

Richland County

HHS & Veterans Standing Committee

March 14, 2024

The Richland County Health and Human Services & Veterans Committee convened on Thursday, March 14, 2024 in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included, Ingrid Glasbrenner, Francis Braithwaite, Cindy Chicker, Lee Van Landuyt, Dr. Jerel Berres. Tim Gottschall and Sherry Hillesheim attended by WebEx.

Committee Members Absent: Kerry Severson, Donald Seep, Ken Rynes.

Department heads, staff, and public present were Tricia Clements, Stephanie Ronnfeldt, Meghan Rohn, Jaymie Bruckner, Brandi Christianson, and Roxanne Klubertanz-Gerber. Brittney Wirtz and Barb Scott attended by WebEx. John Couey was present from MIS.

Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Lee Van Landuyt.
3. **Proof of notification:** Committee Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Cindy Chicker, seconded by Francis Braithwaite to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Ingrid Glasbrenner declared the minutes of the February 8, 2024 Health & Human Services & Veterans Standing Committee meeting minutes approved. With the correction of Dr. Jerel Berres being listed as present instead of absent.
6. **Citizen Comments:**

Veterans Service Office

Consent Items:

7. **2024 VSO Budget Summary:** Karen Knock reported that the Veterans Services Office Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review.

Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Veterans Services Officer, Karen Knock, provided highlights and program updates for the Veterans Services Office noting that it has been a fairly slow beginning of the year.

Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.
10. **2023 HHS Budget Summary & Richland County Placement Report:** The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee. Stephanie Ronnfeldt explained that these will be the final reports for 2023 and the core budget ended with a remaining balance of approximate \$349,000. Stephanie Ronnfeldt explained a few of the reasons for the surplus. Final placement costs came in under the budgeted amount. It was confirmed that this surplus is returned to the

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general fund. Dr. Berres asked if this could be put toward the revision of the HVAC system. Tricia Clements explained that the county is in the middle of a space and needs assessment and at the conclusion of this it will be determined where this project falls in terms of priority.

- 11. 2022 HHS Contract Monitoring Report:** The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Tricia Clements discussed some of the contracts that were over utilized and the causes for that.

Action Items:

- 12. Approve Amended HHS contracts, Agreements, and Amendments:**

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (2-8-2024)		
JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT	To provide crisis stabilization for clients being served by Richland County Health and Human Services. (Jefferson)	For a total amount not to exceed \$9,500
MIDWEST MONITORING & SURVEILLANCE, INC.	To provide Transdermal Alcohol Monitoring (SCRAM) for clients enrolled in Treatment Court in the Behavioral Services Unit. (Jefferson)	For a total amount not to exceed \$10,000
BARABOO RIVER EQUINE-ASSISTED THERAPIES, INC. (B.R.E.A.T.H.E)	To provide counseling and therapeutic services for clients enrolled in Children's Long Term Supports (CLTS) in the Behavioral Services Unit. (Sauk)	For a total amount not to exceed \$10,000

Motion by Lee Van Landuyt, seconded by Cindy Chicker to approve the new 2024 contracts. Motion carried.

- 13. Approve New Commission on Aging & Disability Board Members:** Roxanne Klubertanz-Gerber explained that the Commission on Aging and Disability Board is recommending 4 new members to replace exiting member. New members include Ellen Alvin, Terry Berg, Kevin Koester, and Leeanne Borkowski. Motion by Tim Gottschall, seconded by Cindy Chicker to approve the new members of the Commission on Aging & Disability Board and forward the recommendation on to the County Administrator for review and submission to the County Board for approval.

Administrative Report:

- 14. Director, Tricia Clements:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report.
- 15. Review Staff Survey Results:** A staff survey was completed in the middle of January for the Health and Human Services Department. Results have been compiled, and overall things appear to be going well and staff are satisfied overall with a few areas where improvements could be made.

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16. Recognition of Committee Members: Ingrid Glasbrenner discussed the re-organization that was approved by the County Board and how the committee could be affected. The committee recognized Donald Seep and Tim Gottschall for their years of services on the committee, as they will not be running for re-election.

Closing:

17. Future Agenda Items: Committee Restructuring.

18. Adjournment: The next meeting is scheduled for April, 2024, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Lee Van Landuyt, seconded by Francis Braithwaite to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary