase Of Four New Trucks By The Highway Department.

WHEREAS the Public Works Committee and the County Highway Commissioner, Joshua Elder; have recommended that the Department be authorized to purchase four new tandem-axle plow trucks and plow equipment with the funds already available in the 2024 budget.

WHEREAS Rule 14 of the Board requires County Board approval for any equipment purchase by the Highway Department in excess of \$50,000 and

WHEREAS the Highway Department is seeking approval for the following purchases:

- 1. Three Western Star tandem-axle trucks with the awarded bid totaling \$480,690 from I State Truck Center for all three trucks
- 2. One Western Star tri axle truck with the awarded bid totaling \$168,900 from I State Truck Center for one truck

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors approves the purchase of the four new trucks for the Highway Department as described above, and

BE IT FURTHER RESOLVED that funds for these purchases are in the County Highway Department’s account in the 2024 County Budget

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(14 DECEMBER 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON
STEVE CARROW
RICHARD MCKEE
GARY MANNING
CHAD COSGROVE
MARC COUEY
JULIE FLEMING
DANIEL MCGUIRE

X
X

X
X
X

DATED: FEBRUARY 20, 2024

Resolution No. 24-15 approving designation of the Highway Commissioner as signing authority for Fair, Parks, Recycling, And Snowmobile Alliance operations for Richland County was read by Deputy County Clerk Hege. Motion by Manning, second by Fleming that Resolution No. 24-15 be adopted. Administrator Pesch gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 15

Resolution Approving Designation Of The Highway Commissioner As Signing Authority For Fair, Parks, Recycling, And Snowmobile Alliance Operations For Richland County.

WHEREAS signature authority is often required throughout the course of normal business operations for a wide variety of functions, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that Richland County Board of Supervisors designates responsibility and signing authority for Fair, Parks, Recycling, and Snowmobile Alliance operations to the current County Highway Commissioner Joshua Elder,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(13 FEBRUARY 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK

X
X
X
X
X
X

DATE: 20 FEBRUARY 2024

STEVE WILLIAMSON X
MELISSA LUCK
JULIE FLEMING

Resolution No. 24-16 approving Venture Architects to complete facilities assessment study for Richland County was read by Deputy County Clerk Hege. Motion by Manning, second by Williamson that Resolution No. 24-16 be adopted. Administrator Pesch gave a brief explanation. Motion carried and resolution declared adopted

RESOLUTION NO. 24 - 16

Resolution Approving Venture Architects To Complete Facilities Assessment Study For Richland County.

WHEREAS a facilities assessment study is needed to determine the most advantageous use of several county- owned buildings, and

WHEREAS a facilities assessment study will provide information regarding the current structural state of several county-owned buildings to help guide future facility use decisions, and

WHEREAS the Finance and Personnel Standing Committee has carefully considered acceptance of proposal from Venture Architects to complete the facilities assessment study for Richland County, and

WHEREAS the Finance and Personnel Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors accepts the facilities assessment study proposal submitted by Venture Architects at a cost not to exceed \$165,000, and

BE IT FURTHER RESOLOVED the facilities assessment will be funded from Fund 93, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE CAMPUS
RECONFIGURATION COMMITTEE
(26 JANUARY 2024)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MARTY BREWER	X	
	INGRID GLASBRENNER	X	
DATED: FEBRUARY 20, 2024	LINDA GENTES	X	
	GARY MANNING	X	
	BOB FRANK	X	
	DAVID TURK	X	
	STEVE WILLIAMSON	X	
	RICHARD MCKEE		
	JULIE FLEMING		

Motion by Manning, second by Fleming to adjourn to March 19, 2024 at 7:00 PM. Motion carried and the meeting adjourned at 8:08 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Myranda H. Hege, Deputy County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 20th day of February, 2024.

Myranda H Hege

Myranda H. Hege
Richland County Deputy Clerk