

# Richland County Campus Reconfiguration Committee

Date Posted: May 14, 2025

## NOTICE OF MEETING

Please be advised that the Richland County Campus Reconfiguration Committee will convene on Wednesday, May 21, 2025 at 6:00 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/campus-reconfiguration-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or [mis@co.richland.wi.us](mailto:mis@co.richland.wi.us) (email)

## AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From April 30, 2025
6. Public Comment
7. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(E) Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session – Potential Future Uses Of Campus Buildings
8. Return To Open Session
9. Possible Action On Items From Closed Session
10. Reports
  - A. UW Campus Status Update
  - B. Venture Architects Updates
  - C. Update On Assessment Of Specialized Items In Campus Buildings
11. Discussion & Possible Action: Review Of Space Needs Assessment And Next Steps
12. Discussion & Possible Action: Next Steps For Future Uses Of The Campus Property
13. Discussion & Possible Action: Set Future Meeting Date(s)
14. Correspondence
15. Future Agenda Items
16. Adjourn

*A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Richland County Campus Reconfiguration Committee.*

Derek S. Kalish  
County Clerk

# Richland County

## Campus Reconfiguration Standing Committee

April 30, 2025

The Richland County Campus Reconfiguration Standing Committee convened on April 30, 2025 in person at 6:11 PM in the County Boardroom of the Richland County Courthouse. Due to technical difficulties, the meeting was not available via Webex.

**Call To Order:** Chair Turk called the meeting to order at 6:11 PM.

**Roll Call:** County Clerk Kalish conducted roll call. Committee members present: Gary Manning, Ingrid Glasbrenner, David Turk, and Steve Williamson. Committee member(s) absent: Steve Carrow and Melvin “Bob” Frank.

**Verification Of Open Meetings Law Compliance:** County Clerk Kalish confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning second by Williamson to approve the agenda. Motion carried and the agenda was approved.

**Approval Of Minutes From April 9, 2025 Meeting:** Chair Turk asked if there were any corrections to the minutes from the April 9, 2025 meeting. Hearing none, Chair Turk declared the minutes from the April 9, 2025 meeting approved as published.

**Public Comment:** None

**Reports-UW Campus Status Update:** Committee Chair Turk reported that liquidation of the items left on campus continues, determinations on what items can/cannot be repurposed continues, the student records that remain on campus are expected to be removed by UW System at some point, bridge construction is underway, the campus lawns are being maintained, and the MOU with the Richland School District is in progress.

**Reports-Venture Architects Updates:** No updates reported.

**Reports-Update on Assessment Of Specialized Items In Campus Buildings:** Committee Chair Turk noted that Jeff Behrens reviewed musical instruments on campus and noted that they are usable but will need some maintenance. Committee Chair Turk also reported that Brandon Fetterly reviewed items in the Science Building and noted that some items have value to a limited audience. Fetterly also noted that the art in the Dean’s Office has some significance.

**Discussion & Possible Action - Approval Of Proposal From Venture Architects For Additional County Facility Assessments:** Administrator Clements and Committee Chair Turk provided brief background on proposal submitted from Venture Architects for additional county facility assessments. Discussion followed. Motion by Glasbrenner second by Williamson to forward proposal for Executive & Finance Standing Committee for further review. Motion carried.

**Discussion & Possible Action - Review Of Space Needs Assessment And Next Steps:** Administrator Clements noted the need to begin discussions regarding space needs and determination of next steps to address the space needs. Supervisor Williamson noted this agenda item should appear on future

# Richland County

## Campus Reconfiguration Standing Committee

agendas. Supervisor Manning noted that the amount of space required for future projects must be known. No action taken on this item at the meeting.

**Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(E) Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session – Potential Future Uses Of Campus Buildings:** Motion by Manning second by Glasbrenner to convene into Closed Session pursuant to Wis. Stat, Sec 19.85(1)(E). Motion unanimously carried and committee convened into Closed Session.

### Closed Session

**Return To Open Session:** Committee reconvened into Open Session at 7:02 PM.

**Possible Action On Items From Closed Session:** No action taken on items from Closed Session.

**Discussion & Possible Action: Set Future Meeting Date(s):** Next meeting scheduled for 6 PM on May 21, 2025.

**Correspondence:** None.

### Future Agenda Items:

Reports: UW Campus Status update, Venture Architects update, and update on assessment of specialized items in campus buildings

Discussion & Possible Action: review of space needs assessment and next steps

Discussion & Possible Action: process for submission of proposals for future uses of the campus property

**Adjourn:** Motion by Manning second by Williamson to adjourn. Motion carried and meeting adjourned at 7:05 PM.



Derek S. Kalish  
Richland County Clerk

## Campus Reconfiguration Committee

### Agenda Item Cover

#### Agenda Item Name: Next Steps for Future Uses of the Campus Property

<b>Department:</b>	Administration	<b>Presented By:</b>	Tricia Clements
<b>Date of Meeting:</b>	May 21, 2025	<b>Action Needed:</b>	Discussion/Possible Vote
<b>Date submitted:</b>	May 14, 2025	<b>Referred by:</b>	Tricia Clements

**Recommendation and/or action language:** Provide guidance the administrator on next steps for future use of the campus property.

**Background:** Richland County has to determine the next steps of the Campus property. The first decision to make is if they are going to keep the property and if so, for what use. If the decision to made to not keep the property, what steps will be taken to sell the property. This can be done through a realtor or through a RFP (Request for Proposal) process. Part of this process could be to include contingencies on the sale to ensure that the use would provide a benefit to the community.

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#### Attachments and References:

#### Financial Review:


(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

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Department Head

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Administrator, Tricia Clements

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