

# RICHLAND COUNTY

Public Works Standing Committee | AGENDA

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January 4, 2024

## NOTICE OF MEETING

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Please be advised that the Richland County Public Works Standing Committee will convene at **4:00 p.m., Thursday, January 11th, 2024** in the Richland County Board Room, 181 W. Seminary Street.

- **WebEx Videoconference, WebEx Teleconference, or Join by Phone** meeting access and all meeting materials at: <https://administrator.co.richland.wi.us/minutes/public-works/>

Meeting access trouble, contact the following:

- MIS Director **Barbara Scott** | [608]649-5922 | [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us)
- Committee Chair **Steve Williamson** | [608]574-5520 | [steve.williamson@co.richland.wi.us](mailto:steve.williamson@co.richland.wi.us).

## AGENDA

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1. Call to Order
2. Roll Call
3. Proof of Notification
4. Agenda Approval
5. Approve Previous Meeting Minutes
6. Public Comment
7. *Administration* | Reports:
  - a. Property Management Report
8. *Administration* | Discussion and Possible action on:
  - a. Campus Tree Clean up. Wood Disposal.
9. *Highway* | Discussion and Possible Action on:
  - a. Highway Message Boards
10. *Highway* | Reports:
  - a. Administrative Report
  - b. Monthly Paid Bills
11. *MIS* | Reports:
  - a. Administrative Report
12. *MIS* | Discussion and Possible action on:
  - a. Jamf Renewal
13. Future Agenda Items
14. Adjournment

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Items in **Bold** have been Added and/or Modified | Items with a ~~Strike~~ have been Removed

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

CC: ✓ Committee Members ✓ County Board ✓ Department Heads ✓ Richland Observer ✓ WRCO ✓ Valley Sentinel ✓ Courthouse Bulletin Board

# Richland County

## Public Works Standing Committee | Meeting Minutes

December 14, 2023

The Richland County Public Works Standing Committee met on Thursday, December 14, 2023, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

### 1. Call to Order

Committee Chair Williamson called the meeting to order at 4:07 p.m.

#### Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	☐	Daniel McGuire	☐	✓	Marc Couey	✓	☐
Lisa Mueller	✓	☐	Steve Carrow	✓	☐	Julie Fleming	✓	☐
Randy Nelson	✓	☐	Richard McKee	☐	✓	Jon Hochkammer	☐	✓
Barb Scott	✓	☐	Gary Manning	☐	✓	Candace Pesch	✓	☐
Jason Marshall	☐	✓	Chad Cosgrove	✓	☐	Jeffrey Even	☐	✓
John Couey	✓	☐	Steve Williamson	✓	☐	Michael Windle	☐	✓

### 2. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

### 3. Agenda Approval

Motion: Moved by Supervisor Cosgrove, seconded by Supervisor Couey to approve the agenda.

All voting aye, motion carried.

### 4. Previous Meeting Minutes

To approve and accept the previous meeting minutes as presented.

### 5. Public Comment

Discussion: No Public Comment

### 6. Administrative Report / Property Management report:

Courthouse & HHS running smoothly

Campus – working on heating in classroom buildings, 2 not heating. One is going at this time, second one-waiting on parts. Then there will be heat in all buildings.

### 7. Highway – discussion & possible action on:

#### a. Discussion: 2024 truck bids – cab & chassis.

Canceled 2022 truck bids from Lakeside International – truck still have not been built.

Lakeside: \$437804.64 – 3 Tandems-expected delivery: April (1) May (1) June (1) / \$167947.88 – 1 Tri-axle.

Expected delivery December 2023.

I State: \$480690.00 – 3 tandems. Expected delivery: May 2023 / \$168900.88 – 1 tri-axle. Delivery: May 2023.

Moved by Cosgrove, second by Fleming to open for discussion. Moved by Couey, second by Fleming to award the bid to I State. All voting aye, motion carried.

#### b. Possible posted speed reduction CTH RC.

CTH RC is an unposted speed zone.

The process: present to Public Works. Public Safety. Finally, to County Board for approval.

Public works recommends to move forward to reduce the speed zone to 45 mph.

Moved by Couey, second by Fleming to approve and forward to the Finance Committee.

All voting aye. Motion carried.

#### c. Have hired a new Office Clerk – start date is January 2, 2024.

#### d. CTH T bridge. Replacing bridge “in-kind” in 2026. The road will be closed until completion. Possibly could take 2 years to complete. After completion the state want to transfer ownership to the County. Much more discussion needs to happen before this happens.

