

# Richland County

## Public Works Standing Committee | Meeting Minutes

January 18<sup>th</sup>, 2024

The Richland County Public Works Standing Committee met on **Thursday, January 11<sup>th</sup>, 2024**, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

### 1. Call to Order

Committee Chair Williamson called the meeting to order at 4:00 p.m.

#### Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	<input type="checkbox"/>	Daniel McGuire	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Lisa Mueller	✓	<input type="checkbox"/>	Steve Carrow	✓	<input type="checkbox"/>	Julie Fleming	✓	<input type="checkbox"/>
Taryn Weber	✓	<input type="checkbox"/>	Richard McKee	✓	<input type="checkbox"/>	Candace Pesch	✓	<input type="checkbox"/>
Randy Nelson	✓	<input type="checkbox"/>	Gary Manning	✓	<input type="checkbox"/>	Steve Williamson	✓	<input type="checkbox"/>
Barb Scott	✓	<input type="checkbox"/>	Chad Cosgrove	✓	<input type="checkbox"/>	Jason Marshall	✓	<input type="checkbox"/>

### 2. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

### 3. Agenda Approval

Motion: Moved by Supervisor Cosgrove, seconded by Supervisor Manning to approve the agenda.

All voting aye, motion carried.

### 4. Previous Meeting Minutes

Committee Chair Williamson approve and accept the previous meeting minutes as presented.

### 5. Public Comment

Discussion: No Public Comment

### 6. Administration | Property Management Report:

Snow Plow truck – has cut time in half. Issue – snow removal.

Highway will plan to remove snow with loader. Campus – continuing to switch lights to LED.

Symons – snow removal – will call basis for now if help needed from highway.

### 7. Administration | Campus Tree Clean Up. Wood disposal.

- a. Discussion: Cleaning up trees at campus, discussion of how to dispose of wood.

Highway will remove trees.

Wood disposal – Option 1: Auction off lumber – stage at fairgrounds; advertisement by silent bid – or –

Option 2: Burn the lumber

Public works recommends to move forward with auction of lumber.

Moved by Manning, second by Cosgrove. All voting aye, motion carried.

### 8. Highway | Message Boards

- a. Discussion: Purchase of 2 message boards, contracted through Decker Supply. ~22,000/board. Boards hauled with truck/trailer. More convenient for county to have own boards. Possible revenue to be made if needed for public events.

Moved by Cosgrove, second by McKee to approve and move forward with purchase of 2 message boards.

All voting aye, motion carried.

### 9. Highway | Reports

- a. Discussion: All mowing completed before first snowfall. Working on bike trail. Campus tree project, weather permitting. Western Star is here. Not in fleet yet.

- b. Discussion: Monthly paid bills. Light month. New AED's for onsite and in foreman truck.

Moved by supervisor McGuire, second by supervisor Carrow to approve and pay the monthly bills of \$289,567.40. All voting aye, motion carried.

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### 10. MIS| Reports and Action:

#### a. Administrative Reports

Discussion: Busy month. Draft is back for website. Building towers moving forward.

#### b. Jamf Renewal

Discussion: Jamf is used to control phones. Yearly cost went up to \$10,400. Over budget by \$400. Necessary budgeted cost. Moved by supervisor Carrow, second by supervisor Cosgrove to approve Jamf renewal. All voting aye, motion carried.

### 11. Closing - Future Agenda Items

- Gunderson Eye Clinic parking lot – use for parking
- Trees at campus
- Update on tower project

**Adjournment** – The next regular Public Works Committee meeting is set for **Thursday, February 8th, 2024 at 4:00 pm.**

Motion: Moved by Supervisor Manning, seconded by Chair Williamson to adjourn the meeting at 4:25 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,

*Lisa Mueller*

Lisa Mueller

Office Manager, Highway Department

*Taryn Weber*

Taryn Weber

Office Clerk, Highway Department