

# Richland County

## Public Works Standing Committee | Meeting Minutes

February 21, 2024

The Richland County Public Works Standing Committee met on Thursday, February 8<sup>th</sup>, 2024, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

### 1. Call to Order

Committee Chair Williamson called the meeting to order at 4:00 p.m.

### 2. Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	<input type="checkbox"/>	Daniel McGuire	✓	<input type="checkbox"/>	Marc Couey	✓	<input type="checkbox"/>
Lisa Mueller	✓	<input type="checkbox"/>	Steve Carrow	✓	<input type="checkbox"/>	Julie Fleming	✓	<input type="checkbox"/>
Taryn Weber	✓	<input type="checkbox"/>	Richard McKee	✓	<input type="checkbox"/>	Candace Pesch	✓	<input type="checkbox"/>
Randy Nelson	✓	<input type="checkbox"/>	Gary Manning	✓	<input type="checkbox"/>	Steve Williamson	✓	<input type="checkbox"/>
Barb Scott	✓	<input type="checkbox"/>	Chad Cosgrove	✓	<input type="checkbox"/>			

### 3. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

### 4. Agenda Approval

Motion: Moved by Supervisor Cosgrove, seconded by Supervisor McKee to approve the agenda.

All voting aye, motion carried.

### 5. Previous Meeting Minutes

Committee Chair Williamson approve and accept the previous meeting minutes as presented.

### 6. Public Comment

Discussion: No Public Comment

### 7. Administration | Reports

#### a. Property Management Report:

Discussion: Melville Hall – 12 items completed.

Backup pump boiler out – 14 years old, new one has been ordered.

Cooling coil (air handler) is leaking – installed in 1982. Recommend replacing both cooling and heating coils now. Waiting on cost, money available in the budget. Public works recommends to move forward with purchase of new coils. Will update at future meeting.

### 8. Administration | Discussion and Possible Action On:

#### a. Trees Removed from Campus:

Discussion: All trees have been removed. Working on stump removal now. Will continue to finish clean up when ground firms. No plan as of now to plant new trees.

#### b. Gunderson Eye Clinic Parking Lot-Use for Parking:

Discussion: No discussion.

#### c. Adding Signage for Delivery Drop Off Zone at Courthouse

Discussion: Sign has been received and installed. Will make driver's aware of sign.

### 9. Highway | Discussion and Possible Action On:

#### a. 2024 Seal Coating Aggregate Bids

Discussion: Two bids received. Milestone came in at \$32.15 per ton. Fahrner came in at \$29.75 per ton. Moved by Supervisor Couey, second by Supervisor Carrow to approve and accept the bid of \$29.75 per ton from Fahrner Asphalt. All voting aye, motion carried.

#### b. 2024 Seal Coating Emulsions Bids

Discussion: Two bids received. Fahrner asphalt with Flint Hills Resources came in at \$2.52 per gallon. Meigs came in at \$2.73 per gallon.

# Richland County

## Public Works Standing Committee | Meeting Minutes

---

Moved by Supervisor Couey, second by Supervisor Cosgrove to approve and accept the bid of \$2.52 per gallon from Fahrner Asphalt partnered with Flint Hills. All voting aye, motion carried.

**c. 2024 Culvert Pricing Bids**

Discussion: Received two bids. One from Contech and one from Metal Culverts. Metal Culverts continuously came in cheaper per foot.

Moved by Supervisor McKee, second by Supervisor Williamson to approve and accept the bid from Metal Culverts. All voting aye, motion carried.

**d. Asphalt Pulverizing CTH BB Bids**

Discussion: Two bids received. WK Construction came in at \$23,688.00 and Tri-County Paving came in at \$36,450.00 for the pulverization, grading, and compacting of 1.06 miles of road on CTH BB.

Moved by Supervisor Carrow, second by Supervisor McKee to approve and accept the bid from WK Construction. All voting aye, motion carried.

### 10. Highway | Reports

**a. Administrative Report:**

Discussion: Tree and brush cutting along county and state roads. Will continue with Pine River bike trail when ground firms. Road bans will not be posted this year unless conditions change.

**b. Monthly Paid Bills:**

Discussion: Right of way acquisitions have been paid for CTH O project.

Moved by supervisor Cosgrove, second by supervisor Couey to approve and pay the monthly bills of \$489,927.45. All voting aye, motion carried.

### 11. MIS | Reports

**a. Administrative Report:**

Discussion: Very busy, fully staffed. County website should be done within the next month. Dispatch system has been delayed until end of next month at least, had a set back with the project. Implemented new licensing for zoning which is a shared license which is better for the county.

**b. Update on Radio Tower Project**

Discussion: Moving forward. Started with leases of the landowners. Will be working with Edge Consulting for setting up towers. All locations selected. DNR surveys, arch surveys and FAA are all still waiting on approvals.

### 12. Closing - Future Agenda Items

- Logs from Campus
- Gunderson Eye Clinic parking lot – use for parking

**Adjournment** – The next regular Public Works Committee meeting is set for **Thursday, March 14th, 2024 at 4:00 pm.**

Motion: Moved by Supervisor Couey, seconded by Supervisor McKee to adjourn the meeting at 4:26 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,

*Lisa Mueller*

Lisa Mueller

Office Manager, Highway Department

*Taryn Weber*

Taryn Weber

Office Clerk, Highway Department