# Richland County

## Public Works Standing Committee | Meeting Minutes

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### 8. **Highway – Administrative Report.**

- a. Highway – Monthly paid bills. Discussion on several items. Moved by Supervisor Carrow, second by Chair Williamson to approve and pay the monthly bills of \$516,182.31. All voting aye-motion carried.

### 9. **MIS| Administrative Reports:**

- a. MIS is in the middle of 2 big upgrades. 1) 911 system. Not going smoothly. There some un-anticipated cost. Should have been complete yesterday, will not be complete until after the first of the year. The problem is there will not be maintenance on the current 911 system. Working on a one-month plan. Also, there have been some un-anticipated cost.  
2) Fiddler. Services the Register of Deeds office. Taking longer than expected. Should be complete tomorrow.

### 10. **Closing - Future Agenda Items**

- Campus tree clean up. Wood disposal.

**Adjournment** – The next regular Public Works Committee meeting is set for **Thursday, January 11, 2024 at 4:00 pm.**

Motion: Moved by Supervisor Couey, seconded by Supervisor Fleming to adjourn the meeting at 4:42 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller

Bookkeeper, Highway Department

# Richland County Highway Department

DECEMBER Vouchers | JANUARY Meeting

No.	Vendor Name	Bill Summary/Description	Amt Paid
26P	PAYROLL	PAY PERIOD - 12/3/23-12/16/23	71,509.52
27P	PAYROLL	PAY PERIOD - 12/17/23-12/30/23	96,739.04
653	FRONTIER	SERVICES	\$ 218.62
654	PIONEER PRINT CO.	SAFETY GEAR	\$ 3,239.51
655	WE ENERGIES	SERVICES	\$ 1,398.44
656	ALLIANT ENERGY	SERVICES	\$ 127.17
657	INSIGHT FS	SERVICES	\$ 1,365.17
658	RICHLAND CENTER CITY UTILITIES	SERVICES	\$ 1,287.78
1	1ST AYD	LIGHTS	\$ 556.18
2	ANDERSON SAW SHOP	SAWS	\$ 57.50
3	AVCA CHICAGO MC LOCKBOX	APPAREL	\$ 551.22
4	AUTO VALUE	PARTS	\$ 4,877.10
5	BADGER TOOLS & SUPPLY	TOOLS	\$ 608.00
6	BADGER WELDING SUPPLIES	SUPPLIES	\$ 1,762.54
7	BAYCOM	EQUIPMENT	\$ 157.83
8	BINDL BAUER LIMESTONE	GRAVEL	\$ 12,253.07
9	BINDL TIRE AND AUTO	TIRES	\$ 150.00
10	BL SIGNS LLC	SIGNS	\$ 3,890.00
11	BOUND TREE MEDICAL	SUPPLIES	\$ 12,011.36
12	EASTSIDE BP	FUEL	\$ 66.32
13	DONS TIRE DCL, INC	TIRES	\$ 850.00
14	DEBAUCHE TRUCK & DIESEL	PARTS	\$ 1,123.54
15	DECKER SUPPLY CO INC	PARTS	\$ 701.03
16	BONNIE DIPIAZZA	CLEANING	\$ 780.00
17	FIRE PROTECTION SPECIALISTS	SERVICES	\$ 1,017.43
18	GARAGE DOOR EXPRESS	SERVICES/PARTS	\$ 530.00
19	GFC LEASING	TOOLS	\$ 139.96
20	HALRON LUBRICANTS	MATERIALS	\$ 4,741.70
21	HARTJE LUMBER INC	LUMBER	\$ 2,712.00
22	HERNAN, BRANDON	MISC PARTS REIMBURSEMENT	\$ 94.27
23	KASTEN TOOLS AND EQUIPMENT	TOOLS	\$ 132.13
24	KONECRANES	SERVICES	\$ 1,650.00
25	KRAEMERS WATER STORE	SERVICES	\$ 361.70
27	METAL CULVERTS	METAL	\$ 26,700.00
28	MID STATES EQUIPMENT	EQUIPMENT	\$ 235.68
29	MIDWEST MOTOR SUPPLY COMPANY	PARTS	\$ 212.29
30	MILLER-BRADFORD & RISBERG, INC	PARTS	\$ 8.57
31	PINE RIVER LEASING	EQUIPMENT	\$ 1,125.00
32	PITNEY BOWES	SERVICES	\$ 142.53
33	PRECISE MRM LLC	PARTS	\$ 4,193.20
34	PREMIER CO-OP	PARTS	\$ 505.67
35	RHYME	SUPPLIES	\$ 12.46
36	THE RICHLAND OBSERVER	RETAIL DISPLAY	\$ 224.00
37	SHORT ELLIOTT HENDRICKSON	SERVICES	\$ 12,041.05
38	SIMPSON'S TRACTOR	EQUIPMENT	\$ 3,213.55
39	SPRAYER SPECIALTIES, INC	MATERIAL	\$ 102.05
40	ST JOSEPH EQUIPMENT	EQUIPMENT	\$ 4,574.60
41	TOWN OF AKAN	BRUSH FIRE	\$ 800.00
42	UNIVERSAL TRUCK EQUIPMENT	TOOLS	\$ 1,082.94
43	WALSHS ACE HARDWARE	TOOLS	\$ 1,186.86
44	WESTBROOK ASSOCIATED ENGINEERS	INSPECTIONS	\$ 250.00
45	WI DEPARTMENT OF TRANSPORTATION	HWY 80-RC	\$ 3,254.75
46	WISCONSIN METALS	MATERIAL	\$ 980.00
47	YAHARA MATERIALS	SCREENINGS	\$ 1,062.07

