

**Aging/ADRC Advisory Committee Meeting Minutes  
March 5, 2025**

The Aging/ADRC Advisory Committee met via ZOOM or in person in Conference rooms A/B of the Community Services Building, 221 W. Seminary St., Richland Center.

**Members present:** David Scribbins, Linda Symons, Larry Engel, Kevin Koester, Terry Berg

**Members absent:**

**HHS Staff present:** Roxanne Klubertanz-Gerber, Linda Batten and Tanya Webster

**Others present:** None

1. **Call Meeting to Order: Aging/ADRC Advisory** Meeting was called to order at 1:00 p.m. by David Scribbins.
2. **Approval of Posting and Agenda:** Linda Symons made a motion to approve the agenda; Larry Engel seconded. Motion carried.
3. **Approval of February 5, 2025 Aging/ADRC Advisory Committee Meeting Minutes:** Kevin Koester made a motion to approve the February 5, 2025 Aging/ADRC Advisory Committee meeting minutes; Linda Symons seconded. Motion carried.
4. **Citizen Comments:**
  - Terry Berg said that he has extra books by George Burns, "How to Live to be 100" if anyone would like to read it.
5. **Board Education: National Nutrition Month: Tanya Webster**
  - Tanya provided handouts for "Food Connects Us".
  - Tanya reported that the theme for National Nutrition month is, "Food Connects Us".
  - Tanya said that food connects us with family, friends and also culturally.
  - Tanya informed the board that there were 16,768 home delivered meals in 2024.
  - Tanya said that currently there are 3 businesses (Rockwell Automation. Community First Bank and Schreiber Foods) who have employee volunteers who deliver meals. Additionally, she has two churches who have volunteers delivering meals. She has a total of 67 Meal on Wheels volunteer drivers. However, she needs more volunteer drivers.
  - Roxanne discussed the recent nutrition audit. All areas of the program were found to be in compliance. Roxanne thanked Tanya for all of her hard work.
6. **Program Update: Nutrition Program**
  - See above.
7. **ADRC Update:**
  - Roxanne read a response letter from Tammy Baldwin.
  - Roxanne discussed the potential of a government shutdown on 3/14 if no bill is passed.
  - Roxanne reported that there will be free Caregiving training throughout the state.
  - Roxanne reported that there will be a Volunteer Appreciation luncheon at the Phoenix Center on 4/29.
  - Roxanne reported that Power of Attorney event will be held on 3/26.
  - Roxanne reported that Health and Human Services is working on an advocacy letter related to potential cuts at the federal level.
  - Roxanne reported that the Regional Managers will meet with Sarah Keyeski in March.
8. **Advocacy review:**
  - Larry Engel asked Roxanne to resend the letter from the board to all legislatures.
9. **ADRC Budget Review:**
  - Roxanne provided a budget breakdown showing the current budget status. Because it is early in the budget cycle all programs look good.
10. **Reports from Aging and Disability Organizations:**
  - None

**11. Items for next meeting**

- Need more information about Caregiver training.
- Aging Advocacy Day.

**12. Schedule next Aging/ADRC Advisory Committee Meeting:** April 2, 2025 at 1:00 pm in person and Teams.

**13. Adjourn:** Kevin Koester made a motion to adjourn, Lynda Symons seconded. Meeting Adjourned.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office