*Summary Total:* \$ 289,567.40

Quote # Q-779625  
 Created Date 1/4/2024  
 Expiration Date 1/27/2024



Prepared By Marcos Perez Account Name Richland County Government  
 Quote Contact Marcos Perez  
 Owner Email marcos.perez@jamf.com  
 Phone +16125002748  
 Bill To Name Richland County Government Ship To Name Richland County Government  
 Bill To 221 W Seminary ST Ship To 221 W Seminary ST  
 Richland Center, WI 53581 Richland Center, WI 53581  
 United States United States

Manufacturer SKU	Product	Quantity	MSRP	Total Price	Line Item Description
1002020201	COM-RC Jamf Pro iOS - 50-249	100.00	USD 44.00	USD 4,400.00	Jamf Cloud seat of Jamf Pro for iOS Valid from (2024-01-27 - 2025-01-26)
DATA-POLICY-R	Jamf Data Policy - Renewal	100.00	USD 60.00	USD 6,000.00	Data Policy and Content Filtering for the mobile workforce, with real-time visibility and flexible policy controls. Valid from (2024-01-27 - 2025-01-26)

Total Price USD 10,400.00

## Terms & Conditions

Sales Tax	This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC ("Jamf") will charge the appropriate sales tax for your location.	License Agreement	Jamf's standard Software License and Services Agreement or other applicable license agreement between the Ship-to Name entity/Customer and Jamf (either, the "License Agreement") and this Quote govern Customer's licensing of Jamf Software and Jamf's provision of Services indicated in this Quote. If there is a conflict between any terms on Customer's purchase order, schedule or other ordering document and the License Agreement, the License Agreement will control.
Submit POs To	Purchasing@jamf.com - Fax: 612-332-9054	Onboarding	Onboarding services must be scheduled and completed within 12 months of purchase. Specifications can be found on Jamf's website.
Requirements	The following information must be provided before an order can be fulfilled: PO #, Quote #, complete Bill To address, Billing contact email address, complete Ship To address, Ship To contact email address, date, product description, currency, line items, quantity and payment terms as shown on the Jamf Quote, total	Payment Terms	Net 30

Quote # Q-779625  
Created Date 1/4/2024  
Expiration Date 1/27/2024



purchase amount, and a copy of a tax exemption certificate (if applicable). Kindly submit POs to JAMF Software, LLC at the Corporate Address listed below. Should you have any queries or require further clarification, contact your Jamf contact.

Corporate Address Jamf  
100 S Washington Ave #1100  
Minneapolis, MN 55401 USA

**Acknowledgement:** Please sign to indicate your acceptance of all terms noted above and your acknowledgement of the following:

- I am authorized by my company to execute this purchase
- I confirm my company does not have a purchase order system
- I am authorizing Jamf to ship the items listed on this quote
- I have submitted a Tax-Exempt Certificate if my purchase qualifies for tax-exempt treatment
- I have confirmed that the BILL TO and SHIP TO names and addresses listed above are correct
- All information contained in this quote is accurate and can be used for invoicing

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please provide your accounts payable contact information for invoices and inquiry:**

Email: \_\_\_\_\_ Phone: \_\_\_\_\_